

**TOWN OF ASTATULA, FLORIDA**

**FINANCIAL STATEMENTS**

**SEPTEMBER 30, 2022**



**TOWN COUNCIL**

*Mitchell Mack, Mayor*  
*Stephen J. Cross, Vice Mayor*  
*Orita Issartel*  
*Gayle Sikkema*  
*Zane Teeters*

**TOWN CLERK & FINANCE OFFICER**

*Graham Wells*

**TOWN ATTORNEY**

*Heather Ramos*

**TOWN OF ASTATULA, FLORIDA  
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SEPTEMBER 30, 2022**

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## INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor, Town Council, and Town Clerk,  
Town of Astatula, Florida:

### **Report on the Audit of the Financial Statements**

#### ***Opinions***

We have audited the financial statements of the governmental activities, the business-type activities, and each major fund of the Town of Astatula, Florida (the Town), as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### ***Unmodified Opinions on the General Fund, Infrastructure Fund, Water Fund, and Business-Type Activities***

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the General Fund, Infrastructure Fund, Water Fund, and business-type activities of the Town of Astatula, Florida as of September 30, 2022, and the respective changes in financial position and, where applicable, cash flow thereof, and budgetary comparison schedules for the General Fund and Infrastructure Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Qualified Opinion on the Governmental Activities***

In our opinion, except for the effects, if any, of the matter described in the Basis for Qualified Opinion on the Governmental Activities section, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities of the Town of Astatula, Florida as of September 30, 2022, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinions on the General Fund, Infrastructure Fund, Water Fund, and Business-Type Activities***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Basis for Qualified Opinion on the Governmental Activities***

As discussed in Note (7) to the financial statements, the Town has not implemented the provisions of GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. Accounting principles generally accepted in the United States of America require recording of an obligation for postemployment benefits other than pensions, which would increase liabilities, decrease net position, and change the expenses in governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses of the governmental activities has not been determined.

### ***Responsibilities of Management for the Financial Statements***

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the schedule of changes in the City's total OPEB liability that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements are not affected by this missing information.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with Government Auditing Standards, we have also issued our report dated May 8, 2023, on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.



James Moore & Co., P.L.

Daytona Beach, Florida  
May 8, 2023

## **MANAGEMENT'S DISCUSSION AND ANALYSIS SEPTEMBER 30, 2022**

As management of the Town of Astatula, Florida (the Town) we offer readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended September 30, 2022. This discussion has been prepared by management and should be read in conjunction with the financial statements, which follow this section.

### **Financial Highlights**

The Town's assets exceeded its liabilities at September 30, 2022 by \$3,668,527 (net position). \$260,901 of this amount is available to meet the Town's unrestricted obligations to customers and creditors. The Town's total net position increased by \$808,473 as a result of current year operations.

### **Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the Town's basic financial statements. The basic financial statements consist of three parts: government-wide financial statements, fund financial statements, and notes to the financial statements. This report also includes supplementary information that explains in more detail some of the information in the financial statements.

### **Government-Wide Financial Statements**

The government-wide financial statements of the Town provide a broad overview of the Town's finances and report information about the Town using accounting methods similar to those used by private sector companies.

The Statement of Net Position presents the Town's assets less its liabilities at year end. The difference between these assets and liabilities is reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods.

The government-wide financial statements can be found on pages 8 and 9 of this report.

### **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Town has only two funds, the General Fund and Special Revenue Fund, which are both governmental fund types.

*Governmental Funds* - Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, these funds focus on near-term inflows and outflows of spendable resources as well as on balances of spendable resources available at the end of the fiscal year. The Town's governmental funds include the General Fund and the Infrastructure Fund, which is a special revenue fund, used to account for the proceeds of

specific revenue sources (other than special assessments, expendable trusts or for major capital projects) that are legally restricted to expenditures for specified purposes.

*Proprietary funds* – The Town maintains a proprietary fund. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town uses an enterprise fund to account for its water operations.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water operations, which is considered to be a major fund.

The basic governmental fund financial statements can be found on pages 10 through 15 of this report.

*Notes to the Financial Statements* - The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found beginning on page 19 of this report.

*Other information* - In addition to the basic financial statements and notes, this report also presents certain required supplementary information. Schedules pertaining to the Town's participation in the Florida Retirement System defined benefit plan are on pages 32 and 33.

### **Government-Wide Financial Analysis**

In accordance with accounting principles generally accepted in the United States, the Town has implemented the provisions of Governmental Accounting Standards Board Statement Number 34, "*Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments.*" As a result, the accompanying fund financial statements are converted to the Statement of Net Position and Statement of Activities by posting adjustments for the following:

Capital assets, net of accumulated depreciation, have been added to the Statement of Net Position. In addition, capital outlay has been taken out of expenses in the Statement of Activities, and depreciation expense for all equipment has been included in expense.

Our analysis of the government-wide financial statements of the Town begins below. The Statement of Net Position and the Statement of Activities report the net position of the Town and changes in them. Over time, increases or decreases in the Town's net position are one indicator of financial position. However, you will need to consider other non-financial factors such as changes in economic conditions, regulations and new or changed government legislation.

Assets of the Town as of September 30, 2022 and 2021, consist primarily of cash of \$1,628,515 and \$1,088,931, respectively, and capital assets, net of accumulated depreciation, of approximately \$3,248,899 and \$3,295,238, respectively.

Total liabilities and deferred inflows of resources for September 30, 2022 and 2021, are \$1,668,406 and \$1,867,214, respectively, of which current liabilities of \$492,005 and \$622,255, respectively, consist primarily of accounts payable, accrued liabilities and unearned revenue. \$1,048,425 and \$326,444 are the respective net pension liabilities included in the total liabilities.

Net position amounted to \$3,668,527 in fiscal year 2022 and \$2,860,054 in fiscal year 2021. The major component of this category is the category invested in capital assets, net of related debt, which is the Town's net investment in capital assets (original cost less accumulated depreciation, less debt), totaling \$3,248,899 in fiscal year 2022 and \$3,242,523 in fiscal year 2021. The net investment in capital assets increased due to the construction of capital assets in the Water Fund.

While the statement of net position shows the change in financial position of net position, the statement of activities provides answers as to the nature and source of these changes.

Revenues totaled \$2,511,542 and consisted primarily of taxes, which were \$1,255,705 in 2022. In 2021, revenues totaled \$2,345,932 and consisted of \$1,126,625 in taxes. Other revenues for fiscal years 2022 and 2021 include intergovernmental revenue of \$764,092 and \$318,780, respectively; charges for services of \$231,657 and \$232,828, respectively; and amounts received from other sources of \$260,088 and \$164,694, respectively.

Total expenses for fiscal years 2022 and 2021 were \$1,692,261 and \$1,350,349, respectively, and consisted primarily of operating expenses of \$1,029,805 and \$662,456, respectively, for services and/or improvements performed by the Town. Expenses also include personal services of \$742,170 and \$679,002, respectively, which include salaries, wages and related taxes and fringe benefits paid to or on behalf of Town personnel. Capital outlay amounted to \$59,575 for 2022 and \$247,683 for 2021. Payments on the debt service amounted to \$188,833 in 2022 and \$147,962 in 2021.

### **Analysis of General Fund and Infrastructure Fund**

The Town has two funds, the General Fund and Infrastructure Fund, which are reported in the Fund Financial Statements. The focus of the General Fund is to provide information on near-term inflows and outflows of cash and the balance available. The unreserved fund balance serves as a measure of the resources available for spending for the next fiscal year. The General Fund had a positive fund balance of \$1,230,722 in 2022 and \$519,688 in 2021. The Infrastructure Fund had a positive fund balance of \$70,523 in 2022 and positive fund balance of \$50,256 in 2021.

### **Analysis of Water Fund**

The Town's proprietary fund provides the same type of information found in the government-wide financial statements, but in more detail. Unrestricted net position of the water operations at the end of the year amounted to a negative net position of \$(69,276). The change in net position for the water fund was \$737.

### **General Fund Budgetary Highlights**

Differences between the budget and actual results are included on page 14 of the accompanying financial statements. Some of the more significant variances are discussed below:

*Revenue* - Year-to-date general fund revenues were more than the final budget by \$766,907 for fiscal year ended 2022.

*Expenditures* - Expenditures were \$81,198 lower than budgeted in 2022.



## **Capital Assets and Long-Term Debt**

*Capital Assets* - As of September 30, 2022 and 2021, the Town had \$4,498,901 and \$4,498,518, respectively, invested in equipment, buildings, construction in progress, land and improvements. During fiscal years 2022 and 2021, \$669,880 and \$838,662, respectively, in equipment, improvements and buildings were acquired.

*Long-Term Debt* - At the end of the current fiscal year, the Town has \$58,536 in accrued compensated absences. At the end of the prior year, the Town had \$52,715 due on police vehicle capital leases, \$130,000 in outstanding line of credit payable, and \$110,969 of accrued compensated absences outstanding. The Town's full-time employees accumulate annual leave based upon length of employment.

Long-term debt also includes the net pension liability of \$1,048,425 in 2022 and \$326,444 in 2021 for the Town's participation in the Florida Retirement System, a cost-sharing multiple employer retirement plan.

For more detailed information regarding the Town's capital assets and long-term debt, please refer to the notes to the financial statements.

## **Economic Factors and Next Year's Budget and Rates**

1. The average unemployment rate for Lake County area is 3.1%. This is compared to 2.7% for the state and 3.5% for the nation.
2. Inflation nationally as indicated by the consumer price index was 8.3% at September 2022.

All these factors were considered in preparing the Town budget for the 2022-2023 year. The Town adopted the 2023 budget at its September 29, 2022 meeting. The 2023 Town's total general fund budget of \$1,486,867, included a millage rate of 7.5000.

*Requests for Information* - This financial report is designed to provide a general overview of the Town's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the:

Clerk of the Town of Astatula  
25009 County Road 561  
Astatula, Florida 34705  
Telephone: (352) 742-1100

**TOWN OF ASTATULA, FLORIDA**  
**STATEMENT OF NET POSITION**  
**SEPTEMBER 30, 2022**

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 1,617,169	\$ 549	\$ 1,617,718
Receivables	24,858	4,538	29,396
Internal balances	80,000	(80,000)	-
Due from other governments	65,933	-	65,933
Prepays	130	-	130
Restricted assets:			
Cash and cash equivalents	-	10,797	10,797
Capital assets:			
Nondepreciable	214,088	-	214,088
Depreciable, net	2,406,708	628,103	3,034,811
Total assets	<u>\$ 4,408,886</u>	<u>\$ 563,987</u>	<u>\$ 4,972,873</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred outflows related to pensions	<u>\$ 364,060</u>	<u>\$ -</u>	<u>\$ 364,060</u>
<b>LIABILITIES</b>			
Accounts payable and accrued liabilities	\$ 39,669	\$ 60	\$ 39,729
Customer deposits	150	5,100	5,250
Due to other governments	40	-	40
Unearned revenue	446,986	-	446,986
Noncurrent liabilities:			
Due within one year:			
Compensated absences	58,536	-	58,536
Net pension liability	1,048,425	-	1,048,425
Total liabilities	<u>\$ 1,593,806</u>	<u>\$ 5,160</u>	<u>\$ 1,598,966</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred inflows related to pensions	<u>\$ 69,440</u>	<u>\$ -</u>	<u>\$ 69,440</u>
<b>NET POSITION</b>			
Net investment in capital assets	\$ 2,620,796	\$ 628,103	\$ 3,248,899
Restricted for:			
Transportation	88,204	-	88,204
Infrastructure	70,523	-	70,523
Unrestricted	330,177	(69,276)	260,901
Total net position	<u>\$ 3,109,700</u>	<u>\$ 558,827</u>	<u>\$ 3,668,527</u>

The accompanying notes to financial statements are an integral part of this statement.

**TOWN OF ASTATULA, FLORIDA  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED SEPTEMBER 30, 2022**

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
Governmental activities:							
General government	\$ 338,118	\$ 128,222	\$ 250	\$ -	\$ (209,646)	\$ -	\$ (209,646)
Public safety	886,689	4,272	600,560	-	(281,857)	-	(281,857)
Physical environment	199,809	173,287	56,435	1,913	31,826	-	31,826
Transportation	100,533	-	-	-	(100,533)	-	(100,533)
Culture and recreation	94,178	6,308	-	-	(87,870)	-	(87,870)
Interest on long-term debt	6,118	-	-	-	(6,118)	-	(6,118)
Total governmental activities	<u>1,625,445</u>	<u>312,089</u>	<u>657,245</u>	<u>1,913</u>	<u>(654,198)</u>	<u>-</u>	<u>(654,198)</u>
Business-type activities:							
Water utility	<u>66,816</u>	<u>67,553</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>737</u>	<u>737</u>
Total business-type activities	<u>66,816</u>	<u>67,553</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>737</u>	<u>737</u>
Total primary government	<u>\$ 1,692,261</u>	<u>\$ 379,642</u>	<u>\$ 657,245</u>	<u>\$ 1,913</u>	<u>\$ (654,198)</u>	<u>\$ 737</u>	<u>\$ (653,461)</u>
General revenues:							
Property taxes					516,944	-	516,944
Sales and use taxes					157,981	-	157,981
Franchise and utility taxes					153,213	-	153,213
Public service taxes					136,535	-	136,535
Infrastructure surtax					234,597	-	234,597
State revenue sharing					108,540	-	108,540
Other intergovernmental revenues					54,788	-	54,788
Miscellaneous revenues					99,336	-	99,336
Total general revenues					<u>1,461,934</u>	<u>-</u>	<u>1,461,934</u>
Change in net position					807,736	737	808,473
Net position - beginning of year					<u>2,301,964</u>	<u>558,090</u>	<u>2,860,054</u>
Net position - end of year					<u>\$ 3,109,700</u>	<u>\$ 558,827</u>	<u>\$ 3,668,527</u>

The accompanying notes to financial statements are an integral part of this statement.

**TOWN OF ASTATULA, FLORIDA  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2022**

	<u>General</u>	<u>Infrastructure</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 1,573,462	\$ 43,707	\$ 1,617,169
Receivables	24,858	-	24,858
Due from other governments	38,906	27,027	65,933
Due from other funds	80,000	-	80,000
Prepaid items	130	-	130
<b>Total Assets</b>	<u>\$ 1,717,356</u>	<u>\$ 70,734</u>	<u>\$ 1,788,090</u>
<b>LIABILITIES</b>			
Accounts payable and accrued liabilities	\$ 39,458	\$ 211	\$ 39,669
Due to other governments	40	-	40
Customer deposits	150	-	150
Unearned revenue	446,986	-	446,986
<b>Total liabilities</b>	<u>486,634</u>	<u>211</u>	<u>486,845</u>
<b>FUND BALANCES</b>			
Non-spendable:			
Prepaid items	130	-	130
Restricted for:			
Transportation	88,204	-	88,204
Infrastructure	-	70,523	70,523
Assigned to:			
ARPA transition projects	600,000	-	600,000
Unassigned	542,388	-	542,388
<b>Total fund balances</b>	<u>1,230,722</u>	<u>70,523</u>	<u>1,301,245</u>
<b>Total Liabilities and Fund Balances</b>	<u>\$ 1,717,356</u>	<u>\$ 70,734</u>	<u>\$ 1,788,090</u>

The accompanying notes to financial statements are an integral part of this statement.

**TOWN OF ASTATULA, FLORIDA  
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF NET POSITION  
SEPTEMBER 30, 2022**

<b>Fund balances - total governmental funds</b>		\$ 1,301,245
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		
Total governmental capital assets	3,853,464	
Less: Accumulated depreciation	(1,232,668)	2,620,796
On the governmental fund statements, a net pension liability is not recorded until an amount is due and payable and the pension plan's fiduciary net position is not sufficient for payment of those benefits (no such liability exists at the end of the current fiscal year). On the statement of net position, the Town's net pension liability of the defined benefit pension plans is reported as a noncurrent liability. Additionally, deferred outflows and deferred inflows related to pensions are also reported.		
Net pension liability	(1,048,425)	
Deferred outflows related to pensions	364,060	
Deferred inflows related to pensions	(69,440)	(753,805)
Long-term liabilities, including bonds payable and notes payable, are not due and payable in the current period and, therefore, are not reported in the funds. These liabilities and other long-term liabilities consist of the following:		
Compensated absences	(58,536)	(58,536)
<b>Net position of governmental activities</b>		<b>\$ 3,109,700</b>

The accompanying notes to financial statements are an integral part of this statement.

**TOWN OF ASTATULA, FLORIDA**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	<u>General</u>	<u>Infrastructure</u>	<u>Total Governmental Funds</u>
<b>Revenues</b>			
Taxes	\$ 1,021,108	\$ 234,597	\$ 1,255,705
Licenses and permits	94,307	-	94,307
Intergovernmental	764,092	-	764,092
Charges for services	179,416	-	179,416
Fines and forfeitures	5,113	-	5,113
Impact fees	27,022	-	27,022
Miscellaneous	118,334	-	118,334
Total revenues	<u>2,209,392</u>	<u>234,597</u>	<u>2,443,989</u>
<b>Expenditures</b>			
Current:			
General government	366,413	6,597	373,010
Public safety	790,399	-	790,399
Parks and recreation	34,573	-	34,573
Physical environment	247,398	18,900	266,298
Capital outlay	59,575	-	59,575
Debt service			
Principal	-	182,715	182,715
Interest and fiscal charges	-	6,118	6,118
Total expenditures	<u>1,498,358</u>	<u>214,330</u>	<u>1,712,688</u>
<b>Net change in fund balances</b>	<u>711,034</u>	<u>20,267</u>	<u>731,301</u>
<b>Fund balances, beginning of year</b>	519,688	50,256	569,944
<b>Fund balances, end of year</b>	<u>\$ 1,230,722</u>	<u>\$ 70,523</u>	<u>\$ 1,301,245</u>

The accompanying notes to financial statements are an integral part of this statement.

**TOWN OF ASTATULA, FLORIDA  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED SEPTEMBER 30, 2022**

<b>Net change in fund balances - total governmental funds</b>	<b>\$</b>	<b>731,301</b>
Differences in amounts reported for governmental activities in the statement of activities are:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is depreciated over their estimated useful lives.		
Capital outlay expenditures		59,575
Depreciation expense		(164,824)
Bond and loan proceeds are reported as financing sources in the governmental funds. However, the issuance of debt is reported as long-term debt payable in the statement of net position. Repayment of bond and note principal is an expenditure in the governmental funds, but the repayment of debt principal reduces long-term liabilities in the statement of net position. These amounts are as follows:		
Principal repayment of long-term debt and capital leases		182,715
Governmental funds report contributions to defined benefit pension plans as expenditures. However, in the statement of activities, the amount contributed to defined benefit pension plans reduces future net pension liability. Also included in pension expense in the statement of activities are amounts required to be amortized.		
Change in net pension liability and deferred inflows/outflows related to pensions		(42,656)
Under the modified accrual basis of accounting used in the governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. In the statement of activities, however, which is presented on the accrual basis, expenses and liabilities are reported regardless of when financial resources are available. These adjustments are as follows:		
Change in compensated absences liability		52,433
<b>Change in net position of governmental activities</b>	<b>\$</b>	<b><u>807,736</u></b>

The accompanying notes to financial statements are an integral part of this statement.

**TOWN OF ASTATULA, FLORIDA**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**BUDGET AND ACTUAL - GENERAL FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<b>Variance with Final Budget - Positive (Negative)</b>
	<u>Original</u>	<u>Final</u>		
<b>REVENUES</b>				
Taxes	\$ 882,362	\$ 882,362	\$ 1,021,108	\$ 138,746
Licenses and permits	97,140	97,140	94,307	(2,833)
Intergovernmental	117,585	117,585	764,092	646,507
Charges for services	176,717	176,717	179,416	2,699
Fines and forfeitures	4,680	4,680	5,113	433
Impact fees	48,641	48,641	27,022	(21,619)
Interest revenues	60	60	-	(60)
Miscellaneous	10,800	115,300	118,334	3,034
Total revenues	<u>1,337,985</u>	<u>1,442,485</u>	<u>2,209,392</u>	<u>766,907</u>
<b>Expenditures</b>				
Current:				
General government:				
Legislative	14,660	17,660	13,050	4,610
Executive	281,612	281,612	276,403	5,209
Administration	20,600	25,600	25,225	375
Legal	29,100	49,100	43,450	5,650
Grants & special projects	7,200	14,200	12,039	2,161
Contingency and other	59,541	59,541	35,871	23,670
Public safety:				
Police	660,470	703,970	702,522	1,448
Code enforcement	91,933	91,933	87,877	4,056
Parks and recreation	39,280	65,280	34,573	30,707
Physical environment	250,710	250,710	247,398	3,312
Capital outlay	-	-	-	-
Total expenditures	<u>1,455,106</u>	<u>1,559,606</u>	<u>1,478,408</u>	<u>81,198</u>
<b>Net change in fund balances</b>	<u>(117,121)</u>	<u>(117,121)</u>	<u>730,984</u>	<u>848,105</u>
<b>Fund balances, beginning of year</b>	519,688	519,688	519,688	-
<b>Fund balances, end of year</b>	<u>\$ 402,567</u>	<u>\$ 402,567</u>	<u>\$ 1,250,672</u>	<u>\$ 848,105</u>

The accompanying notes to financial statements are an integral part of this statement.



**TOWN OF ASTATULA, FLORIDA**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**BUDGET AND ACTUAL - INFRASTRUCTURE FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2022**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<b>Variance with Final Budget - Positive (Negative)</b>
	<u>Original</u>	<u>Final</u>		<u>Actual</u>
<b>REVENUES</b>				
Taxes	\$ -	\$ 40,000	\$ 234,597	\$ 194,597
Total revenues	<u>-</u>	<u>40,000</u>	<u>234,597</u>	<u>194,597</u>
<b>Expenditures</b>				
Current:				
General government:				
Executive	-	-	6,597	(6,597)
Public safety:				
Police	168,926	197,926	58,833	139,093
Parks and recreation	-	11,000	-	11,000
Physical environment	7,500	7,500	18,900	(11,400)
Debt service:				
Principal - line of credit*	-	-	130,000	(130,000)
Total expenditures	<u>176,426</u>	<u>216,426</u>	<u>214,330</u>	<u>2,096</u>
<b>Net change in fund balances</b>	<u>(176,426)</u>	<u>(176,426)</u>	<u>20,267</u>	<u>196,693</u>
<b>Fund balances, beginning of year</b>	50,256	50,256	50,256	-
<b>Fund balances, end of year</b>	<u>\$ (126,170)</u>	<u>\$ (126,170)</u>	<u>\$ 70,523</u>	<u>\$ 196,693</u>

\*Principal repayment on line of credit not a budgetary item; fund in compliance for total other actual expenditures.

The accompanying notes to financial statements are an integral part of this statement.

**TOWN OF ASTATULA, FLORIDA  
STATEMENT OF NET POSITION  
PROPRIETARY FUND  
SEPTEMBER 30, 2022**

	<b>Water</b>
<b>ASSETS</b>	
Current assets:	
Cash and cash equivalents	\$ 549
Restricted cash and equivalents:	
Cash	5,697
Customer deposits	5,100
Accounts receivable, net	4,538
Total current assets	15,884
Noncurrent assets:	
Capital assets, net	628,103
Total assets	\$ 643,987
<b>LIABILITIES</b>	
Current liabilities:	
Accounts payable	\$ 60
Due to other funds	80,000
Payable from restricted assets:	
Customer deposits	5,100
Total liabilities	\$ 85,160
<b>NET POSITION</b>	
Net investment in capital assets	\$ 628,103
Unrestricted	(69,276)
Total net position	\$ 558,827

The accompanying notes to financial statements are an integral part of this statement.

**TOWN OF ASTATULA, FLORIDA**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION**  
**PROPRIETARY FUND**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<b>Water</b>
<b>Operating revenues</b>	
Charges for services	\$ 67,553
Total operating revenues	67,553
<b>Operating expenses</b>	
Operating expense	27,309
Other expenses	22,173
Depreciation and amortization	17,334
Total operating expenses	66,816
<b>Change in net position</b>	737
<b>Net position</b> , beginning of year	558,090
<b>Net position</b> , end of year	\$ 558,827

The accompanying notes to financial statements are an integral part of this statement.

**TOWN OF ASTATULA, FLORIDA  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUND  
FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<b>Water</b>
<b>Cash flows from operating activities</b>	
Cash received from customers	\$ 136,145
Cash paid to suppliers	(66,291)
Net cash provided by operating activities	69,854
<b>Cash flows from capital and related financing activities</b>	
Acquisitions of capital assets	(87,052)
<b>Net increase in cash and cash equivalents</b>	(17,198)
<b>Cash and cash equivalents, beginning of year</b>	28,544
<b>Cash and cash equivalents, end of year</b>	\$ 11,346
<b>Reconciliation of operating income to net cash provided by operating activities:</b>	
Operating income (loss)	\$ 737
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation and amortization	17,334
Changes in assets and liabilities:	
Accounts receivable	(4,134)
Due to other governments	70,026
Accounts payable and accrued liabilities	(16,809)
Deposits	2,700
Net cash provided by operating activities	\$ 69,854
<b>Cash and cash equivalents classified as:</b>	
Unrestricted	\$ 549
Restricted	10,797
Total cash and cash equivalents	\$ 11,346

The accompanying notes to financial statements are an integral part of this statement.

**TOWN OF ASTATULA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**(1) Summary of Significant Accounting Policies:**

The financial statements of the Town of Astatula, Florida (the Town), have been prepared in accordance with accounting principles generally accepted in the United States of America as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted body for promulgating governmental accounting and financial reporting principles. The following is a summary of the Town's significant accounting policies:

(a) **Reporting entity**—The Town is a municipal corporation created by the Laws of Florida, located in Lake County. The Town was created by House Bill 480 in 1927. The legislative branch of the Town is composed of an elected five-member Town Council consisting of the Mayor and four council members. The Town Council is governed by the Town Charter and by state and local laws and regulations. The Town Council is responsible for the establishment and adoption of policy. The execution of such policy is the responsibility of the Council-appointed Town Clerk.

The accompanying financial statements present the financial position and results of operations of the applicable funds governed by the Town Council of the Town, the reporting entity of government for which the Town Council is considered to be financially accountable. In evaluating the Town as a reporting entity, management has addressed all potential component units that may or may not fall within the Town's oversight and control, and thus, be included in the Town's financial statements. No such entities or component units have been identified.

(b) **Government-wide and fund financial statements**—The basic financial statements include both government-wide (based on the Town as a whole) and fund financial statements. Both the government-wide and fund financial statements (within the basic financial statements) categorize primary activities as either governmental or business type. In the government-wide statement of net position, the governmental activities are presented on a consolidated basis and are reflected, on a full accrual, economic resource basis, which incorporates long term assets and receivables as well as long term debt and obligations.

The government-wide statement of activities reflects both the gross and net costs per functional category (public safety, public works, etc.), which are otherwise being supported by general government revenues (property, sales taxes, certain intergovernmental revenues, etc.). The statement of activities reduces gross expenses (including depreciation) by the related program revenues, operating and capital grants. The program revenues must be directly associated with the function. The operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

The net cost (by function) is normally covered by general revenue (property, sales or gas taxes, intergovernmental revenues, interest income, etc.). This government-wide focus is more on the sustainability of the Town as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. The fund financial statements emphasize the major funds.

**TOWN OF ASTATULA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

(1) **Summary of Significant Accounting Policies:** (Continued)

The governmental funds' major fund statements in the fund financial statements are presented on a current financial resource and modified accrual basis of accounting. This is the manner in which these funds are normally budgeted. This presentation is deemed most appropriate to demonstrate legal compliance and demonstrate how the Town's actual experience conforms to the budgeted fiscal plan. Since the governmental fund statements are presented on a different measurement focus and basis of accounting than the government-wide statements' governmental column, a reconciliation is presented on the page following the Governmental Funds – Balance Sheet and the Governmental Funds – Statement of Revenues, Expenditures, and Changes in Fund Balances, which briefly explains the adjustment necessary to transform the fund based financial statements into the governmental column of the government-wide presentation.

As a general rule, the effect of interfund Town activities has been eliminated from the government-wide financial statements.

(c) **Measurement focus and basis of accounting**—The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using *the current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and pensions, are recorded only when payment is due.

Taxes, intergovernmental revenue, licenses and permits, charges for services, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Town's enterprise funds are charges to customers for sales and services. The Town also recognizes as operating revenue the portion of connection fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

**TOWN OF ASTATULA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

(1) **Summary of Significant Accounting Policies:** (Continued)

(d) **Financial statement presentation**—The financial transactions of the Town are recorded in individual funds. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, deferred outflows, liabilities, deferred inflows, fund equity, revenues and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

The GASB Codification sets forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds.

The Town reports the following major governmental funds:

The **General Fund** accounts for all financial transactions not accounted for in other funds. The majority of current operating expenditures of the Town are financed through revenues received by the General Fund.

The **Infrastructure Fund** is a special revenue fund which accounts for the financial resources related to the development and maintenance of the Town's infrastructure management system.

The Town reports the following as a major proprietary fund:

The **Water Fund** accounts for the activities of the Town's water utility system.

(e) **Budgets and budgetary accounting**—Annual budgets for all governmental funds were adopted in compliance with Florida law. The basis on which the budgets are prepared is consistent with the basis of accounting utilized by the various fund types. The governmental funds' budgets are prepared on the modified accrual basis of accounting. The Town uses the following procedures in establishing the budgetary data reflected in the accompanying financial statements:

- i. Prior to September 1<sup>st</sup>, the Town Clerk submits a preliminary budget to the Town Council for the ensuing fiscal year.
- ii. Budget workshop sessions are scheduled by the Town Council, as needed.
- iii. A general summary of the budget and notice of public hearing is published in a local newspaper.
- iv. Prior to October 1<sup>st</sup>, the budget is legally enacted through passage of a resolution.
- v. The Town Council, by ordinance, may make supplemental appropriations in excess of those estimated for the year up to the amount of available revenue. Prior to the end of the fiscal year, supplemental appropriations are made for unanticipated spending requirements by the Council.
- vi. The Town Clerk may make transfers within a department as long as the total budget for the department is not increased. Transfers of appropriations between departments require the approval of the Council. The Town's Ordinance establishes the level at which expenditures may not exceed appropriations at the fund level.
- vii. Every appropriation lapses at the close of the fiscal year.

The budgets for governmental funds that were either adopted or amended during the year by the Town Council were prepared using the modified accrual basis of accounting in accordance with generally accepted accounting principles. The general and infrastructure funds have legally adopted budgets.

**TOWN OF ASTATULA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

(1) **Summary of Significant Accounting Policies:** (Continued)

(f) **Use of estimates**—Management uses estimates and assumptions in preparing financial statements in accordance with generally accepted accounting principles. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenue and expenses. Actual results could vary from the estimates assumed in preparing the financial statements.

(g) **Deposits and investments**—The Town’s cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Investments are recorded at fair value, where applicable. Accordingly, the change in fair value of investments is recognized as an increase or decrease to investment assets and investment income.

(h) **Receivables and payables**—Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either “due to/from other funds” (i.e., the current portion of interfund loans) or “advances to/from other funds” (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as “due to/from other funds.”

All trade and property tax receivables are reported net of an allowance for uncollectible accounts, which is based upon management's analysis of historical trends. There was no allowance for uncollectible accounts as of September 30, 2022. All unpaid property taxes receivable at year end are at least 180 days past due, at which time the applicable property is subject to lien, and penalties and interest are assessed.

(i) **Capital assets**—Capital assets include property, plant, equipment and infrastructure assets. The terms general capital assets and general infrastructure assets relate only to the assets associated with governmental activities, whereas the terms capital assets and infrastructure assets relate to all such assets belonging to the Town.

Capital assets are defined by the Town as assets with an initial individual cost of \$1,000 or more and an estimated useful life of more than one year. Such assets are recorded at historical cost, if purchased or constructed. Contributed assets, including donations and easements or other intangible rights of use, are recorded at acquisition value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are only capitalized if they meet the dollar threshold above for capitalization. Maintenance and repairs of capital assets are charged to operating expenses.

Depreciation is reported for the primary government using the straight-line method calculated on a service-life basis to amortize the cost of the asset over their estimated economic useful lives, which are as follows:

Assets	Years
Buildings and Improvements	7 – 40 years
Equipment	3 – 20 years
Infrastructure	7 – 40 years
Vehicles	5 – 10 years



**TOWN OF ASTATULA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

(1) **Summary of Significant Accounting Policies:** (Continued)

(j) **Compensated absences**—It is the Town’s policy to permit employees to accumulate earned but unused vacation and sick pay benefits. All vacation and a portion of sick pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

(k) **Long-term obligations**—In the government-wide financial statements, long-term debt obligations are reported as liabilities in the statement of net position. Debt issuance costs are expensed when paid.

(l) **Deferred outflows/inflows of resources**—In addition to assets, the statement of financial position will, if required, report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. Currently, the only item in this category consisted of deferred amounts related to pension, as discussed further in Note (6).

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net assets or fund balance that applies to future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. Currently, the only item in this category consisted of deferred inflows of resources related to pensions, as discussed further in Note (6).

(m) **Fund equity**—In the fund financial statements, governmental funds report fund balance classifications that comprise a hierarchy based primarily on the extent to which the Town is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Those classifications are as follows:

*Nonspendable* – amounts not available to be spent or not in spendable form, such as inventory and prepaid items.

*Restricted* – amounts constrained to specific purposes by their providers (such as grantors and higher levels of government), through constitutional provisions or by enabling legislation.

*Committed* – amounts the Town intends to use for a specific purpose as expressed at the highest level of decision making authority by the Town Council.

*Assigned* – amounts the Town intends to use for a specific purpose. Intent can be expressed by Town Council or by an official or body which the Council delegates authority.

*Unassigned* – amounts that are available for any purpose. Positive amounts are reported only in the General Fund.

For spendable resources, is the Town’s policy to use its resources in the following order as needed to fund expenses: restricted, committed, assigned, unassigned.

**TOWN OF ASTATULA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

(1) **Summary of Significant Accounting Policies:** (Continued)

(n) **Property taxes**—Property tax revenues are recognized when levied, to the extent that they result in current receivables. Details of the property tax calendar are presented below:

Lien date	January 1
Levy date	October 1
Discount periods	November – February
No discount period	March
Delinquent date	April 1

(o) **Net position flow assumption**—Sometimes the Town will fund outlays for a particular purpose from both restricted and unrestricted resources. In order to determine amounts reported as restricted and unrestricted net position, it is the Town’s policy to consider restricted net position to have been used before unrestricted net position is applied.

(2) **Reconciliation of Government-Wide and Fund Financial Statement:**

(a) **Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net position**—Following the governmental fund balance sheet is a reconciliation between fund balance – total governmental funds and net position – governmental activities as reported in the government-wide statement of net position. A detailed explanation of these differences is provided in this reconciliation.

(b) **Explanation of certain differences between the governmental fund statement of revenues, expenditures, and changes in fund balances and the government-wide statement of activities**—Following the governmental fund statement of revenues, expenditures, and changes in fund balances, there is a reconciliation between net changes in fund balances - total governmental funds and changes in net position of governmental activities as reported in the government-wide statement of activities. A detailed explanation of these differences is provided in this reconciliation.

(3) **Deposits and Investments:**

The Town, for accounting and investment purposes, maintains noninterest-bearing banking accounts for substantially all Town funds. Additional accounts are held for various other purposes, or to segregate cash balances for amounts which are restricted or held on behalf of others. State statutes authorize the Town to invest excess funds in time deposits, or obligations of the principal and interest of which are unconditionally guaranteed by, the United States Government, commercial paper, corporate bonds, repurchase agreements and/or the State Board of Administration (SBA) Local Government Surplus Trust Fund Investment Pool or other investment vehicles authorized by local ordinance.

As of September 30, 2022, all Town deposits were covered by private bank acquired insurance, Securities Investor Protection Corporation (SIPC) insurance, private broker/dealer acquired insurance, Federal Depository Insurance Corporation (FDIC) insurance, and/or the State of Florida collateral pool established under the Florida Security for Public Deposits Act (the Act). The Act established guidelines for qualification and participation by banks and savings associations, procedures for administration of the collateral requirements and characteristics of eligible collateral. Under the Act, the qualified depository must pledge at least 50% of the average daily balance for each month of all public deposits in excess of any applicable deposit insurance. Additional collateral, up to 125% may be required if deemed necessary.

All of the Town’s deposits are held with public depositories and as of September 30, 2022, the Town’s deposits and investments were not subject to any substantial interest rate, credit, or concentration risks.

**TOWN OF ASTATULA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**(4) Capital Assets:**

Capital asset activity for the fiscal year ended September 30, 2022, is as follows:

<i><b>Governmental activities:</b></i>	<b>Beginning Balance</b>	<b>Increases</b>	<b>Decreases</b>	<b>Ending Balance</b>
Capital assets not being depreciated:				
Land	\$ 206,588	\$ -	\$ -	\$ 206,588
Construction in progress	7,500	-	-	7,500
Total assets not being depreciated	<u>214,088</u>	<u>-</u>	<u>-</u>	<u>214,088</u>
Capital assets being depreciated:				
Buildings and improvements	1,920,494	-	(28,918)	1,891,576
Equipment	981,866	39,625	(117,326)	904,165
Infrastructure	823,685	19,950	-	843,635
Total assets being depreciated	<u>3,726,045</u>	<u>59,575</u>	<u>(146,244)</u>	<u>3,639,376</u>
Less: accumulated depreciation	<u>(1,203,280)</u>	<u>(164,824)</u>	<u>135,436</u>	<u>(1,232,668)</u>
Total capital assets being depreciated, net	<u>2,522,765</u>	<u>(105,249)</u>	<u>(10,808)</u>	<u>2,406,708</u>
Governmental activities capital assets, net	<u>\$ 2,736,853</u>	<u>\$ (105,249)</u>	<u>\$ (10,808)</u>	<u>\$ 2,620,796</u>
 <i><b>Business-type activities:</b></i>				
Capital assets not being depreciated:				
Construction in progress	\$ 523,253	\$ -	\$ (523,253)	\$ -
Total assets not being depreciated	<u>523,253</u>	<u>-</u>	<u>(523,253)</u>	<u>-</u>
Capital assets being depreciated:				
Infrastructure	35,132	610,305	-	645,437
Total assets being depreciated	<u>35,132</u>	<u>610,305</u>	<u>-</u>	<u>645,437</u>
Less: accumulated depreciation	<u>-</u>	<u>(17,334)</u>	<u>-</u>	<u>(17,334)</u>
Total capital assets being depreciated, net	<u>35,132</u>	<u>592,971</u>	<u>-</u>	<u>628,103</u>
Business-type activities capital assets, net	<u>\$ 558,385</u>	<u>\$ 592,971</u>	<u>\$ (523,253)</u>	<u>\$ 628,103</u>

Depreciation expense was charged to functions/programs as follows:

Governmental activities:	
General governmental	\$ 17,541
Public safety	53,034
Transportation	24,136
Culture and recreation	59,605
Physical environment	10,508
Total depreciation expense - governmental activities	<u>\$ 164,824</u>

All business-type activities depreciation expense was charged to the water function.

**TOWN OF ASTATULA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**(5) Long-Term Liabilities:**

For the fiscal year ended September 30, 2022, a summary of the long-term liability transactions for the Town is as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
<b>Governmental activities:</b>					
Line of credit	\$ 130,000	\$ -	\$ (130,000)	\$ -	\$ -
Capital leases	52,715	-	(52,715)	-	-
Compensated absences	110,969	19,891	(72,324)	58,536	58,536
Total long-term liabilities	<u>\$ 293,684</u>	<u>\$ 19,891</u>	<u>\$ (255,039)</u>	<u>\$ 58,536</u>	<u>\$ 58,536</u>

**(6) Florida Retirement System:**

**Plan Description and Administration**

The Town participates in the Florida Retirement System (FRS), a multiple-employer, cost sharing defined public employee retirement system which covers all of the Town's full-time employees. The System is administered by the State of Florida, Department of Administration, Division of Retirement to provide retirement and survivor benefits to participating public employees. Provisions relating to the FRS are established by Chapters 121 and 122, Florida Statutes; Chapter 112, Part IV, Florida Statutes; Chapter 238, Florida Statutes; and FRS Rules, Chapter 60S, Florida Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. The FRS is a single retirement system administered by the Department of Management Services, Division of Retirement, and consists of two cost-sharing, multiple-employer retirement plans and other nonintegrated programs. These include a defined-benefit pension plan (Plan), with a Deferred Retirement Option Program (DROP), and a defined-contribution plan, referred to as the FRS Investment Plan (Investment Plan).

In addition, all regular employees of the Town are eligible to enroll as members of the Retiree Health Insurance Subsidy (HIS) Program. The HIS is a cost-sharing, multiple-employer defined benefit pension plan established and administered in accordance with section 112.363, Florida Statutes. The benefit is a monthly payment to assist retirees of the state-administered retirement systems in paying their health insurance costs. For the fiscal year ended September 30, 2022, eligible retirees and beneficiaries received a monthly HIS payment equal to the number of years of service credited at retirement multiplied by \$5.

The minimum payment is \$30 and the maximum payment is \$150 per month, pursuant to section 112.363, Florida Statutes. To be eligible to receive a HIS benefit, a retiree under one of the state-administered retirement systems must provide proof of eligible health insurance coverage, which can include Medicare.

**Benefits Provided and Employees Covered**

Employees enrolled in the Plan prior to July 1, 2011, vest at six years of creditable service and employees enrolled in the Plan on or after July 1, 2011, vest at eight years of creditable service. All vested members, enrolled prior to July 1, 2011, are eligible for normal retirement benefits at age 62 or at any age after 30 years of service. All members enrolled in the Plan on or after July 1, 2011, once vested, are eligible for normal retirement benefits at age 65 or any time after 33 years of creditable service. Members of both Plans may include up to four years of credit for military service toward creditable service. The Plan also includes an early retirement provision; however, there is a benefit reduction for each year a member retires before his or her normal retirement date. The Plan provides retirement, disability, death benefits, and annual cost-of-living adjustments. Benefits under the Plan are computed on the basis of age and/or years of service, average final compensation, and service credit.

**TOWN OF ASTATULA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

(6) **Florida Retirement System:** (Continued)

Credit for each year of service is expressed as a percentage of the average final compensation. For members initially enrolled before July 1, 2011, the average final compensation is the average of the five highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the average final compensation is the average of the eight highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on the retirement plan and/or class to which the member belonged when the service credit was earned.

DROP, subject to provisions of Section 121.091, Florida Statutes, permits employees eligible for normal retirement under the Plan to defer receipt of monthly benefit payments while continuing employment with an FRS employer. An employee may participate in DROP for a period not to exceed 60 months after electing to participate, except that certain instructional personnel may participate for up to 96 months. During the period of DROP participation, deferred monthly benefits are held in the FRS Trust Fund and accrue interest.

Employees may elect to participate in the Investment Plan in lieu of the FRS defined-benefit plan. Employer and employee contributions are defined by law, but the ultimate benefit depends in part on the performance of investment funds. The Investment Plan is funded by employer and employee contributions that are based on salary and membership class (Regular, DROP, etc.). Contributions are directed to individual member accounts, and the individual members allocate contributions and account balances among various approved investment choices. Employees in the Investment Plan vest at one year of service.

**Financial Statements**

Financial statements and other supplementary information of the FRS are included in the State's Comprehensive Annual Financial Report, which is available from the Florida Department of Financial Services, Bureau of Financial Reporting Statewide Financial Reporting Section by mail at 200 E. Gaines Street, Tallahassee, Florida 32399-0364; by telephone at (850) 413-5511; or at the Department's Web site ([www.myfloridacfo.com](http://www.myfloridacfo.com)). An annual report on the FRS, which includes its financial statements, required supplementary information, actuarial report, and other relevant information, is available from:

Florida Department of Management Services  
Division of Retirement, Research and Education Services  
P.O. Box 9000  
Tallahassee, FL 32315-9000  
850-488-5706 or toll free at 877-377-1737

**TOWN OF ASTATULA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

(6) **Florida Retirement System:** (Continued)

**Contributions**

The Town participates in certain classes of FRS membership. Each class has descriptions and contribution rates in effect at September 30, 2022, as follows (contribution rates are in agreement with the actuarially determined rates):

FRS Membership Plan & Class	Through June 30, 2022	After June 30, 2022
Regular Class	10.82%	11.91%
DROP from FRS	18.34%	18.60%

Current-year employer HIS contributions were made at a rate of 1.66% of covered payroll.

For the plan year ended June 30, 2022, actual contributions made for Town employees participating in FRS and HIS were as follows:

Town Contributions – FRS	\$ 102,549
Town Contributions – HIS	8,812
Employee Contributions – FRS	15,925

**Net Pension Liability, Pension Expense, and Deferred Outflows and Inflows of Resources Related to Pensions**

At September 30, 2022, the Town reported a liability related to FRS and HIS as follows:

Plan	Net Pension Liability
FRS	\$ 894,180
HIS	154,245
Total	\$ 1,048,425

The net pension liability was measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating governmental entities, as actuarially determined. At June 30, 2022 and June 30, 2021, the Town's proportionate share of the FRS and HIS net pension liabilities were as follows:

Plan	2022	2021
FRS	0.002403191%	0.002172734%
HIS	0.001456292%	0.001323268%

For the plan year ended June 30, 2022, pension expense was recognized related to the FRS and HIS plans as follows:

FRS	\$ 141,087
HIS	15,955
Total	\$ 157,042

**TOWN OF ASTATULA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

(6) **Florida Retirement System:** (Continued)

*Deferred outflows/inflows related to pensions:*

At September 30, 2022, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	FRS		HIS	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 42,468	\$ -	\$ 4,682	\$ 679
Changes of assumptions	110,122	-	8,841	23,862
Net difference between projected and actual investment earnings	59,043	-	223	-
Change in Town's proportionate share	76,151	44,669	31,536	230
Contributions subsequent to measurement date	28,562	-	2,432	-
	<u>\$ 316,346</u>	<u>\$ 44,669</u>	<u>\$ 47,714</u>	<u>\$ 24,771</u>

The above amounts for deferred outflows of resources for contributions related to pensions resulting from Town contributions subsequent to the measurement date and will be recognized as a reduction of the net pension liability in the year ended September 30, 2023. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions being amortized for a period of greater than one year will be recognized in pension expense in succeeding years as follows:

2023	\$ 68,308
2024	34,099
2025	(7,743)
2026	156,167
2027	13,341
Thereafter	(546)
Total	<u>\$ 263,626</u>

*Actuarial assumptions:*

The Actuarial assumptions for both defined benefit plans are reviewed annually by the Florida Retirement System Actuarial Assumptions Conference. The FRS has a valuation performed annually. The HIS Program has a valuation performed biennially that is updated for GASB reporting in the year a valuation is not performed. The most recent experience study for the FRS was completed in 2019 for the period July 1, 2013, through June 30, 2018. Because HIS is funded on a pay-as-you-go basis, no experience study has been completed.

The total pension liability for each of the defined benefit plans was determined by an actuarial valuation, using the entry age normal actuarial cost method. Inflation increases for both plans is assumed at 2.40%. Payroll growth, including inflation, for both plans is assumed at 3.25%. Both the discount rate and the long-term expected rate of return used for FRS investments is 6.70%. This rate decreased from the prior year rate, which was 6.80%. The plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

Because HIS Program uses a pay-as-you-go funding structure, a municipal bond rate of 3.54% was used to determine was used to determine the total pension for the program. This rate increased from the prior year rate, which was 2.16%. Mortality assumptions for both plans were based on the PUB2010 base table varies by member category and sex, projected generationally with Scale MP-2018 details.

**TOWN OF ASTATULA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

(6) **Florida Retirement System:** (Continued)

*Long-term expected rate of return:*

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in October 2022, the FRS Actuarial Assumptions conference reviewed long-term assumptions developed by both Milliman’s capital market assumptions team and by a capital market assumptions team from Aon Hewitt Investment Consulting, which consults to the Florida State Board of Administration. The table below shows Milliman’s assumptions for each of the asset classes in which the plan was invested at that time based on the long-term target asset allocation. The allocation policy’s description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes an adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model.

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Arithmetic Expected Rate of Return</u>
Cash	1.0%	2.6%
Fixed income	19.8%	4.4%
Global equities	54.0%	8.8%
Real estate	10.3%	7.4%
Private equity	11.1%	12.0%
Strategic investments	3.8%	6.2%
Total	<u>100.0%</u>	

*Sensitivity of the net pension liability to changes in the discount rate:*

The following presents the proportionate shares of the FRS and HIS net pension liability of the Town calculated using the current discount rates, as well as what the Town’s net pension liability would be if it were calculated using a discount rate that is 1% lower or 1% higher than the current rate:

<u>Plan</u>	<u>Current Discount Rate</u>	<u>NPL with 1% Decrease</u>	<u>NPL at Current Discount Rate</u>	<u>NPL with 1% Increase</u>
FRS	6.70%	\$ 1,546,423	\$ 894,180	\$ 348,827
HIS	3.54%	176,468	154,245	135,855

(7) **Other Post-Employment Benefits (OPEB):**

Government Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*, was issued June 2015 and was effective for the year ending September 30, 2018. The Town did not implement GASB 75 and did not record any net OPEB obligation in previous years. Therefore, there was no impact on net position in the governmental activities.



**TOWN OF ASTATULA, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2022**

**(8) Risk Management:**

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years. There were no significant reductions in coverage from the prior year.

The Town is engaged in routine litigation incidental to the conduct of its municipal affairs. In the opinion of the Town's legal counsel, no legal proceedings are pending which would have a material adverse effect on the financial position or results of operations of the Town.

**(9) Commitments and Contingencies:**

The Town is engaged in various liability claims incidental to the conduct of its general government operations at September 30, 2022. The outcomes of established claims are included in these financial statements. In the opinion of the Town's legal counsel, no legal proceedings are pending or threatened against the Town which are not covered by applicable insurance which would inhibit its ability to perform its operations or materially affect its financial condition.

**(10) Recent Accounting Pronouncements:**

The Governmental Accounting Standards Board ("GASB") has issued several pronouncements that have effective dates that may impact future financial statements. Listed below are pronouncements with required implementation dates effective for subsequent fiscal years that have not yet been implemented. Management has not currently determined what, if any, impact implementation of the following will have on the Town's financial statements:

- (a) GASB issued Statement No. 96, *Subscription-Based Information Technology Arrangements*, in May 2020. provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, *Leases*, as amended. The provisions in GASB 96 are effective for periods beginning after June 15, 2022.
- (b) GASB issued Statement No. 101, *Compensated Absences*, in June 2022. provides guidance to meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures. The provisions in GASB 101 are effective for periods beginning after December 15, 2023.

**TOWN OF ASTATULA, FLORIDA**  
**SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY**  
**LAST 10 FISCAL YEARS**  
**(UNAUDITED)**

	As of the Plan Year Ended June 30,								
	2022	2021	2020	2019	2018	2017	2016	2015	2014
<b>Florida Retirement System (FRS)</b>									
Proportion of the net pension liability	0.240319100%	0.002172734%	0.002392898%	0.002331442%	0.002162630%	0.002105403%	0.001927551%	0.001674748%	0.001755311%
Proportionate share of the net pension liability	\$ 894,180	\$ 164,125	\$ 1,037,117	\$ 802,916	\$ 651,395	\$ 622,764	\$ 486,708	\$ 216,316	\$ 107,100
Covered payroll	530,831	468,565	440,725	415,046	357,718	327,344	286,890	276,670	209,967
Proportionate share of the net pension liability as a percentage of covered payroll	168.45%	35.03%	235.32%	193.45%	182.10%	190.25%	169.65%	78.19%	51.01%
Plan fiduciary net position as a percentage of the total pension liability	82.89%	96.40%	78.85%	82.61%	84.26%	83.89%	84.88%	92.00%	96.09%
<b>Health Insurance Subsidy Program (HIS)</b>									
Proportion of the net pension liability	0.145629200%	0.001323268%	0.001269588%	0.001240749%	0.001094982%	0.000943934%	0.001179170%	0.000938246%	0.000981547%
Proportionate share of the net pension liability	\$ 154,245	\$ 162,319	\$ 155,015	\$ 138,827	\$ 115,894	\$ 101,508	\$ 99,089	\$ 95,686	\$ 91,777
Covered payroll	530,831	468,565	440,725	415,046	357,718	327,344	286,890	276,670	209,967
Proportionate share of the net pension liability as a percentage of covered payroll	29.06%	34.64%	35.17%	33.45%	32.40%	31.01%	34.54%	34.58%	43.71%
Plan fiduciary net position as a percentage of the total pension liability	4.81%	3.56%	3.00%	2.63%	2.15%	1.64%	0.97%	0.50%	0.99%

Note 1: GASB 68 requires information for 10 years. However, until a full 10-year trend is compiled, information is presented for only those years for which information is available.

**TOWN OF ASTATULA, FLORIDA  
SCHEDULE OF CONTRIBUTIONS  
LAST 10 FISCAL YEARS  
(UNAUDITED)**

	For the Fiscal Year Ended September 30,								
	2022	2021	2020	2019	2018	2017	2016	2015	2014
<b>Florida Retirement System (FRS)</b>									
Contractually required contribution	\$ 105,315	\$ 87,480	\$ 79,505	\$ 72,292	\$ 61,633	\$ 54,809	\$ 47,006	\$ 40,832	\$ 38,449
Contributions in relation to the contractually required contribution	105,315	87,480	79,505	72,292	61,633	54,809	47,006	40,832	38,449
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 546,720	\$ 479,094	\$ 440,725	\$ 415,046	\$ 357,718	\$ 327,344	\$ 286,890	\$ 276,670	\$ 209,967
Contributions as a percentage of covered payroll	19.26%	18.26%	18.04%	17.42%	17.23%	16.74%	16.38%	14.76%	18.31%
<b>Health Insurance Subsidy Program (HIS)</b>									
Contractually required contribution	\$ 9,076	\$ 7,953	\$ 7,316	\$ 6,890	\$ 5,938	\$ 5,024	\$ 4,358	\$ 3,587	\$ 3,362
Contributions in relation to the contractually required contribution	9,076	7,953	7,316	6,890	5,938	5,024	4,358	3,587	3,362
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 546,720	\$ 479,094	\$ 440,725	\$ 415,046	\$ 357,718	\$ 327,344	\$ 286,890	\$ 276,670	\$ 209,967
Contributions as a percentage of covered payroll	1.66%	1.66%	1.66%	1.66%	1.66%	1.53%	1.52%	1.30%	1.60%

Note 1: GASB 68 requires information for 10 years. However, until a full 10-year trend is compiled, information is presented for only those years for which information is available.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Honorable Mayor, Town Council, and Town Clerk,  
Town of Astatula, Florida:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, business-type activities, and each major fund of the Town of Astatula, Florida, (the Town) as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements, and have issued our report thereon dated May 8, 2023.

***Internal Control over Financial Reporting***

In planning and performing our audit, we considered the Town's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

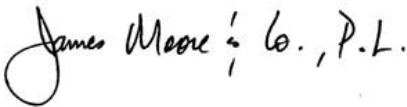
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

### ***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "James Moore & Co., P.L." The signature is written in a cursive style and is contained within a thin black rectangular border.

Daytona Beach, Florida  
May 8, 2023



**INDEPENDENT AUDITORS' MANAGEMENT LETTER REQUIRED  
BY CHAPTER 10.550, RULES OF THE STATE OF FLORIDA  
OFFICE OF THE AUDITOR GENERAL**

To the Honorable Mayor, Town Council, and Town Clerk,  
Town of Astatula, Florida:

**Report on the Financial Statements**

We have audited the financial statements of the Town of Astatula, Florida, as of and for the fiscal year ended September 30, 2022, and have issued our report thereon dated May 8, 2023.

As discussed in Note (7) to the financial statements, the City has not implemented the provisions of GASB Statement No. 75, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. Accounting principles generally accepted in the United States of America require recording of an obligation for postemployment benefits other than pensions, which would increase liabilities, decrease net position, and change the expenses in governmental activities. The effects of this departure from accounting principles generally accepted in the United States of America on the governmental activities has not been determined.

**Auditors' Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General.

**Other Reporting Requirements**

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Accountants' Report on an examination conducted in accordance with AICPA Professional Standards, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated May 8, 2023, should be considered in conjunction with this management letter.

**Prior Audit Findings**

Section 10.554(1)(i)1., Rules of the Auditor General, requires us to determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. Corrective action has been taken on comments and recommendations from the preceding annual financial audit report.

**Official Title and Legal Authority**

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. The legal authority for the primary government of the reporting entity is disclosed in Note 1 of the basic financial statements.

## **Financial Condition and Management**

Sections 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the Town met one or more of the conditions described in Section 218.503(1), Florida Statutes, and specific condition(s) met. In connection with our audit, we determined that the Town did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures. It is management's responsibility to monitor the Town's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we no such recommendations.

## **Special District Component Units**

Section 10.554(1)(i)5.c., Rules of the Auditor General, requires, if appropriate, that we communicate the failure of a special district that is a component unit of a county, municipality, or special district, to provide the financial information necessary for proper reporting of the component unit within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), Florida Statutes. In connection with our audit, we did not note any special district component units; therefore, we did not note any such component units that failed to provide the necessary information, nor is any specific special district information required to be reported.

## **Additional Matters**

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

## **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and State granting agencies, the Town Council, management, and others within the Town and is not intended to be and should not be used by anyone other than these specified parties.

Daytona Beach, Florida  
May 8, 2023

A handwritten signature in black ink that reads "James Moore, Esq., P.L." The signature is written in a cursive style and is enclosed within a thin black rectangular border.

## INDEPENDENT ACCOUNTANTS' EXAMINATION REPORT


To the Honorable Mayor, Town Council, and Town Clerk,  
Town of Astatula, Florida

We have examined the compliance of Town of Astatula, Florida (the Town) with Section 218.415, Florida Statutes, *Local Government Investment Policies* (the Statute), for the year ended September 30, 2022. The Town's management is responsible for the compliance with those requirements. Our responsibility is to obtain reasonable assurance by evaluating against the aforementioned statute and performing other procedures to obtain sufficient appropriate evidence to express an opinion that conveys the results of our evaluation based on our examination.

Our examination was conducted in accordance with the attestation standards for a direct examination engagement established by the AICPA. Those standards require that we obtain reasonable assurance by evaluating the Town's compliance against aforementioned statute and performing other procedures to obtain sufficient appropriate evidence to express an opinion that conveys the results of our measurement or evaluation of the Town's compliance. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks that were not in accordance with those requirements in all material respects, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are required to be independent of the Town, and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our examination engagement.

In our opinion, the Town complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2022.

A handwritten signature in black ink that reads "James Moore & Co., P.L." The signature is written in a cursive style and is enclosed within a thin black rectangular border.

Daytona Beach, Florida  
May 8, 2023



**IMPACT FEE AFFIDAVIT**

BEFORE ME, the undersigned authority, personally appeared Graham Wells, who being duly sworn, deposes and says on oath that:

1. I am the Chief Financial Officer of the Town of Astatula which is a local governmental entity of the State of Florida;
2. The governing body of the Town of Astatula adopted Ordinance No. 2007-B and Ordinance 2020-11 implementing an impact fee; and
3. The Town of Astatula has complied and, as of the date of this Affidavit, remains in compliance with Section 163.31801, Florida Statutes.

FURTHER AFFIANT SAYETH NAUGHT.

\_\_\_\_\_  
Graham Wells - Town Clerk & Finance Officer

STATE OF FLORIDA  
COUNTY OF LAKE

SWORN TO AND SUBSCRIBED before me this 2<sup>nd</sup> day of May, 2023.

\_\_\_\_\_  
NOTARY PUBLIC  
Print Name Tracy Stephenson

Personally known  or produced identification \_\_\_\_\_

Type of identification produced: \_\_\_\_\_

My Commission Expires:  
July 17, 2023



Tracy Marie Stephenson  
Comm. #HH113147  
Expires: July 17, 2023  
Bonded Thru Aaron Notary