

# **Fred Anderson, CPA**

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205 N. Love Street • Quincy, Florida • (850) 627-2920

SHISA, INC.

TALLAHASSEE, FLORIDA

AUDITED FINANCIAL STATEMENTS

DECEMBER 31, 2013

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## INDEPENDENT AUDITOR'S REPORT

Board of Directors  
Shisa, Inc.  
Tallahassee, Florida

### **Report on the Financial Statements**

I have audited the accompanying financial statements of Shisa, Inc. (a nonprofit organization) which comprise the statements of financial position as of December 31, 2013, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of

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the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Shisa, Inc. as of December 31, 2013, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matter**

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The schedules of functional expenses on page 6 are presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

## **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, I have also issued a report dated September 29, 2014, on my consideration of Shisa, Inc.'s internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations,

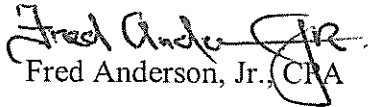
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contracts, and grants agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Shisa, Inc.'s internal control over financial reporting and compliance.

  
Fred Anderson, Jr., CPA

September 29, 2014

**SHISA, INC.**  
**STATEMENT OF FINANCIAL POSITION**  
**DECEMBER 31, 2013**

ASSETS

CURRENT ASSETS	
Cash	\$ 57,224
Accounts Receivable	30,715
Furniture & Fixtures (net) Note 4	0
Other Assets	<u>12,097</u>
<u>TOTAL ASSETS</u>	<u>\$ 100,036</u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES	
Accounts Payable	\$ 8,163
Loan Payable	56,952
Deferred Revenue	0
Payroll Liability	4,412
Line of Credit – Regions	0
 TOTAL CURRENT	 69,527
NON-CURRENT LIABILITIES	
Commercial	<u>0</u>
 TOTAL CURRENT AND LONGTERM	 69,527
 UNRESTRICTED NET ASSETS	 <u>30,509</u>
<u>TOTAL LIABILITIES AND NET ASSETS</u>	<u>\$ 100,036</u>

See Accompanying Notes

**SHISA, INC.**  
**STATEMENT OF ACTIVITIES**  
**Year Ended December 31, 2013**

ASSETS

CHANGES IN UNRESTRICTED NET ASSETS

REVENUES

Grants – Department of Corrections	539,636	
Center for Disease Control	0	
Department of Health	0	
CHSP	0	539,636
Miscellaneous Income		
Rent DOC	224,698	
Bond	-	
Other Income	12,726	<u>237,424</u>

TOTAL UNRESTRICTED REVENUES \$ 777,060

EXPENSES

Advertising	\$ -
Indirect Costs	-
Equipment Rental	5,456
Insurance	36,873
Depreciation	-
Interest Expense	3,241
Miscellaneous	18,332
Payroll	369,802
Payroll Taxes	29,218
Dues & Subscription	420
Postage and Delivery	344
Printing and Reproduction	-
Professional Fees	39,530
Rent	47,125
Repairs	12,977
Supplies - Office	61,847
Telephone	7,856
Travel	-
Utilities	<u>29,998</u>
 Total Expenses	 <u>660,019</u>

INCREASE IN UNRESTRICTED NET ASSETS 117,041

BEGINNING NET ASSETS 44,511

ADJUSTMENT – NET ASSETS (131,043)

ENDING NET ASSETS \$ 30,509

See Accompanying Notes

**SHISA, INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**YEAR ENDED DECEMBER 31, 2013**

	<u>MANAGEMENT AND GENERAL</u>	<u>PROGRAM SERVICES</u>	<u>TOTAL EXPENSES</u>
Advertising	\$ 0	\$ 0	\$ 0
Indirect Costs	0	0	0
Equipment Rental	546	4,910	5,456
Insurance	3,940	32,933	38,873
Depreciation	0	0	0
Interest Expense	324	2,917	3,241
Miscellaneous	1,833	16,499	18,332
Payroll	45,486	324,316	369,802
Payroll Taxes	2,922	26,296	29,218
Dues & Subscription	42	378	420
Postage & Delivery	34	310	344
Printing & Reproduction	0	0	0
Professional Fees	3,953	35,577	39,530
Rent	4,713	42,412	47,125
Repairs	148	12,829	12,977
Supplies - Office	6,185	55,662	61,847
Telephone	786	7,070	7,856
Travel	0	0	0
Utilities	<u>2,700</u>	<u>24,298</u>	<u>26,998</u>
Total	<u>\$ 73,612</u>	<u>\$ 586,407</u>	<u>\$ 660,019</u>



**SHISA, INC.**  
**STATEMENT OF CASH FLOWS**  
**DECEMBER 31, 2013**

Cash Flow from Operating Activities	
Excess (deficit) of Public Support and Revenue Over Expenses	<u>\$ 117,041</u>
Adjustment to Reconcile Excess (deficit) to Net Cash Provided by Operating Activities:	
Depreciation	0
Decrease in Accounts Receivable	(5,250)
Decrease in Accounts Payable	(3,185)
Decrease in Loan Payable	(72,176)
Decrease in Loan Payable - Other	(30,967)
Increase in Payroll Payable	0
Decrease in Deferred Revenue	0
Increase in Commercial Loan	<u>0</u>
Net cash provided by Operating Activities	5,463
Cash Flows from Investing Activities	
Cash Flows from Financing Activities	
Purchase of Equipment and Debt Reclassification	<u>1,361</u>
Increase (Decrease) in Cash	6,824
Cash at beginning of period	<u>50,401</u>
Cash at end of period	<u><u>\$ 57,225</u></u>

See Accompanying Notes

**SHISA, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2013**

NOTE 1 - NATURE OF REPORTING ENTITY

The Shisa Corporation (Corporation) was incorporated under the laws of the State of Florida on August 11, 1995, and began operations on December 18, 1995, as a not-for-profit corporation dedicated to smart innovations and solutions to address the complex needs and issues of today's society. The Corporation may engage in any activity or business permitted under the laws of the United States and of the State of Florida. Without limiting the generality of the foregoing, the Corporation may engage in any business as a not-for-profit firm to provide services, but primarily educational and research services, to the public and private sectors. Specific focus areas of the Corporation will focus on health promotion and disease prevention, cross-cultural exchanges, and consumer education.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The Corporation prepares its financial statements on the accrual basis of accounting.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Income Taxes

The purposes for which the Corporation was organized are exclusively religious, charitable, scientific, literary, and educational within the meaning of section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been recorded in the financial statements.

**SHISA, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2013**

NOTE 3 - COMMITMENTS AND CONTINGENCIES

The Corporation's operations are funded by grants and contracts received from the State of Florida and other funding agencies. The Corporation has received \$777,060 in federal and state funds through December 31, 2013, along with some funds from other sources. Future receipt of funds under the grants are contingent upon the Corporation retaining its Section 501(c)(3) designation, and the availability of funds from the funding agencies. Depending on availability of funds, the State of Florida is scheduled to fund the program through 2013. Expenses financed by the grant are subject to audit by the grantor agency. If expenses are disallowed due to noncompliance with grant program regulations, the Corporation may be required to reimburse the grantor agency.

NOTE 4 – Furniture & Fixtures

Furniture & Fixtures consists of the following:

	Estimated Useful <u>Lives Years</u>	
Furniture	7	131,043
Office equipment	7	<u>0</u>
		131,043
Less: accumulated depreciation		<u>131,043</u>
		\$ 0

**SHISA, INC.**  
**SCHEDULE OF EXPENDITURE OF AWARDS**  
**Year Ended December 31, 2013**

<u>Federal Grantor/ Pass-through Grantor/ Program Title</u>	<u>Federal CFDA Number</u>	<u>Agency or Pass-through Number</u>	<u>Expenditures</u>
 <u>MAJOR FEDERAL AWARD</u>			
Center For Disease Control Community Capacity Building	93.939	N/A	\$ 0
Department of Health Family Services: Health Education Risk Reduction – HIV/AIDS	93.940	COAQ5/COA9B	0
Health and Human Services SAMSHA Aids Primary Care Planning	93.230		<u>0</u>
TOTAL FEDERAL AWARDS			<u>\$ 0</u>
 <u>STATE GRANT AND AID APPROPRIATION</u>			
Department of Corrections West		C2203	\$ 405,221
East		C2762	254,798
 <u>OTHER FINANCIAL ASSISTANCE</u>			
Bond	N/A	N/A	\$ 0
Jackson State.	N/A	N/A	0
Kidcare	N/A	N/A	0
Big Bend Council	N/A	N/A	0
Miscellaneous	N/A	N/A	<u>0</u>
TOTAL OTHER FINANCIAL ASSISTANCE			<u>\$ 0</u>

**SHISA, INC.**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**For the year ended December 31, 2013**

**SECTION I – SUMMARY OF AUDITOR’S RESULTS**

**Financial Statements**

Type of Auditor’s Report Issued: Unqualified

Internal Control over financial reporting:

Material Weakness(es) identified? No

Reportable condition(s) identified that are not considered to be material weaknesses? No

Noncompliance material to the financial statements noted? No

**State Projects**

Internal Control over Major Programs:

Material Weakness(es) identified? No

Reportable Condition(s) identified that are not considered to be material weaknesses? No

Type of Auditor’s report issued on compliance for major programs: Unqualified

**Any audit findings disclosed that are required to be reported in accordance with Chapter 10.650, Rules of the Auditor General?** No

Identification of major federal awards program:

**Program**

Shisa House – West (DOC) C2203

Shisa Corporation (DOC) C2762

Dollar threshold used to distinguish between Type A and Type B programs: \$500,000

Auditee qualified as low risk auditee for federal programs? Yes

**SHISA, INC.**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**For the year ended December 31, 2013**

**SECTION II – Financial Statement Findings and Questioned Costs**

There were no current or prior year findings related to the financial statements, which are required to be reported in accordance with *Government Auditing Standards*. A management letter is not presented because there were no items related to State financial assistance required to be reported.

**SECTION III – Federal Awards and State Projects Findings and Questioned Costs**

There were no material findings, control deficiencies, or questioned costs during the current nor prior year, which are required to be reported pursuant to OMB Circular A-133 and Rule 10.656(3)(d)(6), of the Auditor General.

# Fred Anderson, CPA

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## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors  
Shisa, Inc.  
Tallahassee, Florida

I have audited, in accordance the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Shisa, Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2013, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued my report thereon dated September 29, 2014.

### Internal Control over Financial Reporting

In planning and performing my audit of the financial statements, I considered Shisa, Inc.'s internal control over financial reporting (internal control) in order to determine my auditing procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Shisa, Inc.'s internal control. Accordingly, I do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect or correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I

Board of Directors  
Shisa, Inc.  
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consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Shisa, Inc. financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

This purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

  
Fred Anderson, Jr., CRA

September 29, 2014



# Fred Anderson, CPA

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## **INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND STATE PROJECT; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT OF SCHEDULE OF FEDERAL AWARDS AND STATE PROJECTS REQUIRED BY OMB CIRCULAR A-133 AND CHAPTER 10.650, RULES OF THE AUDITOR GENERAL**

Board of Directors  
Shisa, Inc.  
Tallahassee, Florida

### **Report on Compliance for Each Major Federal Program and State Project**

I have audited Shisa, Inc., a not for profit organization, with the types of compliance requirements described in OMB Circular A-133 Compliance Supplement and the requirements described in the Department of Financial Services' State Projects Compliance Supplement, that could have a direct and material effect on each of Shisa, Inc.'s major Federal programs and State projects for the year ended December 31, 2013. Shisa, Inc.'s major Federal programs and State projects are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

### **Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs and state projects.

### **Auditor's Responsibility**

My responsibility is to express an opinion on compliance for each of Shisa, Inc.'s major federal programs and state projects based on our audit of the types of compliance requirements referred to above. I conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standard applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; OMB Circular A-133 and Chapter 10.650 Rules of the Auditor General. Those standards, OMB Circular A-133 and Chapter 10.650 Rules of the Auditor General, require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program or State project occurred. An audit includes examining, on a test basis, evidence about Shisa's compliance with those requirements and

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Shisa, Inc.  
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performing such other procedures as I considered necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion on compliance for each major Federal program and State project. My audit does not provide a legal determination on Shisa, Inc.'s compliance with those requirements.

### **Opinion on Each Major Federal Program and State Projects**

In our opinion, Shisa, Inc. complied, in material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major Federal programs and State projects for the year ended December 31, 2013.

### **Report on Internal Control over Compliance**

The management of Shisa, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of requirements referred to above. In planning and performing my audit, I considered Shisa, Inc.'s internal control over compliance requirements that could have a direct and material effect on a major federal or state project in order to determine my auditing procedures for the purpose of expressing my opinion on compliance for each major federal program and state project, and to test and report on internal control over compliance in accordance with OMB Circular A-133 and Chapter 10.650 Rules of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Shisa, Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a Federal program and State project on a timely basis. A material weakness in internal control over compliance is deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a Federal program and State project will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a Federal program and State project that is less severe a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Board of Directors  
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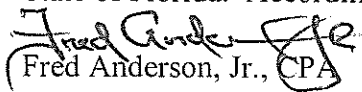
My consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. I did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Report on Schedule of Expenditures of Federal Awards and State Projects,  
Required by OMB Circular A-133 and Chapter 10.650, Rules of the Auditor  
General**

I have audited the financial statements of Shisa, Inc. as of and for the year ended December 31, 2013, and have issued my report thereon dated September 29, 2014, which contained an unmodified opinion on those financial statements. My audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying Schedule of Expenditures of Federal Awards and State Projects is presented for purposes of additional analysis as required by OMB Circular A-133; Audits of States, Local Governments, and Nonprofits Organizations; and Chapter 10.650, Rules of the Auditor General and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the schedule of expenditures of Federal award and State projects is fairly stated in all material respects in relation to the financial statements as a whole.

**Purpose of this Report**

The purpose of this report on internal control over compliance is solely to describe the scope of my testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133, Audits of States, Local Governments, and Nonprofits Organizations; and Chapter 10.650, Rules of the Auditor General of the State of Florida. Accordingly, this report is not suitable for any other purpose.

  
Fred Anderson, Jr., CPA

September 29, 2014