

FLORIDA KEYS COMMUNITY COLLEGE

Financial Audit

For the Fiscal Year Ended
June 30, 2010



BOARD OF TRUSTEES AND PRESIDENT

Members of the Board of Trustees and Presidents who served during the 2009-10 fiscal year are listed below:

Spencer C. Slate, Chair from 8-05-09
Kim Bassett, Vice Chair from 8-05-09 (1)
Ed Scales, Chair to 8-04-09
Dr. Antoinette E. Martin from 7-14-09 (2)
Anne M. O'Bannon from 7-14-09 (2)

Dr. Jill Landesberg-Boyle
President to October 25, 2009

Dr. Lawrence Tyree, Interim President from
October 26, 2009, to June 15, 2010
President from June 16, 2010 to June 30, 2010

Notes: (1) Vice Chair position remained vacant from
July 1, 2009, through August 4, 2009.
(2) Position remained vacant from July 1, 2009,
through July 13, 2009.

The Auditor General conducts audits of governmental entities to provide the Legislature, Florida's citizens, public entity management, and other stakeholders unbiased, timely, and relevant information for use in promoting government accountability and stewardship and improving government operations.

The audit team leader was Pierre Chammas, and the audit was supervised by Ramon A. Gonzalez, CPA. Please address inquiries regarding this report to James R. Stultz, CPA, Audit Manager, by e-mail at jimstultz@aud.state.fl.us or by telephone at (850) 922-2263.

This report and other reports prepared by the Auditor General can be obtained on our Web site at www.myflorida.com/audgen; by telephone at (850) 487-9175; or by mail at G74 Claude Pepper Building, 111 West Madison Street, Tallahassee, Florida 32399-1450.

FLORIDA KEYS COMMUNITY COLLEGE
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EXECUTIVE SUMMARY

Summary of Report on Financial Statements

Our audit disclosed that the College's basic financial statements were presented fairly, in all material respects, in accordance with prescribed financial reporting standards.

Summary of Report on Internal Control and Compliance

We noted a certain matter involving the College's internal control over financial reporting and its operation that we consider to be a material weakness, as summarized below.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* issued by the Comptroller General of the United States.

MATERIAL WEAKNESS

Finding No. 1: The College needed to improve its financial reporting process to ensure its financial statements are accurate and fairly presented.

Audit Objectives and Scope

Our audit objectives were to determine whether Florida Keys Community College and its officers with administrative and stewardship responsibilities for College operations had:

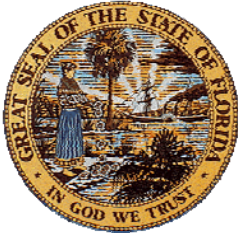
- Presented the College's basic financial statements in accordance with generally accepted accounting principles;
- Established and implemented internal control over financial reporting and compliance with requirements that could have a direct and material effect on the financial statements; and
- Complied with the various provisions of laws, rules, regulations, contracts, and grant agreements that are material to the financial statements.

The scope of this audit included an examination of the College's basic financial statements as of and for the fiscal year ended June 30, 2010. We obtained an understanding of the College's environment, including its internal control, and assessed the risk of material misstatement necessary to plan the audit of the basic financial statements. We also examined various transactions to determine whether they were executed, in both manner and substance, in accordance with governing provisions of laws, rules, regulations, contracts, and grant agreements.

An examination of Federal awards administered by the College is included within the scope of our Statewide audit of Federal awards administered by the State of Florida.

Audit Methodology

The methodology used to develop the findings in this report included the examination of pertinent College records in connection with the application of procedures required by auditing standards generally accepted in the United States of America and applicable standards contained in *Government Auditing Standards* issued by the Comptroller General of the United States.



DAVID W. MARTIN, CPA
AUDITOR GENERAL

AUDITOR GENERAL STATE OF FLORIDA

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The President of the Senate, the Speaker of the
House of Representatives, and the
Legislative Auditing Committee

INDEPENDENT AUDITOR'S REPORT ON FINANCIAL STATEMENTS

We have audited the accompanying financial statements of Florida Keys Community College, a component unit of the State of Florida, and its discretely presented component unit as of and for the fiscal year ended June 30, 2010, which collectively comprise the College's basic financial statements as shown on pages 12 through 31. These financial statements are the responsibility of College management. Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the discretely presented component unit, as described in note 1 to the financial statements, which represents 100 percent of the transactions and account balances of the discretely presented component unit columns. Those financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for the discretely presented component unit, is based on the report of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit and the report of the other auditors provide a reasonable basis for our opinions.

In our opinion, based on our audit and the report of the other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of Florida Keys Community College and of its discretely presented component unit as of June 30, 2010, and the respective changes in financial position and cash flows thereof for the fiscal year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report on our consideration of Florida Keys Community College's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, rules, regulations, contracts, and grant agreements and other matters included under the heading

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that **MANAGEMENT'S DISCUSSION AND ANALYSIS** on pages 3 through 11 and **OTHER REQUIRED SUPPLEMENTARY INFORMATION** on pages 32 and 33 be presented to supplement the basic financial statements. Such information, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Respectfully submitted,



David W. Martin, CPA
March 4, 2011

MANAGEMENT’S DISCUSSION AND ANALYSIS

The management’s discussion and analysis (MD&A) provides an overview of the financial position and activities of the College for the fiscal year ended June 30, 2010, and should be read in conjunction with the financial statements and notes thereto. This overview is required by Governmental Accounting Standards Board (GASB) Statement No. 35, *Basic Financial Statements—and Management’s Discussion and Analysis—for Public Colleges and Universities*, as amended by GASB Statements Nos. 37 and 38. The MD&A, and financial statements and notes thereto, are the responsibility of College management.

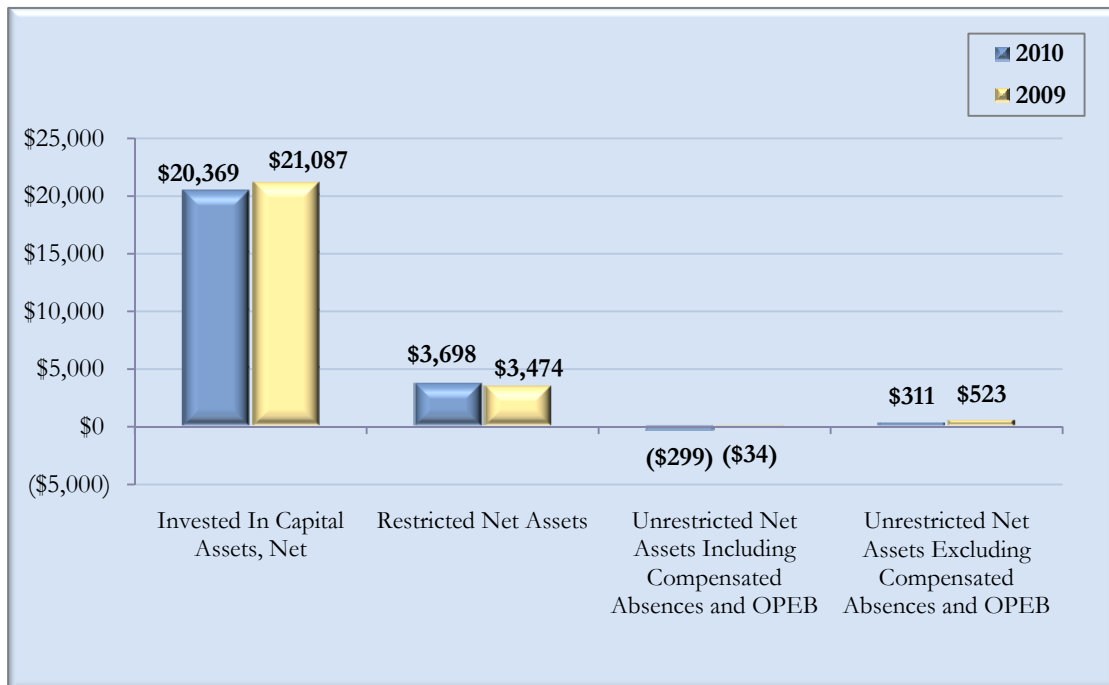
FINANCIAL HIGHLIGHTS

The College’s assets totaled \$25.3 million at June 30, 2010. This balance reflects a \$588 thousand, or 2.3 percent, decrease from the 2008-09 fiscal year. While assets decreased, liabilities increased by \$171 thousand, or 12.6 percent, totaling \$1.5 million at June 30, 2010, compared to \$1.4 million at June 30, 2009. As a result, the College’s net assets decreased by \$759 thousand, reaching a year-end balance of \$23.8 million.

The College’s operating revenues totaled \$3.6 million for the 2009-10 fiscal year, representing a 28 percent increase over the 2008-09 fiscal year due mainly to an increase in enrollment and fee rates. Operating expenses totaled \$14.1 million for the 2009-10 fiscal year, representing an increase of 13.5 percent over the 2008-09 fiscal year due mainly to the need for additional instructional staff, educational related expenses to accommodate growth, and Presidential turnover.

The College’s comparative net assets by category for the fiscal years ended June 30, 2010, and June 30, 2009, are shown in the following graph:

**Net Assets: College by Category at June 30
(In Thousands)**



The College's financial position, as a whole, continues strong, but has declined in recent fiscal years as evidenced by the \$759 thousand decrease in total net assets from the prior fiscal year. Total net assets decreased from \$24.5 million on June 30, 2009, to \$23.8 million as of June 30, 2010.

Further, the unrestricted component of net assets declined by \$265 thousand during the 2009-10 fiscal year from \$(34) thousand at June 30, 2009, to \$(299) thousand at June 30, 2010. The above graph first presents unrestricted net assets including compensated absences and other postemployment benefits (OPEB) payables, then presents unrestricted net assets excluding compensated absences and OPEB payables. Although unrestricted net assets declined, most of the compensated absences payable and all of the other postemployment benefits payable are long-term in nature and are not paid by the College until the employees retire or terminate employment. Therefore, these long-term liabilities do not significantly impair the College's ability to meet its required cash flows or maintain current operations in the short-term. The College has implemented plans and taken certain actions to reverse the decline in its financial position. These actions include personnel changes, departmental reorganization, voluntary salary decreases, increased unrestricted contributions, exploring alternative revenue streams, and renegotiation of service contracts and professional service contracts.

OVERVIEW OF FINANCIAL STATEMENTS

Pursuant to GASB Statement No. 35, the College's financial report consists of three basic financial statements: the statement of net assets; the statement of revenues, expenses, and changes in net assets; and the statement of cash flows. These financial statements, and notes thereto, provide information on the College as a whole, present a long-term view of the College's finances, and include activities for the following entities:

- Florida Keys Community College (Primary Institution) – Most of the programs and services generally associated with a college fall into this category, including instruction, public service, and support services.
- Florida Keys Community College Foundation, Inc. (Component Unit) – Although legally separate, this component unit is important because the College is financially accountable for it, as the College reports its financial activities to the State of Florida.

THE STATEMENT OF NET ASSETS AND THE STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS

One of the most important questions asked about the College's finances is, "Is Florida Keys Community College as a whole, better or worse off as a result of the year's activities?" The statement of net assets and the statement of revenues, expenses, and changes in net assets report information on the College as a whole and on its activities in a way that helps answer this question. When revenues and other support exceed expenses, the result is an increase in net assets. When the reverse occurs, the result is a decrease in net assets. The relationship between revenues and expenses may be thought of as Florida Keys Community College's operating results.

These two statements report Florida Keys Community College's net assets and changes in them. You can think of the College's net assets, the difference between assets and liabilities, as one way to measure the College's financial health, or financial position. Over time, increases or decreases in the College's net assets are one indication of whether its financial health is improving or deteriorating. You will need to consider many other nonfinancial factors, such as certain trends, student retention, condition of the buildings, and the safety of the campus, to assess the College's overall financial health.

These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector institutions. All of the current fiscal year's revenues and expenses are taken into account regardless of when cash is received or paid.

A condensed statement of assets, liabilities, and net assets of the College and its component unit for the respective fiscal years ended is shown in the following table:

	Condensed Statement of Net Assets at (In Thousands)			
	College		Component Unit	
	6-30-10	6-30-09	03-31-10	03-31-09
Assets				
Current Assets	\$ 3,959	\$ 3,930	\$ 56	\$ 1,437
Capital Assets, Net	20,540	21,283		
Other Noncurrent Assets	794	668	3,853	2,197
Total Assets	<u>25,293</u>	<u>25,881</u>	<u>3,909</u>	<u>3,634</u>
Liabilities				
Current Liabilities	790	632	24	10
Noncurrent Liabilities	735	722		
Total Liabilities	<u>1,525</u>	<u>1,354</u>	<u>24</u>	<u>10</u>
Net Assets				
Invested in Capital Assets, Net of Related Debt	20,369	21,087		
Restricted	3,698	3,474	3,933	3,669
Unrestricted	(299)	(34)	(48)	(45)
Total Net Assets	<u>\$ 23,768</u>	<u>\$ 24,527</u>	<u>\$ 3,885</u>	<u>\$ 3,624</u>
Increase (Decrease) in Net Assets	<u>\$ (759) -3.1%</u>		<u>\$ 261 7.2%</u>	

Revenues and expenses of the College and its component unit for the respective fiscal years ended are shown in the following table:

**Condensed Statement of Revenues, Expenses, and Changes in Net Assets
For the Fiscal Years Ended
(In Thousands)**

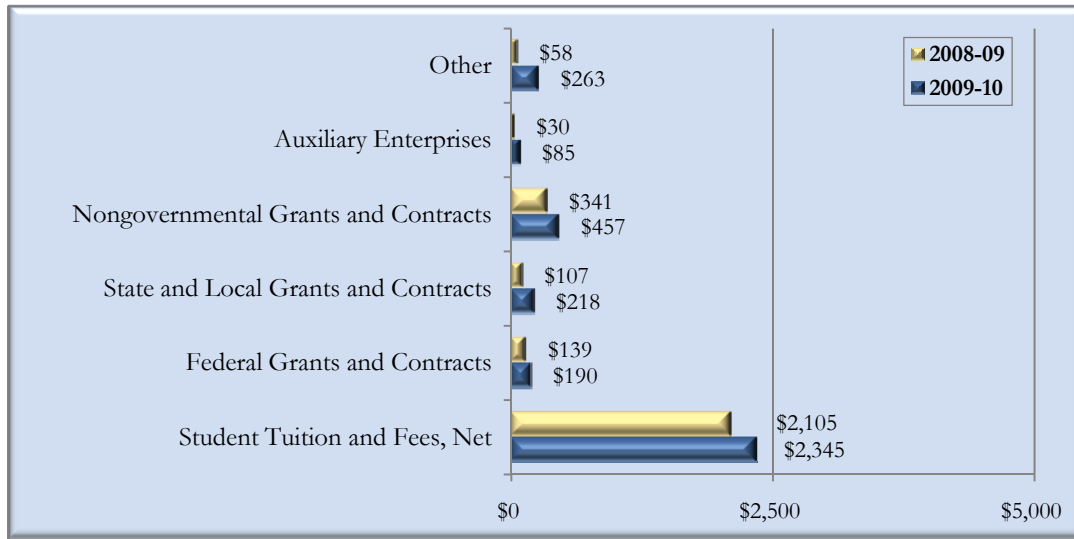
	College		Component Unit	
	6-30-10	6-30-09	03-31-10	03-31-09
Operating Revenues				
Student Tuition and Fees, Net of Scholarship Allowances	\$ 2,345	\$ 2,105	\$	\$
Federal Grants and Contracts	190	139		
State and Local Grants and Contracts	218	107	9	6
Nongovernmental Grants and Contracts	457	341		
Auxiliary Enterprises	85	30		
Other Operating Revenues	263	58	217	1,187
Total Operating Revenues	3,558	2,780	226	1,193
Less, Operating Expenses	14,091	12,412	627	492
Operating Income (Loss)	(10,533)	(9,632)	(401)	701
Nonoperating Revenues (Expenses)				
State Appropriations	5,489	5,942		
Gifts and Grants	2,678	1,188		
Investment Income (Loss)	10	8	662	(755)
Other Nonoperating Revenues	17	23		
Interest on Capital Asset Related Debt	(10)	(11)		
Net Nonoperating Revenues (Expenses)	8,184	7,150	662	(755)
Income (Loss) Before Other Revenues, Expenses, Gains, or Losses	(2,349)	(2,482)	261	(54)
Capital Appropriations	1,349	3,825		
Capital Grants, Contracts, Gifts, and Fees	241	177		
Increase (Decrease) in Net Assets	(759)	1,520	261	(54)
Net Assets, Beginning of Year	24,527	23,007	3,624	3,678
Net Assets, End of Year	\$ 23,768	\$ 24,527	\$ 3,885	\$ 3,624

Operating Revenues

GASB Statement No. 35 categorizes revenues as either operating or nonoperating. Operating revenues generally result from exchange transactions where each of the parties to the transaction either gives or receives something of equal or similar value.

The following chart presents the College’s operating revenues for the 2009-10 and 2008-09 fiscal years:

**Operating Revenues: College
(In Thousands)**



College operating revenue changes were the result of the following factors:

- Student tuition and fees net of scholarship allowances increased \$0.2 million due to an increase in student enrollment and fees rates.
- Grants and contracts increased a total of \$0.3 million, which resulted from the receipt of new grants and increased support from the Foundation in the 2009-10 fiscal year.
- Other operating revenues increased by \$0.2 million due to an increase in commission and facility rental revenues in the 2009-10 fiscal year.

Operating Expenses

Expenses are categorized as operating or nonoperating. The majority of the College’s expenses are operating expenses as defined by GASB Statement No. 35. GASB gives financial reporting entities the choice of reporting operating expenses in the functional or natural classifications. The College has chosen to report the expenses in their natural classification on the statement of revenues, expenses, and changes in net assets and has displayed the functional classification in the notes to financial statements.

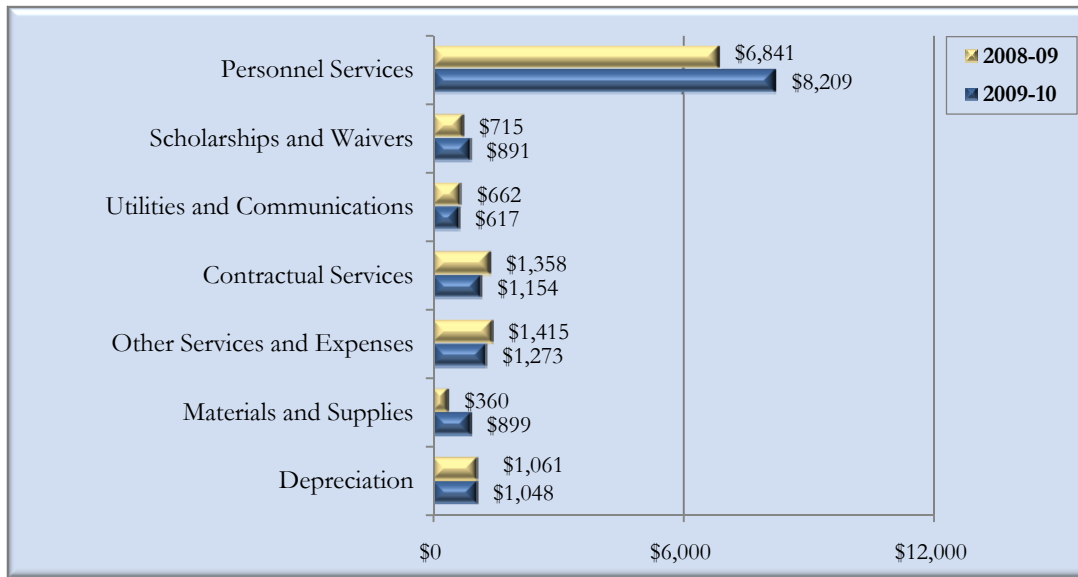
Operating expenses for the College and its component unit for the respective fiscal years ended are presented in the following table:

**Operating Expenses
(In Thousands)**

	College		Component Unit	
	6-30-10	6-30-09	03-31-10	03-31-09
Operating Expenses				
Personnel Services	\$ 8,209	\$ 6,841	\$	\$
Scholarships and Waivers	891	715	182	219
Utilities and Communications	617	662		
Contractual Services	1,154	1,358		
Other Services and Expenses	1,273	1,415	445	273
Materials and Supplies	899	360		
Depreciation	1,048	1,061		
Total Operating Expenses	\$14,091	\$12,412	\$ 627	\$ 492

The following chart presents the College’s operating expenses for the 2009-10 and 2008-09 fiscal years:

**Operating Expenses: College
(In Thousands)**



College operating expense changes were primarily the result of the following factors:

- Personnel services increased by \$1.4 million, or 20 percent, as a result of growth in enrollment and the need for additional faculty and administrators, a 4 percent increase in salaries, and expenses related to the Presidential turnover.
- Materials and supplies increased by \$0.5 million due to much needed capital improvements as well as increased expenditures related to growth.

Nonoperating Revenues and Expenses

Certain revenue sources that the College relies on to provide funding for operations, including State appropriations, certain gifts and grants, and investment income, are defined by GASB as nonoperating. Nonoperating expenses include capital financing costs and other costs related to capital assets. The following summarizes the College’s nonoperating revenues and expenses for the 2009-10 and 2008-09 fiscal years:

**Nonoperating Revenues (Expenses): College
(In Thousands)**

	2009-10	2008-09
State Appropriations	\$ 5,489	\$ 5,942
Gifts and Grants	2,678	1,188
Investment Income	10	8
Other Nonoperating Revenues	17	23
Interest on Capital Asset-Related Debt	(10)	(11)
Net Nonoperating Revenues	\$ 8,184	\$ 7,150

State appropriations decreased by \$0.5 million, due to a decrease in the College Program Fund revenues as a result of current economic conditions. Gifts and grants increased by \$1.5 million, due to an increase in Federal Pell student financial aid and the receipt of State appropriated American Recovery and Reinvestment Act (ARRA) funds in the 2009-10 fiscal year.

Other Revenues, Expenses, Gains, or Losses

This category is composed of capital appropriations and capital grants, contracts, gifts, and fees. The following summarizes the College's other revenues, expenses, gains, or losses for the 2009-10 and 2008-09 fiscal years:

**Other Revenues, Expenses, Gains, or Losses: College
(In Thousands)**

	2009-10	2008-09
Capital Appropriations	\$ 1,349	\$ 3,825
Capital Grants, Contracts, Gifts, and Fees	241	177
Total	\$ 1,590	\$ 4,002

Total Other Revenues, Expenses, Gains, or Losses decreased by \$2.4 million compared to the 2008-09 fiscal year. Capital appropriations decreased by \$2.5 million, which was the result of decreased State funding for capital projects. Capital grants, contracts, gift, and fees increased by \$0.1 million as a result of an increase enrollment and an increase in restricted capital grants.

THE STATEMENT OF CASH FLOWS

Another way to assess the financial health of an institution is to look at the statement of cash flows. Its primary purpose is to provide relevant information about the cash receipts and cash payments of an entity during a period. The statement of cash flows also helps users assess:

- An entity's ability to generate future net cash flows.
- Its ability to meet its obligations as they come due.
- Its need for external financing.

A summary of the College's cash flows for the 2009-10 and 2008-09 fiscal years is presented in the following table:

**Condensed Statement of Cash Flows: College
(In Thousands)**

	2009-10	2008-09
Cash Provided (Used) by:		
Operating Activities	\$ (9,607)	\$ (8,342)
Noncapital Financing Activities	8,262	7,145
Capital and Related Financing Activities	1,413	1,248
Investing Activities	10	20
Net Increase in Cash and Cash Equivalents	78	71
Cash and Cash Equivalents, Beginning of Year	1,227	1,156
Cash and Cash Equivalents, End of Year	\$ 1,305	\$ 1,227

During the 2009-10 fiscal year, cash and cash equivalents increased by \$0.1 million.

The net cash used by operating activities was \$9.6 million, which represents a \$1.3 million increase in cash used. The increase in cash used by operating activities was primarily the result of an increase of \$1.4 million payments for employee salaries and benefits. Included in the calculation of cash used by operating activities are payments to suppliers of \$3.4 million, and payments for employee salaries and benefits of \$6.4 million and \$1.7 million, respectively. These are the three major outflows of operating activities. The primary inflow of operating activities consists of net tuition and fees totaling \$2.3 million.

The net cash provided by noncapital financing activities was \$8.3 million. This amount included State appropriations in the amount of \$5.5 million and \$2.8 million for gifts and grants, which was an increase in cash provided of \$1.1 million from the prior year.

The net cash provided by capital and related financing activities was \$1.4 million, which represented an increase in cash provided of \$0.2 million from the prior year because of an increase in cash flows from capital appropriations.

CAPITAL ASSETS AND DEBT ADMINISTRATION

CAPITAL ASSETS

At June 30, 2010, the College had \$37.8 million in capital assets, less accumulated depreciation of \$17.3 million, for net capital assets of \$20.5 million. Depreciation charges for the current fiscal year totaled \$1 million. The following table summarizes the College's capital assets at June 30:

**Capital Assets, Net at June 30: College
(In Thousands)**

<u>Capital Assets</u>	<u>2010</u>	<u>2009</u>
Land	\$ 322	\$ 322
Buildings	33,326	33,326
Other Structures and Improvements	2,140	2,140
Furniture, Machinery, and Equipment	1,844	1,789
Construction in Progress	250	
Total	<u>37,882</u>	<u>37,577</u>
Less, Accumulated Depreciation:		
Buildings	13,556	12,726
Other Structures and Improvements	2,141	2,140
Furniture, Machinery, and Equipment	1,645	1,428
Total Accumulated Depreciation	<u>17,342</u>	<u>16,294</u>
Capital Assets, Net	<u>\$ 20,540</u>	<u>\$ 21,283</u>

Planning is underway for the construction of the new Marine Propulsion Building. Public Education Capital Outlay (PECO) funds are being used to finance the construction. More information about the College’s capital assets is presented in the notes to financial statements.

DEBT ADMINISTRATION

At fiscal year-end, the College had \$175 thousand in long-term debt outstanding versus \$200 thousand at the end of the prior year, a decrease of 12.5 percent.

The State Board of Education issues capital outlay bonds on behalf of the College. During the 2009-10 fiscal year, there were no bond sales and debt repayments totaled \$25 thousand. Additional information about the College’s long-term debt is presented in the notes to financial statements.

ECONOMIC FACTORS THAT WILL AFFECT THE FUTURE

Florida Keys Community College’s economic condition is closely tied to that of the State of Florida. Because of limited economic growth and increased demand for State resources, only a modest increase in State funding is anticipated in the coming year. In response to a decrease in State appropriations, the Board of Trustees increased the tuition rate 8 percent to take effect beginning with the Fall 2010 term. The College’s current financial and capital plans indicate that the infusion of additional financial resources from an increase in tuition rates will be necessary to maintain its present level of services.

REQUESTS FOR INFORMATION

Questions concerning information provided in the MD&A, financial statements and notes thereto, or other required supplementary information or requests for additional financial information should be addressed to the Vice President of Business and Administrative Services, Florida Keys Community College, 5901 College Road, Key West, Florida 33040.

BASIC FINANCIAL STATEMENTS

**FLORIDA KEYS COMMUNITY COLLEGE
A COMPONENT UNIT OF THE STATE OF FLORIDA
STATEMENT OF NET ASSETS
June 30, 2010**

	<u>College</u>	<u>Component Unit</u>
ASSETS		
Current Assets:		
Cash and Cash Equivalents	\$ 267,058	\$ 49,007
Restricted Cash and Cash Equivalents	261,486	
Accounts Receivable, Net	209,977	3,966
Due from Other Governmental Agencies	2,995,267	
Due from Component Unit	90,430	
Inventories	20,342	
Prepaid Expenses	114,165	3,022
Total Current Assets	<u>3,958,725</u>	<u>55,995</u>
Noncurrent Assets:		
Restricted Cash and Cash Equivalents	777,168	
Restricted Investments	17,053	3,535,343
Prepaid Scholarships		287,724
Depreciable Capital Assets, Net	19,968,456	
Nondepreciable Capital Assets	571,796	
Other Assets		30,300
Total Noncurrent Assets	<u>21,334,473</u>	<u>3,853,367</u>
TOTAL ASSETS	<u>\$ 25,293,198</u>	<u>\$ 3,909,362</u>
LIABILITIES		
Current Liabilities:		
Accounts Payable	\$ 320,156	\$ 23,992
Salary and Payroll Taxes Payable	345,333	
Due to Other Governmental Agencies	46,056	
Deposits Held for Others	28,187	
Long-Term Liabilities - Current Portion:		
Bonds Payable	25,000	
Compensated Absences Payable	24,931	
Total Current Liabilities	<u>789,663</u>	<u>23,992</u>
Noncurrent Liabilities:		
Bonds Payable	150,000	
Compensated Absences Payable	539,975	
Other Postemployment Benefits Payable	45,080	
Total Noncurrent Liabilities	<u>735,055</u>	
TOTAL LIABILITIES	<u>1,524,718</u>	<u>23,992</u>

FLORIDA KEYS COMMUNITY COLLEGE
A COMPONENT UNIT OF THE STATE OF FLORIDA
STATEMENT OF NET ASSETS (Continued)
June 30, 2010

	College	Component Unit
NET ASSETS		
Invested in Capital Assets, Net of Related Debt	\$ 20,369,372	\$
Restricted:		
Nonexpendable:		
Endowment		1,824,239
Expendable:		
Grants and Loans	14,659	2,108,987
Scholarships	110,868	
Capital Projects	3,567,416	
Debt Service	5,177	
Unrestricted	(299,012)	(47,856)
Total Net Assets	23,768,480	3,885,370
TOTAL LIABILITIES AND NET ASSETS	\$ 25,293,198	\$ 3,909,362

The accompanying notes to financial statements are an integral part of this statement.

FLORIDA KEYS COMMUNITY COLLEGE
A COMPONENT UNIT OF THE STATE OF FLORIDA
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS
For the Fiscal Year Ended June 30, 2010

	College	Component Unit
REVENUES		
Operating Revenues:		
Student Tuition and Fees, Net of Scholarship Allowances of \$1,618,069	\$ 2,345,181	\$
Federal Grants and Contracts	190,302	
State and Local Grants and Contracts	218,032	8,719
Nongovernmental Grants and Contracts	457,307	
Auxiliary Enterprises	85,112	
Other Operating Revenues	262,531	217,243
Total Operating Revenues	3,558,465	225,962
EXPENSES		
Operating Expenses:		
Personnel Services	8,209,317	
Scholarships and Waivers	890,742	182,089
Utilities and Communications	617,060	
Contractual Services	1,154,357	
Other Services and Expenses	1,273,473	444,865
Materials and Supplies	898,722	
Depreciation	1,048,217	
Total Operating Expenses	14,091,888	626,954
Operating Loss	(10,533,423)	(400,992)
NONOPERATING REVENUES (EXPENSES)		
State Appropriations	5,489,550	
Gifts and Grants	2,678,200	
Investment Income	9,964	662,766
Other Nonoperating Revenues	17,080	
Interest on Capital Asset-Related Debt	(10,000)	
Net Nonoperating Revenues	8,184,794	662,766
Income (Loss) Before Other Revenues, Expenses, Gains, or Losses	(2,348,629)	261,774
Capital Appropriations	1,349,644	
Capital Grants, Contracts, Gifts, and Fees	240,605	
Total Other Revenues	1,590,249	
Increase (Decrease) in Net Assets	(758,380)	261,774
Net Assets, Beginning of Year	24,526,860	3,623,596
Net Assets, End of Year	\$ 23,768,480	\$ 3,885,370

The accompanying notes to financial statements are an integral part of this statement.

**FLORIDA KEYS COMMUNITY COLLEGE
A COMPONENT UNIT OF THE STATE OF FLORIDA
STATEMENT OF CASH FLOWS
For the Fiscal Year Ended June 30, 2010**

	College
CASH FLOWS FROM OPERATING ACTIVITIES	
Tuition and Fees, Net	\$ 2,272,152
Grants and Contracts	742,155
Payments to Suppliers	(3,420,027)
Payments for Utilities and Communications	(632,620)
Payments to Employees	(6,354,016)
Payments for Employee Benefits	(1,655,987)
Payments for Scholarships	(890,742)
Auxiliary Enterprises	89,083
Other Receipts	242,910
	<u>(9,607,092)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
State Appropriations	5,489,550
Gifts and Grants Received for Other Than Capital or Endowment Purposes	2,772,647
	<u>8,262,197</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Capital Appropriations	1,506,535
Capital Grants and Gifts	240,605
Purchases of Capital Assets	(299,057)
Principal Paid on Capital Debt	(25,000)
Interest Paid on Capital Debt	(10,000)
	<u>1,413,083</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Investment Income	9,964
Sale of Investments, Net	484
	<u>10,448</u>
Net Increase in Cash and Cash Equivalents	78,636
Cash and Cash Equivalents, Beginning of Year	1,227,076
	<u>\$ 1,305,712</u>

**FLORIDA KEYS COMMUNIYT COLLEGE
A COMPONENT UNIT OF THE STATE OF FLORIDA
STATEMENT OF CASH FLOWS (Continued)
For the Fiscal Year Ended June 30, 2010**

	College
RECONCILIATION OF OPERATING LOSS TO NET CASH USED BY OPERATING ACTIVITIES	
Operating Loss	\$ (10,533,423)
Adjustments to Reconcile Operating Loss to Net Cash Used by Operating Activities:	
Depreciation Expense	1,048,217
Changes in Assets and Liabilities:	
Receivables, Net	(192,544)
Inventories	(20,342)
Prepaid Expense	(73,135)
Payables	99,393
Deposits Held for Others	11,318
Compensated Absences Payable	44,391
Other Postemployment Benefits Payable	9,033
NET CASH USED BY OPERATING ACTIVITIES	\$ (9,607,092)

The accompanying notes to financial statements are an integral part of this statement.

FLORIDA KEYS COMMUNITY COLLEGE
A COMPONENT UNIT OF THE STATE OF FLORIDA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2010

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity. The governing body of Florida Keys Community College, a component unit of the State of Florida, is the District Board of Trustees. The Board constitutes a corporation and is composed of five members appointed by the Governor and confirmed by the Senate. The District Board of Trustees is under the general direction and control of the Florida Department of Education, Division of Florida Colleges, and is governed by law and State Board of Education rules. However, the District Board of Trustees is directly responsible for the day-to-day operations and control of the College within the framework of applicable State laws and State Board of Education rules. Geographic boundaries of the District correspond with those of Monroe County.

Criteria for defining the reporting entity are identified and described in the Governmental Accounting Standards Board's *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. These criteria were used to evaluate potential component units for which the District Board of Trustees is financially accountable and other organizations for which the nature and significance of their relationship with the District Board of Trustees are such that exclusion would cause the College's financial statements to be misleading or incomplete. Based upon the application of these criteria, the College is a component unit of the State of Florida, and its financial balances and activity are reported in the State's Comprehensive Annual Financial Report by discrete presentation.

Discretely Presented Component Unit. Based on the application of the criteria for determining component units, the Florida Keys Community College Foundation, Inc. (Foundation), is included within the College's reporting entity as a discretely presented component unit.

The Foundation is audited by other auditors pursuant to Section 1004.70(6), Florida Statutes. The Foundation's audited financial statements are available to the public at the College. The financial data reported on the accompanying financial statements was derived from the Foundation's audited financial statements for the fiscal year ended March 31, 2010.

The Foundation is also a direct-support organization, as defined in Section 1004.70, Florida Statutes, and although legally separate from the College, is financially accountable to the College. The Foundation is managed independently, outside the College's budgeting process, and its powers generally are vested in a governing board pursuant to various State statutes. The Foundation receives, holds, invests, and administers property, and makes expenditures to or for the benefit of the College.

Basis of Presentation. The College's accounting policies conform with accounting principles generally accepted in the United States of America applicable to public colleges and universities as prescribed by the Governmental Accounting Standards Board (GASB). The National Association of College and University Business Officers (NACUBO) also provides the College with recommendations prescribed in accordance with generally accepted accounting principles promulgated by GASB and the Financial Accounting Standards Board (FASB). GASB allows public colleges various reporting options. The College has elected

FLORIDA KEYS COMMUNITY COLLEGE
A COMPONENT UNIT OF THE STATE OF FLORIDA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2010

to report as an entity engaged in only business-type activities. This election requires the adoption of the accrual basis of accounting and entitywide reporting including the following components:

- Management's Discussion and Analysis
- Basic Financial Statements:
 - Statement of Net Assets
 - Statement of Revenues, Expenses, and Changes in Net Assets
 - Statement of Cash Flows
 - Notes to Financial Statements
- Other Required Supplementary Information

Basis of Accounting. Basis of accounting refers to when revenues, expenses, and related assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the measurement focus applied. The College's financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, and liabilities resulting from nonexchange activities are generally recognized when all applicable eligibility requirements, including time requirements, are met.

The College's component unit uses the accrual basis of accounting whereby revenues are recognized when earned and expenses are recognized when incurred, and follows FASB standards of accounting and financial reporting for not-for-profit organizations.

The College follows GASB pronouncements and FASB pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with GASB pronouncements. Under GASB Statement No. 20, *Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting*, the College has the option to elect to apply all pronouncements of FASB issued after November 30, 1989, unless those pronouncements conflict with GASB pronouncements. The College has elected not to apply FASB pronouncements issued after November 30, 1989.

Interdepartmental sales between auxiliary service departments and other institutional departments have been accounted for as reductions of expenses and not revenues of those departments.

The College's principal operating activity is instruction. Operating revenues and expenses generally include all fiscal transactions directly related to instruction as well as administration, academic support, student services, physical plant operations, and depreciation of capital assets. Nonoperating revenues include State appropriations, Federal and State student financial aid, investment income (net of unrealized gains or losses on investments), and revenues for capital construction projects. Interest on capital asset-related debt is a nonoperating expense.

FLORIDA KEYS COMMUNITY COLLEGE
A COMPONENT UNIT OF THE STATE OF FLORIDA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2010

The statement of net assets is presented in a classified format to distinguish between current and noncurrent assets and liabilities. When both restricted and unrestricted resources are available to fund certain programs, it is the College's policy to first apply the restricted resources to such programs followed by the use of the unrestricted resources.

The statement of revenues, expenses, and changes in net assets is presented by major sources and is reported net of tuition scholarship allowances. Tuition scholarship allowances are the differences between the stated charge for goods and services provided by the College and the amount that is actually paid by the student or the third party making payment on behalf of the student. The College identified, within its accounting system, amounts paid for tuition and fees by financial aid. The College records a scholarship allowance against tuition and fees for the total amount paid by financial aid.

The statement of cash flows is presented using the direct method in compliance with GASB Statement No. 9, *Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting*.

Cash and Cash Equivalents. The amount reported as cash and cash equivalents consists of cash on hand, cash in demand accounts, and funds invested with the State Board of Administration (SBA) Florida PRIME investment pool, formerly known as the Local Government Surplus Funds Trust Fund Investment Pool. For reporting cash flows, the College considers all highly liquid investments with original maturities of three months or less to be cash equivalents. Under this definition, the College considers amounts invested in the Florida PRIME investment pool to be cash equivalents. College cash deposits are held in banks qualified as public depositories under Florida law. All such deposits are insured by Federal depository insurance, up to specified limits, or collateralized with securities held in Florida's multiple financial institution collateral pool required by Chapter 280, Florida Statutes. Cash and cash equivalents that are externally restricted to make debt service payments, maintain sinking or reserve funds, or to purchase or construct capital or other restricted assets are classified as restricted.

At June 30, 2010, the College reported as cash equivalents at fair value \$382,358 of moneys held in the Florida PRIME investment pool administered by the SBA pursuant to Section 218.405, Florida Statutes. The College's investments in the Florida PRIME investment pool, which the SBA indicates is a Securities and Exchange Commission Rule 2a7-like external investment pool, as of June 30, 2010, are similar to money market funds in which shares are owned in the fund rather than the underlying investments. The Florida PRIME investment pool carried a credit rating of AAAM by Standard & Poor's and had a weighted-average days to maturity (WAM) of 46 days as of June 30, 2010. A portfolio's WAM reflects the average maturity in days based on final maturity or reset date, in the case of floating-rate instruments. WAM measures the sensitivity of the Florida PRIME investment pool to interest rate changes. The investments in the Florida PRIME investment pool are reported at fair value, which is amortized cost.

FLORIDA KEYS COMMUNITY COLLEGE
A COMPONENT UNIT OF THE STATE OF FLORIDA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2010

Capital Assets. College capital assets consist of land; construction in progress; buildings; other structures and improvements; and furniture, machinery, and equipment. These assets are capitalized and recorded at cost at the date of acquisition or at estimated fair value at the date received in the case of gifts and purchases of State surplus property. Additions, improvements, and other outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. The College has a capitalization threshold of \$5,000 for tangible personal property and \$25,000 for buildings and other structures and improvements. Depreciation is computed on the straight-line basis over the following estimated useful lives:

- Buildings – 40 years
- Other Structures and Improvements – 10 years
- Furniture, Machinery, and Equipment:
 - Computer Equipment – 3 years
 - Vehicles, Office Machines, and Educational Equipment – 5 years
 - Furniture – 7 years

Noncurrent Liabilities. Noncurrent liabilities include bonds payable, compensated absences payable, and other postemployment benefits payable that are not scheduled to be paid within the next fiscal year.

2. INVESTMENTS

The College's Board of Trustees has adopted a written investment policy providing that surplus funds of the College shall be invested in those institutions and instruments permitted under the provisions of Florida Statutes. Section 218.415(16), Florida Statutes, authorizes the College to invest in the Florida PRIME investment pool administered by the State Board of Administration; interest-bearing time deposits and savings accounts in qualified public depositories, as defined by Section 280.02, Florida Statutes; direct obligations of the United States Treasury; obligations of Federal agencies and instrumentalities; securities of, or interests in, certain open-end or closed-end management type investment companies; Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency; and other investments approved by the College's Board of Trustees as authorized by law. State Board of Education Rule 6A-14.0765(3), Florida Administrative Code, provides that College loan, endowment, annuity, and life income funds may also be invested pursuant to Section 215.47, Florida Statutes. Investments authorized by Section 215.47, Florida Statutes, include bonds, notes, commercial paper, and various other types of investments. Investments set aside to make debt service payments, maintain sinking or reserve funds, or to purchase or construct capital assets are classified as restricted.

The College's investments at June 30, 2010, are reported at fair value, as follows:

**FLORIDA KEYS COMMUNITY COLLEGE
A COMPONENT UNIT OF THE STATE OF FLORIDA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2010**

Investment Type	Amount
State Board of Administration Fund B Surplus Funds Trust Fund	\$ 7,756
State Board of Administration Debt Service Accounts	9,297
Total College Investments	\$ 17,053

State Board of Administration Fund B Surplus Funds Trust Fund

On December 4, 2007, the State Board of Administration (SBA) restructured the Local Government Surplus Funds Trust Fund to establish the Fund B Surplus Funds Trust Fund (Fund B). Fund B, which is administered by the SBA pursuant to Sections 218.405 and 218.417, Florida Statutes, is not subject to participant withdrawal requests. Distributions from Fund B, as determined by the SBA, are effected by transferring eligible cash or securities to the Florida PRIME investment pool, consistent with the pro rata allocation of pool shareholders of record at the creation date of Fund B. One hundred percent of such distributions from Fund B are available as liquid balance within the Florida PRIME investment pool.

At June 30, 2010, the College reported investments at fair value of \$7,756 for amounts held in Fund B. The College’s investments in Fund B are accounted for as a fluctuating net asset value pool, with a fair value factor of 0.67353149 at June 30, 2010. The weighted-average life (WAL) of Fund B at June 30, 2010, was 8.05 years. A portfolio’s WAL is the dollar-weighted average length of time until securities held reach maturity and is based on legal final maturity dates for Fund B as of June 30, 2010. WAL measures the sensitivity of Fund B to interest rate changes. The College’s investment in Fund B is unrated.

State Board of Administration Debt Service Accounts

The College reported investments at fair value totaling \$9,297 at June 30, 2010, in the State Board of Administration Debt Service Accounts. These investments are used to make debt service payments on bonds issued by the State Board of Education for the benefit of the College. The College’s investments consist of United States Treasury securities, with maturity dates of six months or less, and are reported at fair value. The College relies on policies developed by the State Board of Administration for managing interest rate risk or credit risk for this account. Disclosures for the Debt Service Accounts are included in the notes to financial statements of the State’s Comprehensive Annual Financial Report.

Component Unit Investments

Investments held by the College’s component unit at March 31, 2010, are reported at fair value, as follows:

**FLORIDA KEYS COMMUNITY COLLEGE
A COMPONENT UNIT OF THE STATE OF FLORIDA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2010**

<u>Investment Type</u>	<u>Amount</u>
Cash and Cash Equivalents	\$ 370
Mutual Funds - Equities	1,811,743
Mutual Funds - Fixed Income	1,723,230
Total Component Investments	\$ 3,535,343

3. ACCOUNTS RECEIVABLE

Accounts receivable represent amounts for student fee deferments, various student services provided by the College, and uncollected commissions from bookstore and vending machine contractors. These receivables are reported net of a \$18,539 allowance for uncollectible accounts.

4. DUE FROM OTHER GOVERNMENTAL AGENCIES

This amount primarily consists of \$ 2,804,458 of Public Education Capital Outlay allocations due from the State for construction of College facilities.

5. DUE FROM AND TO COMPONENT UNIT/COLLEGE

The \$90,430 reported as due from component unit consists of amounts owed to the College by the Florida Keys Community College Foundation, Inc., for the housing project. The College’s financial statements are reported for the fiscal year ended June 30, 2010. The College’s component unit’s financial statements are reported for the fiscal year ended March 31, 2010. Accordingly, although the College reported an amount due from the component unit on the statement of net assets, the component unit did not report an amount due to the College.

6. CAPITAL ASSETS

Capital assets activity for the fiscal year ended June 30, 2010, is shown below:

**FLORIDA KEYS COMMUNITY COLLEGE
A COMPONENT UNIT OF THE STATE OF FLORIDA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2010**

Description	Beginning Balance	Additions	Reductions	Ending Balance
Nondepreciable Capital Assets:				
Land	\$ 321,796	\$	\$	\$ 321,796
Construction in Progress		250,000		250,000
Total Nondepreciable Capital Assets	\$ 321,796	\$ 250,000	\$	\$ 571,796
Depreciable Capital Assets:				
Buildings	\$ 33,325,933	\$	\$	\$ 33,325,933
Other Structures and Improvements	2,140,675			2,140,675
Furniture, Machinery, and Equipment	1,788,386	55,597		1,843,983
Total Depreciable Capital Assets	37,254,994	55,597		37,310,591
Less, Accumulated Depreciation:				
Buildings	12,726,052	830,412		13,556,464
Other Structures and Improvements	2,140,675			2,140,675
Furniture, Machinery, and Equipment	1,427,191	217,805		1,644,996
Total Accumulated Depreciation	16,293,918	1,048,217		17,342,135
Total Depreciable Capital Assets, Net	\$ 20,961,076	\$ (992,620)	\$	\$ 19,968,456

7. LONG-TERM LIABILITIES

Long-term liabilities of the College at June 30, 2010, include bonds payable, compensated absences payable, and other postemployment benefits payable. Long-term liabilities activity for the fiscal year ended June 30, 2010, is shown below:

Description	Beginning Balance	Additions	Reductions	Ending Balance	Current Portion
Bonds Payable	\$ 200,000	\$	\$ 25,000	\$ 175,000	\$ 25,000
Compensated Absences Payable	520,515	75,282	30,891	564,906	24,931
Other Postemployment Benefits Payable	36,047	39,585	30,552	45,080	
Total Long-Term Liabilities	\$ 756,562	\$ 114,867	\$ 86,443	\$ 784,986	\$ 49,931

Bonds Payable. The State Board of Education issues capital outlay bonds on behalf of the College. These bonds mature serially and are secured by a pledge of the College’s portion of the State-assessed motor vehicle license tax and by the State’s full faith and credit. The State Board of Education and the State Board of Administration administer the principal and interest payments, investment of debt service resources, and compliance with reserve requirements. The College had the following bonds payable at June 30, 2010:

Bond Type	Amount Outstanding	Interest Rates (Percent)	Annual Maturity To
State Board of Education Capital Outlay Bonds: Series 2005A	<u>\$ 175,000</u>	5	2016

**FLORIDA KEYS COMMUNITY COLLEGE
A COMPONENT UNIT OF THE STATE OF FLORIDA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2010**

Annual requirements to amortize all bonded debt outstanding as of June 30, 2010, are as follows:

Fiscal Year Ending June 30	State Board of Education Capital Outlay Bonds		
	Principal	Interest	Total
2011	\$ 25,000	\$ 8,750	\$ 33,750
2012	30,000	7,500	37,500
2013	30,000	6,000	36,000
2014	30,000	4,500	34,500
2015	25,000	3,000	28,000
2016	35,000	1,750	36,750
Total	\$ 175,000	\$ 31,500	\$ 206,500

Compensated Absences Payable. College employees may accrue annual and sick leave based on length of service, subject to certain limitations regarding the amount that will be paid upon termination. The College reports a liability for the accrued leave; however, State appropriations fund only the portion of accrued leave that is used or paid in the current fiscal year. Although the College expects the liability to be funded primarily from future appropriations, generally accepted accounting principles do not permit the recording of a receivable in anticipation of future appropriations. At June 30, 2010, the estimated liability for compensated absences, which includes the College’s share of the Florida Retirement System and FICA contributions, totaled \$564,906. The current portion of the compensated absences liability is the amount expected to be paid in the coming fiscal year, and represents payments for employees in the final year of the Deferred Retirement Option Program.

Other Postemployment Benefits Payable. The College follows Governmental Accounting Standards Board (GASB) Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, for certain other postemployment benefits provided by the Florida College System Risk Management Consortium (Consortium).

Plan Description. The College contributes to an agent, multiple-employer defined-benefit plan administered by the Consortium. Pursuant to the provisions of Section 112.0801, Florida Statutes, former employees who retire from the College are eligible to participate in the College’s healthcare and life insurance benefits. The College subsidizes the premium rates paid by retirees by allowing them to participate in the plan at reduced or blended group (implicitly subsidized) premium rates for both active and retired employees. These rates provide an implicit subsidy for retirees because, on an actuarial basis, their current and future claims are expected to result in higher costs to the plan on average than those of active employees. The College does not offer any explicit subsidies for retiree coverage. Retirees are required to enroll in the Federal Medicare program for their primary health coverage as soon as they are eligible. Neither the College nor the Consortium issue a stand-alone annual report for the plan and the plan is not included in the annual report of a public employees’ retirement system or another entity.

Funding Policy. Plan benefits are pursuant to the provisions of Section 112.0801, Florida Statutes, and the Board of Trustees can amend the benefits and contribution rates. The College has not advance-funded or

**FLORIDA KEYS COMMUNITY COLLEGE
A COMPONENT UNIT OF THE STATE OF FLORIDA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2010**

established a funding methodology for the annual other postemployment benefit (OPEB) costs or the net OPEB obligation, and the plan is financed on a pay-as-you-go basis. For the 2009-10 fiscal year, 21 retirees received postemployment healthcare benefits, and 14 retirees received postemployment life insurance benefits. The College provided required contributions of \$30,552 toward the annual OPEB cost, comprised of benefit payments made on behalf of retirees for claim expenses (net of reinsurance), administrative expenses, and reinsurance premiums. Retiree contributions totaled \$138,694.

Annual OPEB Cost and Net OPEB Obligation. The College’s annual OPEB cost (expense) is calculated based on the annual required contribution (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed 30 years. The following table shows the College’s annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the College’s net OPEB obligation:

Description	Amount
Normal Cost (Service Cost for One Year)	\$ 27,777
Amortization of Unfunded Actuarial Accrued Liability	11,965
Annual Required Contribution	39,742
Interest on Net OPEB Obligation	1,081
Adjustment to Annual Required Contribution	(1,238)
Annual OPEB Cost (Expense)	39,585
Contribution Toward the OPEB Cost	(30,552)
Increase in Net OPEB Obligation	9,033
Net OPEB Obligation, Beginning of Year	36,047
Net OPEB Obligation, End of Year	\$ 45,080

The College’s annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation as of June 30, 2010, and for the transition and preceding years, were as follows:

Fiscal Year	Annual OPEB Cost	Percentage of Annual OPEB Cost Contributed	Net OPEB Obligation
Beginning Balance, July 1, 2007	\$		\$
2007-08	17,394	(17.5)%	20,436
2008-09	17,326	9.9%	36,047
2009-10	39,585	77.2%	45,080

Funded Status and Funding Progress. As of July 1, 2009, the most recent valuation date, the actuarial accrued liability for benefits was \$348,494 and the actuarial value of assets was \$0, resulting in an unfunded actuarial accrued liability of \$348,494 and a funded ratio of 0 percent. The covered payroll (annual payroll of active

FLORIDA KEYS COMMUNITY COLLEGE
A COMPONENT UNIT OF THE STATE OF FLORIDA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2010

participating employees) was \$5,270,286 for the 2009-10 fiscal year, and the ratio of the unfunded actuarial accrued liability to the covered payroll was 6.6 percent.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment and termination, mortality, and healthcare cost trends. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The Schedule of Funding Progress, presented as required supplementary information following the notes to financial statements, presents multiyear trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions. Projections of benefits for financial reporting purposes are based on the substantive plan provisions, as understood by the employer and participating members, and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and participating members. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

The College's OPEB actuarial valuation as of July 1, 2009, used the projected unit credit actuarial method to estimate the unfunded actuarial liability as of June 30, 2010, and the College's 2009-10 fiscal year ARC. This method was selected because it is the same method used in the private sector for determination of retiree medical liabilities. Because the OPEB liability is currently unfunded, the actuarial assumptions included a 3 percent rate of return on invested assets, which is the College's expectation of investment returns under its investment policy. The actuarial assumptions also included a payroll growth rate of 3 percent per year, and an annual healthcare cost trend rate of 8 percent for the 2009-10 fiscal year, reduced by 0.1 to 0.3 percent per year, to an ultimate rate of 4.5 percent after 18 years. The unfunded actuarial accrued liability is being amortized as a level percentage of payroll amortized over 30 years. The remaining amortization period at June 30, 2010, was 27 years.

8. RETIREMENT PROGRAMS

Florida Retirement System. Essentially all regular employees of the College are eligible to enroll as members of the State-administered Florida Retirement System (FRS). Provisions relating to FRS are established by Chapters 121 and 122, Florida Statutes; Chapter 112, Part IV, Florida Statutes; Chapter 238, Florida Statutes; and Florida Retirement System Rules, Chapter 60S, Florida Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. FRS is a single retirement system administered by the Department of Management Services, Division of Retirement, and consists of two cost-sharing, multiple-employer retirement plans and other nonintegrated programs. These include a defined-benefit pension plan (Plan), a Deferred Retirement Option Program (DROP), and a defined-contribution plan, referred to as the Public Employee Optional Retirement Program (PEORP).

**FLORIDA KEYS COMMUNITY COLLEGE
A COMPONENT UNIT OF THE STATE OF FLORIDA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2010**

Employees in the Plan vest at six years of service. All vested members are eligible for normal retirement benefits at age 62 or at any age after 30 years of service, which may include up to 4 years of credit for military service. The Plan also includes an early retirement provision; however, there is a benefit reduction for each year a member retires before his or her normal retirement date. The Plan provides retirement, disability and death benefits, and annual cost-of-living adjustments.

DROP, subject to provisions of Section 121.091, Florida Statutes, permits employees eligible for normal retirement under the Plan to defer receipt of monthly benefit payments while continuing employment with an FRS employer. An employee may participate in DROP for a period not to exceed 60 months after electing to participate. During the period of DROP participation, deferred monthly benefits are held in the FRS Trust Fund and accrue interest.

The State of Florida establishes contribution rates for participating employers. Contribution rates during the 2009-10 fiscal year were as follows:

Class	Percent of Gross Salary	
	Employee	Employer (A)
Florida Retirement System, Regular	0.00	9.85
Florida Retirement System, Senior Management Service	0.00	13.12
Deferred Retirement Option Program - Applicable to Members from All of the Above Classes	0.00	10.91
Florida Retirement System, Reemployed Retiree	(B)	(B)

Notes: (A) Employer rates include 1.11 percent for the postemployment health insurance subsidy. Also, employer rates, other than for DROP participants, include 0.05 percent for administrative costs of the Public Employee Optional Retirement Program.

(B) Contribution rates are dependent upon retirement class in which reemployed.

The College’s liability for participation is limited to the payment of the required contribution at the rates and frequencies established by law on future payrolls of the College. The College’s contributions for the fiscal years ended June 30, 2008, June 30, 2009, and June 30, 2010, totaled \$352,925, \$310,841, and \$368,810, respectively, which were equal to the required contributions for each fiscal year.

As provided in Section 121.4501, Florida Statutes, eligible FRS members may elect to participate in the PEORP in lieu of the FRS defined-benefit plan. College employees already participating in the State College System Optional Retirement Program or the DROP are not eligible to participate in this program. Employer contributions are defined by law, but the ultimate benefit depends in part on the performance of investment funds. The PEORP is funded by employer contributions that are based on salary and membership class (Regular Class, Senior Management Service Class, etc.). Contributions are directed to individual member accounts, and the individual members allocate contributions and account balances among various approved investment choices. Employees in PEORP vest at one year of service. There were

**FLORIDA KEYS COMMUNITY COLLEGE
A COMPONENT UNIT OF THE STATE OF FLORIDA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2010**

26 College participants during the 2009-10 fiscal year. Required contributions made to the PEORP totaled \$192,462.

Financial statements and other supplementary information of the FRS are included in the State’s Comprehensive Annual Financial Report, which is available from the Florida Department of Financial Services. An annual report on the FRS, which includes its financial statements, required supplementary information, actuarial report, and other relevant information, is available from the Florida Department of Management Services, Division of Retirement.

9. CONSTRUCTION COMMITMENT

The College’s construction commitments at June 30, 2010, are as follows:

Project Description	Total Committed	Completed to Date	Balance Committed
Lagoon Dredge Project	\$ 676,000	\$ 250,000	\$ 426,000
Total	\$ 676,000	\$ 250,000	\$ 426,000

10. RISK MANAGEMENT PROGRAMS

The College is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The College provided coverage for these risks primarily through the Florida College System Risk Management Consortium (Consortium), which was created under authority of Section 1001.64(27), Florida Statutes, by the boards of trustees of the Florida public colleges for the purpose of joining a cooperative effort to develop, implement, and participate in a coordinated Statewide College risk management program. The Consortium is self-sustaining through member assessments (premiums) and is reinsured through commercial companies for claims in excess of specified amounts. Reinsurance from commercial companies provided excess coverage of up to \$175 million through February 28, 2010, and \$150 million effective March 1, 2010. Insurance coverage obtained through the Consortium included employee group health and life, fire and extended property, general and automobile liability, workers’ compensation, and other liability coverage. Settled claims resulting from these risks have not exceeded coverage in any of the past three fiscal years.

Employee and dependent dental and supplemental health coverage and short-term disability insurance are available through purchased commercial insurance.

11. SCHEDULE OF STATE REVENUE SOURCES

Revenue from State sources for current operations is primarily from the College Program Fund administered by the Florida Department of Education under the provisions of Section 1011.81, Florida Statutes. In accordance with Section 1011.84, Florida Statutes, the Legislature determines each college’s apportionment considering the following components: base budget, which includes the State appropriation to the College Program Fund in the current year plus the related student tuition and fees assigned in the current General Appropriations Act; the cost-to-continue allocation, which consists of incremental changes to the base

**FLORIDA KEYS COMMUNITY COLLEGE
A COMPONENT UNIT OF THE STATE OF FLORIDA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2010**

budget, including salaries, price levels, and other related costs; enrollment workload adjustments; operation costs of new facilities adjustments; and new and improved program enhancements, which are determined by the Legislature. Student fees in the base budget plus student fee revenues generated by increases in fee rates are deducted from the sum of these components to determine the net annual State apportionment to each college.

The State allocates gross receipts taxes, generally known as Public Education Capital Outlay money, to the College on an annual basis. The College is authorized to receive and expend these resources only upon applying for and receiving an encumbrance authorization from the Florida Department of Education.

The following is a summary of State revenue sources and amounts:

<u>Source</u>	<u>Amount</u>
College Program Fund	\$ 4,810,835
Gross Receipts Tax (Public Education Capital Outlay)	1,740,720
Education Enhancement Trust Fund (Lottery)	678,715
Florida Student Assistance Grants	197,047
Bright Futures Scholarship Program	128,219
Motor Vehicle License Tax (Capital Outlay and Debt Service)	108,924
Restricted Contracts and Grants	<u>80,159</u>
Total	<u>\$ 7,744,619</u>

12. FUNCTIONAL DISTRIBUTION OF OPERATING EXPENSES

The functional classification of an operating expense (instruction, academic support, etc.) is assigned to a department based on the nature of the activity, which represents the material portion of the activity attributable to the department. For example, activities of an academic department for which the primary departmental function is instruction may include some activities other than direct instruction such as public service. However, when the primary mission of the department consists of instructional program elements, all expenses of the department are reported under the instruction classification. The operating expenses on the statement of revenues, expenses, and changes in net assets are presented by natural classifications. The following are those same expenses presented in functional classifications as recommended by NACUBO:

<u>Functional Classification</u>	<u>Amount</u>
Instruction	\$ 4,070,247
Public Services	505,420
Academic Support	1,221,151
Student Services	1,151,773
Institutional Support	3,236,594
Operation and Maintenance of Plant	2,028,670
Scholarships and Fellowships	785,132
Depreciation	1,048,217
Auxiliary Enterprises	<u>44,684</u>
Total Operating Expenses	<u>\$ 14,091,888</u>

**FLORIDA KEYS COMMUNITY COLLEGE
A COMPONENT UNIT OF THE STATE OF FLORIDA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2010**

13. CURRENT UNRESTRICTED FUNDS

The Southern Association of Colleges and Schools, Commission on Colleges, which establishes the accreditation requirements for institutions of higher education, requires a disclosure of the financial position of unrestricted net assets, exclusive of plant assets and plant-related debt, which represents the change in unrestricted net assets. To meet this requirement, statements of net assets and revenues, expenses, and changes in net assets for the current unrestricted funds are presented, as follows:

Statement of Current Unrestricted Funds Net Assets

ASSETS

Current Assets:

Cash and Cash Equivalents	\$	266,167
Accounts Receivable, Net		197,145
Due from Other Governmental Agencies		49,778
Due from Component Unit		90,430
Inventories		20,342
Prepaid Expenses		105,664
		105,664

TOTAL ASSETS	\$	729,526
		729,526

LIABILITIES

Current Liabilities:

Accounts Payable	\$	242,297
Salary and Payroll Taxes Payable		176,255
Compensated Absences Payable		24,931
		24,931

Total Current Liabilities		443,483
		443,483

Noncurrent Liabilities:

Compensated Absences Payable		539,975
Other Postemployment Benefits Payable		45,080
		45,080

TOTAL LIABILITIES		1,028,538
		1,028,538

TOTAL NET ASSETS		(299,012)
		(299,012)

TOTAL LIABILITIES AND NET ASSETS	\$	729,526
		729,526

**FLORIDA KEYS COMMUNITY COLLEGE
A COMPONENT UNIT OF THE STATE OF FLORIDA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2010**

**Statement of Current Unrestricted Funds Revenues,
Expenses, and Changes in Net Assets**

REVENUES

Operating Revenues:

Student Tuition and Fees, Net of Scholarship	\$ 2,002,220
Allowances of \$1,618,069	85,112
Auxillary Enterprises	254,389
Other Operating Revenue	<u>254,389</u>

Total Operating Revenues 2,341,721

EXPENSES

Operating Expenses:

Personnel Services	7,496,463
Utilities and Communications	586,400
Contractual Services	767,740
Other Services and Expenses	800,871
Materials and Supplies	<u>553,019</u>

Total Operating Expenses 10,204,493

Operating Loss (7,862,772)

NONOPERATING REVENUES (EXPENSES)

State Appropriations	5,489,550
Gifts and Grants	493,556
Other Nonoperating Revenues	<u>15,044</u>

Net Nonoperating Revenues 5,998,150

**Loss Before Other Revenues,
Expenses, Gains, or Losses** (1,864,622)

Transfer to Other Funds, Net 1,599,530

Decrease in Net Assets (265,092)

Net Assets, Beginning of Year (33,920)

Net Assets, End of Year \$ (299,012)

**FLORIDA KEYS COMMUNITY COLLEGE
OTHER REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF FUNDING PROGRESS –
OTHER POSTEMPLOYMENT BENEFITS PLAN**

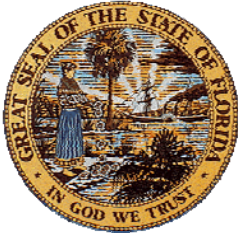
Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (1) (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll [(b-a)/c]
7/1/2007	\$	\$ 204,308	\$ 204,308	0%	\$ 4,308,946	4.7%
7/1/2009	\$	\$ 348,494	\$ 348,494	0%	\$ 5,270,286	6.6%

Note: (1) The College's OPEB actuarial valuation used the projected unit credit actuarial method to estimate the unfunded actuarial liability.

**FLORIDA KEYS COMMUNITY COLLEGE
OTHER REQUIRED SUPPLEMENTARY INFORMATION
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

1. SCHEDULE OF FUNDING PROGRESS – OTHER POSTEMPLOYMENT BENEFITS PLAN

The July 1, 2009, actuarial accrued liability (AAL) of \$348,494 was significantly higher than the July 1, 2007, liability of \$204,308. Changes from expected claims cost and contributions increased the AAL by \$101,000. Updated assumptions (changes in participation, medical trend and mortality assumptions) increased AAL by \$32,000. The expected growth of liabilities over time and demographic changes increased the AAL by \$11,186.



DAVID W. MARTIN, CPA
AUDITOR GENERAL

AUDITOR GENERAL STATE OF FLORIDA

G74 Claude Pepper Building
111 West Madison Street
Tallahassee, Florida 32399-1450



PHONE: 850-488-5534
FAX: 850-488-6975

The President of the Senate, the Speaker of the
House of Representatives, and the
Legislative Auditing Committee

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

We have audited the financial statements of Florida Keys Community College, a component unit of the State of Florida, and its discretely presented component unit as of and for the fiscal year ended June 30, 2010, which collectively comprise the College's basic financial statements, and have issued our report thereon included under the heading **INDEPENDENT AUDITOR'S REPORT ON FINANCIAL STATEMENTS**. Our report on the financial statements was modified to include a reference to other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Other auditors audited the financial statements of the discretely presented component unit as described in our report on the College's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the College's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the College's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However as described in the **FINDING AND RECOMMENDATION** section of this report, we identified a deficiency in internal control over financial reporting that we consider to be a material weakness.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the College's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the **FINDING AND RECOMMENDATION** section of this report to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the College's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, rules, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Management's response to the finding discussed in the **FINDING AND RECOMMENDATION** section is included as Exhibit A. We did not audit management's response and, accordingly, we express no opinion on it.

Pursuant to Section 11.45(4), Florida Statutes, this report is a public record and its distribution is not limited. Auditing standards generally accepted in the United States of America require us to indicate that this report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, Federal and other granting agencies, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,



David W. Martin, CPA
March 4, 2011

FINDING AND RECOMMENDATION

MATERIAL WEAKNESS

Finding No. 1: Financial Reporting

One of the principal ways that a college documents accountability for the public resources it receives is to report its financial position and activities in its annual financial statements. As such, College personnel should ensure that the financial statements are accurate and include all required disclosures so users, such as the Board of Trustees, the President, College management, and other interested parties, can appropriately evaluate College operations and assess the College's financial condition.

To promote understanding and consistency in presentation, the College is required to prepare its annual financial statements in accordance with generally accepted accounting principles. Our review of the College's 2009-10 fiscal year annual financial report, as presented for audit, disclosed several reporting errors. For example:

- Revenues from State capital appropriations and amounts due from other governments were overstated by \$7,375,943 due to errors in calculating the amounts due from the State for Public Education Capital Outlay funding.
- Operating revenues were overstated by \$1,873,672 due to errors in reporting Federal student financial aid that should have been reported as nonoperating revenues.
- Revenues from State appropriations were overstated by \$514,349 due to errors in recording revenues from other sources as State appropriations.
- Beginning net assets were overstated by \$264,184 due to errors in recording current year expenses to beginning net assets (\$250,000) and not recording a prior year audit adjustment (\$14,184).

These reporting errors occurred because College personnel did not have effective procedures to ensure the annual financial statements were accurate and complete. We extended our audit procedures to determine the adjustments necessary to ensure the College's financial statements were materially correct, and College personnel accepted these adjustments. However, our extended audit procedures cannot substitute for management's responsibility to establish effective internal controls over financial reporting. When the financial statements are not accurately prepared or presented, the College's Board of Trustees, the President, College management, and other users of the financial statements are without a proper basis for evaluating College operations and for assessing the College's financial condition.

Recommendation: **The College should establish more effective procedures over financial reporting to ensure the accuracy and completeness of the financial statements.**

MANAGEMENT'S RESPONSE

Management's response is included as Exhibit A.

EXHIBIT A
MANAGEMENT'S RESPONSE



March 4, 2011

Mr. David W. Martin, CPA
Auditor General
G74 Claude Pepper Building
111 West Madison Street
Tallahassee, FL 32399-1450

RE: Florida Keys Community College Financial Audit
For Period Ended June 30, 2010

Dear Mr. Martin:

Florida Keys Community College has reviewed the preliminary and tentative finding and recommendation in the financial audit for the Fiscal Year Ended June 30, 2010. The College concurs with the finding and has taken immediate action to comply with the recommendation.

The College is currently implementing a corrective action plan to strengthen internal controls. This plan includes personnel changes, departmental reorganization, and educating staff regarding processes to ensure compliance with all State and Federal laws and College policy.

The College will continue with monitoring efforts to ensure that there is not a re-occurrence of this finding in a subsequent audit. Given the above, the College offers the enclosed response to the finding disclosed during the audit.

Sincerely,

A handwritten signature in black ink that reads "Lawrence W. Tyree".

Lawrence W. Tyree, Ed.D.
President
Enclosure

Cc: District Board of Trustees

The logo for "Island Living, Island Learning" features a stylized sunburst background. The text "Island Living, Island Learning" is written in a green, sans-serif font.

Island Living, Island Learning

Main Campus: 5901 College Road, Key West, FL 33040 • www.fkcc.edu

**EXHIBIT A (CONTINUED)
MANAGEMENT'S RESPONSE**



Finding No. 1: Financial Reporting

Recommendation: The College should establish more effective procedures over financial reporting to ensure accuracy and completeness of the financial statements.

College Response: The College concurs with the finding and recommendation and has implemented a corrective action plan to strengthen internal controls. The plan includes personnel changes, departmental reorganization, and educating staff regarding processes to ensure compliance with all State and Federal laws and College policy. In addition, the Business Services Procedure Manual is currently being reviewed and updated to strengthen control mechanisms.

END OF PRELIMINARY AND TENTATIVE FINDING RESPONSE

