

**CHILDREN'S SERVICES COUNCIL
OF OKEECHOBEE COUNTY**

FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2021

CHILDREN’S SERVICES COUNCIL OF OKEECHOBEE COUNTY
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INDEPENDENT AUDITORS' REPORT

To the Council Members
Children's Services Council of Okeechobee County
Okeechobee, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the General Fund of Children's Services Council of Okeechobee County (the "Council") as of and for the year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

To the Council Members (continued)

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the General Fund of the Council as of September 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Council's basic financial statements. The Schedule of Program Services Expenditures-General Fund: By Grants and Programs Awarded Budget and Actual is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The Schedule of Program Services Expenditures-General Fund: By Grants and Programs Awarded Budget and Actual is the responsibility of management and, except for the portion marked "unaudited," was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

The information marked "unaudited" has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

To the Council Members (continued)

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 10, 2022, on our consideration of the Council's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Council's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Council's internal control over financial reporting and compliance.

Wicks Brown Williams Co.
Wicks, Brown, Williams & Co., CPA's LLP
Okeechobee, Florida

May 10, 2022

CHILDREN'S SERVICES COUNCIL OF OKEECHOBEE COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2021
(UNAUDITED)

Management's Discussion and Analysis of the financial statements for the Children's Services Council of Okeechobee County (the "Council") provides a summary of the Council's activities for the fiscal year ended September 30, 2021. Management has prepared this Management Discussion and Analysis and is responsible for the completeness and fairness of this information. This discussion and analysis should be read in conjunction with the accompanying financial statements.

The accompanying financial statements include all activities and functions for which the Council has direct oversight responsibility and all funds of the Council.

FINANCIAL HIGHLIGHTS

- ◆ The assets of the Council exceeded its liabilities at the close of the fiscal year ended September 30, 2021 by \$1,506,333. This compares to the previous fiscal year when assets exceeded liabilities by \$1,024,293. This balance is available for use in meeting the Council's on-going obligation to Okeechobee County taxpayers.
- ◆ The Council levies taxes through the TRIM (Truth in Millage) process. The millage rate was .36 mills, which was unchanged from the September 30, 2020 millage rate. The Council received \$1,166,909 in tax revenues for the fiscal year ended September 30, 2021. This compares to the previous fiscal year when tax revenues were \$936,255. The increase in revenue is due to an increase in the assessed value.
- ◆ The total expended for the Council's program services for the fiscal year ended September 30, 2021 was \$577,581. This cost represents local service programs and compares to \$432,335 expended on local service programs for the fiscal year ended September 30, 2020.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion is intended to serve as an introduction to the basic financial statements of the Council. The Council's basic financial statements are comprised of three integral components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. Each of these components is discussed in further detail in the following paragraphs. This report also contains other supplementary information in addition to the basic financial statements.

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Council's finances in a manner similar to a private-sector business. The government-wide statements include all assets and liabilities and use the accrual basis of accounting, which provides for recording revenues when earned and recording expenses when a liability is incurred, regardless of the timing of related cash flows. The government-wide financial statements include the Statement of Net Position and Statement of Activities.

The Statement of Net Position is used to report all that the Council owns (assets) and owes (liabilities). The Council's assets include financial resources such as cash and receivables. Also included are capital assets such as equipment.

CHILDREN'S SERVICES COUNCIL OF OKEECHOBEE COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2021
(UNAUDITED)

Government-wide Financial Statements (continued)

The Council's liabilities include grants payable incurred in connection with the Council's operation. The difference between assets and liabilities is reported as net position.

The Statement of Activities presents information showing how the Council's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes).

For financial reporting purposes, the Council is considered a special-purpose government engaged in a single governmental program.

In summary, the Statement of Net Position reports the Council's net position and the Statement of Activities reports the Council's changes in net position. The Council's net position (the difference between assets and liabilities) is one way to measure the Council's financial health or financial position. Over time, increases and decreases in the Council's net position are one indicator of whether financial health is improving or deteriorating. Other factors, such as changes in the Council's property tax base and the assessed millage rate will also, over time, help assess the overall financial health of the Council.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Council, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds are used to report all of the Council's basic services. Governmental funds focus on how money flows into and out of those funds and the balances left at year-end that is available for spending. Governmental funds are reported using modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Council's general government operations and the basic services it provides.

The Council's general fund financial statements include the Balance Sheet, and the Statement of Revenues, Expenditures, and Changes in Fund Balance for the general fund.

The general fund Balance Sheet reports only the financial assets associated with governmental activities. Financial assets include cash as well as other assets that will convert to cash in the short term, such as receivables and investments. Governmental funds do not report capital assets, such as equipment and furniture, because such assets will be used in operations rather than converted to cash and are therefore not spendable. Liabilities are also recognized in governmental funds only to the extent that they are expected to affect a government's near-term financing needs. The difference between asset and liabilities reported in a governmental fund is known as fund balance.

CHILDREN'S SERVICES COUNCIL OF OKEECHOBEE COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2021
(UNAUDITED)

Fund Financial Statements (continued)

This amount, with certain adjustments, represents the balance of financial resources available for appropriation at the end of the current fiscal period. Adjustments are necessary to assign a portion of the fund balance for commitments that will be honored in the subsequent fiscal period such as contracts entered into at the end of one fiscal period that extended into the next fiscal period. A government may have tentative plans for which they wish to constrain a portion of the unassigned fund balance. Such constraint would serve to alert financial statement readers to these tentative plans.

The governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balance is used to report all transactions, events, and interfund activity that increase or decrease fund balances.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. Both the governmental fund Balance Sheet and the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balance provide a reconciliation to facilitate this comparison between governmental funds and government-wide activities.

Notes to the Financial Statements

The Notes to the Financial Statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

FINANCIAL ANALYSIS

	<u>2021</u>	<u>2020</u>
Current Assets	\$ 1,555,314	\$ 1,068,949
Capital Assets, net	1,005	1,262
Total Assets	<u>1,556,319</u>	<u>1,070,211</u>
Current Liabilities	49,986	45,918
Total Liabilities	<u>49,986</u>	<u>45,918</u>
Net Position		
Invested in capital assets, net	1,005	1,262
Unrestricted	<u>1,505,328</u>	<u>1,023,031</u>
Total Net Position	<u>\$ 1,506,333</u>	<u>\$ 1,024,293</u>

The Council's assets increased by \$486,108, its liabilities increased by \$4,068, and net position increased by \$482,040. The increase in assets is mainly due to the increase in cash. The increase in net position is the excess of revenues over expenses for the year ended. The increase in liabilities is due to an increase in grants payable at year end.

CHILDREN'S SERVICES COUNCIL OF OKEECHOBEE COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2021
(UNAUDITED)

FINANCIAL ANALYSIS (continued)

	<u>2021</u>	<u>2020</u>
General Revenues		
Ad-valorem taxes, net	\$ 1,166,909	\$ 936,255
Interest income	3,411	3,247
Total Revenues	<u>1,170,320</u>	<u>939,502</u>
Expenses		
General government	110,699	104,270
Human services	577,581	432,335
Total Expenses	<u>688,280</u>	<u>536,605</u>
Change in Net Position	482,040	402,897
Net Position - beginning	<u>1,024,293</u>	<u>621,396</u>
Net Position - ending	<u>\$ 1,506,333</u>	<u>\$ 1,024,293</u>

Overall revenues increased by approximately 24.57%, of which can be attributed to an increase in property taxes.

The Council's general revenue totaled \$1,170,320 for the fiscal year ended September 30, 2021. The primary source of general revenue was ad-valorem taxes, which totaled \$1,166,909 or 99.7% of the total revenues. Interest earnings were \$3,411 or .3% of total revenues. In comparison, revenues for the fiscal year ended September 30, 2020 were \$936,255 in ad-valorem taxes and \$3,247 in interest earnings. Thus ad valorem taxes increased \$230,654 (24.6%) and interest earnings increased \$164. The increase in ad-valorem taxes was due to the increase in the assessed value as well as tax revenue allocated to the Council from the collection of a sizeable tax assessment that had been under litigation. The millage rate was .36 for the fiscal years ended September 30, 2021 and September 30, 2020.

The total cost of local program services for the fiscal year ended September 30, 2021 was \$577,581 or 84% of total Council expenses, as compared to \$432,335 or 81% of the total Council expenses the fiscal year ended September 30, 2020.

Agency grants were \$325,762 for fiscal year ended September 30, 2021 compared to \$234,456 for fiscal year ended September 30, 2020. There was an increase of \$91,306 in agency grants largely due to numerous programs that were canceled due to Covid-19 in the prior year. The Council also expended \$251,819 for summer activity programs and special projects for fiscal year ended September 30, 2021 as compared to \$197,879 for fiscal year ended September 30, 2020. The increase in summer activity programs and special projects of \$53,940 was due to an increase in the number of eligible agencies requesting funding for summer programs. The overall increase in expenses for agency grants, summer activity programs and special projects totaled \$145,246.

The difference in expenses between the fund statements and the Statement of Activities is due to the amount by which capital outlays exceeded depreciation expense in the current period.

CHILDREN'S SERVICES COUNCIL OF OKEECHOBEE COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
SEPTEMBER 30, 2021
(UNAUDITED)

FUNDING PRIORITIES

The Council funds agencies that meet the unique needs of the children of the community in the areas of delinquency prevention, positive alternatives, reduction in child abuse, and positive mental or physical well being of the children. Each funded agency is monitored by a Council member, who is required to prepare written evaluations twice annually. The monitors are encouraged to meet individually with the agencies' directors.

BUDGET HIGHLIGHTS

The Council adopted the millage rate and budget for the fiscal year ended September 30, 2021 on September 21, 2020. The revenue budget, based upon the Property Appraiser's projected tax revenues, included ad valorem taxes of \$1,100,149 and investment earnings of \$5,000.

Total revenues collected in the amount of \$1,170,320, were \$65,171 more than amounts budgeted.

Total expenditures in the amount of \$688,023 were less than the final budgeted amount of \$1,016,062, creating a positive variance of \$328,039. This positive variance can be attributed to the Council's expending only a portion of the amount budgeted for agency grants, summer programs, and special projects.

Economic Factors and the 2021/2022 Budget

The Council is responsible for and takes considerable care in setting the budget and the tax rate each fiscal year. This task involves determining community needs and anticipating ad valorem tax revenues.

Community needs are inherently learned in daily communication with funded programs and involvement by Council members in community organizations. The increased demand for children's services can be anticipated. Property values are assessed starting in January and are not finalized until July 1 each year. The budget for 2021-2022 was approved September 23, 2021.

The Council does have some flexibility in resources because it has the authority to assess up to .5 mills. The rate for 2020-2021 was .36 mills; the Council has adopted the rate of .36 mills for 2021-2022.

REQUESTS FOR INFORMATION

The financial report is designed to provide a general overview of the finances of the Children's Services Council of Okeechobee County. Questions concerning any of the information provided in this report or requests for additional information should be addressed to Children's Services Council of Okeechobee County, P.O. Box 2972, Okeechobee, Florida 34973.

CHILDREN'S SERVICES COUNCIL OF OKEECHOBEE COUNTY
STATEMENT OF NET POSITION
SEPTEMBER 30, 2021

	Governmental Activities
Assets	
Current Assets:	
Cash	\$ 1,555,314
Total Current Assets	1,555,314
 Non-Current Assets:	
Capital assets, net	1,005
Total Non-Current Assets	1,005
Total Assets	1,556,319
 Liabilities	
Current Liabilities:	
Grants payable	49,986
Total Liabilities	49,986
 Net Position	
Net investment in capital assets	1,005
Unrestricted	1,505,328
Total Net Position	\$ 1,506,333

The notes to the financial statement are an integral part of this statement.

CHILDREN'S SERVICES COUNCIL OF OKEECHOBEE COUNTY
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2021

	Governmental Activities
Expenses:	
General government	\$ 110,699
Human services	577,581
Total expenses	688,280
Program Revenues	-
Net Program Expense	(688,280)
General Revenues:	
Ad-valorem taxes, net of discounts	1,166,909
Investment earnings	3,411
Total general revenues	1,170,320
Change in Position	482,040
Net Position - October 1, 2020	1,024,293
Net Position - September 30, 2021	\$ 1,506,333

The notes to the financial statement are an integral part of this statement.

CHILDREN'S SERVICES COUNCIL OF OKEECHOBEE COUNTY
BALANCE SHEET
GENERAL FUND
SEPTEMBER 30, 2021

Assets	
Cash	<u>\$ 1,555,314</u>
Total Assets	<u><u>\$ 1,555,314</u></u>
Liabilities and Fund Balances	
Liabilities	
Grants payable	<u>\$ 49,986</u>
Total Liabilities	<u>49,986</u>
Fund Balances	
Unassigned	<u>1,505,328</u>
Total Fund Balances	<u>1,505,328</u>
Total Liabilities and Fund Balances	<u><u>\$ 1,555,314</u></u>

The notes to the financial statement are an integral part of this statement.

CHILDREN'S SERVICES COUNCIL OF OKEECHOBEE COUNTY
RECONCILIATION OF THE BALANCE SHEET – GENERAL FUND TO
THE STATEMENT OF NET POSITION
SEPTEMBER 30, 2021

Fund Balances - Total Governmental Funds	\$ 1,505,328
Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the funds.	
Capital assets, depreciable - net	1,005
Net Position - Governmental Activities	<u><u>\$ 1,506,333</u></u>

The notes to the financial statement are an integral part of this statement.

CHILDREN'S SERVICES COUNCIL OF OKEECHOBEE COUNTY
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE – GENERAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2021

Revenues	
Ad valorem taxes, net of discounts	\$ 1,166,909
Investment earnings	3,411
Total Revenues	1,170,320
 Expenditures	
General government	110,442
Human services	577,581
Total Expenditures	688,023
Excess of Revenues Over Expenditures	482,297
Fund Balance - October 1, 2020	1,023,031
Fund Balance - September 30, 2021	\$ 1,505,328

The notes to the financial statement are an integral part of this statement.

CHILDREN'S SERVICES COUNCIL OF OKEECHOBEE COUNTY
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE – GENERAL FUND TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2021

Change in Fund Balances - Total Governmental Funds \$ 482,297

Governmental funds report capital outlays as expenditures.
However, in the Statement of Activities, the cost of those assets is
allocated over their estimated useful lives as depreciation expense. (257)
This is the amount of depreciation expense in the current period.

Net Position - Governmental Activities \$ 482,040

The notes to the financial statement are an integral part of this statement.

CHILDREN’S SERVICES COUNCIL OF OKEECHOBEE COUNTY
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies and the presentation of the financial report of the Children’s Services Council of Okeechobee County (the “Council”) conform to accounting principles generally accepted in the United States of America as applicable to governments. This report, the accounting systems, and classification of accounts conform to standards of the Governmental Accounting Standards Board (GASB).

The following summary of the Council’s significant accounting policies is presented to assist the reader in interpreting the financial statements and other data in this report. The policies are considered essential and should be read in conjunction with the accompanying financial statements.

A. Reporting Entity

The Children's Services Council of Okeechobee County (“Council”) is an independent special district created August 23, 1990, by the Okeechobee County Board of County Commissioners Ordinance No. 90-2 pursuant to Florida Statute 125.901. The purpose of the Council is to address public policies, issues, and needs relating to children in Okeechobee County and to respond to those needs by coordinating, evaluating, and funding programs administered by community agencies that are operated for the benefit of children. The Council does not provide direct services to children.

The governing board of the Council is composed of ten members, five of which consist of the Superintendent of Schools, a local school board member, the Council administrator from the appropriate Council of the Department of Children & Families or his designee, a member of the Okeechobee County Board of County Commissioners, and the judge assigned to juvenile cases. The other five members are appointed by the Governor of Florida. The Council has the complete authority to hire management and all employees or contractors. The Council is empowered by Florida Statutes to levy ad-valorem taxes against property owners in Okeechobee County. The County has no claim to Council surpluses and has no budgetary oversight. Based upon application of these criteria, the Children's Services Council of Okeechobee County has determined it is an independent entity and, accordingly, is not a component unit of Okeechobee County. In addition, no potential component units exist which would require inclusion in the Council’s financial statements.

B. Basis of Presentation

The Council’s basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

CHILDREN’S SERVICES COUNCIL OF OKEECHOBEE COUNTY
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

B. Basis of Presentation (continued)

Government-wide and Fund Financial Statements:

The government-wide financial statements (i.e. the statement of net position and the statement of activities) report information on all of the activities of the Council. The Council has only governmental activities and does not engage in any business-type activities. Governmental activities are supported by ad-valorem taxes.

The statement of activities demonstrates the degree to which direct expenses of a given function are offset by program revenues. Direct expenses are those clearly identifiable with a specific function. Program revenues consist of charges for services, grants and contributions that are restricted to meeting operational or capital requirements of a particular function. During the year, the Council did not report any program revenues. Amounts received for ad-valorem taxes and investment earnings are not reported as program revenues, but are reported as general revenues.

Separate financial statements are provided for governmental fund financial statements.

The General Fund is the Council’s only major governmental fund and its primary operating fund. It accounts for all financial resources of the Council. Currently, the Council only has the need for a General Fund.

C. Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Because the government-wide statements are presented on a different measurement focus and basis of accounting than the fund financial statements, reconciliations are presented to explain the adjustment needed to convert the fund-based financial statements into the government-wide presentation.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method revenues are recognized when susceptible to accrual (i.e., when they are both “measurable and available”). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The Council considers property taxes and other revenues to be available if they are collected within sixty days after year end. Expenditures are recognized in the accounting period in which the fund liability is incurred, as under accrual accounting.

CHILDREN'S SERVICES COUNCIL OF OKEECHOBEE COUNTY
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Measurement Focus and Basis of Accounting (continued)

When both restricted and unrestricted resources are available for use, it is the Council's policy to use restricted resources first, and then unrestricted resources as they are needed. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the Council considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the Council Members have provided otherwise in its commitment or assignment actions.

D. Cash and Cash Equivalents

The Council considers cash and cash equivalents to be cash on hand, certificates of deposit, regardless of maturity date, cash in banks, and short term investments with a maturity of three months or less when acquired.

E. Capital Assets

Capital assets (equipment) are reported in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$500 and an estimated useful life in excess of one year. Such assets are recorded at historical cost. Donated capital assets are recorded at acquisition value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Equipment of the Council is depreciated using the straight line method over the estimated useful lives of three years.

F. Property Taxes

Ad valorem taxes for the current fiscal year (beginning October 1, 2020) are assessed on July 1, 2020, based on property values as of January 1, 2020. The taxes are levied in the month of November 2020, by the Okeechobee County Tax Collector who remits collected taxes to the Council monthly. Taxes are due November 1, 2020, and become delinquent April 1, 2021. Tax certificates are sold for delinquent taxes by June 1, 2021. Generally, the Council collects substantially all of its current year property taxes during the year in which they are due. No accrual for the property tax levy becoming due in November 2021 is included in the accompanying financial statements since such taxes are collected to finance expenditures of the next fiscal year.

CHILDREN’S SERVICES COUNCIL OF OKEECHOBEE COUNTY
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

G. Use of Estimates

The preparation of basic financial statements in conformity with accounting principles generally accepted in the United States of America required management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

H. Government-wide Net Position

Government-wide net position is divided into three categories:

- Net Investment in Capital Assets – consist of the historical cost of capital assets less accumulated depreciation and less any debt that remains outstanding and was used to finance those assets.
- Restricted Net Position – consist of amounts constrained to specific purposes by their providers (such as grantors, bondholders, higher levels of government, and contributors), through constitutional provisions, by enabling legislation, or contributor restrictions.
- Unrestricted – all other net position is reported in this category.

I. Governmental Fund Balance

Governmental fund balances are reported within fund balance classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purpose for which amounts in those funds can be spent. The classifications include non-spendable, restricted, committed, assigned, and unassigned.

- Nonspendable – amounts that are not in spendable form or are legally or contractually required to remain intact.
- Restricted – amounts constrained to specific purposes by their providers (such as granters, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.
- Committed – amounts constrained to specific purposes by the Council itself, using its highest decision making authority (i.e. Council members) and its highest level of action (i.e. Resolution). To be reported as committed, amounts cannot be used for another purpose unless the Council takes the same highest level action to remove or change the constraint.
- Assigned – amounts the Council intends to use for a specific purpose. Intent can be expressed by the Council.
- Unassigned – amounts that are available for any purpose.

NOTE 2 – DEPOSITS AND INVESTMENTS

Deposits – Custodial credit risk is the risk that in the event of a bank failure, the government’s deposits may not be returned to it. At year-end the Council’s deposits were entirely insured by federal depository insurance or guaranteed by qualified public depositories in Florida pursuant to chapter 280.07, Florida Statutes.

CHILDREN’S SERVICES COUNCIL OF OKEECHOBEE COUNTY
 NOTES TO FINANCIAL STATEMENTS
 SEPTEMBER 30, 2021

Investments – The Council has not adopted a formal investment policy, and utilizes the guidelines of Florida Statute section 218.415(17). Florida Statutes authorize the Council to invest in direct obligations of the U.S. Treasury, the Local Government Surplus Funds Trust Fund (Florida PRIME), savings accounts or certificates of deposit in state-certified qualified public depositories, and SEC registered money market funds.

At September 30, 2021, cash consists entirely of demand deposits in the amount of \$1,555,314 and the Council has no outstanding investments.

NOTE 3 – CAPITAL ASSETS

<u>Governmental Activities:</u>	Beginning Balance	Additions	Deletions	Ending Balance
File Cabinet	\$ 643	\$ -	\$ -	\$ 643
Computer	1,283	-	-	1,283
Less accumulated depreciation	(664)	(257)	-	(921)
Capital Assets, net	<u>\$ 1,262</u>	<u>\$ (257)</u>	<u>\$ -</u>	<u>\$ 1,005</u>

Depreciation expense for the year ended September 30, 2021 was \$257.

NOTE 4 – PROPERTY TAXES

Assessed values are established by the Okeechobee County Property Appraiser. The assessed taxable value at January 1, 2020, upon which the November 2020 levy was based, was approximately \$3,216,810,750.

The Council is permitted by state law to levy ad valorem taxes up to .5 mills of assessed valuation for the General Fund. Taxes were levied at .36 mills for the General Fund for the year ended September 30, 2021.

NOTE 5 – FACILITY AND ADMINISTRATIVE ASSISTANCE

Office facilities were provided to the Council by the Okeechobee County School Board at no cost for the year ended September 30, 2021. No amounts have been reported in the financial statements for the value of the donated facilities. Management does not expect this arrangement to change.

In addition, the Council paid retired School Board employees \$39,440 for administrative, bookkeeping and secretarial services.

CHILDREN'S SERVICES COUNCIL OF OKEECHOBEE COUNTY
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2021

NOTE 6 – RISK MANAGEMENT

The Council is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Council is not insured. The Council carries surety bonds on board members who are authorized check signers.

NOTE 7 – ECONOMIC DEPENDENCY

The Council primarily derives its revenue from ad-valorem taxes levied on residents of Okeechobee County, Florida. All of the Council's revenue is received from this source.

NOTE 8 – RELATED PARTY TRANSACTIONS

During the year, the Council recognized expenses of \$240,657 for various agencies, summer activity programs, and special project grants that were awarded to seven organizations whose board members are also members of the Council's board, and grants payable at September 30, 2021 includes \$11,623 due to these related organizations. The Council members are required to and did abstain from voting when the grants are approved and awarded.

CHILDREN'S SERVICES COUNCIL OF OKEECHOBEE COUNTY
BUDGETARY COMPARISON SCHEDULE – GENERAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2021
(UNAUDITED)

	<u>Budget</u>		<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
Ad valorem taxes, net of discounts	\$ 1,100,149	\$ 1,100,149	\$ 1,166,909	\$ 66,760
Investment earnings	5,000	5,000	3,411	(1,589)
Total revenues	<u>1,105,149</u>	<u>1,105,149</u>	<u>1,170,320</u>	<u>65,171</u>
Expenditures				
General government	149,447	149,447	110,442	39,005
Human services	866,615	866,615	577,581	289,034
Total expenditures	<u>1,016,062</u>	<u>1,016,062</u>	<u>688,023</u>	<u>328,039</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>89,087</u>	<u>89,087</u>	<u>482,297</u>	<u>393,210</u>
Net Change in Fund Balance	89,087	89,087	482,297	393,210
Fund Balances - October 1, 2020	<u>1,023,031</u>	<u>1,023,031</u>	<u>1,023,031</u>	<u>-</u>
Fund Balances - September 30, 2021	<u><u>\$ 1,112,118</u></u>	<u><u>\$ 1,112,118</u></u>	<u><u>\$ 1,505,328</u></u>	<u><u>\$ 393,210</u></u>

See Independent Auditors' Report and accompanying notes,
which are an integral part of this schedule.

CHILDREN'S SERVICES COUNCIL OF OKEECHOBEE COUNTY
NOTES TO THE BUDGETARY COMPARISON SCHEDULE – GENERAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2021
(UNAUDITED)

NOTE 1 – BUDGETARY INFORMATION

A budget is prepared and adopted annually for the general fund in accordance with procedures and time intervals prescribed by Florida Statute 189.418(3). Accordingly, the Council adopted an annual budget for the general fund for the fiscal year ended September 30, 2021. The Council is not required to submit its budget to any regulatory agencies.

The annual budget serves as the legal authorization for expenditures. Expenditures cannot legally exceed the total amount budgeted for each fund. All budget amendments which change the legally adopted total appropriations for a fund are approved by the Council and may be amended at any Board meeting within sixty (60) days after the fiscal year-end. The level of control for appropriations is exercised at the fund level. Appropriations lapse at year-end. Budgets are prepared using the same modified accrual basis as is used to account for actual transactions.

CHILDREN'S SERVICES COUNCIL OF OKEECHOBEE COUNTY
SCHEDULE OF PROGRAM SERVICES EXPENDITURES – GENERAL FUND
BY GRANTS AND PROGRAMS AWARDED – BUDGET AND ACTUAL
FOR THE YEAR ENDED SEPTEMBER 30, 2021

Agency Grants:	Budget (Unaudited)	Actual
Area Agency on Aging of Palm Beach Treasure Coast, Inc.	\$ 15,000	\$ 15,000
Big Brothers Big Sisters of St. Lucie, Indian River, and Okeechobee County, Inc.	5,900	5,900
Early Learning Coalition	5,000	5,000
Heritage Educational Foundation	7,000	-
HPS/Helping People Succeed, Inc.	8,000	4,047
Hibiscus Center	45,000	44,997
Indian River State College	28,615	26,008
Martha's House, Inc.	40,000	40,000
My Aunt's House	17,600	17,112
New Horizons of the Treasure Coast, Inc.	19,684	16,377
Okeechobee County Extension Service	58,500	50,793
Okeechobee Educational Foundation, Inc.	35,000	23,328
Okeechobee Rodeo Team and Mentor Program	25,000	-
Okeechobee Youth Livestock	20,000	20,000
Real Life Children's Ranch, Inc.	25,000	25,000
Pentecostals of Okeechobee (The Martial Arts Program of Okeechobee)	5,000	-
Tykes and Teens	42,500	32,200
Agency Grants - Other	178,816	-
Total Agency Grants	581,615	325,762

(Continued on next page)

See Independent Auditors' Report

CHILDREN’S SERVICES COUNCIL OF OKEECHOBEE COUNTY
SCHEDULE OF PROGRAM SERVICES EXPENDITURES – GENERAL FUND
BY GRANTS AND PROGRAMS AWARDED – BUDGET AND ACTUAL
FOR THE YEAR ENDED SEPTEMBER 30, 2021

(Continued)

Summer Activity Programs:	Budget (Unaudited)	Actual
Chobee Nation	-	14,000
Defy Lacrosse, Inc.	-	6,000
H.O.P.E. Therapy Services, LLC	-	1,068
Martha's House, Inc.	-	11,750
Men of Distinction Okeechobee, Inc.	-	23,000
New Horizons of the Treasure Coast, Inc.	-	9,000
Okeechobee County Extension Service	-	4,800
Okeechobee Wrestling Club	-	23,000
Peace Lutheran School	-	9,000
Serious About You Sidewalk Ministry	-	2,997
Tykes and Teens	-	9,000
YMCA	-	10,497
Summer Activity Programs - Other	200,000	-
Total Summer Activity Programs	<u>200,000</u>	<u>124,112</u>

(Continued on next page)

See Independent Auditors’ Report

CHILDREN’S SERVICES COUNCIL OF OKEECHOBEE COUNTY
SCHEDULE OF PROGRAM SERVICES EXPENDITURES – GENERAL FUND
BY GRANTS AND PROGRAMS AWARDED – BUDGET AND ACTUAL
FOR THE YEAR ENDED SEPTEMBER 30, 2021

(Continued)

	Budget (Unaudited)	Actual
Special Projects:		
GFNF	-	3,500
Okeechobee County Fair, Inc.	-	15,000
Okeechobee County Recreation Association, Inc.	-	23,000
Okeechobee Educational Foundation, Inc.	-	32,124
Okeechobee Youth Livestock	-	18,000
Our Village Okeechobee, Inc.	-	7,619
Shared Services	-	8,464
211 Palm Beach/Treasure Coast	-	2,000
Special Projects - other	60,000	-
Total Special Projects	<u>60,000</u>	<u>109,707</u>
Other Special Projects:		
Community Scholarships	25,000	18,000
Total Other Special Projects	<u>25,000</u>	<u>18,000</u>
Total Summer Activity Programs and Special Projects	<u>285,000</u>	<u>251,819</u>
Total Agency Grants, Summer Activity Programs, & Special Projects	<u>\$ 866,615</u>	<u>\$ 577,581</u>

See Independent Auditors’ Report

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Council Members
Children's Services Council of Okeechobee County
Okeechobee, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the General Fund of Children's Services Council of Okeechobee County (the "Council") as of and for the year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise Children's Services Council of Okeechobee County's basic financial statements and have issued our report thereon dated May 10, 2022.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Council's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. Accordingly, we do not express an opinion on the effectiveness of the Council's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify other matters other than a material weakness or significant deficiency as reported in a separate letter as items 2021-1 and 2021-2.

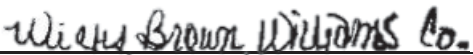
To the Council Members (continued)

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Council's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Wicks, Brown, Williams & Co., CPA's LLP
Okeechobee, Florida

May 10, 2022

Wicks, Brown, Williams & Co., CPA's LLP

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MANAGEMENT LETTER

To the Council Members
Children's Services Council of Okeechobee County

Report on the Financial Statements

We have audited the financial statements of the Children's Services Council of Okeechobee County (the "Council") as of and for the fiscal year ended September 30, 2021, and have issued our report thereon dated May 10, 2022.

Auditors' Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Florida Auditor General.

Other Reporting Requirements

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Accountants' Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated May 10, 2022, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding financial audit report. Corrective actions have been taken to partially address findings and recommendations made in the preceding financial audit report.

Tabulation of Uncorrected Audit Findings		
Current Year Finding #	2019-20 FY Finding #	2018-19 FY Finding #
2021-1	2020-1	N/A
2021-2	N/A	N/A

To the Council Members (continued)

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. The name and legal authority for the Council were disclosed in the notes to the financial statements. There were no component units related to the Council.

Financial Condition and Management

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the Council met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the Council did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for the Council. It is management's responsibility to monitor the Council's financial condition, and our financial condition assessment was based in part on representations made by management and review of financial information provided by same.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we had the following finding and recommendation.

Current Year Findings and Recommendations

2021-1 Accounts Payable and Expenditures

Condition: During our audit we noted adjustments to accounts payable accruals were posted incorrectly resulting in a \$7,875 overstatement of accounts payable and expenditures. This required an audit adjustment. In addition, we noted numerous posting errors throughout the year in which agency distributions were posted to the wrong programs.

Criteria or Specific Requirement: Accounts payable should be reconciled to a subsidiary ledger to ensure the accuracy of financial statement amounts. Program account balances should accurately reflect the amounts paid by the Council to each program.

Effect: When payments to agencies are not tracked accurately in the financial statements, it can result in overspending budgeted allocations and agencies not being paid according to their agreements.

Cause: Accounts were not reconciled to source documents and subsidiary ledgers.

Recommendation: In order to achieve reliable financial reporting, the Council should exercise due care to ensure all applicable general ledger accounts are properly stated.

Management's Response: The Council will exercise due care in posting payments to all agencies in the right accounts and reflecting the correct amount. All applicable general ledger accounts will be properly stated. A double check will be made by the Executive Director as checks are submitted for signatures from two officers.

To the Council Members (continued)

2021-2 Budget Violation

Condition: For the year ended September 30, 2021, the Council’s expenditures for Special Projects exceeded their available budget by \$49,707.

Criteria or Specific Requirement: Expenditures should not exceed the available budget.

Effect: A budget violation occurs when expenditures exceed the available budget.

Cause: Expenditures exceeded the budget.

Recommendation: In order to achieve reliable financial reporting, the Council should exercise due care to ensure expenditures are made in accordance with the adopted budget. We recommend the Council amend their budget when additional funds are required.

Management’s Response: Management agrees with the finding and recommendation.

Special District Component Units

Section 10.554(1)(i)5.c., Rules of the Auditor General, requires, if appropriate, that we communicate the failure of a special district that is a component unit of a county, municipality, or special district, to provide the financial information necessary for proper reporting of the component unit within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), Florida Statutes. In connection with our audit, we did not note any special district component units that failed to provide the necessary information for proper reporting in accordance with Section 218.39(3)(b), Florida Statutes. The Council does not include any special district component units.

As required by Section 218.39(3)(c), Florida Statutes, and Section 10.554(1)(i)6, Rules of the Auditor General, the Children’s Services Council of Okeechobee reported the following unaudited information:

- a. The total number of Council employees compensated in the last pay period of the district’s fiscal year as 0.
- b. The total number of independent contractors to whom nonemployee compensation was paid in the last month of the Council’s fiscal year as 2.
- c. All compensation earned by or awarded to employees, whether paid or accrued, regardless of contingency as \$0.
- d. All compensation earned by or awarded to nonemployee independent contractors, whether paid or accrued, regardless of contingency as \$39,440.
- e. There are no construction projects with a total cost of at least \$65,000 approved by the Council that are scheduled to begin on or after October 1 of the fiscal year being reported.
- f. A budget variance based on the budget adopted under Section 189.016(4), Florida Statutes, before the beginning of the fiscal year being reported if the Council amends a final adopted budget under Section 189.016(6), Florida Statutes, as: see page 23 of the financial statements.

To the Council Members (continued)

Additional Matters

Section 10.554(1)(3), Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Council Members, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

Wicks Brown Williams Co.
Wicks, Brown, Williams & Co., CPA's LLP
Okeechobee, Florida

May 10, 2022

Wicks, Brown, Williams & Co., CPA's LLP

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INDEPENDENT ACCOUNTANTS' REPORT

To the Council Members
Children's Services Council of Okeechobee County

We have examined the Children's Services Council of Okeechobee County's (the "Council") compliance with Section 218.415, Florida Statutes, regarding the investment of public funds during the fiscal year ended September 30, 2021. Management is responsible for the Council's compliance with those requirements. Our responsibility is to express an opinion on the Council's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Council complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Council complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgement including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Council's compliance with specified requirements.

In our opinion, the Council complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2021.

This report is intended solely for the information and use of the Council and the Auditor General, State of Florida, and is not intended to be and should not be used by anyone other than these specified parties.

Wicks, Brown, Williams Co.

Wicks, Brown, Williams & Co., CPA's LLP
Okeechobee, Florida

May 10, 2022