

CITY OF BRISTOL, FLORIDA
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024

**CITY OF BRISTOL, FLORIDA
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

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INDEPENDENT AUDITOR’S REPORT

To the Honorable City Council,
City of Bristol, Florida

Report on the Audit of the Financial Statements

Qualified and Unmodified Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the City of Bristol, Florida (the “City”), as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the City’s basic financial statements as listed in the table of contents.

Summary of Opinions

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Qualified
Business-type Activities	Qualified
General Fund	Unmodified
Utility Fund	Qualified

Qualified Opinions on the Governmental Activities, Business-type Activities, and Utility Fund

In our opinion, except for the possible effects of the matter described in the Basis for Qualified and Unmodified Opinions section of our report, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, and the utility fund of the City as of September 30, 2024, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinion on the General Fund

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the general fund of the City as of September 30, 2024, and the change in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Qualified and Unmodified Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial statement audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor’s Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified and unmodified audit opinions.

Matter Giving Rise to the Qualified Opinions on the Governmental Activities, Business-type Activities, and Utility Fund

As discussed in Note 10 to the financial statements, the City has not implemented the provisions of GASB Statement No. 75, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. Accounting principles generally accepted in the United States of America require recording of an obligation for postemployment benefits other than pensions, which would increase liabilities, decrease net position, and change the expenses in governmental activities, business-type activities and the utility fund. The effects of this departure from accounting principles generally accepted in the United States of America on the governmental activities, business-type activities and the utility fund, has not been determined.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management’s discussion and analysis, budgetary comparison information, and other required supplementary information as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB), who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the schedule of changes in the City’s total OPEB liability and related ratios that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 30, 2025, on our consideration of the City’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City’s internal control over financial reporting and compliance.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
June 30, 2025

**CITY OF BRISTOL, FLORIDA
MANAGEMENT’S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

As management of the City of Bristol, Florida (the “City”), we offer readers of the City’s financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended September 30, 2024.

FINANCIAL HIGHLIGHTS

The assets of the City, as reported in the government-wide financial statements, exceeded the liabilities as of September 30, 2024, by \$9,010,422 (net position). This amount represents an increase of \$775,060 from the prior year.

The half-cent voted Fire Services Sales Surtax (“Fire Surtax”) was assessed in Liberty County beginning January 1, 2018. The Fire Surtax is restricted for the use of expenses or capital related to providing emergency fire services. In the fiscal year ending September 30, 2024, the City received \$61,257 in Fire Surtax revenue and spent \$49,802. This resulted in a restricted fund balance as of September 30, 2024 of \$11,455.

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of a series of financial statements. The basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the City’s finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of the City’s assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The statement of activities presents information showing how the government’s net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, public safety, transportation, economic environment, human services, and culture and recreation. The business-type activities of the City include water, wastewater, and garbage operations.

The government-wide financial statements can be found on pages 12-13 of this report.

**CITY OF BRISTOL, FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into two categories: governmental funds and proprietary funds.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions.

The City maintains one individual governmental fund, the General Fund. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balance for the general fund, which is considered to be a major fund.

The City adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with this budget.

Proprietary Funds

The City maintains one proprietary fund. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financials statements. The City uses the enterprise fund to account for its water, wastewater and garbage operations.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water, wastewater, and garbage operations, which is considered to be a major fund.

The basic proprietary fund financial statements can be found on pages 18-20 of this report.

Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 21-36 of this report.

Other Information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the City's budgetary information and pension liability. Required information can be found on pages 37-41 of this report.

**CITY OF BRISTOL, FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City, assets and deferred outflows exceeded liabilities and deferred inflows by \$9,010,422 at the close of the most recent fiscal year.

A large portion of the City's net position (88.11%) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

CITY OF BRISTOL, FLORIDA'S NET POSITION

Governmental Activities			Increase
	2023	2024	(Decrease)
Assets			
Current and Other Assets	\$ 846,054	\$ 1,055,006	\$ 208,952
Capital Assets	2,405,246	2,383,311	(21,935)
Total Assets	3,251,300	3,438,317	187,017
Deferred Outflows	62,278	55,789	(6,489)
Liabilities			
Current Liabilities	92,376	64,785	(27,591)
Long Term Liabilities	143,611	132,428	(11,183)
Net Pension Liability	242,054	193,354	(48,700)
Total Liabilities	478,041	390,567	(87,474)
Deferred Inflows	19,527	49,183	29,656
Net Position			
Net Investment in Capital Assets	2,257,838	2,246,758	(11,080)
Restricted	135,289	104,013	(31,276)
Unrestricted	422,883	703,585	280,702
Total Net Position	\$ 2,816,010	\$ 3,054,356	\$ 238,346

**CITY OF BRISTOL, FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

Business-type Activities			
	2023	2024	Increase (Decrease)
Assets			
Current and Other Assets	\$ 612,972	\$ 739,120	\$ 126,148
Capital Assets	7,592,483	8,027,991	435,508
Total Assets	8,205,455	8,767,111	561,656
Deferred Outflows	73,108	66,946	(6,162)
Liabilities			
Current Liabilities	205,911	316,142	110,231
Long Term Liabilities	2,346,227	2,270,805	(75,422)
Net Pension Liability	284,151	232,024	(52,127)
Total Liabilities	2,836,289	2,818,971	(17,318)
Deferred Inflows	22,922	59,020	36,098
Net Position			
Net Investment in Capital Assets	5,185,483	5,691,991	506,508
Restricted	303,127	316,638	13,511
Unrestricted	(69,258)	(52,563)	16,695
Total Net Position	\$ 5,419,352	\$ 5,956,066	\$ 536,714

An additional portion of the City's net position, \$420,651, represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position may be used to meet the government's ongoing obligations to citizens and creditors.

Governmental Activities

Governmental activities increased the City's net position by \$238,346 in the most recent fiscal year.

The key elements of this change are an increase in building permit revenue and a decrease in transfers out.

**CITY OF BRISTOL, FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

CITY OF BRISTOL, FLORIDA'S CHANGES IN NET POSITION

Governmental Activities			
	2023	2024	Increase (Decrease)
Revenues:			
Program Revenues:			
Charges for Services	\$ 17,660	\$ 18,169	\$ 509
Operating Grants and Contributions	470,261	135,019	(335,242)
Capital Grants and Contributions	196,773	180,913	(15,860)
General Revenues:			
Taxes, Licenses, and Permits	488,811	557,488	68,677
Intergovernmental and Other	128,639	137,837	9,198
Total Revenues	1,302,144	1,029,426	(272,718)
Expenses:			
General Government	531,443	407,053	(124,390)
Transportation	129,201	204,988	75,787
Public Safety	153,324	125,064	(28,260)
Physical Environment	990	-	(990)
Economic Environment	-	-	-
Culture and Recreation	1,291	984	(307)
Human Services	5,000	5,000	-
Interest on Long Term Debt	3,561	3,079	(482)
Total Expenses	824,810	746,168	(78,642)
Excess (Deficiency) of Revenues Over (Under) Expenditures	477,334	283,258	(194,076)
Other Financing Sources (Uses)			
Transfers In	12,000	-	(12,000)
Transfers Out	(200,000)	(44,912)	155,088
Total Other Financing Sources (Uses)	(188,000)	(44,912)	143,088
Increase (Decrease) in Net Position	289,334	238,346	(50,988)
Net Position, Beginning of Year	2,526,676	2,816,010	289,334
Net Position, End of Year	\$ 2,816,010	\$ 3,054,356	\$ 238,346

**CITY OF BRISTOL, FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

Business-type Activities			
	2023	2024	Increase (Decrease)
Revenues:			
Program Revenues:			
Charges for Services	\$ 969,434	\$ 997,105	\$ 27,671
Capital Grants and Contributions	12,000	577,371	565,371
General Revenues:			
Intergovernmental and Other	8,117	10,210	2,093
Total Revenues	989,551	1,584,686	595,135
Expenses:			
Business-Type Activities	1,314,580	1,092,884	(221,696)
Total Expenses	1,314,580	1,092,884	(221,696)
Excess (Deficiency) of Revenues Over (Under) Expenditures	(325,029)	491,802	816,831
Other Financing Sources (Uses)			
Transfers In	200,000	44,912	(155,088)
Transfers Out	(12,000)	-	12,000
Total Other Financing Sources (Uses)	188,000	44,912	(143,088)
Increase (Decrease) in Net Position	(137,029)	536,714	673,743
Net Position, Beginning of Year	5,556,381	5,419,352	(137,029)
Net Position, End of Year	\$ 5,419,352	\$ 5,956,066	\$ 536,714

Business-type Activities

Business-type activities increased the City's net position by \$536,714 in the most recent fiscal year.

The key element of this change is an increase in capital grants.

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the City's governmental fund is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City's governmental fund reported an ending fund balance of \$3,054,356, an increase of \$238,346 in comparison with the prior year. Of this total, \$703,585 constitutes

**CITY OF BRISTOL, FLORIDA
MANAGEMENT’S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

unassigned fund balance, which is available for spending at the City’s discretion. The general fund serves as the chief operating fund of the City.

Proprietary Funds

The City’s proprietary fund provides the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net position of the Utility Fund at the end of the year amounted to \$(52,563). The total increase in net position for the fund was \$536,714, which was largely due to an increase in capital grant revenue. Other factors concerning the finances of the fund have already been addressed in the discussion of the City’s business-type activities.

GENERAL BUDGETARY HIGHLIGHTS

The City did not amend its budget during the current year. The City underspent the annual budget.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

The City’s investment in capital assets for its governmental and business-type activities as of September 30, 2024, amounts to \$7,938,749 (net of accumulated depreciation). This investment in capital assets includes land, buildings and systems, improvements, machinery and equipment, and roads. The City’s investment in capital assets increased \$495,428 in the current year.

Additional information on the City’s capital assets can be found in Note 5, on pages 28-29 of this report.

Long Term Debt

At the end of the current fiscal year, the City had long-term debt outstanding of \$2,915,082.

**City of Bristol, Florida
Outstanding Debt, Capital Improvement and Revenue Bonds**

	Governmental Activities	Business-type Activities	Total
Revenue Bonds Payable	\$ -	\$ 2,336,000	\$ 2,336,000
Notes Payable	136,553	-	136,553
Accrued Compensated Absences	8,094	9,057	17,151
Net Pension Liability	193,354	232,024	425,378
Total	\$ 338,001	\$ 2,577,081	\$ 2,915,082

Additional information on the City’s long-term debt can be found in Note 6, on pages 29-30 of this report.

ECONOMIC FACTORS AND NEXT YEAR’S BUDGETS AND RATES

All of the following factors were considered in preparing the City’s budget for the 2024-2025 fiscal year:

- Anticipated receipt of 100% of ad-valorem assessments
- Anticipated intergovernmental revenue based upon revenue accounting estimates calculated by the Florida Department of Revenue’s Office of Tax Research
- Balances carried forward from prior year

**CITY OF BRISTOL, FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

- Estimated revenue for water, sewer, and solid waste services based upon historical data and the current rate schedule and proposed amended rate schedule
- Inflation trends
- Payment of principal and interest on a 2004 Bond Series and a 2007 Bond Series obligating water and sewer revenue; and reserve balances required by the Bond Issuance Covenants
- Vehicle and equipment needs of the City
- Wastewater and water testing requirements
- Anticipated FRS Employer Contribution Rates
- Other anticipated operating expenses including repair and maintenance of the City's lift station and water/sewer plants
- Anticipated receipt of grant funds and costs of capital improvement projects, repairs, and grant deliverables
- Current and anticipated debt service requirements

REQUEST FOR INFORMATION

This financial report is designed to provide a general overview of the City of Bristol, Florida's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the City Clerk, P.O. Box 207, Bristol, FL 32321.

CITY OF BRISTOL, FLORIDA
BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

**CITY OF BRISTOL, FLORIDA
STATEMENT OF NET POSITION
SEPTEMBER 30, 2024**

	Primary Government		
	Governmental Activities	Business-type Activities	Total
Assets			
Cash and Cash Equivalents	\$ 188,501	\$ 161,708	\$ 350,209
Certificates of Deposit	85,932	-	85,932
Accounts Receivable	-	131,270	131,270
Due from Other Governments	221,204	523,294	744,498
Internal Balances	421,370	(421,370)	-
Inventory	-	27,332	27,332
Prepaid Expenses	33,986	248	34,234
Restricted Assets:			
Cash and Cash Equivalents	104,013	114,592	218,605
Certificates of Deposit	-	202,046	202,046
Capital Assets, Not Being Depreciated	285,780	802,621	1,088,401
Capital Assets, Being Depreciated (Net)	2,097,531	7,225,370	9,322,901
Total Assets	<u>3,438,317</u>	<u>8,767,111</u>	<u>12,205,428</u>
Deferred Outflows of Resources			
Deferred Outflows Related to Pensions	<u>55,789</u>	<u>66,946</u>	<u>122,735</u>
Liabilities			
Accounts Payable and Accrued Expenses	52,566	136,981	189,547
Accrued Interest	-	33,342	33,342
Utility Deposits	-	71,567	71,567
Accrued Compensated Absences, Current Portion	1,119	1,252	2,371
Notes Payable, Current Portion	11,100	-	11,100
Revenue Bonds Payable, Current Portion	-	73,000	73,000
Noncurrent Liabilities:			
Net Pension Liability	193,354	232,024	425,378
Accrued Compensated Absences, Long Term	6,975	7,805	14,780
Notes Payable, Long Term	125,453	-	125,453
Revenue Bonds Payable, Long Term	-	2,263,000	2,263,000
Total Liabilities	<u>390,567</u>	<u>2,818,971</u>	<u>3,209,538</u>
Deferred Inflows of Resources			
Deferred Inflows Related to Pensions	<u>49,183</u>	<u>59,020</u>	<u>108,203</u>
Net Position			
Net Investment in Capital Assets	2,246,758	5,691,991	7,938,749
Restricted for:			
Debt Service	8,291	245,071	253,362
Fire Protection	63,026	-	63,026
Infrastructure	32,696	-	32,696
Utility Deposits	-	71,567	71,567
Unrestricted	703,585	(52,563)	651,022
Total Net Position	<u>\$ 3,054,356</u>	<u>\$ 5,956,066</u>	<u>\$ 9,010,422</u>

See accompanying notes to basic financial statements.

**CITY OF BRISTOL, FLORIDA
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Primary Government:							
Governmental Activities:							
General Government	\$ 407,053	\$ -	\$ -	\$ -	\$ (407,053)	\$ -	\$ (407,053)
Transportation	204,988	18,169	76,340	-	(110,479)	-	(110,479)
Public Safety	125,064	-	4,500	63,700	(56,864)	-	(56,864)
Economic Environment	-	-	54,179	117,213	171,392	-	171,392
Culture and Recreation	984	-	-	-	(984)	-	(984)
Human Services	5,000	-	-	-	(5,000)	-	(5,000)
Interest on Long Term Debt	3,079	-	-	-	(3,079)	-	(3,079)
Total Governmental Activities	<u>746,168</u>	<u>18,169</u>	<u>135,019</u>	<u>180,913</u>	<u>(412,067)</u>	<u>-</u>	<u>(412,067)</u>
Business-Type Activities	<u>1,092,884</u>	<u>997,105</u>	<u>-</u>	<u>577,371</u>	<u>-</u>	<u>481,592</u>	<u>481,592</u>
Total Primary Government	<u>\$ 1,839,052</u>	<u>\$ 1,015,274</u>	<u>\$ 135,019</u>	<u>\$ 758,284</u>	<u>(412,067)</u>	<u>481,592</u>	<u>69,525</u>
General Revenues							
Taxes							
Property Taxes					196,479	-	196,479
Franchise Fee - Electricity					66,982	-	66,982
Discretionary Surtax					80,770	-	80,770
Local Option Gas Tax					46,771	-	46,771
Communications Service Tax					37,089	-	37,089
Fire Service Surtax					61,257	-	61,257
Sales Tax and Other State Shared Revenues					85,387	-	85,387
Building Permits					68,140	-	68,140
Unrestricted Investment Earnings					21,856	10,210	32,066
Miscellaneous					30,594	-	30,594
Transfers					(44,912)	44,912	-
Total General Revenues and Transfers					<u>650,413</u>	<u>55,122</u>	<u>705,535</u>
Change in Net Position					<u>238,346</u>	<u>536,714</u>	<u>775,060</u>
Net Position, Beginning of Year					<u>2,816,010</u>	<u>5,419,352</u>	<u>8,235,362</u>
Net Position, End of Year					<u>\$ 3,054,356</u>	<u>\$ 5,956,066</u>	<u>\$ 9,010,422</u>

See accompanying notes to basic financial statements.

**CITY OF BRISTOL, FLORIDA
BALANCE SHEET-GOVERNMENTAL FUND
SEPTEMBER 30, 2024**

	General Fund
Assets	
Cash and Cash Equivalents	\$ 188,501
Certificates of Deposit	85,932
Due from Other Governments	221,204
Due from Other Funds	421,370
Prepaid Expenses	33,986
Restricted:	
Cash and Cash Equivalents	104,013
Total Assets	1,055,006
 Liabilities and Fund Balance	
Liabilities	
Accounts Payable and Accrued Expenses	52,566
Total Liabilities	52,566
 Fund Balance	
Nonspendable	33,986
Restricted for:	
Debt Service	8,291
Fire Protection	63,026
Infrastructure	32,696
Unassigned	864,441
Total Fund Balance	1,002,440
 Total Liabilities and Fund Balance	 \$ 1,055,006

See accompanying notes to basic financial statements.

CITY OF BRISTOL, FLORIDA
RECONCILIATION OF THE BALANCE SHEET TO THE STATEMENT OF NET POSITION
GOVERNMENTAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2024

Total Fund Balance of Governmental Funds		\$ 1,002,440
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in governmental funds.		2,383,311
Net pension liability and related deferred inflows/outflows are not due and payable in the current period and, therefore, are not reported in the funds.		
Deferred Outflows	55,789	
Net Pension Liability	(193,354)	
Deferred Inflows	<u>(49,183)</u>	(186,748)
Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the funds:		
Accrued Compensated Absences	(8,094)	
Notes Payable	<u>(136,553)</u>	(144,647)
Total Net Position of Governmental Activities		<u><u>\$ 3,054,356</u></u>

See accompanying notes to basic financial statements.

CITY OF BRISTOL, FLORIDA
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2024

	General Fund
Revenues	
Taxes	\$ 489,348
Licenses and Permits	68,140
Intergovernmental Revenues	401,319
Charges for Services	18,169
Interest Income	21,856
Miscellaneous Revenues	30,594
Total Revenues	1,029,426
Expenditures	
Current:	
General Government	399,906
Transportation	108,043
Public Safety	43,947
Culture and Recreation	984
Human Services	5,000
Debt Service:	
Principal	10,855
Interest	3,079
Capital Outlay	175,912
Total Expenditures	747,726
Excess (Deficiency) of Revenues Over (Under) Expenditures	281,700
Other Financing Sources (Uses)	
Transfer In	-
Transfer Out	(44,912)
Total Other Financing Sources (Uses)	(44,912)
Net Change in Fund Balance	236,788
Fund Balance, Beginning of Year	765,652
Fund Balance, End of Year	\$ 1,002,440

See accompanying notes to basic financial statements.

CITY OF BRISTOL, FLORIDA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - GOVERNMENTAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2024

Amounts reported for governmental activities in the Statement of Activities are different because:

Net Change in Fund Balance - Total Governmental Funds		\$ 236,788
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Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets are allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation expense exceeded capital outlay in the current period:

Capital Outlay	175,912	
Depreciation Expense	<u>(197,847)</u>	(21,935)

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

This includes changes in:

Net Pension Liability	48,700	
Deferred Outflows Related to Pensions	(6,489)	
Deferred Inflows Related to Pensions	<u>(29,656)</u>	12,555

The issuance of long-term debt (e.g. bonds, notes, leases) provides current financial resources to the governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. This amount is the net effect of the differences in the treatment of long-term debt in the current period:

Principal Repayments:

Notes Payable	10,855	
Accrued Annual Leave	<u>83</u>	10,938

Change in Net Position of Governmental Activities		<u><u>\$ 238,346</u></u>
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See accompanying notes to basic financial statements.

CITY OF BRISTOL, FLORIDA
STATEMENT OF NET POSITION – PROPRIETARY FUND
SEPTEMBER 30, 2024

	Utility Fund
Assets	
Current Assets	
Cash and Cash Equivalents	\$ 161,708
Accounts Receivable	131,270
Due from Other Governments	523,294
Prepaid Expenses	248
Inventory	27,332
Total Current Assets	843,852
Noncurrent Assets	
Restricted Assets:	
Cash and Cash Equivalents	114,592
Certificates of Deposit	202,046
Capital Assets, Not Being Depreciated	802,621
Capital Assets, Being Depreciated (Net)	7,225,370
Total Noncurrent Assets	8,344,629
Total Assets	9,188,481
Deferred Outflows	
Deferred Outflows Related to Pensions	66,946
Liabilities	
Current Liabilities	
Accounts Payable and Accrued Expenses	136,981
Due to Other Funds	421,370
Accrued Compensated Absences, Current Portion	1,252
Payable from Restricted Assets:	
Revenue Bonds Payable, Current Portion	73,000
Accrued Interest	33,342
Utility Deposits	71,567
Total Current Liabilities	737,512
Noncurrent Liabilities	
Accrued Compensated Absences, Long Term	7,805
Revenue Bonds Payable, Long Term	2,263,000
Net Pension Liability	232,024
Total Noncurrent Liabilities	2,502,829
Total Liabilities	3,240,341
Deferred Inflows	
Deferred Inflows Related to Pensions	59,020
Net Position	
Net Investment in Capital Assets	5,691,991
Restricted for:	
Debt Service	245,071
Utility Deposits	71,567
Unrestricted	(52,563)
Total Net Position	\$ 5,956,066

See accompanying notes to basic financial statements.

CITY OF BRISTOL, FLORIDA
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
PROPRIETARY FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2024

	Utility Fund
Operating Revenues	
Water Revenue	\$ 360,521
Wastewater Revenue	433,788
Garbage Revenue	202,796
Total Operating Revenue	997,105
Operating Expenses	
Garbage Contract	195,425
Depreciation	247,148
Salaries and Benefits	201,105
Professional Services	17,000
Utilities	70,564
Repairs and Maintenance	68,052
Insurance	54,200
Supplies	53,823
Water Testing and Permits	36,009
Office Expense	41,448
Telephone	5,491
Total Operating Expenses	990,265
Operating Income (Loss)	6,840
Non-Operating Revenues (Expenses)	
Capital Grants	577,371
Interest Income	10,210
Interest Expense	(102,619)
Total Non-Operating Revenues (Expenses)	484,962
Income Before Transfers	491,802
Operating Transfers	
Transfers In	44,912
Transfers Out	-
Total Operating Transfers	44,912
Change in Net Position	536,714
Net Position, Beginning of Year	5,419,352
Net Position, End of Year	\$ 5,956,066

See accompanying notes to basic financial statements.

**CITY OF BRISTOL, FLORIDA
STATEMENT OF CASH FLOWS
PROPRIETARY FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

	Utility Fund
Cash Flows from Operating Activities	
Cash Received from Customers	\$ 970,974
Cash Paid to Employees	(211,654)
Cash Paid to Suppliers	(542,919)
Net Cash Provided by Operating Activities	216,401
 Cash Flows from Noncapital Financing Activities	
Operating Transfers In	44,912
Net Cash Provided by Noncapital Financing Activities	44,912
 Cash Flows from Capital and Related Financing Activities	
Cash Received from Capital Grants	62,077
Acquisition and Construction of Capital Assets	(104,804)
Principal Paid on Revenue Bonds	(71,000)
Interest Paid on Revenue Bonds	(102,620)
Net Cash (Used in) Capital and Related Financing Activities	(216,347)
 Cash Flows from Investing Activities	
Interest Received on Investments	10,210
Net Cash Provided by Investing Activities	10,210
 Net Increase in Cash and Cash Equivalents	55,176
Cash and Cash Equivalents, Beginning of Year	221,124
Cash and Cash Equivalents, End of Year	\$ 276,300
 <u>Reconciliation of Operating Income to Net Cash Provided by Operating Activities</u>	
Cash Flows from Operating Activities	
Operating Income	\$ 6,840
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities:	
Depreciation	247,148
(Increase) Decrease in Accounts Receivable	(22,851)
(Increase) Decrease in Prepaid Expenses	(248)
(Increase) Decrease in Inventory	(11,433)
(Increase) Decrease in Deferred Outflows	6,162
Increase (Decrease) in Accounts Payable and Accrued Expenses	6,324
Increase (Decrease) in Accrued Compensated Absences	(2,792)
Increase (Decrease) in Net Pension Liability	(52,127)
Increase (Decrease) in Deferred Inflows	36,098
Increase (Decrease) in Utility Deposits	3,280
Total Adjustments	209,561
Net Cash Provided by Operating Activities	\$ 216,401

See accompanying notes to basic financial statements.

CITY OF BRISTOL, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

CITY OF BRISTOL, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 1 – Summary of Significant Accounting Policies

Reporting Entity

The City of Bristol, Florida (the “City”) was originally established by Chapter 165, Laws of Florida, and is a political subdivision of the State of Florida located in Liberty County. The legislative branch of the City is composed of a five-member elected City Council and an elected Mayor. The City Council is governed by the City Charter and by state and local laws and regulations. The City Council is responsible for the establishment and adoption of policy. The execution of such policy is the responsibility of the City Clerk.

The City’s major operations include water, wastewater and garbage utility service, as well as public safety, economic environment, transportation, culture and recreation, human services, and general government services. As required by accounting principles generally accepted in the United States of America, these financial statements present the City only, since there are no entities for which the City is considered to be financially accountable.

Government-wide and Fund Financial Statements

The government-wide statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

Basis of Presentation

Government-wide Financial Statements

While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from governmental funds, while business-type activities incorporate data from the City’s enterprise funds. Separate financial statements are provided for governmental funds and proprietary funds.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments in lieu of taxes, where the amounts are reasonably equivalent in value to the interfund services provided and other charges between the City’s water, sewer, and garbage functions and various other functions of the City. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Fund Financial Statements

The fund financial statements provide information about the City’s funds. Separate statements for each fund category, governmental and proprietary, are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. Major individual governmental and enterprise funds are reported as separate columns in the fund financial statements.

The City reports the following major governmental fund:

- General Fund – The government’s primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The City reports the following major proprietary fund:

- Utility Fund – The fund accounts for the activities of the government’s water distribution operations, sewer collection operations, and garbage pick-up services.

CITY OF BRISTOL, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 1 – Summary of Significant Accounting Policies (Continued)

During the course of operations, the City has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due from/to other funds and advances to/from other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities (i.e., the governmental funds) are eliminated so that only the net amount is included as internal balances in the governmental activities' column. Similarly, balances between the funds included in business-type activities (i.e., the enterprise funds) are eliminated so that only the net amount is included as internal balances in the business-type activities column.

Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as *current financial resources* or *economic resources*. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. Grants, other intergovernmental revenues, charges for services, licenses and interest associated with the current fiscal period are all considered susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to future period, as well as expenditures related to compensated absences, and claims and judgments, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

Budgetary Information

Budgetary Basis of Accounting

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the general fund. The appropriated budget is prepared by fund, function, and department. The City's management may make transfers of appropriations within a department.

CITY OF BRISTOL, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 1 – Summary of Significant Accounting Policies (Continued)

Transfers of appropriations between departments require the approval of the City Council. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the department level.

Appropriations in all budgeted funds lapse at the end of the fiscal year even if they have related encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods or services (i.e., purchase orders, contracts, and commitments). While all appropriations and encumbrances lapse at year end, valid outstanding encumbrances (those for which performance under the executory contract is expected in the next year) are re-appropriated and become part of the subsequent year's budget pursuant to state regulations.

Deposits and Investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the City to invest in direct obligations of the U.S. Treasury, Local Government Surplus Funds Trust Funds, or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act of 1969, SEC registered money market funds with the highest credit quality rating and savings and certificate of deposit accounts in state-certified public depositories.

Investments for the City are reported at fair value.

Prepaid Expenses

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid expenses in both government-wide and fund financial statements.

Inventories

All inventories are valued at cost using the first-in/first out (FIFO) method. Inventories of the governmental fund are recorded as expenditures when consumed rather than when purchased.

Restricted Assets

Certain proceeds of the City's enterprise fund revenue bonds, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet because they are maintained in separate bank accounts and their use is limited by applicable bond covenants.

Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. For financial reporting purposes, capital assets are defined by the City as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of two years. For financial reporting purposes, infrastructure assets are defined by the City as assets with an initial, individual cost of more than \$5,000 (amount not rounded) acquired after September 30, 2003, and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

CITY OF BRISTOL, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 1 – Summary of Significant Accounting Policies (Continued)

The costs of normal maintenance and repair that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Additions, improvements, and other capital outlay that significantly extend the useful life of an asset are capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant, and equipment of the City are depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Buildings and Improvements	40
Public Domain Infrastructure	20 - 40
System Infrastructure	10 - 50
Vehicles, Furniture, Equipment, and Software	5 - 15

Compensated Absences

All full-time, permanent employees are granted vacation benefits in varying amounts depending on tenure with the City. Sick leave accrues to full-time, permanent employees. Generally, after one year of service, employees are entitled to a percentage of their sick leave balance and a maximum of 160 hours accrued vacation leave upon termination.

Vacation and sick leave are accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

Long-term Obligations

In the government-wide financial statements, and for the proprietary fund type in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

Net Pension Flow Assumption

Sometimes the City will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied.

It is the City's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

CITY OF BRISTOL, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 1 – Summary of Significant Accounting Policies (Continued)

Fund Balance Flow Assumptions

Sometimes the City will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The City itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the City's highest level of decision-making. The City Council is the highest level of decision-making for the City that can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

Amounts in the assigned fund balance classification are intended to be used by the City for specific purposes but do not meet the criteria to be classified as committed. The Council may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

Deferred Outflows/Inflows of Resources and Pensions

In addition to assets and liabilities, the statement of financial position will, if required, report a separate section for deferred outflows of resources and deferred inflows of resources, respectfully. These separate financial statement elements, deferred outflows/inflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow/inflow of resources (expense/expenditure or revenue) until then. Also included in deferred outflows are amounts contributed to the pension plans subsequent to the measurement date. See Note 9 for more information on Pension Related Deferred Inflows and Outflows.

For purposes of measuring the new pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Florida Retirement System (FRS) and additions to/deductions from FRS's fiduciary net position have been determined on the same basis as they are reported by FRS. For this purpose, benefit payments (including refunds or employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

CITY OF BRISTOL, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 1 – Summary of Significant Accounting Policies (Continued)

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Revenues and Expenditures/Expenses

Program Revenues

Amounts reported as program revenues include:

- Charges to customers or applicants for goods, services, or privileges provided
- Operating grants and contributions
- Capital grants and contributions, including special assessments

Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Property Taxes

Property taxes are billed and collected for the City, by the Liberty County Tax Collector, according to Florida Statute under the following calendar:

Lien Date:	January 1
Levy Date:	October 1
Due Date:	November 1
Delinquency Date:	April 1 of the following year

Proprietary Funds Operating and Non-Operating Revenues and Expenses

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise funds are charges to customers for sales and services. The City also recognizes as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

CITY OF BRISTOL, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 2 – Cash Deposits and Investments in Certificates of Deposit

At year end, the carrying amount of the City’s cash and cash equivalents was \$568,814, and the total of the bank balances was \$631,703. The carrying amount and bank balances of the City’s certificates of deposit was \$287,978. The bank balance was covered by Federal depository insurance or by collateral held by the City’s custodial bank which is pledged to a state trust fund that provides security for amounts held in excess of FDIC coverage in accordance with the Florida Security for Deposits Act Chapter 280, Florida Statutes.

The Florida Security for Public Deposits Act established guidelines for qualification and participation by banks and savings associations, procedures for the administration of the collateral requirements and characteristics of eligible collateral.

Note 3 – Accounts Receivable

Accounts receivable as of September 30, 2024, are as follows:

	General Fund	Utility Fund	Total
Accounts Receivable	\$ -	\$ 131,270	\$ 131,270
Due from Other Governments	221,204	523,294	744,498
Total Receivables	\$ 221,204	\$ 654,564	\$ 875,768

In the general fund, due from other governments consists of state shared revenues and grant revenue for expenses incurred and not yet reimbursed. In the utility fund, due from other governments consists of grant revenue for expenses incurred and not yet reimbursed. Accounts receivable consists of monthly utility billings. All utility billings are expected to be collected within one year (short-term). The City considers all short-term receivables to be fully collectible at September 30, 2024; therefore, no allowance for doubtful accounts has been recorded.

Note 4 – Interfund Receivables and Payables

Interfund receivables and payables at September 30, 2024 are comprised of the following

	Interfund Receivable (Interfund Payable)
<u>General Fund</u>	
Due from Utility Fund	\$ 421,370
<u>Utility Fund</u>	
Due to General Fund	(421,370)
	\$ -

Interfund receivables and payables arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed. The balances result from the time lag between the dates that interfund goods or services are provided or reimbursable expenditures occur, transactions are recorded in the accounting system, and payments between funds are made.

CITY OF BRISTOL, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 5 – Capital Assets

Capital asset activity for the year ended September 30, 2024 was as follows:

	Balance Sept. 30, 2023	Increase	Decrease	Balance Sept. 30, 2024
<u>Governmental Activities:</u>				
Capital Assets, Not Being Depreciated:				
Land	\$ 75,097	\$ -	\$ -	\$ 75,097
Construction in Progress	34,771	175,912	-	210,683
Total Capital Assets, Not Being Depreciated	<u>109,868</u>	<u>175,912</u>	<u>-</u>	<u>285,780</u>
Capital Assets, Being Depreciated:				
Buildings and Improvements	341,063	-	-	341,063
Improvements Other Than Buildings	2,779,786	-	-	2,779,786
Equipment and Other	891,730	-	-	891,730
Total Capital Assets, Being Depreciated	<u>4,012,579</u>	<u>-</u>	<u>-</u>	<u>4,012,579</u>
Less Accumulated Depreciation for:				
Buildings and Improvements	(253,259)	(8,405)	-	(261,664)
Improvements Other Than Buildings	(892,007)	(95,209)	-	(987,216)
Equipment and Other	(571,935)	(94,233)	-	(666,168)
Total Accumulated Depreciation	<u>(1,717,201)</u>	<u>(197,847)</u>	<u>-</u>	<u>(1,915,048)</u>
Total Capital Assets, Being Depreciated, Net	<u>2,295,378</u>	<u>(197,847)</u>	<u>-</u>	<u>2,097,531</u>
Total Governmental Capital Assets, Net	<u>\$ 2,405,246</u>	<u>\$ (21,935)</u>	<u>\$ -</u>	<u>\$ 2,383,311</u>
<u>Business-type Activities:</u>				
Capital Assets, Not Being Depreciated:				
Land	\$ 122,921	\$ -	\$ -	\$ 122,921
Construction in Progress	20,000	659,700	-	679,700
Total Capital Assets, Not Being Depreciated	<u>142,921</u>	<u>659,700</u>	<u>-</u>	<u>802,621</u>
Capital Assets, Being Depreciated				
Buildings and Improvements	73,000	-	-	73,000
Utility, Plant Equipment and Improvements	11,206,207	22,956	-	11,229,163
Total Capital Assets, Being Depreciated	<u>11,279,207</u>	<u>22,956</u>	<u>-</u>	<u>11,302,163</u>
Less Accumulated Depreciation for:				
Buildings and Improvements	(7,364)	(1,825)	-	(9,189)
Utility, Plant Equipment and Improvements	(3,822,281)	(245,323)	-	(4,067,604)
Total Accumulated Depreciation	<u>(3,829,645)</u>	<u>(247,148)</u>	<u>-</u>	<u>(4,076,793)</u>
Total Capital Assets, Being Depreciated, Net	<u>7,449,562</u>	<u>(224,192)</u>	<u>-</u>	<u>7,225,370</u>
Total Business-type Capital Assets, Net	<u>\$ 7,592,483</u>	<u>\$ 435,508</u>	<u>\$ -</u>	<u>\$ 8,027,991</u>

CITY OF BRISTOL, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 5 – Capital Assets (Continued)

Depreciation expense was charged to functions/programs as follows:

Governmental Activities:	
General Government	\$ 19,785
Transportation	96,945
Public Safety	81,117
Total	\$ 197,847
Business-type Activities:	
Water	\$ 56,844
Wastewater	190,304
Total	\$ 247,148

Note 6 – Long Term Debt

Changes in long-term liabilities for the year ended September 30, 2024 were as follows:

	Balance 10/1/2023	Additions	Reductions	Balance 9/30/2024	Due Within One Year
Governmental Activities:					
USDA Loan - Fire Truck	\$ 147,408	\$ -	\$ (10,855)	\$ 136,553	\$ 11,100
Accrued Compensated Absences	8,177	-	(83)	8,094	1,119
Net Pension Liability	242,054	-	(48,700)	193,354	-
Total Long Term Liabilities	\$ 397,639	\$ -	\$ (59,638)	\$ 338,001	\$ 12,219
Business-type Activities:					
Revenue Bond Series 2004	\$ 1,068,000	\$ -	\$ (35,000)	\$ 1,033,000	\$ 36,000
Revenue Bond Series 2007	1,339,000	-	(36,000)	1,303,000	37,000
Accrued Compensated Absences	11,849	-	(2,792)	9,057	1,252
Net Pension Liability	284,151	-	(52,127)	232,024	-
Total Long Term Liabilities	\$ 2,703,000	\$ -	\$ (125,919)	\$ 2,577,081	\$ 74,252

Governmental Activities – USDA Loan – Fire Truck

On September 21, 2020, the City borrowed \$178,800 from the United States Department of Agriculture to purchase a fire truck. The interest rate has been determined to be 2.25%. Payments are due annually in amounts outlined in a schedule with the first payment in 2021, and the final payment in 2035. The balance outstanding at September 30, 2024 was \$136,553.

Business-type Activities – Revenue Bonds

The City also issues bonds where it pledges income derived from the acquired or constructed assets to pay debt service. Amounts outstanding at the end of the current fiscal year related to these issuances in prior years totaled \$2,336,000.

CITY OF BRISTOL, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 6 – Long Term Debt (Continued)

Water and sewer revenue bonds outstanding at September 30, 2024 are comprised of the following:

\$1,500,000 Water and Sewer System Revenue Bonds, Series 2004, payable in annual installments ranging from \$17,000 to \$76,000 through September 1, 2043, plus interest at 4.375%, collateralized by a first lien on net revenues of the water and sewer system. The amount outstanding at September 30, 2024 was \$1,033,000.

\$1,732,000 Water and Sewer System Revenue Bonds, Series 2007, payable in annual installments ranging from \$19,000 to \$86,000 through September 1, 2046, plus interest at 4.25%, collateralized by a first parity lien on net revenues of the water and sewer system. The amount outstanding at September 30, 2024 was \$1,303,000.

Outstanding principal for revenue bonds and notes payable to maturity are as follows:

<u>Year Ending September 30,</u>	<u>Governmental</u>	<u>Business-type</u>
2025	\$ 11,100	\$ 73,000
2026	11,349	77,000
2027	11,605	81,000
2028	11,866	83,000
2029	12,133	87,000
2030 - 2034	64,884	495,000
2035 - 2039	13,616	615,000
2040 - 2044	-	679,000
Thereafter	-	146,000
Total	<u>\$ 136,553</u>	<u>\$ 2,336,000</u>

Unused Lines of Credit

During the year ended September 30, 2023, the City obtained a \$6,869,018 and a \$1,916,320 line of credit with Centennial Bank to fund future grant related construction projects. Neither line of credit was drawn upon during the year ended September 30, 2024. Both lines bear an interest rate of 7.5% and mature in October 2025.

Note 7 – Commitments

The City had no major commitments as of September 30, 2024.

Note 8 – Contingent Liabilities

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the Federal and State governments. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the City expects amounts, if any, to be immaterial.

CITY OF BRISTOL, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 9 – Employee Retirement Plan

Defined Benefit Plans

Plan Description

The City participates in two defined benefit pension plans that are administered by the State of Florida, Department of Management Services, Division of Retirement. The plans provide retirement, disability and death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of Florida Legislature. The State of Florida issues a publicly available financial report that includes financial statements and required supplementary information for the plans. That report may be obtained by writing to the Division of Retirement, PO Box 9000, Tallahassee, Florida, 32315-9000 or by calling (844) 377-1888.

The Florida Retirement System (FRS) Pension Plan is a cost-sharing, multi-employer defined benefit pension plan with a Deferred Retirement Option Program (DROP) available for eligible employees. FRS was established and is administered in accordance with Chapter 121, Florida Statutes. Retirees receive a lifetime pension benefit with joint and survivor payment options. FRS membership is compulsory for employees filling regularly established positions in a state agency, county agency, state university, state college, or district school board, unless restricted from FRS membership under Sections 121.053 or 121.122, Florida Statutes, or allowed to participate in a defined contribution plan in lieu of FRS membership. Participation by cities, municipalities, special districts, charter schools and metropolitan planning organizations is optional.

The Retirees' Health Insurance Subsidy (HIS) Program is a cost-sharing, multi-employer defined benefit pension plan established and administered in accordance with Section 112.363, Florida Statutes. The benefit is a monthly payment to assist retirees of the state-administered retirement systems in paying their health insurance costs. To be eligible to receive a HIS benefit, a retiree under a state administered retirement system must provide proof of eligible health insurance coverage, which can include Medicare.

Benefits Provided

Benefits under FRS are computed on the basis of age and/or years of service, average final compensation, and service credit. Credit for each year of service is expressed as a percentage of the average final compensation. For members initially enrolled before July 1, 2011, the average final compensation is the average of the five highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the average final compensation is the average of the eight highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on the retirement plan and/or class to which the member belonged when the service credit was earned.

Eligible retirees and beneficiaries receive a monthly HIS payment equal to the number of years of service credited at retirement multiplied by \$5. The minimum payment is \$30 and the maximum payment is \$150 per month, pursuant to Section 112.363, Florida Statutes.

CITY OF BRISTOL, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 9 – Employee Retirement Plan (Continued)

Contributions

The contribution requirements of plan members and the City are established and may be amended by the Florida Legislature. Employees are required to contribute 3% of their salary to FRS. The City’s contribution rates for the year ended September 30, 2024 were as follows:

	Year Ended June 30, 2024		Year Ended June 30, 2025	
	FRS (2)	HIS	FRS (2)	HIS
Regular Class	11.51%	1.66%	13.63%	1.66%
Elected City Officers	56.62%	1.66%	58.68%	1.66%
Senior Management	32.46%	1.66%	34.52%	1.66%
DROP Plan Participants	19.13%	1.66%	21.13%	1.66%
Reemployment Retiree	(1)	(0)	(1)	(0)

(1) Contribution rates are dependent upon retirement class in which reemployed.

(2) The rates include the normal cost and unfunded actuarial liability contributions, but to not include the fee of 0.06% for administration of the FRS Investment Plan and provision of education tools.

The City’s contributions for the year ended September 30, 2024, were \$47,951 to FRS and \$5,519 to HIS.

Pension Liabilities and Pension Expense

In its financial statements for the year ended September 30, 2024, the City reported a liability for its proportionate shares of the net pension liabilities. The net pension liabilities were measured as of June 30, 2024, and the total pension liabilities used to calculate the net pension liability were determined by actuarial valuation date July 1, 2024. The City’s proportions of the net pension liabilities were based on the City’s share of contributions to the pension plans relative to the contributions of all participating entities, actuarially determined.

	FRS	HIS
Net Pension Liability	\$ 327,583	\$ 97,795
Proportion at:		
Current Measurement Date	0.000846801%	0.0006519220%
Prior Measurement Date	0.001006204%	0.0007887569%
Pension Expense (Benefit)	\$ 29,470	\$ 2,622

CITY OF BRISTOL, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 9 – Employee Retirement Plan (Continued)

Deferred Outflows/Inflows of Resources Related to Pensions

At September 30, 2024, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	FRS	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ 33,095	\$ -
Changes of assumptions	44,898	-
Net difference between projected and actual earnings on Pension Plan Investments	-	(21,773)
Changes in proportion and differences between employer contributions and proportionate share of contributions	14,956	(52,123)
Employer contributions subsequent to the measurement date	12,488	-
Total	\$ 105,437	\$ (73,896)

	HIS	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ 944	\$ (188)
Changes of assumptions	1,731	(11,578)
Net difference between projected and actual earnings on Pension Plan Investments	-	(35)
Changes in proportion and differences between employer contributions and proportionate share of contributions	13,233	(22,506)
Employer contributions subsequent to the measurement date	1,390	-
Total	\$ 17,298	\$ (34,307)

Deferred outflows of resources related to employer contributions paid subsequent to the measurement date and prior to the employer’s fiscal year end will be recognized as a reduction of the net pension liability in the reporting period ending September 30, 2025. Other pension related amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

Measurement Period Ending June 30,	FRS	HIS
2025	\$ (19,437)	\$ (2,689)
2026	47,642	(3,776)
2027	(1,209)	(3,602)
2028	(8,038)	(2,984)
2029	97	(3,979)
Thereafter	-	(1,397)
Total	\$ 19,055	\$ (18,427)

CITY OF BRISTOL, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 9 – Employee Retirement Plan (Continued)

Actuarial Assumptions

The total pension liability for each of the defined benefit plans, measured as of June 30, 2024, was determined by an actuarial valuation dated July 1, 2024, using the individual entry age normal actuarial cost method and the following significant actuarial assumptions:

	FRS	HIS
Inflation	2.40%	2.40%
Salary Increase	3.50% Average, Including Inflation	3.50%
Discount Rate	6.70%	3.93%
Long Term Expected Rate of Return, Net of Investment Income	6.70%	N/A
Municipal Bond	N/A	3.95%

Mortality assumptions for both plans were based on the Generational RP-2000 with Projection Scale BB.

For both plans, the actuarial assumptions used in the valuation date June 30, 2024, were based on the results of an actuarial experience study for the period July 1, 2018 through June 30, 2023.

The following changes in key actuarial assumptions occurred in 2024:

- FRS: The long-term expected rate of return remained at 6.70% and the active member mortality assumption was updated.
- HIS: The municipal rate used to determine total pension liability was increased from 3.65% to 3.93%.
- The long-term expected investment rate of return was not based on historical returns, but instead was based on a forward-looking capital market economic model. Each asset class assumption is based on a consistent set of underlying assumptions and includes an adjustment for the inflation assumption. For FRS, the table below summarizes the target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class.

	Target Allocation	Annual Arithmetic Return	Geometric Return	Standard Deviation
Cash	1.0%	3.3%	3.3%	1.1%
Fixed Income	29.0%	5.7%	5.6%	3.9%
Global Equity	45.0%	8.6%	7.0%	18.2%
Real Estate (Property)	12.0%	8.1%	6.8%	16.6%
Private Equity	11.0%	12.4%	8.8%	28.4%
Strategic Investments	2.0%	6.6%	6.2%	8.7%
	100%			
Assumed Inflation - Mean			2.4%	1.5%

CITY OF BRISTOL, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 9 – Employee Retirement Plan (Continued)

Discount Rate

The discount rate used to measure the total pension liability for FRS was 6.70%. FRS’ fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

Because HIS is essentially funded on a pay-as-you-go basis, a municipal bond rate of 3.95% was used to determine the total pension liability for the program. The Bond Buyer General Obligation Bond 20-Bond Municipal Bond Index was used as the applicable municipal bond index.

Sensitivity Analysis

The following tables demonstrate the sensitivity of the net pension liability to changes in the discount rate. The sensitivity analysis shows the impact to the City’s proportionate share of the net pension liability if the discount rate was 1% higher or 1% lower than the current discount rate.

	FRS		
	Current		
	1% Decrease	Discount Rate	1% Increase
Employer's proportionate share of the net pension liability	\$ 576,206	\$ 327,583	\$ 119,307
	HIS		
	Current		
	1% Decrease	Discount Rate	1% Increase
Employer's proportionate share of the net pension liability	\$ 111,327	\$ 97,795	\$ 86,561

Pension Plans’ Fiduciary Net Position

Detailed information about the pension plans’ fiduciary net position is available in the State’s separately issued financial reports.

Defined Contribution Plan

Pursuant to Chapter 121, Florida Statutes, the Florida Legislature created the Florida Retirement Investment Plan (FRS Investment Plan), a defined contribution pension plan qualified under Section 401(a) of the Internal Revenue Code. The FRS Investment Plan is an alternative available to members of the Florida Retirement System in lieu of the defined benefit plan. There is a uniform contribution rate covering both the defined benefit and defined contribution plans, depending on membership class.

Note 10 – Other Postemployment Benefits

The City has not implemented the provisions of GASB Statement No. 75, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, which establishes standards for the measurement, recognition, and display of OPEB expense/expenditures and related liabilities, note disclosures, and required supplementary information.

CITY OF BRISTOL, FLORIDA
NOTES TO BASIC FINANCIAL STATEMENTS
SEPTEMBER 30, 2024

Note 11 – Fire Services Sales Surtax

The City received a portion of a local option surtax that was adopted by Liberty County to fund local fire protection. The Fire Services Sales Surtax is restricted for use of expenses or capital related to providing emergency fire protection.

Beginning Restricted Fund Balance	\$	-
Amount Received as of September 30, 2024		61,257
Amount Spent as of September 30, 2024:		
Debt Service Payments		(10,855)
Operating Expense		(38,947)
Ending Restricted Fund Balance	<u>\$</u>	<u>11,455</u>

Note 12 – Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the City carries commercial insurance. Insurance against losses is provided for the following types of risks: workers’ compensation and employer’s liability; general liability; automobile liability; public officials’ liability; and property coverage.

Note 13 – Subsequent Events

The City has evaluated events and transactions for potential recognition or disclosure in the financial statements through June 30, 2025, the date in which the financial statements were available to be issued.

The City received a consent order from the Florida Department of Environmental Protection regarding violations in connection with the City’s Wastewater Treatment Facility. Subsequent to year end, the City completed its negotiations with the Florida Department of Environmental Protection. The Final Order, executed April 2025, consisted of civil penalties in the amount of \$17,255 plus \$500 costs and expenses incurred by the Department. In lieu of paying the civil penalties the City has elected to complete an in-kind project valued at \$25,882. The City could be subject to daily penalties if the City fails to comply.

CITY OF BRISTOL, FLORIDA
REQUIRED SUPPLEMENTARY INFORMATION
SEPTEMBER 30, 2024

CITY OF BRISTOL, FLORIDA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2024

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
Taxes	\$ 329,237	\$ 329,237	\$ 489,348	\$ 160,111
Licenses and Permits	500	500	68,140	67,640
Intergovernmental Revenues	3,946,373	3,946,373	401,319	(3,545,054)
Charges for Services	52,190	52,190	18,169	(34,021)
Interest Income	-	-	21,856	21,856
Miscellaneous Revenues	10,300	10,300	30,594	20,294
Total Revenues	<u>4,338,600</u>	<u>4,338,600</u>	<u>1,029,426</u>	<u>(3,309,174)</u>
Expenditures				
Current:				
General Government	600,205	600,205	399,906	200,299
Transportation	58,000	58,000	108,043	(50,043)
Public Safety	67,416	67,416	43,947	23,469
Culture and Recreation	-	-	984	(984)
Human Services	-	-	5,000	(5,000)
Debt Service:				
Principal	455,000	455,000	10,855	444,145
Interest	-	-	3,079	(3,079)
Capital Outlay	3,363,820	3,363,820	175,912	3,187,908
Total Expenditures	<u>4,544,441</u>	<u>4,544,441</u>	<u>747,726</u>	<u>3,796,715</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(205,841)</u>	<u>(205,841)</u>	<u>281,700</u>	<u>487,541</u>
Other Financing Sources (Uses)				
Transfers In	22,000	22,000	-	(22,000)
Transfers Out	(147,000)	(147,000)	(44,912)	102,088
Total Other Financing Sources (Uses)	<u>(125,000)</u>	<u>(125,000)</u>	<u>(44,912)</u>	<u>80,088</u>
Net Change in Fund Balance	(330,841)	(330,841)	236,788	567,629
Fund Balance, Beginning of Year	<u>330,841</u>	<u>330,841</u>	<u>765,652</u>	<u>434,811</u>
Fund Balance, End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,002,440</u>	<u>\$ 1,002,440</u>

**CITY OF BRISTOL, FLORIDA
NOTE TO BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

Note 1 – Budgetary Information

An annual budget is adopted on a basis consistent with accounting principles generally accepted in the United States of America for the general fund. All annual appropriations lapse at fiscal year-end.

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

1. Prior to October 1, the City Council receives a proposed operating budget for the next fiscal year. The operating budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted to obtain taxpayer comments.
3. Prior to October 1, the budget is legally enacted through passage of an ordinance.
4. The appropriated budget is prepared by fund, function, and department. The City's department heads may make transfers of appropriations within a department. Transfers of appropriations between departments require the approval of the governing council.
5. The legal level of budgetary control is the fund level.
6. The budget for the general fund is adopted on a basis consistent with accounting principles generally accepted in the United States of America.

CITY OF BRISTOL, FLORIDA
SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF NET PENSION LIABILITY
LAST 10 FISCAL YEARS AS OF SEPTEMBER 30

	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Florida Retirement System (FRS)										
Proportion of the net pension liability (asset)	0.00084680130%	0.001006204%	0.000922078%	0.0009254%	0.0009573%	0.0011516%	0.0011454%	0.0015950%	0.0016902%	0.0016902%
Proportionate share of the net pension liability (asset)	\$ 327,583	\$ 400,940	\$ 343,087	\$ 69,906	\$ 414,892	\$ 396,610	\$ 344,997	\$ 471,800	\$ 418,807	\$ 218,312
Covered-employee payroll	\$ 246,356	\$ 312,590	\$ 219,921	\$ 246,685	\$ 279,533	\$ 243,598	\$ 213,418	\$ 219,203	\$ 210,250	\$ 597,639
Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	132.97%	128.26%	156.00%	28.34%	148.42%	162.81%	161.65%	215.23%	199.19%	36.53%
Plan fiduciary net position as a percentage of the total pension liability	83.70%	82.38%	96.40%	96.40%	78.85%	82.61%	84.26%	83.89%	84.88%	92.00%
Health Insurance Subsidy Program (HIS)										
Proportion of the net pension liability (asset)	0.0006519220%	0.000788757%	0.000668594%	0.000622560%	0.000624750%	0.072391900%	0.065725500%	0.000006673%	0.000680986%	0.000682010%
Proportionate share of the net pension liability (asset)	\$ 97,795	\$ 125,265	\$ 70,815	\$ 76,367	\$ 76,282	\$ 80,999	\$ 69,565	\$ 71,355	\$ 79,366	\$ 69,555
Covered-employee payroll	\$ 246,356	\$ 312,590	\$ 219,921	\$ 246,685	\$ 279,533	\$ 243,598	\$ 213,418	\$ 219,203	\$ 210,250	\$ 597,639
Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	39.70%	40.07%	32.20%	30.96%	27.29%	33.25%	32.60%	32.55%	37.75%	11.64%
Plan fiduciary net position as a percentage of the total pension liability	4.80%	4.12%	3.56%	3.56%	3.00%	2.63%	2.15%	1.64%	0.97%	0.50%

Note 1: GASB 68 requires information for 10 years.

**CITY OF BRISTOL, FLORIDA
SCHEDULE OF THE CITY'S CONTRIBUTIONS
LAST 10 FISCAL YEARS AS OF SEPTEMBER 30**

	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Florida Retirement System (FRS)										
Contractually required contribution	\$ 47,951	\$ 47,042	\$ 39,347	\$ 35,255	\$ 31,806	\$ 35,709	\$ 32,643	\$ 42,303	\$ 40,591	\$ 36,516
Contributions in relation to the contractually required contribution	(47,951)	(47,042)	(39,347)	(35,255)	(31,806)	(35,709)	(32,643)	(42,303)	(40,591)	(36,516)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered-employee payroll	\$ 246,356	\$ 300,147	\$ 219,921	\$ 246,685	\$ 279,533	\$ 243,598	\$ 213,418	\$ 219,203	\$ 210,250	\$ 597,639
Contributions as a percentage of covered-employee payroll	19.46%	15.67%	17.89%	14.29%	11.38%	14.66%	15.30%	19.30%	19.31%	6.11%
Health Insurance Subsidy Program (HIS)										
Contractually required contribution	\$ 5,519	\$ 5,215	\$ 4,046	\$ 3,659	\$ 3,600	\$ 4,020	\$ 3,564	\$ 3,545	\$ 3,570	\$ 7,530
Contributions in relation to the contractually required contribution	(5,519)	(5,215)	(4,046)	(3,659)	(3,600)	(4,020)	(3,564)	(3,545)	(3,570)	(7,530)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered-employee payroll	\$ 246,356	\$ 300,147	\$ 219,921	\$ 246,685	\$ 279,533	\$ 243,598	\$ 213,418	\$ 219,203	\$ 210,250	\$ 597,639
Contributions as a percentage of covered-employee payroll	2.24%	1.74%	1.84%	1.48%	1.29%	1.65%	1.67%	1.62%	1.70%	1.26%

Note 1: GASB 68 requires information for 10 years.

**CITY OF BRISTOL, FLORIDA
OFFICIALS
SEPTEMBER 30, 2024**

James P. Kersey
Mayor

Christian Vowell
Chairman

Thomas Rankin
Vice Chairman

Janie Boyd
Council Member

Micah McCaskill
Council Member

Robin M. Hatcher
City Clerk

CITY OF BRISTOL, FLORIDA

COMPLIANCE SECTION

SEPTEMBER 30, 2024

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Honorable City Council,
City of Bristol, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and each major fund of the City of Bristol, Florida (the "City"), as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated June 30, 2025.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Moran & Smith LLP

Moran & Smith LLP
Tallahassee, Florida
June 30, 2025

**INDEPENDENT ACCOUNTANT’S REPORT ON COMPLIANCE WITH THE
REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES –
INVESTMENT OF PUBLIC FUNDS**

To the Honorable City Council,
City of Bristol, Florida

We have examined the City of Bristol, Florida’s (the “City”), compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2024, as required by Section 10.556(10)(a), *Rules of the Auditor General*. Management is responsible for the City’s compliance with those requirements. Our responsibility is to express an opinion on the City’s compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the City complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about the City’s compliance with those requirements. The nature, timing, and extent of the procedures selected depend on our judgement, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are required to be independent and to meet our other ethical responsibilities in accordance with relevant ethical requirements relating to the engagement.

Our examination does not provide a legal determination on the City’s compliance with the specified requirements.

In our opinion, the City complied, in all material respects, with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2024.

This report is intended solely for the information and use of the City Council, management, and the State of Florida Auditor General and is not intended to be, and should not be, used by anyone other than these specified parties.

Moran & Smith LLP
Moran & Smith LLP
Tallahassee, Florida
June 30, 2025

**INDEPENDENT AUDITOR'S MANAGEMENT LETTER REQUIRED
BY CHAPTER 10.550, RULES OF THE STATE OF FLORIDA,
OFFICE OF THE AUDITOR GENERAL**

To the Honorable City Council,
City of Bristol, Florida

Report on the Financial Statements

We have audited the financial statements of the City of Bristol, Florida (the "City") as of and for the fiscal year ended September 30, 2024 and have issued our report thereon dated June 30, 2025.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Accountant's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated June 30, 2025, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. Corrective actions have been taken to address findings and recommendations made in the preceding financial audit report.

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. This information is disclosed in Note 1 of the notes to the financial statements. There were no component units.

Financial Condition and Management

Section 10.554(1)(i)5.a., and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the City met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the City did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for the City. It is management's responsibility to monitor the City's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by the same.

Section 10.554(1)(i)2., Rules of the Auditor General, require that we communicate any recommendations to improve financial management. Our recommendations are included in our report on internal control dated June 30, 2025.

Property Assessed Clean Energy (PACE) Programs

As required by Section 10.554(1)(i)6.a., Rules of the Auditor General, the City of Bristol, Florida is required to provide a statement as to whether a PACE program authorized pursuant to Section 163.081 or Section 163.082, Florida Statutes, did/did not operate within the City of Bristol, Florida's geographical boundaries during the fiscal year under audit. During the fiscal year ended September 30, 2024, a PACE program did not operate within the City's geographical boundaries.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or fraud, waste, or abuse, that has occurred, or is likely to have occurred, that has an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, Members of the City Council, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

Moran & Smith LLP
Moran & Smith LLP
Tallahassee, Florida
June 30, 2025