

ARGYLE FIRE DISTRICT

ARGYLE, FLORIDA

BASIC FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023

HOWELL CPA GROUP
CERTIFIED PUBLIC ACCOUNTANTS

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**ARGYLE FIRE DISTRICT
TABLE OF CONTENTS**

INDEPENDENT AUDITOR’S REPORT.....	3
MANAGEMENT’S DISCUSSION AND ANALYSIS.....	6
BASIC FINANCIAL STATEMENTS	
Government-Wide Financial Statements	
Statement of Net Position.....	13
Statement of Activities.....	14
Fund Financial Statements	
<u>Governmental Fund</u>	
Balance Sheet.....	15
Reconciliation of Balance Sheet to the Statement of Net Position.....	16
Statement of Revenues, Expenditures, and Changes in Fund Balance.....	17
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Statement of Activity.....	18
NOTES TO BASIC FINANCIAL STATEMENTS.....	19
REQUIRED SUPPLEMENTARY INFORMATION	
Schedule of Revenues, Expenditures, and Changes in Fund Balance	
Budget to Actual – General Fund.....	30
COMPLIANCE SECTION	
Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements performed in accordance with Government Auditing Standards.....	32
Management Letter.....	34
Independent Accountant’s Report on an Examination of Compliance Requirements in accordance with Chapter 10.550, Rules of the Auditor General....	40
Argyle Fire District’s Response to Audit Findings.....	41

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INDEPENDENT AUDITOR'S REPORT

To the Board of Commissioners
Argyle Fire District
Argyle, Florida

Opinion

I have audited the accompanying financial statements of the governmental activities of Argyle Fire District, Argyle, Florida, as of and for the year ended September 30, 2023, and the related notes to the financial statements, which comprise Argyle Fire District's basic financial statements as listed in the table of contents.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities of Argyle Fire District, as of September 30, 2023, and respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

I conducted my audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. My Responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of Financial Statements section of my report. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Argyle Fire District's ability to continue as a going concern for twelve months beyond the financial

statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and governmental auditing standards, I:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Argyle Fire District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate that raise substantial doubt about the Argyle Fire District's ability to continue as a going concern for a reasonable period of time.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that I identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Government Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information, in accordance with auditing standards generally accepted.

In the United States of America, which consisted of inquiries from management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued a report dated May 31, 2024, on my consideration of Argyle Fire District's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of the report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Argyle Fire District's internal control over financial reporting and compliance.

Eric O. Howell, CPA

Eric O. Howell
Certified Public Accountant
Panama City, Florida
May 31, 2024

BASIC FINANCIAL STATEMENTS

**ARGYLE FIRE DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2023**

As management of Argyle Fire District (the District), we offer readers of the financial statements this narrative overview, and analysis of the District's financial activities for the fiscal year ended September 30, 2023.

FINANCIAL HIGHLIGHTS

Financial Highlights

- The assets of the District exceeded liabilities by \$547,057 and represent a change of \$124,504 from the prior year. Of this amount, \$306,434 represents an investment in capital assets and \$105,443 is unrestricted and may be used to meet the District's ongoing obligations to citizens and creditors.
- The District's governmental fund reported an ending balance of \$240,623 which represents a change of \$25,594 from the prior year.
- At the end of the current fiscal year, the unassigned fund balance for the general fund was \$101,194, or 25% of the general fund expenditures.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements comprise three components: 1. government-wide financial statements 2. fund financial statements 3. notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances in a manner similar to a private-sector business.

The statement of net position presents information on all of the District's assets and liabilities, with the difference between the two reported as net position. This statement combines and consolidates the governmental fund's current financial resources (short-term spendable resources) with capital assets and long-term obligations. Over time, increases or decreases in net position may serve as a useful indicator of the financial position of the District.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flow in future fiscal periods.

**ARGYLE FIRE DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2023**

The government-wide financial statements distinguish and demonstrate that, as a governmental activity, the District is principally supported by special assessments and intergovernmental revenues. The governmental activities of the District include public safety services (fire and emergency medical services). The government-wide financial statements are found on pages 13 -14 of this report.

FUND FINANCIAL STATEMENTS

A fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. The District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District has only a governmental fund.

FUNDS

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financial requirements. The basic governmental fund financial statements are found on pages 15 - 18 of this report.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financial decisions. Both the government fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains one governmental fund (general fund). Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balance for the general fund, which is considered a major fund.

The District adopts an annual appropriated budget for its general fund. A budgetary comparison schedule is provided for the general fund to demonstrate compliance with the budget.

**ARGYLE FIRE DISTRICT
MANAGEMENT’S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2023**

NOTES TO THE FINANCIAL STATEMENTS

The notes provide additional information, which is essential to the full understanding of the data provided in the government-wide and fund financial statements. Beginning on page 19 of this report are the notes to the financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve as a useful indicator of a government’s financial position. In the cases of the district, assets exceeded liabilities by \$547,057 (net position) as of September 30, 2023, as reported in Table 1.

The District’s net position, \$547,057, reflects unrestricted funds of \$105,443 and investment in capital assets of \$306,434 less any related debt used to acquire those assets that are still outstanding. The District uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

Table 1
Condensed Summary of Net Position
September 30, 2022 and 2023

	2022	2023
ASSETS		
Current and other assets	216,339	250,246
Capital assets	207,523	306,434
Total Assets	\$423,862	\$556,680
LIABILITIES		
Current and other liabilities	1,309	9,623
Total Liabilities	\$ 1,309	\$9,623
NET POSITION		
Invested in capital assets	207,523	306,434
Unrestricted	99,838	105,443
Restricted	115,192	135,180
Total Net Position	\$422,553	\$547,057
Total Liabilities and Net Position	\$423,862	\$556,680

**ARGYLE FIRE DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2023**

**Table 2
Condensed Summary of Statement of Activities
For the Fiscal Years Ending September 30, 2022 and 2023**

	2022	2023
REVENUES		
Special assessment	169,450	174,499
Interest	10	12
Miscellaneous	206	0
Rescue revenue	9,972	6,139
Grant	26,717	175,551
County fund	0	62,500
Insurance claim	32,624	0
Impact fees	11,900	5,350
Total Revenues	<u>\$250,879</u>	<u>\$424,051</u>
EXPENSES		
Public Safety	266,712	299,547
Total Expenses	<u>\$266,712</u>	<u>\$299,547</u>
CHANGE IN NET POSITION	(15,833)	124,504
NET POSITION AT BEGINNING OF YEAR	438,386	422,553
NET POSITION AT END OF YEAR	<u>\$422,553</u>	<u>\$547,057</u>

During 2023, the change in net position was an increase of \$124,504. This increase was the result of increased grant funding and increased county Funds. As of September 30, 2023, the excess of revenues over expenditures was increased by \$140,336.

**ARGYLE FIRE DISTRICT
MANAGEMENT’S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2023**

GENERAL FUND BUDGETARY HIGHLIGHTS

The budget versus actual comparison is reported in the required supplementary information other than management discussion and analysis. Additional notes regarding the budget to actual comparison can be found in the notes to the financial statements.

CAPITAL ASSETS

The District’s investment in capital assets for its governmental activities as of September 30, 2023 amounts to \$306,434 (net of depreciation). Capital assets include equipment, furniture, vehicles, fire trucks, and leasehold improvements.

Depreciation for the fiscal year 2023 amounted to \$36,341.

Additions for the fiscal year amounted to \$135,252. There were no deletions for fiscal year 2023. Additional information regarding capital assets can be found in the notes on the financial statements.

**Table 3
Summary of Capital Assets
For Fiscal Years Ending September 30, 2022 and 2023**

	2022	2023
CAPITAL ASSETS		
Land	12,710	12,710
Tower	14,480	14,480
Total capital assets not depreciating	<u>\$27,190</u>	<u>\$27,190</u>
Building, improvements, equipment	1,007,392	1,142,643
Total capital assets being depreciated	<u>\$1,007,392</u>	<u>\$1,142,643</u>
Total Capital Assets	\$1,034,582	\$1,169,833
Accumulated Depreciation	(827,059)	(863,399)
Capital Assets Net of Depreciation	<u><u>\$207,523</u></u>	<u><u>\$306,434</u></u>

**ARGYLE FIRE DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2023**

LEASES

The District has no leases.

DEBT

The District has no debts.

ECONOMIC FACTORS AND NEXT YEARS BUDGETS AND RATES

The District relies on fire assessments (non-ad valorem special assessments) and impact fees to provide for its governmental activities. A limited number of recurring and non-recurring grants from state and federal governments provide funding for specific programs, projects, or activities. Florida's continued economic uncertainty and rise in cost will continue to affect the District's operational funding.

REQUESTS FOR INFORMATION

This financial report is designed to give the reader an overview of the District. Questions regarding any information provided in this report should be directed to Commissioner (Chairman) Steve Richardson, PO Box 61 Argyle, FL 32422.

**ARGYLE FIRE DISTRICT
STATEMENT OF NET POSITION
SEPTEMBER 30, 2023**

ASSETS

Cash	\$ 236,374
Accounts receivable	-
Prepaid insurance	13,872
Capital assets, non-depreciable	27,190
Capital assets, depreciable, net	<u>279,244</u>

TOTAL ASSETS

556,680

LIABILITIES

Accounts payable	<u>9,623</u>
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TOTAL LIABILITIES

9,623

NET POSITION

Net investment in capital assets	306,434
Unrestricted	105,443
Restricted	<u>135,180</u>

TOTAL NET POSITION

\$ 547,057

**ARGYLE FIRE DISTRICT
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2023**

	Governmental Activities
EXPENDITURES	
Public safety - Fire protection	\$ 206,357
Public safety - Personnel service	56,849
Public safety - Depreciation	36,341
TOTAL EXPENDITURES	<u>299,547</u>
PROGRAM REVENUES	
Operating grants	<u>175,551</u>
GENERAL REVENUES	
Special assessment	174,499
County fund	62,500
Impact fees	5,350
Rescue revenue	6,139
Interest	12
Total General revenues	<u>248,500</u>
TOTAL REVENUES	<u>424,051</u>
CHANGE IN NET POSITION	<u>124,504</u>
NET POSITION BEGINNING	<u>422,553</u>
NET POSITION ENDING	<u>\$ 547,057</u>

See accompanying Notes to Basic Financial Statements.

**ARGYLE FIRE DISTRICT
BALANCE SHEET - GOVERNMENT FUNDS
SEPTEMBER 30, 2023**

	<u>General Fund</u>	<u>Capital Outlay</u>	<u>Total</u>
ASSETS			
Cash	\$ 101,194	\$ 135,180	\$ 236,374
Accounts receivable	-	-	-
Prepaid insurance	13,872	-	13,872
TOTAL ASSETS	<u>\$ 115,066</u>	<u>\$ 135,180</u>	<u>\$ 250,246</u>
LIABILITIES			
Accounts payable	\$ 9,623	\$ -	\$ 9,623
TOTAL LIABILITIES	<u>9,623</u>	<u>-</u>	<u>9,623</u>
FUND BALANCES			
Assigned:			
Restricted for capital outlay	-	125,556	125,556
Nonspendable	13,872	-	13,872
Unassigned	101,195	-	101,195
TOTAL FUND BALANCES	<u>115,067</u>	<u>125,556</u>	<u>240,623</u>
TOTAL LIABILITES AND FUND BALANCE	<u>\$ 216,262</u>	<u>\$ 125,556</u>	<u>\$ 250,246</u>

See accompanying Notes to Basic Financial Statements.

**ARGYLE FIRE DISTRICT
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE GOVERNMENT-WIDE STATEMENT OF NET POSITION
SEPTEMBER 30, 2023**

Total fund balances, governmental fund balance sheet \$ 240,623

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore, are not reported in the governmental fund.

Capital assets, non-depreciable	27,190	
Capital assets, depreciable	<u>1,142,643</u>	
Total capital assets before depreciation	1,169,833	
Less accumulated depreciation	<u>(863,399)</u>	
Total capital assets, net of depreciation		\$ 306,434

Total net position per statement of net position \$ 547,057

ARGYLE FIRE DISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED SEPTEMBER 30, 2023

	<u>General Fund</u>	<u>Capital Outlay Capital Project Fund</u>	<u>Total</u>
REVENUES			
Special assessment	\$ 174,499	\$ -	\$ 174,499
Impact fees	5,350	-	5,350
County fund	62,500	-	62,500
Grants	-	175,551	175,551
Insurance claims	-	-	-
Fire recovery	6,139	-	6,139
Interest	12	-	12
TOTAL REVENUES	<u>248,500</u>	<u>175,551</u>	<u>424,051</u>
EXPENDITURES			
Public Safety			
Fire protection	206,357	-	206,357
Personnel services	56,849	-	56,849
Capital outlay	-	135,252	135,252
TOTAL EXPENDITURES	<u>263,206</u>	<u>135,252</u>	<u>398,458</u>
CHANGE IN NET POSITION	<u>(14,706)</u>	<u>40,299</u>	<u>25,593</u>
NET POSITION BEGINNING	<u>215,030</u>	<u>-</u>	<u>215,030</u>
NET POSITION ENDING	<u>\$ 200,324</u>	<u>\$ 40,299</u>	<u>\$ 240,623</u>

See accompanying Notes to Basic Financial Statements.

ARGYLE FIRE DISTRICT
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND
BALANCES OF GOVERNMENTAL FUNDS TO THE GOVERNMENT-WIDE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2023

Net change in fund balances - total governmental funds \$ 25,593

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlay as expenditures. In the statement of activities, however, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

Acquisition of capital assets	135,252
Depreciation expense	(36,341)
	98,911
Change in net position of governmental activities	\$ 124,504

**ARGYLE FIRE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023**

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND DESCRIPTION OF THE DISTRICT

Nature of operations

The Argyle Fire District (the District) is an unincorporated district created by Ordinance 86-17 of the Walton County Board of County Commissioners to provide fire protection. The District's boundaries generally include all of the land, excluding any federal land or land within a municipality, in a specified area of Walton County as defined by Ordinance 86-17. The District is governed by a five (5) member-elected commission. The powers of this Commission are regulated by ordinances and resolutions of the Fire District, Walton County, and the State of Florida. The District provides the following services: fire suppression, fire inspection, rescue, and emergency medical services.

The financial statements of the District have been prepared in accordance with accounting principles generally accepted (GAAP) in the United States of America applicable to governmental units and the Uniform Accounting System mandated by Section 218.3, Florida Statutes. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for governmental accounting and financial reporting.

The following is a summary of the more significant accounting policies of the District:

The Reporting Entity

As required by accounting principles generally accepted in the United States of America, these financial statements present the District as the primary government. In evaluating the District as a reporting entity, management has considered all potential component units for which the District may or may not be financially accountable and, as such, be included within the District's financial statements. As of September 30, 2023, the District had no component units.

Government-Wide and Fund Financial Statements

The basic financial statements include both government-wide (based on the District as a whole) and fund financial statements. The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on the non-fiduciary activities of the primary government. Governmental activities, which normally are supported by special assessments and contracts for service revenues, are reported separately from business-type activities (the District has no business-type activities to report on the government-wide financial statements), which rely, to a significant extent, on fees for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Special

**ARGYLE FIRE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023
(CONTINUED)**

assessments and other items not properly included among program revenues are reported instead as general revenue.

Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Fire assessments are recorded as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The Walton County Tax Collector bills and collects property special assessments for the District in accordance with the laws of the State of Florida. Property special assessments attach as an enforceable lien on the property as of the date of assessment and remain in effect until discharged by payment. Special assessments are payable when levied (on November 1st, or as soon thereafter as the assessment roll becomes available to the Tax Collector).

The following is the current Property tax calendar:

Levy Date	November 1 st
Due Date	November 1 st
Delinquent Date	April 1 st

Revenue recognition criteria for property special assessments require that property special assessments expected to be collected within 30 days of the current period be accrued. No accrual has been made for 2023 fire special assessments because the special assessments are not legally due until subsequent to the end of the fiscal year. Current year special assessments, which are uncollected as of the end of the fiscal year, are generally immaterial in amount and highly susceptible to being uncollectible and, therefore, are not recorded as a receivable at the balance sheet date. The accounts receivable reported in the basic financial statements is the contract for services revenue for one month.

**ARGYLE FIRE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023
(CONTINUED)**

Basis of Presentation

The financial transactions of the District are recorded using fund accounting. A fund is a separate accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities of balances and changes therein, which are segregated to carry on specific activities or limitations.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all special assessments.

The following classification is used to categorize the funds used by the District:

Governmental

Governmental funds focus on the determination of financial position and changes in financial position (sources, uses, and balances of financial resources) and not net income. The District has the following major governmental funds:

General Fund – This is the District’s primary operating fund and is used to account for all financial resources except those required to be accounted for in another fund.

Assets, Liabilities, and Net Position or Fund Balance

Cash and Cash Equivalents

The District’s cash on hand, demand deposits, and short-term investments are considered cash and cash equivalents for purposes of these statements, all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased are considered to be cash equivalents.

Impact fees and rescue revenues are classified as restricted cash and can only be used for the acquisition, purchase, or construction of new facilities and equipment required to provide services to new users in the District.

Deposits and Investments

The District maintains its deposits only with ‘Qualified Public Depositories’ as defined in Chapter 280, Florida Statutes. The provisions of this statute allow “Qualified Public Depositories” to participate in a multiple financial institution collateral pool to ensure security for public deposits. All “Qualified Public Depositories” must be placed with the Treasurer of the State of Florida securities which have a market value equal to 50% of all public funds on deposit at the end of each month in excess of any applicable deposit insurance. In the event of default by a qualified public institution, the state treasurer will pay public depositors all losses. Losses in excess of

**ARGYLE FIRE DISTRICT
 NOTES TO THE FINANCIAL STATEMENTS
 SEPTEMBER 30, 2023
 (CONTINUED)**

insurance and collateral will be paid through assessments among all “Qualified Public Depositories”.

The District does not have a formal written investment policy but has adopted the investment policy as defined in Section 218.415, Florida Statutes, which requires the investment of surplus public funds and prescribes certain allowable investments including the Local Government Surplus Funds Trust Fund, Securities and Exchange Commission registered money market funds with the highest credit quality rating from the nationally recognized rating agency, interest-bearing time deposits or savings accounts in qualified public depositories or direct obligations of the U.S. Treasury. The District had no investments on September 30, 2023.

Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in the government-wide and governmental fund financial statements.

Capital Assets

Capital assets, which include property, plant, and equipment, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$1,000. Capital assets must also have an estimated useful life of longer than one year. Capital assets are recorded at cost where historical cost records are available and at an estimated historical cost when no historical records exist. Donated capital assets are reported at their estimated acquisition value on the date received.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not capitalized. Major improvements are capitalized and depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Buildings and improvements	20-40
Improvements other than buildings	20
Vehicles and equipment	3-10

**ARGYLE FIRE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023
(CONTINUED)**

Classification of Fund Balance

GASB guidance establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds. Fund balance classifications are comprised of the following:

- *Non-Spendable* – includes amounts that are (a) not in spendable form or (b) legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash i.e., prepaid items.
- *Restricted* – includes amounts that can be spent only for the specific purposes stipulated by external resource providers, constitutionally or through enabling legislation. Restrictions may effectively be changed or lifted only with the consent of resource providers.
- *Committed* – includes amounts that can only be used for the specific purposes determined by a formal resolution of the District’s highest level of decision-making authority, the Commission. Commitments may be changed or lifted only by the District taking the same formal resolution that imposed the constraint originally.
- *Assigned* – comprises amounts intended to be used by the District for specific purposes that are neither restricted nor committed. Intent can be expressed by (a) the Commission or (b) a body (for example: a budget or finance committee) or official to which the Commission has delegated the authority to assign amounts to be set for specific purposes.
- *Unassigned* – is the residual classification for the general fund and includes all amounts not contained in the other classifications. Unassigned amounts are technically available for any purpose.

These classifications reflect not only the nature of funds but also provide clarity to the level of restriction placed upon fund balance. Fund balance can have different levels of restraint, such as external versus internal compliance requirements. An unassigned fund balance is a residual classification within the general fund. The general fund should be the only fund that reports a positive unassigned balance. In all other funds, unassigned is limited to negative residual fund balance. The District does not have a formal fund balance policy.

In circumstances when an expenditure is made for a purpose for which amounts are available in multiple fund balance classifications, the fund balance is generally considered to be expended from the most restrictive classification first.

**ARGYLE FIRE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023
(CONTINUED)**

Net Position

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Subsequent Events

The District has evaluated events and transactions that occurred between September 30, 2023, and May 31, 2024, which is the date the financial statements were available to be issued, for possible recognition or disclosure in the financial statements. There were no subsequent events that affected the basic set of financials or my opinion.

STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgets

The District prepares an annual operating budget for the fiscal year commencing October 1st Prior to September 1st of each year, the Secretary/Treasurer of the District's Board of Commissioners prepares a proposed budget for the upcoming fiscal year. The budget is based on an analysis of the prior year's actual revenues and expenditures, along with anticipated spending and revenue sources. Once the proposed budget is compiled, it is brought before the Board of Commissioners for approval. Budget amendments are approved by the Board of Commissioners.

Encumbrances

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of resources are recorded in order to reserve that portion of the applicable appropriation, is employed in the governmental funds. Encumbrances outstanding at year-end are reported as assigned fund balances and do not constitute expenditures or liabilities because the commitments will be reappropriated and honored during the subsequent year. For the year ended September 30, 2023, the District had no encumbrances.

CASH DEPOSITS

On September 30, 2023, the value of the District's deposits was \$236,374, all of which were held by Qualified Public Depositories under Chapter 280, Florida Statutes.

**ARGYLE FIRE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023
(CONTINUED)**

CONTINGENCY

There are no known contingencies other than the risks of accident or injury. The District maintains liability insurance to cover risks of accident or injury.

RELATED PARTY TRANSACTIONS

Charlie Day served as a board commissioner during the fiscal year 2023. The district contacted services from family members of Mr. Day during the period under audit. See the chart below for additional details:

Ann Day (wife), bookkeeping services, total payments received \$5,400.

Tammy Day (relative), administration services, total payments received \$3,275.

Jonathan Day (son), fire chief services, total payments received \$34,044.

**ARGYLE FIRE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023
(CONTINUED)**

CHANGES IN CAPITAL ASSETS

Governmental Activities:	<u>Beginning Balance</u>	<u>Increase</u>	<u>Decrease</u>	<u>Ending Balance</u>
Capital Assets, not being depreciated:				
Land	12,710	-	-	12,710
Communications tower	14,480	-	-	14,480
Total cost of capital assets, not being depreciated:	27,190	-	-	27,190
Capital Assets, being depreciated:				
Buildings	65,254	-	7,000	58,254
Office equipment	4,858	-	-	4,858
Fire equipment	453,813	135,252	-	589,065
Fire trucks	467,559	-	-	467,559
Travel trailer	-	7,000	-	7,000
Computer equipment	10,864	-	-	10,864
Communication equipment	5,044	-	-	5,044
Total costs of capital assets, being depreciated:	1,007,392	142,252	7,000	1,142,644
Total costs of capital assets before depreciation:	1,034,582	142,252	7,000	1,169,834
Less accumulated depreciation for				
Buildings	42,067	2,311	-	44,378
Office equipment	4,858	-	-	4,858
Fire equipment	314,301	16,436	-	330,737
Fire trucks	450,973	17,240	-	468,213
Communication equipment	3,996	354	-	4,350
Computer equipment	10,864	-	-	10,864
Total accumulated depreciation	827,059	36,341	-	863,400
Total capital assets being depreciated, net	180,333	105,911	7,000	279,244
Governmental activities capital assets, net	207,523	105,911	7,000	306,434

The depreciation expense included in the Statement of Activities was \$36,341.

**ARGYLE FIRE DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 2023
(CONTINUED)**

RISK MANAGEMENT

The District is exposed to various risks of loss related to tort, theft, damage to, and destruction of assets, errors, and omissions, injuries to employees, and natural disasters. The District purchases insurance through commercial carriers and participates in the Florida Municipal Insurance Trust (for workmen's compensation coverage). The District maintains minimal insurance deductibles for insurance policies from its carriers. There has been no significant reduction in insurance coverage from the prior fiscal year. Insurance coverage has been sufficient to cover all claims made in the past two years.

COMMITMENTS

In the normal course of operations, the District receives grant funds from various federal, state, and local agencies. The grant programs are subject to audit by agents of the granting authority, the purpose of which is to ensure compliance with conditions precedent to the granting of funds. Any liability, if applicable, for reimbursements that may arise as the result of these audits is not believed to be material.

IMPACT FEES

The District received \$5,350 in impact fees. Fiscal year 2023 was the second year in which the District has collected impact fees.

RESCUE REVENUE

The District received \$6,139 in rescue revenue during the fiscal year 2023. Funds are remitted to the District by a third-party vendor for the collection of insurance payments for which services were covered under private insurance coverage.

ACCOUNTS RECEIVABLE

Due to the nature of the District's funding, it does not bill customers directly for assessments. Walton County remits assessment payments received based on a schedule that uses November 1st as the levy date. Most payments are received from November through April. Payments are considered delinquent after April 1st. There were no accounts receivable reported in the basic financial statement.

ACCOUNTS PAYABLE

The District's accounts payable balance of \$9,623 represents routine vendor payments as of September 30, 2023, not paid until October 2023.

**ARGYLE FIRE DISTRICT
 NOTES TO THE FINANCIAL STATEMENTS
 SEPTEMBER 30, 2023
 (CONTINUED)**

GRANTS

The District received federal grant funding in fiscal year 2023:

Federal Emergency Management (FEMA)	
Grant Approval Amount	\$ 49,692
Grant Revenue Received	\$ 49,692
Grant Expenditures	<u>\$ 49,692</u>
District Funded	\$ 0

FEMA Safer Grant distribution was received in FY 2023 to cover minimum staffing for the District. This grant was used to cover a portion of the Fire Chief’s compensation for FY 2023. The Grant is reviewed yearly by FEMA, and there is an opportunity to receive future distributions from FEMA. Grant has been closed as of 09/30/2023.

The District received funding from county grants in fiscal year 2023 in the amount of \$ 62,500.

The district received one grant from private funding in fiscal year 2023.

AAA of Florida	
Grant Approval Amount	\$ 125,859
Grant Revenue Received	\$ 125,859
Grant Expenditures (see below)	<u>\$ 135,252</u>
District Funded	\$ 9,393

AAA of Florida administered a \$125,859 grant to the district to be used for fire equipment. The district is responsible for any additional cost. The District purchased the equipment for a total of \$135,252 in FY 2023. Grant has been closed as of 09/30/2023.

BUDGET VARIANCES

The District has a budget variance of \$25,593 for the year ending September 30, 2023. This includes a revenue shortfall of \$112,294 of the approved amount.

INSURANCE PROCEEDS

The District received \$ 0 in insurance claims during fiscal year 2023.

REQUIRED SUPPLEMENTARY INFORMATION
(Other than MD&A)

**ARGYLE FIRE DISTRICT
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET TO ACTUAL – GENERAL FUND
YEAR ENDED SEPTEMBER 30, 2023**

REVENUES	<u>Budget</u>	<u>Actual</u>
Special assessment	\$179,690	\$174,499
Interest	7	12
Impact fees	11,601	5,350
Revenue rescue	10,000	6,139
County funds	125,000	62,500
Grants	210,048	175,551
Total Revenues	<u>536,346</u>	<u>424,051</u>
EXPENDITURES		
Fire protection	362,594	206,357
Personnel services	38,500	56,849
Capital outlay	135,252	135,252
Total Expenditures	<u>536,346</u>	<u>398,458</u>
EXCESS OF REVENUE OVER EXPENDITURES	-	25,593
FUND BALANCE, BEGINNING OF YEAR	309,807	215,030
FUND BALANCE, END OF YEAR	<u>\$309,807</u>	<u>\$240,623</u>

See accompanying Notes to the Financial Statements.

COMPLIANCE SECTION

ERIC HOWELL
CERTIFIED PUBLIC ACCOUNTANT
408 W Baldwin Road
Panama City, FL 32405
Phone (850) 215-3093
Email eric@howellcpagroup.com

INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To:
Board of Commissioners
Argyle Fire District
Argyle, Florida

I have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities of Argyle Fire District (“The District,” as of and for the year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the District’s basic financial statements, and have issued my report thereon dated May 31, 2024.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the District’s internal control over financial reporting to determine the auditing procedures that are appropriate in the circumstances to express my opinion on the financial statements, but not to express an opinion on the effectiveness of the District’s internal control. Accordingly, I do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section. It was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during my audit, I did

not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses that have not been identified may exist.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Argyle Fire District's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective test of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed instances of noncompliance or other matters that are required to be reported under Government Auditing Standards and which are described in the accompanying Management Letter, Financial Condition, and Management section.

Purpose of this Report

This report's purpose is to describe the scope of my internal control and compliance testing and the results of that testing and not to provide an opinion on the effectiveness of the entity's internal control or compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards that considers the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Eric O. Howell, CPA

Eric Howell
Certified Public Accountant
Panama City, Florida
May 31, 2024

ERIC HOWELL
CERTIFIED PUBLIC ACCOUNTANT
408 W Baldwin Road
Panama City, FL 32405
Phone (850) 215-3093
Email eric@howellcpagroup.com

MANAGEMENT LETTER

To:
Board of Commissioners
Argyle Fire District
Argyle, Florida

Report on the Financial Statements

I have audited the financial statements of the Argyle Fire District, as of and for the fiscal year ended September 30, 2023, and have issued my report thereon dated May 31, 2024.

Auditor's Responsibility

I conducted my audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits conducted in Government Auditing Standards, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Florida Auditor General.

Other Reporting Requirements

I have issued my Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with Government Auditing Standards and Chapter 10.550 Rules of the Florida Auditor General. Disclosures in those reports and schedules, dated May 31, 2024, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that I determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. The last audit of the Argyle Fire District was in FY 2022. There were 10 audit findings in the FY 2022 audit. In my FY 2023 audit, I found that the District had corrected 8 of 10 FY 2022 findings listed below.

Findings 2021-01 & 2020-03, Special Fund bank account was not reconciled

The District did not properly reconcile the Special Fund bank Account for FY 2021.

Status of Finding: In my FY 2023 audit I determined that the District properly reconciled the Special Fund bank account. Findings 2021-01 & 2020-03 are closed.

Finding 2022-02, Impact Fee bank account was not reconciled

The District did not properly reconcile the Impact Fee bank account for FY 2022.

Status of Finding: In my FY 2023 audit, I determined that the District properly reconciled the Impact Fee bank account. Finding 2022-02 is closed.

Finding 2022-03, General Fund account was not properly reconciled

The District did reconcile the general fund bank account, but many old offsetting transactions were not cleared from the reconciliation in a timely manner.

Status of Finding: In my FY 2023 audit, I determined that the District had a few checks that have not cleared and they are over a year old.

Finding 2022-04, Lack of deposit detail documentation

The District could not provide documents detailing the deposit of \$1,778 (insurance refund), \$206 (miscellaneous income), or \$650 (impact fees).

Status of Finding: In my FY 2023 audit, all sampled documents provided enough information to support the deposit. Finding 2022-04 is closed.

Finding 2022-05, Misclassification of deposits and expenditures

The District misclassified deposits related to insurance refunds (\$1,778) and rescue revenue (\$5,278). The district also misclassified expenditures related to fixed assets, fuel incentives, and various other expenditures.

Status of Finding: In my FY 2023 audit, the District misclassified the insurance refunds (\$5,071). The District did properly classify the expenditures related to fixed assets, fuel incentives, and various other expenditures.

Finding 2022-06, Non-compliance with Florida Statue 13, chapter 189.064 (Special District Accountability Program).

The District's website was not updated with documentation as prescribed by Florida Statues. Documents not posted to the District's website included budget, board meeting minutes, and prior years' audits.

Status of Finding: In my FY 2023 audit, the District has posted the budget, board meeting minutes, and prior years' audits to the website. Finding 2022-04 closed.

Finding 2022-07, Non-compliance with Florida Statue 13, chapter 189.016 (Special District Reports, Budgets, Audits).

The District's actual expenditures exceeded the budgeted amount by \$80,602. Florida Statue 189.016 (3) requires expenditures incurred to be pursuant to the adopted budget.

Status of Finding: In my FY 2023 audit, the District's expenditures did not exceed the budgeted amount. Finding 2022-07 is closed.

Finding 2022-08, Non-compliance with Florida Statue 14, chapter 189.032 (Special District Annual Reports).

The District did not file the FY 2022 annual report timely. Florida Statutes 14, chapter 189.032 requires the annual report to be filed with the State of Florida by June 30 of each fiscal year.

Status of Findings: The District will be able to subject the FY 2023 annual report before the June 30 due date. Finding 2022-08 is closed.

Finding 2022-09, Lack of a formal five-year plan to address facilities, equipment, personnel, and revenue requirements.

The District did not have a formal five-year plan to address facilities, equipment, personnel, and revenue requirements.

Status of Finding: In my FY 2023 audit, the District has created a formal five-year plan. Finding 2022-09 is closed.

Finding 2022-10, Lack of a formal procurement policy.

Although the District does have procedures in place to ensure all purchases are board-reviewed, the District does not have a formal written procurement policy.

Status of Finding: In my FY 2023 audit, the District has created a formal written procurement policy. Finding 2022-10 is closed.

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the primary government's name or official title and legal authority and each component unit of the reporting entity be disclosed in this management letter unless disclosed in the notes to the financial statements. Argyle Fire District has no component units.

Financial Condition and Management

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require that I apply appropriate procedures and communicate the results of my determination as to whether or not the Argyle Fire District has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with my audit, I determined that the Argyle Fire District did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, I applied financial condition assessment procedures for the Argyle Fire District. It is management's responsibility to monitor the Argyle Fire District's financial condition, and my financial condition assessment was based in part on representations made by management and the review of financial information provided by the same. I performed this assessment at the end of the fiscal year and found no deteriorating conditions.

Section 10.544(1)(i)2., Rules of the Auditor General, requires that I communicate any recommendations to improve financial management. In connection with my FY 2023 audit, I have two audit findings or recommendations.

Finding 2023-01, General Fund account has uncleared checks over a year old

The District had a few uncleared checks in the general fund bank account that should have been voided.

Recommendation: The District should clear old transactions according to the particular situation of each uncleared transaction.

Finding 2022-05, Misclassification of deposits and expenditures

The District misclassified deposits related to insurance refunds (\$1,778) and rescue revenue (\$5,278). The district also misclassified expenditures related to fixed assets, fuel incentives, and various other expenditures.

Recommendation: The District should ensure all deposits and expenditures are classified to the correct account.

Special District Component Units

Section 10.554(1)(i)5.d., Rules of the Auditor General, requires that I determine whether or not a special district that is a component unit of a county, municipality, or special district, provided the financial information necessary for proper reporting of the component unit, within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), Florida Statutes. Argyle Fire District is not a component unit and has no components.

Specific Information (for a dependent special district an independent special district, or a local government entity that includes the information of a dependent special district)

As required by Section 218.39(3)(c), Florida Statutes, and Section 10.554(1)(i)(6), Rules of the Auditor General, the Argyle Fire District reported:

16. The total number of district employees compensated in the last pay period of the district fiscal year is 0.
17. The total number of independent contractors to whom nonemployee compensation was paid in the last month of the district's fiscal year was 6.
18. All compensation earned by or awarded to employees, whether paid or accrued, regardless of contingency is \$0.

19. All compensation earned by or awarded to nonemployee independent contractors, whether paid or accrued, regardless of contingency as \$56,849.
20. Each construction project with a total cost of at least \$75,000 approved by the district that is scheduled to begin on or after October 1 of the fiscal year is reported, together with the total expenditures for such a project as \$0.
21. No budget variance or amendments based on the budget adopted under Section 189.016(4), Florida Statutes, before the beginning of the fiscal year being reported.

Specific Information (For an independent special district that imposes ad valorem taxes)

The Argyle Fire District does not impose ad valorem taxes. No ad valorem taxes were imposed or collected in FY 2023. There are no outstanding bonds.

- a. The mileage rate or rates imposed by the district are none.
- b. The total amount of ad valorem taxes collected by or on behalf of the district is none.
- c. The total amount of outstanding bonds issued by the district and terms of such bonds as none. The district has no outstanding bonds.

Specific Information (For an independent special district that imposes non-ad valorem special assessments)

As required by Section 218.39(3)(c), Florida Statutes, and Section 10.554(1)(i)7, Rules of the Auditor General, the Argyle Fire District reported:

- a. Annual rates of non-ad valorem special assessments imposed by the District for the audit year were \$100.00 per residential dwelling, \$200.00 for the first four residential trailers/townhouses/apartments, and \$30.00 for each additional unit. \$200.00 per dwelling on business under 5,000 square feet. \$300.00 for business dwellings over 5,000 square feet with a \$300.00 addition per 5,000 square feet.
- b. The total amount of special assessments collected by or on behalf of the district was \$169,450.
- c. The total number of outstanding bonds issued by the district and the terms of such bonds are none. The district has no outstanding bonds.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, required I communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred or are likely to have occurred, that affect the financial statements that are less than material but warrants the attention of those charged with governance. In connection with my audit, I did not note any such findings.

Purpose of this letter

My management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal, and other granting agencies, and the Argyle Fire District management and board, and is not intended to be and should not be used by anyone other than these specified parties.

Eric O. Howell, CPA

Eric O. Howell
Certified Public Accountant
Panama City, Florida
May 31, 2024

ERIC HOWELL
CERTIFIED PUBLIC ACCOUNTANT
408 W Baldwin Road
Panama City, FL 32405
Phone (850) 215-3093
Email eric@howellcpagroup.com

**INDEPENDENT ACCOUNTANTS REPORT ON EXAMINATION OF COMPLIANCE REQUIREMENTS
IN ACCORDANCE WITH CHAPTER 10.550, RULES OF THE AUDITOR GENERAL**

To:
Board of Commissioners
Argyle Fire District
Argyle, Florida

I have examined the Argyle Fire District's (The District) compliance with Section 218.415, Florida Statutes, regarding the investment of public funds during the year ended September 30, 2023.

Management is responsible for the District's compliance with those requirements. Based on my examination, I am responsible for expressing an opinion on the District's compliance.

My examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risk of material noncompliance, whether due to fraud or error. The evidence I obtained is sufficient and appropriate to provide a reasonable basis for my opinion.

My examination does not provide a legal determination of the District's compliance with specified requirements.

In my opinion, the Argyle Fire District did comply, in all material respects, with the aforementioned requirements for the year ended September 30, 2023.

Eric O. Howell, CPA
Eric Howell
Certified Public Accountant
Panama City, Florida
May 31, 2024

Argyle Fire District
67 Fire Department Ave
PO Box 61
Argyle, FL 32422
Phone (850) 892-4702

May 21, 2024

Memorandum For: Eric Howell, Certified Public Accountant
408 W Baldwin Rd, Panama City, FL 32405

Subject: District's response to the FY2023 audit findings

Finding 2023-01, General Fund account has uncleared checks over a year old

The District had uncleared checks in the general fund bank account that should have been voided.

District's response to audit finding 2023-01: The District will review continuously any outstanding checks to determine if they should be voided.

Finding 2022-05, Misclassification of deposits and expenditures

The District misclassified deposits related to insurance refunds (\$1,778) and rescue revenue (\$5,278). The district also misclassified expenditures related to fixed assets, fuel incentives, and various other expenditures.

District's response to audit finding 2022-05: The bookkeeper will isolate transactions where the classification is questionable. The board will review these transactions for final determination.

Signed: Steven D. Richardson

Title: Chairman

Date: 06/26/2024