

# *Combining Financial Statements*

COUNCIL ON AGING OF VOLUSIA COUNTY, INC.

LIVING GIFTS FOUNDATION OF THE COUNCIL ON AGING OF VOLUSIA COUNTY, INC.

**September 30, 2020**



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# INDEPENDENT AUDITORS' REPORT



# INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
Council on Aging of Volusia County, Inc.  
Living Gifts Foundation of the Council on Aging of Volusia County, Inc.

## Report on the Financial Statements

We have audited the accompanying combining financial statements of the Council on Aging of Volusia County, Inc. and Living Gifts Foundation of the Council on Aging of Volusia County, Inc. (nonprofit organizations), which comprise the combining statement of financial position as of September 30, 2020, and the related combining statement of activities, functional expenses, and cash flows for the year then ended, and the related notes to the combining financial statements.

## Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these combining financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of combining financial statements that are free from material misstatement, whether due to fraud or error.

## Auditors' Responsibility

Our responsibility is to express an opinion on these combining financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the combining financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the combining financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the combining financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the combining financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## Opinion

In our opinion, the combining financial statements referred to above present fairly, in all material respects, the combining financial position of the Council on Aging of Volusia County, Inc. and Living Gifts Foundation of the Council on Aging of Volusia County, Inc. as of September 30, 2020, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

# INDEPENDENT AUDITOR'S REPORT (CONTINUED)

## Other Matters

### *Other information*

Our audit was conducted for the purpose of forming an opinion on the combining financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 US "Code of Federal Regulations" Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" and Chapter 10.650, Rules of Auditor General, is presented for purposes of additional analysis and is not a required part of the combining financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the combining financial statements. The information has been subjected to the auditing procedures applied in the audit of the combining financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the combining financial statements or to the combining financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the combining financial statements as a whole.

### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 5, 2020, on our consideration of Council on Aging of Volusia County, Inc. and Living Gifts Foundation of the Council on Aging of Volusia County, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Council on Aging of Volusia County, Inc. and Living Gifts Foundation of the Council on Aging of Volusia County, Inc.'s internal control over financial reporting and compliance.

### Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. Schedule I on page 32 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.



Port Orange, FL  
March 31, 2021

# FINANCIAL STATEMENTS



|                                                       | COA                 | Foundation          | Total               |
|-------------------------------------------------------|---------------------|---------------------|---------------------|
| <b>Assets</b>                                         |                     |                     |                     |
| Cash and cash equivalents                             | \$ 1,001,022        | \$ 72,997           | \$ 1,074,019        |
| Cash, restricted guardianship accounts                | 3,252,281           | -                   | 3,252,281           |
| Accounts receivable                                   | 905,104             | -                   | 905,104             |
| Due from affiliate                                    | -                   | 23,391              | 23,391              |
| Prepaid expenses                                      | 30,751              | 1,909               | 32,660              |
| Investments                                           | 511,218             | 2,635,744           | 3,146,962           |
| Property and equipment, less accumulated depreciation | 252,906             | -                   | 252,906             |
| <b>Total assets</b>                                   | <b>\$ 5,953,282</b> | <b>\$ 2,734,041</b> | <b>\$ 8,687,323</b> |
| <b>Liabilities</b>                                    |                     |                     |                     |
| Accounts payable                                      | \$ 460,763          | \$ -                | \$ 460,763          |
| Accrued expenses and other payables                   | 250,363             | -                   | 250,363             |
| Customer deposits - private care services             | 21,238              | -                   | 21,238              |
| Due to affiliate                                      | 23,391              | -                   | 23,391              |
| Deferred revenue                                      | 215,543             | 122,300             | 337,843             |
| Guardianship accounts liability                       | 3,252,281           | -                   | 3,252,281           |
| Long term capital leases                              | 9,582               | -                   | 9,582               |
| <b>Total liabilities</b>                              | <b>4,233,161</b>    | <b>122,300</b>      | <b>4,355,461</b>    |
| <b>Net Assets</b>                                     |                     |                     |                     |
| Without donor restrictions                            | 887,318             | 1,529,932           | 2,417,250           |
| With donor restrictions                               | 832,803             | 1,081,809           | 1,914,612           |
| <b>Total net assets</b>                               | <b>1,720,121</b>    | <b>2,611,741</b>    | <b>4,331,862</b>    |
| <b>Total liabilities and net assets</b>               | <b>\$ 5,953,282</b> | <b>\$ 2,734,041</b> | <b>\$ 8,687,323</b> |

Combining Statement of Activities  
For the Year Ended September 30, 2020

| Net Assets Without Donor Restrictions                  | COA                 | Foundation          | Total               |
|--------------------------------------------------------|---------------------|---------------------|---------------------|
| Support and revenues                                   |                     |                     |                     |
| Federal financial assistance                           | \$ 3,154,967        | \$ -                | \$ 3,154,967        |
| State financial assistance                             | 2,177,083           | -                   | 2,177,083           |
| In-kind services                                       | 886,771             | 5                   | 886,776             |
| Local contributions, donations and bequests            | 206,259             | 810                 | 207,069             |
| Local government assistance                            | 320,460             | -                   | 320,460             |
| Special events and other                               | 3,086               | -                   | 3,086               |
| Project and contract income                            | 210,266             | -                   | 210,266             |
| Private care services                                  | 774,629             | -                   | 774,629             |
| Investment (loss) income                               | 29,650              | 153,372             | 183,022             |
| Gain (loss) on disposal of property and equipment      | -                   | -                   | -                   |
| <b>Total support and revenues</b>                      | <b>7,763,171</b>    | <b>154,187</b>      | <b>7,917,358</b>    |
| Released from restrictions                             | 42,431              | 23,186              | 65,617              |
| <b>Total unrestricted support and revenues</b>         | <b>7,805,602</b>    | <b>177,373</b>      | <b>7,982,975</b>    |
| Expenses                                               |                     |                     |                     |
| Program expenses                                       |                     |                     |                     |
| Program services                                       | 7,617,206           | 17,050              | 7,634,256           |
| Support expenses                                       |                     |                     |                     |
| General, non-allocable, and fundraising                | 357,208             | 149,754             | 506,962             |
| <b>Total expenses</b>                                  | <b>7,974,414</b>    | <b>166,804</b>      | <b>8,141,218</b>    |
| <b>Change in net assets without donor restrictions</b> | <b>(168,812)</b>    | <b>10,569</b>       | <b>(158,243)</b>    |
| Net Assets With Donor Restrictions                     |                     |                     |                     |
| Contributions                                          |                     |                     |                     |
| Investment (loss) income                               | -                   | 1,472               | 1,472               |
| Other meals and service contributions                  | 820,734             | -                   | 820,734             |
| <b>Total contributions</b>                             | <b>820,734</b>      | <b>1,472</b>        | <b>822,206</b>      |
| Released from restrictions                             | (42,431)            | (23,186)            | (65,617)            |
| <b>Change in net assets with donor restrictions</b>    | <b>778,303</b>      | <b>(21,714)</b>     | <b>756,589</b>      |
| <b>Change in total net assets</b>                      | <b>609,491</b>      | <b>(11,145)</b>     | <b>598,346</b>      |
| Net assets, beginning of period                        | 1,110,630           | 2,622,886           | 3,733,516           |
| <b>Net assets, end of period</b>                       | <b>\$ 1,720,121</b> | <b>\$ 2,611,741</b> | <b>\$ 4,331,862</b> |

The accompanying notes to financial statements are an integral part of these statements.

**Combining Statement of Functional Expenses  
For the Year Ended September 30, 2020**

|                                            | Program Expenses    |                   |                         |                     | Support Expenses |                                        |                   |                     |
|--------------------------------------------|---------------------|-------------------|-------------------------|---------------------|------------------|----------------------------------------|-------------------|---------------------|
|                                            | Elder Services      | Guardianship      | Senior Activity Centers | Total COA Program   | General Expenses | Non-allocable and Fundraising Expenses | Foundation        | Total               |
| <b>Expenses</b>                            |                     |                   |                         |                     |                  |                                        |                   |                     |
| Salaries and wages                         | \$ 1,904,499        | \$ 196,116        | \$ 62,687               | \$ 2,163,302        | \$ 487,068       | \$ 138,285                             | \$ 86,312         | \$ 2,874,967        |
| Payroll taxes & employee benefits          | 482,732             | 43,719            | 24,670                  | 551,121             | 89,285           | 24,151                                 | 14,398            | 678,955             |
| <b>Total salaries and related expenses</b> | <b>2,387,231</b>    | <b>239,835</b>    | <b>87,357</b>           | <b>2,714,423</b>    | <b>576,353</b>   | <b>162,436</b>                         | <b>100,710</b>    | <b>3,553,922</b>    |
| Travel- staff                              | 111,524             | 5,718             | 687                     | 117,929             | 547              | 1,020                                  | 425               | 119,921             |
| Travel- volunteers                         | 41,332              | -                 | -                       | 41,332              | -                | -                                      | -                 | 41,332              |
| Education/training                         | 347                 | 2,785             | -                       | 3,132               | 1,089            | 25                                     | 18                | 4,264               |
| Communications/postage                     | 50,165              | 7,935             | 7,754                   | 65,854              | 8,958            | 4,022                                  | 1,111             | 79,945              |
| Utilities                                  | 9,702               | 1,981             | 563                     | 12,246              | 6,230            | 1,424                                  | 658               | 20,558              |
| Printing and supplies                      | 62,303              | 6,527             | 2,360                   | 71,190              | 8,706            | 3,333                                  | 999               | 84,228              |
| Advertising and promotion                  | -                   | -                 | -                       | -                   | -                | 32,610                                 | -                 | 32,610              |
| Insurance                                  | 35,075              | 5,145             | 1,932                   | 42,152              | 4,769            | 1,228                                  | 561               | 48,710              |
| Maintenance and repair                     | 12,789              | 1,971             | 2,632                   | 17,392              | 6,693            | 3,421                                  | 660               | 28,166              |
| Building space                             | 62,658              | 10,530            | 462                     | 73,650              | 42,285           | 7,658                                  | 3,543             | 127,136             |
| Equipment lease                            | 769                 | 179               | 11                      | 959                 | 309              | 83                                     | 37                | 1,388               |
| Professional/legal/audit fees              | 23,849              | 36,755            | 1,423                   | 62,027              | 46,742           | 3,232                                  | 1,010             | 113,011             |
| Service contractors                        | 839,309             | -                 | -                       | 839,309             | -                | 160                                    | -                 | 839,469             |
| Food and food supplies                     | 1,908,774           | -                 | 52                      | 1,908,826           | -                | 597                                    | -                 | 1,909,423           |
| Other operating expenditures               | 25,625              | 1,352             | 11,499                  | 38,476              | 14,117           | 80,871                                 | 34,208            | 167,672             |
| In-kind services                           | 767,638             | 290               | 116,789                 | 884,717             | 43               | 2,011                                  | 5                 | 886,776             |
| Depreciation                               | 40,721              | 6,449             | 5,517                   | 52,687              | 22,307           | 6,599                                  | 1,094             | 82,687              |
| Allocation of administrative costs         | 594,680             | 49,117            | 27,108                  | 670,905             | (739,148)        | 46,478                                 | 21,765            | -                   |
| <b>Total expenses</b>                      | <b>\$ 6,974,491</b> | <b>\$ 376,569</b> | <b>\$ 266,146</b>       | <b>\$ 7,617,206</b> | <b>\$ -</b>      | <b>\$ 357,208</b>                      | <b>\$ 166,804</b> | <b>\$ 8,141,218</b> |

The accompanying notes to financial statements are an integral part of these statements.

Combining Statement of Cash Flows  
For the Year Ended September 30, 2020

|                                                                                             | COA                 | Foundation       | Total               |
|---------------------------------------------------------------------------------------------|---------------------|------------------|---------------------|
| <b>Cash Flows From Operating Activities</b>                                                 |                     |                  |                     |
| Change in total net assets                                                                  | \$ 609,491          | \$ (11,145)      | \$ 598,346          |
| Adjustments to reconcile change in net assets to net cash provided by operating activities: |                     |                  |                     |
| Depreciation                                                                                | 82,686              | -                | 82,686              |
| Loss on disposal of assets                                                                  | -                   | -                | -                   |
| Realized gain (loss) on investments                                                         | (12,391)            | (135,597)        | (147,988)           |
| Unrealized gain (loss) on investments                                                       | (17,245)            | (19,180)         | (36,425)            |
| Decrease (increase) in certain assets:                                                      |                     |                  |                     |
| Accounts receivable                                                                         | (168,279)           | -                | (168,279)           |
| Prepaid expenses                                                                            | 7,945               | (1,909)          | 6,036               |
| Increase (decrease) in certain liabilities:                                                 |                     |                  |                     |
| Accounts payable and accrued expenses                                                       | 101,369             | -                | 101,369             |
| Customer deposits                                                                           | (9,834)             | -                | (9,834)             |
| Deferred revenue                                                                            | 449                 | 122,300          | 122,749             |
| <b>Net cash provided by (used in) operating activities</b>                                  | <b>594,191</b>      | <b>(45,531)</b>  | <b>548,660</b>      |
| <b>Cash Flows From Investing Activities</b>                                                 |                     |                  |                     |
| Purchase of equipment and property                                                          | (3,949)             | -                | (3,949)             |
| Net proceeds from/purchases of investments                                                  | 3,635               | 84,016           | 87,651              |
| <b>Net cash provided by (used in) investing activities</b>                                  | <b>(314)</b>        | <b>84,016</b>    | <b>83,702</b>       |
| <b>Cash Flows From Financing Activities</b>                                                 |                     |                  |                     |
| Payments on capital leases                                                                  | (27,186)            | -                | (27,186)            |
| Net proceeds from/payments on advances from/to affiliate                                    | 63,486              | (63,486)         | -                   |
| <b>Net cash provided by (used in) financing activities</b>                                  | <b>36,300</b>       | <b>(63,486)</b>  | <b>(27,186)</b>     |
| Net increase (decrease) in cash and cash equivalents                                        | 630,177             | (25,001)         | 605,176             |
| Cash and cash equivalents, beginning of period                                              | 370,845             | 97,998           | 468,843             |
| <b>Cash and cash equivalents, end of period</b>                                             | <b>\$ 1,001,022</b> | <b>\$ 72,997</b> | <b>\$ 1,074,019</b> |
| <b>Supplemental Disclosures of Cash Flow Information</b>                                    |                     |                  |                     |
| Cash paid during the period for interest expense                                            | \$ 2,066            | \$ -             | \$ 2,066            |

The accompanying notes to financial statements are an integral part of these statements.

## Note 1

**Summary of Significant Accounting Policies**

The significant accounting policies are described below to enhance the usefulness of the financial statements to the readers.

**Reporting Entities and Basis of Accounting** – Council on Aging of Volusia County, Inc. (“COA”), was incorporated on March 23, 1967, as a nonprofit organization located in Daytona Beach, Florida. COA relies on federal, state, and local governmental agency support to provide subsidized services for the elderly, disabled, and needy of Volusia County. Federal and state agencies require COA to raise matching funds from local sources including the general public.

Living Gifts Foundation of the Council on Aging of Volusia County, Inc. (the “Foundation”), was incorporated on October 31, 1986, as a nonprofit organization located in Daytona Beach, Florida, to solely and directly further the mission, goals and objectives of Council on Aging of Volusia County, Inc.

The financial statements include the assets, liabilities, revenues, and expenses of COA and the Foundation as determined using the accrual basis of accounting.

**Financial Statement Presentation** – Financial statement presentation follows the recommendations of the Financial Accounting Standards Board (FASB) Accounting Standards Coalition (ASC) 958 *Not-for-Profit Entities*. Under FASB ASC 958, COA and the Foundation are required to report information regarding their financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

**Nature of Activities** – The financial activities of COA include the following primary programs:

*Older Americans Act (OAA)* – Under Older Americans Act legislation, U.S. residents over 60 years of age are eligible for services with priority given

to the people with the most economic and social need. These services include congregate and home-delivered meals, nutrition education, homemaking, personal care, material aid, transportation, in-home and in-facility respite, caregiver training and support, outreach, education and counseling.

*Nutrition Services Incentive Program (NSIP)* – This program is used to support nutrition programs for the elderly. COA receives federal grant reimbursements for each meal served to the elderly. NSIP allows COA to increase the number of meals served.

*Community Care for the Elderly (CCE)* – This State of Florida general revenue program provides in-home services for clients 60 and over who have been assessed functionally impaired by trained case managers. This program includes follow-up visits and provides links to other community services. The services include case management, homemaking, personal care, respite, adult day care, home delivered meals, emergency alert response systems, chore, material aid and pest control.

*Home Care for the Elderly (HCE)* – The goal of the Home Care for the Elderly program is to encourage care for elders in a family-type living arrangement as an alternative to institutional care. The program encourages caregivers to provide, on a not-for-profit basis, basic support and maintenance as well as assistance in arranging specialized services for elderly relatives or non-relatives. Case management, subsidy payments, and caregiver respite services are available to qualified caregivers and/or vendors on behalf of eligible clients.

*Alzheimer’s Disease Initiative (ADI)* – This state funded program provides respite care services, including in-home services, for those with Alzheimer’s disease as well as training for caregivers of these individuals.

*Local Service Program (LSP)* – This State of Florida General Revenue program provides home-delivered meals.

*Senior Activity Centers* – Under agreements with the cities of New Smyrna Beach, Ormond Beach, Orange City and Deltona, COA staffs and operates four full-time Senior Activity Centers. Senior Activity Center programs are focused on the areas of health, education, and recreation. Allotments from the cities, contributions from the public, membership dues and program fees help offset the cost of operating the centers.

## Note 1 - continued

## Summary of Significant Accounting Policies

**Guardianship** – COA is the public guardian for Volusia County caring for the most indigent individuals as determined by the court to be unable to manage their own affairs. Guardianship may be for the individual and/or his or her property. As of July 1, 2014, COA operates a public guardianship program funded by the State Department of Elder Affairs. This program also provides guardianship services for the Seventh Judicial Circuit operating in Flagler, Putnam and St. Johns Counties under a d/b/a Senior Guardianship of the 7<sup>th</sup> Circuit. COA also acts as a professional guardian expanding the program to those who do not qualify under the public programs.

**Private Care Services** – This program provides for home-delivered meals and in-home services to clients who do not qualify for services administered through state or federal programs. Proceeds help extend services to those who would otherwise remain on the waiting list due to limited grant funds.

**Caregiver Respite** – In 2003, COA developed a Caregiver Respite Program with initial funding provided by Hospice of Volusia/Flagler. The program includes five respite centers around the county, utilizing local church facilities and volunteers along with COA staff. Each center operates one or two days per week and provides eligible “carees” with a secure and stimulating environment while their caregivers are given time for well deserved relief. Caregivers also have the opportunity to participate in various educational and counseling programs to help them better cope with the demands of twenty-four-hour care.

**Liquidity** – Assets are presented in the accompanying Statement of Financial Position according to their nearness of conversion to cash and liabilities according to their nearness of their maturity and resulting use of cash.

**Cash and Cash Equivalents** – Cash and cash equivalents consist of checking accounts, savings accounts and money market funds with original maturity dates of three months or less. All savings and money market accounts earn interest on their average monthly balances. For purposes of the combining statements of cash flows, COA considers all highly liquid debt instruments purchased with original maturity dates of three months or less to be cash equivalents.

**Guardianship Accounts, Restricted Cash and Liability** – Guardian accounts consist of a client/ward’s financial assets which are placed into distinct accounts that are not held jointly with any other person. Guardian accounts are clearly titled as being held by COA, as the guardian, for the benefit of the ward. The assets are recorded as restricted cash and a corresponding liability account is recorded.

**Investments** – Long-term investments are stated at fair value. All current period investments in money market, equity investments, bond and debt instruments, and equity mutual funds are based on quoted prices in active markets (all Level 1 measurements). Investments in private operating entities are reported at fair value based on recurring fair value measurements performed annually.

Unrealized gains and losses are included in the change of net assets in the accompanying Statement of Activities. Investment income and gains restricted by a donor are reported as increases in unrestricted net assets if the restrictions are met (either by passage of time or by use) in the reporting period in which the income and gains are recognized.

**Accounts Receivable** – Accounts receivable include federal and state receivables at year end for reimbursable qualified expenses from grant contracts and receivables from individuals for private care services. All grant and private care receivables are stated at net realizable value. When applicable, accounts receivable determined to be worthless (based on individual credit evaluation and specific circumstances of the customer) are written off and are charged to bad debt expense in the year determined uncollectible. Accordingly, no reserve for uncollectible accounts was considered necessary.

Note 1 - continued

Summary of Significant Accounting Policies

**Promises to Give and Contributions** – Contributions are recognized when the donor makes a promise to give to COA that is, in substance, unconditional. Contributions received are recorded as support with or without donor restriction depending on the existence or nature of any donor restrictions. All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as support with restrictions that increases the net asset class. When a restriction expires, net assets with restrictions are reclassified to net assets without restrictions and reported in the statement of activities as released from restrictions.

**Property and Equipment** -- Acquisitions of non-expendable tangible property in excess of \$500 with a useful life in excess of one year are capitalized at historical cost. Office furniture and equipment and transportation equipment are depreciated over estimated useful lives ranging from three to seven years using the straight-line depreciation method. Leasehold improvements are depreciated over their estimated useful lives using the straight-line depreciation method.

**Fair Value of Financial Instruments** -- The carrying amount reported in the combining statement of financial position for cash and cash equivalents, accounts receivable, accounts payable and short-term debt approximates fair value because of the immediate or short-term maturity of these financial instruments.

**Intercompany Transfers and Transactions** -- Transfers are recognized in the accounting period in which the intercompany receivable and payable arise. Intercompany transfers have not been eliminated. They may include the following types of transactions:

*Quasi-External Transactions* - Transactions which are treated as revenues, expenditures or expenses, if they involve organizations external to the grant-related unit, are accounted for as revenues, expenditures, or expenses in the company involved.

*Reimbursements* - Transactions which constitute reimbursements of a company for expenditures or expenses initially made from it, which are properly applicable to another company, are recorded as expenditures or expenses in the reimbursing company and as reductions of the expenditure or expense in the company that is reimbursed.

**Paid Time Off (PTO)** -- COA's full and part time employees are entitled to PTO which accrues equally each pay period as outlined below. An employee may carry over and accumulate in the subsequent fiscal year a maximum of 10 PTO days. All accumulated PTO will be paid on the final paycheck, if the employee gives and works the entire two week notice upon voluntary termination. During the year ended September 30, 2020, \$85,481 was included as a component of accrued expenses in the Statement of Financial Position.

| Employee Classification    | Year of Service                     | Days Accrued Annually |
|----------------------------|-------------------------------------|-----------------------|
| Full Time, 1 day = 8 hours | 1 <sup>st</sup>                     | 10                    |
|                            | 2 <sup>nd</sup>                     | 15                    |
|                            | 3 <sup>rd</sup> – 5 <sup>th</sup>   | 17                    |
|                            | 6 <sup>th</sup> – 10 <sup>th</sup>  | 21                    |
|                            | 11 <sup>th</sup> – 15 <sup>th</sup> | 22                    |
|                            | 16 <sup>th</sup> – 20 <sup>th</sup> | 23                    |
|                            | 20+                                 | 24                    |

Note 1 - continued

| Employee Classification  | Year of Service                     | Days Accrued Annually |
|--------------------------|-------------------------------------|-----------------------|
| Part Time (PT) I – IV    | 1 <sup>st</sup>                     | 6                     |
| PT I – 1 day = 8 hours   | 2 <sup>nd</sup>                     | 10                    |
| PT II – 1 day = 6 hours  | 3 <sup>rd</sup>                     | 11                    |
| PT III – 1 day = 5 hours | 4 <sup>th</sup> – 5 <sup>th</sup>   | 13                    |
| PT IV – 1 day = 4 hours  | 6 <sup>th</sup> - 10 <sup>th</sup>  | 15                    |
|                          | 11 <sup>th</sup> - 15 <sup>th</sup> | 16                    |
|                          | 16 <sup>th</sup> – 20 <sup>th</sup> | 17                    |
|                          | 20+                                 | 18                    |

**Deferred Revenue** -- Deferred revenue represents revenues received in the current period which have been recorded as "unearned" revenues until they become available for revenue recognition in subsequent periods. All deferred revenues are derived from exchange transactions, third party reimbursements or program service revenues.

**Donated Materials and Services** -- COA records the value of donated goods or services when there is an objective basis available to measure their value. Donated equipment, supplies and facility usage are reflected as a contribution in the accompanying statements at the estimated value on the date of receipt. Support arising from contributed services of certain personnel has been recognized in the accompanying statements at amounts equal to the value of the contribution of these services based on the published state rate for volunteers.

**Combining Statement of Functional Expenses** -- The costs of providing the various programs and other activities have been detailed in the Combining Statement of Functional Expenses and summarized on a functional basis in the Combining Statement of Activities. Accordingly, certain costs have been allocated among the programs and support services benefited based on an analysis of personnel time and space utilized for the related activities.

**Income Taxes** -- COA and the Foundation are exempt from income tax under Section 501(a) of the Internal Revenue Code as organizations described in Section 501(c)(3). The Internal Revenue Code provides for taxation of unrelated business income under certain circumstances. COA and the Foundation believe that they have no liability for taxes with respect to unrelated business income. However, such status is subject to final determination upon examination of the related income tax returns by the appropriate taxing authorities.

COA and the Foundation follow Accounting Standards Codification Topic 740, *Income Taxes* ("ASC 740"). A component of this standard prescribes a recognition and measurement of tax positions taken or expected to be taken in a tax return. For those benefits to be recognized, a tax position must be more-likely-than-not to be sustained upon examination by taxing authorities. COA and the Foundation's policy is to recognize interest and penalties associated with tax positions under this standard as a component of tax expense, and none were recognized since there was no material impact of the application of this standard for the year ended September 30, 2020. Informational returns (Form 990) have been filed with the Internal Revenue Service. The information returns (Form 990) for fiscal years ended September 30, 2017, 2018, 2019 and 2020 are subject to examination by the Internal Revenue Service, generally three years after they were filed.

**Accounting Estimates** -- The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

## Note 1 - continued

**Accounting Pronouncements Adopted** – In August of 2016, the FASB issued ASU 2016-14, “Presentation of Financial Statements of Not-for-Profit Entities” (Topic 958). The ASU amends the current reporting model for nonprofit organizations and enhances their required disclosures. The major changes include: (a) requiring the presentation of only two classes of net assets now entitled “net assets without donor restrictions” and “net assets with donor restrictions”, (b) modifying the presentation of underwater endowment funds and related disclosures, (c) requiring the use of the placed in service approach to recognize the expiration of restrictions on gifts used to acquire or construct long-lived assets absent explicit donor stipulation otherwise, (d) requiring that all nonprofits present an analysis of expense by function and nature in either the statement of activities, a separate statement, or in the notes and disclose a summary of the allocation methods used to allocate costs, (e) requiring the disclosure of quantitative and qualitative information regarding liquidity and availability of resources, (f) presenting investment return net of external and direct internal investment expenses, and (g) modifying other financial statement reporting requirements and disclosures intended to increase the usefulness of nonprofit financial statements. COA and Foundation chose to early-adopt this ASU in the year ended September 30, 2017.

## Note 2

## Cash and Cash Equivalents

At September 30, 2020, the carrying amounts of COA's cash deposits were \$1,001,022 and the bank balances were \$1,004,416 including brokerage money market accounts of \$3,664 of which \$419,323 was insured through the Federal Deposit Insurance Corporation (FDIC). Included in the carrying amount of COA's cash deposits is \$2,800 of petty cash and change funds.

At September 30, 2020, the carrying amounts of the Foundation's cash deposits and bank balances were \$72,997, including brokerage money market accounts of \$53,914 all of which was insured through the FDIC.

At September 30, 2020, the carrying amounts of COA's restricted guardianship cash deposits were \$744,681 and the bank balances were \$755,578 all of which were insured through the FDIC.

## Note 3

## Liquidity and Availability of Resources

At September 30, 2020, COA's and the Foundation's financial assets available within one year of the Combining Statement of Financial Position date for general expenditure are as follows:

|                                                         | COA                 | Foundation          |
|---------------------------------------------------------|---------------------|---------------------|
| Cash and cash equivalents                               | \$ 1,001,022        | \$ 72,997           |
| Accounts receivable, net                                | 905,104             | -                   |
| Investments                                             | 511,218             | 2,635,744           |
|                                                         | \$ 2,376,099        | \$ 2,708,741        |
| Less amounts unavailable for general expenditures       |                     |                     |
| Restricted by donor with purpose restrictions           | (832,803)           | (1,081,809)         |
| <b>Total financial assets available within one year</b> | <b>\$ 1,584,541</b> | <b>\$ 1,626,932</b> |

Note 4

Investments

Long-term investments are stated at fair value. All current period investments in money market, equity investments, bond and debt instruments, and equity mutual funds are based on quoted prices in active markets (all Level 1 measurements). Investments in private operating entities are reported at fair value based on recurring fair value measurements performed annually. At September 30, 2016, the fair value of COA's investment in a private operating company was reduced to \$0 based on management's assessment (See Note 5). At September 30, 2020, the fair value of COA and the Foundation's investments in marketable securities were \$511,218 and \$2,635,744, respectively.

At September 30, 2020, the Fair value and unrealized appreciation (depreciation) is summarized as follows:

|                                         | Costs               | Fair Value          | Unrealized<br>(Depreciation)<br>Appreciation |
|-----------------------------------------|---------------------|---------------------|----------------------------------------------|
| COA (without donor restrictions)        | \$ 490,464          | \$ 511,218          | \$ 20,754                                    |
| COA (without donor restrictions)        | 250,000             | -                   | (250,000)                                    |
| <b>Total COA investments</b>            | <b>\$ 740,464</b>   | <b>\$ 511,218</b>   | <b>\$ (229,246)</b>                          |
| Foundation (without donor restrictions) | \$ 1,357,352        | \$ 1,570,961        | \$ 213,609                                   |
| Foundation (with donor restrictions)    | 1,041,076           | 1,064,783           | 23,707                                       |
| <b>Total Foundation investments</b>     | <b>\$ 2,398,428</b> | <b>\$ 2,635,744</b> | <b>\$ 237,316</b>                            |

The following schedule summarizes the investment return from unrestricted long-term investments and its classification in the Statement of Activities for the current year ended:

|                                           | COA              | Foundation        |
|-------------------------------------------|------------------|-------------------|
| Interest and dividend income              | \$ 8,454         | \$ 58,710         |
| Realized gains (losses)                   | 3,951            | 76,954            |
| Unrealized gains (losses)                 | 17,245           | 19,180            |
| <b>Total net investment income (loss)</b> | <b>\$ 29,650</b> | <b>\$ 154,844</b> |

Note 5

Fair Value Measurements

**Definition and Hierarchy** – Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability (i.e., the "exit price") in an orderly transaction between market participants at the measurement date. In determining fair value, COA and the Foundation use various valuation approaches. A fair value hierarchy for inputs is used in measuring fair value that maximizes the use of observable inputs and minimizes the use of unobservable inputs by requiring that the most observable inputs are to be used when available.

Observable inputs (when applicable) are those that market participants would use in pricing the asset or liability based on market data obtained from sources independent of COA and the Foundation. Unobservable inputs (when applicable) reflect COA and the Foundation's assumptions about the inputs market participants would use in pricing the asset or liability developed based on the best information available in the circumstances. The fair value hierarchy is categorized into three levels based on the inputs as follows:

## Note 5 - continued

## Fair Value Measurements

Level 1 - Valuations based on unadjusted quoted prices in active markets for identical assets or liabilities that COA has the ability to access. Valuation adjustments are not applied to Level 1 investments. Since valuations are based on quoted prices that are readily and regularly available in an active market, valuation of these investments does not entail a significant degree of judgment.

Level 2 - Valuations based on quoted prices in markets that are not active or for which all significant inputs are observable, either directly or indirectly.

Level 3 - Valuations based on inputs that are unobservable and significant to the overall fair value measurement.

The availability of valuation techniques and observable inputs can vary from investment to investment and are affected by a wide variety of factors, including the type of investment, whether the investment is new and not yet established in the marketplace, and other characteristics particular to the transaction. To the extent that valuation is based on models or inputs that are less observable or unobservable in the market, the determination of fair value requires more judgment. Those estimated values do not necessarily represent the amounts that may be ultimately realized due to the occurrence of future circumstances that cannot be reasonably determined. Because of the inherent uncertainty of valuation, those estimated values may be materially higher or lower than the values that would have been used had a ready market for the investments existed. Accordingly, the degree of judgment exercised by COA and the Foundation in determining fair value is greatest for investments categorized in Level 3.

In certain cases, the inputs used to measure fair value may fall into different levels of the fair value hierarchy. In such cases, for disclosure purposes, the level in the fair value hierarchy within which the fair value measurement falls in its entirety is determined based on the lowest level input that is significant to the fair value measurement. Fair value is a market-based measure considered from the perspective of a market participant rather than an entity-specific measure. Therefore, even when market assumptions are not readily available, COA and the Foundation's own assumptions are set to reflect those that market participants would use in pricing the asset or liability at the measurement date. COA and the Foundation use prices and inputs that are current as of the measurement date, including periods of market dislocation. In periods of market dislocation, the observability of prices and inputs may be reduced for many investments. This condition could cause an investment to be reclassified to a lower level within the fair value hierarchy.

**Investment in Private Operating Company: Daytona Area Senior Services, Inc. d/b/a Halifax Health Care at Home** -- At September 30, 2020, COA's investment in Halifax Health Care At Home consists of a 5% equity member interest in a nonprofit health and welfare organization. The transaction price, excluding transaction costs, is typically COA's best estimate of fair value at inception. When evidence supports a change to the carrying value from the transaction price, adjustments are made to reflect expected exit values in the investment's principal market under current market conditions. Ongoing reviews by COA's management are based on an assessment of trends in the performance of each underlying investment from the inception date through the most recent valuation date.

Note 5 - continued

Fair Value Measurements

These assessments typically incorporate valuation methodologies that consider the evaluation of arm's length financing and sale transactions with third parties and, when information is present, an income approach reflecting a discounted cash flow analysis. In certain instances, COA may use multiple valuation methodologies for a particular investment and estimate its fair value based on a weighted average or a selected outcome within a range of multiple valuation results. This investment is included in Level 3 of the fair value hierarchy.

For the year ended September 30, 2020, COA determined the value of the investment is \$0 based on the continuous decreases in net assets and a need for significant cash required for working capital needs. (See Note 14).

Estimated fair value of certain assets measured on a recurring basis at September 30, 2020, are as follows:

|                                             | Quoted prices in active markets of identical assets (Level 1) | Significant Observable Inputs (Level 2) | Significant Unobservable Inputs (Level 3) | Total Fair Value    |
|---------------------------------------------|---------------------------------------------------------------|-----------------------------------------|-------------------------------------------|---------------------|
| COA Marketable Securities – CD Investments  | \$ 511,218                                                    | \$ -                                    | \$ -                                      | \$ 511,218          |
| COA Private Equity Investment in DASS, Inc. | -                                                             | -                                       | -                                         | -                   |
| Foundation Marketable Securities            | 2,635,744                                                     | -                                       | -                                         | 2,635,744           |
|                                             | <b>\$ 3,146,962</b>                                           | <b>\$ -</b>                             | <b>\$ -</b>                               | <b>\$ 3,146,962</b> |

Note 6

Unconditional Promises to Give

Under the requirements of FASB ASC 958, unconditional promises to give are recorded at the time COA and the Foundation receive formal notification of the promise. COA and the Foundation require the notification be in written form and oral promises are not to be recorded. The FASB defines an unconditional promise to give as a promise to give that depends only on passage of time or demand by the promisee for performance. As of September 30, 2020, \$60,000, net of \$5,967 discount, was included as a component of accounts receivable.

Note 7

Property and Equipment

Property and equipment at September 30, 2020, are as follows:

|                                   | COA               | Foundation  |
|-----------------------------------|-------------------|-------------|
| Furniture, fixtures & equipment   | \$ 581,699        | \$ -        |
| Leasehold improvement             | 23,464            | -           |
| Vehicles                          | 21,000            | -           |
|                                   | 626,163           | -           |
| Less accumulated depreciation     | (373,257)         | -           |
| <b>Net property and equipment</b> | <b>\$ 252,906</b> | <b>\$ -</b> |

Depreciation and amortization expense for the current year charged to operations for COA and the Foundation was \$81,593 and \$1,094, respectively.

Note 8

Deferred Revenue

Deferred revenue consisted of the following at September 30, 2020:

|                                        | COA               | Foundation        |
|----------------------------------------|-------------------|-------------------|
| Older Americans Act                    | \$ 48,095         | \$ -              |
| Community Care for the Elderly program | 117,896           | -                 |
| Alzheimer's Disease Initiative         | 41,947            | -                 |
| Other private care program income      | 7,605             | -                 |
| Special Event                          | -                 | 122,300           |
| <b>Total</b>                           | <b>\$ 215,543</b> | <b>\$ 122,300</b> |

Note 9

Notes and Credit Agreement

On January 27, 2017, the Foundation satisfied a Portfolio Loan Account (PLA) which offered the Living Gifts Foundation a line of credit with its investment broker. The interest rate for the line of credit was LIBOR with an interest spread of 3.5% depending on the approved facility limit.

Note 10

Net Assets With Donor Restrictions

Net assets with donor restrictions are those that are donated subject to restrictions that are limited to a specific period of time. Typically, these represent items that were received with a donor-imposed restriction that will be satisfied in the future (generally within one year). The donor's restriction may be for a particular purpose or program or for use in a specified time period. When the restriction period runs out on net assets with donor restrictions, the asset value is transferred into the net assets without donor restrictions section of the Statement of Activities. As of September 30, 2020, there was \$832,803 and \$1,081,809 in net assets with donor restrictions that will be satisfied in the future for COA and the Foundation, respectively.

A summary of net assets with donor restrictions that have not met either the donors' time or purpose restrictions at September 30, 2020 are as follows:

|                                                         | COA               | Foundation          |
|---------------------------------------------------------|-------------------|---------------------|
| DeLand Food Program                                     | \$ -              | \$ 1,081,809        |
| Guardianship                                            | 40,369            | -                   |
| Meal Programs (Bequest for West Side of Volusia County) | 694,971           | -                   |
| Other Meal Programs                                     | 87,683            | -                   |
| Pet Supplies                                            | 4,586             | -                   |
| Deltona Site                                            | 4,194             | -                   |
| Respite Services                                        | 1,000             | -                   |
| <b>Total net assets with donor restrictions</b>         | <b>\$ 832,803</b> | <b>\$ 1,081,809</b> |

Note 11

Leases

**Operating Leases** – COA leases various real property and equipment under agreements which expire at various dates. Certain leases contain renewal provisions and generally require COA to pay insurance, taxes and other operating expenses related thereto. Future minimum rental payments required under operating leases that have initial or remaining non-cancelable lease terms in excess of one year as of September 30, 2020, are as follows

| Year ended September 30, |                   |
|--------------------------|-------------------|
| 2021                     | \$ 123,508        |
| 2022                     | 109,278           |
| 2023                     | 92,467            |
| 2024                     | 810               |
| 2025                     | -                 |
|                          | <b>\$ 326,063</b> |

**Capital Leases** – At September 30, 2020, COA has equipment costing \$123,740 pledged as security under the provisions of a long-term capital lease. This lease carries an interest rate of 8.43% and expires at January 2021.

The following is a schedule of future minimum lease payments and the present value of the net minimum lease payments as of September 30, 2020:

| Year ended September 30,                           |              |
|----------------------------------------------------|--------------|
| 2021                                               | \$ 9,751     |
| 2022                                               | -            |
| 2023                                               | -            |
| 2024                                               | -            |
| 2025                                               | -            |
| Total minimum lease payments                       | \$ 9,751     |
| Less amount representing interest                  | (169)        |
| <b>Present value of net minimum lease payments</b> | <b>9,582</b> |
| Less amount due in one year                        | (9,582)      |
| <b>Long-term capital leases</b>                    | <b>\$ -</b>  |

Note 12

Deferred Salary and Employee Benefit Plans

COA has established and maintains a qualified employee salary deferral plan under IRC 403(b) for its employees. All employees 21 years of age or older and working 20 hours or more per week are eligible to participate in the plan. COA participates in the plan by contributing 50% of the first six percent of the qualifying base salary of the eligible participating employee after the employee has completed two years of employment. The funding vehicle used to administer the plan provides separate accounts for each participating employee, and all investments are participant-directed. During the current year, COA's and LGF's contributions to the plan totaled \$34,628 and \$1,897, respectively.

In addition, COA maintains a qualified Section 125 Cafeteria Plan for its employees. Employees use pre-tax dollars to pay for their medical, dental, vision, and any other qualified insurance premium costs not covered by employer-sponsored coverage. During the current year, COA's and the Foundation's premium contributions for health, life, and disability insurance totaled \$381,607 and \$5,925, respectively.

Note 13

Commitments and Contingencies

**Grant Support** – COA receives a substantial amount of its support from federal, state, and local governments. Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal and state governments. Any disallowed claims, including amounts already collected, may constitute a liability of COA. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although COA expects such amounts, if any, to be immaterial.

**Litigation** – COA is from time to time engaged in routine litigation incidental to the conduct of its affairs. In the opinion of Counsel to COA, no legal proceedings are pending or threatened which may materially affect the financial condition of COA.

Note 14

Significant Events

On June 16, 2012, COA entered into an exclusive affiliation agreement with East Volusia Health Services, Inc., a Florida not for profit corporation (EVHS), whereby COA accepted EVHS as an operating member of the Daytona Area Senior Services, Inc. (DASS), a Florida not for profit corporation d/b/a "Halifax Health Care at Home." The Agreement provides that EVHS will be admitted as a member of DASS with the ability to appoint three directors to the Daytona Area Senior Services Board of Directors, which is limited to a maximum total of six directors.

Pursuant to the terms of the agreement, DASS will subsequently enter into an exclusive services agreement with Halifax Health, or its subsidiaries and affiliates, who will provide certain administrative and management services to DASS. As a part of the agreement, subsequent to June 16, 2012, the financial affairs of DASS will effectively be split pro-rata among the two members. The agreement also specifies that an unrestricted donation will be made by EVHS to COA in the amount of \$200,000, which is thereby represented to be the acknowledged fair market value of the 50% equity value of DASS on the date of the executed agreement. During the year ended September 30, 2013, COA invested an additional \$50,000 in DASS.

During the year ended September 30, 2016, COA and EVHS negotiated an agreement whereby COA would reduce its membership to 5% with one member on the DASS Board of Directors in exchange for EVHS forgiving the prior working capital funding obligation of COA as a co-member of DASS. The agreement is effective May 1, 2017.

Note 15

Subsequent Events

In preparing these financial statements, COA and the Foundation have evaluated events and transactions for potential recognition or disclosure through March 31, 2021, the date the financial statements were issued.

Effective April 1, 2021, the President and Chief Executive Officer, Sarah Gurtis, will retire. The Board of Directors have voted to promote the Chief Financial Officer and the Chief Operations Officer to become Co-Executive Directors.

On October 30, 2020, COA purchased equipment costing \$100,346 which is pledged as security under the provisions of a long-term capital lease. This lease carries an interest rate of 8.43% and expires at January 2026.

## COMPLIANCE SECTION



## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors of  
Council on Aging of Volusia County, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Council on Aging of Volusia County, Inc. (a nonprofit corporation hereinafter referred to as the "Organization"), which comprise the combining statement of financial position as of September 30, 2020, and the related combining statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated March 31, 2021.

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Port Orange, FL  
March 31, 2021

# INDEPENDENT AUDITORS' REPORT IN ACCORDANCE WITH UNIFORM GUIDANCE

## REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH UNIFORM GUIDANCE

To the Board of Directors of  
Council on Aging of Volusia County, Inc.

### Report on Compliance for Each Major Federal Program and State Project

We have audited Council on Aging of Volusia County, Inc.'s (the "Organization"), compliance with the types of compliance requirements described in the *OMB Compliance Supplement*, and the requirements described in the Department of Financial Services' State Projects Compliance Supplement that could have a direct and material effect on each of the Organization's major federal programs and State projects for the year ended September 30, 2020. The Organization's major federal programs and state projects are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its federal programs and state projects.

### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Organization's major federal programs and state projects based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2, *U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and Chapter 10.650, Rules of Auditor General. Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program or state project occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program and state project. However, our audit does not provide a legal determination of the Organization's compliance.

### Opinion on Each Major Federal Program and State Project

In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and state projects for the year ended September 30, 2020.

## Report on Internal Control Over Compliance

Management of the Organization is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Organization's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program or state project to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program or state project and to test and report on internal control over compliance in accordance with the Uniform Guidance and Chapter 10.650, Rules of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program or state project on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program or state project will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program or state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and Chapter 10.650, Rules of the Auditor General. Accordingly, this report is not suitable for any other purpose.



Port Orange, Florida

March 31, 2021

**Schedule of Expenditures of Federal Awards and State Financial Assistance  
For the Year Ended September 30, 2020**

| Federal or State Agency<br>Pass-through Entity<br>Federal Program/State Project                      | CFDA<br>CSFA<br>Number | Agency or<br>Pass-through<br>Contract Number | Expenditures     |
|------------------------------------------------------------------------------------------------------|------------------------|----------------------------------------------|------------------|
| <b>Federal Awards</b>                                                                                |                        |                                              |                  |
| <b>U.S. Department of Health &amp; Human Services</b>                                                |                        |                                              |                  |
| Passed through FL Dept of Elder Affairs & Northeast FL Area Agency on Aging, Inc., d/b/a ElderSource |                        |                                              |                  |
| Special Program for the Aging--Title III, Part B-Grants for Supportive Services & Senior Centers     |                        |                                              |                  |
| Contract Calendar Year 2019                                                                          | 93.044                 | A019-V                                       | \$ 244,976       |
| Contract Calendar Year 2020                                                                          | 93.044                 | A020-V                                       | 503,728          |
| CARES Act for Supportive Services Under Title III-B of the Older Americans Act                       |                        |                                              |                  |
| Contract Year 2020-2021                                                                              | 93.044                 | CA20-V                                       | 297,394          |
| Special Program for the Aging--Title III, Part C-Nutrition Services                                  |                        |                                              |                  |
| Congregate Meals (C-1) Calendar Year 2019                                                            | 93.045                 | A019-V                                       | 88,673           |
| Congregate Meals (C-1) Calendar Year 2020                                                            | 93.045                 | A020-V                                       | 172,661          |
| Home Delivered Meals (C-2) Calendar Year 2019                                                        | 93.045                 | A019-V                                       | 95,219           |
| Home Delivered Meals (C-2) Calendar Year 2020                                                        | 93.045                 | A020-V                                       | 133,462          |
| Families First Act COVID-19 Congregate Meals                                                         |                        |                                              |                  |
| Contract Calendar Year 2020                                                                          | 93.045                 | A020-V                                       | 132,372          |
| Families First Act COVID-19 Home Delivered Meals                                                     |                        |                                              |                  |
| Contract Calendar Year 2020                                                                          | 93.045                 | A020-V                                       | 266,938          |
| CARES Act for Nutrition Services Under Title III-C of the Older Americans Act                        |                        |                                              |                  |
| Contract Year 2020-2021                                                                              | 93.045                 | CA20-V                                       | 745,051          |
| Nutrition Services Incentive Program (NSIP)                                                          |                        |                                              |                  |
| Contract Calendar Year 2019                                                                          | 93.053                 | A019-V                                       | 22,427           |
| Contract Calendar Year 2020                                                                          | 93.053                 | A020-V                                       | 110,542          |
| Aging Cluster (93.044, 93.045, and 93.053)                                                           |                        |                                              | 2,813,443        |
| National Family Caregiver Support, Title III, Part E                                                 |                        |                                              |                  |
| Contract Calendar Year 2019                                                                          | 93.052                 | A019-V                                       | 63,644           |
| Contract Calendar Year 2020                                                                          | 93.052                 | A020-V                                       | 71,348           |
| CARES Act for Family Caregiver Support Program Under Title III-E of the Older Americans Act          |                        |                                              |                  |
| Contract Year 2020-2021                                                                              | 93.052                 | CA20-V                                       | 178,127          |
| <b>Total U.S. Department of Health &amp; Human Services</b>                                          |                        |                                              | <b>3,126,562</b> |

The accompanying notes to financial statements are an integral part of these statements.

Schedule of Expenditures of Federal Awards and State Financial Assistance (continued)

For the Year Ended September 30, 2020

| Federal or State Agency<br>Pass-through Entity<br>Federal Program/State Project                      | CFDA<br>CSFA<br>Number | Agency or<br>Pass-through<br>Contract Number | Expenditures        |
|------------------------------------------------------------------------------------------------------|------------------------|----------------------------------------------|---------------------|
| <b>Federal Awards (Continued)</b>                                                                    |                        |                                              |                     |
| Department of Homeland Security Federal Emergency Management Agency                                  |                        |                                              |                     |
| Passed through Florida Department of Emergency Management                                            |                        |                                              |                     |
| Disaster Grants - Public Assistance (Presidentially Declared Disasters)                              |                        |                                              |                     |
| Contract Period 2018-2019                                                                            | 97.036                 | Z0794-3                                      | 7,245               |
| Department of Housing and Urban Development                                                          |                        |                                              |                     |
| Passed through City of Deltona, Florida                                                              |                        |                                              |                     |
| Community Development Block Grants - Entitlement Grants                                              |                        |                                              |                     |
| Contract Period 2018 - 2019                                                                          | 14.218                 |                                              | 10,000              |
| <b>Total expenditures of Federal Awards</b>                                                          |                        |                                              | <b>\$3,143,807</b>  |
| <b>State Financial Assistance</b>                                                                    |                        |                                              |                     |
| Florida Department of Elder Affairs                                                                  |                        |                                              |                     |
| Public Guardianship                                                                                  |                        |                                              |                     |
| Contract Period 2018 - 2021                                                                          | 65.003                 | X9188                                        | 207,271             |
| Passed through FL Dept of Elder Affairs & Northeast FL Area Agency on Aging, Inc., d/b/a ElderSource |                        |                                              |                     |
| Community Care for the Elderly                                                                       |                        |                                              |                     |
| Contract Period 2018 - 2019                                                                          | 65.010                 | C019-V                                       | 1,168,882           |
| Contract Period 2019 - 2020                                                                          | 65.010                 | C020-V                                       | 323,184             |
| Alzheimer's Disease Initiative - Respite Services                                                    |                        |                                              |                     |
| Contract Period 2018 - 2019                                                                          | 65.004                 | Z019-V                                       | 241,809             |
| Contract Period 2019 - 2020                                                                          | 65.004                 | Z020-V                                       | 37,484              |
| Home Care for the Elderly - Case Management                                                          |                        |                                              |                     |
| Contract Period 2018 - 2019                                                                          | 65.001                 | H019-V                                       | 71,670              |
| Contract Period 2019 - 2020                                                                          | 65.001                 | H020-V                                       | 17,617              |
| Local Service Program (LSP)                                                                          |                        |                                              |                     |
| Contract Period 2018 - 2019                                                                          | 65.009                 | L019-V                                       | 77,700              |
| Contract Period 2019 - 2020                                                                          | 65.009                 | L020-V                                       | 30,608              |
| <b>Total FL Department of Elder Affairs</b>                                                          |                        |                                              | <b>\$ 2,176,225</b> |
| <b>Total expenditures of State Financial Assistance</b>                                              |                        |                                              | <b>\$ 2,176,225</b> |

Note 1

Basis of Presentation

The accompanying schedule of expenditures of federal awards and state financial assistance includes the federal and state grant activity of Council on Aging of Volusia County, Inc. (the "Organization"), under programs of the federal and state government for the year ended September 30, 2020, in accordance with the provisions of Title 2 *U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and Chapter 10.650, Rules of auditor General of the State of Florida. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements. Because the schedule presents only a selected portion of the operations of the Organization, it is not intended to and does not present the financial position, changes in net assets or cash flows of the Organization.

Note 2

Summary of Significant Accounting Policies for Federal Award Expenditures

Expenditures reported on the schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance (\*), wherein certain types of expenditures are not allowed or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

(\*) Such expenditures are recognized following, as applicable, in the cost principles contained in *Title 2 U. S. Code of Feral Regulations Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards*, wherein certain types of expenditures are not allowed or are limited as to reimbursement.

**Schedule of Findings and Questioned Costs  
For the Year Ended September 30, 2020**

**Summary of Auditor's Federal and State Results:**

|                                                                                                                        |               |
|------------------------------------------------------------------------------------------------------------------------|---------------|
| <b>Financial Statements</b>                                                                                            |               |
| Type of auditors' report issued                                                                                        | Unmodified    |
| Internal control over financial reporting:                                                                             |               |
| Material weakness(es) identified?                                                                                      | No            |
| Significant deficiency(ies) identified that are not considered to be a material weakness(es)?                          | No            |
| Noncompliance material to financial statements                                                                         | No            |
| <b>Federal Awards</b>                                                                                                  |               |
| Internal control over major federal programs:                                                                          |               |
| Material weakness(es) identified?                                                                                      | No            |
| Significant deficiency(ies) identified that are not considered to be a material weakness(es)?                          | No            |
| Type of auditors' report issued                                                                                        | Unmodified    |
| Any audit findings disclosed that are not required to be reported in accordance with Section 510(a) of Circular A-133? | No            |
| The programs/projects tested as major programs/projects include the following:                                         |               |
| Federal Programs or Clusters*                                                                                          |               |
| Department of Health and Human Services                                                                                |               |
| Special Programs for the Aging—Title III, Part B – Grants for Supportive Services and Senior Centers(*)                | CFDA # 93.044 |
| Special Grants for the Aging—Title III, Part C – Nutrition Services(*)                                                 | CFDA # 93.045 |
| Nutrition Services Incentive Program(*)                                                                                | CFDA # 93.053 |
| State Project                                                                                                          |               |
| Florida Department of Elder Affairs Passed Through Northeast Florida Area Agency on Aging, Inc., d/b/a ElderSource     |               |
| Community Care for the Elderly                                                                                         | CSFA # 65.010 |
| Dollar threshold used to distinguish between Type A and Type B programs                                                |               |
| Federal Programs                                                                                                       | \$750,000     |
| State Projects                                                                                                         | \$750,000     |
| Auditee qualified as a low-risk auditee?                                                                               | Yes           |

The accompanying notes to financial statements are an integral part of these statements.

Schedule of Findings and Questioned Costs - continued  
For the Year Ended September 30, 2020

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**Findings related to the financial statements which are required to be reported in accordance with *Governmental Auditing Standards*:**

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**None**

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**Findings and questioned costs for major federal programs and state projects:**

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**None**

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**Summary schedule of prior audit findings:** There were no audit findings for the year ended September 30, 2019, relative to federal programs and state projects that required corrective action on part of the auditee.

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**Corrective action plan:** There are no audit findings for the year ended September 30, 2020, relative to federal programs and state projects that require corrective action on the part of the auditee.

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**Other issues:** None

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## SUPPLEMENTARY INFORMATION



**Schedule I – Statement of Elder Services Program Expenses  
For the Year Ended September 30, 2020**

|                                            | Program Expenses |                            |                |                 |                |               |                  |                            |
|--------------------------------------------|------------------|----------------------------|----------------|-----------------|----------------|---------------|------------------|----------------------------|
|                                            | Adult Day Care   | Caregiver Training/Support | Case Aide      | Case Management | Child Day Care | Chore         | Congregate Meals | Congregate Meals Screening |
| <b>Expenses</b>                            |                  |                            |                |                 |                |               |                  |                            |
| Salaries and wages                         | \$ 5,284         | \$ 389                     | \$ 88,870      | \$ 283,169      | \$ 815         | \$ 30,183     | \$ 22,293        | \$ 35,797                  |
| Payroll taxes & employee benefits          | 1,230            | 90                         | 21,286         | 56,123          | 243            | 5,972         | 5,113            | 6,477                      |
| <b>Total salaries and related expenses</b> | <b>6,514</b>     | <b>479</b>                 | <b>110,156</b> | <b>339,292</b>  | <b>1,058</b>   | <b>36,155</b> | <b>27,406</b>    | <b>42,274</b>              |
| Travel- staff                              | 27               | 2                          | 468            | 3,261           | 30             | 4,418         | 1,003            | 1,143                      |
| Travel- volunteers                         | -                | -                          | -              | -               | -              | -             | -                | -                          |
| Education/training                         | 6                | 1                          | 106            | -               | -              | -             | 3                | 4                          |
| Communications/postage                     | 150              | 11                         | 2,593          | 11,828          | 41             | 822           | 1,394            | 1,588                      |
| Utilities                                  | 61               | 5                          | 1,056          | 3,211           | 1              | 26            | 106              | 120                        |
| Printing and supplies                      | 502              | 37                         | 8,687          | 5,190           | 11             | 3,322         | 1,403            | 1,598                      |
| Advertising and promotion                  | -                | -                          | -              | -               | -              | -             | -                | -                          |
| Insurance                                  | 90               | 7                          | 1,549          | 3,559           | 16             | 390           | 398              | 454                        |
| Maintenance and repair                     | 63               | 5                          | 1,095          | 3,184           | -              | 22            | 352              | 401                        |
| Building space                             | 335              | 25                         | 5,804          | 17,153          | -              | 83            | 1,457            | 1,660                      |
| Equipment lease                            | 6                | 1                          | 110            | 248             | 1              | 31            | 3                | 4                          |
| Professional/legal/audit fees              | 88               | 6                          | 1,520          | 8,024           | 12             | 376           | 829              | 945                        |
| Service contractors                        | 101,231          | -                          | -              | 6,709           | 4,589          | 336           | -                | -                          |
| Food and food supplies                     | -                | -                          | -              | -               | -              | -             | 222,903          | -                          |
| Contributions                              | -                | -                          | -              | -               | -              | -             | -                | -                          |
| Other operating expenditures               | 216              | 16                         | 3,736          | 1,294           | 1              | 110           | 835              | 951                        |
| In-kind services                           | -                | -                          | 18             | 40              | -              | 4             | 66,610           | -                          |
| Depreciation                               | 269              | 20                         | 4,659          | 11,054          | 28             | 1,121         | 676              | 771                        |
| Allocation of administrative costs         | 11,895           | 92                         | 21,241         | 62,132          | 869            | 7,085         | 18,739           | 7,790                      |
| <b>Total expenses</b>                      | <b>121,453</b>   | <b>707</b>                 | <b>162,798</b> | <b>476,179</b>  | <b>6,657</b>   | <b>54,301</b> | <b>344,117</b>   | <b>59,703</b>              |
| Units of Service - Council on Aging        | -                | 27                         | 3,550          | 9,860           | -              | 458           | 33,546           | 1,395                      |
| Units of Service - 3rd Party Vendor        | 10,956           | -                          | -              | -               | 623            | -             | -                | -                          |
|                                            | <b>10,956</b>    | <b>27</b>                  | <b>3,550</b>   | <b>9,860</b>    | <b>623</b>     | <b>458</b>    | <b>33,546</b>    | <b>1,395</b>               |

The accompanying notes to financial statements are an integral part of these statements.

Schedule I – Statement of Elder Services Program Expenses (continued)

For the Year Ended September 30, 2020

|                                            | Program Expenses         |                     |                          |                      |                |                     |                     |                |
|--------------------------------------------|--------------------------|---------------------|--------------------------|----------------------|----------------|---------------------|---------------------|----------------|
|                                            | Mental Health Counseling | Education/ Training | Emergency Alert Response | Home Delivered Meals | Homemaker      | Housing Improvement | Nutrition Education | Personal Care  |
| <b>Expenses</b>                            |                          |                     |                          |                      |                |                     |                     |                |
| Salaries and wages                         | \$ 67                    | \$ 10,587           | \$ 10,224                | \$ 345,404           | \$ 272,511     | \$ -                | \$ 2,799            | \$ 568,846     |
| Payroll taxes & employee benefits          | 16                       | 1,642               | 2,449                    | 73,191               | 82,996         | -                   | 642                 | 169,411        |
| <b>Total salaries and related expenses</b> | <b>83</b>                | <b>12,229</b>       | <b>12,673</b>            | <b>418,595</b>       | <b>355,507</b> | <b>-</b>            | <b>3,441</b>        | <b>738,257</b> |
| Travel- staff                              | -                        | 55                  | 54                       | 24,328               | 23,344         | -                   | 126                 | 42,443         |
| Travel- volunteers                         | -                        | -                   | -                        | 41,332               | -              | -                   | -                   | -              |
| Education/training                         | -                        | -                   | 12                       | 51                   | 6              | -                   | -                   | 113            |
| Communications/postage                     | 2                        | 1,153               | 298                      | 18,019               | 414            | -                   | 175                 | 4,684          |
| Utilities                                  | 1                        | 3                   | 122                      | 2,625                | 85             | -                   | 13                  | 1,141          |
| Printing and supplies                      | 7                        | 141                 | 999                      | 20,584               | 760            | -                   | 176                 | 9,069          |
| Advertising and promotion                  | -                        | -                   | -                        | -                    | -              | -                   | -                   | -              |
| Insurance                                  | 1                        | 45                  | 178                      | 6,717                | 5,603          | -                   | 50                  | 11,005         |
| Maintenance and repair                     | 1                        | -                   | 126                      | 5,110                | 94             | -                   | 44                  | 1,166          |
| Building space                             | 4                        | 3                   | 668                      | 22,870               | 420            | -                   | 183                 | 6,062          |
| Equipment lease                            | -                        | 4                   | 13                       | 126                  | 13             | -                   | -                   | 93             |
| Professional/legal/audit fees              | 1                        | 62                  | 175                      | 6,238                | 438            | -                   | 104                 | 1,838          |
| Service contractors                        | 11,580                   | -                   | 69,853                   | -                    | 12,197         | 18,400              | -                   | 3,815          |
| Food and food supplies                     | -                        | -                   | -                        | 1,679,954            | -              | -                   | -                   | -              |
| Contributions                              | -                        | -                   | -                        | -                    | -              | -                   | -                   | -              |
| Other operating expenditures               | 3                        | 49                  | 430                      | 10,590               | 459            | -                   | 105                 | 4,762          |
| In-kind services                           | -                        | 1                   | -                        | 622,093              | 2              | -                   | -                   | 12             |
| Depreciation                               | 4                        | 102                 | 536                      | 11,028               | 749            | -                   | 85                  | 4,454          |
| Allocation of administrative costs         | 1,754                    | 2,078               | 10,277                   | 181,878              | 60,039         | 2,761               | 676                 | 124,389        |
| <b>Total expenses</b>                      | <b>13,441</b>            | <b>15,925</b>       | <b>96,414</b>            | <b>3,072,138</b>     | <b>460,130</b> | <b>21,161</b>       | <b>5,178</b>        | <b>953,303</b> |
| Units of Service - Council on Aging        | -                        | 137                 | -                        | 142,447              | 18,129         | -                   | 3,167               | 32,503         |
| Units of Service - 3rd Party Vendor        | 193                      | -                   | 80,376                   | 200,519              | 704            | 3                   | -                   | 214            |
|                                            | <b>193</b>               | <b>137</b>          | <b>80,376</b>            | <b>342,966</b>       | <b>18,833</b>  | <b>3</b>            | <b>3,167</b>        | <b>32,717</b>  |

The accompanying notes to financial statements are an integral part of these statements.

Schedule I – Statement of Elder Services Program Expenses (continued)

For the Year Ended September 30, 2020

|                                            | Program Expenses            |                      |                             |                |                                         |                |                  | Total |
|--------------------------------------------|-----------------------------|----------------------|-----------------------------|----------------|-----------------------------------------|----------------|------------------|-------|
|                                            | Respite<br>(Facility Based) | Respite<br>(In-home) | Screening and<br>Assessment | Transportation | Specialized<br>Services and<br>Supplies | Other Services |                  |       |
| <b>Expenses</b>                            |                             |                      |                             |                |                                         |                |                  |       |
| Salaries and wages                         | \$ 50,221                   | \$ 99,859            | \$ 21,618                   | \$ 18,406      | \$ -                                    | \$ 37,157      | \$ 1,904,499     |       |
| Payroll taxes & employee benefits          | 7,434                       | 30,188               | 6,435                       | 4,409          | -                                       | 7,385          | 482,732          |       |
| <b>Total salaries and related expenses</b> | <b>57,655</b>               | <b>130,047</b>       | <b>28,053</b>               | <b>22,815</b>  | <b>-</b>                                | <b>44,542</b>  | <b>2,387,231</b> |       |
| Travel- staff                              | 917                         | 8,574                | 806                         | 97             | -                                       | 428            | 111,524          |       |
| Travel- volunteers                         | -                           | -                    | -                           | -              | -                                       | -              | 41,332           |       |
| Education/training                         | 21                          | -                    | -                           | 23             | -                                       | 1              | 347              |       |
| Communications/postage                     | 2,053                       | 1,776                | 1,081                       | 537            | -                                       | 1,546          | 50,165           |       |
| Utilities                                  | 212                         | 94                   | 24                          | 219            | -                                       | 577            | 9,702            |       |
| Printing and supplies                      | 2,328                       | 353                  | 301                         | 1,799          | -                                       | 5,036          | 62,303           |       |
| Advertising and promotion                  | -                           | -                    | -                           | -              | -                                       | -              | -                |       |
| Insurance                                  | 370                         | 3,396                | 434                         | 321            | -                                       | 492            | 35,075           |       |
| Maintenance and repair                     | 259                         | 51                   | -                           | 227            | -                                       | 589            | 12,789           |       |
| Building space                             | 1,276                       | 285                  | -                           | 1,202          | -                                       | 3,168          | 62,658           |       |
| Equipment lease                            | 22                          | 4                    | 34                          | 23             | -                                       | 33             | 769              |       |
| Professional/legal/audit fees              | 426                         | 1,085                | 316                         | 315            | -                                       | 1,051          | 23,849           |       |
| Service contractors                        | 178,326                     | 12,802               | -                           | 213,453        | 132,827                                 | 73,191         | 839,309          |       |
| Food and food supplies                     | 5,917                       | -                    | -                           | -              | -                                       | -              | 1,908,774        |       |
| Contributions                              | -                           | -                    | -                           | -              | -                                       | -              | -                |       |
| Other operating expenditures               | 967                         | 112                  | 21                          | 774            | -                                       | 194            | 25,625           |       |
| In-kind services                           | 70,515                      | 15                   | 5                           | -              | -                                       | 8,323          | 767,638          |       |
| Depreciation                               | 1,445                       | 481                  | 750                         | 965            | -                                       | 1,524          | 40,721           |       |
| Allocation of administrative costs         | 29,625                      | 23,870               | 4,775                       | 8,151          | -                                       | 14,564         | 594,680          |       |
| <b>Total expenses</b>                      | <b>352,334</b>              | <b>182,945</b>       | <b>36,600</b>               | <b>250,921</b> | <b>132,827</b>                          | <b>155,259</b> | <b>6,974,491</b> |       |
| Units of Service - Council on Aging        | 5,576                       | 6,927                | 304                         | -              | -                                       | N/A            | N/A              |       |
| Units of Service - 3rd Party Vendor        | 19,668                      | 742                  | -                           | 12,434         | 328                                     | N/A            | N/A              |       |
|                                            | <b>25,244</b>               | <b>7,669</b>         | <b>304</b>                  | <b>12,434</b>  | <b>328</b>                              | <b>N/A</b>     | <b>N/A</b>       |       |

The accompanying notes to financial statements are an integral part of these statements.