

**ESCAMBIA COUNTY SCHOOL READINESS COALITION, INC.  
D/B/A EARLY LEARNING COALITION OF ESCAMBIA COUNTY  
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JUNE 30, 2023 AND 2022**

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## INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
Escambia County School Readiness Coalition, Inc.  
d/b/a Early Learning Coalition of Escambia County

### Report on the Audit of the Financial Statements

#### *Opinion*

We have audited the accompanying financial statements of Escambia County School Readiness Coalition, Inc. d/b/a Early Learning Coalition of Escambia County (the Coalition) (a nonprofit organization), which comprise the statements of financial position as of June 30, 2023 and 2022, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Coalition as of June 30, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinion*

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Coalition and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### *Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Coalition's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

### ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Coalition's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Coalition's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings and certain internal control-related matters that we identified during the audit.

### **Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards and state financial assistance, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and Chapter 10.650, *Rules of the State of Florida Auditor General*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.

In our opinion, the schedule of expenditures of federal awards and state financial assistance is fairly stated, in all material respects, in relation to the financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 12, 2024, on our consideration of the Coalition's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Coalition's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Coalition's internal control over financial reporting and compliance.

*Warren Averett, LLC*

Pensacola, Florida  
November 12, 2024

**ESCAMBIA COUNTY SCHOOL READINESS COALITION, INC.  
D/B/A EARLY LEARNING COALITION OF ESCAMBIA COUNTY  
STATEMENTS OF FINANCIAL POSITION  
JUNE 30, 2023 AND 2022**

	<b>2023</b>	<b>2022</b>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$ 1,462,198	\$ 998,885
Grants receivable	683,305	945,525
Other current assets	10,574	10,502
Total current assets	2,156,077	1,954,912
<b>COMPUTERS AND EQUIPMENT, NET</b>	3,526	11,727
<b>OPERATING LEASE RIGHT-OF-USE ASSETS, NET</b>	477,981	-
<b>TOTAL ASSETS</b>	<b>\$ 2,637,584</b>	<b>\$ 1,966,639</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable	\$ 98,839	\$ 247,524
Accrued expenses	192,394	105,447
Due to service providers	1,836,179	1,484,900
Current portion of operating lease liabilities	126,280	-
Total current liabilities	2,253,692	1,837,871
<b>LONG-TERM OPERATING LEASE LIABILITIES, NET OF CURRENT MATURITIES</b>	356,564	-
<b>NET ASSETS</b>		
Without donor restrictions	27,328	128,768
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 2,637,584</b>	<b>\$ 1,966,639</b>

See notes to the financial statements.

**ESCAMBIA COUNTY SCHOOL READINESS COALITION, INC.  
D/B/A EARLY LEARNING COALITION OF ESCAMBIA COUNTY  
STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS  
FOR THE YEARS ENDED JUNE 30, 2023 AND 2022**

	<b>2023</b>	<b>2022</b>
<b>PUBLIC SUPPORT AND REVENUE WITHOUT DONOR RESTRICTIONS</b>		
Federal and state grants	\$ 40,018,880	\$ 24,716,460
Local match - Escambia Children's Trust	238,875	238,875
Local grants	53,174	71,252
Miscellaneous	4,541	36,003
<b>TOTAL PUBLIC SUPPORT AND REVENUE WITHOUT DONOR RESTRICTIONS</b>	40,315,470	25,062,590
<b>EXPENSES</b>		
Program services:		
Subsidized child care	34,087,917	20,186,249
Voluntary Pre-K	5,345,368	3,922,433
Other programs	165,292	79,764
Total program services	39,598,577	24,188,446
Supporting services:		
Administrative and general	818,333	953,304
<b>TOTAL EXPENSES</b>	40,416,910	25,141,750
<b>CHANGE IN NET ASSETS WITHOUT DONOR RESTRICTIONS</b>	(101,440)	(79,160)
<b>NET ASSETS WITHOUT DONOR RESTRICTIONS, BEGINNING OF YEAR</b>	128,768	207,928
<b>NET ASSETS WITHOUT DONOR RESTRICTIONS, END OF YEAR</b>	\$ 27,328	\$ 128,768

See notes to the financial statements.

**ESCAMBIA COUNTY SCHOOL READINESS COALITION, INC.  
D/B/A EARLY LEARNING COALITION OF ESCAMBIA COUNTY  
STATEMENTS OF FUNCTIONAL EXPENSES  
FOR THE YEARS ENDED JUNE 30, 2023 AND 2022**

	<u>Program Services</u>			<u>Total Program Services</u>	<u>Administrative and General</u>	<u>2023 Total</u>
	<u>Subsidized Child Care</u>	<u>Voluntary Pre-K</u>	<u>Other Programs</u>			
<b>PERSONNEL COSTS</b>						
Salaries and wages	\$ 1,392,809	\$ -	\$ 87,312	\$ 1,480,121	\$ 516,681	\$ 1,996,802
Employee benefits	409,889	-	-	409,889	148,095	557,984
Total personnel costs	1,802,698	-	87,312	1,890,010	664,776	2,554,786
<b>OPERATING EXPENSES</b>						
Contract expenses	31,718,212	5,345,368	12,597	37,076,177	-	37,076,177
Professional services	19,489	-	-	19,489	41,928	61,417
Equipment and supplies	294,478	-	49,827	344,305	32,225	376,530
Rentals	113,543	-	30	113,573	34,708	148,281
Travel	14,536	-	-	14,536	3,220	17,756
Depreciation	-	-	8,201	8,201	-	8,201
Communications	46,198	-	-	46,198	12,256	58,454
Dues and fees	20,223	-	2,260	22,483	11,383	33,866
Insurance and bond premium	14,453	-	-	14,453	10,131	24,584
Miscellaneous	8,520	-	5,065	13,585	-	13,585
Computer software	24,012	-	-	24,012	5,397	29,409
Repair and maintenance	1,649	-	-	1,649	401	2,050
Staff development	9,906	-	-	9,906	1,908	11,814
Total operating expenses	32,285,219	5,345,368	77,980	37,708,567	153,557	37,862,124
<b>TOTAL EXPENSES</b>	<b>\$ 34,087,917</b>	<b>\$ 5,345,368</b>	<b>\$ 165,292</b>	<b>\$ 39,598,577</b>	<b>\$ 818,333</b>	<b>\$ 40,416,910</b>

See notes to the financial statements.

**ESCAMBIA COUNTY SCHOOL READINESS COALITION, INC.  
D/B/A EARLY LEARNING COALITION OF ESCAMBIA COUNTY  
STATEMENTS OF FUNCTIONAL EXPENSES  
FOR THE YEARS ENDED JUNE 30, 2023 AND 2022**

	<u>Program Services</u>			<u>Total Program Services</u>	<u>Administrative and General</u>	<u>2022 Total</u>
	<u>Subsidized Child Care</u>	<u>Voluntary Pre-K</u>	<u>Other Programs</u>			
<b>PERSONNEL COSTS</b>						
Salaries and wages	\$ 1,162,686	\$ -	\$ 5,974	\$ 1,168,660	\$ 570,539	\$ 1,739,199
Employee benefits	318,025	-	479	318,504	188,523	507,027
Total personnel costs	1,480,711	-	6,453	1,487,164	759,062	2,246,226
<b>OPERATING EXPENSES</b>						
Contract expenses	18,024,613	3,922,433	24,667	21,971,713	8	21,971,721
Professional services	50,567	-	-	50,567	40,585	91,152
Equipment and supplies	406,073	-	45,994	452,067	31,693	483,760
Rentals	63,180	-	-	63,180	32,393	95,573
Travel	20,080	-	-	20,080	6,200	26,280
Depreciation	7,518	-	-	7,518	-	7,518
Communications	28,764	-	-	28,764	14,965	43,729
Dues and fees	31,682	-	350	32,032	5,628	37,660
Insurance and bond premium	3,411	-	-	3,411	8,530	11,941
Miscellaneous	17,936	-	2,300	20,236	33	20,269
Other purchased services	-	-	-	-	34,161	34,161
Computer software	15,097	-	-	15,097	10,282	25,379
Repair and maintenance	24,535	-	-	24,535	8,251	32,786
Staff development	12,082	-	-	12,082	1,513	13,595
Total operating expenses	18,705,538	3,922,433	73,311	22,701,282	194,242	22,895,524
<b>TOTAL EXPENSES</b>	<b>\$ 20,186,249</b>	<b>\$ 3,922,433</b>	<b>\$ 79,764</b>	<b>\$ 24,188,446</b>	<b>\$ 953,304</b>	<b>\$ 25,141,750</b>

See notes to the financial statements.

**ESCAMBIA COUNTY SCHOOL READINESS COALITION, INC.  
D/B/A EARLY LEARNING COALITION OF ESCAMBIA COUNTY  
STATEMENTS OF CASH FLOWS  
FOR THE YEARS ENDED JUNE 30, 2023 AND 2022**

	<b>2023</b>	<b>2022</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ (101,440)	\$ (79,160)
Adjustments to reconcile changes in net assets to net cash provided by (used in) operating activities:		
Depreciation	8,201	7,518
Amortization of right-of-use assets	124,880	-
Change in operating assets and liabilities:		
Grants receivable	262,220	(724,805)
Other current assets	(72)	(2,097)
Accounts payable	(148,685)	(519,378)
Accrued expenses	86,947	(20,781)
Due to service providers	351,279	90,463
Operating lease liabilities	(120,017)	-
Net cash provided by (used in) operating activities	463,313	(1,248,240)
<b>NET CHANGE IN CASH AND CASH EQUIVALENTS</b>	463,313	(1,248,240)
<b>CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR</b>	998,885	2,247,125
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b>\$ 1,462,198</b>	<b>\$ 998,885</b>

See notes to the financial statements.

**ESCAMBIA COUNTY SCHOOL READINESS COALITION, INC.  
D/B/A EARLY LEARNING COALITION OF ESCAMBIA COUNTY  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2023 AND 2022**

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**1. DESCRIPTION OF BUSINESS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Escambia County School Readiness Coalition, Inc. d/b/a Early Learning Coalition of Escambia County (the Coalition) was formed in 2000, as result of the implementation of the School Readiness Act, Chapter 411 Florida Statutes. Its mission is to identify and meet the needs of children and families in Escambia County, Florida, and to lay the foundation for lifetime success. This comprehensive program is achieved by maximizing each child's potential, preparing children to enter school ready to learn and by helping families achieve economic self-sufficiency.

A majority of revenues are received from federal and state sources through the Florida Division of Early Learning (DEL). Other revenues are received through local sources. The following are descriptions of the Coalition's significant programs:

*School Readiness/Subsidized Childcare (SR)* – This program provides for early education and care for children of families with limited incomes and enables parents to gain and/or sustain their economic self-sufficiency through maintenance of employment or participation in job skill/vocational training leading to employment. The program provides for the needs of children from low-income families that are working, children from families that are transitioning from welfare to self-sufficiency and children that are under protective supervision or in foster care placement. Program participants have access to health, developmental and educational screenings and other support services. Caregivers are held accountable for providing safe learning environments that nurture and cultivate the child's cognitive, language, motor, social and self-help skills. All services are provided in accordance with the Escambia County School Readiness Plan and state and federal laws and regulations.

*Voluntary Pre-Kindergarten (VPK)* – This program consists of state mandated funding to support a voluntary pre-kindergarten program for all four-year-old children. Funding is based on a base student allocation per full-time equivalent student in the Voluntary Pre-Kindergarten Education Program and is determined at the state level.

**Basis of Accounting**

The financial statements of the Coalition have been prepared using the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

**Basis of Presentation**

Net assets and revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Coalition and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions are net assets available for general use and are not subject to donor restrictions.

Net Assets with Donor Restrictions are net assets subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature that may or will be met by the passage of time or the events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. The Coalition had no donor-imposed restrictions at June 30, 2023 or June 30, 2022.

**ESCAMBIA COUNTY SCHOOL READINESS COALITION, INC.  
D/B/A EARLY LEARNING COALITION OF ESCAMBIA COUNTY  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2023 AND 2022**

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**Revenue Recognition**

Revenues are reported as increases in net assets without donor restrictions unless their use is limited by donor-imposed restrictions. A summary of each of the revenue and support flows are as follows:

Gifts and grants, including unconditional promises to give, are recognized as revenues as either without or with donor restrictions in the period verifiably committed by the donor. Gifts and grants of assets other than cash are recorded at their estimated fair value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of the estimated future cash flows using a risk adjusted discount rate depending on the time period involved. Amortization of the discount is included in gift and grant revenue in accordance with the donor-imposed restrictions, if any, on the gifts or grants. Gifts or grants with donor-imposed restrictions that can be met through the passage of time or upon the incurring of expenses consistent with the purposes are recorded as net assets with restrictions and reclassified to net assets without donor restrictions when such time or purposes restriction has been satisfied.

Gifts of property and equipment are recorded as without donor restrictions, unless the donor explicitly states how such assets should be used. Gifts of cash or other assets that must be used to acquire long-lived assets are reported as net assets with donor restrictions. The Coalition reports expirations of donor restrictions when the donated or acquired long-lived asset is placed into service.

Conditional contributions are recorded as revenue when such amounts become unconditional, which generally involves the meeting of a barrier to entitlement. This can include items like meeting a matching provision, incurring specified allowable expenses in accordance with a framework of allowable costs or other barriers. Contributions received pending designation by the donor are considered with donor restrictions until known, at which time such are reclassified, if required.

Support funded by grants is recognized as revenue as the Coalition incurs costs associated for program services. Accordingly, as the Coalition incurs direct programmatic expenses eligible for reimbursement under the grant agreements, revenue is recognized along with amounts allowable for overhead. Invoiced and un-invoiced amounts are recorded in grants receivable as such costs are incurred, if grants are funded in advance, as a reduction in the associated deferred revenue from such grantor.

**Cash and Cash Equivalents**

For purposes of the statements of cash flows, the Coalition considers all debt securities purchased within three months of maturity to be cash equivalents. As of June 30, 2023 and 2022, there were no cash equivalents held by the Coalition.

**Grants Receivable**

Grants receivable represents amounts due for program services performed by the Coalition. An allowance for uncollectible grant receivables has not been recorded, as all amounts are deemed by management to be fully collectible. Grants receivable balances will be written off in the period management deems they are uncollectible. Recoveries of receivables previously written off will be recorded in revenue when received.

**ESCAMBIA COUNTY SCHOOL READINESS COALITION, INC.  
D/B/A EARLY LEARNING COALITION OF ESCAMBIA COUNTY  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2023 AND 2022**

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**Computers and Equipment**

Computers and equipment are stated at cost. The Coalition's capitalization policy requires applicable costs be capitalized when amounts equal or exceed \$5,000, and the useful life of the asset exceeds one year. Depreciation is recognized on a straight-line basis over the estimated useful lives of the assets, which range from three to five years. All computers and equipment of the Coalition were purchased with federal and state government support. As a result, if such assets are disposed, the granting agency that participated in the funding of the purchase has a contractual right to participate in the proceeds from the disposition.

**Due to Service Providers**

Due to service providers represents the amounts due to independent contractors for contracted services. The Coalition does not have any sub-recipient agencies for which the Coalition acts as a pass-through agency.

**Functional Allocation of Expenses**

The costs of providing various programs and supporting activities of the Coalition have been summarized on a functional basis in the statements of activities and changes in net assets. Accordingly, certain costs have been allocated among programs and general and administrative expenses based upon allocation guidelines set forth by DEL.

**Income Tax**

The Coalition is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code as a not-for-profit corporation. The Coalition is not aware of any uncertain tax positions that would require disclosure or accrual in accordance with U.S. GAAP.

**Right-Of-Use Lease Assets and Lease Liabilities**

Effective July 1, 2022, the Coalition adopted ASC 842. The most significant impact was the recognition of right-of-use (ROU) assets and lease liabilities for operating leases. As a result of adopting the new standard, the Coalition recorded ROU assets and lease liabilities in the amount of approximately \$602,861 on July 1, 2022. The Coalition, in most cases, does not record leases with an initial term of 12 months or less, instead recognizes lease expense for these leases on a straight-line basis over the lease term. For leases that commenced before July 1, 2022, the Coalition has applied the modified retrospective transition method which resulted in comparative information not being restated. A number of optional practical expedients were available in transition. The Coalition elected the "package of practical expedients," which permits the Coalition to not reassess the prior conclusions reached about lease identification, lease classification and initial direct costs.

Right-of-use assets and liabilities are initially measured at the present value of lease payments over the lease term, discounted using the interest rate implicit in the lease at the commencement date. Right-of-use assets are adjusted for any lease payments made prior to lease commencement, lease incentives and accrued rent. If the rate implicit in the lease cannot be readily determined, the Coalition uses the risk-free interest rate.

The Coalition's leases may include options to extend or terminate the lease. When it is reasonably certain that the Coalition will exercise such options, the lease term includes those periods. Lease expense for operating leases is recognized on a straight-line basis over the lease term.

**ESCAMBIA COUNTY SCHOOL READINESS COALITION, INC.  
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NOTES TO THE FINANCIAL STATEMENTS  
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**Use of Estimates**

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions. This affects the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Accordingly, actual results could differ from these estimates.

**Contribution of Services**

Contributed professional services are recognized if services create or enhance nonfinancial assets or require specialized skills and are provided by individuals possessing those skills. No amounts have been reflected in the financial statements for donated services because such donations did not meet the required criteria.

**Evaluation of Subsequent Events**

In preparing the financial statements, the Coalition's management has evaluated events and transactions for potential recognition or disclosure through November 12, 2024, which is the date the financial statements were available to be issued.

**2. GRANTS RECEIVABLE**

Grants receivable at June 30, 2023 and 2022, consists of the following:

	<u>2023</u>	<u>2022</u>
Florida Division of Early Learning	\$ 683,305	\$ 945,525
Total	<u>\$ 683,305</u>	<u>\$ 945,525</u>

**3. CONCENTRATIONS**

The Coalition maintains its cash accounts at one local financial institution, and at times, balances may exceed FDIC insured limits. The balances are insured up to \$250,000 per depositor by the FDIC. At June 30, 2023 and 2022, the Coalition had approximately \$1,981,000 and \$1,307,000 in uninsured cash balances, respectively. The Coalition has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk related to cash and cash equivalents.

The Coalition receives a substantial amount of federal and state grants through one state agency. For the fiscal years ended June 30, 2023 and 2022, the agency provided \$40,018,880 and \$24,716,459 of revenue, respectively, which represents 99% of total revenues recorded by the Coalition for each of the fiscal years. As of June 30, 2023 and 2022, the Coalition had grants receivable balances from the agency that amounted to 100% of total receivables for each of the fiscal years.

**ESCAMBIA COUNTY SCHOOL READINESS COALITION, INC.  
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JUNE 30, 2023 AND 2022**

**4. EMPLOYEE BENEFIT PLAN**

The Coalition sponsors a 401(k) plan for its employees. Employees are eligible for participation in the plan if they have met the three-month service requirement and are at least 21 years old. The plan allows for employer matching contributions and discretionary employer nonelective contributions. The Coalition's current employer matching contribution to the plan is limited to 50% of the first 7% of an employee's annual compensation. The employer matching contributions are vested by the employees over four years. Any non-vested amounts forfeited during a plan year may be used to pay plan expenses or reduce future employer contributions. Retirement plan expense totaled \$18,179 and \$4,672 during the years ended June 30, 2023 and 2022, respectively.

**5. OPERATING LEASE LIABILITIES**

The Coalition leases its facility with lease terms expiring in 2027. At June 30, 2023, the weighted average discount rate and the weighted average remaining term (in years) were 2.89% and 3.59, respectively. Total operating lease costs were \$140,383 for the year ended June 30, 2023. As previously disclosed under ASC 840, the rental expense for the year ended June 30, 2022, was \$87,600. The future minimum lease payment for each of the succeeding four years, remaining under the noncancelable operating lease, consisted of the following:

<u>Year ending June 30,</u>	<u>Amount</u>
2024	\$ 138,230
2025	140,995
2026	143,815
2027	<u>84,863</u>
Total minimum lease payments	507,903
Less imputed interest	<u>(25,059)</u>
Present value of operating lease liabilities	482,844
Less current portion of operating lease liabilities	<u>(126,280)</u>
	<u><u>\$ 356,564</u></u>

Total cash paid for operating lease liabilities for the year ended June 30, 2023, was \$135,520. Total ROU assets obtained in exchange for lease obligations for the year ended June 30, 2023, was \$602,861.

**6. RELATED PARTY TRANSACTIONS**

The Coalition paid membership dues of \$6,950 and \$6,725 to the Association of Early Learning Coalitions, Inc. for the years ended June 30, 2023 and 2022, respectively.

**ESCAMBIA COUNTY SCHOOL READINESS COALITION, INC.  
D/B/A EARLY LEARNING COALITION OF ESCAMBIA COUNTY  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2023 AND 2022**

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**7. LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS**

The Coalition has a policy to manage its liquidity and reserves following three guiding principles: operating within a prudent range of financial stability, maintaining adequate liquidity to fund near-term operations and maintaining sufficient reserves. The following table reflects the Coalition's financial assets, reduced by amounts not available for general expenditures within one year.

	<u>2023</u>	<u>2022</u>
Cash and cash equivalents	\$ 1,462,198	\$ 998,885
Grants receivable	<u>683,305</u>	<u>945,525</u>
Financial assets available to meet cash needs for expenditures within one year	<u>\$ 2,145,503</u>	<u>\$ 1,944,410</u>

## COMPLIANCE SECTION

**ESCAMBIA COUNTY SCHOOL READINESS COALITION, INC.  
D/B/A EARLY LEARNING COALITION OF ESCAMBIA COUNTY  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND  
STATE FINANCIAL ASSISTANCE  
FOR THE YEAR ENDED JUNE 30, 2023**

<u>Grantor / Pass-through Grantor / Program Title</u>	<u>Assistance Listing</u>	<u>Contract Number</u>	<u>Expenditures</u>	<u>Passed Through to Subrecipients</u>
<b>United States Department of Education Passed through Florida Division of Early Learning:</b>				
COVID-19 Elementary and Secondary School Emergency Relief Fund	84.425D	EL173	\$ 16,664	\$ -
<b>United States Department of Health and Human Services Passed through Florida Division of Early Learning:</b>				
Temporary Assistance for Needy Families (TANF)	93.558	EL173	2,038,816	-
Temporary Assistance for Needy Families (TANF)	93.558	EL174	3,113	-
			<u>2,041,929</u>	<u>-</u>
Child Care and Development Fund Cluster:				
Child Care and Development Block Grant	93.575	EL173	7,263,864	-
COVID-19 Child Care and Development Block Grant	93.575	EL173	21,004,157	-
COVID-19 Child Care and Development Block Grant	93.575	EL174	544,686	-
Child Care Mandatory and Matching Funds of the Child Care and Development Fund	93.596	EL173	4,060,238	-
Child Care Mandatory and Matching Funds of the Child Care and Development Fund	93.596	EL174	809	-
Total Child Care and Development Fund Cluster			<u>32,873,754</u>	<u>-</u>
Social Service Block Grant	93.667	EL173	6,440	-
<b>Total federal awards</b>			<u>34,938,787</u>	<u>-</u>
<b>Florida Division of Early Learning</b>				
Voluntary Pre-Kindergarten Education	48.108	EL173	4,666,591	-
Voluntary Pre-Kindergarten Education	48.108	EL174	39	-
			<u>4,666,630</u>	<u>-</u>
General Unrestricted Revenues	2022-23 SGU	EL173	414,130	-
General Unrestricted Revenues	2022-23 SGU	EL174	56	-
			<u>414,186</u>	<u>-</u>
<b>Total state financial assistance</b>			<u>\$ 5,080,816</u>	<u>\$ -</u>
<b>TOTAL EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE</b>			<u>\$ 40,019,603</u>	<u>\$ -</u>

The accompanying notes are an integral part of this schedule.

**ESCAMBIA COUNTY SCHOOL READINESS COALITION, INC.  
D/B/A EARLY LEARNING COALITION OF ESCAMBIA COUNTY  
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL  
AWARDS AND STATE FINANCIAL ASSISTANCE  
FOR THE YEAR ENDED JUNE 30, 2023**

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**1. BASIS OF PRESENTATION**

The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and Chapter 10.650, *Rules of the State of Florida Auditor General*. Since the schedule presents only a select portion of the operations of the Coalition, it is not intended to and does not present the financial position, changes in net assets or cash flows of the Coalition.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accompanying schedule of expenditures of federal awards and state financial assistance includes the federal and state grant activity for the year ended June 30, 2023. Expenditures reported on the schedule are reported on the accrual basis of accounting.

**3. DE MINIMIS INDIRECT COST RATE ELECTION**

The Coalition did not elect to utilize the ten percent de minimis indirect cost rate as allowed under the Uniform Guidance.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors  
Escambia County School Readiness Coalition, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Escambia County School Readiness Coalition, Inc. (the Coalition) (a nonprofit organization), which comprise the statement of financial position as of June 30, 2023, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated November 12, 2024.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit, we considered the Coalition's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Coalition's internal control. Accordingly, we do not express an opinion on the effectiveness of the Coalition's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency or a combination of deficiencies in internal control such that there is a reasonable possibility that a material misstatement of the Coalition's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify deficiencies in internal control, described in the accompanying schedule of findings and questioned costs, as items 2023-001 and 2023-002 that we consider to be material weaknesses.

### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Coalition's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **The Coalition's Response to Finding**

*Government Auditing Standards* requires the auditor to perform limited procedures on the Coalition's response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. The Coalition's response was not subjected to the other auditing procedures applied in the audit of the financial statements, and, accordingly, we express no opinion on the response.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of the Coalition's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Coalition's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Warren Averett, LLC*

Pensacola, Florida  
November 12, 2024

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR  
FEDERAL PROGRAM AND STATE PROJECT AND ON INTERNAL CONTROL  
OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE AND CHAPTER 10.650,  
RULES OF THE STATE OF FLORIDA AUDITOR GENERAL**

To the Board of Directors  
Escambia County School Readiness Coalition, Inc.

**Report on Compliance for Each Major Federal Program and State Project**

***Opinion on Each Major Federal Program and State Project***

We have audited Escambia County School Readiness Coalition, Inc.'s (the Coalition) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* and with the requirements described in the Florida Department of Financial Services' *State Projects Compliance Supplement* that could have a direct and material effect on each of the Coalition's major federal programs and the state project and the special guidance provided by the Florida Division of Early Learning for the year ended June 30, 2023. The Coalition's major federal programs and state project are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Coalition complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and state project for the year ended June 30, 2023.

***Basis for Opinion on Each Major Federal Program and State Project***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and Chapter 10.650, *Rules of the State of Florida Auditor General*. Our responsibilities under those standards and the Uniform Guidance and Chapter 10.650, *Rules of the State of Florida Auditor General*, are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Coalition and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program and the state project. Our audit does not provide a legal determination of the Coalition's compliance with the compliance requirements referred to above.

### **Responsibilities of Management for Compliance**

Management is responsible for compliance with the requirements referred to above and for the design, implementation and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Coalition's federal programs and state project.

### **Auditors' Responsibilities for the Audit of Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Coalition's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance and Chapter 10.650, *Rules of the State of Florida Auditor General*, will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Coalition's compliance with the requirements of each major federal program and state project as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance and Chapter 10.650, *Rules of the State of Florida Auditor General*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Coalition's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Coalition's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance and Chapter 10.650, *Rules of the State of Florida Auditor General*, but not for the purpose of expressing an opinion on the effectiveness of the Coalition's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Other Matters**

The results of our auditing procedures disclosed instances of noncompliance which are required to be reported in accordance with the Uniform Guidance and Chapter 10.650, *Rules of the State of Florida Auditor General*, and which are described in the accompanying schedule of findings and questioned costs as item 2023-003. Our opinion on each major federal program and state project is not modified with respect to these matters.

*Government Auditing Standards* requires the auditor to perform limited procedures on Coalition's response to the noncompliance findings identified in our compliance audit described in the accompanying schedule of findings and questioned costs. The Coalition's response was not subjected to the other auditing procedures applied in the audit of compliance, and, accordingly, we express no opinion on the response.

***Report on Internal Control over Compliance***

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance, and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we did identify certain deficiencies in internal control over compliance that we consider to be a material weakness.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program or state project on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program or state project will not be prevented, or detected and corrected, on a timely basis.

*A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program or state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2023-003 to be a material weakness.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

*Government Auditing Standards* requires the auditor to perform limited procedures on Coalition's response to the internal control over compliance findings identified in our compliance audit described in the accompanying schedule of findings and questioned costs. The Coalition's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and Chapter 10.650, *Rules of the State of Florida Auditor General*. Accordingly, this report is not suitable for any other purpose.

*Warren Averett, LLC*  
Pensacola, Florida  
November 12, 2024

**ESCAMBIA COUNTY SCHOOL READINESS COALITION, INC.  
D/B/A EARLY LEARNING COALITION OF ESCAMBIA COUNTY  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2023**

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**1. SUMMARY OF AUDITORS' RESULTS**

Financial Statements

Type of auditors' report issued: Unmodified

Internal control over financial reporting:

Material weakness(es) identified?   X   Yes        No

Significant deficiency(ies) identified that are not considered to be material weakness(es)?        Yes   X   None Reported

Noncompliance material to financial statements noted?        Yes   X   No

Federal Awards and State Project:

Internal control over major programs/project:

Material weakness(es) identified?   X   Yes        No

Significant deficiency(ies) identified that are not considered to be material weakness(es)?        Yes   X   None reported

Type of auditors' report issued on compliance for major programs/projects: Unmodified

Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance and Chapter 10.650, *Rules of the State of Florida Auditor General*?   X   Yes        No

Identification of major programs/project:

Federal Programs

Federal Assistance Listing Number 93.575/93.596 Childcare and Development Fund Cluster

Dollar threshold used to distinguish between type A and type B programs:   \$ 1,048,164  

Auditee qualified as low-risk auditee?        Yes   X   No

State Project

State Assistance Listing Number 48.108 Voluntary Pre-Kindergarten Education Program

Dollar threshold used to distinguish between type A and type B programs:   \$ 750,000

**ESCAMBIA COUNTY SCHOOL READINESS COALITION, INC.  
D/B/A EARLY LEARNING COALITION OF ESCAMBIA COUNTY  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2023**

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**2. FINDINGS – FINANCIAL STATEMENTS**

**FINDING 2023-001 – LACK OF PROPER CASH RECONCILIATIONS (RECURRING)**

*Criteria*

Cash reconciliations should be performed regularly to ensure the accuracy and completeness of cash records.

*Condition*

During our audit, we noted the Coalition did not properly reconcile cash for the year under review.

*Cause*

The absence of cash reconciliations appears to be due to a lack of established procedures and oversight in the cash management process.

*Effect*

Without regular cash reconciliations, there is an increased risk of undetected errors, fraud and misstatements in the financial records. This can lead to inaccurate financial reporting and potential financial losses.

*Recommendation*

We recommend the Coalition implement a formal process for preparing and reviewing cash reconciliations on a regular basis. This should include:

1. Assigning responsibility for cash reconciliations to a specific individual.
2. Establishing a timeline for completing reconciliations (e.g., monthly).
3. Reviewing and approving reconciliations by a supervisor or manager.
4. Documenting any discrepancies and taking corrective actions promptly.

*Management's Response and Planned Corrective Actions*

We agree with the finding and with the hiring of a new Finance Director all the recommended procedures have been implemented.

**FINDING 2023-002 – ANNUAL FINANCIAL REPORT (RECURRING)**

*Criteria*

CFR Section 200.512(a) of the Uniform Guidance requires the reporting package and Data Collection Form (DCF) to be submitted to the Federal Audit Clearinghouse the earlier of 30 calendar days after the reports are received from the auditor or nine months after fiscal year-end.

*Condition*

The Coalition did not meet the filing requirements for the fiscal year ended June 30, 2023.

*Cause*

There has been turnover in the finance director position that prevented the Coalition from providing timely information for the completion of the audit.

**ESCAMBIA COUNTY SCHOOL READINESS COALITION, INC.  
D/B/A EARLY LEARNING COALITION OF ESCAMBIA COUNTY  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2023**

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*Effect*

The Coalition is not in compliance with Uniform Guidance requirements.

*Recommendation*

Management should reconcile general ledger accounts on a monthly basis. Reconciling accounts on a frequent basis will help alleviate delays and keep the completion of the audit on a timely basis.

*Management's Response and Planned Corrective Actions*

We agree with the finding and with the hiring of a new Finance Director all the recommended procedures have been implemented.

**3. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS**

There were no findings that were required to be reported in accordance with the Uniform Guidance.

**4. FINDINGS AND QUESTIONED COSTS – MAJOR STATE FINANCIAL ASSISTANCE**

**FINDING 2023-003 – VPK– SPECIAL TESTS PROVISIONS**

*Criteria*

Coalitions shall use the Statewide Information System to record, maintain, and report on SR and VPK Programs pursuant to s. 1002.82(2)(n), F.S., and 1002.53(4)(a), F.S. Coalitions shall ensure that their financial records for provider payments are reconciled to the Statewide Information System on a monthly basis and may make a final reconciliation payment following the conclusion of the VPK class instruction.

*Condition*

During the fiscal year under audit, the Coalition was not able to reconcile its monthly financial records for provider payments to the Statement Information System on a monthly basis in a timely manner for May and June 2023.

*Cause*

There has been turnover in the Finance Director position. The current Finance Director was unable to produce documentation provider payments per the general ledger were reconciled to the Statement Information System on a monthly basis.

*Effect*

The Coalition is not in compliance with Florida Statute requirements.

*Recommendation*

Management should reconcile financial records for provider payments to the Statewide Information System on a monthly basis.

*Management's Response and Planned Corrective Actions*

We agree with the finding and with the hiring of a new Finance Director all the recommended procedures have been implemented.

**ESCAMBIA COUNTY SCHOOL READINESS COALITION, INC.  
D/B/A EARLY LEARNING COALITION OF ESCAMBIA COUNTY  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2023**

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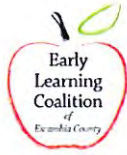
**5. COMMUNICATIONS REQUIRED BY THE FLORIDA DIVISION OF EARLY LEARNING**

- |   |                                 |
|---|---------------------------------|
| 1. A reconciliation of the Coalition's financial records to the Single Statewide Information System (SSIS) is performed monthly.                            | No –<br>See Finding<br>2023-003 |
| 2. The Coalition has processes in place to identify and correct errors noted during the monthly reconciliation process to SSIS.                             | No –<br>See Finding<br>2023-003 |
| 3. The Coalition's financial records and the SSIS records were reconciled and in agreement as of June 30, 2023.   | No –<br>See Finding<br>2023-003 |
| 4. The audit work papers include documentation to verify the above tasks were performed. The work papers are available to review by DEL staff upon request. | No –<br>See Finding<br>2023-003 |

**6. OTHER MATTERS**

There were no prior audit findings as described in the Uniform Guidance and Chapter 10.650, *Rules of the State of Florida Auditor General*.

There is one item relating to federal award programs or state financial assistance required to be reported in the management letter. See page 28.



## Early Learning Coalition of Escambia County

ESCAMBIA COUNTY SCHOOL READINESS COALITION, INC.  
D/B/A EARLY LEARNING COALITION OF ESCAMBIA COUNTY  
SCHEDULE OF PRIOR YEAR FINDINGS AND CORRECTIVE ACTION PLAN  
FOR THE YEAR ENDED JUNE 30, 2023

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### SCHEDULE OF PRIOR YEAR FINDINGS

#### **FINDING 2022-001 – FINANCIAL CLOSE PROCESS**

*Condition*

The Coalition's cash, accounts receivable, computers and equipment, accounts payable and revenues were not appropriately reconciled and adjusted at year-end; furthermore, grant activity did not reconcile to DEL's accounting records.

*Current Status*

Although an improvement in account reconciliations was observed, a similar finding was noted during the 2023 audit procedures. See Finding 2023-001.

#### **FINDING 2022-002 – ANNUAL FINANCIAL REPORT**

*Condition*

The Coalition did not meet the filing requirements for the fiscal year ended June 30, 2022.

*Current Status*

A similar finding was noted during the 2023 audit procedures. See Finding 2023-002.

### CORRECTIVE ACTION PLAN

The finding from the November 12, 2024, schedule of findings and questioned costs is discussed below. The finding is numbered consistently with the number assigned in the schedule.

Name of Contact Person for Completing Corrective Action Plan:

Walter B. Watson, Jr., Executive Director

[Bwatson@elcescambia.org](mailto:Bwatson@elcescambia.org)

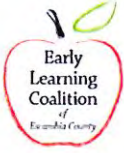
850-595-5400

#### **FINDING 2023-001 – LACK OF PROPER CASH RECONCILIATIONS (RECURRING)**

The Coalition did not properly reconcile cash for the year under review.

*Management's Response*

We agree with the finding and with the hiring of a new Finance Director all the recommended procedures have been implemented.



## Early Learning Coalition of Escambia County

**ESCAMBIA COUNTY SCHOOL READINESS COALITION, INC.  
D/B/A EARLY LEARNING COALITION OF ESCAMBIA COUNTY  
SCHEDULE OF PRIOR YEAR FINDINGS AND CORRECTIVE ACTION PLAN  
FOR THE YEAR ENDED JUNE 30, 2023**

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### **FINDING 2023-002 – ANNUAL FINANCIAL REPORT**

The Coalition did not meet the Federal Audit Clearinghouse filing requirements for the fiscal year ended June 30, 2023.

*Management's Response*

We agree with the finding and with the hiring of a new Finance Director all the recommended procedures have been implemented.

### **FINDING 2023-003 – VPK– SPECIAL TESTS PROVISIONS**

During the fiscal year under audit, the Coalition was not able to reconcile its monthly financial records for provider payments to the Statement Information System on a monthly basis in a timely manner for May and June 2023.

*Management's Response*

We agree with the finding and with the hiring of a new Finance Director all the recommended procedures have been implemented.

## MANAGEMENT LETTER

To the Board of Directors  
Escambia County School Readiness Coalition, Inc.

### Report on the Financial Statements

We have audited the financial statements of Escambia County School Readiness Coalition, Inc. d/b/a Early Learning Coalition of Escambia County (the Coalition) as of and for the year ended June 30, 2023, and have issued our report thereon dated November 12, 2024.

### Auditors' Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance); and Chapter 10.650, Rules of the Auditor General.

### Other Reporting Requirements

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with Government Auditing Standards; Independent Auditor's Report on Compliance for Each Major Federal Program and State Project and Report on Internal Control over Compliance; and Schedule of Findings and Questioned Costs. Disclosures in those reports and schedule, which are dated November 12, 2024, should be considered in conjunction with this management letter. Additional Matters Section 10.654(1)(e), Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or fraud, waste or abuse, that has occurred or is likely to have occurred, that has an effect on the financial statements or State project amounts that is less than material but warrants the attention of those charged with governance. In connection with our audit, we noted one such item, Finding 2023-003, as described in the schedule of findings and questioned costs.

Finally, Audit and Audit Resolution Responsibilities (OEL-IG-12-001), as provided by the Florida Department of Education, Office of Early Learning, Office of Inspector General, requires any other recommendations made to management to be included in this management letter. We have no such recommendations.

### Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting, the Board of Directors and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

*Warren Averett, LLC*

Pensacola, Florida  
November 12, 2024