

COUNCIL ON AGING OF WEST FLORIDA, INC.

PENSACOLA, FLORIDA

FINANCIAL STATEMENTS

DECEMBER 31, 2019 AND 2018

COUNCIL ON AGING OF WEST FLORIDA, INC.

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Council on Aging of West Florida, Inc.
Pensacola, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the Council on Aging of West Florida, Inc., (the "Council") (a nonprofit organization), which comprise the statements of financial position as of December 31, 2019 and 2018, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Council as of December 31, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The combining schedule of functional expenses is presented for purposes of additional analysis, and is not a required part of the financial statements. The accompanying schedules of expenditures of federal awards and state financial assistance, as required by Title 2 U.S. Code of Federal Regulations (“CFR”) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and as required by Chapter 10.650, Rules of the Auditor General, are presented for purposes of additional analysis and also are not required parts of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 27, 2020, on our consideration of the Council’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Council’s internal control over financial reporting and compliance.



Pensacola, Florida
May 27, 2020

COUNCIL ON AGING OF WEST FLORIDA, INC.
STATEMENTS OF FINANCIAL POSITION
DECEMBER 31, 2019 AND 2018

ASSETS

	2019	2018
Current Assets:		
Cash and cash equivalents	\$ 664,748	\$ 895,065
Investments	852,225	725,349
Grants, contracts and local support receivable	478,717	553,923
Prepaid expenses	3,776	2,262
Total current assets	1,999,466	2,176,599
 Property and Equipment	 790,586	 841,288
 Other Assets	 5,048	 5,048
 Total Assets	 \$ 2,795,100	 \$ 3,022,935

LIABILITIES AND NET ASSETS

Current Liabilities:		
Current portion of long-term debt	\$ 19,889	\$ 19,063
Current portion of amount due to grantor agency	20,000	20,000
Accounts payable	552,406	537,413
Accrued expenses	145,861	124,717
Refundable advances	-	15,708
Deposits	14,612	15,253
Total current liabilities	752,768	732,154
 Other Liabilities:		
Long-term debt, less current portion	419,517	438,197
Amount due to grantor agency, less current portion	10,000	30,000
Total other liabilities	429,517	468,197
 Total Liabilities	 1,182,285	 1,200,351
 Commitments and Contingencies	 --	 --
 Net Assets Without Donor Restrictions	 1,612,815	 1,822,584
 Total Liabilities and Net Assets	 \$ 2,795,100	 \$ 3,022,935

The accompanying notes are an integral
part of these financial statements.

COUNCIL ON AGING OF WEST FLORIDA, INC.
STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS
YEARS ENDED DECEMBER 31, 2019 AND 2018

	2019	2018
Public Support, Gains, and Revenue:		
Public support:		
Grants	\$ 4,318,168	\$ 4,084,850
Contracts	582,994	595,753
Local support	213,451	195,567
In-kind	283,011	236,720
Total public support	5,397,624	5,112,890
 Gains and Revenue:		
Project income	320,566	270,028
Contributions and fundraising	302,157	301,524
Special events, less costs of direct benefits to donors of \$15,852 and \$15,771 in 2019 and 2018, respectively	157,314	187,869
Net investment return	135,958	(45,296)
Miscellaneous income	18,646	4,788
Total gains and revenue	934,641	718,913
 Total public support, gains, and revenue	6,332,265	5,831,803
 Expenses:		
Direct program services:		
Non-DOEA programs	997,048	978,886
Community service programs	2,129,725	2,031,682
Social services programs	550,559	494,828
Home service programs	2,292,057	1,988,401
Total direct program services	5,969,389	5,493,797
 Support services:		
Management and general	308,604	266,504
Fundraising	264,041	258,431
Total support services	572,645	524,935
 Total expenses	6,542,034	6,018,732
 Change in Net Assets	(209,769)	(186,929)
 Net Assets:		
Beginning of year	1,822,584	2,009,513
End of year	\$ 1,612,815	\$ 1,822,584

The accompanying notes are an integral
part of these financial statements.

COUNCIL ON AGING OF WEST FLORIDA, INC.
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2019

	Direct Program Services				Total Program Expenses	Support Services		2019 Total Expenses
	Non- DOEA Programs	Community Service Programs	Social Services Programs	Home Service Programs		Management and General	Fundraising	
Wages	\$ 123,593	\$ 523,414	\$ 178,714	\$ 29,179	\$ 854,900	\$ 535,474	\$ 64,099	\$ 1,454,473
Employee leasing and benefits	42,057	136,703	65,887	4,376	249,023	197,330	17,030	463,383
Travel	9,077	21,044	8,887	941	39,949	6,834	2,160	48,943
Education and training	715	2,021	1,374	-	4,110	2,047	821	6,978
Communications/postage	7,385	26,618	9,183	2,681	45,867	44,065	7,750	97,682
Utilities	2,847	18,484	2,935	1,090	25,356	10,126	1,581	37,063
Printing/supplies	2,806	7,742	1,244	1,065	12,857	4,862	5,405	23,124
Insurance and licenses	3,794	11,362	3,889	992	20,037	17,962	1,774	39,773
Maintenance and repair	3,482	21,748	138	61	25,429	38,293	67	63,789
Building costs	2,235	16,673	2,291	851	22,050	10,170	1,235	33,455
Purchased equipment	2,695	7,003	2,585	961	13,244	9,292	1,394	23,930
Professional, legal and accounting	13,613	21,043	488	182	35,326	25,705	264	61,295
Volunteer expenses	438,599	1,439	187	1,544	441,769	4	-	441,773
Sub-contractors	65,080	890,106	-	2,155,465	3,110,651	-	-	3,110,651
Program supplies	4,230	17,000	-	368	21,598	-	-	21,598
Depreciation	-	-	-	-	-	90,184	-	90,184
Interest expense	-	-	-	-	-	19,657	-	19,657
In-kind expenses	41,557	15,205	130,282	-	187,044	64,802	31,165	283,011
Other expenses	3,294	70,261	43,521	5,672	122,748	51,144	47,380	221,272
Totals	767,059	1,807,866	451,605	2,205,428	5,231,958	1,127,951	182,125	6,542,034
Allocation of Management and General Expenses	219,639	295,250	88,283	82,647	685,819	(761,961)	76,142	-
Allocation of Facilities and Maintenance Expenses	10,350	26,609	10,671	3,982	51,612	(57,386)	5,774	-
Total Expenses	\$ 997,048	\$ 2,129,725	\$ 550,559	\$ 2,292,057	\$ 5,969,389	\$ 308,604	\$ 264,041	\$ 6,542,034

The accompanying notes are an integral
part of these financial statements.

COUNCIL ON AGING OF WEST FLORIDA, INC.
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2018

	Direct Program Services				Total Program Expenses	Support Services		2018 Total Expenses
	Non- DOEA Programs	Community Service Programs	Social Services Programs	Home Service Programs		Management and General	Fundraising	
Wages	\$ 128,735	\$ 494,446	\$ 171,031	\$ 25,338	\$ 819,550	\$ 505,044	\$ 58,950	\$ 1,383,544
Employee leasing and benefits	45,663	132,442	62,627	3,838	244,570	172,308	15,681	432,559
Travel	7,948	18,556	6,976	451	33,931	4,298	2,496	40,725
Education and training	763	2,449	624	519	4,355	1,679	1,488	7,522
Communications/postage	6,955	23,415	8,293	2,340	41,003	30,950	9,367	81,320
Utilities	2,918	20,974	3,007	1,115	28,014	10,356	1,618	39,988
Printing/supplies	2,764	6,485	2,284	408	11,941	6,085	5,656	23,682
Advertising	183	2,810	179	63	3,235	463	2,158	5,856
Insurance and licenses	3,129	11,022	3,775	994	18,920	17,929	1,671	38,520
Maintenance and repair	2,421	22,293	156	21	24,891	31,652	30	56,573
Building costs	2,106	16,175	2,132	792	21,205	10,351	1,149	32,705
Purchased equipment	2,652	7,207	2,782	989	13,630	9,115	1,373	24,118
Professional, legal and accounting	2,242	12,292	482	701	15,717	32,726	261	48,704
Volunteer expenses	398,977	2,090	81	1,227	402,375	-	149	402,524
Sub-contractors	52,586	875,318	-	1,863,409	2,791,313	-	-	2,791,313
Program supplies	3,097	16,470	-	535	20,102	9	-	20,111
Depreciation	-	-	-	-	-	94,570	-	94,570
Interest expense	-	-	-	-	-	20,442	-	20,442
In-kind expenses	37,506	20,399	76,817	-	134,722	63,698	38,300	236,720
Other expenses	66,492	28,804	59,148	2,015	156,459	48,179	32,598	237,236
Totals	767,137	1,713,647	400,394	1,904,755	4,785,933	1,059,854	172,945	6,018,732
Allocation of Management and General Expenses	202,056	293,118	84,441	79,917	659,532	(739,610)	80,078	-
Allocation of Facilities and Maintenance Expenses	9,693	24,917	9,993	3,729	48,332	(53,740)	5,408	-
Total Expenses	\$ 978,886	\$ 2,031,682	\$ 494,828	\$ 1,988,401	\$ 5,493,797	\$ 266,504	\$ 258,431	\$ 6,018,732

The accompanying notes are an integral
part of these financial statements.

COUNCIL ON AGING OF WEST FLORIDA, INC.
STATEMENTS OF CASH FLOWS
YEARS ENDED DECEMBER 31, 2019 AND 2018

	2019	2018
Cash Flows From Operating Activities:		
Change in net assets	\$ (209,769)	\$ (186,929)
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities -		
Depreciation	90,184	94,570
Amortization	712	712
Donated assets	(30,572)	(25,255)
Realized loss on investments	3,174	-
Unrealized (gain) loss on investments	(97,001)	118,715
Changes in -		
Grants, contracts and local support receivable	75,206	(40,295)
Prepaid expenses	(1,514)	(2,187)
Accounts payable	14,993	68,642
Accrued expenses	21,144	9,281
Refundable advances	(15,708)	15,530
Deposits	(641)	60
Amount due to grantor agency	(20,000)	50,000
Net cash provided by (used in) operating activities	(169,792)	102,844
Cash Flows From Investing Activities:		
Proceeds from sales and maturities of investments	212,867	175,181
Purchase of investments	(215,344)	(239,908)
Purchase of property and equipment	(39,482)	(68,802)
Net cash used in investing activities	(41,959)	(133,529)
Cash Flows From Financing Activities:		
Principal payments on long-term debt	(18,566)	(17,780)
Net Change in Cash and Cash Equivalents	(230,317)	(48,465)
Cash and Cash Equivalents at Beginning of Year	895,065	943,530
Cash and Cash Equivalents at End of Year	\$ 664,748	\$ 895,065
Supplemental Disclosure of Cash Flow Information:		
Interest paid	\$ 19,657	\$ 20,442
Supplemental Disclosure of Non-Cash Investing Activities:		
Donated assets	\$ 30,572	\$ 25,255

The accompanying notes are an integral
part of these financial statements.

COUNCIL ON AGING OF WEST FLORIDA, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Purpose:

The Council on Aging of West Florida, Inc., (the “Council”) was incorporated as a Florida not-for-profit corporation in 1972. The Corporation has no paid-in capital or shareholders and the affairs are conducted by the Board of Directors as elected by the general membership of the corporation.

The Council’s primary purpose is to assist, encourage and promote the well-being of aging individuals in Escambia County and Santa Rosa County. The Council is funded by grants and contracts with the Northwest Florida Area Agency on Aging, Inc., the State of Florida, Department of Elder Affairs (“DOEA”), Department of Children and Families, the Corporation for National Community Service, the United Way of Escambia County, and Santa Rosa County. The Council also receives local financial support from Escambia County, church groups, civic clubs, program participants, foundations and individuals.

Basis of Presentation:

The accompanying financial statements of the Council, which are presented on the accrual basis of accounting, have been prepared to focus on the Council as a whole and to present balances and transactions according to the existence or absence of donor-imposed restrictions.

Federal, state and local amounts received by the Council in advance of the incurrence of allowable costs or performance of services are recorded as refundable advances until such allowable costs are incurred or services are rendered.

Contributions are recognized when a donor makes an unconditional promise to give to the Council. Contributions that are restricted by a donor are reported as increases in net assets with donor restrictions. When a time restriction expires or a purpose restriction is met, net assets with donor restrictions are reclassified to net assets without donor restrictions.

Conditional promises to give are recognized only when the conditions on which they depend are substantially met and the promises become unconditional.

Net assets without donor restrictions represent resources generated from operations, donations without donor restrictions, and lapse of time or purpose restrictions and are not subject to donor-imposed stipulations.

Use of Estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

COUNCIL ON AGING OF WEST FLORIDA, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash and Cash Equivalents:

Cash and cash equivalents include all highly-liquid investments purchased with an original maturity of ninety days or less.

Investments:

Authorized investments consist of mutual funds carried at fair value based on quoted market prices and certificates of deposit carried at cost. Unrealized gains and losses are included in the change in net assets in the accompanying statements of activities and changes in net assets.

Grants, Contracts and Local Support Receivable:

Grants, contracts and local support receivable are stated at the amount management expects to collect from outstanding balances. As of December 31, 2019, management has determined, based on historical experience, that all amounts are fully collectible and no allowance for doubtful accounts is necessary.

Property and Equipment:

Property and equipment are recorded at cost. Donated property and equipment are recorded at their estimated market value on the date of contribution. Expenditures which equal or exceed \$1,000 that materially increase values, change capacities, or extend useful lives are capitalized. Repairs and maintenance costs are charged to operations when incurred.

Depreciation is computed using the straight-line method. Estimated useful lives of property and equipment range as follows:

Buildings and improvements	10 - 30 years
Furniture, fixtures and equipment	5 - 10 years
Vehicles	5 years

Debt Issuance Costs:

Debt issuance costs are presented as a reduction of the carrying amount of debt and are amortized over the term of the debt using the straight-line method. Amortization of debt issuance costs are reported as interest expense in the statements of activities and changes in net assets.

COUNCIL ON AGING OF WEST FLORIDA, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Public Support:

Public support revenue from local governments and government grants is recorded based upon the terms of the grantor allotment which generally provides that revenue is earned when the allowable costs of the specific grant provisions have been incurred or the performance of the services has been rendered. Such revenue is subject to audit by the grantor, and if the examination results in a deficiency of allowable expenses, the Council will be required to refund any deficiencies.

Income Taxes:

The Council is exempt from federal income taxes under Internal Revenue Service Code Section 501(c)(3). As a result, there is no provision for taxes in the accompanying financial statements.

Advertising Costs:

Advertising costs are expensed when incurred.

In-Kind Support:

The Council records various types of in-kind support. Contributed professional services are recognized if the services received create or enhance long-lived assets or require specialized skills and are provided by individuals possessing those skills, and would typically need to be purchased if the services were not provided by donation. Contributions of tangible assets are recognized at fair market value when received. All contributions are considered to be available for unrestricted use unless specifically restricted by the donor and are treated as in-kind support for purposes of meeting state matching requirements. The amounts reported in the accompanying financial statements as in-kind support are offset by like amounts included in expenses.

General and Administration Expense Allocation:

Management and general expenses are allocated to various programs based on each program's percentage of direct salaries and wages to total direct salaries and wages.

Facilities Repair and Maintenance Expense Allocation:

Facilities repair and maintenance expenses are allocated to various programs based on each program's percentage of square footage occupied to total square footage of the facility.

COUNCIL ON AGING OF WEST FLORIDA, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

New Accounting Pronouncement:

During 2019, the Council implemented Accounting Standards Update (“ASU”) 2014-09, *Revenue from Contracts with Customers (Topic 606)*. ASU 2014-09 requires entities to recognize revenue when control of the promised goods or services is transferred to customers at an amount that reflects the consideration to which the entity expects to be entitled to in exchange for those goods or services. ASU 2016-14 has been adopted using the cumulative catch up adjustment method. Due to the nature of the Council’s revenue streams, the adoption did not have a material impact on the amount and timing of revenue recognition for revenue. Grants, government contracts, contributions, and investment income are not within the scope of Topic 606. The adoption of ASU 2016-14 did not materially affect the Council’s changes in net asset, financial position, or cash flows.

Subsequent Events:

Management has evaluated subsequent events through May 27, 2020, which is the date the financial statements were available to be issued.

Subsequent to December 31, 2019, Coronavirus Disease 2019 (COVID-19) became a pandemic. As a result, economic uncertainties have arisen that may affect the Council’s operations. The estimated financial impact on these financial statements cannot be made estimated.

NOTE 2 - INVESTMENTS

Investments held at December 31, 2019 and 2018 are listed below:

	Amortized Cost	Gross Unrealized Gains	Gross Unrealized Losses	Carrying Value
December 31, 2019				
Mutual funds	\$ 628,815	\$ 50,476	\$ (9,066)	\$ 670,225
Certificates of deposit	182,000	-	-	182,000
Total	\$ 810,815	\$ 50,476	\$ (9,066)	\$ 852,225
December 31, 2018				
Mutual funds	\$ 650,940	-	\$ (55,591)	\$ 595,349
Certificates of deposit	130,000	-	-	130,000
Total	\$ 780,940	\$ -	\$ (55,591)	\$ 725,349

COUNCIL ON AGING OF WEST FLORIDA, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018

NOTE 2 - INVESTMENTS (Continued)

Mutual funds with a carrying value of \$236,062 have been in an unrealized loss position for more than twelve months at December 31, 2019. At December 31, 2018, no mutual funds had been in an unrealized loss position for more than twelve months.

Investment return for the years ended December 31, 2019 and 2018 are summarized as follows:

	2019	2018
Interest and dividends	\$ 42,131	\$ 73,419
Realized loss	(3,174)	-
Unrealized gain (loss)	97,001	(118,715)
Net investment return	\$ 135,958	\$ (45,296)

NOTE 3 - FAIR VALUE MEASUREMENTS

Financial Accounting Standards Board (“FASB”) Accounting Standards Codification (“ASC”) 820, *Fair Value Measurements*, defines fair value, establishes a framework for measuring fair value, and expands disclosures about fair value measurements. The guidance establishes a fair value hierarchy about the assumptions used to measure fair value and clarifies assumptions about risk and the effect of a restriction on the sale or use of an asset.

ASC 820 defines fair value as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. ASC 820 also establishes a fair value hierarchy which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. Three levels of inputs may be used to measure fair value:

Level 1: Observable inputs such as quoted prices (unadjusted) for identical assets or liabilities in active markets that the entity has the ability to access as of the measurement date.

Level 2: Significant other observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities, quoted prices in markets that are not active, and other inputs that are observable or can be corroborated by observable market data.

Level 3: Significant unobservable inputs that reflect an entity’s own assumptions about the assumptions that market participants would use in pricing an asset or liability.

COUNCIL ON AGING OF WEST FLORIDA, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018

NOTE 3 - FAIR VALUE MEASUREMENTS (Continued)

The following table presents the assets carried at fair value as of December 31, 2019 and 2018:

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
December 31, 2019				
Mutual funds	<u>\$ 670,225</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 670,225</u>
December 31, 2018				
Mutual funds	<u>\$ 595,349</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 595,349</u>

Following is a description of the valuation methodologies used for financial instruments measured at fair value:

Mutual funds - Assets are classified as Level 1 as they are traded in an active market for which closing prices are readily available.

The preceding methods described may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although the Council believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

NOTE 4 - GRANTS, CONTRACTS AND LOCAL SUPPORT RECEIVABLE

Grants, contracts and local support receivable consists of the following:

	<u>2019</u>	<u>2018</u>
Federal grants	\$ 200,741	\$ 356,038
State grants	159,899	39,085
Contracts	92,401	138,809
Local support	4,553	3,840
Other	<u>21,123</u>	<u>16,151</u>
Total	<u>\$ 478,717</u>	<u>\$ 553,923</u>

**COUNCIL ON AGING OF WEST FLORIDA, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

NOTE 5 - PROPERTY AND EQUIPMENT

Property and equipment consists of the following:

	<u>2019</u>	<u>2018</u>
Land	\$ 47,197	\$ 47,197
Buildings and improvements	1,498,071	1,497,206
Vehicles	118,033	92,076
Equipment - general	21,110	21,110
Equipment - computers	49,235	61,868
Furniture and fixtures	63,157	67,371
	<u>1,796,803</u>	<u>1,786,828</u>
Accumulated depreciation	<u>(1,006,217)</u>	<u>(945,540)</u>
 Total	 <u>\$ 790,586</u>	 <u>\$ 841,288</u>

Depreciation expense was \$90,184 and \$94,570 for the years ended December 31, 2019 and 2018, respectively.

NOTE 6 - LINE OF CREDIT

The Council has a line of credit with varying credit limits available with a financial institution which has no stated expiration date, carries an agreed interest rate of 1% over the financial institution's prime rate, and is secured by deposits held at the financial institution. There were no outstanding borrowings under the line of credit as of December 31, 2019 and 2018.

COUNCIL ON AGING OF WEST FLORIDA, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018

NOTE 7 - LONG-TERM DEBT

Long-term debt consists of the following:

	2019	2018
Note payable to bank, due in monthly installments, including interest at 4.25%, through August 2026, secured by property and building	\$ 444,511	\$ 463,077
Less unamortized debt issuance costs	5,105	5,817
Long-term debt, less unamortized debt issuance costs	439,406	457,260
Less current portion	19,889	19,063
	\$ 419,517	\$ 438,197

Interest expense for the years ended December 31, 2019 and 2018 was \$19,657 and \$20,442, respectively.

Scheduled maturities on long-term debt are as follows:

2020	\$ 19,889
2021	20,751
2022	21,649
2023	22,587
2024	23,565
Thereafter	336,070
	\$ 444,511

NOTE 8 - AMOUNT DUE TO GRANTOR AGENCY

A program review by the Corporation for National and Community Services (“CNCS”) found disallowed costs totaling \$60,000 for the Foster Grandparent program. The Council entered into a promissory note with CNCS and agreed to repay the amount in twelve quarterly installments of \$5,000 starting in July 2018 and ending in April 2021.

COUNCIL ON AGING OF WEST FLORIDA, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018

NOTE 9 - SIMPLIFIED EMPLOYEE PENSION PLAN

The Council has established a Simplified Employee Pension Plan (“SEP”) covering all employees who have been employed for a specific length of continuous service. The Council contributes 8% of the employee’s salary to the SEP. The Council’s contributions to the SEP for the years ended December 31, 2019 and 2018 were \$107,164 and \$93,867, respectively.

NOTE 10 - COMMITMENTS AND CONTINGENCIES

Operating Leases:

The Council leases office equipment under an operating lease expiring in December 2024. Future minimum lease payments under the operating lease at December 31, 2019 total \$5,984 each year.

Rental expense for the years ended December 31, 2019 and 2018 was \$9,340 and \$9,684, respectively.

Dependency on Government Support:

The Council’s services are funded primarily with grants from the United States Department of Health and Human Services and the State of Florida passed through the DOEA and the Northwest Florida Area Agency on Aging. A reduction in the level of future support from these agencies could have a substantial effect on the Council’s programs and activities. As of December 31, 2019, management is unaware of any such reduction in future support.

Depository Risk:

The Council maintains cash balances with a financial institution and a brokerage firm. Demand deposit accounts are insured by the Federal Deposit Insurance Corporation (“FDIC”) up to certain limits. At December 31, 2019, the Council had \$267,815 held by the financial institution and brokerage firm in excess of insured limits.

COUNCIL ON AGING OF WEST FLORIDA, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018

NOTE 11 - LIQUIDITY

The Council's financial assets available within one year of the statement of financial position date for general expenditure are as follows:

Cash and cash equivalents	\$ 664,748
Grants, contracts and local support receivable	478,717
Investments appropriate for current use	<u>852,225</u>
	<u><u>\$ 1,995,690</u></u>

As part of the Council's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities and other obligations come due. To help manage unanticipated liquidity needs, the Council has a line of credit with varying credit limits which it could draw upon. Available credit under the line of credit totaled \$733,096 at December 31, 2019.

SUPPLEMENTARY INFORMATION

**COUNCIL ON AGING OF WEST FLORIDA, INC.
COMBINING SCHEDULE OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2019**

	Non-DOEA Programs					Total
	Foster Grandparents	Senior Companions	Senior Companions- Relief	Private Pay Home Delivered Meals	Private Pay Adult Day Health Care	
Wages	\$ 47,256	\$ 31,938	\$ 12,230	\$ 9,252	\$ 22,917	\$ 123,593
Employee leasing and benefits	14,229	12,559	3,658	2,436	9,175	42,057
Travel	4,191	3,620	788	188	290	9,077
Education and training	254	196	25	10	230	715
Communications/postage	2,989	2,269	211	478	1,438	7,385
Utilities	589	393	109	25	1,731	2,847
Printing/supplies	1,184	935	99	19	569	2,806
Insurance and licenses	973	803	206	103	1,709	3,794
Maintenance and repair	30	19	5	15	3,413	3,482
Building costs	460	307	85	19	1,364	2,235
Purchased equipment	684	346	96	22	1,547	2,695
Professional, legal and accounting	4,599	4,156	18	2	4,838	13,613
Volunteer expenses	231,336	175,560	31,606	-	97	438,599
Sub-contractors	29,370	24,135	-	2,457	9,118	65,080
Program supplies	-	-	-	-	4,230	4,230
In-kind expenses	27,339	14,218	-	-	-	41,557
Other expenses	1,946	252	-	3	1,093	3,294
Totals	367,429	271,706	49,136	15,029	63,759	767,059
Allocation of Management and General Expenses	108,993	71,516	12,698	4,145	22,287	219,639
Allocation of Facilities and Maintenance Expenses	2,151	1,434	396	47	6,322	10,350
Total Expenses	\$ 478,573	\$ 344,656	\$ 62,230	\$ 19,221	\$ 92,368	\$ 997,048
Total Units	-	-	7,097	4,245	3,312	

COUNCIL ON AGING OF WEST FLORIDA, INC.
COMBINING SCHEDULE OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2019
(Continued)

Community Service Programs									
	Congregate Meals	Home Delivered Meals	Nutrition Education	Outreach	Recreation	Senior Farmers Market Nutrition	Transportation	Adult Daycare/ Adult Day Healthcare/ Facility-Based Respite	Total
Wages	\$ 172,227	\$ 71,097	\$ 7,963	\$ 5,215	\$ 35,717	\$ -	\$ 27,018	\$ 204,177	\$ 523,414
Employee leasing and benefits	46,077	15,930	1,383	1,062	7,124	-	6,309	58,818	136,703
Travel	9,252	7,146	188	98	3,014	-	403	943	21,044
Education and training	390	482	10	-	272	-	51	816	2,021
Communications/postage	12,719	4,413	54	27	1,064	-	1,383	6,958	26,618
Utilities	11,355	743	16	80	99	-	54	6,137	18,484
Printing/supplies	4,674	842	12	-	141	-	56	2,017	7,742
Insurance and licenses	2,487	1,244	93	101	347	-	384	6,706	11,362
Maintenance and repair	9,303	292	8	3	39	-	2	12,101	21,748
Building costs	11,084	561	12	63	75	-	42	4,836	16,673
Purchased equipment	647	654	14	71	87	-	48	5,482	7,003
Professional, legal and accounting	3,614	86	2	13	12	-	9	17,307	21,043
Volunteer expenses	36	994	-	-	10	-	38	361	1,439
Sub-contractors	354,336	407,100	-	-	-	-	-	128,670	890,106
Program supplies	1,939	12	-	-	52	-	1	14,996	17,000
In-kind expenses	15,205	-	-	-	-	-	-	-	15,205
Other expenses	10,363	162	3	-	625	22,960	28,850	7,298	70,261
Totals	665,708	511,758	9,758	6,733	48,678	22,960	64,648	477,623	1,807,866
Allocation of Management and General Expenses	95,404	48,384	3,214	1,972	12,143	-	18,228	115,905	295,250
Allocation of Facilities and Maintenance Expenses	1,519	1,878	38	293	274	-	198	22,409	26,609
Total Expenses	\$ 762,631	\$ 562,020	\$ 13,010	\$ 8,998	\$ 61,095	\$ 22,960	\$ 83,074	\$ 615,937	\$ 2,129,725
Total Units	82,581	103,972	5,456	585	15,775		3,572	51,401	

COUNCIL ON AGING OF WEST FLORIDA, INC.
COMBINING SCHEDULE OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2019
(Continued)

	Social Services Programs						Total
	Case Aid	Case Management	Screening and Assessment	Screening	Caregiver Support Group	Emergency Aide	
Wages	\$ 4,572	\$ 103,888	\$ 54,637	\$ 15,617	\$ -	\$ -	\$ 178,714
Employee leasing and benefits	1,256	43,199	18,948	2,484	-	-	65,887
Travel	41	5,302	2,854	690	-	-	8,887
Education and training	14	1,227	123	10	-	-	1,374
Communications/postage	58	7,304	1,702	89	30	-	9,183
Utilities	31	2,618	261	25	-	-	2,935
Printing/supplies	10	1,112	95	19	8	-	1,244
Insurance and licenses	51	2,856	789	175	18	-	3,889
Maintenance and repair	1	111	11	15	-	-	138
Building costs	24	2,044	204	19	-	-	2,291
Purchased equipment	27	2,306	230	22	-	-	2,585
Professional, legal and accounting	5	437	44	2	-	-	488
Volunteer expenses	2	162	16	7	-	-	187
In-kind expenses	-	-	-	-	-	130,282	130,282
Other expenses	5	487	49	3	535	42,442	43,521
Totals	6,097	173,053	79,963	19,177	591	172,724	451,605
Allocation of Management and General Expenses	1,151	52,511	26,895	6,255	1,471	-	88,283
Allocation of Facilities and Maintenance Expenses	113	9,558	953	47	-	-	10,671
Total Expenses	\$ 7,361	\$ 235,122	\$ 107,811	\$ 25,479	\$ 2,062	\$ 172,724	\$ 550,559
Total Units	21	3,091	317	901	36	-	-

COUNCIL ON AGING OF WEST FLORIDA, INC.
COMBINING SCHEDULE OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2019
(Continued)

	Home Service Programs						
	Companionship	Emergency Alert Response	Frozen Home Delivered Meals	Homemaker	Material Aide	In-Home Respite	Volunteer
Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,179
Employee leasing and benefits	-	-	-	-	-	-	4,376
Travel	-	-	-	-	-	-	941
Education and training	-	-	-	-	-	-	-
Communications/postage	-	-	-	-	-	-	2,681
Utilities	-	-	-	-	-	-	1,090
Printing/supplies	-	-	-	-	-	-	1,065
Insurance and licenses	-	-	-	-	-	-	992
Maintenance and repair	-	-	-	-	-	-	61
Building costs	-	-	-	-	-	-	851
Purchased equipment	-	-	-	-	-	-	961
Professional, legal and accounting	-	-	-	-	-	-	182
Volunteer expenses	-	-	-	-	-	-	1,544
Sub-contractors	542,024	12,794	51,779	404,474	-	726,380	-
Program supplies	-	-	-	-	-	-	368
In-kind expenses	-	-	-	-	-	-	-
Other expenses	-	-	-	-	1,861	-	516
Totals	542,024	12,794	51,779	404,474	1,861	726,380	44,807
Allocation of Management and General Expenses	12,924	-	-	9,727	411	22,745	13,038
Allocation of Facilities and Maintenance Expenses	-	-	-	-	-	-	3,982
Total Expenses	\$ 554,948	\$ 12,794	\$ 51,779	\$ 414,201	\$ 2,272	\$ 749,125	\$ 61,827
Total Units	33,355	13,556	-	25,280	26	44,819	-

COUNCIL ON AGING OF WEST FLORIDA, INC.
COMBINING SCHEDULE OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2019
(Continued)

	Home Service Programs					Total Direct Program Services	
	Vendor Pest Control	Vendor Chore	Personal Care	Equipment	Other		Total
Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,179	\$ 854,900
Employee leasing and benefits	-	-	-	-	-	4,376	249,023
Travel	-	-	-	-	-	941	39,949
Education and training	-	-	-	-	-	-	4,110
Communications/postage	-	-	-	-	-	2,681	45,867
Utilities	-	-	-	-	-	1,090	25,356
Printing/supplies	-	-	-	-	-	1,065	12,857
Insurance and licenses	-	-	-	-	-	992	20,037
Maintenance and repair	-	-	-	-	-	61	25,429
Building costs	-	-	-	-	-	851	22,050
Purchased equipment	-	-	-	-	-	961	13,244
Professional, legal and accounting	-	-	-	-	-	182	35,326
Volunteer expenses	-	-	-	-	-	1,544	441,769
Sub-contractors	-	9,923	216,800	191,291	-	2,155,465	3,110,651
Program supplies	-	-	-	-	-	368	21,598
In-kind expenses	-	-	-	-	-	-	187,044
Other expenses	1,000	-	-	-	2,295	5,672	122,748
Totals	1,000	9,923	216,800	191,291	2,295	2,205,428	5,231,958
Allocation of Management and General Expenses	-	-	7,115	16,687	-	82,647	685,819
Allocation of Facilities and Maintenance Expenses	-	-	-	-	-	3,982	51,612
Total Expenses	<u>\$ 1,000</u>	<u>\$ 9,923</u>	<u>\$ 223,915</u>	<u>\$ 207,978</u>	<u>\$ 2,295</u>	<u>\$ 2,292,057</u>	<u>\$ 5,969,389</u>
Total Units	18	510	12,042	2,688	24		

OTHER REPORTS AND SCHEDULES

**INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors
Council on Aging of West Florida, Inc.
Pensacola, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Council on Aging of West Florida, Inc. (the “Council”) (a nonprofit organization), which comprise the statement of financial position as of December 31, 2019, and the related statements of activities and changes in net assets, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated May 27, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Council’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Council’s internal control. Accordingly, we do not express an opinion on the effectiveness the Council’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Council’s financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during the audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Council's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Council's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Council's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Pensacola, Florida
May 27, 2020

**INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH
MAJOR PROGRAM AND STATE PROJECT AND ON INTERNAL
CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE
AND CHAPTER 10.650, RULES OF THE AUDITOR GENERAL**

Board of Directors
Council on Aging of West Florida, Inc.
Pensacola, Florida

Report on Compliance for Each Major Federal Program and State Project

We have audited the Council on Aging of West Florida, Inc.’s (the “Council”) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the requirements described in the *Executive Office of the Governor’s State Project Compliance Supplement* that could have a direct and material effect on each of the Council’s major federal programs and state projects for the year ended December 31, 2019. The Council’s major federal programs and state projects are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

Management’s Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs and state projects.

Auditor’s Responsibility

Our responsibility is to express an opinion on compliance for each of the Council’s major federal programs and state projects based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (“Uniform Guidance”); and Chapter 10.650, Rules of the Auditor General. Those standards, the Uniform Guidance and Chapter 10.650, Rules of the Auditor General require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program or state project occurred. An audit includes examining, on a test basis, evidence about the Council’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program and state project. However, our audit does not provide a legal determination of the Council’s compliance.

Opinion on Each Major Federal Program and State Project

In our opinion, the Council complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and state projects for the year ended December 31, 2019.

Report on Internal Control Over Compliance

Management of the Council is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Council's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program and state project to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and state project and to test and report on internal control over compliance in accordance with the Uniform Guidance and Chapter 10.650, Rules of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Council's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program or state project on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program or state project will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program or state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and Chapter 10.650, Rules of the Auditor General. Accordingly, this report is not suitable for any other purpose.



Pensacola, Florida
May 27, 2020

**COUNCIL ON AGING OF WEST FLORIDA, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED DECEMBER 31, 2019**

Federal Grantor/Pass-through Grantor/Program Title	CFDA Number	Contract / Grant Number	Expenditures
<u>U.S. Department of Agriculture</u>			
Passed through State of Florida Department of Elder Affairs:			
Child and Adult Care Food Program	10.558	Y6003	\$ 1,069
Senior Farmers Market Nutrition Program	10.576	XQ664	8,000
			<u>9,069</u>
<u>U.S. Department of Housing and Urban Development</u>			
Passed through City of Pensacola:			
Community Development Block Grant	14.218	N/A	71,380
Passed through Escambia County:			
Community Development Block Grant	14.218	N/A	47,000
			<u>118,380</u>
<u>U.S. Department of Health and Human Services</u>			
Passed through State of Florida Department of Elder Affairs/ Passed through Northwest Florida Area Agency on Aging:			
Aging Cluster:			
Special Programs for the Aging:			
Title III-Part B, Grants for Supportive Services and Senior Centers	93.044	AA019-E	596,460
Title III-Part C, Nutrition Services	93.045	AA019-E	813,955
Nutrition Services Incentive Program	93.053	AA019-E	92,446
Total Aging Cluster			<u>1,502,861</u>
National Family Caregiver Support	93.052	AA019-E	<u>243,772</u>
<u>Corporation for National and Community Service</u>			
Foster Grandparents/Senior Companion Cluster:			
Foster Grandparent Program	94.011	15SFSFL002/18SFSFL001	314,016
Senior Companion Program	94.016	15SCSFL001/18SCSFL001	211,603
Total Foster Grandparents/Senior Companion Cluster			<u>525,619</u>
Total Federal Awards			<u>\$ 2,399,701</u>

Note: This schedule is presented on the accrual basis of accounting in accordance with generally accepted accounting principles.

**COUNCIL ON AGING OF WEST FLORIDA, INC.
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
YEAR ENDED DECEMBER 31, 2019**

<u>State Grantor/Pass-through Grantor/Project Title</u>	<u>CSFA Number</u>	<u>Contract / Grant Number</u>	<u>Expenditures</u>
<u>State Grants and Aids Appropriations</u>			
Passed through State of Florida Department of Elder Affairs/ Passed through Northwest Florida Area Agency on Aging: Tobacco Settlement Trust Funds:			
Community Care for the Elderly	65.010	AC018-E/AC019-E	\$ 1,129,342
Alzheimer's Respite Services	65.004	AZ018-E/AZ019-E	486,624
Relief	65.006	AR018-E/AR019-E	63,869
			<u>1,679,835</u>
<u>State Grants and Aids Appropriations</u>			
Passed through State of Florida Department of Elder Affairs/ Passed through Northwest Florida Area Agency on Aging: General Revenues:			
Home Care for the Elderly - Case Management	65.001	AH018-E/AH019-E	20,391
Home Care for the Elderly - Subsidies	65.001	AH018-E/AH019-E	218,241
			<u>238,632</u>
Total State Financial Assistance			<u>\$ 1,918,467</u>

Note: This schedule is presented on the accrual basis of accounting in accordance with generally accepted accounting principles.

**COUNCIL ON AGING OF WEST FLORIDA, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED DECEMBER 31, 2019**

A. SUMMARY OF AUDIT RESULTS

1. The independent auditor's report expresses an unmodified opinion on the financial statements of the Council on Aging of West Florida, Inc.
2. No significant deficiencies in internal control relating to the audit of the financial statements are reported in the Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*.
3. No instances of noncompliance material to the financial statements of the Council on Aging of West Florida, Inc., which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
4. No significant deficiencies relating to the audit of the major federal award programs and state projects are reported in the Independent Auditor's Report on Compliance for Each Major Program and State Project and on Internal Control Over Compliance Required by the Uniform Guidance and Chapter 10.650, Rules of the Auditor General.
5. The auditor's report on compliance for major federal award programs and state projects for the Council on Aging of West Florida, Inc. expresses an unmodified opinion.
6. There are no audit findings relative to the major federal programs and state projects for the Council on Aging of West Florida, Inc. which are required to be reported in accordance with 2 CFR section 200.516(a) of the Uniform Guidance and Chapter 10.656, Rules of the Auditor General.
7. The programs/projects tested as major were:

Federal Programs

Aging Cluster: Special Programs for the Aging

Title III Part B - Grants for Supportive Services and Senior Centers (CFDA No. 93.044).

Title III Part C - Nutrition Services (CFDA No. 93.045).

Nutrition Services Incentive Program (CFDA No. 93.053).

State Projects

Community Care for the Elderly (CSFA No. 65.010).

8. The threshold for distinguishing Type A and B programs was \$750,000 for major federal programs and \$575,540 for major state projects.
9. Council on Aging of West Florida, Inc. was determined to be a low-risk auditee pursuant to the Uniform Guidance.

COUNCIL ON AGING OF WEST FLORIDA, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED DECEMBER 31, 2019
(Continued)

B. FINDINGS - FINANCIAL STATEMENTS AUDIT

None

C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL PROGRAMS

None

D. FINDINGS AND QUESTIONED COSTS - MAJOR STATE PROJECTS

None

In accordance with Rules of the Auditor General, Section 10.656(3)(e), no management letter is required because there were no findings required to be reported in the management letter.

**COUNCIL ON AGING OF WEST FLORIDA, INC.
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
YEAR ENDED DECEMBER 31, 2019**

There were no prior audit findings.

In accordance with Rules of the Auditor General 10.656(3)(d)5, no summary schedule of prior audit findings is required because there were no prior audit findings related to federal programs or state projects.