

BRAIN INJURY ASSOCIATION OF FLORIDA, INC.

Financial Statements

June 30, 2012

Robbins and Landino, P.A.
Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Brain Injury Association of Florida, Inc.
Tallahassee, Florida

We have audited the accompanying statement of financial position of Brain Injury Association of Florida, Inc. (a non-profit organization), as of June 30, 2012, and the related statements of activities, cash flows and functional expenses for the year then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and Chapter 10.650, Rules of the Auditor General. Those standards and Chapter 10.650, State of Florida, Rules of the Auditor General require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Brain Injury Association of Florida, Inc., as of June 30, 2012, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards and Chapter 10.650, State of Florida, Rules of the Auditor General, we have also issued our report dated October 15, 2012, on our consideration of Brain Injury Association of Florida, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grants and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and Chapter 10.650, State of Florida, Rules of the Auditor General and should be considered in assessing the results of our audit.

ROBBINS AND LANDINO, P.A.
Certified Public Accountants

Robbins and Landino, P.A.

Fort Lauderdale, Florida
October 15, 2012

BRAIN INJURY ASSOCIATION OF FLORIDA, INC.

Statement of Financial Position
June 30, 2012

Assets	
Cash and Cash Equivalents	\$ 314,938
Grants Receivable	541,036
Prepaid Expenses	9,376
Beneficial Interest in Assets Held by Community Foundation	96,666
Deposits	<u>3,740</u>
Total Assets	<u>\$ 965,756</u>
Liabilities	
Accounts Payable and Accrued Expenses	\$ 60,525
Due to Grantor	9,000
Deferred Revenue	7,839
Credit Line Payable	<u>168,487</u>
Total Liabilities	<u>245,851</u>
Net Assets	
Unrestricted	
General	321,777
Board Designated	<u>63,944</u>
Total Unrestricted	385,721
Temporarily Restricted	295,318
Permanently Restricted	<u>38,866</u>
Total Net Assets	<u>719,905</u>
Total Liabilities and Net Assets	<u>\$ 965,756</u>

The accompanying notes are an integral part of these financial statements.

BRAIN INJURY ASSOCIATION OF FLORIDA, INC.

Statement of Activities
For the Year Ended June 30, 2012

Unrestricted Net Assets

Public Support and Revenues

Grants and Contracts	\$ 1,032,899
Net Assets Released from Restrictions	130,761
Contributions	66,515
Program and Other Income	15,062
Investment Income	(601)
Fundraising Events	11,730
Contributed Services and Facilities	<u>19,153</u>
Total Public Support and Revenues	<u>1,275,519</u>

Expenses

Program Services	993,748
General and Administrative	256,358
Fundraising	<u>82,821</u>
Total Expenses	<u>1,332,927</u>

Change in Unrestricted Net Assets (57,408)

Temporarily Restricted Net Assets

Grants and Contributions	426,079
Net Assets Released from Restrictions	<u>(130,761)</u>

Change in Temporarily Restricted Net Assets 295,318

Change in Net Assets 237,910

Net Assets, Beginning of Year 481,995

Net Assets, End of Year \$ 719,905

The accompanying notes are an integral part of these financial statements.

BRAIN INJURY ASSOCIATION OF FLORIDA, INC.

Statement of Cash Flows
For the Year Ended June 30, 2012

Cash Flows from Operating Activities

Change in Net Assets	\$ 237,910
Adjustments to Reconcile Change in Net Assets to Net Cash	
Flows from Operating Activities:	
Decrease in Beneficial Interest	
Held by Community Foundation	3,126
Changes in Assets and Liabilities:	
Increase in Grants Receivable	(145,165)
Decrease in Prepaid Expenses	2,773
Decrease in Deposits	1,035
Decrease in Accounts Payable and Accrued Expenses	(4,736)
Decrease in Due to Grantor	(272,338)
Increase in Deferred Revenue	7,839
Distributions from Beneficial Interest	<u>3,078</u>
Net Cash Flows from Operating Activities	<u>(166,478)</u>

Cash Flows from Financing Activities

Net Proceeds from Credit Line Payable	<u>118,487</u>
Net Cash Flows from Financing Activities	<u>118,487</u>

Net Change in Cash	(47,991)
Cash - Beginning of Year	<u>362,929</u>
Cash - End of Year	<u>\$ 314,938</u>

Supplemental Disclosure of Cash Flow Information:

Cash Paid During the Period for Interest	<u>\$ 2,240</u>
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The accompanying notes are an integral part of these financial statements.

BRAIN INJURY ASSOCIATION OF FLORIDA, INC.

Statement of Functional Expenses
For the Year Ended June 30, 2012

	<u>Program Services</u>	<u>General and Administrative</u>	<u>Fundraising</u>	<u>Total</u>
Salaries and Benefits	\$ 697,960	\$ 212,337	\$ 47,161	\$ 957,458
Conference and Resource Materials	69,651			69,651
Rent and Utilities	56,514	5,247	807	62,568
Contract Services	48,831			48,831
Office and Computer Supplies	19,419	13,922	7,795	41,136
Travel	36,341	956	956	38,253
Lobbying Fees			24,262	24,262
Shipping and Postage	17,687	3,317	1,106	22,110
Telephone and Website	19,945	2,075		22,020
Printing	13,269	1,970	372	15,611
Audit		14,000		14,000
Dues and Subscriptions	8,092			8,092
Insurance	4,344	2,534	362	7,240
Training	1,695			1,695
	<u>\$ 993,748</u>	<u>\$ 256,358</u>	<u>\$ 82,821</u>	<u>\$ 1,332,927</u>

The accompanying notes are an integral part of these financial statements.

BRAIN INJURY ASSOCIATION OF FLORIDA, INC.

Notes to Financial Statements

June 30, 2012

1. NATURE OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES

Organization: Brain Injury Association of Florida, Inc., (the "Association") is a non-profit organization whose mission is to improve the quality of life for all persons with brain injury and their families by creating a better future through brain injury awareness, prevention, research, education, support services and advocacy.

Basis of Accounting: The accompanying financial statements have been prepared on the accrual basis of accounting. Using this method, revenues are recognized when earned and expenses are recognized when incurred.

Date of Management's Review: In preparing the financial statements, the Association has evaluated events and transactions for the potential recognition or disclosure through October 15, 2012, the date that the financial statements were issued.

Financial Statement Presentation: Net assets and revenues, gains, and losses are classified based on the existence or absence of donor-imposed restrictions as follows:

Unrestricted - Includes amounts which have no external restrictions and which are available for support of current operations.

Temporarily Restricted - Includes amounts which have donor-restrictions that can be fulfilled by actions of the Association pursuant to those restrictions or restrictions that expire by the passage of time.

Permanently Restricted - Includes amounts that are subject to restrictions of the gift instruments requiring that resources be maintained permanently.

Cash and Cash Equivalents: For purposes of the statement of cash flows, the Association considers interest-bearing cash accounts with an original maturity of three months or less to be cash equivalents.

Property and Equipment: Property and equipment are recorded at cost. Depreciation is provided using the straight-line method over the estimated useful lives of the assets. Expenditures for repairs and maintenance are expensed in the period incurred. Renewals and betterments are capitalized. At the time assets are retired or otherwise disposed of, the cost and related accumulated depreciation are removed from the accounts and a gain or loss is recorded.

Income Taxes: As a non-profit corporation, qualified under Section 501(c)(3) of the Internal Revenue Code, the Association is exempt from corporate income taxation on income related to its exempt function. Therefore, no provision for income taxes has been made in the accompanying financial statements.

Penalties and interest assessed by income taxing authorities are included in operating expenses. There are no penalties and interest included in these financial statements.

The federal income tax returns of the Association for the years ended June 30, 2010, 2011, and 2012 are subject to examination by the federal authorities, generally for three years after they are filed.

BRAIN INJURY ASSOCIATION OF FLORIDA, INC.

Notes to Financial Statements

June 30, 2012

1. NATURE OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES (continued)

Contributions: Contributions are recorded as unrestricted or temporarily restricted support depending on the existence and/or nature of any donor restrictions. Time-restricted and purpose-restricted contributions are required to be reported as temporarily restricted support. When a restriction expires (that is, when a stipulated time restriction ends or a purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized.

Contributed Services and Facilities: Contributions of donated services that create or enhance non-financial assets or that require specialized skills, are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation, are recorded at their fair value in the period received. Contributed facilities are also recorded at their fair value in the period received.

Functional Allocation of Expenses: The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities and detailed in the statement of functional expenses.

Use of Estimates: The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Fair Value of Financial Instruments: Management of the Association believes the Association's carrying value of financial instruments, which are comprised of cash equivalents, grants receivable, prepaid expenses, accounts payable and accrued expenses, and deferred revenue, approximate fair value due to their short-term nature.

Basis of Presentation: The accompanying schedule of expenditures of state financial assistance includes the state grant activity of the Association and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Chapter 3A-5, Rules of the Florida Department of Banking and Finance, Florida Administrative Code. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of the basic financial statements.

2. BENEFICIAL INTEREST IN ASSETS HELD BY COMMUNITY FOUNDATION

In prior years, The Association transferred money to the Community Foundation of North Florida, Inc. (the "Foundation") to manage the assets of an endowment fund. The Association carries its investment in the beneficial interest at fair market value which at June 30, 2012 was \$96,666.

The Foundation is to invest the fund balance in accordance with its normal investment guidelines and procedures. Distributions to the Association from this fund shall be based upon the spending policy adopted from year to year by the Board of Directors of the Foundation. The Foundation's current spending policy is 5% of the 20-quarter average market value of the fund beginning with the last quarter of the immediately preceding year. These funds are the property of the Foundation, owned by it in its normal capacity.

BRAIN INJURY ASSOCIATION OF FLORIDA, INC.
Notes to Financial Statements
June 30, 2012

2. BENEFICIAL INTEREST IN ASSETS HELD BY COMMUNITY FOUNDATION (continued)

For the year ended June 30, 2012, there was a decrease in the fair market value of the Beneficial Interest of \$3,126.

3. PROPERTY AND EQUIPMENT

At June 30, 2012, property and equipment consisted of:

<u>Description</u>	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>Net Book Value</u>
Furniture, Fixtures and Equipment	\$ 26,584	\$ 26,584	\$
Videos	55,778	55,778	
	<u>\$ 82,362</u>	<u>\$ 82,362</u>	<u>\$</u>

4. CREDIT LINE PAYABLE

Credit line payable consists of a revolving line of credit payable to a bank in an amount not to exceed \$200,000. Interest payments are due monthly at an interest rate of prime, adjusted if necessary, to a 5% minimum or 17.7% maximum. The balance of the credit line was \$168,487 at June 30, 2012 with interest at 5%. The note matures August 30, 2013 and is collateralized by an assignment of revenues under state contracts.

5. RESTRICTIONS ON ASSETS

Temporarily restricted net assets are available for the following purposes:

Project RESULTS – Signature Employment	\$ 262,496
Resource Coordination	<u>32,822</u>
	<u>\$ 295,318</u>

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by donors as follows:

Project RESULTS – Signature Employment	\$ 87,504
Resource Coordination	<u>43,257</u>
	<u>\$ 130,761</u>

6. CONTRIBUTED SERVICES AND FACILITIES

The value of contributed services and facilities included in the financial statements is as follows:

Revenue	
Rent	<u>\$ 19,153</u>
Expenses	
Program Services	<u>\$ 19,153</u>

BRAIN INJURY ASSOCIATION OF FLORIDA, INC.

Notes to Financial Statements
June 30, 2012

7. COMMITMENTS AND CONTINGENCIES

Leases: The Association leases office space under a long-term lease agreement that expires in September 2013. Rental expense totaled \$43,415 for the year ended June 30, 2012.

The Association leases office equipment under a long-term lease agreement that expires in October 2014. Rental expense totaled \$2,403 for the year ended June 30, 2012.

Future minimum lease payments are as follows:

Year Ending June 30,	2013	\$	26,564
	2014		9,230
	2015		1,202
		\$	<u>36,996</u>

Support: The Association received approximately sixty-three percent of its total public support and revenues from a government contract.

8. RETIREMENT PLAN

The Association sponsors two pension plans for its employees. One is a simplified employee pension plan whereby the Association can contribute any amount each year up to the lesser of \$30,000 or 15% of compensation per employee. Contributions to this plan totaled \$22,450 and are included in salaries and benefits. The other plan is a 403(B) plan where employees can make voluntary contributions through payroll deductions.

9. GOVERNMENT GRANTS AND CONTRACTS

The following government grants and contracts are included in the statement of activities for the year ended June 30, 2012:

<u>Grantor</u>	<u>Purpose</u>	<u>Total Contract</u>	<u>Collections Through 6/30/12</u>
COPL	Statewide Brain Injury Resource Center	\$ 1,000,000	\$ 750,000

10. FAIR VALUE MEASUREMENTS

Accounting Standards Codification 820 ("ASC 820"), Fair Value Measurements, establishes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurement) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy under ASC 820 are described below:

Level 1 Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Association has the ability to access.

BRAIN INJURY ASSOCIATION OF FLORIDA, INC.

Notes to Financial Statements

June 30, 2012

10. FAIR VALUE MEASUREMENTS (continued)

Level 2 Inputs to the valuation methodology include:

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities in inactive markets;
- Inputs other than quoted prices that are observable for the asset or liability;
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for assets measured at fair value on a recurring basis:

Beneficial Interest in Community Foundation: The prorated value of the beneficial interest in the community foundation's investments is determined by the investment fund manager of the organization holding the assets. The composition of the assets held by the community foundation are invested pursuant to its governing instruments and valued accordingly.

The methods described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the Association believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The following table sets forth by level, within the fair value hierarchy, the Association's assets at fair value as of June 30, 2012:

	<u>Total</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Beneficial Interest in				
Community Foundation	\$ 96,666	\$	\$	\$ 96,666
Total Assets at Fair Value	<u>\$ 96,666</u>	<u>\$</u>	<u>\$</u>	<u>\$ 96,666</u>

BRAIN INJURY ASSOCIATION OF FLORIDA, INC.
Notes to Financial Statements
June 30, 2012

10. FAIR VALUE MEASUREMENTS (continued)

Level 3 Gains and Losses

The table below sets forth a summary of changes in the fair value of the Association's Level 3 assets for the year ended June 30, 2012:

	<u>Beneficial Interest in Community Foundation</u>
Balance, beginning of year	\$ 102,870
Unrealized loss relating to instruments still held at the reporting date	(3,126)
Distributions	<u>(3,078)</u>
Balance, end of year	<u>\$ 96,666</u>

The change in unrestricted net assets on the statement of activities includes an unrealized loss of \$3,126.

11. DONOR-DESIGNATED ENDOWMENTS (UMIFA STATE)

Implementation of ASC 958

Accounting Standards Codification 958 ("ASC 958"), "Endowments of Not-for-Profit Organizations: Net Asset Classification of Funds Subject to an Enacted Version of the Uniform Prudent Management of Institutional Funds Act, and Enhanced Disclosures for All Endowment Funds," provides guidance on the net asset classification of donor-restricted endowment funds for a nonprofit organization that is subject to an enacted version of the Uniform Prudent Management of Institutional Funds Act of 2006 (UPMIFA). ASC 958 also requires additional disclosures about an organization's endowment funds (both donor-restricted endowment funds and board-designated endowment funds), whether or not the organization is subject to UPMIFA.

The State of Florida has enacted UPMIFA as of June 22, 2011, effective July 1, 2012, therefore, the Association followed the Uniform Management of Institutional Funds Act of 1972 (UMIFA) and its own governing documents for the year ended June 30, 2012. The Board of Directors has determined that the majority of the Association's permanently restricted net assets meet the definition of endowment funds under UMIFA.

UMIFA requires the historical dollar amount of a donor-restricted endowment fund to be preserved. In the absence of donor restrictions, the net appreciation on a donor-restricted endowment fund is spendable under UMIFA. The Association's donors have not placed restrictions on the use of the investment income or net appreciation resulting from the donor-restricted endowment funds.

Endowment Investment and Spending Policies: The Association has adopted investment and spending policies, approved by the Board of Directors, for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of these endowment assets over the long-term. The Association's

BRAIN INJURY ASSOCIATION OF FLORIDA, INC.

Notes to Financial Statements

June 30, 2012

11. DONOR-DESIGNATED ENDOWMENTS (UMIFA STATE) (continued)

spending and investment policies work together to achieve this objective. The investment policy seeks to establish an achievable return objective. The Association relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends) that is consistent with the investment policies of the community foundation managing the Association's endowment funds.

Endowment net asset composition by type of fund as of June 30, 2012 is as follows:

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Donor-restricted Endowment Funds	\$	\$	\$ 38,866	\$ 38,866
Board-designated Endowment Funds	57,800			57,800
Total Funds	<u>\$ 57,800</u>	<u>\$</u>	<u>\$ 38,866</u>	<u>\$ 96,666</u>

Changes in endowment net assets for the year ended June 30, 2012 are as follows:

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total Net Endowment Assets</u>
Endowment net assets, beginning of year	\$ 64,004	\$	\$ 38,866	\$ 102,870
Unrealized loss	(3,126)			(3,126)
Appropriation of endowment assets for expenditures	<u>(3,078)</u>	<u></u>	<u></u>	<u>(3,078)</u>
Endowment net assets, end of year	<u>\$ 57,800</u>	<u>\$</u>	<u>\$ 38,866</u>	<u>\$ 96,666</u>

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INDEPENDENT AUDITOR'S REPORT ON ADDITIONAL INFORMATION

Board of Directors
Brain Injury Association of Florida, Inc.

Our report on our audit of the basic financial statements of Brain Injury Association of Florida, Inc. for June 30, 2012, appears on page one. That audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by Florida State Statute 215.97(9). This schedule is not a required part of the basic financial statements. This information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

ROBBINS AND LANDINO, P.A.
Certified Public Accountants

Robbins and Landino, P.A.

Fort Lauderdale, Florida
October 15, 2012

BRAIN INJURY ASSOCIATION OF FLORIDA, INC.
 Schedule of Expenditures of State Financial Assistance
 For the Year Ended June 30, 2012

<u>State Agency/State Project</u>	<u>CSFA Number</u>	<u>Contract Number</u>	<u>Expenditures</u>
Florida Department of Health:			
Statewide Brain Injury Resource Center	64.040	COPL	<u>1,000,000</u>
Total Expenditures of State Financial Assistance			<u>\$ 1,000,000</u>

See independent auditor's report on additional information.

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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors
Brain Injury Association of Florida, Inc.
Tallahassee, Florida

We have audited the financial statements of Brain Injury Association of Florida, Inc. (the "Association") as of and for the year ended June 30, 2012 and have issued our report thereon dated October 15, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control over Financial Reporting

Management of the Association is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the Association's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Association's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS
(continued)**

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Association's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the audit committee, management, others within the entity, and awarding agencies and is not intended to be and should not be used by anyone other than these specific parties.

ROBBINS and LANDINO, P.A.
Certified Public Accountants

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Fort Lauderdale, Florida
October 12, 2012

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS
APPLICABLE TO EACH MAJOR STATE PROJECT AND ON INTERNAL CONTROL
OVER COMPLIANCE IN ACCORDANCE WITH
CHAPTER 10.650, RULES OF THE AUDITOR GENERAL**

Board of Directors
Brain Injury Association of Florida, Inc.

Compliance

We have audited the compliance of Brain Injury Association of Florida, Inc. (a non-profit organization) with the types of compliance requirements described in the Department of Financial Services State Projects Compliance Supplement that are applicable to each of its major state projects for the year ended June 30, 2012. Brain Injury Association of Florida, Inc.'s major state projects are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major state projects is the responsibility of Brain Injury Association of Florida, Inc.'s management. Our responsibility is to express an opinion on Brain Injury Association of Florida, Inc.'s compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and Chapter 10.650, Rules of the Auditor General. Those standards, and Chapter 10.650, Rules of the Auditor General require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state project occurred. An audit includes examining, on a test basis, evidence about Brain Injury Association of Florida, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Brain Injury Association of Florida, Inc.'s compliance with those requirements.

In our opinion, Brain Injury Association of Florida, Inc. complied, in all material respects, with the requirements referred to above that are applicable to each of its major state projects for the year ended June 30, 2012.

Internal Control Over Compliance

The management of Brain Injury Association of Florida, Inc. is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to state projects. In planning and performing our audit, we considered Brain Injury Association of Florida, Inc.'s internal control over compliance with requirements that could have a direct and material effect on a major state project to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Brain Injury Association of Florida, Inc.'s internal control over compliance.

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS
APPLICABLE TO EACH MAJOR STATE PROJECT AND ON INTERNAL CONTROL
OVER COMPLIANCE IN ACCORDANCE WITH
CHAPTER 10.650, RULES OF THE AUDITOR GENERAL
(continued)**

A deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a State project on a timely basis. A material weakness in internal control is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a State project will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the board of directors, management, others within the organization and specific legislative or regulatory bodies and is not intended to be and should not be used by anyone other than these specified parties.

ROBBINS AND LANDINO, P.A.
Certified Public Accountants

Robbins and Landino, P.A.

Fort Lauderdale, Florida
October 15, 2012

BRAIN INJURY ASSOCIATION OF FLORIDA, INC.
 Schedule of Findings and Questioned Costs – Major State Projects
 For the Year Ended June 30, 2012

SUMMARY OF AUDITOR’S RESULTS

1. The auditor’s report expresses an unqualified opinion on the (general purpose) financial statements of Brain Injury Association of Florida, Inc.
2. No significant deficiencies relating to the audit of the financial statements are reported in the Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.
3. No instances of noncompliance material to the financial statements of Brain Injury Association of Florida, Inc. were disclosed during the audit.
4. No significant deficiencies relating to the audit of the State projects are reported in the Independent Auditor’s Report on Compliance with Requirements That Could Have a Direct and Material Effect on Each State Project and on Internal Control over Compliance in Accordance with Chapter 10.650, State of Florida, Rules of the Auditor General.
5. The auditor’s report on compliance for the major state projects for Brain Injury Association of Florida, Inc. expresses an unqualified opinion.
6. Audit findings that are required to be reported in accordance with Chapter 10.650, Rules of the Auditor General are reported in this Schedule.
7. The programs tested as major projects included the following:

State Project	CSFA No.
Florida Department of Health Statewide Brain Injury Resource Center (COPL)	64.040

8. The threshold used for distinguishing between Type A and B programs was \$300,000 for major state projects.

FINDINGS - FINANCIAL STATEMENTS AUDIT

None

FINDINGS AND QUESTIONED COSTS - MAJOR STATE PROJECTS

None

OTHER ISSUES

1. No management letter was required as there were no findings required to be reported in the management letter.
2. There is no Summary Schedule of Prior Audit Findings as there were no prior audit findings related to State Projects.
3. There is no Corrective Action Plan as there were no findings required to be reported under the Florida Single Audit Act.