

**FAMILY SUPPORT SERVICES OF NORTH  
FLORIDA, INC. AND AFFILIATE**

**CONSOLIDATED FINANCIAL STATEMENTS**

**June 30, 2019 and 2018**



**CRI** CARR  
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# Family Support Services of North Florida, Inc. and Affiliate

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## INDEPENDENT AUDITORS' REPORT

To the Board of Directors of  
Family Support Services of North Florida, Inc. and Affiliate

### Report on the Financial Statements

We have audited the accompanying consolidated financial statements of Family Support Services of North Florida, Inc. and Affiliate (a nonprofit organization) which comprise the consolidated statements of financial position as of June 30, 2019 and 2018, and the related consolidated statements of activities and changes in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the consolidated financial statements.

### Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the consolidated financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the consolidated financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Family Support Services of North Florida, Inc. and Affiliate as of June 30, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

## **Emphasis of Matter - Adoption of New Accounting Pronouncement**

As described in Note 2 to the consolidated financial statements, Family Support Services of North Florida, Inc. and Affiliate adopted Accounting Standards Update (“ASU”) 2016-14, *Not-for-Profit Entities* (Topic 958) – *Presentation of Financial Statements of Not-for-Profit Entities*. As a result of the adoption of this ASU, there was no restatement of the consolidated net asset balances. Our opinion is not modified with respect to this matter.

## **Other Matter**

Our audits were conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying consolidating statements of financial position, activities and changes in net assets, and functional expenses are presented for the purpose of additional analysis and are not a required part of the consolidated financial statements. The accompanying schedule of expenditures of federal awards and state financial assistance, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and Chapter 10.650, Rules of the State of Florida Office of the Auditor General, is also presented for purposes of additional analysis and is not a required part of the consolidated financial statements. The accompanying Schedule of Source and Expenditures of City Grant Funds is also presented for the purpose of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated February 11, 2020, on our consideration of Family Support Services of North Florida, Inc. and Affiliate's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Family Support Services of North Florida, Inc. and Affiliate's internal control over financial reporting and compliance.

*Carr, Riggs & Ingram, L.L.C.*

Jacksonville, Florida  
February 11, 2020

**Family Support Services of North Florida, Inc. and Affiliate**  
**Consolidated Statements of Financial Position**

<i>June 30, 2019</i>	<b>Without Donor Restrictions</b>	<b>With Donor Restrictions</b>	<b>Total</b>
<b>ASSETS</b>			
Current assets:			
Cash and cash equivalents (Note 1)	\$ 2,654,456	\$ -	\$ 2,654,456
Accounts receivable	1,534,034	-	1,534,034
Investments (Note 2)	763,349	-	763,349
Prepaid expenses	376,370	-	376,370
Total current assets	5,328,209	-	5,328,209
Land, buildings and equipment (Note 3)	132,224	-	132,224
Other assets:			
Cash and cash equivalents, restricted (Note 1)	-	291,256	291,256
Non-controlling partnership interest	213,350	-	213,350
Other assets	151,613	-	151,613
Total other assets	364,963	291,256	656,219
<b>TOTAL ASSETS</b>	<b>\$ 5,825,396</b>	<b>\$ 291,256</b>	<b>\$ 6,116,652</b>
<b>LIABILITIES AND NET ASSETS</b>			
<b>Liabilities:</b>			
Current liabilities:			
Accounts payable and accrued expenses	\$ 2,105,868	\$ -	\$ 2,105,868
Deferred revenue	1,253,408	-	1,253,408
Due to clients	-	211,335	211,335
Total current liabilities	3,359,276	211,335	3,570,611
Total liabilities	3,359,276	211,335	3,570,611
<b>Net Assets:</b>			
Without donor restrictions	2,466,120	-	2,466,120
With donor restrictions (Note 7)	-	79,921	79,921
Total net assets	2,466,120	79,921	2,546,041
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 5,825,396</b>	<b>\$ 291,256</b>	<b>\$ 6,116,652</b>

*The accompanying notes are an integral part of these consolidated financial statements.*

**Family Support Services of North Florida, Inc. and Affiliate  
Consolidated Statements of Financial Position**

<i>June 30, 2018</i>	<b>Without Donor Restrictions</b>	<b>With Donor Restrictions</b>	<b>Total</b>
<b>ASSETS</b>			
Cash and cash equivalents (Note 1)	\$ 1,998,126	\$ -	\$ 1,998,126
Accounts receivable	379,451	-	379,451
Investments (Note 2)	729,607	-	729,607
Prepaid expenses	172,696	-	172,696
<b>Total current assets</b>	<b>3,279,880</b>	<b>-</b>	<b>3,279,880</b>
Land, buildings and equipment (Note 3)	145,677	-	145,677
Other assets:			
Cash and cash equivalents, restricted (Note 1)	-	295,861	295,861
Other assets	151,613	-	151,613
<b>Total other assets</b>	<b>151,613</b>	<b>295,861</b>	<b>447,474</b>
<b>TOTAL ASSETS</b>	<b>\$ 3,577,170</b>	<b>\$ 295,861</b>	<b>\$ 3,873,031</b>
<b>LIABILITIES AND NET ASSETS</b>			
<b>Liabilities:</b>			
Current liabilities:			
Accounts payable and accrued expenses	\$ 1,406,813	\$ -	\$ 1,406,813
Deferred revenue	290,745	-	290,745
Due to clients	-	239,744	239,744
<b>Total current liabilities</b>	<b>1,697,558</b>	<b>239,744</b>	<b>1,937,302</b>
<b>Total liabilities</b>	<b>1,697,558</b>	<b>239,744</b>	<b>1,937,302</b>
<b>Net Assets:</b>			
Without donor restrictions	1,879,612	-	1,879,612
With donor restrictions (Note 7)	-	56,117	56,117
<b>Total net assets</b>	<b>1,879,612</b>	<b>56,117</b>	<b>1,935,729</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 3,577,170</b>	<b>\$ 295,861</b>	<b>\$ 3,873,031</b>

*The accompanying notes are an integral part of these consolidated financial statements.*

**Family Support Services of North Florida, Inc. and Affiliate**  
**Consolidated Statements of Activities and Changes in Net Assets**

<i>Year Ended June 30, 2019</i>	<b>Without Donor Restrictions</b>	<b>With Donor Restrictions</b>	<b>Total</b>
<b>PUBLIC SUPPORT</b>			
State and federal support	\$ 58,106,329	\$ -	\$ 58,106,329
Local support	823,326	40,637	863,963
<b>Total public support</b>	<b>58,929,655</b>	<b>40,637</b>	<b>58,970,292</b>
<b>REVENUES</b>			
In-kind contributions (Note 6)	744,016	-	744,016
Investment income (net of investment fees)	24,707	-	24,707
Other income	128,073	-	128,073
<b>Total revenues</b>	<b>896,796</b>	<b>-</b>	<b>896,796</b>
<b>Total support and revenues before net assets released from restrictions</b>	<b>59,826,451</b>	<b>40,637</b>	<b>59,867,088</b>
Net assets released from restrictions - satisfaction of purpose restrictions (Note 10)	16,833	(16,833)	-
<b>Total public support and revenues</b>	<b>59,843,284</b>	<b>23,804</b>	<b>59,867,088</b>
<b>EXPENSES</b>			
Program services	57,352,791	-	57,352,791
Supporting services:			
General and administrative	1,903,985	-	1,903,985
<b>Total Expenses</b>	<b>59,256,776</b>	<b>-</b>	<b>59,256,776</b>
<b>Change in net assets</b>	<b>586,508</b>	<b>23,804</b>	<b>610,312</b>
Net assets, beginning of year	1,879,612	56,117	1,935,729
Net assets, end of year	\$ 2,466,120	\$ 79,921	\$ 2,546,041

*The accompanying notes are an integral part of these consolidated financial statements.*

**Family Support Services of North Florida, Inc. and Affiliate**  
**Consolidated Statements of Activities and Changes in Net Assets**

<i>Year Ended June 30, 2018</i>	<b>Without Donor Restrictions</b>	<b>With Donor Restrictions</b>	<b>Total</b>
<b>PUBLIC SUPPORT</b>			
State and federal support	\$ 59,045,544	\$ -	\$ 59,045,544
Local support	1,009,956	43,328	1,053,284
<b>Total public support</b>	<b>60,055,500</b>	<b>43,328</b>	<b>60,098,828</b>
<b>REVENUES</b>			
In-kind contributions (Note 6)	671,690	-	671,690
Investment income (net of investment fees)	3,777	-	3,777
Other income	185,828	-	185,828
<b>Total revenues</b>	<b>861,295</b>	<b>-</b>	<b>861,295</b>
<b>Total support and revenues before net assets released from restrictions</b>	<b>60,916,795</b>	<b>43,328</b>	<b>60,960,123</b>
Net assets released from restrictions - satisfaction of purpose restrictions (Note 10)	30,307	(30,307)	-
<b>Total public support and revenues</b>	<b>60,947,102</b>	<b>13,021</b>	<b>60,960,123</b>
<b>EXPENSES</b>			
Program services	58,814,271	-	58,814,271
Supporting services:			
General and administrative	1,841,462	-	1,841,462
<b>Total Expenses</b>	<b>60,655,733</b>	<b>-</b>	<b>60,655,733</b>
<b>Change in net assets</b>	<b>291,369</b>	<b>13,021</b>	<b>304,390</b>
Net assets, beginning of year	1,588,243	43,096	1,631,339
Net assets, end of year	\$ 1,879,612	\$ 56,117	\$ 1,935,729

*The accompanying notes are an integral part of these consolidated financial statements.*

## Family Support Services of North Florida, Inc. and Affiliate Consolidated Statements of Functional Expenses

### Supporting Services

<i>Year Ended June 30, 2019</i>	<b>Program Services</b>	<b>General &amp; Administrative</b>	<b>Total</b>
<b>Salaries and related expenses</b>			
Salaries	\$ 6,453,000	\$ 1,125,568	\$ 7,578,568
Payroll taxes and benefits	1,886,267	250,047	2,136,314
Temporary staffing	38,653	2,038	40,691
<b>Total salaries and related expenses</b>	<b>8,377,920</b>	<b>1,377,653</b>	<b>9,755,573</b>
<b>Occupancy</b>			
Rent	1,020,417	85,972	1,106,389
Office space services	174,058	22,018	196,076
Telephone and data lines	200,983	27,103	228,086
Repairs and maintenance	4,504	298	4,802
Office equipment	114,173	17,401	131,574
Depreciation	41,773	11,204	52,977
<b>Total occupancy</b>	<b>1,555,908</b>	<b>163,996</b>	<b>1,719,904</b>
<b>Operating expenses</b>			
Professional services	1,134,164	202,526	1,336,690
Licenses	18,258	36,769	55,027
Liability insurance	284,846	38,903	323,749
Printing and publications	14,281	1,706	15,987
Postage	12,657	1,229	13,886
Office supplies	27,669	7,304	34,973
Professional development	19,984	7,263	27,247
Advertising	15,646	75	15,721
Public relations and awareness	119,558	-	119,558
Dues and subscriptions	46,520	10,586	57,106
Staff recruiting	10,933	7,926	18,859
Staff travel	218,997	11,665	230,662
Staff cell phones	79,754	3,369	83,123
Vehicle expenses	3,653	324	3,977
Other expenses	46,559	30,191	76,750
<b>Total operating expenses</b>	<b>2,053,479</b>	<b>359,836</b>	<b>2,413,315</b>
<b>Contract services</b>			
Miscellaneous contract services	147,919	-	147,919
Recruiting and licensing	11,220	-	11,220
Contract professional services	681,437	-	681,437
Client training services	198,305	-	198,305
Other client services and awards	633,861	2,500	636,361
Direct client assistance	561,621	-	561,621
Provider services- direct support (FSFN)	26,163,298	-	26,163,298
Provider services- subrecipients (CMO's)	16,967,823	-	16,967,823
<b>Total contract services</b>	<b>45,365,484</b>	<b>2,500</b>	<b>45,367,984</b>
<b>Total expenses</b>	<b>\$ 57,352,791</b>	<b>\$ 1,903,985</b>	<b>\$ 59,256,776</b>

*The accompanying notes are an integral part of these consolidated financial statements.*

## Family Support Services of North Florida, Inc. and Affiliate Consolidated Statements of Functional Expenses

### Supporting Services

<i>Year Ended June 30, 2018</i>	<b>Program Services</b>	<b>General &amp; Administrative</b>	<b>Total</b>
<b>Salaries and related expenses</b>			
Salaries	\$ 6,840,499	\$ 1,066,457	\$ 7,906,956
Payroll taxes and benefits	1,944,292	260,009	2,204,301
Temporary staffing	79,985	-	79,985
<b>Total salaries and related expenses</b>	<b>8,864,776</b>	<b>1,326,466</b>	<b>10,191,242</b>
<b>Occupancy</b>			
Rent	1,028,928	67,687	1,096,615
Office space services	162,389	9,047	171,436
Telephone and data lines	194,460	22,657	217,117
Office relocation	450	74	524
Repairs and maintenance	8,109	838	8,947
Office equipment	97,942	12,213	110,155
Depreciation	38,174	25,732	63,906
<b>Total occupancy</b>	<b>1,530,452</b>	<b>138,248</b>	<b>1,668,700</b>
<b>Operating expenses</b>			
Professional services	1,120,700	173,091	1,293,791
Licenses	27,565	27,497	55,062
Liability insurance	434,807	37,704	472,511
Printing and publications	10,267	898	11,165
Postage	10,217	1,357	11,574
Office supplies	22,482	6,130	28,612
Professional development	18,770	2,145	20,915
Advertising	49,400	111	49,511
Public relations and awareness	117,070	-	117,070
Dues and subscriptions	44,274	8,181	52,455
Staff recruiting	11,861	1,410	13,271
Staff travel	152,091	11,810	163,901
Staff cell phones	73,582	5,087	78,669
Vehicle expenses	6,875	-	6,875
Board expenses	(30)	654	624
Other expenses	11,049	100,673	111,722
<b>Total operating expenses</b>	<b>2,110,980</b>	<b>376,748</b>	<b>2,487,728</b>
<b>Contract services</b>			
Miscellaneous contract services	149,422	-	149,422
Recruiting and licensing	25,419	-	25,419
Contract professional services	562,884	-	562,884
Client training services	175,568	-	175,568
Other client services and awards	635,398	-	635,398
Direct client assistance	589,765	-	589,765
Provider services- direct support (FSFN)	25,353,263	-	25,353,263
Provider services- subrecipients (CMO's)	18,816,344	-	18,816,344
<b>Total contract services</b>	<b>46,308,063</b>	<b>-</b>	<b>46,308,063</b>
<b>Total expenses</b>	<b>\$ 58,814,271</b>	<b>\$ 1,841,462</b>	<b>\$ 60,655,733</b>

*The accompanying notes are an integral part of these consolidated financial statements.*

**Family Support Services of North Florida, Inc. and Affiliate**  
**Consolidated Statements of Cash Flows**

<i>Year Ended June 30,</i>	<b>2019</b>	<b>2018</b>
<b>Cash flow from operating activities:</b>		
Change in net assets	\$ 610,312	\$ 304,390
Adjustments to reconcile change in net assets to net cash provided by (used for) operating activities:		
Depreciation	52,977	63,906
Net realized and unrealized (gains) losses on investments	(1,465)	11,091
(Increase) decrease in operating assets:		
Accounts receivable	(1,154,583)	(139,443)
Prepaid expenses	(203,674)	229,859
Increase (decrease) in operating liabilities:		
Accounts payable and accrued expenses	574,055	434,742
Deferred revenue	962,663	(2,968,622)
Due to clients	(28,409)	26,884
<b>Net cash provided by (used for) operating activities</b>	<b>811,876</b>	<b>(2,037,193)</b>
<b>Cash flows from investing activities:</b>		
Purchase of investments	(237,454)	(90,253)
Proceeds from sale of investments	116,826	77,278
Acquisition of property and equipment	(39,523)	(8,003)
<b>Net cash used for investing activities</b>	<b>(160,151)</b>	<b>(20,978)</b>
<b>Net increase (decrease) cash and cash equivalents</b>	<b>651,725</b>	<b>(2,058,171)</b>
Cash and cash equivalents, beginning of year	2,293,987	4,352,158
<b>Cash and cash equivalents, end of year</b>	<b>\$ 2,945,712</b>	<b>\$ 2,293,987</b>

*The accompanying notes are an integral part of these consolidated financial statements.*

## Family Support Services of North Florida, Inc. and Affiliate Notes to Consolidated Financial Statements

### NOTE 1: ORGANIZATION AND OPERATIONS

Family Support Services of North Florida, Inc. is a private not-for-profit corporation incorporated under the laws of the State of Florida on May 15, 2001. The Organization acts as lead agency in providing protective services for children and their families in the North Florida area.

Family Support Services, Inc. was incorporated on April 21, 2010 exclusively organized for the benefit of, to perform the functions of, or to carry out purposes of Family Support Services of North Florida, Inc. or other substantially similar institutions. The name of this corporation was changed to FSS Foundation, Inc. effective February 18, 2019.

Family Support Services of North Florida, Inc. and FSS Foundation, Inc. will be collectively referred to as the Organization.

### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### ***Basis of Accounting***

The Organization's consolidated financial statements presented herein have been prepared on the accrual basis of accounting and in accordance with generally accepted accounting principles in the United States of America.

#### ***Basis of Presentation***

In accordance with the *Not-for-Profit Entities* Topic 958 of the Financial Accounting Standards Board ("FASB") Accounting Standards Codification ("ASC") the Organization is required to report information regarding its financial position and activities according to the existence or absence of donor-imposed restrictions.

- ***Without donor restrictions*** represent funds available for grants and expenses which are not otherwise limited by donor restrictions.
- ***With donor restrictions*** consist of contributed funds subject to specific donor-imposed restrictions contingent upon specific performance of a future event or a specific passage of time. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity.

## Family Support Services of North Florida, Inc. and Affiliate Notes to Consolidated Financial Statements

### **NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)***

Revenues are reported as increases in net assets without donor restrictions unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in net assets without donor restrictions. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulations or by law. When a restriction expires (that is, when a stipulated time-restriction has elapsed or a purpose-restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. The Organization has adopted a policy to classify donor restricted contributions as without donor restrictions to the extent that donor restrictions were met in the year the contribution was received.

#### ***Principles of Consolidation***

The consolidated financial statements include the accounts of Family Support Services of North Florida, Inc. and related entity FSS Foundation, Inc. All significant intercompany transactions were eliminated in consolidation.

#### ***Cash and Cash Equivalents***

For purposes of the consolidated statement of cash flows, cash equivalents includes all short-term investments with maturities of three months or less except for those associated with the investment accounts. Restricted cash is included with cash and cash equivalents for purposes of the consolidated statement of cash flows.

#### ***Cash, Restricted***

The Organization receives client social security benefits from the Social Security Administration and administers the benefits to their clients. As such, these funds are restricted and not available for operations.

## Family Support Services of North Florida, Inc. and Affiliate Notes to Consolidated Financial Statements

### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

#### ***Investments***

Investments in equity and marketable securities with readily determinable fair values and all debt securities are recorded at fair value based upon quoted market prices. Investment income or loss (including gains and losses on investments and interest and dividends less external and direct internal investment expenses) is accounted for as a change in net assets without donor restrictions, unless previously restricted by donor specifications or law. Realized gains and losses on disposition of investments are determined by comparison to specific cost of acquisition to proceeds at the time of disposal. Unrealized gains and losses are calculated by comparing cost to market values at the statement of financial position date, and are reported as a change in the appropriate net assets class dependent on restrictions, if any. Investments donated to the Organization are recorded at their fair value on the date of the gift. It is the Organization's policy to sell donated securities immediately upon receipt, and accordingly, for purposes of the consolidated statement of cash flows, the proceeds from the sale of donated securities are reported as cash flows from operating activities.

#### ***Non-controlling partnership interest***

Non-controlling partnership interest consists of the Organization's investment in a 33.33% ownership interest in Community Based Care Innovative Technologies, LLC ("CBCIT"). CBC of Central Florida – Holdings, Inc. and Five Points Technology Group, Inc. each hold a 33.33% ownership interest in CBCIT as well. Investment in unconsolidated subsidiaries and other investees in which the Organization does not have control but has the ability to exercise significant influence over operating and financial policies are accounted for using the equity method of accounting. The equity method investment is shown in the Organization's consolidated statement of financial position as "Non-controlling partnership interest", and the Organization's share of earnings or losses from this investment is shown in the accompanying consolidated statement of activities as "Investment Income."

Equity method investments are initially recognized at cost which is the same as the price paid to acquire the holding in the investee. Under the equity method, the carrying amount of the equity affiliate is adjusted annually by the percentage of any change in its equity corresponding to the Organization's percentage interest in these equity affiliates. The carrying costs of these investments are also increased or decreased to reflect additional contributions or withdrawals of capital. Any difference in the book equity and the Organization's pro-rata share of the net assets of the investment will be reported as gain or loss at the time of the liquidation of the investment. It is the Organization's policy to record losses in excess of the investment if the Organization is committed to provide financial support to the investee.

During the year ended June 30, 2019, CBCIT recognized total loss in the amount of \$34,951 of which \$11,649 represented the Organizations proportionate share which has been recognized as a loss and included in "Investment Income" in the Statement of Activities. CBCIT began operations January 1, 2018.

## Family Support Services of North Florida, Inc. and Affiliate Notes to Consolidated Financial Statements

### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

#### ***Land, Buildings and Equipment***

Land, building and equipment are recorded at historical cost, or fair market value at date of donation. Land, building and equipment purchased in excess of \$1,000 is capitalized. Depreciation is computed using the straight-line method over estimated useful lives of the related assets, which are generally from four to five years. Ordinary repairs and maintenance are charged to expense when incurred. Donated property and equipment are reported as support without donor restrictions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as support with donor restrictions.

Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Organization reclassifies net assets with donor restrictions at that time.

The Organization evaluates the carrying value of its long-lived assets for impairment. Recoverability is measured by the expected undiscounted future cash flows of the assets compared to their net book value. If the expected undiscounted future cash flows are less than the net book value of the assets, the excess of the net book value over the estimated fair value is charged to current earnings. Fair value is based on discounted cash flows of the assets at a rate determined to be reasonable for the type of asset and prevailing market conditions, appraisals, and, if appropriate, current estimated net sales proceeds from pending offers. The Organization evaluates the carrying value based on its present plans for the long-lived assets. There were no triggering events that would impair the carrying value of long-lived assets identified during the year ended June 30, 2019.

#### ***Accounts Receivable***

Accounts Receivable are stated at the amount management expects to collect from outstanding balances. Accounts receivable consists of grant revenues earned but not received as of June 30, 2019 and 2018. Management considers all receivables to be fully collectible; therefore no allowance has been made. All balances are expected to be received within 12 months.

#### ***Revenue Recognition***

Revenues from government grants are recorded based on the terms of the grantor allotment which generally provides that revenue is earned when the allowable costs or units of service of the specific grant provisions have been incurred or provided. Such revenue is subject to audit by the grantor and, if the examination results in non-allowable units of service or expense, the Organization will be required to reimburse any overpayments.

## Family Support Services of North Florida, Inc. and Affiliate Notes to Consolidated Financial Statements

### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

#### ***Deferred Revenue***

Revenues received in advance related to program services to be provided are recorded as deferred revenue. The revenue is recognized as earned in the period which the services occur.

#### ***Income Taxes***

Family Support Services of North Florida, Inc. and FSS Foundation, Inc. are both exempt from federal taxes under Section 501(c)(3) of the Internal Revenue Code and are not private foundations.

#### ***Donated Facilities, Supplies and Services***

In-kind contributions consist primarily of contributions of facilities, supplies and professional services provided to the Organization. The amounts recorded are based on management's estimate of the fair market value of the facilities, supplies and professional services rendered.

A substantial number of unpaid individuals volunteer their time to performing a variety of tasks for various program activities. No amounts have been reflected in the financial statements for such contributed services since these services did not require specialized skills.

#### ***Functional Expenses***

The Schedule of Functional Expenses report categories of expenses that are attributable to one or more program or supporting functions of the Organization. Expenses not charged to a specific program or supporting function require allocation on a reasonable basis; for example, rent and utilities are allocated based on square footage and insurance and equipment leases are allocated based on the number of full-time equivalent positions. Office equipment, office supplies, general postage and printing, certain professional fees and information technology are allocated based on estimated program and support functions benefiting from the expenditures. Depreciation is allocated based on the specific department or program that utilizes the equipment. Salaries and wages, payroll taxes and employee benefits are allocated on the basis of estimates of time and effort for the programs or administrative efforts provided.

#### ***Use of Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

## Family Support Services of North Florida, Inc. and Affiliate Notes to Consolidated Financial Statements

### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

#### ***New Accounting Pronouncement***

Effective July 1, 2018, the Organization adopted FASB's Accounting Standards Update ("ASU") 2016-14, *Not-for-Profit Entities (Topic 958) - Presentation of Financial Statements of Not-for-Profit Entities*. The update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return. There was no impact to net asset balances.

#### ***Reclassifications***

Certain items reported in the prior year financial statements have been reclassified, where appropriate, to conform to the current year presentation related to investment income net of fees, net assets without donor restrictions, net assets with donor restrictions, and net assets released from restrictions due to the satisfaction of the purpose restrictions.

### NOTE 3: RECEIVABLES

Receivables are summarized as follows:

<i>June 30,</i>	<i>2019</i>	<i>2018</i>
Trade	\$ 40,501	\$ 9,361
Grants Receivable	1,324,921	210,058
Other Receivable	168,612	160,032
Total accounts receivable	\$ 1,534,034	\$ 379,451

### NOTE 4: LIQUIDITY

The Organization regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Organization receives contributions restricted by donors, and considers contributions restricted for programs, which are ongoing, major, and central to its annual operations, to be available to meet cash needs for general expenditures. The Organization maintains financial assets, consisting of cash and investments, on hand to meet its normal operating expenses based on its annual budget. Operating expenses are compared to budgeted expenses on a monthly basis and financial assets on hand are reallocated, if necessary. As part of its liquidity management, the Organization invests cash in excess of daily requirements in various investments.

## Family Support Services of North Florida, Inc. and Affiliate Notes to Consolidated Financial Statements

### NOTE 4: LIQUIDITY (continued)

The Organization's financial assets available within one year of the consolidated statement of financial position date for general expenditures are as follows:

<u>June 30, 2019</u>	
Cash and Cash equivalents	\$ 2,654,456
Investments	763,349
Receivables, net	1,534,034
<hr/>	
Financial assets available to meet cash needs for general expenditures within one year	\$ 4,951,839

The Organization has an unused \$4,500,000 Line of Credit (LOC) with a financial institution. The LOC is available to use as necessary.

### NOTE 5: INVESTMENTS AND FAIR VALUE MEASUREMENTS

Investments are reported as fair value as defined by FASB ASC 820, *Fair Value Measurements and Disclosures*, which defines fair value, establishes a framework for measuring fair value, and requires disclosures about fair value measurements. Accordingly, fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. This standard also establishes a fair value hierarchy which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value.

The three levels of the fair value hierarchy are described as follows:

- **Level 1:** Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Organization has the ability to access.
- **Level 2:** Inputs to the valuation methodology include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in inactive markets, inputs other than quoted prices that are observable for the asset or liability, or inputs that are derived principally from or corroborated by observable market data by correlation or other means. If the asset or liability has a specific (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.
- **Level 3:** Values measured using significant unobservable inputs that are supported by little or no market activity.

## Family Support Services of North Florida, Inc. and Affiliate Notes to Consolidated Financial Statements

### NOTE 5: INVESTMENTS AND FAIR VALUE MEASUREMENTS *(continued)*

The following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at June 30, 2019 and 2018.

- **Mutual funds:** Valued daily at the closing price as reported by the fund. These funds are required to publish their daily net asset value (“NAV”) which is the price at which units can be traded at the measurement date. The mutual funds held by the Organization are deemed to be actively traded.
- **Corporate Bonds:** Valued at the market quotations provided by brokers and dealers who used quotations for similar securities in active markets, which represents a market approach.
- **Non-Controlling Partnership Interest:** Valued using the equity method. The investment is initially recorded at cost. Thereafter, the carrying amount of investment is adjusted for the Organization’s share of earnings or losses and any cash distributions received.

The underlying investments in marketable securities are exposed to various risks, such as interest rate, market and credit risks. Due to the level of risk associated with certain marketable securities, and the level of uncertainty related to changes in the value of the marketable securities, it is at least reasonably possible that changes in the risks in the near term could materially affect the account balances and the amounts reported in the statement of financial position and the statement of activities.

The following summarizes investments carried by level within the fair value hierarchy for the year ended June 30, 2019 and 2018:

<i>June 30, 2019</i>	Assets at Fair Value			
	Level 1	Level 2	Level 3	Total
Mutual and money market funds	\$ 393,873	\$ -	\$ -	\$ 393,873
Corporate Bonds	-	369,476	-	369,476
Non-Controlling Partnership Interest	-	-	213,350	213,350
<b>Total investments</b>	<b>\$ 393,873</b>	<b>\$ 369,476</b>	<b>\$ 213,350</b>	<b>\$ 976,699</b>

<i>June 30, 2018</i>	Assets at Fair Value			
	Level 1	Level 2	Level 3	Total
Mutual and money market funds	\$ 729,607	\$ -	\$ -	\$ 729,607
<b>Total investments</b>	<b>\$ 729,607</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 729,607</b>

During the year ended June 30, 2019 the Organization transferred \$360,184 from Level 1 to Level 2 investments. No transfers were made to Level 3 investment category during the year ended June 30, 2019.

**Family Support Services of North Florida, Inc. and Affiliate**  
**Notes to Consolidated Financial Statements**

**NOTE 5: INVESTMENTS AND FAIR VALUE MEASUREMENTS (continued)**

There were no transfers between Level 1, Level 2 or Level 3 investment categories during the year ended June 30, 2018.

The following is reconciliation of the beginning and ending balances of recurring fair value measurements recognized in the accompanying balance sheet using significant unobservable (Level III) inputs:

	<b>Non-Controlling Partnership Interest</b>	
Balance as of June 30, 2018	\$	-
Net purchases		225,000
Net investment loss		(11,650)
Balance as of June 30, 2019	\$	213,350

The Organization's investment income is summarized as follows:

<i>Year Ended June 30, 2019</i>	<b>Without Donor</b>		<b>With Donor</b>	<b>Total</b>
	<b>Restrictions</b>		<b>Restrictions</b>	
Interest and dividend income	\$ 27,603		\$ -	\$ 27,603
Net realized and unrealized gains	1,465		-	1,465
Investment fees	(4,361)		-	(4,361)
Total investment income (net of investment fees)	\$ 24,707		\$ -	\$ 24,707

<i>Year Ended June 30, 2018</i>	<b>Without Donor</b>		<b>With Donor</b>	<b>Total</b>
	<b>Restrictions</b>		<b>Restrictions</b>	
Interest and dividend income	\$ 22,154		\$ -	\$ 22,154
Net realized and unrealized losses	(11,091)		-	(11,091)
Investment fees	(7,286)		-	(7,286)
Total investment income (net of investment fees)	\$ 3,777		\$ -	\$ 3,777

**Family Support Services of North Florida, Inc. and Affiliate**  
**Notes to Consolidated Financial Statements**

**NOTE 6: LAND, BUILDINGS AND EQUIPMENT**

Land, buildings and equipment are summarized as follows:

<i>June 30,</i>	<b>2019</b>	<b>2018</b>
Computer equipment	\$ 757,217	\$ 717,693
Furniture and equipment	395,368	395,368
Vehicles	160,935	160,935
	<b>1,313,520</b>	1,273,996
Less accumulated depreciation	<b>(1,181,296)</b>	(1,128,319)
Total land, buildings and equipment	<b>\$ 132,224</b>	\$ 145,677

Depreciation expense was \$52,977 and \$63,906 for the years ended June 30, 2019 and 2018, respectively.

**NOTE 7: LINE OF CREDIT**

The Organization has a \$4,500,000 Line of Credit (LOC) with a financial institution which bears interest at LIBOR plus 250 basis points. The line is collateralized by all accounts receivable. The LOC was unused at June 30, 2019 and 2018.

**NOTE 8: LEASE COMMITMENTS**

The Organization leases various office space at several locations for administrative staffing, as well as locations related to program services. Also leased is certain equipment under non-cancelable operating leases expiring in various years through 2021. Lease expense under these leases was \$797,826 and \$724,304 for the years ended June 30, 2019 and 2018, respectively.

The office space lease at 1300 Riverplace Boulevard expires June 30, 2023 with a one-time right to cancel if the DCF contract is not renewed after June 30, 2018. The Organization has a one-time renewal option for an additional five years if in good standing, extending the lease expiration to June 30, 2028.

**Family Support Services of North Florida, Inc. and Affiliate**  
**Notes to Consolidated Financial Statements**

**NOTE 8: LEASE COMMITMENTS (continued)**

Future minimum lease payments required under operating leases with non-cancelable lease terms in excess of one year as of June 30, 2019 are as follows:

<i>Year Ending June 30,</i>	
2020	\$ 705,291
2021	672,630
2022	685,971
2023	621,167
2024	1,412
<b>Total minimum lease payments</b>	<b>\$ 2,686,471</b>

**NOTE 9: IN-KIND CONTRIBUTIONS**

The Organization received the following in-kind contributions:

<i>Year Ended June 30,</i>	<b>2019</b>	<b>2018</b>
Rents, supplies and professional services	<b>\$ 744,016</b>	<b>\$ 671,690</b>

Recognized in-kind contributions meet the criteria of FASB ASC 958-605-30-2 and are reported at fair market value. In connection with its grant matching requirements, the funding agency allows certain in-kind contributions of the Organization's subrecipients to apply to matching requirements.

**NOTE 10: NET ASSETS**

***Net Assets Without Donor Restrictions***

Net assets without donor restrictions consist of net assets available for use in general operations and not subject to donor restrictions. These net assets are used to satisfy the mission of the Organization. Net assets without donor restrictions totaled \$2,466,120 and \$1,879,612 at June 30, 2019 and June 30, 2018, respectively.

***Net Assets With Donor Restrictions***

Net assets with donor restrictions consist of contributions received from members or others subject to specific donor-imposed restrictions contingent upon specific performance of a future event or a specific passage of time. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity.

**Family Support Services of North Florida, Inc. and Affiliate**  
**Notes to Consolidated Financial Statements**

**NOTE 10: NET ASSETS (continued)**

Net assets with purpose restrictions consist of contributions received for the purpose of supporting child programs. A schedule of the purpose restricted net assets is summarized as follows:

<i>June 30,</i>	2019	2018
<b>Subject to expenditure for specific purpose:</b>		
Foster care programs	\$ 16,976	\$ 11,265
Independent living programs	2,225	400
Adoption programs	1,093	1,644
Legal Lessons	494	-
Nassau programs	15,575	14,647
Children and other programs	33,058	16,661
Iris Young award program	10,500	11,500
<b>Total net assets with purpose restrictions</b>	<b>\$ 79,921</b>	<b>\$ 56,117</b>

The entity does not have any net assets with restrictions in perpetuity.

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose as follows for the years ended June 30:

<i>Year Ended June 30,</i>	2019	2018
<b>Purpose restrictions accomplished:</b>		
Foster care programs	\$ 2,470	\$ 12,049
Independent living programs	175	4,947
Adoption programs	551	2,453
Legal Lessons	45	-
Nassau programs	5,771	3,856
Children and other programs	6,821	7,002
Iris Young award program	1,000	-
<b>Total net assets released from donor restrictions</b>	<b>\$ 16,833</b>	<b>\$ 30,307</b>

## Family Support Services of North Florida, Inc. and Affiliate Notes to Consolidated Financial Statements

### **NOTE 11: FINANCIAL INSTRUMENTS**

The Organization's financial instruments consists of cash and cash equivalents, accounts receivable, investments, accounts payable and accrued expenses. It is management's opinion that the Organization is not exposed to significant interest rate or credit risk arising from these instruments. Unless otherwise noted, the fair values of these financial instruments are the market values of these financial instruments, and approximate their carrying values.

### **NOTE 12: CONCENTRATIONS OF RISK**

At times, cash balances held at financial institutions were in excess of the FDIC insurance limit of \$250,000. The Organization maintains all of its cash investments with high-credit, quality financial institutions. The Organization's cash and cash equivalents exceeded federally insured limits by \$2,331,814 and \$1,637,203 at June 30, 2019 and 2018, respectively. Management does not believe there is any significant credit risk relative to these deposits.

The Organization receives a substantial amount of support from federal, state, and local government agencies. A reduction in the level of future support from the state or local government agencies could have a substantial effect on the Organization's programs and activities.

The Organization's credit risk is inherent principally in its investments. Adverse economic conditions either domestically or internationally may result in a reduction of the investments' carrying amount. Market risk of the Organization's investment portfolio is monitored through ongoing review of asset allocations and evaluation by independent investment advisors.

### **NOTE 13: CONTINGENCIES**

Grants and contracts require the fulfillment of certain conditions set forth in the grant or contract. Failure to fulfill the conditions could result in the return of funds to the grantors. Although the possibility remains, management deems the contingency remote, as by accepting awards and their terms, it has accommodated the objectives of the Organization to the provisions of the grant.

The Organization's contract with the State of Florida, Department of Children and Families (DCF) is 97% of the Organization's total revenue for both years ended June 30, 2019 and 2018. On June 26, 2018 the Organization executed amendment #24 to the current contract DJ038 extending the service period through June 30, 2023.

The Organization, in the normal course of business, is subject to claims and litigation. Although the ultimate disposition of these legal matters cannot be predicted with certainty, it is the present opinion of the Organization's management that the outcome of the current litigation will not have a material effect on the financial condition of the Organization.

## Family Support Services of North Florida, Inc. and Affiliate Notes to Consolidated Financial Statements

### NOTE 14: RETIREMENT PLAN

The Organization participates in a single employer, contributory retirement plan sponsored by Family Support Services of North Florida, Inc. covering substantially all employees of the Organization. The Organization's contributions to the Plan are at the sole discretion of management. The Sponsor has received a favorable determination letter from the Internal Revenue Service that the Plan is a qualified plan under Section 401(a) of the U.S. Internal Revenue Code.

All qualified employees receive a 3% annual contribution from the Organization. Employee contributions are voluntary. Contributions from the Organization totaled \$226,384 and \$226,558 for the years ended June 30, 2019 and 2018, respectively.

### NOTE 15: UNCERTAIN TAX POSITIONS

The Organization evaluates its tax positions taken for any uncertainties in accordance with authoritative guidance. The Organization recognizes the tax benefit from an uncertain tax position only if it is more likely than not that the tax position will be upheld upon examination by taxing authorities. Management believes that it has appropriate support for any tax positions taken and does not have any uncertain tax positions that would require recognition of a liability or disclosure in the financial statements as of June 30, 2019 and 2018.

Family Support Services of North Florida, Inc. and FSS Foundation, Inc. each file an annual *Return of Organization Exempt from Income Tax* (Form 990). Information tax returns for tax years 2015 through 2017 remain open to examination by federal taxing authorities, generally for three years after being filed.

### NOTE 16: SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION

#### *Noncash Investing and Financing Activities*

Investment in non-controlling partnership interest was recorded upon creating liability totaling \$125,000 for the year ended June 30, 2019.

### NOTE 17: SUBSEQUENT EVENTS

The Organization's management has evaluated subsequent events through February 11, 2020, the date which the financial statements were available to be issued.

**INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

To the Board of Directors of  
Family Support Services of North Florida, Inc. and Affiliate

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Family Support Services of North Florida, Inc. and Affiliate (a nonprofit organization), which comprise the consolidated statement of financial position as of June 30, 2019, and the related consolidated statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated February 11, 2020.

**Internal Control over Financial Reporting**

In planning and performing our audit of the consolidated financial statements, we considered Family Support Services of North Florida, Inc. and Affiliate’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of Family Support Services of North Florida, Inc. and Affiliate’s internal control. Accordingly, we do not express an opinion on the effectiveness of Family Support Services of North Florida, Inc. and Affiliate’s internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as described in the accompanying schedule of findings and questioned costs, we did identify certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis.

*A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying schedule of findings and questioned costs as item 2019-002 to be significant deficiency.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Family Support Services of North Florida, Inc. and Affiliate's consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Organization's Response to Findings**

Family Support Services of North Florida, Inc. and Affiliate's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. Family Support Services of North Florida, Inc. and Affiliate's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Carly Riggs & Ingram, L.L.C.*

Jacksonville, Florida  
February 11, 2020

**INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH MAJOR  
FEDERAL PROGRAM AND STATE PROJECT AND ON INTERNAL CONTROL  
OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE AND  
CHAPTER 10.650, RULES OF THE AUDITOR GENERAL**

To the Board of Directors of  
Family Support Services of North Florida, Inc. and Affiliate

**Report on Compliance for Each Major Federal Program and State Project**

We have audited Family Support Services of North Florida, Inc. and Affiliate’s compliance with the types of compliance requirements described in the *OMB Compliance Supplement*, and the requirements described in the *Department of Financial Services’ State Projects Compliance Supplement*, that could have a direct and material effect on each of Family Support Services of North Florida, Inc. and Affiliate’s major federal programs and state projects for the year ended June 30, 2019. Family Support Services of North Florida, Inc. and Affiliate’s major federal programs and state projects are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

**Management’s Responsibility**

Management is responsible for compliance with federal and state statutes, regulations, and the terms and conditions of its federal awards and state projects applicable to its federal programs and state projects.

**Auditor’s Responsibility**

Our responsibility is to express an opinion on compliance for each of Family Support Services of North Florida, Inc. and Affiliate’s major federal programs and state projects based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and Chapter 10.650, Rules of the Auditor General. Those standards, the Uniform Guidance and Chapter 10.650, Rules of the Auditor General, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program or state project occurred. An audit includes examining, on a test basis, evidence about Family Support Services of North Florida, Inc. and Affiliate’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program and state project. However, our audit does not provide a legal determination of Family Support Services of North Florida, Inc. and Affiliate’s compliance.

## **Opinion on Each Major Federal Program and State Project**

In our opinion, Family Support Services of North Florida, Inc. and Affiliate complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and state projects for the year ended June 30, 2019.

## **Other Matters**

The results of our auditing procedures disclosed other instances of noncompliance which are required to be reported in accordance with the Uniform Guidance and which are described in the accompanying schedule of findings and questioned costs as item 2019-002. Our opinion on each major federal program is not modified with respect to these matters. Family Support Services of North Florida, Inc. and Affiliate's response to the noncompliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. Family Support Services of North Florida, Inc. and Affiliate's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

## **Report on Internal Control over Compliance**

Management of Family Support Services of North Florida, Inc. and Affiliate is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Family Support Services of North Florida, Inc. and Affiliate's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program or state project to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and state project and to test and report on internal control over compliance in accordance with the Uniform Guidance and Chapter 10.650, Rules of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Family Support Services of North Florida, Inc. and Affiliate's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program or state project on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program or state project will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as items 2019-004 and 2019-005 to be material weaknesses.

A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program or state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2019-003 to be significant deficiencies.

Family Support Services of North Florida, Inc. and Affiliate's response to the internal control over compliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. Family Support Services of North Florida, Inc. and Affiliate's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and Chapter 10.650, Rules of the Auditor General. Accordingly, this report is not suitable for any other purpose.

*Carly Riggs & Ingram, L.L.C.*

Jacksonville, Florida

February 11, 2020

**Family Support Services of North Florida, Inc. and Affiliate**  
**Schedule of Findings and Questioned Costs**  
**Federal Programs and State Projects**  
**Year Ended June 30, 2019**

***Section I - Summary of Auditors' Results***

Consolidated Financial Statements

Type of auditor's report issued Unmodified

Internal control over financial reporting:

Material weaknesses identified?  Yes  No

Significant deficiencies identified not considered to be material weaknesses?  Yes  None reported

Noncompliance material to financial statements noted?  Yes  No

Federal Awards and State Financial Assistance

Internal control over major programs

Material weaknesses identified?  Yes  No

Significant deficiencies identified not considered to be material weaknesses?  Yes  None reported

Type of auditors' report issued on compliance for major federal Programs and state projects: Unmodified

Any audit findings disclosed that are required to be reported in Accordance with the Uniform Guidance or Section 10.650, Rule of the Auditor General?  Yes  No

Identification of major federal programs and state projects:

<u>CFDA Number</u>	<u>Major Federal Programs</u>
93.556	Promoting Safe and Stable Families
93.558	Temporary Assistance for Needy Families
93.667	Social Service Block Grant

<u>CSFA Number</u>	<u>Major State Projects</u>
60.074	Out-of-Home Support

**Family Support Services of North Florida, Inc. and Affiliate  
Schedule of Findings and Questioned Costs  
Federal Programs and State Projects  
Year Ended June 30, 2019**

Dollar threshold used to distinguish Between Type A and Type B programs:	<u>Federal</u>	<u>State</u>
	\$896,031	\$750,000
 Auditee qualified as low-risk auditee for Federal Single Audit?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

**Section II – Financial Statement Findings:**

**Finding**

**2019-002 Improper Application of GAAP**

See finding detail 2019-002 in Section III of the Schedule of findings and Questioned Costs.

**Section III – Findings and Questioned Costs – Major Federal Award Programs and State Financial Assistance Projects:**

**Finding**

**2019-002 Improper Application of GAAP**

Department of Health and Human Services  
Pass-through entity: State of Florida, Department of Children and Families  
Promoting Safe and Stable Families – CFDA #93.556  
Federal Award Number: DJ038; Grant Year: 7/1/2018 – 6/30/2023

*Condition:* The Organization applied cash basis for one of the paid in advance expenses.

*Criteria:* In accordance with 2 CFR 200.403(e), allowable cost under the Federal grant award should be determined in accordance with generally accepted accounting principles (accrual basis).

*Cause:* The personnel did not apply GAAP accrual accounting in recording paid in advance expense. The control procedures in place related to recording of expenses charged to the grant award were not consistently applied to detect the error.

*Effect:* Noncompliance with cost principles required under the Federal grant award. The cost charged to the grant may be disallowed.

**Family Support Services of North Florida, Inc. and Affiliate**  
**Schedule of Findings and Questioned Costs**  
**Federal Programs and State Projects**  
**Year Ended June 30, 2019**

*Context:* 63 individually significant items were selected for testing along with 40 additional items which were sampled from a population of 25,357 items. Our total amount tested equaled \$7,356,209 and we found one individually significant item in the amount of \$129,900 for which \$39,950 was charged to incorrect grant period as a result of using cash basis. Our sample was not statistically valid.

*Questioned Costs:* Questioned costs totaled \$39,950 that was accounted for under cash basis.

*Recommendation:* We recommend that the organization staff give precedence to generally accepted accounting principles to ensure they are followed.

*Views of Responsible Officials and Planned Correction Action:* Management agrees with auditors' recommendation.

**2019-003 Approval of Cost Charged to the Grant**

State of Florida, Department of Children and Families

Out-of-Home Support – CSFA #60.074

State Award Number: DJ038; Grant Year: 7/1/2018 – 6/30/2023

*Condition:* The Organization charged prior year cost to the state grant.

*Criteria:* To meet the requirements of 215.97(j) of Florida Statutes, the entity must establish and maintain effective internal control over the State award that provides reasonable assurance that the entity is managing the State award in compliance with applicable laws and regulations. In accordance with the requirements of 215.97(10) of Florida Statutes, allowable cost funded with State Financial Assistance should be determined in accordance with generally accepted accounting principles (accrual basis).

*Cause:* Control procedures in place related to recording of expenses charged to the grant award were not consistently applied to provide reasonable assurance that costs were allowable under the grant.

*Effect:* The cost charged to the grant may be unreasonable and disallowed.

*Context:* A sample of 40 items was selected for audit from a population of 1,907 transactions. Our testing determined for one transaction that the control did not prevent charging to the state grant prior year cost. Our sample was not statistically valid.

*Questioned Costs:* Questioned costs totaled \$97 that was accounted for under cash basis. Projected likely questioned cost totaled \$14,433.

**Family Support Services of North Florida, Inc. and Affiliate**  
**Schedule of Findings and Questioned Costs**  
**Federal Programs and State Projects**  
**Year Ended June 30, 2019**

*Recommendation:* We recommend that the organization staff give precedence to generally accepted accounting principles to ensure they are followed.

*Views of Responsible Officials and Planned Correction Action:* Management agrees with auditors' recommendation.

**2019-004 Approval of EFT payments**

Department of Health and Human Services

Pass-through entity: State of Florida, Department of Children and Families

Temporary Assistance for Needy Families – CFDA #93.558

Federal Award Number: DJ038; Grant Year: 7/1/2018 – 6/30/2023

Social Services Block Grant – CFDA #93.667

Federal Award Number: DJ038; Grant Year: 7/1/2018 – 6/30/2023

Federal Award Number: EJ003; Grant Year: 7/1/2018 – 6/30/2021

*Condition:* EFT payments were not approved by the management prior to processing them.

*Criteria:* To meet the requirements of 2 CFR 200.303, the entity must establish and maintain effective internal control over the Federal award that provides reasonable assurance that the entity is managing the Federal award in compliance with Federal statutes, regulations and the terms and conditions of the award. In accordance with 2 CFR 200.400(a), the entity is responsible for the efficient and effective administration of the Federal award through the application of sound management practices.

*Cause:* Procedures requiring management approval of EFT payments were not followed by Organization personnel (the approval was received after EFT payments were processed).

*Effect:* Due to the failure to require approval of EFT payments from the appropriate supervisory level of management, the grants may be charged with the costs that are not allowable or reasonable.

*Context:* A sample of 40 items were selected for audit from population of 35,138 transactions. Our testing found three instances for which EFT payments were not approved by the management. A sample of 40 items were selected for audit from population of 13,877 transactions. Our testing found one EFT transaction that was processed without approval. Our samples were not statistically valid.

*Questioned Costs:* Undeterminable.

*Recommendation:* We recommend that management implement procedures to ensure the proper review and approval of EFT payments by an appropriate level of management.

*Views of Responsible Officials and Planned Correction Action:* Management agrees with auditors' recommendation.

**Family Support Services of North Florida, Inc. and Affiliate**  
**Schedule of Findings and Questioned Costs**  
**Federal Programs and State Projects**  
**Year Ended June 30, 2019**

***2019-005 Monitoring of the Subrecipients***

Department of Health and Human Services

Pass-through entity: State of Florida, Department of Children and Families

Temporary Assistance for Needy Families – CFDA #93.558

Federal Award Number: DJ038; Grant Year: 7/1/2018 – 6/30/2023

State of Florida, Department of Children and Families

Out-of-Home Support – CSFA #60.074

State Award Number: DJ038; Grant Year: 7/1/2018 – 6/30/2023

*Condition:* There was a lack of evidence the subrecipient’s financial reports were reviewed to ensure the Federal award was used in accordance with Federal statutes, regulations and the terms and conditions of the federal award.

*Criteria:* To meet the requirements of 2 CFR 200.303, the entity must establish and maintain effective internal control over the Federal award that provides reasonable assurance that the entity is managing the Federal award in compliance with Federal statutes, regulations and the terms and conditions of the award. In accordance with 2 CFR 200.331(d), the entity must monitor the activities of the subrecipient as necessary to ensure that the subaward is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the subaward; and that subaward performance goals are achieved. Pass-through entity monitoring of the subrecipient must include reviewing financial and performance reports required by the pass-through entity. To meet the requirements of 215.97(7)(a)4(c) of Florida Statutes, the entity is required to perform monitoring of the subrecipient’s use of state financial assistance.

*Cause:* Evidence supporting the Organization’s review of the financial reports of the subrecipient was not available.

*Effect:* Cost charged to the grant may be unreasonable and disallowed.

*Context:* A sample of 3 subrecipients were selected for audit from population of 5 subrecipients. Our testing determined for one subrecipient that the financial reports were not reviewed as required. Our samples were not statistically valid.

*Questioned Costs:* Undeterminable.

*Recommendation:* We recommend that management implement procedures to ensure the proper monitoring of the activities of the subrecipient by an appropriate level of management.

*Views of Responsible Officials and Planned Correction Action:* Management agrees with auditors’ recommendation.

Family Support Services of North Florida, Inc. and Affiliate  
Management's Response and Corrective Action Plan  
Year Ended June 30, 2019



January 15, 2020

Carr, Riggs & Ingram, LLC  
637 Park Street  
Jacksonville, Florida 32204

Dear Ms. Dana Alexander:

We have reviewed the results of the findings noted below and concur with the assessment of the issues identified. Management's response and corrective action plan to each finding follows:

**Finding 2019-002:**

*Condition:* The Organization applied cash basis for one of the paid in advance expenses.

**Management Response and Corrective Action Plan**

*Family Support Services of North Florida agrees with the finding and will implement improved controls over records maintenance supporting allowable costs that are chargeable to grant awards. Implementation is expected to be completed during fiscal year 19-20. Corrective action will include additional discussion with business process owners to ensure the pre-paid invoices are fully understood at the time expenses are recorded. A year-end review of all pre-paid accounts will also be implemented to ensure they are recorded appropriately.*

**Finding 2019-003:**

*Condition:* The Organization charged prior year cost to the state grant.

**Management Response and Corrective Action Plan**

*Family Support Services of North Florida agrees with the finding and, while an immaterial amount, will implement improved controls over records maintenance supporting relevant year allowable costs that are chargeable to grant awards. Implementation is expected to be completed during fiscal year 19-20. Corrective action will include enhanced review of accounts and any open reconciling items at year end to ensure they are recorded appropriately.*

**Finding 2019-004:**

*Condition:* EFT payments were not approved by the management prior to processing them.

**Management Response and Corrective Action Plan**

*Family Support Services of North Florida agrees with the finding and has implemented improved controls over EFT payments to ensure approval is timely. Starting May 2019, both pre- and post-bank files are*

**Family Support Services of North Florida, Inc. and Affiliate  
Management's Response and Corrective Action Plan  
Year Ended June 30, 2019**

*approved by management prior to file transfer upload, in addition to control totals verified after the bank's acceptance of the file.*

**Finding 2019-005:**

*Condition: There was a lack of evidence the subrecipient's financial reports were reviewed to ensure the Federal award was used in accordance with Federal statutes, regulations and the terms and conditions of the federal award.*

**Management Response and Corrective Action Plan**

*Family Support Services of North Florida agrees with the finding and will implement improved controls over the review of sub-recipient financial reports that are chargeable to Federal awards. Implementation is expected to be completed during fiscal year 19-20. Corrective action will include working with our Contracts department to ensure quarterly reviews of financial reports and an annual review of financial audits are included in the contract monitoring process, and review is documented and discussed with Finance.*

If you require any further information, please contact me at 904-265-8094.

Sincerely,



Naomi Jackson  
CFO

## **SUPPLEMENTARY INFORMATION**

## Family Support Services of North Florida, Inc. and Affiliate Consolidating Statements of Financial Position

June 30, 2019

	Without Donor Restrictions				With Donor Restrictions			
	Family Support Services of North Florida, Inc.	FSS Foundation, Inc.	Eliminations	Total	Family Support Services of North Florida, Inc.	FSS Foundation, Inc.	Total	Consolidated Total
<b>ASSETS</b>								
Current assets:								
Cash and cash equivalents	\$ 2,512,993	\$ 141,463	\$ -	\$ 2,654,456	\$ -	\$ -	\$ -	\$ 2,654,456
Accounts receivable	1,486,214	50,000	(2,180)	1,534,034	-	-	-	1,534,034
Investments	-	763,349	-	763,349	-	-	-	763,349
Prepaid expenses	376,370	-	-	376,370	-	-	-	376,370
<b>Total current assets</b>	<b>4,375,577</b>	<b>954,812</b>	<b>(2,180)</b>	<b>5,328,209</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,328,209</b>
Land, buildings and equipment	132,224	-	-	132,224	-	-	-	132,224
Other assets:								
Cash and cash equivalents, restricted	-	-	-	-	280,756	10,500	291,256	291,256
Non-controlling partnership interest	-	213,350	-	213,350	-	-	-	213,350
Other assets	151,613	-	-	151,613	-	-	-	151,613
<b>Total other assets</b>	<b>151,613</b>	<b>213,350</b>	<b>-</b>	<b>364,963</b>	<b>280,756</b>	<b>10,500</b>	<b>291,256</b>	<b>656,219</b>
<b>TOTAL ASSETS</b>	<b>\$ 4,659,414</b>	<b>\$ 1,168,162</b>	<b>\$ (2,180)</b>	<b>\$ 5,825,396</b>	<b>\$ 280,756</b>	<b>\$ 10,500</b>	<b>\$ 291,256</b>	<b>\$ 6,116,652</b>
<b>LIABILITIES AND NET ASSETS</b>								
<b>Liabilities:</b>								
Current liabilities:								
Accounts payable and accrued expenses	\$ 1,980,868	125,000	\$ -	\$ 2,105,868	\$ -	\$ -	\$ -	\$ 2,105,868
Deferred revenue	1,253,408	-	-	1,253,408	-	-	-	1,253,408
Due to clients	-	-	-	-	211,335	-	211,335	211,335
Due to Family Support Services of North Florida, Inc.	-	2,180	(2,180)	-	-	-	-	-
<b>Total current liabilities</b>	<b>3,234,276</b>	<b>127,180</b>	<b>(2,180)</b>	<b>3,359,276</b>	<b>211,335</b>	<b>-</b>	<b>211,335</b>	<b>3,570,611</b>
<b>Total liabilities</b>	<b>3,234,276</b>	<b>127,180</b>	<b>(2,180)</b>	<b>3,359,276</b>	<b>211,335</b>	<b>-</b>	<b>211,335</b>	<b>3,570,611</b>
<b>Net Assets:</b>								
Without donor restrictions	1,425,138	1,040,982	-	2,466,120	-	-	-	2,466,120
With donor restrictions	-	-	-	-	69,421	10,500	79,921	79,921
<b>Total net assets</b>	<b>1,425,138</b>	<b>1,040,982</b>	<b>-</b>	<b>2,466,120</b>	<b>69,421</b>	<b>10,500</b>	<b>79,921</b>	<b>2,546,041</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 4,659,414</b>	<b>\$ 1,168,162</b>	<b>\$ (2,180)</b>	<b>\$ 5,825,396</b>	<b>\$ 280,756</b>	<b>\$ 10,500</b>	<b>\$ 291,256</b>	<b>\$ 6,116,652</b>

## Family Support Services of North Florida, Inc. and Affiliate Consolidating Statements of Financial Position

June 30, 2018

	Without Donor Restrictions				With Donor Restrictions			
	Family Support Services of North Florida, Inc.	FSS Foundation, Inc.	Eliminations	Total	Family Support Services of North Florida, Inc.	FSS Foundation, Inc.	Total	Consolidated Totals
<b>ASSETS</b>								
Current assets:								
Cash and cash equivalents	\$ 1,843,186	\$ 154,940	\$ -	\$ 1,998,126	\$ -	\$ -	\$ -	\$ 1,998,126
Accounts receivable	380,080	-	(629)	379,451	-	-	-	379,451
Investments	-	729,607	-	729,607	-	-	-	729,607
Prepaid expenses	172,696	-	-	172,696	-	-	-	172,696
Due from Family Support Services of North Florida, Inc.	-	30	(30)	-	-	-	-	-
<b>Total current assets</b>	<b>2,395,962</b>	<b>884,577</b>	<b>(659)</b>	<b>3,279,880</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,279,880</b>
Land, buildings and equipment	145,677	-	-	145,677	-	-	-	145,677
Other assets:								
Cash and cash equivalents, restricted	-	-	-	-	284,361	11,500	295,861	295,861
Other assets	151,613	-	-	151,613	-	-	-	151,613
<b>Total other assets</b>	<b>151,613</b>	<b>-</b>	<b>-</b>	<b>151,613</b>	<b>284,361</b>	<b>11,500</b>	<b>295,861</b>	<b>447,474</b>
<b>TOTAL ASSETS</b>	<b>\$ 2,693,252</b>	<b>\$ 884,577</b>	<b>\$ (659)</b>	<b>\$ 3,577,170</b>	<b>\$ 284,361</b>	<b>\$ 11,500</b>	<b>\$ 295,861</b>	<b>\$ 3,873,031</b>
<b>LIABILITIES AND NET ASSETS</b>								
<b>Liabilities:</b>								
Current liabilities:								
Accounts payable and accrued expenses	\$ 1,406,813	\$ -	\$ -	\$ 1,406,813	\$ -	\$ -	\$ -	\$ 1,406,813
Deferred revenue	290,745	-	-	290,745	-	-	-	290,745
Due to clients	-	-	-	-	239,744	-	239,744	239,744
Due to Family Support Services of North Florida, Inc.	-	629	(629)	-	-	-	-	-
<b>Total current liabilities</b>	<b>1,697,558</b>	<b>629</b>	<b>(629)</b>	<b>1,697,558</b>	<b>239,744</b>	<b>-</b>	<b>239,744</b>	<b>1,937,302</b>
<b>Total liabilities</b>	<b>1,697,558</b>	<b>629</b>	<b>(629)</b>	<b>1,697,558</b>	<b>239,744</b>	<b>-</b>	<b>239,744</b>	<b>1,937,302</b>
<b>Net Assets:</b>								
Without donor restrictions	995,694	883,948	(30)	1,879,612	-	-	-	1,879,612
With donor restrictions	-	-	-	-	44,617	11,500	56,117	56,117
<b>Total net assets</b>	<b>995,694</b>	<b>883,948</b>	<b>(30)</b>	<b>1,879,612</b>	<b>44,617</b>	<b>11,500</b>	<b>56,117</b>	<b>1,935,729</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 2,693,252</b>	<b>\$ 884,577</b>	<b>\$ (659)</b>	<b>\$ 3,577,170</b>	<b>\$ 284,361</b>	<b>\$ 11,500</b>	<b>\$ 295,861</b>	<b>\$ 3,873,031</b>

## Family Support Services of North Florida, Inc. and Affiliate Consolidating Statements of Activities and Changes in Net Assets

Year Ended June 30, 2019

Without Donor Restrictions

With Donor Restrictions

	Without Donor Restrictions				With Donor Restrictions				Consolidated Total
	Family Support Services of North Florida, Inc.	FSS Foundation, Inc.	Eliminations	Total	Family Support Services of North Florida, Inc.	FSS Foundation, Inc.	Total		
<b>PUBLIC SUPPORT</b>									
State and federal support	\$ 58,106,329	\$ -	\$ -	\$ 58,106,329	\$ -	\$ -	\$ -	\$ -	\$ 58,106,329
Local support	668,463	167,066	(12,203)	823,326	40,637	-	40,637	863,963	
<b>Total public support</b>	<b>58,774,792</b>	<b>167,066</b>	<b>(12,203)</b>	<b>58,929,655</b>	<b>40,637</b>	<b>-</b>	<b>40,637</b>	<b>58,970,292</b>	
<b>REVENUES</b>									
In-kind contributions	744,016	-	-	744,016	-	-	-	744,016	
Investment income (net of investment fees)	1,442	23,265	-	24,707	-	-	-	24,707	
Other income	127,973	70	30	128,073	-	-	-	128,073	
<b>Total revenues</b>	<b>873,431</b>	<b>23,335</b>	<b>30</b>	<b>896,796</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>896,796</b>	
<b>Total support and revenues before net assets released from restrictions</b>	<b>59,648,223</b>	<b>190,401</b>	<b>(12,173)</b>	<b>59,826,451</b>	<b>40,637</b>	<b>-</b>	<b>40,637</b>	<b>59,867,088</b>	
Net assets released from restrictions satisfaction of purpose restrictions	15,833	1,000	-	16,833	(15,833)	(1,000)	(16,833)	-	
<b>Total public support and revenues</b>	<b>59,664,056</b>	<b>191,401</b>	<b>(12,173)</b>	<b>59,843,284</b>	<b>24,804</b>	<b>(1,000)</b>	<b>23,804</b>	<b>59,867,088</b>	
<b>EXPENSES</b>									
Program services	57,352,791	12,203	(12,203)	57,352,791	-	-	-	57,352,791	
Supporting services:									
General and administrative	1,881,821	22,164	-	1,903,985	-	-	-	1,903,985	
<b>Total Expenses</b>	<b>59,234,612</b>	<b>34,367</b>	<b>(12,203)</b>	<b>59,256,776</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>59,256,776</b>	
<b>Change in net assets</b>	<b>429,444</b>	<b>157,034</b>	<b>30</b>	<b>586,508</b>	<b>24,804</b>	<b>(1,000)</b>	<b>23,804</b>	<b>610,312</b>	
Net assets, beginning of year	995,694	883,948	(30)	1,879,612	44,617	11,500	56,117	1,935,729	
Net assets, end of year	\$ 1,425,138	\$ 1,040,982	\$ -	\$ 2,466,120	\$ 69,421	\$ 10,500	\$ 79,921	\$ 2,546,041	

## Family Support Services of North Florida, Inc. and Affiliate Consolidating Statements of Activities and Changes in Net Assets

Year Ended June 30, 2018

	Without Donor Restrictions				With Donor Restrictions			
	Family Support Services of North Florida, Inc.	FSS Foundation, Inc.	Eliminations	Total	Family Support Services of North Florida, Inc.	FSS Foundation, Inc.	Total	Consolidated Totals
<b>Public support:</b>								
State and federal support	\$ 59,045,544	\$ -	\$ -	\$ 59,045,544	\$ -	\$ -	\$ -	\$ 59,045,544
Local support	1,023,358	-	(13,402)	1,009,956	41,828	1,500	43,328	1,053,284
<b>Total public support</b>	<b>60,068,902</b>	<b>-</b>	<b>(13,402)</b>	<b>60,055,500</b>	<b>41,828</b>	<b>1,500</b>	<b>43,328</b>	<b>60,098,828</b>
<b>Revenues</b>								
In-kind contributions	671,690	-	-	671,690	-	-	-	671,690
Investment income (net of investment fees)	891	2,886	-	3,777	-	-	-	3,777
Other income	185,828	-	-	185,828	-	-	-	185,828
<b>Total revenues</b>	<b>858,409</b>	<b>2,886</b>	<b>-</b>	<b>861,295</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>861,295</b>
<b>Total support and revenues before net assets released from restrictions</b>	<b>60,927,311</b>	<b>2,886</b>	<b>(13,402)</b>	<b>60,916,795</b>	<b>41,828</b>	<b>1,500</b>	<b>43,328</b>	<b>60,960,123</b>
Net assets released from restrictions - satisfaction of purpose restrictions	30,307	-	-	30,307	(30,307)	-	(30,307)	-
<b>Total public support and revenues</b>	<b>60,957,618</b>	<b>2,886</b>	<b>(13,402)</b>	<b>60,947,102</b>	<b>11,521</b>	<b>1,500</b>	<b>13,021</b>	<b>60,960,123</b>
<b>EXPENSES</b>								
Program services	58,814,271	13,402	(13,402)	58,814,271	-	-	-	58,814,271
Supporting services:								
General and administrative	1,815,488	25,944	30	1,841,462	-	-	-	1,841,462
<b>Total Expenses</b>	<b>60,629,759</b>	<b>39,346</b>	<b>(13,372)</b>	<b>60,655,733</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>60,655,733</b>
<b>Change in net assets</b>	<b>327,859</b>	<b>(36,460)</b>	<b>(30)</b>	<b>291,369</b>	<b>11,521</b>	<b>1,500</b>	<b>13,021</b>	<b>304,390</b>
Net assets, beginning of year	767,835	820,408	-	1,588,243	33,096	10,000	43,096	1,631,339
Net asset transfer between affiliates	(100,000)	100,000	-	-	-	-	-	-
Net assets, end of year	\$ 995,694	\$ 883,948	\$ (30)	\$ 1,879,612	\$ 44,617	\$ 11,500	\$ 56,117	\$ 1,935,729

## Family Support Services of North Florida, Inc. and Affiliate Consolidating Statements of Functional Expenses

Year Ended June 30, 2019	Family Support Services of North Florida, Inc.			FSS Foundation, Inc.			Family Support Services of North Florida, Inc.			FSS Foundation, Inc.		
	Program Services	Program Services	Eliminations	Total Program Services	Supporting Services			Eliminations	Total General & Administrative	Total		
					General & Administrative	General & Administrative						
<b>Salaries and related expenses</b>												
Salaries	\$ 6,453,000	\$ -	\$ -	\$ 6,453,000	\$ 1,125,568	\$ -	\$ -	\$ 1,125,568	\$ 7,578,568			
Payroll taxes and benefits	1,886,267	-	-	1,886,267	250,047	-	-	250,047	2,136,314			
Temporary staffing	38,653	-	-	38,653	2,038	-	-	2,038	40,691			
<b>Total salaries and related expenses</b>	<b>8,377,920</b>	<b>-</b>	<b>-</b>	<b>8,377,920</b>	<b>1,377,653</b>	<b>-</b>	<b>-</b>	<b>1,377,653</b>	<b>9,755,573</b>			
<b>Occupancy</b>												
Rent	1,020,417	-	-	1,020,417	85,972	-	-	85,972	1,106,389			
Office space services	174,058	-	-	174,058	22,018	-	-	22,018	196,076			
Telephone and data lines	200,983	-	-	200,983	27,103	-	-	27,103	228,086			
Repairs and maintenance	4,504	-	-	4,504	298	-	-	298	4,802			
Office equipment	114,173	-	-	114,173	17,401	-	-	17,401	131,574			
Depreciation	41,773	-	-	41,773	11,204	-	-	11,204	52,977			
<b>Total occupancy</b>	<b>1,555,908</b>	<b>-</b>	<b>-</b>	<b>1,555,908</b>	<b>163,996</b>	<b>-</b>	<b>-</b>	<b>163,996</b>	<b>1,719,904</b>			
<b>Operating expenses</b>												
Professional services	1,134,164	-	-	1,134,164	190,597	11,929	-	202,526	1,336,690			
Licenses	18,258	-	-	18,258	28,824	7,945	-	36,769	55,027			
Liability insurance	284,846	-	-	284,846	38,903	-	-	38,903	323,749			
Printing and publications	14,281	-	-	14,281	1,706	-	-	1,706	15,987			
Postage	12,657	-	-	12,657	1,229	-	-	1,229	13,886			
Office supplies	27,669	-	-	27,669	7,304	-	-	7,304	34,973			
Professional development	19,984	-	-	19,984	7,263	-	-	7,263	27,247			
Advertising	15,646	-	-	15,646	75	-	-	75	15,721			
Public relations and awareness	119,558	-	-	119,558	-	-	-	-	119,558			
Dues and subscriptions	46,520	-	-	46,520	10,586	-	-	10,586	57,106			
Staff recruiting	10,933	-	-	10,933	7,926	-	-	7,926	18,859			
Staff travel	218,997	-	-	218,997	11,665	-	-	11,665	230,662			
Staff cell phones	79,754	-	-	79,754	3,369	-	-	3,369	83,123			
Vehicle expenses	3,653	-	-	3,653	324	-	-	324	3,977			
Other expenses	46,559	-	-	46,559	30,401	(210)	-	30,191	76,750			
<b>Total operating expenses</b>	<b>2,053,479</b>	<b>-</b>	<b>-</b>	<b>2,053,479</b>	<b>340,172</b>	<b>19,664</b>	<b>-</b>	<b>359,836</b>	<b>2,413,315</b>			
<b>Contract services</b>												
Miscellaneous contract services	147,919	-	-	147,919	-	-	-	-	147,919			
Recruiting and licensing	11,220	-	-	11,220	-	-	-	-	11,220			
Contract professional services	681,437	-	-	681,437	-	-	-	-	681,437			
Client training services	198,305	-	-	198,305	-	-	-	-	198,305			
Other client services and awards	633,861	12,203	(12,203)	633,861	-	2,500	-	2,500	636,361			
Direct client assistance	561,621	-	-	561,621	-	-	-	-	561,621			
Provider services- direct support (FSFN)	26,163,298	-	-	26,163,298	-	-	-	-	26,163,298			
Provider services- subrecipients (CMO's)	16,967,823	-	-	16,967,823	-	-	-	-	16,967,823			
<b>Total contract services</b>	<b>45,365,484</b>	<b>12,203</b>	<b>(12,203)</b>	<b>45,365,484</b>	<b>-</b>	<b>2,500</b>	<b>-</b>	<b>2,500</b>	<b>45,367,984</b>			
<b>Total expenses</b>	<b>\$ 57,352,791</b>	<b>\$ 12,203</b>	<b>\$ (12,203)</b>	<b>\$ 57,352,791</b>	<b>\$ 1,881,821</b>	<b>\$ 22,164</b>	<b>\$ -</b>	<b>\$ 1,903,985</b>	<b>\$ 59,256,776</b>			

## Family Support Services of North Florida, Inc. and Affiliate Consolidating Statements of Functional Expenses

Year Ended June 30, 2018	Family Support Services of North Florida, Inc.			FSS Foundation, Inc.			Family Support Services of North Florida, Inc.			FSS Foundation, Inc.		
	Program Services	Program Services	Eliminations	Total Program Services	Supporting Services			Total General & Administrative	Total			
					General & Administrative	General & Administrative	Eliminations					
<b>Salaries and related expenses</b>												
Salaries	\$ 6,840,499	\$ -	\$ -	\$ 6,840,499	\$ 1,066,457	\$ -	\$ -	\$ 1,066,457	\$ 7,906,956			
Payroll taxes and benefits	1,944,292	-	-	1,944,292	250,009	10,000	-	260,009	2,204,301			
Temporary staffing	79,985	-	-	79,985	-	-	-	-	79,985			
<b>Total salaries and related expenses</b>	<b>8,864,776</b>	<b>-</b>	<b>-</b>	<b>8,864,776</b>	<b>1,316,466</b>	<b>10,000</b>	<b>-</b>	<b>1,326,466</b>	<b>10,191,242</b>			
<b>Occupancy</b>												
Rent	1,028,928	-	-	1,028,928	67,687	-	-	67,687	1,096,615			
Office space services	162,389	-	-	162,389	9,047	-	-	9,047	171,436			
Telephone and data lines	194,460	-	-	194,460	22,657	-	-	22,657	217,117			
Office relocation	450	-	-	450	74	-	-	74	524			
Repairs and maintenance	8,109	-	-	8,109	838	-	-	838	8,947			
Office equipment	97,942	-	-	97,942	12,213	-	-	12,213	110,155			
Depreciation	38,174	-	-	38,174	25,732	-	-	25,732	63,906			
<b>Total occupancy</b>	<b>1,530,452</b>	<b>-</b>	<b>-</b>	<b>1,530,452</b>	<b>138,248</b>	<b>-</b>	<b>-</b>	<b>138,248</b>	<b>1,668,700</b>			
<b>Operating expenses</b>												
Professional services	1,120,700	-	-	1,120,700	165,517	7,574	-	173,091	1,293,791			
Licenses	27,565	-	-	27,565	27,497	-	-	27,497	55,062			
Liability insurance	434,807	-	-	434,807	37,704	-	-	37,704	472,511			
Printing and publications	10,267	-	-	10,267	898	-	-	898	11,165			
Postage	10,217	-	-	10,217	1,357	-	-	1,357	11,574			
Office supplies	22,482	-	-	22,482	6,130	(30)	30	6,130	28,612			
Professional development	18,770	-	-	18,770	2,145	-	-	2,145	20,915			
Advertising	49,400	-	-	49,400	111	-	-	111	49,511			
Public relations and awareness	117,070	-	-	117,070	-	-	-	-	117,070			
Dues and subscriptions	44,274	-	-	44,274	8,181	-	-	8,181	52,455			
Staff recruiting	11,861	-	-	11,861	1,410	-	-	1,410	13,271			
Staff travel	152,091	-	-	152,091	11,810	-	-	11,810	163,901			
Staff cell phones	73,582	-	-	73,582	5,087	-	-	5,087	78,669			
Vehicle expenses	6,875	-	-	6,875	-	-	-	-	6,875			
Board expenses	(30)	-	-	(30)	654	-	-	654	624			
Other expenses	11,049	-	-	11,049	92,273	8,400	-	100,673	111,722			
<b>Total operating expenses</b>	<b>2,110,980</b>	<b>-</b>	<b>-</b>	<b>2,110,980</b>	<b>360,774</b>	<b>15,944</b>	<b>30</b>	<b>376,748</b>	<b>2,487,728</b>			
<b>Contract services</b>												
Miscellaneous contract services	149,422	-	-	149,422	-	-	-	-	149,422			
Recruiting and licensing	25,419	-	-	25,419	-	-	-	-	25,419			
Contract professional services	562,884	-	-	562,884	-	-	-	-	562,884			
Client training services	175,568	-	-	175,568	-	-	-	-	175,568			
Other client services and awards	635,398	-	-	635,398	-	-	-	-	635,398			
Direct client assistance	589,765	13,402	(13,402)	589,765	-	-	-	-	589,765			
Provider services- direct support (FSFN)	25,353,263	-	-	25,353,263	-	-	-	-	25,353,263			
Provider services- subrecipients (CMO's)	18,816,344	-	-	18,816,344	-	-	-	-	18,816,344			
<b>Total contract services</b>	<b>46,308,063</b>	<b>13,402</b>	<b>(13,402)</b>	<b>46,308,063</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>46,308,063</b>			
<b>Total expenses</b>	<b>\$ 58,814,271</b>	<b>\$ 13,402</b>	<b>\$ (13,402)</b>	<b>\$ 58,814,271</b>	<b>\$ 1,815,488</b>	<b>\$ 25,944</b>	<b>\$ 30</b>	<b>\$ 1,841,462</b>	<b>\$ 60,655,733</b>			

**Family Support Services of North Florida, Inc. and Affiliate**  
**Schedule of Expenditures of Federal Awards and State Financial Assistance**  
**Year Ended June 30, 2019**

FEDERAL/STATE GRANTOR, PASS-THROUGH ENTITY, FEDERAL PROGRAM/ STATE PROJECT	CFDA/CFSA NUMBER	PASS-THROUGH ENTITY IDENTIFYING NUMBER	PASSED-THROUGH TO SUBRECIPIENTS	EXPENDITURES
<b><u>U.S. Department of Health and Human Services</u></b>				
<b><i>Pass-through program from:</i></b>				
State of Florida, Department of Children and Families:				
Promoting Safe and Stable Families	93.556	DJ038	\$ 1,413,592	\$ 1,608,991
Medicaid Cluster Medical Assistance Program	93.778	DJ038	-	212,221
TANF Cluster Temporary Assistance for Needy Families	93.558	DJ038	2,518,526	5,411,007
Community-Based Child Abuse Prevention Grant	93.590	DJZ01	-	118,720
Chafee Education and Training Vouchers Program	93.599	DJ038	-	73,224
Stephanie Tubbs Jones Child Welfare Services Program	93.645	DJ038	478,197	859,974
Foster Care Title IV-E	93.658	DJ038		8,318,513
Foster Care Title IV-E	93.658	EJ003		171,291
			<b>3,184,086</b>	<b>8,489,804</b>
Adoption Assistance	93.659	DJ038	766,632	10,686,278
Social Services Block Grant	93.667	DJ038		1,466,012
Social Services Block Grant	93.667	EJ003		65,792
			-	<b>1,531,804</b>
Child Abuse and Neglect State Grants	93.669	DJ038	113,278	148,139
Chafee Foster Care Independence Program	93.674	DJ038	-	287,694
<b><i>Pass-through program from:</i></b>				
Childrens Bureau:				
Enhance Safety of Children Affected by Substance Abuse	93.087	90CU009-01-00	-	324,069
Child Abuse and Neglect Discretionary Activities	93.670	90CA185	-	110,647
<b>Total U.S. Department of Health and Human Services</b>			<b>8,474,311</b>	<b>29,862,572</b>

**Family Support Services of North Florida, Inc. and Affiliate**  
**Schedule of Expenditures of Federal Awards and State Financial Assistance**  
**Year Ended June 30, 2019**

FEDERAL/STATE GRANTOR, PASS-THROUGH ENTITY, FEDERAL PROGRAM/ STATE PROJECT	CFDA/CFSA NUMBER	PASS-THROUGH ENTITY IDENTIFYING NUMBER	PASSED-THROUGH TO SUBRECIPIENTS	EXPENDITURES
<b><u>U.S. Department of Housing and Urban Development</u></b>				
<b><i>Pass-through program from:</i></b>				
City of Jacksonville:				
CDBG - Entitlement Grants Cluster				
Community Development				
Block Grants/ Entitlement Grants	14.218	B-17-UC-12-0017	-	5,114
<b>Total U.S. Department of Housing and Urban Development</b>			-	<b>5,114</b>
<b>Total Expenditures of Federal Awards</b>			<b>\$ 8,474,311</b>	<b>\$ 29,867,686</b>
<b><u>State of Florida, Department of Children and Families</u></b>				
<b><i>Direct program:</i></b>				
Out-of-Home Supports	60.074	DJ038	\$ 1,502,325	\$ 3,355,487
In-Home Supports	60.075	DJ038	731,258	789,518
The Independent Living and Road-to-Independence Program	60.112	DJ038	-	38,348
CBC- Sexually Exploited Children	60.138	DJ038	-	269,741
Extended Foster Care Program	60.141	DJ038	78,333	201,508
Services to At Risk Youth	60.172	DJZ03	-	255,132
Purchase Therapeutic Services for Children	60.183	DJ038	112,731	518,828
<b>Total Expenditures of State Financial Assistance</b>			<b>\$ 2,424,647</b>	<b>\$ 5,428,562</b>

**Family Support Services of North Florida, Inc. and Affiliate**  
**Notes to Schedule of Expenditures of Federal**  
**Awards and State Financial Assistance**

**NOTE 1: BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards and state financial assistance (the schedule) includes the federal award and state grant activity of Family Support Services of North Florida, Inc. and Affiliate under programs of the federal and state government for the year ended June 30, 2019. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and Chapter 10.650, *Rules of the Auditor General*. Because the schedule presents only a selected portion of the operations of Family Support Services of North Florida, Inc. and Affiliate, it is not intended to and does not present the financial position, changes in net assets, or cash flows of Family Support Services of North Florida, Inc. and Affiliate.

**NOTE 2: BASIS OF ACCOUNTING**

This Schedule was prepared on the modified accrual basis of accounting. The modified accrual basis differs from the full accrual basis of accounting in that expenditures for property and equipment are expensed when incurred, rather than being capitalized and depreciated over their useful lives, and expenditures for the principal portion of debt service are expensed when incurred, rather than being applied to reduce the outstanding principal portion of debt, which conforms to the basis of reporting to grantors for reimbursement under the terms of the Organization's federal grants.

**NOTE 3: INDIRECT COST RATES**

The Organization is not required to utilize the 10% de minimis indirect cost rate allowed under the Uniform Guidance and does not have a Federally Approved indirect cost rate. Allowable indirect general and administrative costs are allocated to programs, grants, contracts using a base that results in an equitable distribution. The Organization allocates rent expense to various departments based upon the square footage occupied by each Department as a percentage of the total space. Telephone and communication line charges are based upon which departmental FTEs are utilizing these services. Commercial insurance, office supplies, office equipment and similar expenses are charged to departments in proportion to their FTEs.

**NOTE 4: RELATIONSHIP OF THE SCHEDULE TO PROGRAM FINANCIAL REPORTS**

The amounts reflected in the financial reports submitted to the awarding federal, state and/or pass-through agencies and the Schedule may differ. Some of the factors that may account for any difference include the following:

- The Organization's fiscal year end may differ from the program's year end.
- Accruals recognized in the Schedule, because of year end procedures, may not be reported in the program financial reports until the next program reporting period.

**Family Support Services of North Florida, Inc. and Affiliate**  
**Notes to Schedule of Expenditures of Federal**  
**Awards and State Financial Assistance**

**NOTE 4: RELATIONSHIP OF THE SCHEDULE TO PROGRAM FINANCIAL REPORTS *(continued)***

- Fixed asset purchases and the resultant depreciation charges are recognized as fixed assets in the Organization's consolidated financial statements and as expenditures in the program financial reports and the Schedule.

**NOTE 5: FEDERAL AND STATE PASS-THROUGH FUNDS**

During the year the Organization utilized \$229,300 of carried forward revenues from the Department of Children and Families. The majority of these carried forward funds were passed through to subrecipients, only current year amounts passed through to subrecipients is reflected on the accompanying schedule of expenditures of federal awards and state financial assistance.

**NOTE 6: CONTINGENCIES**

Grant monies received and disbursed by the Organization are for specific purposes and are subject to review by the grantor agencies. Such audits may result in requests for reimbursement due to disallowed expenditures. Management does not believe that such disallowance, if any, would have a material effect on the financial position of the Organization. As of June 30, 2019, there were no material questioned or disallowed costs as a result of grant audits in process or completed.

**NOTE 7: NONCASH ASSISTANCE**

The Organization did not receive any federal noncash assistance for the fiscal year ended June 30, 2019.

**NOTE 8: LOANS AND LOAN GUARANTEES**

The Organization did not have any loans or loan guarantee programs required to be reported on the schedule for the fiscal year ended June 30, 2019.

**Family Support Services of North Florida, Inc. and Affiliate**  
**Schedule of Source and Expenditures of**  
**City Grant Funds**  
**Year Ended June 30, 2019**

***CITY OF JACKSONVILLE- INDEPENDENT LIVING***

**Receipt of City Funds**

Grant number	8318-18
Grant period	<u>10/1/17 - 9/30/18</u>
Amount of award	\$ 149,927
Funds received- last audit period	(65,160)
Funds received- current audit period	<u>(79,481)</u>
Remaining balance	<u><u>\$ 5,286</u></u>

**Expenditures of City Funds**

**Grant Number 8318-18**

<u>Budget Item</u>	<u>Budget</u>	<u>Actual 10/1/2017 - 6/30/2018</u>	<u>Actual 7/1/2018 - 9/30/2018</u>	<u>Total</u>	<u>Remaining Balance</u>
Compensation	\$ 53,710	\$ 40,538	\$ 12,520	\$ 53,058	\$ 652
Benefits	12,979	10,526	2,938	13,464	(485)
Travel Expenses:					
Local mileage	1,068	538	128	666	402
Professional fees and services	32,400	10,806	-	10,806	21,594
Direct Client Expenses	49,770	40,030	26,617	66,647	(16,877)
	<u>\$ 149,927</u>	<u>\$ 102,438</u>	<u>\$ 42,203</u>	<u>\$ 144,641</u>	<u>\$ 5,286</u>

**Family Support Services of North Florida, Inc. and Affiliate**  
**Schedule of Source and Expenditures of**  
**City Grant Funds**  
**Year Ended June 30, 2019**

**CITY OF JACKSONVILLE- MENTAL BEHAVIORAL HEALTH**

**Receipt of City Funds**

Grant number	8318-19
Grant period	<u>10/1/17 - 9/30/18</u>
Amount of award	\$ 149,289
Funds received- last audit period	(40,018)
Funds received- current audit period	<u>(63,353)</u>
Remaining balance	<u><u>\$ 45,918</u></u>

**Expenditures of City Funds**

**Grant Number 8318-19**

<u>Budget Item</u>	<u>Budget</u>	<u>Actual 10/1/2017 - 6/30/2018</u>	<u>Actual 7/1/2018 - 9/30/2018</u>	<u>Total</u>	<u>Remaining Balance</u>
Compensation	\$ 59,760	\$ 41,859	\$ 12,957	\$ 54,816	\$ 4,944
Benefits	12,959	10,079	2,000	12,079	880
Occupancy Expenses	732	529	203	732	-
Travel Expenses:					
Local mileage	1,088	767	206	973	115
Direct Client Expenses	<u>74,750</u>	<u>15,921</u>	<u>18,850</u>	<u>34,771</u>	<u>39,979</u>
	<u><u>\$ 149,289</u></u>	<u><u>\$ 69,155</u></u>	<u><u>\$ 34,216</u></u>	<u><u>\$ 103,371</u></u>	<u><u>\$ 45,918</u></u>

**Family Support Services of North Florida, Inc. and Affiliate**  
**Schedule of Source and Expenditures of**  
**City Grant Funds**  
**Year Ended June 30, 2019**

***CITY OF JACKSONVILLE- MENTORS MATTER***

**Receipt of City Funds**

Grant number	8318-12
Grant period	<u>10/1/17 - 9/30/18</u>
Amount of award	\$ 52,187
Funds received- last audit period	(8,235)
Funds received- current audit period	<u>(5,147)</u>
Remaining balance	<u><u>\$ 38,805</u></u>

**Expenditures of City Funds**

**Grant Number 8318-12**

<u>Budget Item</u>	<u>Budget</u>	<u>Actual 10/1/2017 - 6/30/2018</u>	<u>Actual 7/1/2018 - 9/30/2018</u>	<u>Total</u>	<u>Remaining Balance</u>
227.25 units of service at \$13.59 each	\$ 52,187	\$ 10,294	\$ 3,088	\$ 13,382	\$ 38,805
	<u>\$ 52,187</u>	<u>\$ 10,294</u>	<u>\$ 3,088</u>	<u>\$ 13,382</u>	<u>\$ 38,805</u>

**Family Support Services of North Florida, Inc. and Affiliate**  
**Schedule of Source and Expenditures of**  
**City Grant Funds**  
**Year Ended June 30, 2019**

***CITY OF JACKSONVILLE- KINSHIP CAREGIVER SUPPORT PROGRAM***

**Receipt of City Funds**

Grant number	8318-20
Grant period	<u>10/1/17 - 9/30/18</u>
Amount of award	\$ 71,998
Funds received- last audit period	(21,744)
Funds received- current audit period	<u>(47,627)</u>
Remaining balance	<u><u>\$ 2,627</u></u>

**Expenditures of City Funds**

**Grant Number 8318-20**

<u>Budget Item</u>	<u>Budget</u>	<u>Actual 10/1/2017 - 6/30/2018</u>	<u>Actual 7/1/2018 - 9/30/2018</u>	<u>Total</u>	<u>Remaining Balance</u>
Compensation	\$ 4,850	\$ 3,854	\$ 996	\$ 4,850	\$ -
Office Expenses:					
Office supplies	2,000	872	1,128	2,000	-
Travel Expenses:					
Local mileage	1,500	1,162	338	1,500	-
Direct Client Expenses	<u>63,648</u>	<u>53,575</u>	<u>7,446</u>	<u>61,021</u>	<u>2,627</u>
	<u><u>\$ 71,998</u></u>	<u><u>\$ 59,463</u></u>	<u><u>\$ 9,908</u></u>	<u><u>\$ 69,371</u></u>	<u><u>\$ 2,627</u></u>