

# Intervention Project for Nurses, Inc.

Financial Statements

For the Year Ended  
December 31, 2022



**BodinePerry**  
Certified Public Accountants & Advisors

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## Independent Auditors' Report

To the Management and Board of Directors  
Intervention Project for Nurses, Inc.  
Jacksonville Beach, Florida

### Report on the Audit of the Financial Statements

#### Opinion

We have audited the accompanying financial statements of Intervention Project for Nurses, Inc. (an S corporation), which comprise the balance sheet as of December 31, 2022, and the related statements of income, shareholder's equity, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Intervention Project for Nurses, Inc. as of December 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Intervention Project for Nurses, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Effect of Adopting New Accounting Standard

As discussed in Note A to the financial statements, as of January 1, 2022 the Company adopted ASU 2016-02, Leases (Topic 842) issued by the Financial Accounting Standards Board, which supersedes existing accounting standards for leases and requires companies to account for leases as either finance leases or operating leases and to recognize right-of-use lease assets and corresponding lease liabilities on the balance sheet for all leases other than leases with terms of 12 months or less. Our opinion is not modified with respect to this matter.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Intervention Project for Nurses, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Intervention Project for Nurses, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Intervention Project for Nurses, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplementary schedules of operating expenses are presented for additional analysis and are not a required part of the financial statements. The accompanying supplementary schedule of expenditures of state financial assistance and related notes and independent auditors' management letter for the year ended December 31, 2022 are presented for purposes of additional analysis as required by Rules of the Auditor General of the State of Florida, and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report, dated October 04, 2023 on our consideration of Intervention Project for Nurses, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters, as well as schedule of findings and questioned costs on pages 22-23. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the of Intervention Project for Nurses, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering of Intervention Project for Nurses, Inc.'s internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Bodine Perry".

Orange Park, Florida  
October 04, 2023

# Intervention Project for Nurses, Inc.

Balance Sheet  
December 31, 2022

## Assets

### Current Assets

Cash and cash equivalents	\$	290,678
Accounts receivable		343,912
Prepaid expense and other current assets		<u>27,930</u>

Total Current Assets 662,520

### Property and Equipment

Property and equipment		252,698
Less: accumulated depreciation		<u>(245,337)</u>

Net Property and Equipment 7,361

### Other Assets

Right of Use Assets, Operating Leases, net		<u>209,372</u>
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**Total Assets** \$ 879,253

See Independent Auditors' Report and Notes to Financial Statements

# Intervention Project for Nurses, Inc.

Balance Sheets  
December 31, 2022

## Liabilities and Shareholder's Equity

### Current Liabilities

Accounts payable	\$	9,796
Accrued payroll and liabilities		88,592
Accrued compensated absences		141,703
Current portion - Right of Use Operating Lease Liability		<u>50,955</u>
Total Current Liabilities		291,046

### Long-term Liabilities

Right of Use Operating Lease Liability - LT (net)		<u>158,417</u>
Total Liabilities		<u>449,463</u>

### Shareholder's Equity

Common stock, 300 authorized at \$1 par, 100 issued and outstanding		100
Additional paid in capital		50
Retained earnings		<u>429,640</u>
Total Shareholder's Equity		<u>429,790</u>

<b>Total Liabilities and Shareholder's Equity</b>	<b>\$</b>	<b><u><u>879,253</u></u></b>
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See Independent Auditors' Report and Notes to Financial Statements

# Intervention Project for Nurses, Inc.

## Statement of Income For the Year Ended December 31, 2022

		<u>%</u>
<b>Revenues</b>		
Revenues from contract	\$ 1,907,601	89.6
Other income and fees	188,247	8.8
Conference income	<u>32,415</u>	<u>1.5</u>
Total Revenues	2,128,263	100.0
<b>Operating Expenses</b>	<u>2,181,540</u>	<u>102.5</u>
Operating Loss	(53,277)	(2.5)
<b>Other Income (Expense)</b>		
Interest expense	<u>(759)</u>	<u>-</u>
<b>Net Loss</b>	<u><u>\$ (54,036)</u></u>	<u><u>(2.5)</u></u>

See Independent Auditors' Report and Notes to Financial Statements

# Intervention Project for Nurses, Inc.

Statement of Shareholder's Equity  
For the Year Ended December 31, 2022

<b>Common Stock</b>	
No Changes	\$ 100
<b>Additional Paid in Capital</b>	
No Changes	50
<b>Retained Earnings</b>	
Beginning of Year	483,676
Plus: net loss	<u>(54,036)</u>
End of Year	<u>429,640</u>
<b>Total Shareholder's Equity - End of Year</b>	<b><u>\$ 429,790</u></b>

See Independent Auditors' Report and Notes to Financial Statements

# Intervention Project for Nurses, Inc.

## Statements of Cash Flows For the Year Ended December 31, 2022

<b>Cash Flows from Operating Activities</b>	
Net Loss	\$ (54,036)
Adjustments to reconcile net loss to net cash provided by (used in) operating activities:	
Depreciation	7,749
Decrease (increase) in operating assets:	
Accounts receivable	49,129
Prepaid expenses	(2,726)
Increase (decrease) in operating liabilities:	
Accounts payable	(16,407)
Accrued liabilities	(29,630)
	<hr/>
<b>Net Cash Provided by (Used In) Operating Activities</b>	(45,921)
<b>Cash Flows from Financing Activities</b>	-
Repayment of Advance from Shareholder	(9,145)
	<hr/>
<b>Net Increase (Decrease) In Cash and Cash Equivalents</b>	(55,066)
<b>Cash and Cash Equivalents at Beginning Of Year</b>	<hr/> 345,794
<b>Cash and Cash Equivalents at End Of Year</b>	<hr/> <b>\$ 290,678</b> <hr/>
<b>Supplementary Disclosures</b>	
Cash paid for interest	<hr/> \$ 759
Cash paid for income tax	<hr/> \$ 16,496
Right of use assets obtained in exchange for lease obligations:	
Operating leases	<hr/> <b>\$ 209,372</b> <hr/>

See Independent Auditors' Report and Notes to Financial Statements

# Intervention Project for Nurses, Inc.

Notes to Financial Statements  
For the Year Ended December 31, 2022

## Note A - Summary of Significant Accounting Policies

### Organization and Nature of Activities

Intervention Project for Nurses, Inc. acts as a liaison between the Florida Department of Health and Florida Board of Nursing, the nurse, and treatment providers. The Company assists nurses who may have impairment or suspected impairment due to the use of drugs or alcohol, and/or psychiatric, psychological, or physical conditions. Intervention Project for Nurses, Inc. provides monitoring and support for nurses, whose practice may be impaired, as an alternative to the disciplinary process.

### Basis of Accounting

The financial statements are prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Accrual basis accounting allows for revenue to be recognized when earned and expenses to be recognized when goods or services are received, without regard to the receipt or payment of cash.

### Use of Estimates in the Preparation of Financial Statements

The preparation of financial statements in conformity with generally accepted accounting principles in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and the disclosures of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

### Recently Adopted Accounting Standards.

#### Leases

In February 2016, the Financial Accounting Standards Board (FASB) issued guidance (Accounting Standard Codification (ASC) 842, Leases to increase transparency and comparability among entities by requiring the recognition of right-of-use (ROU) assets and lease liabilities on the balance sheet. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases. Under the standard, disclosures are required to meet the objective of enabling users of financial statements to assess the amount, timing, and uncertainty of cash flows arising from leases.

The Company adopted the standard effective January 1, 2022, and recognized and measured leases existing at, or entered into after, January 1, 2022 (the beginning of the period of adoption) through a cumulative effect adjustment, with certain practical expedients available.

The Company elected the available practical expedients to account for the existing operating leases under the new guidance, without reassessing (a) whether the contracts contain leases under the new standard, (b) whether classification of capital leases or operating leases would be different in accordance with the new guidance, or (c) whether the unamortized initial direct costs before transition adjustments would have met the definition of initial direct costs in the new guidance at lease commencement.

The standard had a material impact on the balance sheet but did not have an impact on the income statement, nor the statements of cash flows. As a result of the adoption of the lease accounting standard, the Company recognized on January 1, 2022 an operating lease liability of \$259,429, which represents the present value of the remaining operating lease payments using the risk free interest rate of 1.78%, and a operating lease right-of-use asset of \$259,429, which is equivalent to the lease liability.

# Intervention Project for Nurses, Inc.

Notes to Financial Statements  
For the Year Ended December 31, 2022

## Note A - Summary of Significant Accounting Policies (continued)

### Accounting Policy for Leases

The Company leases office space and determines if an arrangement is a lease at inception. Operating leases are included in operating lease right-of-use (ROU) assets, other current liabilities, and operating lease liabilities on our balance sheets. Operating lease assets are recorded net of accumulated amortization \$209,372 as of December 31, 2022.

ROU assets represent the right to use an underlying asset for the lease term and lease liabilities represent the obligation to make lease payments arising from the lease. Operating lease ROU assets and liabilities are recognized at commencement date based on the present value of lease payments over the lease term. As most of our leases do not provide an implicit rate, the Company uses a risk-free rate based on the information available at commencement date in determining the present value of lease payments. The operating lease ROU asset also includes any lease payments made and excludes lease incentives. Some leases may include one or more options to renew, with renewal terms that can extend the lease. The exercise of lease renewal options is at the Company's sole discretion. Lease expense for lease payments is recognized on a straight-line basis over the lease term.

In evaluating contracts to determine if they qualify as a lease, the Company considers factors such as if they have obtained substantially all the rights to the underlying asset through exclusivity, if they can direct the use of the asset by making decisions about how and for what purpose the asset will be used and if the lessor has substantive substitution rights. This evaluation may require significant judgment.

The Company's lease agreements do not contain any material residual value guarantees or material restrictive covenants.

The Company has elected to apply the short-term lease exemption to all leases with a term of one year or less. There were no short-term leases that extended into the next year. The Company may have entered into lease commitments after the year end.

### Cash and Cash Equivalents

The Company considers all highly liquid investment instruments purchased with a maturity of three months or less to be cash equivalents.

### Accounts Receivable

Accounts receivable are the amounts owed on contractual agreements as the related services are provided. Accounts receivable are carried at their estimated realizable amount. Credit is generally extended on a short-term basis; thus, receivables do not bear interest. Accounts receivable are periodically evaluated for collectability based on the customers' credit history and current financial condition. Accounts receivable are considered delinquent when payment is not received under terms described within the individual contract's terms. Uncollectible accounts are removed from the books of the Company in the period they are determined to be uncollectible.

Bad debts are accounted for under the allowance method and the allowance is generally based on historical experience. However, historical experience has shown no material level of bad debts. Accordingly, no provision has yet to be established nor is one currently under contemplation.

### Property and Equipment

Property and equipment is depreciated on the straight-line method over their estimated useful lives of 3 to 7 years. Maintenance and repairs are charged to expense when incurred. Assets with a useful life beyond one year or repairs and maintenance that extend the useful life of an asset beyond one year are capitalized and depreciated over the asset's useful life.

# Intervention Project for Nurses, Inc.

Notes to Financial Statements  
For the Year Ended December 31, 2022

## Note A - Summary of Significant Accounting Policies (continued)

### Revenue Recognition

Revenue generated from contracts is recognized as the work is performed based on the units completed or the man hours expended.

Contract assets represent accrued revenues that have not yet been billed to the customers due to certain contractual terms or other reasons. Contract assets are included in current assets on the balance sheets. The Company had no contract assets on December 31, 2022. Contract liabilities represent payments received in advance of providing services under certain contracts. Contract liabilities are included in other liabilities on the balance sheet. The Company had no contract liabilities on December 31, 2022.

Revenue is measured based on consideration specified in a contract with a customer, and excludes any sales incentives and amounts collected on behalf of third parties. The Company recognizes revenue when it satisfies a performance obligation by transferring control over a product or service to a customer. Revenue from performance obligations satisfied at a point in time consists of unit price and time and materials contracts as control passes to the customer at completion of the specific task. The payment terms and conditions in customer contracts vary from 30-90 days from transfer of control.

The Company does not have any significant financing components as payment is received at or shortly after the point of sale.

### Information Concerning Disaggregation on Revenue

The Company's revenue generated for the year ended December 31, 2022 were from unit price fee and time and materials contracts whereby the revenue was recognized as the work is performed based on the units completed or the man hours expended. Thus, performance obligations have been met upon billing.

### Advertising

Advertising expenses consist of media, production, and other costs related to digital advertising, catalog mailings and other direct marketing activities. All advertising costs are expensed as incurred.

### Compensated Absences

Employees are eligible to certain compensated absences based on their job position and length of employment. All leave pay is accrued in the financial statements when incurred. A liability for these amounts is reported on the balance sheet as accrued compensated absences.

## Note B - Property and Equipment

Property and equipment categories are as follows at December 31:

	<u>2022</u>
Office furniture and fixtures	\$ 68,137
Computer equipment	144,670
Transportation equipment	<u>39,891</u>
	252,698
Less: accumulated depreciation	<u>(245,337)</u>
	<u>\$ 7,361</u>

# Intervention Project for Nurses, Inc.

Notes to Financial Statements  
For the Year Ended December 31, 2022

## Note C - Commitments, Contingencies and Concentrations

### Concentration of Revenue and Receivables

The Company's main source of revenue is dependent upon a contractual relationship with the Florida Department of Health, the loss of which would have a material effect on the Company. Total revenues received from the Florida Department of Health represented approximately 89% of total revenues for the years ended December 31, 2022. 92% of accounts receivable was attributable to the Florida Department of Health for the year ended December 31, 2022. The current contract is up for renewal in June 2024.

### Noncompliance with Contract Restrictions

Financial awards from the State of Florida in the form of contract payments are subject to special audit. Such audits could result in claims against the Company for disallowed costs or noncompliance with grantor restrictions. No provision has been made for any liabilities that may arise from such audits since the amounts, if any, cannot be determined at this date.

### Concentration of Cash

The Company maintains the majority of its cash balances in a local bank in Jacksonville, Florida. These balances are insured by the Federal Deposit Insurance Corporation up to a maximum amount of \$250,000 per institution. The Company's cash balances regularly exceed the FDIC limit; however, the Company has not experienced any losses on such accounts and does not believe it is exposed to any significant risk with respect to such cash. Uninsured amounts and amounts in excess of the insurance level are considered a contingent risk under generally accepted accounting principles.

## Note D - Leases

The Company is obligated under various non-cancellable operating leases for office space at December 31, 2022.

The Company has one operating lease for office space. The lease has a remaining lease term of 4 years, which may include the option to extend the lease. The components of lease expense for the year ended December 31, 2022 were as follows:

### Operating:

Operating leases	\$ 74,055
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Other information related to leases for the year ended December 31, 2022 were as follows:

### Lease Term and Discount Rate:

Weighted-average remaining lease term (in years)	3.92
Weighted-average discount rate	1.78%

The Company is obligated under a lease agreement with Coral Plaza Properties, LLC to lease real property consisting of office space located in Neptune Beach, Florida. The lease term began January 1, 2022 and ends December 31, 2026.

# Intervention Project for Nurses, Inc.

Notes to Financial Statements  
For the Year Ended December 31, 2022

## Note D - Leases (continued)

Minimum future base rental payments, excluding CAM, for the next five years under operating leases having remaining terms in excess of one year as of December 31, 2022, are estimated as follows

Years ended December 31,	Amounts
2023	\$ 54,187
2024	54,187
2025	54,187
2026	54,187
2027	-
Total minimum lease payments	216,748
Less imputed Interest	<u>(7,376)</u>
Present value of minimum lease payments	209,372
Less current portion	<u>(50,955)</u>
<b>Long-term portion</b>	<b><u>\$ 158,417</u></b>

As part of the lease agreements, the Company is required to contribute toward common area maintenance, insurance, and real estate taxes of the lessors. These amounts vary each year and are excluded in the monthly rental payments.

Most of the operating leases provide for renewal options that extend the life of the lease. In the normal course of business, operating leases are generally renewed or replaced by other leases. Rent expense, including common area maintenance, insurance, and real estate taxes for the year ended December 31, 2022, was \$74,055.

## Note E - Retirement Plan

The Company sponsors an employee savings plan under Section 401(k) of the Internal Revenue Code. This plan covers substantially all employees. The plan participants may defer up to the maximum amount allowed by IRS Regulations. The Company cost for the plan, including matching contributions, totaled \$54,639 for the years ended December 31, 2022, and are included in pension and retirement in the schedules of operating expenses.

## Note F - Income Taxes

The shareholder has elected to be taxed under the provisions of Subchapter S of the Internal Revenue Code. Under those provisions, the Company does not pay federal or state corporate income taxes on its taxable income. Instead, the shareholder is liable for individual federal and state income taxes on their respective shares of the Company's net operating income on their individual income tax returns.

## Note G - Subsequent Events

The Company has evaluated subsequent events through October 04, 2023, the date the financial statements are available for issuance.

## Supplementary Information

## Intervention Project for Nurses, Inc.

Schedule of Expenditures of State Financial Assistance  
For the Year Ended December 31, 2022

State Agency	State Project	CSFA Number	Contract Number	Expenditures
<u>State of Florida Department of Health</u>				
	Division of Medical Quality Assurance - Impaired Practitioner Program	64.046	COMX8	\$ 1,907,601
<b>Total Expenditures of State Financial Assistance</b>				<b>\$ 1,907,601</b>

See Independent Auditors' Report and the accompanying  
Notes to Schedule of Expenditures of State Financial Assistance

# Intervention Project for Nurses, Inc.

Notes to Schedule of Expenditures of State Financial Assistance  
For the Year Ended December 31, 2022

## **Note A - Basis of Presentation**

The accompanying Schedule of Expenditures of State Financial Assistance (the "Schedule") presents the activity of all state financial assistance programs of Intervention Project for Nurses, Inc. for the year ended December 31, 2022. All state financial assistance expended from state agencies is included in this Schedule. The information in this Schedule is presented in accordance with the requirements of Chapter 10.650, Rules of the Auditor General. Therefore, some amounts presented in this Schedule may differ from amounts presented in or used in the preparation of the financial statements. Because the Schedule presents only a selected portion of the operations of Intervention Project for Nurses, Inc., it is not intended to and does not represent the financial position, results of operations, or cash flows of Intervention Project for Nurses, Inc.

## **Note B - Summary of Significant Accounting Policies**

Expenditures reported on the accompanying Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles required in accordance with Chapter 10.650, Rules of the Auditor General wherein certain types of expenditures are not allowable or are limited as to reimbursement.

# Intervention Project for Nurses, Inc.

## Schedule of Operating Expenses For the Year Ended December 31, 2022

		<u>%</u>
<b>Operating Expenses</b>		
Advertising	\$ 2,029	0.1
Consultants and training	56,188	2.6
Depreciation	7,749	0.4
Employee benefits	161,499	7.6
Salaries and wages	1,426,837	67.0
Insurance	35,264	1.7
Office expenses	27,959	1.3
Other taxes and licenses	7,351	0.3
Dues and subscriptions	107,694	5.1
Payroll taxes	52,661	2.5
Pension and retirement	54,639	2.6
Printing and postages	1,590	0.1
Professional fees	87,881	4.1
Rent	74,055	3.5
Maintenance and repairs	9,416	0.4
Telephone	17,856	0.8
Travel	21,718	1.0
Utilities	6,016	0.3
Conferences and seminars	15,367	0.7
Equipment lease and rental	<u>7,771</u>	<u>0.4</u>
 Total Operating expenses	 <u>\$ 2,181,540</u>	 <u>102.5</u>

See Independent Auditors' Report

**Other Reporting Required by *Government Auditing Standards*  
and Chapter 10.650, Rules of the Auditor General.**

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## **Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards***

Management and the Board of Directors  
Intervention Project for Nurses, Inc.  
Jacksonville Beach, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Intervention Project for Nurses, Inc. (an S corporation), which comprise the balance sheets as of December 31, 2022, and the related statements income, shareholder's equity, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 04, 2023.

### **Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Intervention Project for Nurses, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Intervention Project for Nurses, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of the Intervention Project for Nurses, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We identified certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as items 2022-001 and 2022-002 that we consider to be significant deficiencies.

### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Intervention Project for Nurses, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Intervention Project for Nurses, Inc.'s Response to Findings**

*Government Auditing Standards* requires the auditor to perform limited procedures on Intervention Project for Nurses, Inc.'s response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. Intervention Project for Nurses, Inc.'s response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Company's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Company's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Bodine Peug".

Orange Park, Florida  
October 04, 2023

100 Old Orange Park Road  
Orange Park, FL 32073

904.269.7077  
[BodinePerry.com](http://BodinePerry.com)

## **Independent Auditors' Report on Compliance for Each Major Federal Program and State Project and Report on Internal Control Over Compliance Required by *The Uniform Guidance* and Chapter 10.650 Rules of The Auditor General**

Management and the Board of Directors  
Intervention Project for Nurses, Inc.  
Jacksonville Beach, Florida

### **Opinion on Each Major Federal Program and State Project**

We have audited Intervention Project for Nurses, Inc.'s compliance with the types of compliance requirements identified as subject to audit in the OMB Compliance Supplement, and the requirements described in the Department of Financial Services' State Projects Compliance Supplement that could have a direct and material effect on each of Intervention Project for Nurses, Inc.'s major federal programs and State Projects for the year ended December 31, 2022. Intervention Project for Nurses, Inc.'s major federal programs and State projects are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs

In our opinion, Intervention Project for Nurses, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and State projects for the year ended December 31, 2022.

### **Basis for Opinion on Each Major Federal Program and State Project**

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), and Chapter 10.650, Rules of the Auditor General. Our responsibilities under those standards, the Uniform Guidance, and Chapter 10.650, Rules of the Auditor General are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Intervention Project for Nurses, Inc. and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program and State project. Our audit does not provide a legal determination of Intervention Project for Nurses, Inc.'s compliance with the compliance requirements referred to above.

### **Responsibilities of Management for Compliance**

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Intervention Project for Nurses, Inc.'s federal programs and State projects.

## **Auditors' Responsibilities for the Audit of Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Intervention Project for Nurses, Inc.'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, Government Auditing Standards, the Uniform Guidance, and Chapter 10.650, Rules of the Auditor General will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Intervention Project for Nurses, Inc.'s compliance with the requirements of each major federal program and State projects as a whole.

In performing an audit in accordance with generally accepted auditing standards, Government Auditing Standards, the Uniform Guidance, and Chapter 10.650, Rules of the Auditor General, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Intervention Project for Nurses, Inc.'s compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Intervention Project for Nurses, Inc.'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance and Chapter 10.650, Rules of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of Intervention Project for Nurses, Inc.'s internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

## **Report on Internal Control over Compliance**

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we did identify certain deficiencies in internal control over compliance that we consider to be significant deficiencies.

*A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as items 2022-001 and 2022-002 to be significant deficiencies.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

*Government Auditing Standards* requires the auditor to perform limited procedures on ABC Organization's response to the internal control over compliance findings identified in our compliance audit described in the accompanying schedule of findings and questioned costs. Intervention Project for Nurses, Inc.'s response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and Chapter 10.650, Rules of the Auditor General. Accordingly, this report is not suitable for any other purpose.

*Bodine Perry*

Orange Park, Florida  
October 04, 2023

# Intervention Project for Nurses, Inc.

Schedule of Findings and Questioned Cost  
For Federal Programs and State Projects  
For the Year Ended December 31, 2022

## Summary of Auditors' Results

### Financial Statements

Type of auditors' report issued on whether the financial statements audited were prepared in accordance with GAAP: Unmodified

Internal control over financial reporting:

Material weakness(es) identified? No

Significant deficiency(ies) identified? Yes

Noncompliance material to the financial statements noted? No

### Federal Awards and State Projects

Internal Control over major programs:

Material weakness(es) identified? No

Significant deficiency(ies) identified? None reported

Type of auditors' report issued on compliance for major programs: Unmodified

Any audit findings that are required to be reported in accordance with CFR 200.516a or Chapter 10.650, Rules of the Auditor General? No

Identification of major programs:

<b>Federal Program or Cluster</b>	<b>Federal CFDA No.</b>
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None	N/A
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<b>State Project</b>	<b>State CSFA No.</b>
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Department of Health: Division of Medical Quality Assurance Impaired Practitioner Program	64.046
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Dollar threshold used to distinguish between Types A and Type B programs - Federal Programs: N/A - no Federal programs

Dollar threshold used to distinguish between Types A and Type B programs - State Projects: \$ 300,000

Auditee qualified as low-risk auditee pursuant to the *Uniform Guidance* Yes

# Intervention Project for Nurses, Inc.

Schedule of Findings and Questioned Cost  
For Federal Programs and State Projects  
For the Year Ended December 31, 2022

## Summary of Auditors' Results - continued

### FINDINGS - FINANCIAL STATEMENTS

<u>Finding Number</u>	<u>Finding</u>
---------------------------	----------------

**2022-001 Significant deficiency** - Controls over accounts receivable failure as such that invoicing for December was not recorded until the subsequent period.

**Criteria or specific requirement**

GAAP requires income to be recognized when earned.

**Condition**

Invoices for the month of December were not recorded until the subsequent period.

**Cause**

Invoices and accounts receivable aging reports were not reviewed at the end of the year. This is possibly related to change from fiscal year to calendar year.

**Effect or potential effect**

Completeness assertion: Income was not completed recorded for the year. Thus, income and assets would be understated

**Context**

Substantive test of income by matching deposits to the vendor payment system revealed that December invoices were not entered. Total effect on income was \$172,929

**Recommendation**

Review invoices and income for completeness as part of the year end closing process.

**2022-002 Significant deficiency** - Controls over accounts payable failed to prevent a duplicate payment..

**Criteria or specific requirement**

GAAP requires all transactions to exist.

**Condition**

Controls over accounts payable failed to prevent a bill being paid twice.

**Cause**

Bill was not marked paid.

**Effect or potential effect**

Expense could potentially be overstated.

**Context**

Substantive test of prepaid insurance revealed the double payment. A search for other incidents did not reveal anything further. There was no impact on income as prepaid insurance reflected the overpayment.

**Recommendation**

Bills should be initialed by management for payment and stamped paid.

# Intervention Project for Nurses, Inc.

Schedule of Findings and Questioned Cost  
For Federal Programs and State Projects  
For the Year Ended December 31, 2022

## FINDINGS and QUESTIONED COSTS - MAJOR FEDERAL PROGRAMS

This section does not apply as the auditee has no Federal programs.

## FINDINGS and QUESTIONED COSTS- MAJOR STATE PROJECTS

**Finding  
Number Finding**

None

## OTHER ISSUES

A management response is required and is attached to this report.

No Summary Schedule of Prior Audit Findings is required because there were no prior audit findings related to Federal programs or State projects.

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Orange Park, FL 32073

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## Independent Auditors' Management Letter

Management and the Board of Directors  
Intervention Project for Nurses, Inc.  
Jacksonville Beach, Florida

### Report on the Financial Statements

We have audited the financial statements of Intervention Project for Nurses, Inc. as of and for the fiscal year ended December 31, 2022, and have issued our report thereon dated October 04, 2023.

### Auditors' Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*; and Chapter 10.650, Rules of the Auditor General.

### Other Reporting Requirements

We have issued our Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*, Independent Auditors' Report on Compliance for Each Major Federal Program and State Project and Report on Internal Control over Compliance Required by the *Uniform Guidance* and Chapter 10.650, Rules of the Auditor General, and Schedule of Findings and Questioned Costs. Disclosures in those reports and schedules, which are dated October 04, 2023, should be considered in conjunction with this management letter.

### Purpose of this Letter

Our management letter is intended solely for information and use of the Legislative Auditing Committee, members of the Florida Senate and House of Representatives, the Florida Auditor General, Federal agencies, the Florida Department of Health, and other granting agencies, and Management and the Board of Directors of Intervention Project for Nurses, Inc., and is not intended to be and should not be used by anyone other than these specified parties.

*Bodine Perry*

Orange Park, Florida  
October 04, 2023



Financial Solution Advisors, PLLC

CERTIFIED PUBLIC ACCOUNTANTS

Regarding Intervention Project for Nurses, Inc.

Our quality control measures have been strengthened by utilizing Bill pay to ensure that all payments are thoroughly reviewed before processing. This will reduce the likelihood of errors and discrepancies in your bills. There is an approval process in place to ensure that bills aren't duplicated or missed. We have also introduced better communication process between the client and FSA for billing.

Our documentation process has been strengthened to ensure that all revenue recognition transactions are properly recorded and supported by the necessary documentation; we are making an entry each month end based on the contract. We have implemented additional internal controls to further safeguard the accuracy and reliability of our revenue recognition process. These controls include regular reviews and cross-checks to identify and rectify any potential issues.

Overall – we are committed to continues improvement and will conduct regular internal reviews for both aspects of this process.

Please do not hesitate to contact me with any questions you may have.

Sincerely,

Donald L. Drummond, CPA/PFS  
Partner ♦ Financial Solution Advisors, PLLC.