

**TOWN OF HILLSBORO BEACH, FLORIDA  
FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED  
SEPTEMBER 30, 2023**

**TOWN OF HILLSBORO BEACH, FLORIDA  
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# Grau & Associates

CERTIFIED PUBLIC ACCOUNTANTS

951 Yamato Road • Suite 280  
Boca Raton, Florida 33431  
(561) 994-9299 • (800) 299-4728  
Fax (561) 994-5823  
www.graucpa.com

## INDEPENDENT AUDITOR'S REPORT

To the Town Commission  
Town of Hillsboro Beach, Florida

### Report on the Audit of the Financial Statements

#### **Opinions**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Hillsboro Beach, Florida (the "Town") as of and for the fiscal year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town as of September 30, 2023, and the respective changes in financial position, and, where applicable, cash flows thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Responsibilities of Management for the Financial Statements**

The Town's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, and the items listed as required supplementary information as shown in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 28, 2024, on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.



June 28, 2024

## MANAGEMENT'S DISCUSSION AND ANALYSIS

The management of the Town of Hillsboro Beach, Florida ("Town") would like to offer the readers of the Town's financial statements this discussion and analysis of the financial activities of the Town's financial statements for the fiscal year ended September 30, 2023. Please read it in conjunction with the Town's Independent Auditor's Report, basic financial statements, accompanying notes and supplementary information to the basic financial statements.

### FINANCIAL HIGHLIGHTS

- The assets and deferred outflows of resources of the Town exceeded its liabilities and deferred inflows of resources at the close of the fiscal year ended September 30, 2023, resulting in a net position balance of \$3,073,635.
- The Town's net position decreased by (\$4,217,954) in comparison with the prior year. The key components of the Town's net position and change in net position are reflected in the table in the government-wide financial analysis section.
- At September 30, 2023, the Town's governmental funds reported a total ending fund balance of \$4,554,589, an increase of \$386,973 in comparison with the prior year. Of the total fund balance, \$139,120 is non-spendable for inventory and prepaid items; \$312,407 is restricted related to building services, \$742,927 is restricted related to forfeitures and seizures, \$537,453 assigned for subsequent year's budget, and \$2,863,185 is unassigned fund balance which is available for spending at the Town's discretion.

### OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as the introduction to the Town's basic financial statements. The Town's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

#### 1) Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all the Town's assets, deferred outflows of resources, liabilities, and deferred inflows of resources with the residual amount being reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Both of the government-wide financial statements distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (government activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Town include general government, public safety, physical environment, transportation and building and engineering. The business-type activities of the Town include the water utility operation.

## OVERVIEW OF THE FINANCIAL STATEMENTS (Continued)

### 2) Fund Financial Statement

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into two categories: governmental funds and proprietary funds.

#### Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a Town's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Town's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains three governmental funds for external reporting. Information is presented in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund and building fund which are considered major funds and the law enforcement special revenue fund which is considered a non-major fund.

The Town adopts an annual appropriated budget for its general fund and building fund. A budgetary comparison schedule has been provided for the general fund and building fund to demonstrate compliance with this budget.

#### Proprietary Funds

The Town maintains one type of proprietary fund: an enterprise fund. An enterprise fund is used to report the same function presented as business-type activities in the government-wide financial statements. The Town uses an enterprise fund to account for its water distribution and plant operations within the Town.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail.

### 3) Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Town, assets plus deferred outflows of resources exceeded liabilities and deferred inflows of resources at the close of the most recent fiscal year.

Key components of the Town's net position are reflected in the following table:

	NET POSITION					
	Governmental activities		Business-type activities		Total	
	2023	2022	2023	2022	2023	2022
Current and other assets	\$ 5,300,528	\$ 4,770,408	\$ 4,108,100	\$ 4,077,550	\$ 9,408,628	\$ 8,847,958
Capital assets, net of depreciation	1,560,891	1,539,297	9,963,324	10,384,698	11,524,215	11,923,995
Total assets	6,861,419	6,309,705	14,071,424	14,462,248	20,932,843	20,771,953
Deferred outflows of resources	1,097,169	1,199,624	36,904	46,151	1,134,073	1,245,775
Current liabilities	554,968	352,099	68,758	60,167	623,726	412,266
Long-term liabilities	9,395,173	4,851,434	8,285,677	8,797,890	17,680,850	13,649,324
Total liabilities	9,950,141	5,203,533	8,354,435	8,858,057	18,304,576	14,061,590
Deferred inflows of resources	500,423	579,818	188,282	229,635	688,705	809,453
Net position						
Net investment in capital assets	1,560,891	1,539,297	2,137,234	1,990,611	3,698,125	3,529,908
Restricted	1,014,831	679,214	822,646	795,192	1,837,477	1,474,406
Unrestricted	(5,067,698)	(492,533)	2,605,731	2,634,904	(2,461,967)	2,142,371
Total net position	\$ (2,491,976)	\$ 1,725,978	\$ 5,565,611	\$ 5,420,707	\$ 3,073,635	\$ 7,146,685

A portion of the Town's net position reflects its investment in capital assets (e.g. land, land improvements, and infrastructure); less any related debt used to acquire those assets that is still outstanding. These assets are used to provide services to residents; consequently, these assets are not available for future spending. Although the Town's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The restricted portion of the District's net position represents resources that are subject to external restrictions on how they may be used.

The Town's net position decreased during the most recent fiscal year. The majority of the decrease represents the extent to which the cost of operations, beach nourishment and depreciation expense exceeded ongoing revenues.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)

Key elements of the change in the Town's net position are reflected in the following table:

	CHANGES IN NET POSITION					
	FOR THE FISCAL YEAR ENDED SEPTEMBER 30,					
	Governmental activities		Business-type activities		Total	
	2023	2022	2023	2022	2023	2022
Revenues:						
Program revenues:						
Charges for services	\$ 1,231,627	\$ 1,043,678	\$ 1,701,196	\$ 1,690,065	\$ 2,932,823	\$ 2,733,743
Operating grants and contributions	114,952	399,934	-	1,007,718	114,952	1,407,652
Capital grants and contributions	400,349	521,550	-	-	400,349	521,550
General revenues:						
Property taxes	5,605,532	5,125,075	-	-	5,605,532	5,125,075
Utility and franchise fees	310,214	271,235	-	-	310,214	271,235
Intergovernmental revenue	301,950	285,467	-	-	301,950	285,467
Unrestricted investment earnings	199,623	(106,753)	65,195	(72,928)	264,818	(179,681)
Gain (loss) on the disposition of fixed assets	(27,440)	1,915	(20,667)	(4,125)	(48,107)	(2,210)
Miscellaneous	-	-	46,826	92,550	46,826	92,550
Total revenues	8,136,807	7,542,101	1,792,550	2,713,280	9,929,357	10,255,381
Expenses:						
Governmental activities:						
General government	1,105,803	916,793	-	-	1,105,803	916,793
Public safety	5,340,282	4,366,725	-	-	5,340,282	4,366,725
Physical environment	4,757,707	521,959	-	-	4,757,707	521,959
Transportation	66,993	82,319	-	-	66,993	82,319
Building and engineering	1,025,342	958,192	-	-	1,025,342	958,192
Debt issuance costs	48,912	-	-	-	48,912	-
Interest expense	59,722	-	-	-	59,722	-
Business - type activities:						
Water utilities	-	-	1,597,646	1,535,871	1,597,646	1,535,871
Total expenses	12,404,761	6,845,988	1,597,646	1,535,871	14,002,407	8,381,859
Transfers	50,000	50,000	(50,000)	(50,000)	-	-
Change in net position	(4,217,954)	746,113	144,904	1,127,409	(4,073,050)	1,873,522
Net position - beginning	1,725,978	979,865	5,420,707	4,293,298	7,146,685	5,273,163
Net position - ending	\$ (2,491,976)	\$ 1,725,978	\$ 5,565,611	\$ 5,420,707	\$ 3,073,635	\$ 7,146,685

### Governmental activities

As noted above and in the statement of activities, the cost of all governmental activities during the fiscal year ended September 30, 2023 was \$12,404,761. These activities were financed primarily through revenues, which consist primarily of ad valorem taxes and permit revenues. The increase in total revenues in fiscal year 2023 is primarily the result of an increase in ad valorem taxes due to rising property values, increase in permit revenues and increased investment earnings in the current fiscal year. The District also obtained a loan in the current fiscal year to finance certain beach renourishment expenditures. The increase in current fiscal year expenses is mainly due primarily to beach renourishment expenditures, the increase in professional fees including engineering costs and building and code enforcement services, and increases in personnel costs, including pension related expenses.

### Business-type activities

Business-type activities reflect the operations of the water facilities within the Town. The cost of operations is covered primarily by charges to customers. The decrease in the current fiscal year is primarily due to nonrecurring ARPA related grant funds received in the prior fiscal year. The increase in current fiscal year expenses is mainly due to increases in personnel costs, including pension related expenses.



## GENERAL BUDGETING HIGHLIGHTS

An operating budget was adopted and maintained by the governing board for the Town pursuant to the requirements of Florida Statutes. The budget is adopted using the same basis of accounting that is used in preparation of the fund financial statements. The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Town Commission. The general fund and building fund budgets for the fiscal year ended September 30, 2023 were amended to increase revenues and appropriations by \$289,000 and \$383,500, respectively. Actual general fund and building fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2023.

## CAPITAL ASSETS

At September 30, 2023, the Town had \$3,601,654 invested in capital assets for its governmental activities. In the government-wide financial statements depreciation of \$2,040,763 has been taken, which resulted in a net book value of \$1,560,891. The Town's business-type activities reported net capital assets of \$9,963,324. More detailed information about the Town's capital assets is presented in the notes of the financial statements.

## CAPITAL DEBT

At September 30, 2023, the District had loans outstanding of \$3,975,000 for its governmental activities. At September 30, 2023, the Town had loans outstanding of \$7,826,090 for its business-type activities. More detailed information about the Town's capital debt is presented in the notes of the financial statements.

## ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The Town's local economy is primarily services for retirees, while commercial retail and service activity combine for a small segment. A large portion of the Town's residents are seasonal. Consequently, local economic detriments affect the Town to a lesser extent due to the broad natural and worldwide composition of the Town's seasonal resident.

The Town will be starting another renourishment project in March to April 2025 with regards to Hurricane Dorian. The project is expected to be approximately 87% funded by grants funds from FEMA (75%) and the State (12.5%). The total costs of the project are expected to be between \$5 to \$6 million.

## REQUESTS FOR INFORMATION

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the Town's finances and to demonstrate the Town's accountability for the financial resources it manages and the stewardship of the facilities it maintains.

Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Town's finance department c/o Inframark, 210 N. University Drive, Suite 702, Coral Springs, Florida 33071. Telephone 954-603-0033.

**TOWN OF HILLSBORO BEACH, FLORIDA**  
**STATEMENT OF NET POSITION**  
**SEPTEMBER 30, 2023**

	Governmental Activities	Business-Type Activities	Total
<b>ASSETS</b>			
Cash	\$ 2,027,331	\$ 944,783	\$ 2,972,114
Investments	2,028,290	1,798,673	3,826,963
Accounts receivable, net	139,385	138,000	277,385
Due from other governments	263,329	-	263,329
Lease receivable - current portion	-	30,241	30,241
Inventory	8,759	-	8,759
Prepays	130,361	998	131,359
Deposits	-	174,238	174,238
Restricted assets:			
Cash	703,073	848,314	1,551,387
Noncurrent assets:			
Lease receivable	-	172,853	172,853
Capital assets:			
Nondepreciable	30,000	-	30,000
Depreciable, net	1,530,891	9,963,324	11,494,215
Total assets	<u>6,861,419</u>	<u>14,071,424</u>	<u>20,932,843</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Pension	1,061,864	32,781	1,094,645
OPEB	35,305	4,123	39,428
Total deferred outflows of resources	<u>1,097,169</u>	<u>36,904</u>	<u>1,134,073</u>
<b>LIABILITIES</b>			
Accounts payable	378,459	43,090	421,549
Accrued liabilities	108,662	-	108,662
Accrued interest payable	59,722	25,668	85,390
Customer deposits	8,125	-	8,125
Noncurrent liabilities:			
Due in less than one year:			
Note payable	403,472	428,880	832,352
Compensated absences	23,176	9,246	32,422
Due in more than one year:			
Note payable	3,571,528	7,397,210	10,968,738
Compensated absences	429,788	99,876	529,664
Total Other Post Employment Benefit (OPEB) liability	183,618	6,281	189,899
Net pension liability	4,783,591	344,184	5,127,775
Total liabilities	<u>9,950,141</u>	<u>8,354,435</u>	<u>18,304,576</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Pension	357,715	(15,974)	341,741
OPEB	142,708	15,839	158,547
Leases	-	188,417	188,417
Total deferred inflows of resources	<u>500,423</u>	<u>188,282</u>	<u>688,705</u>
<b>NET POSITION</b>			
Net investment in capital assets	1,560,891	2,137,234	3,698,125
Restricted for debt service	-	822,646	822,646
Restricted for building services	312,407	-	312,407
Restricted for forfeitures and seizures	702,424	-	702,424
Unrestricted	(5,067,698)	2,605,731	(2,461,967)
Total net position	<u>\$ (2,491,976)</u>	<u>\$ 5,565,611</u>	<u>\$ 3,073,635</u>

See notes to the financial statements

**TOWN OF HILLSBORO BEACH, FLORIDA  
STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

Functions/Programs	Program Revenues				Net (Expense) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
Primary government:							
Governmental activities:							
General government	\$ 1,105,803	\$ 1,126,522	\$ -	\$ -	\$ 20,719	\$ -	\$ 20,719
Public safety	5,340,282	-	-	400,349	(4,939,933)	-	(4,939,933)
Physical environment	4,757,707	105,105	114,952	-	(4,537,650)	-	(4,537,650)
Transportation	66,993	-	-	-	(66,993)	-	(66,993)
Building and engineering	1,025,342	-	-	-	(1,025,342)	-	(1,025,342)
Debt issuance costs	48,912	-	-	-	(48,912)	-	(48,912)
Interest	59,722	-	-	-	(59,722)	-	(59,722)
Total governmental activities	12,404,761	1,231,627	114,952	400,349	(10,657,833)	-	(10,657,833)
Business-type activities:							
Water utilities	1,597,646	1,701,196	-	-	-	103,550	103,550
Total business-type activities	1,597,646	1,701,196	-	-	-	103,550	103,550
Total	14,002,407	2,932,823	114,952	400,349	(10,657,833)	103,550	(10,554,283)
General revenues:							
Property taxes					5,605,532	-	5,605,532
Utility and franchise fees					310,214	-	310,214
Intergovernmental revenue					301,950	-	301,950
Unrestricted investment earnings					199,623	65,195	264,818
Miscellaneous					-	46,826	46,826
Gain (loss) on the disposition of fixed assets					(27,440)	(20,667)	(48,107)
Transfers in (out)					50,000	(50,000)	-
Total general revenues and transfers					6,439,879	41,354	6,481,233
Change in net position					(4,217,954)	144,904	(4,073,050)
Net position - beginning					1,725,978	5,420,707	7,146,685
Net position - ending					\$ (2,491,976)	\$ 5,565,611	\$ 3,073,635

See notes to the financial statements

**TOWN OF HILLSBORO BEACH, FLORIDA  
BALANCE SHEET  
GOVERNMENTAL FUND  
SEPTEMBER 30, 2023**

	Major Funds		Non-major	Total Governmental Funds
	General	Building Fund	Special Revenue Fund	
<b>ASSETS</b>				
Cash	\$ 1,816,798	\$ 210,533	\$ -	\$ 2,027,331
Investments	1,821,634	206,656	-	2,028,290
Accounts receivables, net	96,409	42,976	-	139,385
Due from other governments	263,329	-	-	263,329
Inventory	8,759	-	-	8,759
Prepays	89,858	-	40,503	130,361
Restricted cash	-	-	703,073	703,073
Total assets	<u>\$ 4,096,787</u>	<u>\$ 460,165</u>	<u>\$ 743,576</u>	<u>\$ 5,300,528</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE</b>				
Liabilities:				
Accounts payable	\$ 230,052	\$ 147,758	\$ 649	\$ 378,459
Accrued liabilities	131,838	-	-	131,838
Customer deposits	8,125	-	-	8,125
Total liabilities	<u>370,015</u>	<u>147,758</u>	<u>649</u>	<u>518,422</u>
Deferred inflows of resources:				
Unavailable revenue - grants	227,517	-	-	227,517
Total deferred inflows of resources	<u>227,517</u>	<u>-</u>	<u>-</u>	<u>227,517</u>
Fund balance:				
Nonspendable:				
Prepaid items and inventories	98,617	-	40,503	139,120
Restricted:				
Forfeitures and seizures	-	-	702,424	702,424
Building services	-	312,407	-	312,407
Assigned:				
Subsequent year's expenditures	537,453	-	-	537,453
Unassigned	2,863,185	-	-	2,863,185
Total fund balance	<u>3,499,255</u>	<u>312,407</u>	<u>742,927</u>	<u>4,554,589</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 4,096,787</u>	<u>\$ 460,165</u>	<u>\$ 743,576</u>	<u>\$ 5,300,528</u>

See notes to the financial statements

**TOWN OF HILLSBORO BEACH, FLORIDA  
RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS  
TO THE STATEMENT OF NET POSITION  
SEPTEMBER 30, 2023**

Fund balance - governmental funds \$ 4,554,589

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds. The statement of net position includes those capital assets, net of any accumulated depreciation, in the net position of the government as a whole.

Cost of capital assets	3,601,654	
Accumulated depreciation	<u>(2,040,763)</u>	1,560,891

Assets recorded in the governmental fund financial statements that are not available to pay for current-period expenditures are unavailable revenue in the governmental funds.		227,517
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Deferred outflows of resources related to pensions and OPEB are recorded in the statement of net position.		1,097,169
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Deferred inflows of resources related to pensions and OPEB are recorded in the statement of net position.		(500,423)
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Liabilities not due and payable from current available resources are not reported as liabilities in the governmental fund financial statements. All liabilities, both current and long-term, are reported in the government-wide financial statements.

Total Other Post Employment Benefit obligation		(183,618)
Net pension liability		(4,783,591)
Interest payable		(59,722)
Note payable		(3,975,000)
Compensated absences due in more than one year		<u>(429,788)</u>

Net position of governmental activities		<u><u>\$ (2,491,976)</u></u>
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See notes to the financial statements

**TOWN OF HILLSBORO BEACH, FLORIDA**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**GOVERNMENTAL FUND**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

	Major Funds		Non-major	Total Governmental Funds
	General	Building Fund	Special Revenue Fund	
<b>REVENUES</b>				
Property taxes	\$ 5,605,532	\$ -	\$ -	\$ 5,605,532
Licenses and permits	3,027	1,123,495	-	1,126,522
Utility and franchise fees	310,214	-	-	310,214
Intergovernmental	301,950	-	-	301,950
Grant revenue	114,952	-	-	114,952
Fines and forfeitures	-	-	400,349	400,349
Net investment earnings	185,374	-	14,249	199,623
Miscellaneous	117,680	-	-	117,680
Total revenues	<u>6,638,729</u>	<u>1,123,495</u>	<u>414,598</u>	<u>8,176,822</u>
<b>EXPENDITURES</b>				
Current:				
General government	1,029,941	-	-	1,029,941
Public safety	4,349,007	-	76,377	4,425,384
Physical environment	4,838,603	-	-	4,838,603
Transportation	66,993	-	-	66,993
Building and engineering	-	1,025,342	-	1,025,342
Debt issue costs	48,912	-	-	48,912
Capital outlay	186,748	-	192,926	379,674
Total expenditures	<u>10,520,204</u>	<u>1,025,342</u>	<u>269,303</u>	<u>11,814,849</u>
Excess (deficiency) of revenues over (under) expenditures	(3,881,475)	98,153	145,295	(3,638,027)
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer in/(out)	(1,121)	51,121	-	50,000
Debt proceeds	3,975,000	-	-	3,975,000
Total other financing sources (uses)	<u>3,973,879</u>	<u>51,121</u>	<u>-</u>	<u>4,025,000</u>
Net change in fund balances	92,404	149,274	145,295	386,973
Fund balance - beginning	<u>3,406,851</u>	<u>163,133</u>	<u>597,632</u>	<u>4,167,616</u>
Fund balance - ending	<u>\$ 3,499,255</u>	<u>\$ 312,407</u>	<u>\$ 742,927</u>	<u>\$ 4,554,589</u>

See notes to the financial statements

**TOWN OF HILLSBORO BEACH, FLORIDA  
RECONCILIATION OF THE STATEMENTS OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCES OF GOVERNMENT FUNDS TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED SEPTEMBER 30, 2023**

Net change in fund balance - total governmental funds	\$ 386,973
Amounts reported for governmental activities in the statement of activities are difference because:	
Governmental funds report capital outlays as expenditures, however, in the statement of activities, the cost of those assets is eliminated and are capitalized and reported as capital assets in the statement of net position.	278,445
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the governmental fund financial statements.	(40,015)
Depreciation on capital assets is not recognized in the governmental fund statements but is reported as an expense in the statement of activities.	(216,836)
Governmental funds report the face amount of debt issued as financial resources when debt is first issued, whereas these amounts are eliminated in the statement of activities and recognized as long-term liabilities in the statement of net position.	(3,975,000)
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. The details of the differences are as follows:	
Pension expense	(564,092)
Change in compensated absence	(42,477)
Other Post Employment Benefit expense	14,770
Change in accrued interest	(59,722)
Change in net position of governmental activities	\$ (4,217,954)

See notes to the financial statements

**TOWN OF HILLSBORO BEACH, FLORIDA**  
**STATEMENT OF NET POSITION - PROPRIETARY FUND**  
**SEPTEMBER 30, 2023**

	Enterprise Fund
	Water Utility
<b>ASSETS</b>	
Current assets:	
Cash	\$ 944,783
Investments	1,798,673
Accounts receivable, net	138,000
Lease receivable-current portion	30,241
Prepaid expenses	998
Deposits	174,238
Restricted cash	848,314
Total current assets	3,935,247
Noncurrent assets:	
Lease receivable	172,853
Capital assets:	
Buildings	2,038,779
Distribution system	11,743,713
Plant improvements	608,583
Infrastruture	102,068
Meters	412,136
Vehicles	104,552
Machinery and equipment	144,706
Less accumulated depreciation	(5,191,213)
Total capital assets, net	9,963,324
Total noncurrent assets	10,136,177
Total assets	14,071,424
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Pension	32,781
OPEB	4,123
Total deferred outflows of resources	36,904
<b>LIABILITIES</b>	
Current liabilities:	
Accounts payable and accrued liabilities	43,090
Accrued interest payable	25,668
Compensated absences	9,246
Current portion of loan payable	428,880
Total current liabilities	506,884
Noncurrent liabilities:	
Loan payable	7,397,210
Compensated absences	99,876
Net pension liability	344,184
Total Other Post Employment Benefit liability	6,281
Total noncurrent liabilities	7,847,551
Total liabilities	8,354,435
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Pension	(15,974)
OPEB	15,839
Leases	188,417
Total deferred inflows of resources	188,282
<b>NET POSITION</b>	
Net investment in capital assets	2,137,234
Restricted for debt service	822,646
Unrestricted	2,605,731
Total net position	\$ 5,565,611

See notes to the financial statements



**TOWN OF HILLSBORO BEACH, FLORIDA  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN  
NET POSITION - PROPRIETARY FUND  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

	Enterprise Fund <u>Water Utility</u>
<b>OPERATING REVENUES</b>	
Charges for services	\$ 1,701,196
Total operating revenues	<u>1,701,196</u>
<b>OPERATING EXPENSES</b>	
Salaries and benefits	644,045
Operating	287,748
Repairs and maintenance	90,330
Depreciation and amortization	442,291
Total operating expense	<u>1,464,414</u>
Operating income	<u>236,782</u>
<b>NON OPERATING REVENUES (EXPENSES)</b>	
Interest and net investment earnings	65,195
Interest expense	(133,232)
Miscellaneous revenue	46,826
Loss on disposal of capital assets	(20,667)
Total non operating revenue (expenses)	<u>(41,878)</u>
Income before transfers	194,904
Transfers out	<u>(50,000)</u>
Change in net position	144,904
Net position - beginning	<u>5,420,707</u>
Net position - ending	<u>\$ 5,565,611</u>

See notes to the financial statements

**TOWN OF HILLSBORO BEACH, FLORIDA  
STATEMENT OF CASH FLOWS - PROPRIETARY FUND  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

	Enterprise Fund <u>Water Utility</u>
CASH FLOWS FROM OPERATING ACTIVITIES	
Receipts from customers and users	\$ 1,753,828
Payments to employees	(586,620)
Payments to suppliers of goods and services	<u>(372,202)</u>
Net cash provided (used) by operating activities	<u>795,006</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:	
Miscellaneous revenue	40,713
Transfer out	<u>(50,000)</u>
Net cash provided (used) by noncapital financing activities	<u>(9,287)</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:	
Purchases of capital assets	(41,584)
Principal paid	(567,997)
Interest paid	<u>(129,622)</u>
Net cash provided (used) by capital and related financing activities	<u>(739,203)</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest earnings	65,195
Purchase of investments	<u>(137,382)</u>
Net cash provided (used) by investing activities	<u>(72,187)</u>
Net increase (decrease) in cash and cash equivalents	(25,671)
Cash and cash equivalents - October 1	<u>1,818,768</u>
Cash and cash equivalents - September 30	<u>\$ 1,793,097</u>
Reconciliation of operating income (loss) to net cash provided (used) by operating activities	
Operating income (loss)	\$ 236,782
Adjustments to reconcile operating income (loss) to net cash provided (used) by Operating Activities:	
Depreciation and amortization	442,291
FRS/HIS pension expense	53,107
OPEB expense	(1,835)
(Increase) decrease in accounts receivable	52,632
(Increase) decrease in prepaids	895
Increase (decrease) in accounts payable	4,981
Increase (decrease) in compensated absences	<u>6,153</u>
Total adjustments	<u>558,224</u>
Net cash provided (used) by operating activities	<u>\$ 795,006</u>
NONCASH INVESTING, CAPITAL OR FINANCING ITEM:	
Loss on disposal of equipment	\$ 20,667
	<u>\$ 20,667</u>

See notes to the financial statements

**TOWN OF HILLSBORO BEACH, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 – NATURE OF ORGANIZATION AND REPORTING ENTITY**

The Town of Hillsboro Beach, Florida (the “Town”) was incorporated in 1939, under the provisions of the State of Florida. The Town is governed by a Mayor, Vice Mayor, and Town Commission which appoints a Town Manager. The Town provides the following services to its residents: public safety, sanitation, road and street facilities, parks, planning and zoning, general administrative services, and water utility. The Town Commission, (Commission) is responsible for legislative and fiscal control of the Town.

The financial statements were prepared in accordance with Governmental Accounting Standards Board (“GASB”) Statements. Under the provisions of those standards, the financial reporting entity consists of the primary government, organizations for which the Town is considered to be financially accountable and other organizations for which the nature and significance of their relationship with the Town are such that, if excluded, the financial statements of the Town would be considered incomplete or misleading. There are no entities considered to be component units of the Town; therefore, the financial statements include only the operations of the Town.

**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Government-Wide and Fund Financial Statements**

The basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the Town. For the most part, the effect of inter-fund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment; and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not included among program revenues are reported instead as *general revenues*.

**Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures as well as expenditures related to compensated absences and claims and judgments are recorded only when payment is due.

## **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)**

#### Property Taxes

Property taxes are ad valorem and levied each November 1 on property as of the previous January 1. The Broward County, Florida Tax Collector's Office bills and collects ad valorem taxes on behalf of the Town. The ad valorem tax rate for fiscal year ended September 30, 2023 was \$3.50 per \$1,000 of assessed taxable property value. Ad valorem taxes are due for payment on March 31 and become delinquent April 1. Tax certificates are sold to satisfy liens on delinquent assessments in July. Property taxes relating to the current budget and collected within 60 days after the year end of the budget period are recognized as revenue.

In the governmental fund, property taxes, assessments franchise fees, licenses and permits, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. The portion of receivables due within the current fiscal period is considered to be susceptible to accrual as revenue for the current period. All other revenue items are considered to be measurable and available only when cash is received by the Town. In the government-wide financial statements property taxes are recorded when assessed and levied.

The Town reports the following major governmental funds:

#### General Fund

The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

#### Building Fund

This special revenue fund accounts for revenue and expenditures applicable to the building function. The revenues received are from the issuance of licenses and permits.

The Town also reports the following non-major governmental funds:

#### Law Enforcement Trust Fund

This special revenue fund accounts for revenue and expenditures related to federal forfeiture funds.

The Town reports the following major proprietary fund:

#### Water Fund

This enterprise fund is used to account for the operations of the water utility services within the Town. The costs of providing services to the residents are recovered primarily through user charges.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Town's enterprise fund are charges to customers for sales and services. Operating expenses of the enterprise fund include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses. As a general rule, the effect of inter-fund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the Town's various utility functions and various other functions of the Town. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first for qualifying expenditures, then unrestricted resources as they are needed.

## **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Assets, Liabilities and Net Position or Equity**

#### Restricted Assets

These assets represent cash and investments set aside pursuant to debt covenants or other contractual restrictions.

#### Deposits and Investments

The Town considers cash on hand, demand deposits, and all other short-term investments that are highly liquid as cash equivalents. Highly liquid short-term investments are those readily convertible to a known amount of cash, and at the day of purchase, have a maturity date no longer than three months.

The Town has adopted a written investment policy, which complies with the requirements of Section 218.415 Florida Statutes. All investments comply with the requirements of the written investment policy. The Town may invest any surplus public funds in the following:

- a) The Local Government Surplus Trust Funds, or any intergovernmental investment pool authorized pursuant to the Florida Inter-local Cooperation Act;
- b) U.S. Government Securities;
- c) Bonds, debentures, notes or callable issued or guaranteed by U.S. Government Agencies provided they are backed by the full faith and credit of the United States;
- d) Bonds, debentures, notes or callable issued or guaranteed by U.S. Government sponsored agencies;
- e) Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency;
- f) Interest bearing time deposits or savings accounts in qualified public depositories;
- g) Repurchase agreement;
- h) Commercial paper of any U.S. company that is rated, at the time of purchase, Prime-1 by Moody's and A-1 by Standard & Poor's. If commercial paper is backed by a letter of credit (LOC), the LOC must be rated A or better by at least two national rating agencies;
- i) Corporate notes that have a minimum rating, at the time of purchase, of Aa by Moody's and AA by Standard & Poor's;
- j) State or local government taxable or tax-exempt debt rated at least Aa by Moody's and AA by Standard & Poor's;
- k) Banker's acceptances issued by a domestic bank or a federally chartered domestic office of a foreign banks office of a foreign bank, which are eligible for purchase by the Federal Reserve System, at the time of purchase, the short-term paper is rated, at a minimum, "P- 1" by Moody's Investors Services and "A-1" Standard & Poor's.

In addition, surplus funds may be deposited into certificates of deposit which are insured.

The State Board of Administration's ("SBA") Local Government Surplus Funds Trust Fund ("Florida PRIME") is a "2a-7 like" pool. A "2a-7 like" pool is an external investment pool that is not registered with the Securities and Exchange Commission ("SEC") as an investment company, but nevertheless has a policy that it will, and does, operate in a manner consistent with the SEC's Rule 2a-7 of the Investment Company Act of 1940, which comprises the rules governing money market funds. Thus, the pool operates essentially as a money market fund. The Town has reported its investment in Florida PRIME at amortized cost for financial reporting purposes.

The Town records all interest revenue related to investment activities in the respective funds. Investments are measured at amortized cost or reported at fair value as required by generally accepted accounting principles.

#### Inventories and Prepaid Items

Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Assets, Liabilities and Net Position or Equity (Continued)**

Receivables and Payables

During the course of operations, transactions occur between individual funds. Any residual balances outstanding between governmental activities and business-type activities for internal borrowing are reported in the government-wide financial statements as “internal balances”.

Accounts and property tax receivables are shown net of an allowance for uncollectible balances. These receivables will be recognized as revenue if they are collected within 60 days of the year end, otherwise they will be deferred at the fund level.

Capital Assets

Capital assets, which include property, plant and equipment, and infrastructure assets, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Town as assets with an estimated useful life in excess of one year and a cost greater than \$1,000. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value.

Interest incurred during the construction phase of capital assets is included as part of the capitalized value of the assets constructed.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the Town are depreciated using the straight-line method over the following estimated useful lives:

	<u>Assets</u>	<u>Years</u>
Buildings		10-50
Distribution system, plant improvements, and infrastructure		3-30
Meters, Vehicles, Machinery and equipment		3-10
Improvements other than buildings		5-10

In the governmental fund financial statements, amounts incurred for the acquisition of capital assets are reported as fund expenditures. Depreciation expense is not reported in the governmental fund financial statements.

## **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Assets, Liabilities and Net Position or Equity (Continued)**

#### Leases

The Town is a lessor for a noncancellable lease of land. The Town recognizes a lease receivable and deferred inflow of resources in the government-wide business-type activities and proprietary fund financial statements.

At the commencement of a lease, the Town initially measures the lease receivable at the present value of payments expected to be received during the lease term. Subsequently, the lease receivable is reduced by the principal portion of lease payments received. The deferred inflow of resources is initially measured at the initial amount of the lease receivable, adjusted for lease payments at or before the lease commencement date. Subsequently, the deferred inflow of resources is recognized as revenue over the life of the lease term.

Key estimated and judgments include how the Town determines (1) the discount rate it uses to discount the expected lease receipts to present value, (2) lease term, and (3) lease receipts.

- The Town uses its estimated incremental borrowing rate as the discount rate for leases. The rate used in the current fiscal year was 4%.
- The lease term includes the noncancellable period of the lease. Lease receipts included in the measurement of the lease receivable is composed of fixed payments from the lessee.

The Town monitors changes in circumstances that would require a remeasurement of its lease and will remeasure the lease receivable and deferred inflows of resources if certain changes occur that are expected to significantly affect the amount of the lease receivable.

#### Unearned Revenue

Governmental funds report unearned revenue in connection with resources that have been received, but not yet earned.

#### Compensated Absences

Sick and vacation time is granted to employees of the Town for use of vacation, illness or other personal business. Accumulated unpaid personal time off is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for those amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements. A liability for accrued compensated absences of the governmental activities that have not matured is not reported in the balance sheet of the governmental funds and, accordingly, represents a reconciling item between the fund and government-wide presentations. Payments are generally paid out of the general fund.

#### Long-Term Obligations

In the government-wide financial statements and the proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund statement of net position. Premiums and discounts are deferred and amortized ratably over the life of the loan. Long-term obligations are reported net of applicable premiums or discounts. Issuance costs are expensed when incurred.

In the fund financial statements, governmental fund types recognize premiums and discounts, as well as issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

## **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Assets, Liabilities and Net Position or Equity (Continued)**

#### Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

#### Fund Equity/Net Position

In the fund financial statements, governmental funds report non spendable and restricted fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Assignments of fund balance represent tentative management plans that are subject to change.

The Town can establish limitations on the use of fund balance as follows:

Committed fund balance – Amounts that can be used only for the specific purposes determined by a formal action (resolution) of the Town Commission. Commitments may be changed or lifted only by the Town Commission taking the same formal action (resolution) that imposed the constraint originally. Resources accumulated pursuant to stabilization arrangements sometimes are reported in this category.

Assigned fund balance – Includes spendable fund balance amounts that are intended to be used for specific purposes that are neither considered restricted nor committed. The Town Commission may also assign fund balance as it does when appropriating fund balance to cover differences in estimated revenue and appropriations in the subsequent year's appropriated budget. Assignments are generally temporary and normally the same formal action need not be taken to remove the assignment.

The Town first uses committed fund balance, followed by assigned fund balance and then unassigned fund balance when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

Net position is the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources. Net position in the government-wide financial statements are categorized as net investment in capital assets, restricted or unrestricted. Net investment in capital assets represents net position related to infrastructure and property, plant and equipment. Restricted net position represents the assets restricted by the Town's Bond covenants or other contractual restrictions. Unrestricted net position consists of the net position not meeting the definition of either of the other two components.

### **Other Disclosures**

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.



### NOTE 3 – BUDGETARY INFORMATION

The Town is required to establish a budgetary system and an approved Annual Budget. Annual Budgets are adopted on a basis consistent with generally accepted accounting principles for the general fund. All annual appropriations lapse at fiscal year-end.

The Town follows these procedures in establishing the budgetary data reflected in the financial statements.

- a) Each year the Town Manager submits to the Town Commission a proposed operating budget for the fiscal year commencing the following October 1.
- b) Public hearings are conducted to obtain comments.
- c) Prior to October 1, the budget is legally adopted by the Town Commission.
- d) All budget changes must be approved by the Town Commission.
- e) The budgets are adopted on a basis consistent with generally accepted accounting principles.
- f) Unused appropriation for annually budgeted funds lapse at the end of the year.

### NOTE 4 – DEPOSITS AND INVESTMENTS

#### Deposits

The Town's cash balances were entirely covered by federal depository insurance or by a collateral pool pledged to the State Treasurer. Florida Statutes Chapter 280, "Florida Security for Public Deposits Act", requires all qualified depositories to deposit with the Treasurer or another banking institution eligible collateral equal to various percentages of the average daily balance for each month of all public deposits in excess of any applicable deposit insurance held. The percentage of eligible collateral (generally, U.S. Governmental and agency securities, state or local government debt, or corporate bonds) to public deposits is dependent upon the depository's financial history and its compliance with Chapter 280. In the event of a failure of a qualified public depository, the remaining public depositories would be responsible for covering any resulting losses.

#### Investments

The Town's investments were held as follows at September 30, 2023:

Investment	Amortized cost	Fair Value	Level	Credit Rating	Maturities
Corporate Bonds	\$ -	\$ 202,321	2	A1- to AAA	4/13/25 - 2/3/26
Municipal Bonds	-	1,201,266	2	A1 to AA+	6/1/24 - 10/1/27
US Treasuries	-	525,100	2	AAA	10/31/23-4/30/25
Federal National Mortgage Association	-	50,135	2	AAA	10/29/2025
Federal Home Loan Mortgage Corp	-	539,597	2	AAA	5/27/25 - 7/27/28
Federal Home Loan Bank	-	523,603	2	AAA	10/17/25 - 12/28/27
Federal Farm Credit Bank	-	328,561	2	AAA	8/12/2025 - 8/22/28
					Weighted average
Florida Prime	456,380	-		AAA m	maturities: 49 days
Total Investments	<u>\$ 456,380</u>	<u>\$ 3,370,583</u>			

*Custodial credit risk* – For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Town will not be able to recover the value of the investments or collateral securities that are in the possession of an outside party. The Town has no formal policy for custodial risk.

The Town's investments are held by a third party custodian and held in the Town's name.

*Credit risk* – For investments, credit risk is generally the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Investment ratings by investment type are included in the preceding summary of investments.

*Concentration risk* – The Town's policy limits the amount the Town may invest in any one issuer for certain investments types.

## NOTE 4 – DEPOSITS AND INVESTMENTS (Continued)

### Investments (Continued)

*Interest rate risk* – The Town’s policy limits investment maturities by investment type as a means of managing exposure to fair value losses arising from increasing interest rates.

*Fair Value Measurement* – When applicable, the Town measures and records its investments using fair value measurement guidelines established in accordance with GASB Statements. The framework for measuring fair value provides a fair value hierarchy that prioritizes the inputs to valuation techniques.

These guidelines recognize a three-tiered fair value hierarchy, in order of highest priority, as follows:

- *Level 1*: Investments whose values are based on unadjusted quoted prices for identical investments in active markets that the Town has the ability to access;
- *Level 2*: Investments whose inputs - other than quoted market prices - are observable either directly or indirectly; and,
- *Level 3*: Investments whose inputs are unobservable.

The fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the entire fair value measurement. Valuation techniques used should maximize the use of observable inputs and minimize the use of unobservable inputs.

Fixed income – Some of the underlying securities have observable level 1 quoted pricing inputs. However, while the underlying asset values may be based on quoted market prices, the net asset value of the portfolios is not publicly quoted. Additionally, some of the underlying securities employ matrix pricing. Accordingly, these investments have been reported as level 2.

For external investment pools that qualify to be measured at amortized cost, the pool’s participants should also measure their investments in that external investment pool at amortized cost for financial reporting purposes.

*External Investment Pool* – With regard to redemption gates, Chapter 218.409(8)(a), Florida Statutes, states that “The principal, and any part thereof, of each account constituting the trust fund is subject to payment at any time from the moneys in the trust fund. However, the Executive Director may, in good faith, on the occurrence of an event that has a material impact on liquidity or operations of the trust fund, for 48 hours limit contributions to or withdrawals from the trust fund to ensure that the Board can invest moneys entrusted to it in exercising its fiduciary responsibility. Such action must be immediately disclosed to all participants, the Trustees, the Joint Legislative Auditing Committee, the Investment Advisory Council, and the Participant Local Government Advisory Council. The Trustees shall convene an emergency meeting as soon as practicable from the time the Executive Director has instituted such measures and review the necessity of those measures. If the Trustees are unable to convene an emergency meeting before the expiration of the 48-hour moratorium on contributions and withdrawals, the moratorium may be extended by the Executive Director until the Trustees are able to meet to review the necessity for the moratorium. If the Trustees agree with such measures, the Trustees shall vote to continue the measures for up to an additional 15 days. The Trustees must convene and vote to continue any such measures before the expiration of the time limit set, but in no case may the time limit set by the Trustees exceed 15 days.” With regard to liquidity fees, Florida Statute 218.409(4) provides authority for the SBA to impose penalties for early withdrawal, subject to disclosure in the enrollment materials of the amount and purpose of such fees. At present, no such disclosure has been made.

As of September 30, 2023, there were no redemption fees or maximum transaction amounts, or any other requirements that serve to limit a participant’s daily access to 100% of their account value.

## NOTE 5 – INTERFUND TRANSFERS

Interfund transfers for the fiscal year ended September 30, 2023 were as follows:

Fund	Transfers in	Transfers out
General	\$ 50,000	\$ 51,121
Building	51,121	-
Water	-	50,000
Total	<u>\$ 101,121</u>	<u>\$ 101,121</u>

Transfers are used to move revenues from the fund where collection occurs to the fund where funds have been reallocated for use. In the case of the Town, transfers from the enterprise fund to the general fund were in accordance with the current fiscal year budget. Transfers from the general fund to the building fund were to finance a deficit in the planning and zoning department and was partially budgeted.

## NOTE 6 – RECEIVABLES

Receivables other than leases receivable at September 30, 2023 are as follows:

	General	Building	Water	Total
State of Florida		\$ -	\$ -	\$ -
Franchise fee	91,386	-	-	91,386
Brow ard County	15,528	-	-	15,528
Intergovernmental	19,232	-	-	19,232
Grants	227,517	-	-	227,517
Other receivables	32,147	6,991	22,311	61,449
Customer accounts receivable	-	35,985	172,716	208,701
Gross receivables	385,810	42,976	195,027	623,813
Less: Allow ance for uncollectible accounts	(26,072)	-	(57,027)	(83,099)
Receivables, net	<u>\$ 359,738</u>	<u>\$ 42,976</u>	<u>\$ 138,000</u>	<u>\$ 540,714</u>

## NOTE 7 – CAPITAL ASSETS

Capital asset activity for the governmental activities for the fiscal year ended September 30, 2023 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance
<u>Governmental activities</u>				
Capital assets, not being depreciated				
Land	\$ 30,000	\$ -	\$ -	\$ 30,000
CIP	-	-	-	-
Total capital assets, not being depreciated	<u>30,000</u>	<u>-</u>	<u>-</u>	<u>30,000</u>
Capital assets, being depreciated				
Buildings	2,032,501	-	-	2,032,501
Machinery and equipment	1,295,191	271,225	(229,064)	1,337,352
Improvements other than buildings	194,581	7,220	-	201,801
Total capital assets, being depreciated	<u>3,522,273</u>	<u>278,445</u>	<u>(229,064)</u>	<u>3,571,654</u>
Less accumulated depreciation for:				
Buildings	838,447	42,475	-	880,922
Machinery and equipment	1,009,530	168,385	(189,049)	988,866
Improvements other than buildings	164,999	5,976	-	170,975
Total accumulated depreciation	<u>2,012,976</u>	<u>216,836</u>	<u>(189,049)</u>	<u>2,040,763</u>
Total capital assets, being depreciated, net	<u>1,509,297</u>	<u>61,609</u>	<u>(40,015)</u>	<u>1,530,891</u>
Governmental activities capital assets, net	<u>\$ 1,539,297</u>	<u>\$ 61,609</u>	<u>\$ (40,015)</u>	<u>\$ 1,560,891</u>

## NOTE 7 – CAPITAL ASSETS (Continued)

Depreciation expense was charged to the following function/programs as follows:

General government	\$ 16,092
Public safety	200,744
	<u>\$ 216,836</u>

Capital asset activity for the business-type activities for the fiscal year ended September 30, 2023 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance
<u>Business-type Activities</u>				
Capital assets, being depreciated				
Buildings	\$ 2,038,779	\$ -	\$ -	\$ 2,038,779
Distribution system	11,740,489	33,224	(30,000)	11,743,713
Plant improvements	608,583	-	-	608,583
Infrastructure	102,068	-	-	102,068
Meters	410,776	8,360	(7,000)	412,136
Vehicles	104,552	-	-	104,552
Machinery and equipment	144,706	-	-	144,706
Total capital assets, being depreciated	<u>15,149,953</u>	<u>41,584</u>	<u>(37,000)</u>	<u>15,154,537</u>
Less accumulated depreciation for:				
Buildings	1,006,089	94,141	-	1,100,230
Distribution system, plant improvements, and infrastructure	2,995,756	338,585	(9,333)	3,325,008
Meters, Vehicles, Machinery & Equipment	763,410	9,565	(7,000)	765,975
Total accumulated depreciation	<u>4,765,255</u>	<u>442,291</u>	<u>(16,333)</u>	<u>5,191,213</u>
Total capital assets, being depreciated, net	<u>10,384,698</u>	<u>(400,707)</u>	<u>(20,667)</u>	<u>9,963,324</u>
Business-type activities capital assets, net	<u>\$ 10,384,698</u>	<u>\$ (400,707)</u>	<u>\$ (20,667)</u>	<u>\$ 9,963,324</u>

## NOTE 8 – LONG-TERM LIABILITIES

Changes in long-term liability activity for the fiscal year ended September 30, 2023 were as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due in less than one year
<u>Governmental activities</u>					
Direct borrow ing;					
2023 Beach renourishment note	\$ -	\$ 3,975,000	\$ -	\$ 3,975,000	\$ 403,472
Compensated absences	410,487	241,076	(198,599)	452,964	23,176
	<u>\$ 410,487</u>	<u>\$ 4,216,076</u>	<u>\$ (198,599)</u>	<u>\$ 4,427,964</u>	<u>\$ 426,648</u>
	Beginning Balance	Additions	Reductions	Ending Balance	Due in less than one year
<u>Business-type activities</u>					
Direct borrow ing;					
Water plant loan ("SRF") - DW062600	\$ 2,787,642	\$ -	\$ (224,055)	\$ 2,563,587	\$ 229,611
Water plant loan ("SRF") - DW062610	5,606,445	-	(343,942)	5,262,503	199,269
Compensated absences	102,969	44,414	(38,261)	109,122	9,246
	<u>\$ 8,497,056</u>	<u>\$ 44,414</u>	<u>\$ (606,258)</u>	<u>\$ 7,935,212</u>	<u>\$ 438,126</u>

**NOTE 8 – LONG-TERM LIABILITIES (Continued)**

**2023 Beach Renourishment Promissory Note**

On April 28, 2023, the Town entered into a promissory note agreement with a bank for a principal amount of up to \$3,975,000 with advances under the loan through May 31, 2023. The loan bears an interest rate of 4.49%. The Town shall pay the Lender the accrued interest in arrears commencing on October 1, 2023 and on each April 1 and October 1 thereafter. The Town will pay the Lender principal and interest in equal combined installments beginning on April 1, 2024, and on each April 1 and October 1 thereafter and ending on April 1, 2028 (the "Repayment Period"). Each installment shall be in an amount sufficient to fully amortize the principal balance determined as of the close of business on May 31, 2023, plus the accrued interest thereon, over the Repayment Period. On April 1, 2028, the Town shall pay the Lender the entire unpaid principal balance, together with all accrued and unpaid interest. The purpose of the debt is to provide expenditures related to the renourishment to the beachfront areas of the Town. As of September 30, 2023, the Town owes \$3,975,000 on this loan.

At September 30, 2023, the scheduled debt service requirements on the 2023 Beach Renourishment Promissory Note were as follows:

Year ending September 30:	Principal	Interest	Total
2024	\$ 403,472	\$ 148,961	\$ 552,433
2025	834,320	151,100	985,420
2026	872,202	113,218	985,420
2027	911,803	73,617	985,420
2028	953,203	32,218	985,421
<b>Total</b>	<b>\$ 3,975,000</b>	<b>\$ 519,114</b>	<b>\$ 4,494,114</b>

**Water Plant Loan Agreement “SRF” – DW062600**

In fiscal year 2012, the Town entered into a state revolving funds loan with the Florida Department of Environmental Protection to provide financing for the water plant construction. The loan is a pass through federal grant from the Environmental Protection Agency. The disbursable funds under the loan were originally \$5,532,317. Interest payable on the original funding amount is 2.42% per annum. The amount of disbursable funds was increased in fiscal year 2013 by \$638,099. During the year fiscal year ended September 30, 2014, the Town received an additional loan disbursement in the amount of \$2,233,322. During the year fiscal year ended September 30, 2016, the Town received an additional disbursement of \$21,800. Interest payable on the additional funding amount is 2% per annum. Loan payments are due beginning on March 15, 2014 and semiannually thereafter on September 15 and March 15 of each year until all amounts due have been fully paid. Each semiannual loan payment shall be in the amount of \$201,998 until the agreement is amended for the final loan amount. In the 2022 fiscal year, the loan agreement was amended to reduce the total loan award to \$5,285,348 plus capitalized interest 66,957 and service fees of \$127,538. Each semiannual loan payment was reduced to \$145,084 from September 15, 2022 until the loan is fully paid. The loan is secured by the pledged revenues of the water fund which are defined as the gross revenues minus the operating expenses and the satisfaction of all yearly payment obligations on account of any senior obligations. The Town is also subject to certain covenants and is mandated to establish water rates going forward so that each fiscal year they will provide pledged revenues which are at least 115% of the principal and interest coming due on the note in such fiscal year. As of September 30, 2023, the Town owes \$2,563,587 on this loan.

At September 30, 2023, the scheduled debt service requirements on water plant loan “SRF” – DW062600 were as follows:

Year ending September 30:	Principal	Interest	Total
2024	\$ 229,611	\$ 60,557	\$ 290,168
2025	235,201	54,967	290,168
2026	240,928	49,241	290,169
2027	246,793	43,375	290,168
2028	252,802	37,366	290,168
2029-2033	1,358,252	91,458	1,449,710
<b>Total</b>	<b>\$ 2,563,587</b>	<b>\$ 336,964</b>	<b>\$ 2,900,551</b>

**NOTE 8 – LONG-TERM LIABILITIES (Continued)**

**Water Main Project Loan Agreement “SRF” – DW062610**

In March 2017, the Town entered into a state revolving funds loan with the Florida Department of Environmental Protection to provide financing for the water transmission and distribution construction. The loan is a pass through federal grant from the Environmental Protection Agency. The estimated principal available under the loan is \$6,672,209, which consists of \$6,649,709 to be disbursed and \$22,500 of capitalized interest. Interest payable on the original funding amount is 1.08% per annum. The loan is payable in 40 semiannual payments that was scheduled to begin on May 15, 2018, and semiannually thereafter on November 15 and May 15 of each year until all amounts due have been fully paid. The loan was amended in February 2018 to extend the due date to the first semiannual payment to May 15, 2019. Each semiannual loan payment was in the amount of \$189,665 until the payment amount is adjusted by amendment. In May 2020, the State approved a second amendment to the loan providing for additional financing of \$456,299, excluding capitalized interest. An interest rate of 1.18% is established for the additional financing amount awarded in amendment. Under the amendment, the estimated principal amount of the loan was revised to \$7,164,608, inclusive of \$58,600 in capitalized interest.

The semi-annual loan payments was revised to \$203,725 commencing on November 15, 2019. Through the 2021 year fiscal, the Town received total loan disbursements in the amount of \$6,753,601. The loan is secured by the pledged revenues of the water fund which are defined as the gross revenues minus the operating expenses and the satisfaction of all yearly payment obligations on account of any senior obligations. The Town is also subjected to certain covenants and is mandated to establish water rates going forward so that each fiscal year they will provide pledged revenues which are at least 115% of the principal and interest coming due on the note in such fiscal year. As of September 30, 2023, the Town owes \$5,262,503, including capitalized interest.

At September 30, 2023, the scheduled debt service requirements on water plant loan “SRF” – DW062610 were as follows:

<u>Year ending September 30:</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2024	\$ 354,715	\$ 56,182	\$ 410,897
2025	358,519	52,378	410,897
2026	362,364	48,533	410,897
2027	366,251	44,646	410,897
2028	370,180	40,718	410,898
2029-2033	1,911,336	143,149	2,054,485
2034-2037	1,539,138	26,688	1,565,826
	<u>\$ 5,262,503</u>	<u>\$ 412,294</u>	<u>\$ 5,674,797</u>

**NOTE 9 – FLORIDA RETIREMENT SYSTEM (FRS)**

**General Information about the FRS**

The FRS was created in Chapter 121, Florida Statutes, to provide a defined benefit pension plan for participating public employees. The FRS was amended in 1998 to add the Deferred Retirement Option Program under the defined benefit plan and amended in 2000 to provide a defined contribution plan alternative to the defined benefit plan for FRS members effective July 1, 2002. This integrated defined contribution pension plan is the FRS Investment Plan. Chapter 112, Florida Statutes, established the Retiree Health Insurance Subsidy (HIS) Program, a cost-sharing multiple-employer defined benefit pension plan, to assist retired members of any state-administered retirement system in paying the costs of health insurance.

## NOTE 9 – FLORIDA RETIREMENT SYSTEM (FRS)

### General Information about the FRS

All regular employees of the Town are eligible to enroll as members of the FRS. Provisions relating to the FRS are established by Chapters 121 and 122, Florida Statutes; Chapter 112, Part IV, Florida Statutes; Chapter 238, Florida Statutes; and FRS Rules, Chapter 60S, Florida Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. Such provisions may be amended at any time by further action from the Florida Legislature. The FRS is a single retirement system administered by the Florida Department of Management Services, Division of Retirement, and consists of the two cost-sharing, multiple-employer defined benefit plans and other nonintegrated programs. A comprehensive annual financial report of the FRS, which includes its financial statements, required supplementary information, actuarial report, and other relevant information, is available from the Florida Department of Management Services' website ([www.dms.myflorida.com](http://www.dms.myflorida.com)).

The Town's pension expense totaled \$1,187,359 for the fiscal year ended September 30, 2023.

### FRS Pension Plan

*Plan Description* – The FRS Pension Plan (Plan) is a cost-sharing, multiple-employer defined benefit pension plan, with a Deferred Retirement Option Program (DROP) for eligible employees. The classes of membership within the Town are as follows:

- Regular Class – Member of the FRS who do not qualify for membership in another class.
- Senior Management Service Class – Members in senior management level positions.
- Special Risk – Members of the FRS who are police officers.

Employees enrolled in the Plan prior to July 1, 2011, vest at six years of creditable service and employees enrolled in the Plan on or after July 1, 2011, vest at eight years of creditable service. All vested members, enrolled prior to July 1, 2011, are eligible for normal retirement benefits at age 62 or at any age after 30 years of service. All members enrolled in the Plan on or after July 1, 2011, once vested, are eligible for normal retirement benefits at age 65 or any time after 33 years of service. Members of the Plan may include up to four years of credit for military service toward creditable service. The Plan also includes an early retirement provision; however, there is a benefit reduction for each year a member retires before his or her normal retirement date. The Plan provides retirement, disability, death benefits, and annual cost-of-living adjustments to eligible participants.

DROP, subject to provisions of Section 121.091, Florida Statutes, permits employees eligible for normal retirement under the Plan to defer receipt of monthly benefit payments while continuing employment with an FRS employer. An employee may participate in DROP for a period not to exceed 60 months after electing to participate. As of June 5, 2023, when Senate Bill 7024 was signed into law, all eligible members in a regularly established position can elect to participate in DROP for a period not to exceed a maximum of 96 calendar months, at anytime after a member reached his or her normal retirement date. During the period of DROP participation, deferred monthly benefits are held in the FRS Trust Fund and accrue interest. The net pension liability does not include amounts for DROP participants, as these members are considered retired and are not accruing additional pension benefits.

**NOTE 9 – FLORIDA RETIREMENT SYSTEM (FRS) (Continued)**

**FRS Pension Plan (Continued)**

Benefits Provided – Benefits under the Plan are computed on the basis of age and/or years of service, average final compensation, and service credit. Credit for each year of service is expressed as a percentage of the average final compensation (AFC). For members initially enrolled before July 1, 2011, the AFC is the average of the five highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the AFC is the average of the eight highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on the retirement class to which the member belonged when the service credit was earned. Members are eligible for in-line-of-duty or regular disability and survivors' benefits. The following chart shows the percentage value for each year of service credit earned:

<u>Class, Initial Enrollment, and Retirement Age/Years of Service</u>	<u>% Value</u>
<b>Regular Class members initially enrolled before July 1, 2011</b>	
Retirement up to age 62 or up to 30 years of service	1.60
Retirement at age 63 or with 31 years of service	1.63
Retirement at age 64 or with 32 years of service	1.65
Retirement at age 65 or with 33 years of service	1.68
<b>Regular Class members initially enrolled on or after July 1, 2011</b>	
Retirement up to age 65 or up to 33 years of service	1.60
Retirement at age 66 or with 34 years of service	1.63
Retirement at age 67 or with 35 years of service	1.65
Retirement at age 68 or with 36 years of service	1.68
<b>Special Risk Class</b>	
Service from December 1, 1970 through September 30, 1974	2.00
Service on and after October 1, 1974	3.00
<b>Senior Management Service Class</b>	2.00

Per Section 121.101, Florida Statutes, if the member is initially enrolled in the FRS before July 1, 2011, and all service credit was accrued before July 1, 2011, the annual cost-of-living adjustment is 3% per year. If the member is initially enrolled before July 1, 2011, and has service credit on or after July 1, 2011, there is an individually calculated cost-of-living adjustment. The annual cost-of-living adjustment is a proportion of 3% determined by dividing the sum of the pre-July 2011 service credit by the total service credit at retirement multiplied by 3%. Plan members initially enrolled on or after July 1, 2011, will not have a cost-of-living adjustment after retirement.

Contributions – The Florida Legislature establishes contribution rates for participating employers and employees. Contribution rates during the 2023 fiscal year were as follows:

<u>Class</u>	<u>Percent of Gross Salary</u>		<u>Percent of Gross Salary</u>	
	<u>October 1, 2022 to June 30, 2023</u>		<u>July 1, 2023 to September 30, 2023</u>	
	<u>Employee</u>	<u>Employer (1)</u>	<u>Employee</u>	<u>Employer (1)</u>
FRS, Regular	3.00	11.91	3.00	13.57
FRS, Special Risk	3.00	27.83	3.00	32.67
FRS, Senior Management	3.00	31.57	3.00	34.52

(1) Employer rates include a postemployment HIS contribution rate of 1.66% from October 1, 2022 to June 30, 2023, and 2.00% from July 1, 2023 to September 2023. Also, employer rates include .06% for administrative costs of the Investment plan.

The Town's contributions to the Plan totaled \$482,149 for the fiscal year ended September 30, 2023. This excludes the HIS defined benefit pension plan contributions.



**NOTE 9 – FLORIDA RETIREMENT SYSTEM (FRS) (Continued)**

**FRS Pension Plan (Continued)**

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions – At September 30, 2023, the Town reported a liability of \$4,062,914 for its proportionate share of the Plan’s net pension liability. The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2023. The Town’s proportionate share of the net pension liability was based on the Town’s contributions for the year ended June 30, 2023 relative to the contributions made during the year ended June 30, 2023 of all participating members. At June 30, 2023, the Town’s proportionate share was .0101%, a decrease of .0001% from its proportionate share measured as of June 30, 2022. For the fiscal year ended September 30, 2023, the Town recognized pension expense of \$776,561 related to the FRS Pension Plan. In addition, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 381,473	\$ -
Change of assumptions	264,854	-
Net difference between projected and actual earnings on FRS pension plan investments	169,678	-
Changes in proportion and differences between Town FRS contributions and proportionate share of FRS contributions	21,925	(222,944)
Town FRS contributions subsequent to the measurement date	152,508	-
Total	<u>\$ 990,438</u>	<u>\$ (222,944)</u>

The deferred outflows of resources related to pensions, totaling \$152,508, resulting from Town contributions to the Plan subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the subsequent fiscal year.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ending September 30:</u>	<u>Amount</u>
2023	\$ 34,033
2024	(128,909)
2025	640,310
2026	53,527
2027	16,025
<b>Total</b>	<u>\$ 614,986</u>

Actuarial Assumptions – The total pension liability in the July 1, 2023, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.40%
Salary increases	3.25%, average, including inflation
Discount rate	6.7%

Mortality rates were based on the PUB-2010 base table varied by member category and sex, projected generationally with Scale MP-2018.

The actuarial assumptions used in the July 1, 2023, valuation were based on the results of an actuarial experience study for the period July 1, 2013, through June 30, 2018.

**NOTE 9 – FLORIDA RETIREMENT SYSTEM (FRS) (Continued)**

**FRS Pension Plan (Continued)**

Actuarial Assumptions (Continued)

The long-term expected rate of return on pension plan investments was not based on historical returns, but instead is based on a forward-looking capital market economic model. The allocation policy’s description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes an adjustment for the inflation assumption. The target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class are summarized in the following table:

<b>Asset Class</b>	<b>Target</b>			<b>Standard Deviation</b>
	<b>Allocation (1)</b>	<b>Arithmetic Return</b>	<b>(Geometric) Return</b>	
Cash	1.0%	2.6%	2.9%	1.1%
Fixed income	19.8%	4.4%	4.4%	3.4%
Global equity	54.0%	8.7%	7.1%	18.1%
Real estate (property)	10.3%	7.6%	6.6%	14.8%
Private equity	11.1%	11.9%	8.8%	26.3%
Strategic investments	3.8%	6.3%	6.1%	7.7%
<b>Total</b>	<b>100.0%</b>			
Assumed inflation - mean			2.4%	1.4%

(1) As outlined in the Plan's investment policy

Discount Rate – The discount rate used to measure the total pension liability was 6.7 percent. The Plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

Sensitivity of the Town’s Proportionate Share of the Net Position Liability to Changes in the Discount Rate – The following presents the Town’s proportionate share of the net pension liability calculated using the discount rate of 6.7%, as well as what the Town’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.7%) or 1-percentage-point higher (7.7%) than the current rate:

	<b>1% Decrease (5.7%)</b>	<b>Current Discount Rate (6.7%)</b>	<b>1% Increase (7.7%)</b>
Tow n's proportionate share of net pension liability	\$ 6,940,284	\$ 4,062,914	\$ 1,655,649

Pension Plan Fiduciary Net Position – Detailed information about the Plan’s fiduciary net position is available in the FRS Pension Plan and Other State Administered Systems Comprehensive Annual Financial Report.

Payables to the Plan – At September 30, 2023, the Town reported a payable of \$43,229 to the plan.

**HIS Pension Plan**

Plan Description – The HIS Pension Plan (HIS Plan) is a cost-sharing multiple-employer defined benefit pension plan established under section 112.363, Florida Statutes, and may be amended by the Florida Legislature at any time. The benefit is a monthly payment to assist retirees of State-administered retirement systems in paying their health insurance costs and is administered by the Division of Retirement within the Florida Department of Management Services.

Benefits Provided – For the fiscal year ended September 30, 2023, eligible retirees and beneficiaries received a monthly HIS payment of \$5 for each year of creditable service completed at the time of retirement, with a minimum HIS payment of \$30 and a maximum HIS payment of \$150 per month, pursuant to Section 112.363, Florida Statutes. To be eligible to receive a HIS Plan benefit, a retiree under a State-administered retirement system must provide proof of health insurance coverage, which may include Medicare.

**NOTE 9 – FLORIDA RETIREMENT SYSTEM (FRS) (Continued)**

**HIS Pension Plan (Continued)**

Contributions – The HIS Plan is funded by required contributions from FRS participating employers as set by the Florida Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. For the fiscal year ended September 30, 2023, the contribution rate was 1.66% of payroll from October 1, 2022 to June 30, 2023 and 2% from July 1, 2023 to September 30, 2023, pursuant to section 112.363, Florida Statutes. The Town contributed 100 percent of its statutorily required contributions for the current and preceding three years. HIS Plan contributions are deposited in a separate trust fund from which payments are authorized. HIS Plan benefits are not guaranteed and are subject to annual legislative appropriation. In the event the legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or canceled.

The Town’s contributions to the HIS Plan totaled \$39,409, not including the investment plan, for the fiscal year ended September 30, 2023.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions – At September 30, 2023, the Town reported a net pension liability of \$1,064,861 for its proportionate share of the HIS Plan’s net pension liability. The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2022. The Town’s proportionate share of the net pension liability was based on the year ended June 30, 2023 contributions relative to the year ended June 30, 2023 contributions of all participating members. At June 30, 2023, the Town’s proportionate share was .0067%, which was not significantly different from its proportionate share measured as of June 30, 2022.

For the fiscal year ended September 30, 2023, the Town recognized pension expense of \$410,798 related to the HIS Plan. In addition, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 15,589	\$ (2,499)
Change of assumptions	27,995	(92,274)
Net difference between projected and actual earnings on HIS plan investments	550	-
Changes in proportion and differences between Town HIS contributions and proportionate share of HIS contributions	45,627	(24,024)
Town HIS contributions subsequent to the measurement date	14,446	-
Total	<u>\$ 104,207</u>	<u>\$ (118,797)</u>

The deferred outflows of resources related to pensions, totaling \$14,446, resulting from Town contributions to the HIS Plan subsequent to the measurement date will be recognized as a reduction of the net pension liability in the subsequent fiscal year.. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ending September 30:</u>	<u>Amount</u>
2023	2,947
2024	845
2025	(7,927)
2026	(15,207)
2027	(8,876)
Thereafter	(818)
<b>Total</b>	<u>\$ (29,036)</u>

**NOTE 9 – FLORIDA RETIREMENT SYSTEM (FRS) (Continued)**

**HIS Pension Plan (Continued)**

Actuarial Assumptions – The total pension liability in the July 1, 2022, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.40%
Salary increases	3.25%, average, including inflation
Discount rate	3.65%

Mortality rates were based on the on the PUB-2010 base table which varies by member category and sex, projected generationally with Scale MP-2018. The July 1, 2022, HIS valuation is the most recent actuarial valuation and was used to develop the liabilities for the June 30, 2023, financial reporting exhibits. The actuarial assumptions used in the July 1, 2023 valuation were based on the results of an actuarial experience study for the period July 1, 2013 through June 30, 2018.

Discount Rate – The discount rate used to measure the total pension liability was 3.65%. In general, the discount rate for calculating the total pension liability is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the single equivalent discount rate is equal to the municipal bond rate selected by the HIS Plan sponsor. The Bond Buyer General Obligation 20-Bond Municipal Bond Index was adopted as the applicable municipal bond index.

Sensitivity of the Town’s Proportionate Share of the Net Pension Liability to Changes in the Discount Rate – The following presents the Town’s proportionate share of the net pension liability calculated using the discount rate of 3.65%, as well as what the Town’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.65%) or 1-percentage-point higher (4.65%) than the current rate:

	1% Decrease (2.65%)	Current Discount Rate (3.65%)	1% Increase (4.65%)
Town’s proportionate share of net pension liability	\$ 1,214,840	\$ 1,064,861	\$ 940,538

Pension Plan Fiduciary Net Position – Detailed information about the HIS Plan’s fiduciary net position is available in the FRS Pension Plan and Other State Administered Systems Comprehensive Annual Financial Report.

Payables to the Plan – At September 30, 2023, the Town reported payables to the plan of 3,643.

**FRS – Defined Contribution Pension Plan**

The Town contributes to the FRS Investment Plan (Investment Plan), a defined contribution pension plan, for its eligible employees electing to participate in the Investment Plan. The Investment Plan is administered by the SBA, and is reported in the SBA’s annual financial statements and in the State of Florida Comprehensive Annual Financial Report. Service retirement benefits are based upon the value of the member’s account upon retirement.

As provided in Section 121.4501, Florida Statutes, eligible FRS members may elect to participate in the Investment Plan in lieu of the FRS defined-benefit plan. Town employees participating in DROP are not eligible to participate in the Investment Plan. Employer and employee contributions, including amounts contributed to individual member’s accounts, are defined by law, but the ultimate benefit depends in part on the performance of investment funds. Benefit terms, including contribution requirements, for the Investment Plan are established and may be amended by the Florida Legislature. The Investment Plan is funded with the same employer and employee contribution rates that are based on salary and membership class (Regular Class, Elected Local Officers, etc.), as the FRS defined benefit plan. Contributions are directed to individual member accounts, and the individual members allocate contributions and account balances among various approved investment choices.

**NOTE 9 – FLORIDA RETIREMENT SYSTEM (FRS) (Continued)**

**FRS – Defined Contribution Pension Plan (Continued)**

Allocations to the investment member’s accounts during the 2023 fiscal year were as follows:

Class	Percent of Gross Compensation October 1, 2022 to June 30, 2023	Percent of Gross Compensation July 1, 2023 to September 30, 2023
FRS, Regular	6.30%	8.30%
FRS, Special Risk	14.00%	16.00%
FRS, Senior Management Class	7.67%	9.67%

For all membership classes, employees are immediately vested in their own contributions and are vested after one year of service for employer contributions and investment earnings. If an accumulated benefit obligation for service credit originally earned under the FRS Pension Plan is transferred to the Investment Plan, the member must have the years of service required for FRS Pension Plan vesting (including the service credit represented by the transferred funds) to be vested for these funds and the earnings on the funds. Nonvested employer contributions are placed in a suspense account for up to five years. If the employee returns to FRS covered employment within the five year period, the employee will regain control over their account. If the employee does not return within the five year period, the employee will forfeit the accumulated account balance. Costs of administering the Investment Plan, including the FRS Financial Guidance Program, are funded through an employer contribution of 0.06% from and by forfeited benefits of Investment Plan members.

After termination and applying to receive benefits, the member may rollover vested funds to another qualified plan, structure a periodic payment under the Investment Plan, receive a lump-sum distribution, leave the funds invested for future distribution, or any combination of these options. Disability coverage is provided; the member may either transfer the account balance to the FRS Pension Plan when approved for disability retirement to receive guaranteed lifetime monthly benefits under the FRS Pension Plan, or remain in the Investment Plan and rely upon that account balance for retirement income.

The Town’s Investment Plan pension expense totaled \$102,333 for the fiscal year ended September 30, 2023.

At September 30, 2023, the Town reported payables to the Investment Plan of \$10,464.

**NOTE 10 – POST EMPLOYMENT BENEFITS OTHER THAN PENSIONS**

**Plan Description**

Pursuant to Section 112.0801, Florida Statutes, the Town is required to permit participation in the health insurance program by retirees and their eligible dependents at a cost to the retiree that is no greater than the cost at which coverage is available for active employees. A "retiree" is defined under Section 112.0801 as any officer or employee who retires under a state retirement system or a state optional annuity or retirement program or is placed on disability retirement and who begins receiving retirement benefits immediately after retirement from employment. Retirees pay 100% of the blended (active and retiree combined) equivalent premium rates. The blended rates provided an implicit subsidy for retirees because, on an actuarial basis, their current and future claims are expected to result in higher costs to the plan on average than those of active employees. The plan is a single employer plan. During the current fiscal year, the Town provided a stipend of \$125 to two retirees towards the costs of their healthcare. At fiscal year end, only one retiree was receiving a stipend of \$125 towards the costs of his healthcare. This stipend will cease if the former employees become re-employed again. The plan has no assets accumulated in a GASB-compliant trust.

The plan does not issue separate financial statements.

At September 30, 2023, the following employees were covered by benefit terms:

Inactive employees or beneficiaries currently receiving benefits	-
Inactive employees entitled to, but not yet receiving benefits	-
Active employees	26
	26
	26

**NOTE 10 – POST EMPLOYMENT BENEFITS OTHER THAN PENSIONS (Continued)**

**Changes in Total OPEB Liability**

Sources of changes in the total OPEB liability were as follows:

	<b>Total OPEB Liability</b>
Beginning balance	\$ 186,706
Changes due to:	
Service cost	10,671
Expected interest growth	9,512
Demographic experience	22,637
Assumption changes	(32,246)
Benefit payments and refunds	(7,381)
Ending balance	<u>\$ 189,899</u>

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

For the year ended September 30, 2023, the Town recognized OPEB expense of (\$16,605). In addition, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

<b>Description</b>	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Balance at September 30, 2022	\$ 24,523	\$ 163,440
Amortization payments	(7,732)	(37,139)
Change of assumptions	-	32,246
Demographic gain /loss	22,637	-
Balance at September 30, 2022	<u>\$ 39,428</u>	<u>\$ 158,547</u>

The amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<b>Year Ending September 30:</b>	<b>Amount</b>
2024	\$ 29,407
2025	29,407
2026	29,407
2027	13,559
2028	7,061
Thereafter	10,278
Total	<u>\$ 119,119</u>

**NOTE 10 – POST EMPLOYMENT BENEFITS OTHER THAN PENSIONS (Continued)**

**Actuarial Assumptions**

Significant actuarial assumptions used to calculate the total OPEB liability were as follows:

Measurement date	September 30, 2023
Actuarial valuation date	October 1, 2022
Actuarial assumptions:	
	4.91% per year; this rate was used to discount all future benefit payments and is based on the return on the S&P Municipal Bond 20-year High Grade Index as of the measurement date.
Investment rate of return	
Salary increases	3% per year
Cost-of-living increases	Retiree contributions, health insurance premiums, and the implied subsidy have been assumed to increase in accordance with the healthcare cost trend rates
Healthcare cost trend rates	Increases in healthcare costs are assumed to be 7% for the 2022/23 fiscal year graded down by 0.50% per year to 5.00% for the 2027 and later fiscal years.
Age-related morbidity	Healthcare costs are assumed to increase at the rate of 3.50% for each year of age. Because the insurance carrier charges the same monthly rate for health insurance regardless of age, an implied monthly subsidy of \$550.00 per individual has been assumed at age 62 for the 2022/23 fiscal year; at other ages, the implied subsidy was developed based on the age-related morbidity assumption and, for other fiscal years, the implied subsidy was increased in accordance with the healthcare cost trend rates. The implied subsidy is assumed to disappear at age 65.
Implied subsidy	
Mortality basis	Sex-distinct rates set forth in the PUB-2010 Mortality Table (without income adjustments) for general and public safety employees, with full generational improvements in mortality using Scale MP-2020.
Retirement	For general employees, retirement is assumed to occur at age 62 with six years of service or at any age with 30 years of service; for police officers, retirement is assumed to occur at age 52 with six years of service or at any age with 25 years of service.
Other decrements	Assumed employment termination is based on the Scale 155 table; assumed disability is based on the Wyatt 1985 Disability Study (Class 4 rates were used for police officers and Class 1 rates were used for general employees).
Coverage election	25% of eligible employees are assumed to elect single medical coverage upon retirement or disability.
Changes:	Since the prior measurement date, the discount rate was increased from 4.77% per annum to 4.91% per annum; the implied monthly subsidy at age 62 for fiscal year 2023 was decreased from \$618 to \$550 per individual.

**Sensitivity of the Total OPEB Liability to Changes in the Discount Rate**

The following presents the net OPEB liability of the Town, as well as what the Town's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (3.91%) or 1-percentage-point higher (5.91%) than the current discount rate:

1% Decrease (3.91%)	Current Discount Rate (4.91%)	1% Increase (5.91%)
\$ 208,308	\$ 189,899	\$ 173,703

**NOTE 10 – POST EMPLOYMENT BENEFITS OTHER THAN PENSIONS (Continued)**

**Sensitivity of the Total OPEB Liability Using Alternative Healthcare Cost Trend Rates**

The following presents the net OPEB liability of the Town, as well as what the Town’s net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (6% decreasing to 4%) or 1-percentage-point higher (8% decreasing to 6%) than the current healthcare cost trend rates:

<b>1% Decrease (6% decreasing to 4%)</b>	<b>Healthcare Cost Trend Rates (7.0% Graded Down to 5%)</b>	<b>1% Increase (8% decreasing to 6%)</b>
\$ 169,614	\$ 189,899	\$ 213,734

**NOTE 11 – LEASES**

The Town is a lessor for a non-cancellable lease of land. The Town recognized a lease receivable and deferred inflow of resources in the government-wide business-type activities and proprietary fund financial statements. At September 30, 2023, the Town reported a lease receivable of \$203,094.

During the current fiscal year, the Town recognized revenues related to lease as follows:

	Fiscal Year Ending 9/30/2023
Lease Revenue	
Land	33,747
Total Lease Revenue	33,747
Interest Revenue	8,757
<b>Total</b>	<b>42,504</b>

The lease receivable will be amortized as follows:

	Principal	Interest	Total
2024	\$ 30,241	\$ 7,581	\$ 37,822
2025	33,013	6,321	39,334
2026	35,960	4,947	40,907
2027	39,092	3,451	42,543
2028	42,418	1,828	44,246
2029	22,370	270	22,640
<b>Total</b>	<b>\$ 203,094</b>	<b>\$ 24,398</b>	<b>\$ 227,492</b>

**NOTE 12 – COMMITMENTS**

**Interlocal Agreements**

On January 10, 2012, the Town entered into an interlocal agreement with the City of Deerfield Beach, Florida to furnish emergency medical and fire protection services. The agreement had an annual base fee of \$592,540 to be adjusted annually to offset increased costs based upon further changes to the fees paid to Broward Sheriff’s Office (BSO) by the City of Deerfield Beach pursuant to the BSO contract. In the current fiscal year, the fee paid to the City of Deerfield Beach under this agreement was \$905,173.



## **NOTE 13 – LITIGATION AND CONTINGENCIES**

There are erosions problems on Town's beaches caused by groins installed by the City of Deerfield Beach, Florida ("Deerfield Beach"). Certain permits state that if the groins have an adverse impact on the Town it is Deerfield Beach's responsibility to take corrective action. After attempts to negotiate an interlocal agreement with Deerfield Beach failed, the Town took legal action under Chapter 164 of the Florida Statute against the City of Deerfield Beach, Florida to honor the permit conditions regarding the groins. In October 2020, the Town entered a settlement agreement with Deerfield Beach, whereby the parties agree to jointly manage their combined shoreline. Under the agreement, the parties agree to jointly perform and manage renourishment projects every five years during the term of the agreement, with the first project anticipated between 2021 and 2023. The parties agree to use best efforts to minimize cost by using the least expense source of beach compatible sand and maximizing third party funding. Third party funding will be applied first to soft costs then to sand costs, except as limited by FEMA projects. The parties agree to pay their own net sand costs based on the percentage of sand placed on each party's respective profile. Net soft costs will be divided evenly. If the net cost of any renourishment project after deducting third party funding exceeds \$3 million for either party as adjusted by the Construction CPI for the Southeast Florida Region, the project shall not move forward, unless the greater expenditure is agreed to by the affected party. If the parties are unable to obtain third party funding to cover at least 50% of the total cost of the renourishment project in the first two years, project will not proceed unless the parties agree in writing. If the parties are unable to obtain third party funding to cover at least 50% of the total cost of the renourishment project in year three, project will proceed subject to the monetary cap. In addition, the parties agree to jointly conduct and pay for semi-annual beach monitoring in May and November to be treated as a soft costs. Furthermore, the Town shall file a voluntary dismissal of the litigation with prejudice resolving all claims. Each party will pay their own litigation expenses. The agreement is effective for 30 years from the execution of the first renourishment project contract and may be renewed by mutual agreement for up to four additional five year periods. The financial statements have not been adjusted in relation to this matter.

During the current fiscal year, approximately \$4,250,000 in expenditures were incurred relating to the agreement.

### **Legal**

The Town is involved in various claims and legal in the normal course of business for which no provision has been made in the financial statements. Although the outcome of these proceedings is not presently determinable, it is the opinion of the Town's management and attorneys that resolution of these matters will not have a material adverse effect on the financial condition of the Town.

## **NOTE 14 – RISK MANAGEMENT**

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The Town has obtained commercial insurance from independent third parties to mitigate the costs of these risks; coverage may not extend to all situations. Settled claims did not exceed insurance coverage during the past three years.

**NOTE 15 – SUBSEQUENT EVENTS**

**Water Main Project Loan Agreement “SRF” – DW062610**

Subsequent to the end of the fiscal year, A third amendment was made to the SRF DW062610 loan. The amendment reduced the semiannual payment amounts \$203,725 to \$189,112, commencing on May 15, 2024 until amounts are fully paid. As a result of the amendment the final payment date was extended to November 15, 2028. After the amendment, the scheduled debt service requirements on water plant loan “SRF” – DW062610 were as follows:

Year ending September 30:	Principal	Interest	Total
2024	\$ 199,269	\$ 58,595	\$ 257,864
2025	324,254	63,520	387,774
2026	327,869	60,004	387,873
2027	331,423	56,449	387,872
2028	335,017	52,856	387,873
2029-2033	1,730,359	209,005	1,939,364
2034-2038	1,826,214	113,149	1,939,363
2039	188,098	1,017	189,115
	\$ 5,262,503	\$ 614,595	\$ 5,877,098

**TOWN OF HILLSBORO BEACH, FLORIDA**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCE - BUDGET AND ACTUAL – GENERAL FUND**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Property taxes	\$ 5,638,903	\$ 5,638,903	\$ 5,605,532	\$ (33,371)
Licenses and permits	1,900	1,900	3,027	1,127
Utility and franchise fees	275,000	357,000	310,214	(46,786)
Intergovernmental	216,425	268,425	301,950	33,525
Grant revenue	4,169,025	4,169,025	114,952	(4,054,073)
Interest	30,100	185,100	185,374	274
Miscellaneous	75,050	75,050	117,680	42,630
Total revenues	10,406,403	10,695,403	6,638,729	(4,056,674)
<b>EXPENDITURES</b>				
Current:				
General government	817,232	871,932	1,029,941	(158,009)
Public safety	4,395,460	4,576,060	4,349,007	227,053
Physical environment	721,677	760,377	265,005	495,372
Transportation	116,189	116,189	66,993	49,196
Beaches	71,000	86,000	4,573,598	(4,487,598)
Debt service:				
Debt issue costs	-	-	48,912	(48,912)
Capital outlay	4,865,470	4,865,470	186,748	4,678,722
Total expenditures	10,987,028	11,276,028	10,520,204	755,824
Excess (deficiency) of revenues over (under) expenditures	(580,625)	(580,625)	(3,881,475)	(3,300,850)
<b>OTHER FINANCING SOURCES</b>				
Use of fund balance reserves	-	-	-	-
Transfers in (out)	15,000	15,000	(1,121)	(16,121)
Loan proceeds	565,625	565,625	3,975,000	3,409,375
Total other financing sources	580,625	580,625	3,973,879	3,393,254
Net change in fund balance	\$ -	\$ -	92,404	\$ 92,404
Fund balance - beginning			3,406,851	
Fund balance - ending			\$ 3,499,255	

See notes to required supplementary information

**TOWN OF HILLSBORO BEACH, FLORIDA**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCE - BUDGET AND ACTUAL – BUILDING FUND**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Licenses and permits	\$ 655,000	\$ 1,038,500	\$ 1,123,495	\$ 84,995
Total revenues	655,000	1,038,500	1,123,495	84,995
<b>EXPENDITURES</b>				
Current:				
Building and engineering	690,000	1,073,500	1,025,342	48,158
Capital outlay	50,000	50,000	-	50,000
Total expenditures	740,000	1,123,500	1,025,342	98,158
Excess (deficiency) of revenues over (under) expenditures	(85,000)	(85,000)	98,153	183,153
<b>OTHER FINANCING SOURCES</b>				
Use of fund balance reserves	50,000	50,000	-	(50,000)
Transfers in (out)	35,000	35,000	51,121	16,121
Total other financing sources	85,000	85,000	51,121	(33,879)
Net change in fund balance	\$ -	\$ -	149,274	\$ 149,274
Fund balance - beginning			163,133	
Fund balance - ending			\$ 312,407	

See notes to required supplementary information

**TOWN OF HILLSBORO BEACH, FLORIDA**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

The Town is required to establish a budgetary system and an approved Annual Budget for the general fund. The Town's budgeting process is based on estimates of cash receipts and cash expenditures which are approved by the Commission. The budget approximates a basis consistent with accounting principles generally accepted in the United States of America (generally accepted accounting principles).

The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Town Commission. The general fund and building fund budgets for the fiscal year ended September 30, 2023 were amended to increase revenues and appropriations by \$289,000 and \$383,500, respectively. Actual general fund and building fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2023.

**TOWN OF HILLSBORO BEACH  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF CHANGES IN TOWN'S TOTAL OPEB LIABILITY AND RELATED RATIOS**

	2023	2022	2021	2020	2019	2018
<b>Total OPEB Liability</b>						
Beginning balance	\$ 186,706	\$ 226,281	\$ 208,305	\$ 204,056	\$ 393,873	\$ 393,056
Service cost	10,671	13,027	19,235	17,700	12,167	16,623
Expected interest growth	9,512	11,305	5,295	4,483	14,141	14,368
Demographic experience	22,637	(15,094)	(2,578)	(14,100)	(122,756)	-
Assumption changes	(32,246)	(44,155)	15,398	20,815	(71,108)	-
Benefit payments and refunds	(7,381)	(4,658)	(19,374)	(24,649)	(22,261)	(30,174)
Ending balance	<u>\$ 189,899</u>	<u>\$ 186,706</u>	<u>\$ 226,281</u>	<u>\$ 208,305</u>	<u>\$ 204,056</u>	<u>\$ 393,873</u>
Covered payroll	\$ 2,285,529	\$ 2,126,823	\$ 2,168,341	\$ 2,014,454	\$ 1,925,230	\$ 1,836,995
Total OPEB liability as a percentage of covered payroll	8.31%	8.78%	10.44%	10.34%	10.60%	21.44%

Note: The amortization period for demographic experience and assumption changes was 8.32 years for the 2018/19 fiscal year, 8 years for the 2019/20 fiscal year, 7.93 years for the 2020/21 fiscal year, 8.22 years for the 2021/22 fiscal year, and 7.10 years for the 2022/23 fiscal year.

There are no assets in a trust compliant with GASB codification P22.101 or P52.101.

**TOWN OF HILLSBORO BEACH**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF PROPORTIONATE SHARE OF**  
**NET PENSION LIABILITY**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

**Schedule of the Town's Proportionate Share of the Net Pension Liability -**  
**Florida Retirement System Pension Plan**  
**Last 10 Years (1) (2)**

	2023	2022	2021	2020	2019	2018	2017	2016	2015
Town's proportion of the FRS net pension liability	0.01019633%	0.01032836%	0.01044012%	0.01081410%	0.01224790%	0.01192774%	0.01122648%	0.01117190%	1.01757100%
Town's proportionate share of the FRS net pension liability	\$ 4,062,914	\$ 3,842,979	\$ 788,633	\$ 4,217,889	\$ 4,218,005	\$ 3,592,698	\$ 3,320,718	\$ 2,820,914	\$ 1,314,330
Town's covered payroll	\$ 2,202,543	\$ 2,069,783	\$ 2,029,639	\$ 1,931,731	\$ 2,064,137	\$ 2,104,345	\$ 1,909,272	\$ 1,728,913	\$ 1,687,914
Town's proportionate share of the FRS net pension liability as a percentage of its covered payroll	184.46%	185.67%	38.86%	218.35%	204.35%	170.73%	173.93%	163.16%	77.87%
FRS plan fiduciary net position as a percentage of the total pension liability	82.38%	82.89%	96.40%	78.85%	82.61%	84.26%	83.89%	84.88%	92.00%

**Schedule of the Town's Proportionate Share of the Net Pension Liability -**  
**Health Insurance Subsidy Pension Plan**  
**Last 10 Years (1) (2)**

	2023	2022	2021	2020	2019	2018	2017	2016	2015
Town's proportion of the HIS net pension liability	0.006705110%	0.006723212%	0.006621551%	0.006303805%	0.006772302%	0.006442838%	0.005941005%	0.005964028%	0.006147330%
Town's proportionate share of the HIS net pension liability	\$ 1,064,861	\$ 712,096	\$ 812,233	\$ 769,684	\$ 757,753	\$ 681,917	\$ 635,240	\$ 695,083	\$ 626,931
Town's covered payroll	\$ 2,202,543	\$ 2,069,783	\$ 2,029,639	\$ 1,931,731	\$ 2,064,137	\$ 2,104,345	\$ 1,909,272	\$ 1,728,913	\$ 1,687,914
Town's proportionate share of the HIS net pension liability as a percentage of its covered payroll	48.35%	34.40%	40.02%	39.84%	36.71%	32.41%	33.27%	40.20%	37.14%
HIS plan fiduciary net position as a percentage of the total pension liability	4.12%	4.81%	3.56%	3.00%	2.63%	2.15%	1.64%	0.97%	0.50%

(1) The amounts presented for each year were determined as of the measurement date, June 30.

(2) Information is only available for the years presented.

**TOWN OF HILLSBORO BEACH  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF PENSION CONTRIBUTIONS  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2023**

**Schedule of the Town Contributions -  
Florida Retirement System Pension Plan  
Last 10 Fiscal Years (1) (2)**

	2023	2022	2021	2020	2019	2018	2017	2016	2015
Contractually required FRS contribution	\$ 482,149	\$ 414,621	\$ 380,866	\$ 386,616	\$ 358,900	\$ 354,171	\$ 288,224	\$ 260,082	\$ 248,093
FRS contributions in relation to the contractually required contribution	(482,149)	(414,621)	(380,866)	(386,616)	(358,900)	(354,171)	(288,224)	(260,082)	(248,093)
FRS contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Town's covered payroll	\$ 2,251,545	\$ 2,063,165	\$ 2,032,604	\$ 2,142,438	\$ 2,005,228	\$ 2,092,174	\$ 1,906,430	\$ 1,664,196	\$ 1,720,063
FRS contributions as a percentage of covered payroll	21.41%	20.10%	18.74%	18.05%	17.90%	16.93%	15.12%	15.63%	14.42%

**Schedule of the Town Contributions -  
Health Insurance Subsidy Pension Plan  
Last 10 Fiscal Years (1) (2)**

	2023	2022	2021	2020	2019	2018	2017	2016	2015
Contractually required HIS contribution	\$ 39,409	\$ 34,249	\$ 33,741	\$ 35,564	\$ 33,287	\$ 34,730	\$ 31,647	\$ 27,626	\$ 23,499
HIS contributions in relation to the contractually required contribution	(39,409)	(34,249)	(33,741)	(35,564)	(33,287)	(34,730)	(31,647)	(27,626)	(23,499)
HIS contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Town's covered payroll	\$ 2,251,545	\$ 2,063,165	\$ 2,032,604	\$ 2,142,438	\$ 2,005,228	\$ 2,092,174	\$ 1,906,430	\$ 1,664,196	\$ 1,720,063
HIS contributions as a percentage of covered payroll	1.75%	1.66%	1.66%	1.66%	1.66%	1.66%	1.66%	1.66%	1.37%

(1) The amounts presented for each fiscal year were determined as of September 30.

(2) Information is only available for the years presented.





**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Town Commission  
Town of Hillsboro Beach, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, business type activities, each major fund, and the aggregate remaining fund information of the Town of Hillsboro Beach, Florida ("Town") as of and for the fiscal year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements, and have issued our opinion thereon dated June 28, 2024.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Bhav & Associates*

June 28, 2024



**Grau & Associates**  
CERTIFIED PUBLIC ACCOUNTANTS

951 Yamato Road ▪ Suite 280  
Boca Raton, Florida 33431  
(561) 994-9299 ▪ (800) 299-4728  
Fax (561) 994-5823  
www.graucpa.com

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE  
REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES, REQUIRED BY  
RULE 10.556(10) OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA**

To the Town Commission  
Town of Hillsboro Beach, Florida

We have examined the Town of Hillsboro Beach, Florida's ("Town") compliance with the requirements of Section 218.415, Florida Statutes, in accordance with Rule 10.556(10) of the Auditor General of the State of Florida during the fiscal year ended September 30, 2023. Management is responsible for Town's compliance with those requirements. Our responsibility is to express an opinion on Town's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Town complied, in all material respects, with the specified requirements referenced in Section 218.415, Florida Statutes. An examination involves performing procedures to obtain evidence about whether the Town complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion. Our examination does not provide a legal determination on the Town's compliance with specified requirements.

We are required to be independent and to meet our other ethical responsibilities in accordance with relevant ethical requirements relating to the examination engagement.

In our opinion, the Town complied, in all material respects, with the aforementioned requirements for the fiscal year ended September 30, 2023.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, management, and the Town Commission of the Town of Hillsboro Beach, Florida and is not intended to be and should not be used by anyone other than these specified parties.

*Grau & Associates*

June 28, 2024



**MANAGEMENT LETTER PURSUANT TO THE RULES OF  
THE AUDITOR GENERAL FOR THE STATE OF FLORIDA**

To the Town Commission  
Town of Hillsboro Beach, Florida

**Report on the Financial Statements**

We have audited the accompanying basic financial statements of the Town of Hillsboro Beach, Florida ("Town") as of and for the fiscal year ended September 30, 2023, and have issued our report thereon dated June 28, 2024.

**Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General.

**Other Reporting Requirements**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters based on an audit of the financial statements performed in accordance with *Government Auditing Standards*; and Independent Auditor's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated June 28, 2024, should be considered in conjunction with this management letter.

**Purpose of this Letter**

The purpose of this letter is to comment on those matters required by Chapter 10.550 of the Rules of the Auditor General for the State of Florida. Accordingly, in connection with our audit of the financial statements of the Town, as described in the first paragraph, we report the following:

- I. Current year findings and recommendations.**
- II. Status of prior year findings and recommendations.**
- III. Compliance with the Provisions of the Auditor General of the State of Florida.**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, as applicable, management, and the Town Commission of the Town of Hillsboro Beach, Florida and is not intended to be and should not be used by anyone other than these specified parties.

We wish to thank the Town of Hillsboro Beach, Florida and the personnel associated with it, for the opportunity to be of service to them in this endeavor as well as future engagements, and the courtesies extended to us.

*Grau & Associates*

June 28, 2024

## REPORT TO MANAGEMENT

### I. CURRENT YEAR FINDINGS AND RECOMMENDATIONS

None

### II. PRIOR YEAR FINDINGS AND CURRENT YEAR STATUS

**2023-01 Budget:** Matter has been resolved.

### III. COMPLIANCE WITH THE PROVISIONS OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA

Unless otherwise required to be reported in the auditor's report on compliance and internal controls, the management letter shall include, but not be limited to the following:

1. A statement as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

There were no significant findings and recommendations made in the preceding annual financial audit report for the fiscal year ended September 30, 2022, except as noted above.

2. Any recommendations to improve the local governmental entity's financial management.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported for the fiscal year ended September 30, 2023.

3. Noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported, for the fiscal year ended September 30, 2023.

4. The name or official title and legal authority of the Town are disclosed in the notes to the financial statements.

5. The Town has not met one or more of the financial emergency conditions described in Section 218.503(1), Florida Statutes.

6. We applied financial condition assessment procedures and no deteriorating financial conditions were noted as of September 30, 2023. It is management's responsibility to monitor financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.