

**HENDRY COUNTY
DISTRICT SCHOOL BOARD**

**Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students**

and

Student Transportation

For the Fiscal Year Ended
June 30, 2010



BOARD MEMBERS AND SUPERINTENDENT

Hendry County District School Board members and the Superintendent of Schools who served during the 2009-10 fiscal year are listed below:

	<u>District No.</u>
<i>Ray Clinard</i>	1
<i>Sally Berg, Chair from 11-17-09</i>	2
<i>Patrick B. Langford, Chair to 11-16-09</i>	3
<i>Dwayne E. Brown</i>	4
<i>Matthew A. Beatty, Vice Chair</i>	5

Richard A. Murphy, Superintendent

The examination team leader was Eric R. Seldomridge, CPA, and the examination was supervised by J. David Hughes, CPA. Please address inquiries regarding this report to Joseph L. Williams, CPA, Audit Manager, via e-mail at joewilliams@aud.state.fl.us or by telephone at (850) 414-9941.

This report and other reports prepared by the Auditor General can be obtained on our Web site at www.myflorida.com/audgen; by telephone at (850) 487-9175; or by mail at G74 Claude Pepper Building, 111 West Madison Street, Tallahassee, Florida 32399-1450.

Hendry County District School Board
Full-Time Equivalent (FTE) Students and Student Transportation
LIST OF ABBREVIATIONS
For the Fiscal Year Ended June 30, 2010

ELL – English Language Learner

ESE – Exceptional Student Education

ESOL – English for Speakers of Other Languages

FES – Fluent English Speaker

IEP – Individual Educational Plan

IDEA – Individuals with Disabilities Education Act

OJT – On-the-Job Training

PK – Prekindergarten

Hendry County District School Board
 Full-Time Equivalent (FTE) Students and Student Transportation
TABLE OF CONTENTS
 For the Fiscal Year Ended June 30, 2010

	PAGE NO.
EXECUTIVE SUMMARY	i
 FULL-TIME EQUIVALENT (FTE) STUDENTS	
Independent Auditor's Report.....	1
Schedule A – Populations, Samples, and Test Results.....	4
Schedule B – Effect of Audit Adjustments on Weighted FTE.....	6
Schedule C – Audit Adjustments by School.....	7
Schedule D – Findings and Audit Adjustments.....	9
Schedule E – Recommendations and Regulatory Citations.....	14
Notes to Schedules	17
 STUDENT TRANSPORTATION	
Independent Auditor's Report.....	21
Schedule F – Populations, Samples, and Test Results	24
Schedule G – Findings and Audit Adjustments.....	25
Schedule H – Recommendations and Regulatory Citations.....	29
Notes to Schedules	30
 MANAGEMENT'S RESPONSE	
Exhibit A – Management’s Response.....	32

EXECUTIVE SUMMARY

Summary of Attestation Examination

The Hendry County District School Board complied, in all material respects, with State requirements regarding the determination and reporting of full-time equivalent (FTE) students under the Florida Education Finance Program (FEFP) and the number of students transported for the fiscal year ended June 30, 2010.

Noncompliance related to FTE resulted in 13 findings. The resulting audit adjustments to the District's reported, unweighted FTE totaled to a negative 1.0169 but have a potential impact on the District's weighted FTE of a negative 4.6194. Noncompliance related to student transportation resulted in 7 findings and a net audit adjustment of a negative 57 students.

Weighted FTE adjustments are presented in our report for illustrative purposes only. They do not take special program caps and allocation factors into account and are not intended to indicate the weighted FTE used to compute the dollar value of audit adjustments, which is the responsibility of the Department of Education (DOE). However, the gross dollar effect of our FTE audit adjustments may be estimated by multiplying the net weighted FTE audit adjustment by the base student allocation amount. For the Hendry County District School Board, the estimated gross dollar effect of our FTE audit adjustments is a \$16,771 (negative 4.6194 times \$3,630.62).

We have not presented an estimate of the potential dollar effect of our student transportation audit adjustments because there is no equivalent method for making such an estimate.

The ultimate resolution of our FTE and student transportation audit adjustments and the computation of their financial impact is the responsibility of DOE.

School District of Hendry County

The District was established pursuant to Section 1001.30, Florida Statutes, to provide public educational services for the residents of Hendry County. Those services are provided primarily to prekindergarten through twelfth grade students and to adults seeking career education-type training. The District is part of the State system of public education under the general direction and control of the State Board of Education. The geographic boundaries of the District are those of Hendry County.

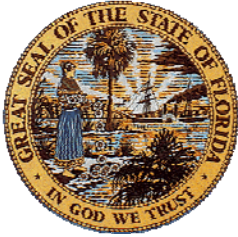
The governing body of the District is the District School Board, which is composed of five elected members. The executive officer of the Board is the elected Superintendent of Schools. For the fiscal year ended June 30, 2010, the District operated 14 schools serving prekindergarten through twelfth grade students, reported 6,883.95 unweighted FTE for those students, and received approximately \$23.9 million in State funding for those FTE.

Florida Education Finance Program (FEFP)

Florida school districts receive State funding through FEFP to serve prekindergarten through twelfth grade students (adult education is not funded by FEFP). FEFP was established by the Florida Legislature in 1973 to guarantee to each student in the Florida public school system the availability of an educational environment appropriate to the student's educational needs which is substantially equal to that available to any similar student notwithstanding geographic differences and varying local economic factors. To provide equalization of educational opportunity in Florida, the FEFP formula recognizes: (1) varying local property tax bases, (2) varying program cost factors, (3) district cost differentials, and (4) differences in per student cost for equivalent educational programs due to sparsity and dispersion of student population. The funding provided by FEFP is based upon the numbers of individual students participating in particular educational programs. A numerical value is assigned to each student according to the student's hours and days of attendance in those programs. The individual student thus becomes equated to a numerical value known as an unweighted FTE (full-time equivalent student). For example, one student would be reported as one FTE if the student was enrolled in six classes per day at 50 minutes per class for the full 180-day school year (i.e., six classes at 50 minutes each per day is 5 hours of class a day or 25 hours per week, which equals one FTE).

Student Transportation

Any student who is transported by the District must meet one or more of the following conditions in order to be eligible for State transportation funding: live two or more miles from school, be physically handicapped, be a Career Education 9-12 or ESE student who is transported from one school center to another where appropriate programs are provided, or meet the criteria for hazardous walking specified in Section 1006.23(4), Florida Statutes. The District received approximately \$1.35 million in State transportation funding.



DAVID W. MARTIN, CPA
AUDITOR GENERAL

AUDITOR GENERAL STATE OF FLORIDA

G74 Claude Pepper Building
111 West Madison Street
Tallahassee, Florida 32399-1450



PHONE: 850-488-5534
FAX: 850-488-6975

The President of the Senate, the Speaker of the
House of Representatives, and the
Legislative Auditing Committee

INDEPENDENT AUDITOR'S REPORT HENDRY COUNTY DISTRICT SCHOOL BOARD FULL-TIME EQUIVALENT (FTE) STUDENTS

We have examined management's assertion, included in its representation letter dated August 16, 2010, that the Hendry County District School Board complied with State requirements governing the determination and reporting of the number of full-time equivalent (FTE) students under the Florida Education Finance Program (FEFP) for the fiscal year ended June 30, 2010. These requirements are found primarily in Sections 1011.60, 1011.61, and 1011.62, Florida Statutes; State Board of Education Rules, Chapter 6A-1, Florida Administrative Code; and the *FTE General Instructions* issued by the Department of Education. As discussed in the representation letter, management is responsible for the District's compliance with State requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants (AICPA) and the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States and, accordingly, included examining, on a test basis, evidence about the District's compliance with the aforementioned State requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. The legal determination of the District's compliance with these requirements is, however, ultimately the responsibility of the Department of Education.

Compliance

In our opinion, the Hendry County District School Board complied, in all material respects, with State requirements governing the determination and reporting of the number of full-time equivalent (FTE) students under the Florida Education Finance Program (FEFP) for the fiscal year ended June 30, 2010.

The results of our examination disclosed noncompliance with the State requirements mentioned above. We considered this noncompliance in forming our opinion regarding the District's compliance and it did not affect our opinion as stated above. All noncompliance disclosed by our examination procedures is discussed in SCHEDULE D. The impact of this noncompliance on the District's reported FTE is presented in SCHEDULE A, SCHEDULE B, SCHEDULE C, and SCHEDULE D.

Internal Control Over Compliance

In accordance with attestation standards established by the AICPA and *Government Auditing Standards*, we are required to report significant deficiencies in internal control detected during our examination and identify those considered to be material weaknesses. The purpose of our examination was to express an opinion on the District's compliance with State requirements and did not include expressing an opinion on the District's related internal controls. Accordingly, we express no such opinion. Due to its limited purpose, our examination would not necessarily identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses.¹ The noncompliance mentioned above, while indicative of certain control deficiencies,¹ is not considered indicative of material weaknesses in the District's internal controls related to the determination and reporting of FTE. The findings, populations, samples, and exception totals that pertain to noncompliance are presented in SCHEDULE A and SCHEDULE D.

The District's written response to this examination has not been subjected to our examination procedures and, accordingly, we express no opinion on it.

¹ A control deficiency in the entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to comply with the aforementioned State requirements such that there is more than a remote likelihood that noncompliance that is more than inconsequential will not be prevented or detected by the entity's internal control. A material weakness is a significant deficiency, or combination of significant deficiencies, that results in a more-than-remote likelihood that material noncompliance will not be prevented or detected by the entity's internal control.

Pursuant to Section 11.45(4)(c), Florida Statutes, this report is a public record and its distribution is not limited. Attestation standards established by the AICPA require us to indicate that this report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the State Board of Education, the Department of Education, and applicable District management and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,



David W. Martin, CPA
January 12, 2011

SCHEDULE A

Hendry County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
POPULATIONS, SAMPLES, AND TEST RESULTS
 For the Fiscal Year Ended June 30, 2010

<u>Description¹</u>	<u>Number of Schools</u>	<u>% of Pop.</u>	<u>Number of Students (w/Exceptions)</u>	<u>% of Population (Sample)</u>	<u>Number of Unweighted FTE²</u>	<u>% of Population (Sample)</u>
1. Basic						
Population ³	12	100.00%	3,504	100.00%	4,942.2100	100.00%
Sample Size ⁴	5	41.67%	60	1.71%	51.3801	1.04%
Students w/Exceptions	-	-	(0)	(0.00%)	-	-
Net Audit Adjustments ⁵	-	-	-	-	6.0760	-
2. Basic with ESE Services						
Population ³	14	100.00%	654	100.00%	1,152.5800	100.00%
Sample Size ⁴	5	35.71%	38	5.81%	35.0000	3.04%
Students w/Exceptions	-	-	(0)	(0.00%)	-	-
Net Audit Adjustments ⁵	-	-	-	-	.0000	-
3. ESOL						
Population ³	10	100.00%	265	100.00%	429.5400	100.00%
Sample Size ⁴	5	50.00%	74	27.92%	59.5533	13.86%
Students w/Exceptions	-	-	(6)	(8.11%)	-	-
Net Audit Adjustments ⁵	-	-	-	-	(5.8210)	-
4. ESE Support Levels 4 and 5						
Population ³	10	100.00%	18	100.00%	26.3700	100.00%
Sample Size ⁴	5	50.00%	18	100.00%	14.9326	56.63%
Students w/Exceptions	-	-	(2)	(11.11%)	-	-
Net Audit Adjustments ⁵	-	-	-	-	(.8742)	-
5. Career Education 9-12						
Population ³	4	100.00%	3	100.00%	333.2500	100.00%
Sample Size ⁴	1	25.00%	3	100.00%	.3977	0.12%
Students w/Exceptions	-	-	(3)	(100.00%)	-	-
Net Audit Adjustments ⁵	-	-	-	-	(.3977)	-

All Programs						
Population ³	14	100.00%	4,444	100.00%	6,883.9500	100.00%
Sample Size ⁴	5	35.71%	193	4.34%	161.2637	2.34%
Students w/Exceptions	-	-	(11)	(5.70%)	-	-
Net Audit Adjustments ⁵	-	-	-	-	(1.0169)	-

The accompanying notes are an integral part of this schedule.

SCHEDULE A (Continued)

Hendry County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
POPULATIONS, SAMPLES, AND TEST RESULTS
 For the Fiscal Year Ended June 30, 2010

<u>Description</u> ¹	<u>Number of Schools</u>	<u>% of Population</u>	<u>Number of Teachers (w/Exceptions)</u>	<u>% of Population (Sample)</u>
<u>Teachers</u>				
Population ³	14	100.00%	171	100.00%
Sample Size ⁴	5	35.71%	59	34.50%
Teachers w/Exceptions	-	-	(4)	(6.78%)

¹ See NOTE A6.

² Unweighted full-time equivalent (FTE) students represents FTE prior to the application of the applicable cost factor for each program. (See SCHEDULE B and NOTE A4.)

³ The population shown for the number of schools is the total number of schools in the District which offered the courses in the program specified (i.e., Basic, ESOL, ESE, and Career Education 9-12). The population shown for the number of students is the total number of students in each program at the schools in our sample. Our Career Education 9-12 population and sample data for students reflects only those students who participated in OJT. The population shown for full-time equivalent (FTE) students is the total FTE for all of the District's schools (sample schools plus nonsample schools) as reported for each survey conducted for the fiscal year ended June 30, 2010. The population shown for teachers is the total number of teachers at schools in our sample who taught courses in ESE Support Levels 4 and 5 or Career Education 9-12 or taught courses to ELL students. (See NOTE A5.)

⁴ See NOTE B.

⁵ Our audit adjustments present the net effects of noncompliance disclosed by our examination procedures, including those related to our tests of teacher certification. Our audit adjustments generally reclassify reported FTE to Basic education, except for noncompliance involving a student's enrollment or attendance, in which case the reported FTE is taken to zero.

The accompanying notes are an integral part of this schedule.

SCHEDULE B

Hendry County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
EFFECT OF AUDIT ADJUSTMENTS ON WEIGHTED FTE
(For Illustrative Purposes Only)
 For the Fiscal Year Ended June 30, 2010

<u>No. Program</u> ¹	<u>Net Audit Adjustment</u> ²	<u>Cost Factor</u>	<u>Weighted FTE</u> ³
102 Basic 4-8	.9800	1.000	.9800
103 Basic 9-12	5.0960	1.033	5.2642
130 ESOL	(5.8210)	1.124	(6.5428)
254 ESE Support Level 4	(.2550)	3.520	(.8976)
255 ESE Support Level 5	(.6192)	4.854	(3.0056)
300 Career Education 9-12	<u>(.3977)</u>	1.050	<u>(.4176)</u>
Total	<u>(1.0169)</u>		<u>(4.6194)</u>

¹ See NOTE A6.

² These adjustments are for unweighted FTE. (See SCHEDULE C.)

³ Weighted FTE adjustments are presented for illustrative purposes only; they do not take special program caps or allocation factors into consideration and are not intended to indicate the FTE used to compute the dollar value of audit adjustments. That computation is the responsibility of the Department of Education. (See NOTE A4.)

The accompanying notes are an integral part of this schedule.

SCHEDULE C

Hendry County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
AUDIT ADJUSTMENTS BY SCHOOL
 For the Fiscal Year Ended June 30, 2010

<u>No. Program</u>	<u>District- Wide</u>	<u>Audit Adjustments¹</u>		<u>Balance Forward</u>
		<u>#0061</u>	<u>#0181</u>	
102 Basic 4-898009800
103 Basic 9-12	.3467	1.3343	1.6810
130 ESOL	(.3467)	(.9800)	(1.3343)	(2.6610)
254 ESE Support Level 40000
255 ESE Support Level 5	(.1592)	(.1592)
300 Career Education 9-12	(.3977)	(.3977)
Total	<u>.0000</u>	<u>.0000</u>	<u>(.5569)</u>	<u>(.5569)</u>

¹ These adjustments are for unweighted FTE. (See NOTE A4.)

The accompanying notes are an integral part of this schedule.

SCHEDULE C (Continued)

Hendry County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
AUDIT ADJUSTMENTS BY SCHOOL
 For the Fiscal Year Ended June 30, 2010

<u>No. Program</u>	<u>Brought Forward</u>	<u>Audit Adjustments¹</u>	
		<u>#0201</u>	<u>Total</u>
102 Basic 4-8	.98009800
103 Basic 9-12	1.6810	3.4150	5.0960
130 ESOL	(2.6610)	(3.1600)	(5.8210)
254 ESE Support Level 4	.0000	(.2550)	(.2550)
255 ESE Support Level 5	(.1592)	(.4600)	(.6192)
300 Career Education 9-12	<u>(.3977)</u>	<u>(.3977)</u>
Total	<u>(.5569)</u>	<u>(.4600)</u>	<u>(1.0169)</u>

¹ These adjustments are for unweighted FTE. (See NOTE A4.)

The accompanying notes are an integral part of this schedule.

SCHEDULE D

Hendry County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2010

Overview

Management is responsible for determining and reporting the number of full-time equivalent (FTE) students under the Florida Education Finance Program (FEFP) in compliance with State requirements. These requirements are found primarily in Sections 1011.60, 1011.61, and 1011.62, Florida Statutes; State Board of Education Rules, Chapter 6A-1, Florida Administrative Code; and the *FTE General Instructions* issued by the Department of Education. The Hendry County District School Board complied, in all material respects, with State requirements governing the determination and reporting of FTE for the fiscal year ended June 30, 2010. All noncompliance disclosed by our examination procedures is discussed below and requires management's attention and action, as recommended on page 14.

Findings

Our examination included the July and October 2009 surveys and the February and June 2010 surveys (see NOTE A5). Unless otherwise specifically stated, the findings and audit adjustments presented herein are for the October 2009 survey or the February 2010 survey or both. Accordingly, our findings do not mention specific surveys unless necessary for a complete understanding of the instances of noncompliance being disclosed.

District-Wide

Ineligible Courses Reported in ESOL

1. [Ref. 149] Our examination procedures included an automated test that compared the course numbers reported in ESOL by the District to the courses that have been designated for that program by the Department of Education. The results of this test disclosed that one of the District's schools incorrectly reported two Basic subject area courses in ESOL that were ineligible for such reporting. We made the following audit adjustment:

103 Basic 9-12	.3467	
130 ESOL	(.3467)	<u>.0000</u>
		<u>.0000</u>

**Net Audit
 Adjustments
 (Unweighted FTE)**

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Hendry County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2010

**Net Audit
 Adjustments
 (Unweighted FTE)**

Findings

Clewiston Middle School (#0061)

2. [Ref. 6170] The parents of ELL students taught by one out-of-field teacher were not notified of the teacher's out-of-field status. We made the following audit adjustment:

102 Basic 4-8	.9800	
130 ESOL	(.9800)	.0000
		.0000

LaBelle High School (#0181)

3. [Ref. 18102] One student was reported incorrectly in ESOL. The student was FES and a Competent English Reader and Writer and an ELL Committee was not convened to consider the student's continued ESOL placement. We made the following audit adjustment:

103 Basic 9-12	.4453	
130 ESOL	(.4453)	.0000

4. [Ref. 18103] The English language proficiency of two students was prematurely assessed prior to the students' continued ESOL placement for a fourth or fifth year. The assessments were conducted in March 2009. They should have been conducted in September 2009 and November 2009, respectively, according to the anniversary dates of the students' initial ESOL placements. We made the following audit adjustment:

103 Basic 9-12	.7334	
130 ESOL	(.7334)	.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Hendry County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2010

**Net Audit
 Adjustments
 (Unweighted FTE)**

Findings

LaBelle High School (#0181) (Continued)

5. [Ref. 18104] One student was reported incorrectly for .2392 FTE for approximately 12 hours of instruction in the Hospital and Homebound program. The Homebound instructor's log documented only 4 hours of instruction (or .0800 FTE). We made the following audit adjustment:

255 ESE Support Level 5	(.1592)	(.1592)
-------------------------	---------	---------

6. [Ref. 18105] The files for three Career Education 9-12 (OJT) students indicated that the students were not engaged in employment for compensation. Reporting for OJT-related funding is only allowed for work for which the student is receiving compensation. We made the following audit adjustment:

300 Career Education 9-12	(.3977)	(.3977)
---------------------------	---------	---------

7. [Ref. 18170] The parents of ELL students taught by one out-of-field teacher were not notified of the teacher's out-of-field status. We made the following audit adjustment:

103 Basic 9-12	.1556	
130 ESOL	(.1556)	.0000
		(.5569)

Clewiston High School (#0201)

8. [Ref. 20172] One teacher was hired as a long-term substitute for the 2009-10 school year and taught courses during the school terms covered by the October 2009 and February 2010 surveys. Since there are no specific limitations placed on substitute teaching by law or rule and since State Board of Education Rule 6A-1.0503, Florida Administrative Code, in particular, defines qualified instructional personnel but does not address the area of substitute teaching, we made no audit adjustment.

.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Hendry County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2010

**Net Audit
 Adjustments
 (Unweighted FTE)**

Findings

Clewiston High School (#0201) (Continued)

9. [Ref. 20101] The English language proficiency of two students was prematurely assessed prior to the students' continued ESOL placement for a fifth or six year. The assessments were conducted in March and October 2009, respectively. They should have been conducted in December 2009 and January 2010, respectively, according to the anniversary dates of the students' initial ESOL placements. We made the following audit adjustment:

103 Basic 9-12	1.5000	
130 ESOL	(1.5000)	.0000

10. [Ref. 20102] One ELL student was beyond the maximum six-year period allowed for State funding of ESOL. We made the following audit adjustment:

103 Basic 9-12	1.0000	
130 ESOL	(1.0000)	.0000

11. [Ref. 20103] One student was reported incorrectly for .5000 FTE for 25 hours of instruction in the Hospital and Homebound program. The Homebound instructor's log documented only two hours of instruction (or .0400 FTE). We made the following audit adjustment:

255 ESE Support Level 5	(.4600)	(.4600)
-------------------------	---------	---------

12. [Ref. 20170] One teacher was not properly certified and was not approved by the School Board to teach out of field. The teacher held certification in ESE but taught courses that required certification in Reading. We also noted that the parents of students who were taught by this out-of-field teacher were not notified of the teacher's out-of-field status. We made the following audit adjustment:

103 Basic 9-12	.2550	
254 ESE Support Level 4	(.2550)	.0000

The accompanying notes are an integral part of this schedule.

SCHEDULE D (Continued)

Hendry County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2010

Findings

**Net Audit
 Adjustments
(Unweighted FTE)**

Clewiston High School (#0201) (Continued)

13. [Ref. 20171] One teacher, whose class included ELL students, had earned none of the 120 in-service training points in ESOL strategies required by rule and the teacher's in-service training timeline. We made the following audit adjustment:

103 Basic 9-12	.6600	
130 ESOL	<u>(.6600)</u>	<u>.0000</u>
		<u>(.4600)</u>
		<u>(1.0169)</u>

The accompanying notes are an integral part of this schedule.

SCHEDULE E

Hendry County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
RECOMMENDATIONS AND REGULATORY CITATIONS
 For the Fiscal Year Ended June 30, 2010

Recommendations

We recommend that management exercise more care and take corrective action, as appropriate, to ensure that: (1) only ESOL eligible courses are reported in ESOL; (2) students reported in the Hospital and Homebound program are reported for the correct FTE as supported by the Hospital and Homebound instructors' contact logs; (3) students are reported in the proper funding category and have adequate documentation to support that funding, particularly with regard to students in ESOL; (4) students in Career Education 9-12 (OJT) are engaged in employment for compensation; (5) teachers are either properly certified, or if out of field, are timely approved by the School Board to teach out of field; (6) teachers earn their required in-service training points in ESOL strategies; and (7) parents are timely and appropriately notified when their children are assigned to out-of-field teachers.

The absence of statements in this report regarding practices and procedures followed by the District should not be construed as acceptance, approval, or endorsement of those practices and procedures. Additionally, the specific nature of this report does not limit or lessen the District's obligation to comply with all State requirements governing FTE and FEFP.

Regulatory Citations

Reporting

- Section 1011.60, F.S.Minimum Requirements of the Florida Education Finance Program
- Section 1011.61, F.S.Definitions
- Section 1011.62, F.S.Funds for Operation of Schools
- Rule 6A-1.0451, F.A.C.FEFP Student Membership Surveys
- Rule 6A-1.04513, F.A.C.Maintaining Auditable FTE Records
- FTE General Instructions 2009-10

English for Speakers of Other Languages (ESOL)

- Section 1003.56, F.S.English Language Instruction for Limited English Proficient Students
- Section 1011.62(1)(g), F.S.Education for Speakers of Other Languages
- Rule 6A-6.0901, F.A.C.Definitions Which Apply to Programs for English Language Learners

The accompanying notes are an integral part of this schedule.

SCHEDULE E (Continued)

Hendry County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
RECOMMENDATIONS AND REGULATORY CITATIONS
 For the Fiscal Year Ended June 30, 2010

Regulatory Citations (Continued)English for Speakers of Other Languages (ESOL) (Continued)

- Rule 6A-6.0902, F.A.C. Requirements for Identification, Eligibility, Programmatic and Annual Assessments of English Language Learners
- Rule 6A-6.0903, F.A.C. Requirement for Classification, Reclassification, and Post Reclassification of English Language Learners
- Rule 6A-6.0904, F.A.C. Equal Access to Appropriate Instruction for English Language Learners

Career Education On-the-Job Attendance

- Rule 6A-1.044(6)(c), F.A.C. Pupil Attendance Records

Exceptional Education

- Section 1003.57, F.S. Exceptional Students Instruction
- Section 1011.62, F.S. Funds for Operation of Schools
- Section 1011.62(1)(e), F.S. Funding Model for Exceptional Student Education Programs
- Rule 6A-6.03028, F.A.C. Provision of Free Appropriate Public Education (FAPE) and Development of Individual Educational Plans for Students with Disabilities
- Rule 6A-6.03029, F.A.C. Development of Family Support Plans for Children with Disabilities Ages Birth Through Five Years
- Rule 6A-6.0312, F.A.C. Course Modifications for Exceptional Students
- Rule 6A-6.0331, F.A.C. General Education Intervention Procedures, Identification, Evaluation, Reevaluation and the Initial Provision of Exceptional Education Services
- Rule 6A-6.0334, F.A.C. Individual Educational Plans (IEPs) and Educational Plans (EPs) for Transferring Exceptional Students
- Rule 6A-6.03411, F.A.C. Definitions, ESE Policies and Procedures, and ESE Administrators

Career Education On-the-Job Funding Hours

- Rule 6A-6.055(3), F.A.C. Definitions of Terms Used in Vocational Education and Adult Programs
 FTE General Instructions 2009-10

The accompanying notes are an integral part of this schedule.

SCHEDULE E (Continued)

Hendry County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
RECOMMENDATIONS AND REGULATORY CITATIONS
For the Fiscal Year Ended June 30, 2010

Regulatory Citations (Continued)

Teacher Certification

- Section 1012.42(2), F.S.Teacher Teaching Out-of-Field; Notification Requirements
- Section 1012.55, F.S.Positions for Which Certificates Required
- Rule 6A-1.0502, F.A.C.Non-certificated Instructional Personnel
- Rule 6A-1.0503, F.A.C.Definition of Qualified Instructional Personnel
- Rule 6A-4.001, F.A.C.Instructional Personnel Certification
- Rule 6A-6.0907, F.A.C.Inservice Requirements for Personnel of Limited English Proficient Students

The accompanying notes are an integral part of this schedule.

Hendry County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
NOTES TO SCHEDULES
For the Fiscal Year Ended June 30, 2010

NOTE A - SUMMARY

A summary discussion of the significant features of the District, FEFP, FTE, and related areas follows:

1. School District of Hendry County

The District was established pursuant to Section 1001.30, Florida Statutes, to provide public educational services for the residents of Hendry County, Florida. Those services are provided primarily to prekindergarten through twelfth grade students and to adults seeking career education-type training. The District is part of the State system of public education under the general direction and control of the State Board of Education. The geographic boundaries of the District are those of Hendry County.

For the fiscal year ended June 30, 2010, the District operated 14 schools serving prekindergarten through twelfth grade students, reported 6,883.95 unweighted FTE, and received approximately \$23.9 million in State funding for those FTE. The primary sources of funding for the District are funds from FEFP, local ad valorem taxes, and Federal grants and donations.

2. Florida Education Finance Program (FEFP)

Florida school districts receive State funding through FEFP to serve prekindergarten through twelfth grade students (adult education is not funded by FEFP). FEFP was established by the Florida Legislature in 1973 to guarantee to each student in the Florida public school system the availability of an educational environment appropriate to his educational needs which is substantially equal to that available to any similar student notwithstanding geographic differences and varying local economic factors. To provide equalization of educational opportunity in Florida, the FEFP formula recognizes: (1) varying local property tax bases, (2) varying program cost factors, (3) district cost differentials, and (4) differences in per student cost for equivalent educational programs due to sparsity and dispersion of student population.

Hendry County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
NOTES TO SCHEDULES
For the Fiscal Year Ended June 30, 2010

NOTE A - SUMMARY (Continued)

3. Full-Time Equivalent (FTE) Students

The funding provided by FEFP is based upon the numbers of individual students participating in particular educational programs. A numerical value is assigned to each student according to the student's hours and days of attendance in those programs. The individual student thus becomes equated to a numerical value known as an FTE. For example, for prekindergarten through third grade, one FTE is defined as one student in membership in a program or a group of programs for 20 hours per week for 180 days; for grade levels four through twelve, one FTE is defined as one student in membership in a program or a group of programs for 25 hours per week for 180 days.

4. Calculation of FEFP Funds

The amount of State and local FEFP funds is calculated by the Department of Education by multiplying the number of unweighted FTE in each educational program by the specific cost factor of each program to obtain weighted FTEs. Weighted FTEs are multiplied by the base student allocation amount and that product is multiplied by the appropriate cost differential factor. Various adjustments are then added to this product to obtain the total State and local FEFP dollars. All cost factors, the base student allocation amount, cost differential factors, and various adjustment figures are established by the Florida Legislature.

5. FTE Surveys

FTE is determined and reported during the school year by means of four FTE membership surveys that are conducted under the direction of district and school management. Each survey is a sampling of FTE membership for a period of one week. The surveys for the 2009-10 school year were conducted during and for the following weeks: survey one was performed for July 13 through 17, 2009; survey two was performed for October 12 through 16, 2009; survey three was performed for February 8 through 12, 2010; and survey four was performed for June 14 through 18, 2010.

Hendry County District School Board
Florida Education Finance Program (FEFP)
Full-Time Equivalent (FTE) Students
NOTES TO SCHEDULES
For the Fiscal Year Ended June 30, 2010

NOTE A - SUMMARY (Continued)

6. Educational Programs

FEFP funds ten specific programs under which instruction may be provided as authorized by the Florida Legislature. The general program titles under which these specific programs fall are as follows: (1) Basic, (2) ESOL, (3) ESE, and (4) Career Education 9-12.

7. Statutes and Rules

The following statutes and rules are of significance to the administration of Florida public education:

- Chapter 1000, F.S. K-20 General Provisions
- Chapter 1001, F.S. K-20 Governance
- Chapter 1002, F.S. Student and Parental Rights and Educational Choices
- Chapter 1003, F.S. Public K-12 Education
- Chapter 1006, F.S. Support for Learning
- Chapter 1007, F.S. Articulation and Access
- Chapter 1010, F.S. Financial Matters
- Chapter 1011, F.S. Planning and Budgeting
- Chapter 1012, F.S. Personnel
- Chapter 6A-1, F.A.C. Finance and Administration
- Chapter 6A-4, F.A.C. Certification
- Chapter 6A-6, F.A.C. Special Programs I

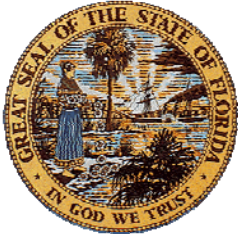
NOTE B - SAMPLING

Our examination procedures provided for the selection of samples of schools, students, and teachers, using statistical and judgmental methods, for testing FTE reported to the Department of Education for the fiscal year ended June 30, 2010. Our sampling process was designed to facilitate the performance of appropriate examination procedures to test the District's compliance with State requirements governing FTE and FEFP. The following schools were in our sample:

Hendry County District School Board
 Florida Education Finance Program (FEFP)
 Full-Time Equivalent (FTE) Students
NOTES TO SCHEDULES
 For the Fiscal Year Ended June 30, 2010

NOTE B - SAMPLING (Continued)

<u>School Name/Description</u>	<u>Finding Number(s)</u>
District-Wide - Ineligible Courses Reported in ESOL	1
1. Clewiston Middle School	2
2. Central Elementary School	NA
3. LaBelle High School	3 through 7
4. County Oaks Elementary School	NA
5. Clewiston High School	8 through 13



DAVID W. MARTIN, CPA
AUDITOR GENERAL

AUDITOR GENERAL STATE OF FLORIDA

G74 Claude Pepper Building
111 West Madison Street
Tallahassee, Florida 32399-1450



PHONE: 850-488-5534
FAX: 850-488-6975

The President of the Senate, the Speaker of the
House of Representatives, and the
Legislative Auditing Committee

INDEPENDENT AUDITOR'S REPORT HENDRY COUNTY DISTRICT SCHOOL BOARD STUDENT TRANSPORTATION

We have examined management's assertion, included in its representation letter dated August 16, 2010, that the Hendry County District School Board complied with State requirements governing the determination and reporting of the number of students transported for the fiscal year ended June 30, 2010. These requirements are found primarily in Chapter 1006, Part I, E., and Section 1011.68, Florida Statutes; State Board of Education Rules, Chapter 6A-3, Florida Administrative Code; and the *Student Transportation General Instructions* issued by the Department of Education. As discussed in the representation letter, management is responsible for the District's compliance with State requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants (AICPA) and the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States and, accordingly, included examining, on a test basis, evidence about the District's compliance with the aforementioned State requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. The legal determination of the District's compliance with these requirements is, however, ultimately the responsibility of the Department of Education.

Compliance

In our opinion, the Hendry County District School Board complied, in all material respects, with State requirements governing the determination and reporting of the number of students transported for the fiscal year ended June 30, 2010.

The results of our examination disclosed noncompliance with the State requirements mentioned above. We considered this other noncompliance in forming our opinion regarding the District's compliance and it did not affect our opinion as stated above. All noncompliance disclosed by our examination procedures is discussed in SCHEDULE G. The impact of this noncompliance on the District's reported number of transported students is presented in SCHEDULE F and SCHEDULE G.

Internal Control Over Compliance

In accordance with attestation standards established by the AICPA and *Government Auditing Standards*, we are required to report significant deficiencies in internal control detected during our examination and identify those considered to be material weaknesses. The purpose of our examination was to express an opinion on the District's compliance with State requirements and did not include expressing an opinion on the District's related internal controls. Accordingly, we express no such opinion. Due to its limited purpose, our examination would not necessarily identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses.¹ The noncompliance mentioned above, while indicative of certain control deficiencies,¹ is not considered indicative of material weaknesses in the District's internal controls related to the classification and reporting of transported students. The findings, populations, samples, and exception totals that pertain to noncompliance are presented in SCHEDULE F and SCHEDULE G.

The District's written response to this examination has not been subjected to our examination procedures, and accordingly, we express no opinion on it.

¹*A control deficiency in the entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to comply with the aforementioned State requirements such that there is more than a remote likelihood that noncompliance that is more than inconsequential will not be prevented or detected by the entity's internal control. A material weakness is a significant deficiency, or combination of significant deficiencies, that results in a more-than-remote likelihood that material noncompliance will not be prevented or detected by the entity's internal control.*

Pursuant to Section 11.45(4)(c), Florida Statutes, this report is a public record and its distribution is not limited. Attestation standards established by the AICPA require us to indicate that this report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the State Board of Education, the Department of Education, and applicable District management and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,



David W. Martin, CPA
January 12, 2011

SCHEDULE F

Hendry County District School Board
 Student Transportation
POPULATIONS, SAMPLES, AND TEST RESULTS
 For the Fiscal Year Ended June 30, 2010

<u>Description</u>	<u>Number of Vehicles</u>	<u>% of Population</u>	<u>No. of Students Transported</u>	<u>% of Population (Sample)</u>
Population ¹	121	100.00%	6,720	100.00%
Sample ²	-	-	188	2.80%
<u>Sample Students</u>				
With Exceptions ³	-	-	6	(3.19%)
Net Audit Adjustments	-	-	(4)	(2.13%)
<u>Non-Sample Students</u>				
With Exceptions ³	-	-	60	.89%
Net Audit Adjustments	-	-	(53)	.79%
<u>Sample and Non-Sample Students</u>				
Net Audit Adjustments	-	-	(57)	0.85%

¹ The population figures for students are the totals of the figures reported for each survey conducted for the fiscal year ended June 30, 2010. The District reported 6,720 students in the following ridership categories: 127 in IDEA (K-12), Weighted; 2 in IDEA (K-12), Unweighted; 26 in IDEA (PK), Weighted; 46 in Teenage Parents and Infants; and 6,519 in Two Miles or More. The District also reported operating a total of 121 buses. (IDEA stands for Individuals with Disabilities Education Act.)

² See NOTE B.

³ Students with exceptions are students with exceptions affecting their ridership classification. Students cited only for incorrect reporting of days-in-term in Finding No. 1 are not included.

The accompanying notes are an integral part of this schedule.

SCHEDULE G

Hendry County District School Board
 Student Transportation
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2010

Overview

Management is responsible for determining and reporting the number of students transported in compliance with State requirements. These requirements are found primarily in Chapter 1006, Part I, E., and Section 1011.68, Florida Statutes; State Board of Education Rules, Chapter 6A-3, Florida Administrative Code; and the *Student Transportation General Instructions* issued by the Department of Education. The Hendry County District School Board complied, in all material respects, with State requirements governing the determination and reporting of students transported for the fiscal year ended June 30, 2010. All noncompliance disclosed by our examination procedures is discussed below and requires management's attention and action, as recommended on page 29.

Findings

**Students
 Transported
 Net Audit
Adjustments**

Our examination procedures included both general tests and detailed tests. Our general tests included inquiries concerning the District's transportation of students and verification that a bus driver's report existed for each bus reported in a survey. Our detailed tests involved verification of the specific ridership categories reported for students sampled from the July and October 2009 surveys and the February and June 2010 surveys. Adjusted students who were in more than one survey are accounted for by survey. For example, a student sampled twice (i.e., once for the October 2009 survey and once for the February 2010 survey) will be presented in our findings as two sample students.

1. [Ref. 53] The number of days-in-term for the July 2009 survey was incorrectly reported for 58 students. The students were reported for a 30-day term; however, the District's calendar supported a 7-day term for 56 students, a 37-day term for 1 student, and a 27-day term for 1 student. We made the following audit adjustment:

<u>July 2009 Survey</u>		
<u>30 Days-in-Term</u>		
Two Miles or More	(58)	
<u>37 Days-in-Term</u>		
Two Miles or More	1	
<u>27 Days-in-Term</u>		
Two Miles or More	1	
<u>7 Days-in-Term</u>		
Two Miles or More	<u>56</u>	0

The accompanying notes are an integral part of this schedule.

SCHEDULE G (Continued)

Hendry County District School Board
 Student Transportation
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2010

**Students
 Transported
 Net Audit
 Adjustments**

Findings

2. [Ref. 51] Seven PK students (one of whom was in our sample) were reported incorrectly in IDEA (K-12), Weighted. Four of the students were eligible for IDEA (PK), Weighted and two were eligible for IDEA (PK), Unweighted. The remaining PK student was not eligible for State transportation funding. We made the following audit adjustments:

October 2009 Survey

90 Days-in-Term

IDEA (K-12), Weighted (<i>Sample Student</i>)	(1)	
IDEA (K-12), Weighted (<i>Non-Sample Students</i>)	(3)	
IDEA (PK), Weighted (<i>Non-Sample Students</i>)	2	
IDEA (PK), Unweighted (<i>Sample Student</i>)	1	

February 2010 Survey

90 Days-in-Term

IDEA (K-12), Weighted (<i>Non-Sample Students</i>)	(3)	
IDEA (PK), Weighted (<i>Non-Sample Students</i>)	2	
IDEA (PK), Unweighted (<i>Non-Sample Student</i>)	1	(1)

3. [Ref. 52] Fifty-four non-sampled PK students were reported incorrectly in Two Miles or More. PK students are not eligible to be reported in Two Miles or More. We noted, however, that two of the students were eligible for IDEA (PK), Unweighted. We made the following audit adjustments:

October 2009 Survey

90 Days-in-Term

IDEA (PK), Unweighted (<i>Non-Sample Student</i>)	1	
Two Miles or More (<i>Non-Sample Students</i>)	(19)	

February 2010 Survey

90 Days-in-Term

IDEA (PK), Unweighted (<i>Non-Sample Student</i>)	1	
Two Miles or More (<i>Non-Sample Students</i>)	(25)	

June 2010 Survey

13 Days-in-Term

Two Miles or More (<i>Non-Sample Students</i>)	(10)	(52)
--------------------------------------------------	------	------

The accompanying notes are an integral part of this schedule.

SCHEDULE G (Continued)

Hendry County District School Board
 Student Transportation
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2010

**Students
 Transported
 Net Audit
 Adjustments**

Findings

4. [Ref. 54] The IEP for one student in IDEA (K-12), Weighted did not indicate that the student met at least one of the five eligibility criteria required for classification in an IDEA-weighted ridership category. However, we noted that the student was eligible to be reported in Two Miles or More. We made the following audit adjustment:

October 2009 Survey

90 Days-in-Term

IDEA (K-12), Weighted (*Sample Student*) (1)

Two Miles or More (*Sample Student*) 1 0

5. [Ref. 55] Two students were reported incorrectly in Two Miles or More. The students lived less than two miles from school and should not have been reported for State transportation funding. We made the following audit adjustments:

October 2009 Survey

90 Days-in-Term

Two Miles or More (*Sample Student*) (1)

February 2010 Survey

90 Days-in-Term

Two Miles or More (*Sample Student*) (1) (2)

6. [Ref. 56] One student was reported incorrectly in the Teenage Parents and Infants program. The student withdrew from the Teenage Parent program prior to the reporting survey. We made the following audit adjustment:

February 2010 Survey

90 Days-in-Term

Teenage Parents and Infants (*Sample Student*) (1) (1)

7. [Ref. 57] One student was not shown on the supporting bus driver's report as having been transported; consequently, the student was not eligible to be reported for State transportation funding. We made the following audit adjustment:

The accompanying notes are an integral part of this schedule.

SCHEDULE G (Continued)

Hendry County District School Board
 Student Transportation
FINDINGS AND AUDIT ADJUSTMENTS
 For the Fiscal Year Ended June 30, 2010

<u>Findings</u>		<u>Students Transported Net Audit Adjustments</u>
<u>February 2010 Survey</u>		
<u>90 Days-in-Term</u>		
Teenage Parents and Infants (<i>Sample Student</i>)	(1)	(1)
Net Audit Adjustments		<u>(57)</u>
<u>Summary</u>		
Sample Students w/Exceptions	<u>6</u>	--
Sample Students - Net Audit Adjustments	--	(4)
Non-Sample Students w/Exceptions	<u>60</u>	--
Non-Sample Students - Net Audit Adjustments	--	<u>(53)</u>
Net Audit Adjustments		<u>(57)</u>

The accompanying notes are an integral part of this schedule.

SCHEDULE H

Hendry County District School Board
Student Transportation
RECOMMENDATIONS AND REGULATORY CITATIONS
For the Fiscal Year Ended June 30, 2010

Recommendations

We recommend that management exercise more care and take corrective action, as appropriate, to ensure that: (1) transported students are reported in the correct ridership categories; (2) the number of days-in-term is correctly reported; (3) only those students who rode a bus at least one time during the 11-day window of a survey period are reported with that survey's results; (4) the distance from home to school is verified prior to students being reported in Two Miles or More; (5) only eligible ESE students whose IEPs support weighted transportation services are reported in IDEA-weighted ridership categories; and (6) only eligible students are reported in the Teenage Parents and Infants ridership category.

The absence of statements in this report regarding practices and procedures followed by the District should not be construed as acceptance, approval, or endorsement of those practices and procedures. Additionally, the specific nature of this report does not limit or lessen the District's obligation to comply with all State requirements governing student transportation.

Regulatory Citations

- Chapter 1006, Part I, E., F.S.Transportation of Public K-12 Students
- Section 1011.68, F.S.Funds for Student Transportation
- Chapter 6A-3, F.A.C.Transportation
- Student Transportation General Instructions

The accompanying notes are an integral part of this schedule.

Hendry County District School Board
 Student Transportation
NOTES TO SCHEDULES
 For the Fiscal Year Ended June 30, 2010

NOTE A - SUMMARY

A summary discussion of the significant features of student transportation and related areas follows:

1. Student Eligibility

Any student who is transported by bus must meet one or more of the following conditions in order to be eligible for State transportation funding: live two or more miles from school, be physically handicapped, be a Career Education 9-12 or ESE student who is transported from one school center to another where appropriate programs are provided, or meet the criteria for hazardous walking specified in Section 1006.23(4), Florida Statutes.

2. Transportation in Hendry County

For the fiscal year ended June 30, 2010, the District received approximately \$1.35 million in State transportation funding. The District’s transportation reporting by survey was as follows:

<u>Survey Period</u>	<u>No. of Vehicles</u>	<u>No. of Students</u>
July 2009	6	58
October 2009	54	3,176
February 2010	54	3,336
June 2010	<u>7</u>	<u>150</u>
Total	<u>121</u>	<u>6,720</u>

3. Statutes and Rules

The following statutes and rules are of significance to the District’s administration of student transportation:

- Chapter 1006, Part I, E., F.S.Transportation of Public K-12 Students
- Section 1011.68, F.S.Funds for Student Transportation
- Chapter 6A-3, F.A.C.Transportation

Hendry County District School Board
Student Transportation
NOTES TO SCHEDULES
For the Fiscal Year Ended June 30, 2010

NOTE B - SAMPLING

Our examination procedures provided for the selection of samples of buses and students, using statistical and judgmental methods, for testing the number of students transported as reported to the Department of Education for the fiscal year ended June 30, 2010. Our sampling process was designed to facilitate the performance of appropriate examination procedures to test the District's compliance with State requirements governing students transported.

EXHIBIT A
MANAGEMENT'S RESPONSE



Hendry County School Board

Richard A. "Rick" Murphy
Superintendent

District Office
Hendry Co. Courthouse
P. O. Box 1980
LaBelle, Florida 33975-1980
(863) 674-4642
FAX (863) 674-4090 SUNCOM 744-4642

Sub-Office
475 East Osceola Avenue
Clewiston, Florida 33440-3140
(863) 902-4244
FAX (863) 902-4247 SUNCOM 744-4244

January 10, 2011

Mr. David W. Martin, CPA
Auditor General
G47 Claude Pepper Building
111 West Madison Street
Tallahassee, FL 32399-1450

RE: Report on the examination of full-time equivalent (FTE) student and student transportation, as reported by the Hendry County District School Board for the fiscal year ended June 30, 2010

Dear Mr. Martin,

The District is in receipt of the draft Full-time Equivalent (FTE) and Student Transportation audit for year ended June 30, 2010.

Attached please find the Managements Response to the preliminary & tentative audit findings and recommendations.

Audits are never entirely pleasant, but Mr. Eric Seldomridge, the Lead Auditor was both professional and polite as he interacted with our staff.

If you have any questions or concerns, please do not hesitate to contact Mr. Gordon Swaggerty, Assistant Superintendent, at 863-902-4244.

Sincerely,

Richard A. "Rick" Murphy
Superintendent

RAM:bt

EXHIBIT A (CONTINUED)
MANAGEMENT'S RESPONSE

**Management Response to Auditor General
Preliminary and Tentative Audit Findings For
Fiscal Year June 30, 2010**

Full-Time Equivalent (FTE) Students

Finding # 1 – District Wide Ineligible Courses Reported in ESOL (Ref. 149)

The district agrees with the auditor's findings and corrective action has been taken to ensure future compliance with FEFP and FTE guidelines.

Finding # 2 – Clewiston Middle School (Ref. 6170) – ESOL

The district agrees with the auditor's findings and the following corrective action has been taken: Requirements regarding notification of parents of ELL students taught by out-of-field teachers have been reviewed with the principal of Clewiston Middle School and these requirements will be followed.

**Finding # 3, 4, 5, 6, 7 – LaBelle High School (Ref. 18102, 18103, 18104, 18105, 18170)
ESOL, Hospital/Homebound, OJT**

1. Ref. 18102: Procedures regarding ESE/ESOL students have been reviewed by the principal to ensure that FEFP and FTE regulations for ESOL students is followed for compliance.
2. Ref. 18103: Procedures regarding assessment of ESOL students for continued ESOL placement have been reviewed by the principal to ensure that compliance is followed.
3. Ref. 18170: Procedures regarding notification of parents of ELL students taught by out-of-field teachers have been reviewed by the principal to ensure future compliance.
4. Ref. 18104: Procedures regarding reporting of students enrolled in the Hospital/Homebound program have been reviewed by the ESE Director and shared with the school principal to ensure future compliance.
5. Ref. 18105: OJT students who are not engaged in employment for compensation will not be reported for OJT related funding. The principal will review all OJT student schedules to ensure that compliance is followed.

Finding # 8, 9, 10, 11, 12, 13 – Clewiston High School (Ref. 20172, 20101, 20102, 20103, 20170, 20171) ESOL, Hospital/Homebound, Teacher Certification, OJT

The district agrees with the auditor's findings and the following corrective action has been taken:

1. Ref. 20172: The district concurs with the auditor's statement. Every effort is made to employ certified, highly qualified teachers.
2. Ref. 20101: Procedures regarding assessment of ESOL students for continued placement in the ESOL program have been reviewed by the principal to ensure that future compliance is followed.
3. Ref. 20102: Procedures regarding the maximum 6-year funding allowed for ESOL students have been reviewed by the principal to ensure that future compliance is followed.

EXHIBIT A (CONTINUED)
MANAGEMENT'S RESPONSE

4. Ref. 20103: Procedures regarding documentation of Hospital/Homebound instruction have been reviewed with the principal by the ESE Director to ensure that future compliance is followed.
5. Ref. 20170: Procedures regarding teacher certification and notification of parents of students who are taught by out-of-field teachers was reviewed with the principal by the Human Resource Office to ensure that future compliance is followed.
6. Ref. 20171: The principal will not assign ESOL students to teachers who have not earned 120 in-service points in ESOL as required by rule and the teacher's in-service training timeline.

Student Transportation

Finding # 1 – Days-in-Term Incorrectly Reported for 58 Students (Ref. 53)

The district agrees with the auditor's findings. Procedures regarding verification of students transported have been implemented to ensure compliance in the future.

Finding # 2 – PK Students (Ref. 51)

The district agrees with the auditor's findings and will ensure that regulations/procedures regarding PK Student Transportation will be followed to ensure compliance in the future.

Finding # 3 PK Students/Two Miles (Ref. 52)

The district agrees with the auditor's findings and will ensure that regulations/procedures regarding PK Student Transportation will be followed to ensure compliance in the future.

Finding # 4 – IDEA Students (Ref. 54)

The district agrees with the auditor's findings and has initiated a review process with the District ESE Department and Transportation Department to ensure compliance in the future.

Finding # 5 – Two Miles (Ref. 55)

The district agrees with the auditor's findings. The Transportation Director has reviewed procedures to verify student residence prior to the FTE Survey Week to ensure compliance in the future.

Finding # 6 – Teenage Parents and Infants Program (Ref. 56)

The district agrees with the auditor's findings. Procedures have been implemented to ensure that students in this program are verified prior to being counted in the FTE Survey.

Finding # 7 – Student Eligibility (Ref. 57)

The district agrees with the auditor's findings. Procedures regarding eligibility for student transportation will be reviewed with all bus drivers to ensure compliance in the future.