

SUWANNEE COUNTY, FLORIDA

ANNUAL FINANCIAL REPORT

For the Fiscal Year Ended September 30, 2019

SUWANNEE COUNTY, FLORIDA

ANNUAL FINANCIAL REPORT

For the Fiscal Year Ended September 30, 2019

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INTRODUCTORY SECTION

SUWANNEE COUNTY, FLORIDA

LIST OF PRINCIPAL OFFICIALS

September 30, 2019

<u>Title</u>	<u>Name</u>
Board of County Commissioners	
District I	Don Hale, Jr.
District II	Clyde Fleming
District III	Ricky Gamble
District IV	Len Stapleton
District V	Ronald Richardson
Clerk of the Circuit Court	Barry A. Baker
Property Appraiser	Lamar Jenkins
Sheriff	Sam St. John
Supervisor of Elections	Glenda B. Williams
Tax Collector	Sharon W. Jordan

COUNTY-WIDE FINANCIAL REPORT



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INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS

**To the Board of County Commissioners
and Constitutional Officers
Suwannee County, Florida**

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of Suwannee County, Florida, as of and for the fiscal year ended September 30, 2019, which collectively comprise Suwannee County, Florida's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate under the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of Suwannee County, Florida as of September 30, 2019, and the respective changes in financial position and cash flows, where applicable, for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 11 through 18, the budgetary comparison information on pages 72 through 81, the Florida Retirement System Schedules on pages 82 and 83 and the OPEB Plan Schedules on page 84; be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.


Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Suwannee County, Florida's financial statements as a whole. The accompanying Schedule of Expenditures of Federal Awards and State Financial Assistance is presented for purposes of additional analysis as required by *Chapter 10.550 Rules of the State of Florida, Office of the Auditor General*; and by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements of Federal Awards, and is not a required part of the

financial statements. The Schedule of Expenditures of Federal Awards and State Financial Assistance is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 30, 2020 on our consideration of Suwannee County, Florida's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*, in considering the Suwannee County, Florida's internal control over financial reporting and compliance.



POWELL & JONES
Certified Public Accountants
June 30, 2020

SUWANNEE COUNTY, FLORIDA
Management's Discussion and Analysis

For the Fiscal Year Ended September 30, 2019

The County management's discussion and analysis presents an overview of the County's financial activities for the fiscal year ended September 30, 2019. The analysis provides summary financial information for the County and should be read in conjunction with the County's financial statements.

The County has follows the guidelines of Governmental Accounting Standards Board (GASB) Statement 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. This statement requires governmental entities to report finances in accordance with specific guidelines. Among those guidelines are the components of this section dealing with management's discussion and analysis.

Its intent is to provide a brief, objective, and easily readable analysis of the County's financial performance for the year and its financial position at fiscal year ended September 30, 2019.

One of the key requirements of GASB 34 in financial presentation is the requirement to capitalize infrastructure assets and record depreciation. Consequently, these guidelines have a significant impact on the reporting of fixed assets, long term liabilities, and fund balances.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the County's basic financial statements. The County's basic financial statements consist of : 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. The **Government-wide financial statements** present an overall picture of the County's financial position and results of operations. The **Fund financial statements** present financial information for the County's major funds. The **Notes to the financial statements** provide additional information concerning the County's finances that are not disclosed in the government-wide or fund financial statements.

Government-wide financial statements

The government-wide financial statements consist of the **statement of net position** and the **statement of activities**, and are designed to provide readers with a broad overview of the County's finances, in a manner similar to a private-sector business. Emphasis is placed on the net position of governmental activities and business-type activities and the change in net position. Governmental activities are primarily supported by property taxes, sales and use taxes, federal and state grants, and state shared revenues. Business-type activities are supported by charges to the users of those activities.

The **statement of net position** presents information on all assets and liabilities of the County, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the County is improving or deteriorating. Net position is reported in three categories: 1) invested in capital assets, net of

related debt, 2) restricted, and 3) unrestricted. Assets, liabilities, and net position are reported for all Governmental Activities separate from those of business-type activities.

The **statement of activities** presents information on all revenues and expenses of the County and the change in net position. Expenses are reported by major function and program revenues relating to those functions are reported, providing the net cost of all functions provided by the County. To assist in understanding the County's operations, expenses have been reported as governmental activities or business-type activities. Governmental activities financed by the County include public safety, physical environment, transportation, economic environment, human services, culture and recreation, and general government services. Business-type activities financed by user charges include the solid waste collection and disposal operations.

Fund financial statements

A fund is a separate accounting entity with a self-balancing set of accounts, and is used to maintain control over resources that have been segregated for specific activities or objectives in accordance with special regulations, restrictions, or limitations. All of the funds of the County can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental fund financial statements provide information on the current assets and liabilities of the funds, changes in current financial resources (revenues and expenditures), and current available resources.

Proprietary fund financial statements provide information on all assets and liabilities of the fund, changes in the economic resources (revenues and expenses), and total economic resources.

Fund financial statements include a **balance sheet** and a **statement of revenues, expenditures, and changes in fund balances** for all governmental funds. A **statement of revenues, expenditures, and changes in fund balances - budget and actual**, is provided for the County's general fund and major special revenue, capital projects, and debt service funds. For the proprietary funds, which include business-type activities, a **statement of net position**; a **statement of revenues, expenses, and changes in fund net position**; and a **statement of cash flows** are presented. A combining statement of fiduciary net position is presented for the County's agency funds.

Fund financial statements provide more detailed information about the County's activities. Individual funds are established by the County to track revenues that are restricted to certain uses, comply with legal requirements, or account for the use of state and federal grants.

The *government-wide financial statements* and the *fund financial statements* provide different pictures of the County. The government-wide financial statements provide an overall picture of the County's financial standing, split between governmental activities and business-type activities. These statements are comparable to private-sector companies and give a good understanding of the County's overall financial health and how the County paid for the various activities, or functions, provided by the County. All assets of the County, including buildings, land, roads, and bridges are reported in the **statement of net position**. All liabilities, including principal outstanding on bonds, landfill closure liabilities, future employee benefits obligated but not paid by the County and the County's portion of the FRS net pension liability, are included. The **statement of activities** includes depreciation on all long lived assets of the County, but transactions between the different functions of the County have been eliminated in order to avoid "doubling up" the revenues and expenses.

The *fund financial statements* provide a picture of the major funds of the County and a column for all non-major funds. In the case of governmental activities, outlays for long lived assets are

reported as expenditures, and long-term liabilities are not included in the fund financial statements. To provide a link from the *fund financial statements* to the *government-wide financial statements*, a reconciliation is provided from the fund financial statements to the *government wide financial statements*.

Notes to the financial statements

The **notes to the financial statements** provide additional detail concerning the financial activities and financial balances of the County. Additional information about the accounting practices of the County, investments of the County, long-term debt, and pension plan are some of the items included in the notes to the financial statements.

FINANCIAL HIGHLIGHTS

Total assets and deferred outflows of the County exceeded total liabilities and deferred inflows by \$86,132,390 (net position). Unrestricted net position for governmental activities was \$(320,370), and for business-type activities was \$911,175. Governmental Activities restricted net position was \$6,285,590, and was \$123,749 for Business-type Activities.

Total net position increased by \$870,731. Of that amount, \$13,794 is attributable to Governmental Activities and an increase in net position \$856,937, is attributable to Business-type Activities. This increase was primarily due to budgetary management.

Governmental Activities revenues decreased \$(18,589) to \$54,318,648. Governmental expenses increased by \$4,922,036 to \$54,248,054. This increase in expense of 10% was primarily due to an increase in public safety and transportation expenditures.

Business-type activities revenues increased 40% to \$4,399,014 while business-type expenses decreased by \$9,635 to \$3,598,877. The increase in net position was due to a reduction in the estimate to landfill post-closure costs and capital grant activity.

FINANCIAL ANALYSIS OF THE COUNTY

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At September 30, 2019, the assets of the County exceed liabilities by \$86,132,390.

The following schedule provides a summary of the assets, liabilities, and net position of the County:

NET POSITION

	Governmental	Business-type	Total Government	
	Activities	Activities	2019	2018
Assets				
Current assets	\$ 40,561,826	\$ 2,243,024	\$ 42,804,850	\$ 40,991,681
Restricted assets	-	1,633,336	1,633,336	1,617,669
Non-current assets	83,244,177	2,553,715	85,797,892	83,206,450
Total assets	123,806,003	6,430,075	130,236,078	125,815,800
Deferred Outflows of Resources	10,617,998	329,547	10,947,545	11,893,377
Liabilities				
Current liabilities (payable from current assets)	9,987,183	502,043	10,489,226	9,819,032
Current liabilities (payable from restricted assets)		83,866	83,866	196,694
Non-current liabilities	39,602,638	2,513,728	42,116,366	38,895,925
Total liabilities	49,589,821	3,099,637	52,689,458	48,911,651
Deferred Inflows of Resources	2,290,429	71,346	2,361,775	2,728,822
Net Position				
Net assets, invested in capital assets, net of related debt	76,578,531	2,553,715	79,132,246	75,718,019
Net assets - restricted	6,285,590	123,749	6,409,339	7,892,691
Net assets - unrestricted	(320,370)	911,175	590,805	2,457,996
Total Net Position	\$ 82,543,751	\$ 3,588,639	\$ 86,132,390	\$ 86,068,704

92% of the County's net position reflects its investment in capital assets (land, buildings, infrastructure, and equipment), less any related outstanding debt used to acquire those assets. The County uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the County's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional 7% of the County's net position represents resources that are dedicated or subject to restrictions on how they may be used. Certain of these assets have only been restricted by action of the Board of County Commissioners and are subject to reclassification to unrestricted net position as required. The remaining balance of unrestricted net position was \$590,805.

The following schedule provides a summary of the changes in net position. The increase in Governmental Activities net position is due primarily to a budgetary management. The Business-type Activities' net position increased by \$856,937 primarily due to a capital grant of \$550,626 used for construction.

CHANGES IN NET POSITION

	Governmental	Business-type	Total Government	
	Activities	Activities	2019	2018
Revenues:				
Program Revenues				
Charges for services	\$ 11,223,365	\$ 3,028,691	\$ 14,252,056	\$ 14,118,230
Operating grants/ contributions	4,902,547	90,909	4,993,456	4,234,081
Capital grants/ contributions	4,120,189	550,626	4,670,815	7,120,327
General Revenues				
Property taxes	16,802,698	-	16,802,698	14,933,618
Sales and use taxes	7,363,559	-	7,363,559	7,154,245
Communications surtax	183,902	-	183,902	248,749
State shared revenues	8,522,784	-	8,522,784	8,225,522
Interest	257,782	18,238	276,020	172,756
Other	941,822	710,550	1,652,372	1,262,292
Total Revenues	54,318,648	4,399,014	58,717,662	57,469,820
Expenses:				
General government	9,868,041	-	9,868,041	8,771,443
Public safety	21,457,212	-	21,457,212	19,040,352
Physical environment	881,913	3,598,877	4,480,790	4,470,118
Transportation	11,359,327	-	11,359,327	9,784,980
Economic environment	1,270,982	-	1,270,982	1,939,566
Human services	1,231,671	-	1,231,671	1,451,364
Culture/recreation	5,519,820	-	5,519,820	4,925,850
Court related	2,099,850	-	2,099,850	1,877,735
Interest on long-term debt	180,092	-	180,092	128,092
Loss on disposition of fixed assets	379,146	-	379,146	545,030
Total Expenses	54,248,054	3,598,877	57,846,931	52,934,530
Transfers In (Out)	(56,800)	56,800	-	-
Increase (decrease) in net position from activities	\$ 13,794	\$ 856,937	\$ 870,731	\$ 4,535,290

Property taxes provide 31% of the revenues for Governmental Activities, while sales taxes provide 13%. Charges for services provide 21% of governmental revenues and State shared revenues provide 16%. Most of the Governmental Activities resources are spent for Public Safety (40%), General Government (18%), Physical Environment (2%), Transportation (21%), Economic Environment (2%), Human Services (2%), Culture/Recreation (10%) and Court Related (4%).

FUND FINANCIAL INFORMATION

Governmental Funds

General Fund

The County's General Fund is the main operating fund of the County. It is used to account for all financial resources that are not restricted by State or Federal laws, County Ordinances or other externally imposed requirements. As of September 30, 2019, total assets were \$14,932,429 and total liabilities were \$740,328. The ending fund balance was \$14,192,101, \$9,657,790 of which is unassigned. Fund balance increased by \$274,623 during the year.

In the year ended September 30, 2019, total revenues of \$22,607,138, exceeded total expenditures of \$17,181,218 by \$5,425,820. A net amount of \$5,151,297 was also transferred to other funds for operational and capital related purposes for a resulting increase in the fund balance in the General Fund of \$274,623.

During the fiscal year, the County amended the General Fund budget by \$23,362, to adjust for a small increase in expenditures. The County budgeted ad valorem taxes at 95% of the total tax levy, as allowed by State law; actual collections were 97%. Other revenues were approximately the same level as the prior year.

Other Governmental Funds

The *Road and Bridge (Transportation) Fund* accounts for motor fuel taxes designated for the annual maintenance of roads, bridges, right-of-way, drainage systems, etc. The County has the legal authority to levy ad valorem taxes for the Transportation Fund, but has elected not to do so. As of September 30, 2019, expenditures and transfers exceeded revenues in the amount of \$596,862. The ending fund balance was \$4,491,768.

The *Fine and Forfeiture Fund* accounts for expenditures relating to the judicial system and the funding of the operations of the Sheriff, a separate Constitutional Officer. Financing is provided by ad valorem and local option sales taxes, state shared revenues, and current related fines and fees. For the fiscal year ended September 30, 2019, revenues exceeded expenditures and transfers by \$431,349, increasing the fund balance to \$3,473,575.

The *Library Fund* accounts for expenditures relating to the operation of the Suwannee River Regional Library System, which includes the County library services. Financing is provided by state and local government grants and library related fees. For the fiscal year ended September 30, 2019, expenditures exceeded revenues and transfers in by \$(98,965).

The *Fire Protection Fund* accounts for expenditures related to the County fire protection services which are funded by special assessments. For the fiscal year ended September 30, 2019, expenditures and transfers out exceeded revenues and transfers in by \$(231,006).

The *Clerk Court Related Fund* is the general operating fund of the Clerk of the Circuit Court, a Constitutional Officer. The primary source of funds are various court related fees and service charges. Expenditures for the year were \$1,143,011 which were funded by operating revenues and an operating transfer of \$143,172. The fund had a net transfer out of \$(70,468).

The *Sheriff General Fund* is the operating fund of the Sheriff, a Constitutional Officer. The primary source of funds are transfers from the Board of County Commissioners Fine and Forfeiture Fund. Expenditures totaled \$10,394,257 for the year and by law this fund has no ending fund balance.

The *Reserve Capital Infrastructure Fund* is a capital projects fund established by the County to fund future infrastructure improvements. It was funded by an equity transfer from the former Hospital Investment Fund. In the current year, interest income of \$34,757 and an expenditure of \$62 brought the fund balance to \$4,388,815.

The *Road and Bridge Construction Fund* is a capital projects fund established by the County to fund road improvement projects throughout the County. It is funded by County-levied fuel taxes and had an ending fund balance of \$1,923,760.

Proprietary Funds

The *Solid Waste Collection Fund* accounts for the revenues, expenses, assets, and liabilities associated with the County-operated solid waste collection service provided to residential and commercial customers within the County. This is operated like a business where the rates established by the County generate sufficient funds to pay the costs of current operations and provide for the accumulation of funding for capital asset acquisitions. Total assets as of September 30, 2019, were \$2,420,047, total liabilities were \$1,251,728, net deferred outflows and inflows of resources were \$212,227 and net position was \$1,380,546. Total revenue and transfers were \$1,781,123. The net loss for the year was (\$567,283). and net position was \$1,380,546.

The *Solid Waste Disposal Fund* accounts for the revenues, expenses, assets, and liabilities associated with the County operated solid waste disposal services. This fund is substantially financed by tippage fees and special assessments charged to users of the services. Total assets as of September 30, 2019, were \$3,359,430, total liabilities were \$1,811,237, net deferred outflows and inflows of resources were \$45,974 and net position was \$1,594,167. Total revenue was \$2,416,243.

The *Water Plant Fund* accounts for the revenues, expenses, assets and liabilities associated with the County operated water plant. This fund earned \$1,314 of income, \$550,626 in capital grants and incurred \$31,652 of expenses during the year. An interfund operating transfer in of \$36,800 brought net position to \$613,926.

CAPITAL ASSETS ACTIVITY

The County's capital assets for its governmental and business-type activities as of September 30, 2019, was \$85,797,892 (net of accumulated depreciation). This investment in capital assets includes land, buildings, equipment, infrastructure, and construction in progress, net of depreciation. In previous years, general fixed assets were recorded at cost or fair market value at the time of acquisition. Depreciation was not recognized for governmental activities.

The most significant change in capital assets during the fiscal year was the completion of various road and other capital projects.

The following schedule provides a summary of the County's capital assets activity for the year ended September 30, 2019:

Capital Assets

	Governmental	Business-type	Totals	
	Activities	Activities	2019	2018
Land and improvements	\$ 8,854,105	\$ 286,790	\$ 9,140,895	\$ 8,938,865
Construction in progress	4,638,586	550,626	5,189,212	4,697,264
Roads and infrastructure	85,407,673	-	85,407,673	78,483,598
Buildings and improvements	29,386,712	5,261,316	34,648,028	29,207,287
Equipment	21,222,759	2,956,916	24,179,675	18,557,565
Total	149,509,835	9,055,648	158,565,483	139,884,579
Less accumulated depreciation	(66,265,658)	(6,501,933)	(72,767,591)	(58,352,809)
Total	<u>\$ 83,244,177</u>	<u>\$ 2,553,715</u>	<u>\$ 85,797,892</u>	<u>\$ 81,531,770</u>

DEBT MANAGEMENT

Government Activities Debt

The County entered into capital lease agreements during the year of \$418,098. A total of \$822,785 in principal reductions were made on governmental activities debt and \$104,536 were made on proprietary fund debt, leaving the following balances at September 30, 2019:

Governmental Funds:	2019	2018
Capital leases	<u>\$3,797,168</u>	<u>\$ 3,115,828</u>
Revenue bonds	<u>2,868,478</u>	<u>4,372,603</u>
	<u>6,665,646</u>	<u>7,488,431</u>
Proprietary Funds:		
Capital leases	<u>313,562</u>	-
	<u>\$6,979,208</u>	<u>\$ 7,488,431</u>

OTHER FINANCIAL INFORMATION

Economic Factors and Next Year's Budget

- The current unemployment rate for the County, was 3.2%. This was a decrease from the prior fiscal year.
- The official estimated population for the County in 2019 was 44,879, and is estimated to be 47,520 by the end of 2020.
- The ad valorem tax millage rate for the County was 9.00 mills in 2019, which was the same as the prior year.

REQUEST FOR INFORMATION

This financial report is designed to present users with a general overview of the County's finances and to demonstrate the County's accountability. Questions concerning this report or requests for additional information should be addressed to the Clerk of the Circuit Court, 200 S. Ohio Ave., Live Oak, Florida 32064, or by calling (386) 362-0545.

BASIC FINANCIAL STATEMENTS

SUWANNEE COUNTY, FLORIDA

**STATEMENT OF NET POSITION
September 30, 2019**

	Governmental Activities	Business - type Activities	Total
ASSETS			
Current assets:			
Cash and cash equivalents	\$ 28,529,113	\$ 1,625,035	\$ 30,154,148
Accounts receivable - net	77,689	77,104	154,793
Internal balances	12,840	(12,840)	-
Due from agency funds	204,173	298	204,471
Due from other governmental units	6,407,237	553,427	6,960,664
Prepaid expenses	16,881	-	16,881
Investments	5,313,893	-	5,313,893
Total current assets	40,561,826	2,243,024	42,804,850
Restricted assets:			
Investments	-	1,633,336	1,633,336
Total restricted assets	-	1,633,336	1,633,336
Noncurrent assets:			
Capital assets - net	83,244,177	2,553,715	85,797,892
Total assets	123,806,003	6,430,075	130,236,078
DEFERRED OUTFLOWS OF RESOURCES			
Florida State Retirement pension liability	10,617,998	329,547	10,947,545
LIABILITIES			
Current liabilities (payable from current assets):			
Accounts payable	1,947,922	102,267	2,050,189
Accrued salaries	275,771	24,135	299,906
Accrued liabilities	522,812	3,830	526,642
Due to agency funds	1,432	-	1,432
Due to other governmental units	114,887	-	114,887
Unearned revenues	36,496	-	36,496
Deposits	-	111,727	111,727
Accrued compensated absences	421,974	15,845	437,819
Current portion capital leases payable	439,983	100,473	540,456
Current portion revenue bonds payable	591,190	-	591,190
Current portion OPEB liability	476,895	-	476,895
Current portion FRS pension liability	5,122,090	143,766	5,265,856
Other current liabilities	35,731	-	35,731
Total current liabilities (payable from current assets)	9,987,183	502,043	10,489,226
Current liabilities (payable from restricted assets)			
Landfill postclosure costs	-	83,866	83,866
Total current liabilities (payable from restricted assets)	-	83,866	83,866
Noncurrent liabilities			
Accrued compensated absences	2,391,187	89,786	2,480,973
OPEB obligation	6,878,173	-	6,878,173
Landfill post-closure costs	-	1,425,721	1,425,721
Revenue bonds payable	3,205,978	-	3,205,978
Capital leases payable	2,428,495	213,089	2,641,584
FRS pension liability	24,698,805	785,132	25,483,937
Total long-term liabilities	39,602,638	2,513,728	42,116,366
Total liabilities	49,589,821	3,099,637	52,689,458

(Continued)

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA

**STATEMENT OF NET POSITION
September 30, 2019**

	<u>Governmental Activities</u>	<u>Business - type Activities</u>	<u>Total</u>
DEFERRED INFLOWS OF RESOURCES	\$ 2,290,429	\$ 71,346	\$ 2,361,775
NET POSITION			
Invested in capital assets, net of related debt	76,578,531	2,553,715	79,132,246
Restricted for:			
Road projects	1,996,486	-	1,996,486
Other purposes	4,289,104	123,749	4,412,853
Unrestricted	(320,370)	911,175	590,805
Total net position	\$ 82,543,751	\$ 3,588,639	\$ 86,132,390

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA

**STATEMENT OF ACTIVITIES
For the Fiscal Year Ended September 30, 2019**

Functions/Programs	Program Services				Net (Expenses) Revenues and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business Type	
						Activities	Total
Governmental Activities							
General Government	\$ 9,868,041	\$ 1,483,515	\$ 62,358	\$ -	\$ (8,322,168)	\$ -	\$ (8,322,168)
Public Safety	21,457,212	5,273,558	1,935,581	474,906	(13,773,167)	-	(13,773,167)
Physical Environment	881,913	92,672	16,802	-	(772,439)	-	(772,439)
Transportation	11,359,327	669,825	423,784	3,587,958	(6,677,760)	-	(6,677,760)
Economic Environment	1,270,982	10,500	569,816	-	(690,666)	-	(690,666)
Human Services	1,231,671	-	24,217	-	(1,207,454)	-	(1,207,454)
Culture/recreation	5,519,820	2,207,346	1,844,103	57,325	(1,411,046)	-	(1,411,046)
Court related	2,099,850	1,485,949	25,886	-	(588,015)	-	(588,015)
Interest on long-term debt	180,092	-	-	-	(180,092)	-	(180,092)
Total governmental activities	53,868,908	11,223,365	4,902,547	4,120,189	(33,622,807)	-	(33,622,807)
Business - type activities							
Physical Environment							
Solid Waste	3,598,877	3,028,691	90,909	550,626	-	71,349	71,349
Total government	57,467,785	14,252,056	4,993,456	4,670,815	(33,622,807)	71,349	(33,551,458)
General revenues							
Ad valorem taxes					16,802,698	-	16,802,698
Sales and use taxes					7,363,559	-	7,363,559
Communications service tax					183,902	-	183,902
State shared revenue					8,522,784	-	8,522,784
State payments in lieu of taxes					17,714	-	17,714
Interest					257,782	18,238	276,020
Miscellaneous					924,108	710,550	1,634,658
Net gain (loss) on disposition of fixed assets					(379,146)	-	(379,146)
Transfers in (out)					(56,800)	56,800	-
Total general revenue					33,636,601	785,588	34,422,189
Change in net position					13,794	856,937	870,731
Net position - beginning					83,337,002	2,731,702	86,068,704
Prior period adjustment					(807,045)	-	(807,045)
Net position - ending					\$ 82,543,751	\$ 3,588,639	\$ 86,132,390

See notes to financial statements.

**SUWANNEE COUNTY, FLORIDA
GOVERNMENTAL FUNDS
BALANCE SHEET
September 30, 2019**

	Special Revenue Funds						Capital Projects Funds				Total Governmental Funds
	General Fund	Road and Bridge	Fine and Forfeiture	Library	Fire Protection	Clerk of Circuit Court Court Related	Sheriff Operating	Reserve Capital Infrastructure	Road and Bridge Construction	Other Governmental Funds	
ASSETS											
Current assets											
Cash	\$ 11,896,608	\$ 1,415,546	\$ 3,076,580	\$ 2,311,097	\$ 1,623,069	\$ 109,089	\$ 422,798	\$ 160,733	\$ 1,923,760	\$ 5,589,833	\$ 28,529,113
Accounts receivable	73,972	100	-	42	-	139	3,089	-	-	347	77,689
Due from other funds	436,035	29,801	191,920	-	856	23,412	-	-	-	158,999	841,023
Due from other governmental units	1,440,003	4,143,184	298,505	-	1,203	45,892	275,288	-	-	203,162	6,407,237
Prepaid insurance	-	-	-	-	-	-	-	-	-	16,881	16,881
Investments	1,085,811	-	-	-	-	-	-	4,228,082	-	-	5,313,893
Total assets	\$ 14,932,429	\$ 5,588,631	\$ 3,567,005	\$ 2,311,139	\$ 1,625,128	\$ 178,532	\$ 701,175	\$ 4,388,815	\$ 1,923,760	\$ 5,969,222	\$ 41,185,836
LIABILITIES AND FUND BALANCES											
BALANCES											
LIABILITIES											
Accounts payable	\$ 184,280	\$ 1,030,332	\$ 38,068	\$ 13,163	\$ 103,861	\$ 3,644	\$ 487,849	\$ -	\$ -	\$ 86,725	\$ 1,947,922
Accrued wages	122,986	56,916	-	31,745	-	17,085	-	-	-	47,039	275,771
Other accrued liabilities	406,686	9,615	-	5,573	-	3,381	87,463	-	-	10,094	522,812
Due to other funds	13,502	-	55,362	35	126,705	40,469	10,1330	-	-	288,039	625,442
Due to other governmental units	14	-	-	-	-	104,383	-	-	-	10,490	114,887
Unearned revenues	-	-	-	-	-	-	24,533	-	-	11,963	36,496
Other current liabilities	12,860	-	-	-	-	9,570	-	-	-	13,301	35,731
Total liabilities	740,328	1,096,863	93,430	50,516	230,566	178,532	701,175	-	-	467,651	3,559,061
FUND BALANCES											
Nonspendable:											
Prepaid expenses	169,881	-	-	-	-	-	-	-	-	-	169,881
Due from other funds	141,331	-	-	-	-	-	-	-	-	-	141,331
Restricted	73,880	-	-	2,260,623	-	-	-	-	1,923,760	2,027,327	6,285,590
Assigned	1,720,771	4,491,768	3,473,575	-	-	-	-	-	-	657,464	10,343,578
Committed	2,428,448	-	-	-	-	-	-	4,388,815	-	2,816,780	9,634,043
Unassigned	9,657,790	-	-	-	1,394,562	-	-	-	-	-	11,052,352
Total fund balances	14,192,101	4,491,768	3,473,575	2,260,623	1,394,562	-	-	4,388,815	1,923,760	5,501,571	37,626,775
Total liabilities and fund balances	\$ 14,932,429	\$ 5,588,631	\$ 3,567,005	\$ 2,311,139	\$ 1,625,128	\$ 178,532	\$ 701,175	\$ 4,388,815	\$ 1,923,760	\$ 5,969,222	\$ 41,185,836

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. 83,244,177

Long-term liabilities, including revenue bonds payable of \$3,797,168, capital leases of \$2,868,478, compensated absences of \$2,813,161, OPEB obligation \$7,355,068 and pension liability of \$29,820,895 are not due and payable in the current period and therefore are not reported in the funds. (46,654,770)

Deferred outflows of resources of \$10,617,998 and deferred inflows of resources of (\$2,290,429) are not recognized in the current period and therefore are not reported in the funds. 8,327,569

Net position of governmental activities **\$ 82,543,751**

See notes to financial statements.

**SUWANNEE COUNTY, FLORIDA
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
For the Fiscal Year Ended September 30, 2019**

	Special Revenue Funds					Capital Projects Funds				Other Governmental Funds	Total Governmental Funds
	General Fund	Road and Bridge	Fine and Forfeiture	Library	Fire Protection	Clerk of Circuit Court Related	Sheriff Operating	Reserve Capital Infrastructure	Road and Bridge Construction		
REVENUES											
Taxes	\$ 10,127,585	\$ 3,236,375	\$ 10,702,345	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,533	\$ 278,319	\$ 24,350,157
Special assessments	-	-	-	-	2,142,161	-	-	-	-	-	2,142,161
Licenses and permits	38,078	18,085	-	-	-	-	-	-	-	24,1784	297,947
Intergovernmental	8,294,842	5,480,777	693,250	2,093,216	5,343	128,055	493,723	-	-	1,934,717	19,123,923
Charges for services	2,641,585	344,470	119,987	113,012	13,879	703,114	11,935	-	-	1,857,118	5,805,100
Fines and forfeitures	14,877	-	117,597	25,583	-	359,787	-	-	-	8,126	525,970
Miscellaneous	1,410,434	7,156	46,402	86,434	3,389	18,241	27,545	-	-	255,992	1,855,593
Interest	79,737	70,792	-	-	2,329	4,282	2,029	34,757	1,961	6,1895	257,782
Total revenues	22,607,138	9,157,655	11,679,581	2,318,245	2,167,101	1,213,479	535,232	34,757	7,494	4,637,951	54,358,633
EXPENDITURES											
Current expenditures											
General government	4,077,290	-	5,959	-	-	-	-	62	-	4,181,282	8,264,593
Public safety	6,157,371	-	529,737	-	867,942	-	9,824,230	-	-	520,874	17,900,154
Physical environment	797,408	-	-	-	-	-	-	-	-	-	797,408
Transportation	304,832	6,508,153	-	-	-	-	-	-	-	-	6,812,985
Economic environment	820,150	-	-	-	-	-	-	-	-	539,643	1,359,793
Human services	1,231,671	-	-	-	-	-	-	-	-	-	1,231,671
Culture / recreation	175,064	-	-	3,592,310	-	-	-	-	-	1,240,130	5,007,504
Court related	19,401	-	360,334	-	-	1,143,011	-	-	-	408,852	1,931,598
Capital outlay											
General government	845,209	-	33,138	-	-	-	-	-	-	18,051	896,398
Public safety	33,802	-	-	-	49,877	-	570,027	-	-	174,942	828,648
Physical environment	58,529	-	-	-	-	-	-	-	-	-	58,529
Transportation	127,538	3,851,493	-	-	-	-	-	-	80,220	-	4,059,251
Economic environment	1,216,741	-	-	-	-	-	-	-	-	374	1,217,115
Human services	474,906	-	-	-	-	-	-	-	-	-	474,906
Culture / recreation	-	-	-	24,928	-	-	-	-	-	1,148,812	1,173,740
Court related	-	-	45,485	-	-	-	-	-	-	8,027	53,512
Debt service											
Principal	707,385	-	-	-	115,400	-	-	-	-	-	822,785
Interest	133,921	-	-	-	46,171	-	-	-	-	-	180,092
Total expenditures	17,181,218	10,359,646	974,653	3,617,238	1,079,390	1,143,011	10,394,257	62	80,220	8,240,987	53,070,682
Excess of revenues over (under) expenditures	5,425,920	(1,201,991)	10,704,928	(1,298,993)	1,087,711	70,468	(9,859,025)	34,695	(72,726)	(3,603,036)	1,287,951
OTHER FINANCING SOURCES (USES)											
Proceeds of long-term	-	-	-	-	-	-	-	-	-	-	-
Sale of equipment	-	95,776	-	-	-	-	-	-	-	-	95,776
Interfund transfers in	1,444,516	1,703,077	-	1,200,028	22,578	143,172	9,960,355	-	-	4,253,748	18,727,474
Interfund transfers out	(6,595,813)	-	(10,273,579)	-	(1,341,295)	(213,640)	(10,133,030)	-	-	(258,617)	(18,784,274)
Total other financing sources (uses)	(5,151,297)	1,798,853	(10,273,579)	1,200,028	(1,318,717)	(70,468)	9,859,025	-	-	3,995,131	38,976
Net change in fund balances	274,623	596,862	431,349	(98,965)	(231,006)	-	-	34,695	(72,726)	392,095	1,326,927
Fund balances at beginning of year	13,917,478	3,894,906	3,042,226	2,359,588	1,625,568	-	-	4,354,120	1,996,486	5,109,476	36,299,848
Fund balances at end of year	\$ 14,192,101	\$ 4,491,768	\$ 3,473,575	\$ 2,260,623	\$ 1,394,562	\$ -	\$ -	\$ 4,388,815	\$ 1,923,760	\$ 5,501,571	\$ 37,626,775

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA

**RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES**

For the Fiscal Year Ended September 30, 2019

Net change in fund balances - total governmental funds		\$ 1,326,927
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlay as expenditures.		
However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense.		
Expenditures for capital assets	\$ 8,762,099	
Disposition of fixed assets	(379,146)	
Less current year depreciation	<u>(5,863,501)</u>	
		<u>2,519,452</u>
Repayments of principal on notes and revenue bonds are expenditures in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets. Proceeds of long-term debt increase fund balance in the governmental funds but are recorded as liabilities in the Statement of Net Position		
Notes payable principal payments	247,350	
Revenue bond principal payments	<u>575,435</u>	<u>822,785</u>
Some expenses reported in the statement of activities do not require the use of current financial resources, therefore, are not reported as expenditures in governmental funds.		
Net change in compensated absences	(11,347)	
Net change in OPEB obligation	(472,290)	
FRS pension current net change in liability and deferred inflows and outflows of resources	<u>(4,171,733)</u>	<u>(4,655,370)</u>
Change in net position Statement of Activities		<u>\$ 13,794</u>

See notes to financial statements.

**SUWANNEE COUNTY, FLORIDA
STATEMENT OF NET POSITION**

PROPRIETARY FUND TYPES

September 30, 2019

	Business Type Activities			Total
	Enterprise Funds			
	Solid Waste Collection	Solid Waste Disposal	Water Plant	
ASSETS				
Current assets				
Cash	\$ 667,361	\$ 957,674	\$ -	\$ 1,625,035
Accounts receivable	7,468	80,066	-	87,534
Allowance for doubtful accounts	(2,442)	(7,988)	-	(10,430)
Due from other funds	185	437,980	-	438,165
Due from other governmental units	2,748	-	550,679	553,427
Total current assets	675,320	1,467,732	550,679	2,693,731
Restricted assets				
Investments	-	1,633,336	-	1,633,336
Noncurrent assets				
Land	93,575	193,215	-	286,790
Buildings and Improvements	1,597,171	3,664,145	-	5,261,316
Construction in progress	-	-	550,626	550,626
Equipment	2,454,346	502,570	-	2,956,916
Allowance for depreciation	(2,400,365)	(4,101,568)	-	(6,501,933)
Total noncurrent assets	1,744,727	258,362	550,626	2,553,715
Total assets	2,420,047	3,359,430	1,101,305	6,880,782
DEFERRED OUTFLOWS OF RESOURCES	270,869	58,678	-	329,547
LIABILITIES AND NET POSITION				
LIABILITIES				
Current liabilities (payable from current assets)				
Accounts payable	5,148	47,422	49,697	102,267
Wages payable	21,840	2,295	-	24,135
Accrued payroll liabilities	3,425	405	-	3,830
Due to other funds	11,296	1,729	437,682	450,707
Deposits	37,683	74,044	-	111,727
Accrued compensated absences	14,291	1,554	-	15,845
Current portion capital lease payable	100,473	-	-	100,473
Current portion FRS pension liability	131,140	12,626	-	143,766
Total current liabilities (payable from current assets)	325,296	140,075	487,379	952,750
Current liabilities (payable from restricted assets)				
Landfill postclosure costs	-	83,866	-	83,866
Total current liabilities (payable from restricted assets)	-	83,866	-	83,866

(continued)

**SUWANNEE COUNTY FLORIDA
STATEMENT OF NET POSITION**

PROPRIETARY FUND TYPES

September 30, 2019

	Business Type Activities			Total
	Enterprise Funds			
	Solid Waste Collection	Solid Waste Disposal	Water Plant	
Noncurrent liabilities				
Accrued compensated absences	\$ 80,982	8,804	\$ -	\$ 89,786
Estimated liability for landfill closure	-	1,425,721	-	1,425,721
Lease payable	213,089	-	-	213,089
FRS pension liability	632,361	152,771	-	785,132
Total noncurrent liabilities	926,432	1,587,296	-	2,513,728
Total liabilities	1,251,728	1,811,237	487,379	3,550,344
 DEFERRED INFLOWS OF RESOURCES				
	58,642	12,704	-	71,346
 NET POSITION				
Invested in capital assets, net of related debt	1,744,727	258,362	550,626	2,553,715
Restricted for landfill closure	-	123,749	-	123,749
Unrestricted	(364,181)	1,212,056	63,300	911,175
Total net position	\$ 1,380,546	\$ 1,594,167	\$ 613,926	\$ 3,588,639

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA

**STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN NET POSITION
PROPRIETARY FUND TYPES
For the Fiscal Year Ended September 30, 2019**

	Business Type Activities			Total
	Enterprise Funds			
	Solid Waste Collection	Solid Waste Disposal	Water Plant	
OPERATING REVENUES				
Physical environment				
State grants	\$ -	\$ 90,909	\$ -	\$ 90,909
Charges for services	87,026	930,309	1,314	1,018,649
Container rental	22,342	-	-	22,342
Miscellaneous	40,368	-	-	40,368
Change in landfill closure liability	-	670,182	-	670,182
Total operating revenues	149,736	1,691,400	1,314	1,842,450
OPERATING EXPENSES				
Garbage, solid waste and water services				
Personnel services				
Salaries	915,749	147,847	-	1,063,596
Employee benefits	457,400	98,250	-	555,650
Total personnel services	1,373,149	246,097	-	1,619,246
Operating expenses				
Professional and contractual services	37,041	1,166,853	22,989	1,226,883
Communications	11,892	-	744	12,636
Utility services	15,038	3,828	5,485	24,351
Rental and leases	434	33,128	-	33,562
Insurance	80,000	10,000	-	90,000
Repairs and maintenance	72,957	29,924	2,166	105,047
Supplies	175,157	8,663	100	183,920
Miscellaneous	-	22,795	168	22,963
Depreciation	156,813	47,826	-	204,639
Total operating expenses	549,332	1,323,017	31,652	1,904,001
Total garbage, solid waste and water services	1,922,481	1,569,114	31,652	3,523,247
Operating (loss)	(1,772,745)	122,286	(30,338)	(1,680,797)
NONOPERATING REVENUES (EXPENSES)				
Capital grants	-	-	550,626	550,626
Interest	811	17,424	3	18,238
Special assessments	1,280,281	707,419	-	1,987,700
Tax Collector fees	(67,225)	-	-	(67,225)
Interest	(8,405)	-	-	(8,405)
Total nonoperating revenues (expenses)	1,205,462	724,843	550,629	2,480,934
Net income (loss)	(567,283)	847,129	520,291	800,137
Operating transfers in	350,295	-	36,800	387,095
Operating transfer out	-	(330,295)	-	(330,295)
Net position beginning of year	1,597,534	1,077,333	56,835	2,731,702
Net position end of year	\$ 1,380,546	\$ 1,594,167	\$ 613,926	\$ 3,588,639

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA
PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS
For the Fiscal Year Ended September 30, 2019

	Business Type Activities			Totals
	Enterprise Funds			
	Solid Waste Collection Fund	Solid Waste Disposal Fund	Water Plant Fund	
CASH FLOWS FROM OPERATING ACTIVITIES				
Cash received from customers and users, operating grants	\$ 155,502	\$ 673,988	\$ (549,154)	\$ 280,336
Cash payments to employees and benefits	(1,213,923)	(216,867)	-	(1,430,790)
Cash payments for operating expenses	(393,181)	(1,282,372)	453,430	(1,222,123)
Net cash used for operating activities	<u>(1,451,602)</u>	<u>(825,251)</u>	<u>(95,724)</u>	<u>(2,372,577)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES				
Transfers In (out)	350,295	(330,295)	36,800	56,800
Cash received from special and service assessments net of collection fees	<u>1,213,056</u>	<u>707,419</u>	-	<u>1,920,475</u>
Net cash provided by noncapital financing activities	<u>1,563,351</u>	<u>377,124</u>	<u>36,800</u>	<u>1,977,275</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES				
Proceeds of capital grant	-	-	550,626	-
Proceeds of capital lease	418,098	-	-	418,098
Interest expense	(8,405)	-	-	(8,405)
Payment of principal on capital lease	(104,536)	-	-	(104,536)
Purchase of plant, property and equipment	<u>(532,189)</u>	<u>-</u>	<u>(550,626)</u>	<u>(532,189)</u>
Net cash provided by (used) for capital and related financing activities	<u>(227,032)</u>	<u>-</u>	<u>-</u>	<u>(227,032)</u>
CASH FLOWS FROM INVESTING ACTIVITIES				
Increase (decrease) in investments	-	(17,424)	-	(17,424)
Interest revenue	<u>811</u>	<u>17,424</u>	<u>2</u>	<u>18,237</u>
Net cash provided by investing activities	<u>811</u>	<u>-</u>	<u>2</u>	<u>813</u>
Net increase (decrease) in cash and cash equivalents	(114,472)	(448,127)	(58,922)	(621,521)
Cash and cash equivalents - beginning of year	781,833	1,405,801	58,922	2,246,556
Cash and cash equivalents - end of year	<u>\$ 667,361</u>	<u>\$ 957,674</u>	<u>\$ -</u>	<u>\$ 1,625,035</u>

(continued)

SUWANNEE COUNTY, FLORIDA

PROPRIETARY FUNDS

STATEMENT OF CASH FLOWS

For the Fiscal Year Ended September 30, 2019

	Business Type Activities			Totals
	Enterprise Funds			
	Solid Waste Collection Fund	Solid Waste Disposal Fund	Water Plant Fund	
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH USED FOR OPERATING ACTIVITIES				
Operating income (loss)	\$ (1,772,745)	\$ 122,286	\$ (30,338)	\$ (1,680,797)
Adjustments to reconcile operating income (loss) to net cash used for operating activities:				
Depreciation	156,813	47,826	-	204,639
Changes in assets and liabilities				
Decrease (increase) in:				
Accounts receivable	609	(550)	96	155
Due from other funds	57	(437,589)	-	(437,532)
Due from other governmental units	1,600	90,909	(550,564)	(458,055)
Increase (decrease) in :				
Accounts payable	(2,534)	(7,741)	47,400	37,125
Wages payable	5,676	(962)	-	4,714
Accrued payroll liabilities	1,103	(63)	-	1,040
Due to other funds	1,872	560	437,682	440,114
Deposits	3,500	-	-	3,500
Accrued compensated absences	15,648	(4,301)	-	11,347
Estimated liability in landfill closure	-	(670,182)	-	(670,182)
FRS pension liability, deferred outflows and inflows	136,799	34,556	-	171,355
Total adjustments	<u>321,143</u>	<u>(947,537)</u>	<u>(65,386)</u>	<u>(691,780)</u>
Net cash used for operating activities	<u>\$ (1,451,602)</u>	<u>\$ (825,251)</u>	<u>\$ (95,724)</u>	<u>\$ (2,372,577)</u>

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA
STATEMENT OF FIDUCIARY NET POSITION

AGENCY FUNDS
September 30, 2019

	Board of County Commis- sioners				Sheriff			Supervisor of Elections	Tax Collector		Totals	
	State Attorney	Domestic Relations	Registry of Court	Tax Deed	Bond and Fine	Civil Depositors	Inmate Welfare	Evidence Trust	Agency	Ad Valorem Tax		Tag Agency
ASSETS												
Cash	\$ 108,655	\$ 56	\$ 433,270	\$ 237,879	\$ 123,850	\$ 4,717	\$ 41,062	\$ 22,040	\$ 1,479	\$ 874,288	\$ 154,721	\$ 2,002,017
Accounts receivable	-	20	-	-	-	-	257,201	-	-	181	2,568	259,970
Due from other funds	-	8	43	8	-	-	-	-	-	1,373	3,891	5,323
Due from other governmental units	-	-	-	-	-	-	-	-	-	4,828	2,618	7,446
Total assets	\$ 108,655	\$ 84	\$ 433,313	\$ 237,887	\$ 123,850	\$ 4,717	\$ 298,263	\$ 22,040	\$ 1,479	\$ 880,670	\$ 163,798	\$ 2,274,756
LIABILITIES												
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,013	\$ -	\$ 12,013
Cash bond liability	-	-	-	-	123,850	-	-	-	-	-	-	123,850
Due to individuals	-	-	82,580	-	-	-	256,369	-	-	41,175	-	380,124
Deposits	-	-	350,733	237,887	-	-	-	22,040	-	-	-	610,660
Due to other funds	-	64	-	-	-	3,063	7,266	-	-	165,805	32,164	208,362
Due to other governmental units	108,655	-	-	-	-	-	-	-	-	109,816	124,978	343,449
Installments payable	-	-	-	-	-	-	-	-	-	481,020	-	481,020
Other current liabilities	-	-	-	-	-	1,654	34,628	-	1,479	70,841	6,656	115,258
Total liabilities	108,655	64	433,313	237,887	123,850	4,717	298,263	22,040	1,479	880,670	163,798	2,274,736
NET POSITION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA

NOTES TO FINANCIAL STATEMENTS

September 30, 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Suwannee County, Florida, (the "County") is a political subdivision of the State pursuant to Article VIII, Section 1(a) of the Constitution of the State of Florida. The County is governed by the Board of County Commissioners and five elected constitutional officers (Clerk of the Circuit Court, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector) in accordance with state statutes and regulations. The constitutional officers maintain separate accounting records and budgets from the Board of County Commissioners. The Constitution of the State of Florida, Article VIII, Section 1(d) created the constitutional officers and Article VIII, Section 1(e), created the Board of County Commissioners.

The financial statements of the County have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the standard-setting body for governmental accounting and financial reporting principles. Pronouncements of the Financial Accounting Standards Board (FASB) issued after November 30, 1989, are not applied in the preparation of the financial statements of the proprietary fund types in accordance with GASB Statement 20. The GASB periodically updates its codification of the existing Governmental Accounting and Financial Reporting Standards which, along with subsequent GASB pronouncements (Statements and Interpretations), constitutes GAAP for governmental units.

A. Reporting Entity

The concept underlying the definition of the reporting entity is that elected officials are accountable to their constituents for their actions. The reporting entity's financial statements should allow users to distinguish between the primary government (the Board) and its component units. However, some component units, because of the closeness of their relationships with the Board, should be blended as though they are part of the Board. Otherwise, most component units should be discretely presented. As required by generally accepted accounting principles, the financial reporting entity consists of (1) the primary government (the Board), (2) organizations for which the Board is financially accountable, and (3) other organizations for which the nature and significance of their relationship with the Board are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. The Board is financially accountable if it appoints a voting majority of the organization's governing body and (a) it is able to impose its will on that organization or (b) there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the Board. The Board may be financially accountable if an organization is fiscally dependent on the Board regardless of whether the organization has (a) separately elected governing board, (b) a governing board appointed by a higher level of government, or (c) a jointly appointed board. Based on these criteria, County management examined all organizations which are legally separate in order to determine which organizations, if any, should be included in the County's financial statements. Management determined that there are no organizations that should be included in the County's financial statements as component units under current accounting pronouncements.

B. Measurement Focus and Basis of Accounting

The basic financial statements of the County are comprised of the following:

- Government-wide financial statements
- Fund financial statements
- Notes to the financial statements
- Required supplementary information

1. Government-wide Financial Statements

Government-wide financial statements display information about the reporting government as a whole, except for its fiduciary activities. These statements include separate columns for the governmental and business-type activities of the primary government (including its blended component units), as well as its discretely presented component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely, to a significant extent, on fees and charges for support. Likewise, the primary government is reported separately from the legally separate component unit for which the primary government is financially accountable.

Government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and agency fund financial statements. Under the accrual basis of accounting, revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement 33 - Accounting and Financial Reporting for Nonexchange Transactions.

Program revenues include charges for services, special assessments, and payments made by parties outside of the reporting government's citizenry if that money is restricted to a particular program. Program revenues are netted with program expenses in the statement of activities to present the net cost of each program.

Amounts paid to acquire capital assets are capitalized as assets in the government-wide financial statements, rather than reported as an expenditure. Proceeds of long-term debt are recorded as liabilities in the government-wide financial statements, rather than as another financing source. Amounts paid to reduce long-term indebtedness of the reporting government are reported as a reduction of the related liability, rather than as an expenditure.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. As applicable, the County also chooses to eliminate the indirect costs between governmental activities to avoid "doubling up" effect.

2. Fund Financial Statements

The underlying accounting system of the County is organized and operated on the basis of separate funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. Governmental resources are

allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Fund financial statements for the primary government's governmental, proprietary, and fiduciary funds are presented after the government-wide financial statements. These statements display information about major funds individually and nonmajor funds in the aggregate for governmental and enterprise funds. The fiduciary statement includes financial information for the agency fund. The agency funds of the County primarily represent assets held by the County in a custodial capacity for other individuals or governments.

Governmental Funds

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. Franchise fees, licenses, sales taxes, gas taxes, operating and capital grants, and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable only when cash is received by the County.

Under the current financial resources measurement focus, only current assets and current liabilities are generally included on the balance sheet. The reported fund balance is considered to be the measure of "available spendable resources." Governmental funds operating statements present increases (revenue and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Any non-current portions of long-term receivables (special assessments) due to governmental funds are reported on their balance sheets in spite of their spending measurement focus.

Non-current portions of other long-term receivables are offset by fund balance reserve accounts.

Because of their spending measurement focus, expenditure recognition for governmental fund types exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities.

Amounts expended to acquire capital assets are recorded as expenditures in the year that resources were expended, rather than as fund assets. The proceeds of long-term debt are recorded as another financing source rather than as a fund liability. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Proprietary Funds

The County's enterprise funds are proprietary funds. In the fund financial statements, proprietary funds are presented using the accrual basis of accounting. Revenues are recognized when they are

earned and expenses are recognized when the related goods and services are delivered. In the fund financial statements, proprietary funds are presented using the economic resources measurement focus. This means that all assets and all liabilities (whether current or noncurrent) associated with their activity are included on their balance sheets. Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in total net position. The County applies all GASB pronouncements as well as all FASB Statements and Interpretations, APB Opinions and Accounting Research Bulletins, issued on or before November 30, 1989, which do not conflict with or contradict GASB pronouncements.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies, taxes, and investment earnings, result from nonexchange transactions or ancillary activities.

Amounts paid to acquire capital assets are capitalized as assets in the fund financial statements, rather than reported as an expenditure. Proceeds of long-term debt are recorded as a liability in the fund financial statements, rather than as another financing source. Amounts paid to reduce long-term indebtedness are reported as a reduction of the related liabilities, rather than as an expense.

C. Basis of Presentation

GASB Statement 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures/expenses of either fund category and the governmental and enterprise combined) for the determination of major funds. The County has used GASB 34 minimum criteria for major fund determination and has also electively disclosed funds which either had debt outstanding or specific community focus as major funds. The non-major funds are combined in a column in the fund financial statements and detailed in the combining section.

1. Governmental Major Funds:

General Fund - The General Fund is the general operating fund of the County. It is used to account for all financial resources, except those required to be accounted for in another fund.

Road and Bridge Fund - The Road and Bridge Fund accounts for expenditures incurred for the maintenance and repairs of County roads. Financing is provided by local option fuel taxes and distributions of state shared fuel taxes.

Fine and Forfeiture Fund - The Fine and Forfeiture Fund accounts for expenditures relating to the judicial system and the funding of the operations of the Sheriff, a separate Constitutional Officer. Financing is provided by ad valorem and local option sales taxes, state shared revenues, and current related fines and fees.

Library Fund - The Library Fund accounts for expenditures relating to the operation of the Suwannee River Regional Library System, which includes the County library services. Financing is provided by state and local government grants and library related fees.

Fire Protection Fund - The Fire Protection Fund accounts for revenues and expenditures associated with the County's Fire Protection services.

Clerk of Circuit Court Related Fund - The Clerk of Circuit Court Related Fund is the general operating fund of the Clerk of the Circuit Court, a Constitutional Officer. It is used to account for all financial resources and expenditures of the court related operations of the Clerk.

Sheriff Operating Fund - The Sheriff Operating Fund is the general operating fund of the Sheriff, a Constitutional Officer. It is used to account for all financial resources and expenditures of the Sheriff, except those required to be accounted for in another fund.

Reserve Capital Infrastructure Fund - The Reserve Capital Infrastructure Fund is a capital projects reserve fund established by the Board to fund future infrastructure improvements.

Road and Bridge Construction Fund - The Road and Bridge Construction Fund is a capital projects fund established by the Board to fund road and bridge construction and improvements.

2. Proprietary Funds:

Solid Waste Collection Fund - The Solid Waste Collection Fund accounts for the revenues, expenses, assets, and liabilities associated with the County-operated solid waste collection service provided to residential and commercial customers within the County.

Solid Waste Disposal Fund - The Solid Waste Disposal Fund accounts for the revenues, expenses, assets, and liabilities associated with the County operated solid waste disposal services.

Water Plant Fund - The Water Plant Fund accounts for the revenues, expenses, assets and liabilities associated with the County operated water plant.

3. Non-current Governmental Assets/Liabilities:

GASB Statement 34 requires that non-current governmental assets, such as land and buildings, and non-current governmental liabilities, such as general obligation bonds and capital leases, be reported in the governmental activities column in the government-wide statement of net position.

D. Assets, Liabilities and Net position or Equity

1. Cash and Cash Equivalents

The County maintains a cash pool that is available for use by all funds. Earnings from the pooled cash are allocated to the respective funds based on applicable cash participation by each fund. The cash pool is managed such that all participating funds have the ability to deposit and withdraw cash as if they were demand deposit accounts. Therefore, all balances representing participants' equity in the cash pools are classified as cash and cash equivalents for financial statement purposes. In addition, longer-term investments are held by certain of the County's funds and are reported as investments on these statements.

2. Investments

Investments include bank certificates of deposit, which are fully insured by depository insurance and pledged collateral.

3. Allowance for Doubtful Accounts

The County provides an allowance for Solid Waste Collection and Solid Waste Disposal accounts receivable that may become uncollectible. At September 30, 2019, this allowance was \$2,442 for

the Solid Waste Collection Fund and \$7,988 for the Solid Waste Disposal Fund. No other allowances for doubtful accounts are maintained since other fund accounts receivable are considered collectible as reported at September 30, 2019.

4. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as “due to/from other funds.” Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as “internal balances.”

All receivables are shown net of an allowance for doubtful accounts. Any receivables in excess of 180 days would comprise the trade accounts receivable allowance for doubtful accounts.

5. Inventories

Inventories are valued at cost, which approximates market, using the “first-in, first-out” method of accounting. Supplies inventories of certain governmental funds are recorded as expenditures when consumed rather than when purchased.

6. Restricted Assets

Certain net position of the County is classified as restricted assets on the statement of net position because its use is limited either by law through constitutional provisions or enabling legislation; or by restrictions imposed externally by creditors, grantors, contributions, or laws or regulations of other governments. In a fund with both restricted and unrestricted assets, qualified expenses are considered to be paid first from restricted net position and then from unrestricted net position.

7. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, right-of-ways, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the Board as assets with an initial, individual cost of \$1,000 or more and an estimated useful life in excess of one year. Except for roads and bridges constructed prior to October 1, 1981, assets are recorded at historical cost. Roads and bridges constructed prior to October 1, 1981 are reported at estimated historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend its useful life are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

The Board of County Commissioners holds legal title to the capital assets used in the operations of the Board, Clerk of the Circuit Court, Property Appraiser, Supervisor of Elections and Tax Collector, as is accountable for them under Florida Law.

The Sheriff is accountable for and thus maintains capital asset records pertaining only to equipment used in his operations.

Property, plant, and equipment of the County are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Building and improvements	7 - 40
Machinery and equipment	5 - 20
Road and bridge infrastructure	40 - 50

8. Capitalization of Interest

Interest costs related to enterprise fund bond issues are capitalized during the construction period. These costs are netted against applicable interest earnings on construction fund investments. During the current period, the County did not have any such capitalized interest.

9. Unearned Revenues

Unearned revenues reported in government-wide financial statements represent revenues that have been received by the County but for which the legal requirements necessary to earn the revenues have not been met. The unearned revenues will be recognized as revenue in the fiscal year they are earned in accordance with the accrual basis of accounting. Unearned revenues reported in governmental fund financial statements represent unearned revenues or revenues which are measurable but not available and, in accordance with the modified accrual basis of accounting, are reported as unearned revenues.

10. Accrued Compensated Absences

The County accrues accumulated unpaid vacation and sick leave when earned by the employee. The current portion is the amount estimated to be used in the following year. The non-current portion is the amount estimated to be used in subsequent fiscal years. Both the current and non-current estimated accrued compensated absences amounts for governmental funds are maintained separately and represent a reconciling item between the fund and government-wide presentation.

11. Obligation for Bond Arbitrage Rebate

Pursuant to Section 148(f) of the U.S. Internal Revenue Code, the County must rebate to the United States Government the excess of interest earned from the investment of certain debt proceeds and pledged revenues over the yield rate of the applicable debt. The County uses the “revenue reduction” approach in accounting to rebatable arbitrage. This approach treats excess earnings as a reduction of revenue. Management believes the County has no arbitrage liability outstanding as of September 30, 2019.

12. Landfill Closure Costs

Under the terms of current state and federal regulations, the County was required to place a final cover on closed landfill areas, and to perform certain monitoring and maintenance functions for a period of thirty years after closure. The County recognizes these costs of post-closure maintenance annually. Required obligations for closure and post-closure costs are recognized in the Solid Waste Disposal Fund.

NOTE 2. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

A. Explanation of Differences Between the Governmental Fund Balance Sheet and the Government-wide Statement of Net Position.

“Total fund balances” of the County’s governmental funds \$37,626,775 differs from “net position” of governmental activities \$82,543,751 reported in the statement of net position. This difference primarily results from the long-term economic focus of the statement of net position versus the current financial resources focus of the governmental fund balance sheet.

Capital related items

When capital assets (property, plant, equipment) that are to be used in governmental activities are purchased or constructed, the costs of these assets are reported as expenditures in governmental funds. However, the statement of net position included those capital assets among the assets of the County as a whole.

Cost of capital assets	\$ 149,509,835
Accumulated depreciation	(66,265,658)
Total	<u>\$ 83,244,177</u>

Long-term debt transactions

Long-term liabilities applicable to the County’s governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities (both current and long-term) are reported in the statement of net position. Balances at September 30, 2019, were:

Revenue bonds payable	\$ (3,797,168)
Capital leases	(2,868,478)
Compensated absences	(2,813,161)
OPEB obligation	(7,355,068)
FRS pension liability	(29,820,895)
Total	<u>\$ (46,654,770)</u>

Deferred outflows/inflows of resources

Deferred outflows of resources represent a consumption of net position in a future period while deferred inflows of resources represent an acquisition of net position in a future period and accordingly, are not reported in the governmental fund statements. However, the statement of net position included those deferred outflows/inflows of resources.

Deferred outflows of resources	\$ 10,617,998
Deferred inflows of resources	(2,290,429)
	<u>\$ 8,327,569</u>

Elimination of interfund receivables/payables

Interfund receivables, payables and advances in the amount of \$624,010 between governmental funds must be eliminated for the statement of net position.

SUWANNEE COUNTY, FLORIDA

NOTE 2. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

A. Explanation of Differences Between the Governmental Fund Balance Sheet and the Government-Wide Statement of Net Position

	Total Governmental Funds	Capital Related Items	Long-Term Debt Transactions	OPEB Obligation Compensated Absences	Deferred Inflows/ Outflows of Resources FRS Pension	Reclassifications and Eliminations	Statement of Net Position
ASSETS							
Cash and cash equivalents	\$ 28,529,113	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,529,113
Accounts receivable - net	77,689	-	-	-	-	-	77,689
Due from other funds	841,023	-	-	-	-	(624,010)	217,013
Due from other governmental units	6,407,237	-	-	-	-	-	6,407,237
Investments	5,313,893	-	-	-	-	-	5,313,893
Prepaid expenses	16,881	-	-	-	-	-	16,881
Capital assets - net	-	83,244,177	-	-	-	-	83,244,177
Total assets	41,185,836	83,244,177	-	-	-	(624,010)	123,806,003
DEFERRED OUTFLOWS OF RESOURCES							
	-	-	-	38,363	10,579,635	-	10,617,998
LIABILITIES AND FUND BALANCES							
Liabilities:							
Accounts payable	\$ 1,947,922	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,947,922
Accrued wages	275,771	-	-	-	-	-	275,771
Accrued liabilities	522,812	-	-	-	-	-	522,812
Due to other funds	625,442	-	-	-	-	(624,010)	1,432
Due to other governmental units	114,887	-	-	-	-	-	114,887
Unearned revenues	36,496	-	-	-	-	-	36,496
Other current liabilities	35,731	-	-	-	-	-	35,731
Accrued compensated absences	-	-	-	2,813,161	-	-	2,813,161
Revenue bonds payable	-	-	3,797,168	-	-	-	3,797,168
Capital leases payable	-	-	2,868,478	-	-	-	2,868,478
OPEB obligation	-	-	-	7,355,068	-	-	7,355,068
FRS pension liability	-	-	-	-	29,820,895	-	29,820,895
Total liabilities	3,559,061	-	6,665,646	10,168,229	29,820,895	(624,010)	49,589,821
DEFERRED INFLOWS OF RESOURCES							
	-	-	-	-	2,290,429	-	2,290,429
Fund balances/net position	37,626,775	83,244,177	(6,665,646)	(10,129,866)	(21,531,689)	-	82,543,751
Total liabilities, deferred inflows/outflows of resources and net position	\$ 41,185,836	\$ 83,244,177	\$ -	\$ 38,363	\$ 10,579,635	\$ (624,010)	\$ 134,424,001

B. Explanation of Differences Between Governmental Fund Operating Statements and the Statement of Activities

The “net change in fund balances” for governmental funds \$1,326,927, differs from the “change in net position” for governmental activities \$(13,794) reported in the statement of activities. The differences arise primarily from the long-term economic focus of the statement of activities versus the current financial resources focus of the governmental funds. The effect of the differences is illustrated below.

Capital related items

When capital assets that are to be used in governmental activities are purchased or constructed, the resources expended for those assets are reported as expenditures in governmental funds. However, in the statement of activities, the costs of those assets is allocated over their estimated useful lives and reported as depreciation expense. As a result, fund balances decrease by the amount of financial resources expended, whereas net position decreases by the amount of depreciation expense charged for the year. The losses on disposal of fixed assets are not reported as expenditures in the governmental funds; however, in the statement of activities, these losses are reported.

Capital outlay and additions	\$ 8,762,099
Depreciation expense	(5,863,501)
Disposition of fixed assets	(379,146)
Difference	<u>\$ 2,519,452</u>

Repayments of debt principal are reported as an expenditure in the governmental funds and, thus, have the effect of reducing fund balance because current financial resources have been used. However, the principal payments reduce the liabilities in the statement of net position and do not result in an expense in the statement of activities. Proceeds of long-term debt are recorded as other financing sources in the governmental funds but are increase liabilities in the statement of net position.

Debt principal payments made	<u>\$ 822,785</u>
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Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

Net change in compensated absences	<u>\$ (11,347)</u>
Net change in the obligation for post-employment benefits and deferred outflows of resources	<u>\$ (472,290)</u>
Change in pension liability and deferred inflows and outflows of resources	<u>\$ (4,171,733)</u>

Reclassification and Eliminations

Transfers in and transfers out in the amount of \$18,727,474 between governmental funds should be eliminated.

SUWANNEE COUNTY, FLORIDA

NOTE 2. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS
B. Explanation of Differences Between Government Fund Operating Statements and the Statement of Activities

	Total Governmental Funds	Capital Related Items	Long-term Debt Transactions	OPEB Obligation Compensated Absences	Deferred Inflows/Outflows of Resources FRS Pension	Reclassifications and Eliminations	Statement of Activities
REVENUES							
Taxes	\$ 24,350,157	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,350,157
Special assessments	2,142,161	-	-	-	-	-	2,142,161
Licenses and permits	297,947	-	-	-	-	-	297,947
Intergovernmental	19,123,923	-	-	-	-	-	19,123,923
Charges for services	5,805,100	-	-	-	-	-	5,805,100
Fines and forfeitures	525,970	-	-	-	-	-	525,970
Miscellaneous	1,855,593	-	-	-	-	-	1,855,593
Interest	257,782	-	-	-	-	-	257,782
Total revenues	54,358,633	-	-	-	-	-	54,358,633
EXPENDITURES							
Current Expenditures							
General government	8,264,593	478,908	-	361,454	763,086	-	9,868,041
Public safety	17,900,154	772,948	-	149,563	2,634,547	-	21,457,212
Physical environment	797,408	135,761	-	14,819	69,686	-	881,913
Transportation	6,812,985	4,218,564	-	41,567	286,211	-	11,359,327
Economic environment	1,359,793	6,934	-	(101,249)	5,504	-	1,270,982
Human services	1,231,671	-	-	-	-	-	1,231,671
Culture/recreation	5,007,504	250,386	-	(4,440)	266,370	-	5,519,820
Court related	1,931,598	-	-	21,923	146,329	-	2,099,850
Capital outlay							
General government	896,398	(896,398)	-	-	-	-	-
Public safety	828,648	(828,648)	-	-	-	-	-
Physical environment	58,529	(58,529)	-	-	-	-	-
Transportation	4,059,251	(4,059,251)	-	-	-	-	-
Economic environment	1,217,115	(1,217,115)	-	-	-	-	-
Human services	474,906	(474,906)	-	-	-	-	-
Culture/recreation	1,173,740	(1,173,740)	-	-	-	-	-
Court related	53,512	(53,512)	-	-	-	-	-
Debt Service							
Principal	822,785	-	(822,785)	-	-	-	-
Interest	180,092	-	-	-	-	-	180,092
Total expenditures	53,070,682	(2,898,598)	(822,785)	483,637	4,171,733	-	53,868,908
Excess of revenues over (under) expenditures	1,287,951	2,898,598	822,785	(483,637)	(4,171,733)	-	489,725
OTHER FINANCING SOURCES (USES)							
Loss on disposal of fixed assets	-	(379,146)	-	-	-	-	(379,146)
Sale of fixed assets	95,776	-	-	-	-	-	95,776
Transfers in	18,727,474	-	-	-	-	(18,727,474)	-
Transfers out	(18,784,274)	-	-	-	-	18,727,474	(56,800)
Total other financing sources (uses)	38,976	(379,146)	-	-	-	-	38,976
Net change in fund balance	1,326,927	2,519,452	822,785	(483,637)	(4,171,733)	-	13,794
Fund balances at beginning of year	36,299,848	81,531,770	(7,488,431)	(9,646,229)	(17,359,956)	-	83,337,002
Prior period adjustment	-	(807,045)	-	-	-	-	(807,045)
Fund balances at end of year	\$ 37,626,775	\$ 83,244,177	\$ (6,665,646)	\$ (10,129,866)	\$ (21,531,689)	\$ -	\$ 82,543,751

NOTE 3. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budgets and Budgetary Accounting

The Board uses the following procedures in establishing the budgetary data reflected in the financial statements.

1. Prior to July 15, the County Administrator serving as Budget Officer submits to the Board of County Commissioners a tentative budget for the fiscal year commencing October 1.
2. Public hearings are conducted by the Board of County Commissioners to obtain taxpayer comments.
3. Prior to September 30, the budget is legally enacted through passage of a resolution by the Board of County Commissioners.
4. The Constitutional Officers submit, at various times, to the Board and to certain divisions within the Department of Revenue, State of Florida, a proposed operating budget for the fiscal year commencing the following October 1. The operating budget includes proposed expenditures and the means of financing them, as set forth in Chapter 129 of the *Florida Statutes*.
5. The Department of Revenue, State of Florida, has the final authority on the operating budgets for the Tax Collector and the Property Appraiser, which are classified as separate special revenue funds.
6. The Board of County Commissioners is authorized to amend fixed appropriations by motion to the extent that appropriations do not exceed the total approved budget of the fund; or appropriate for the special purpose intended, reserves or unanticipated receipts. Appropriations lapse at year end. No supplemental appropriations were necessary during the year. Various such amendments were made during the year.
7. Formal budgetary integration is employed as a management control device in all governmental funds.
8. Governmental fund budgets are initially adopted on the modified accrual basis. The legally amended budgetary data presented in the accompanying financial statements for the fiscal year ending September 30, 2019, are shown on this basis of accounting. Therefore, the actual and budgetary data are on a comparable basis. The Enterprise Fund budgets are adopted on the accrual basis.
9. Legal control of the budget is exercised pursuant to applicable provisions of *Florida Statutes*.
10. Appropriations for the County lapse at the close of the fiscal year.
11. The following is a comparison of the appropriations to total expenses for the proprietary funds for the fiscal year ended September 30, 2019.

	<u>Appropriations</u>	<u>Expenses</u>	<u>Variance Positive</u>
Primary Government			
Enterprise Funds:			
Solid Waste Collection	\$ 2,193,915	\$ 1,998,111	\$ 195,804
Solid Waste Disposal	2,154,184	1,899,409	254,775
Water Plant	84,590	31,652	52,938
	<u>\$ 4,432,689</u>	<u>\$ 3,929,172</u>	<u>\$ 503,517</u>

Expenses include \$204,639 in depreciation and \$67,225 in tax collection fees and \$330,295 in transfers out.

NOTE 4. CASH AND CASH EQUIVALENTS

The Board maintains a cash pool that is available for use by all Board funds except those whose cash and investments must be segregated due to bond covenants or other legal restrictions. Constitutional Officers maintain separate cash accounts.

1. Deposits

At September 30, 2019, the carrying amount of the County's deposits was \$32,156,165. All deposits with financial institutions were 100% insured by federal depository insurance or by collateral provided by qualified public depositories to the State Chief Financial Officer pursuant to the Public Depository Security Act of the State of Florida. The Act established a Trust Fund, maintained by the State Chief Financial Officer. This Trust Fund is a multiple financial institution pool and has the ability to assess its member financial institutions for collateral shortfalls if a member fails.

2. Investments

Florida Statutes, and various bond covenants authorize investments in certificates of deposit, money market accounts, savings accounts, repurchase agreements, the Local Government Surplus Funds Trust Fund, obligations by the Florida State Board of Administration, Florida Local Government Investment Trust Fund, obligations of the U.S. Government, obligations of government agencies unconditionally guaranteed by the U.S. Government, obligations of the Federal Farm Credit Banks, obligations of the Federal Home Loan Mortgage Corporation, including Federal Home Loan Mortgage Corporation participation certificates, obligations of the Federal Home Loan Bank, obligations of the Government National Mortgage Association, obligations of the Federal National Mortgage Association and securities of any management type investment company or investment trust registered under the Investment Company Act of 1940, 15 U.S.C. ss.80a-1 et seq., provided the portfolio is limited to U.S. Government obligations and to repurchase agreements fully collateralized by U.S. Government obligations. The County invested in only these types of instruments during the fiscal year.

In accordance with generally accepted accounting principles, the County's investments are categorized to give an indication of the level of custodial credit risk assumed at year end. Category 1 includes investments that are insured or registered, or for which the securities are held by the

County or its agent in the County's name. Any investments in the Local Government Surplus Funds Trust Fund, the Florida Local Government Investment Trust Fund, money market accounts and guaranteed investment contracts would not be categorized since the investments are not evidenced by securities that exist in physical or book entry form.

Investments consist of amounts placed with the State Board of Administration for participation in the Local Government Surplus Funds Trust Fund investment pool created by Sections 218.405, *Florida Statutes* and those made locally. The local investments operate under the guidelines established by Section 218.415, *Florida Statutes*.

The following is a schedule of investments held at September 30, 2019:

Investment	Maturities	Fair Value	Category
Certificates of Deposit	2 Years or less	\$ 6,947,229	1
State Board of Administration Local Government - Florida PRIME	35 Day Average	3,182,112	-
Included in cash		(3,182,112)	
		<u>\$ 6,947,229</u>	

Florida PRIME

The County's investment in Florida PRIME is administered by the Florida State Board of Administration (SBA). Florida PRIME is an external investment pool that is not a registrant with the SEC; however, the SBA has adopted operating procedures consistent with the requirements for a SEC Rule 2a-7 fund. Florida PRIME is governed by Chapter 19-7 of the Florida Administrative Code, which identifies the Rules of the SBA. These rules provide guidance and establish the general operating procedures for the administration of Florida PRIME. Additionally, the State of Florida, Office of the Auditor General performs the operational audit of the activities and investments of the SBA. Throughout the year and as of September 30, 2019, Florida PRIME contained certain floating rate and adjustable rate securities that were indexed based on the prime rate and/or one- and three-month LIBOR. These floating rate and adjustable rate securities are used to hedge against interest risk and provide diversification to the portfolio. Exposure to a single issuer is limited to 5% of the portfolio's amortized cost. Investments in Florida PRIME are not evidenced by securities that exist in physical or book entry form.

At September 30, 2019, the County had \$3,182,112 invested in Florida PRIME. Florida PRIME's most recent financial statements can be found at <https://www.sbafla.com/prime/Audits/tabid/582Default.aspx>.

Interest Rate Risk: Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The County's investment policy to minimize interest rate risk is by structuring the investment portfolio so that the investments are readily convertible to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.

Foreign Currency Risk: Foreign currency risk is the risk that changes in exchange rates will adversely affect the fair value of an investment on a deposit. The County does not hold foreign or foreign currency investments and therefore is not subject to foreign currency risk.

Credit Risk: The County also mitigates credit risk, which is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Custodial credit risk is the risk that, in the event of the failure of the counterparty to a transaction, the County will not be able to recover

the value of investment or collateral securities that are held in the possession of an outside party. The County generally limits this risk by investing only in permitted investments.

Concentrations of Credit Risk: Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The implementation of GASB Statement No. 40 requires the disclosure of investments in any one issuer that represent 5% or more of total investments.

Credit Risk. Investments in the Florida State Board of Administration Pools (SBA) consist of the Local Government Surplus Funds Trust (Florida PRIME). The Florida PRIME is rated by Standard and Poors. The current rating is AAAM. The Investment Manager of the Florida PRIME manages credit risk by purchasing only high quality securities, performing a credit analysis to develop a database of issuers and securities that meet the Investment Manager's minimum standard and by regularly reviewing the portfolio's securities financial data, issuer news and developments, and ratings of the nationally recognized statistical rating organizations.

Fair Value Measurements

In February 2015, GASB issued GASB Statement No. 72. GASB 72 applicability related to the application of fair value is limited to assets and liabilities that are currently measured at fair value and certain investments that are not currently measured at fair value.

Florida PRIME currently meets all of the necessary criteria to elect to measure all of the investments in Florida PRIME at amortized cost. Therefore, the participant account balance is considered the fair value of the investment. Florida PRIME investment is exempt from the GASB 72 fair value hierarchy disclosures.

As of September 30, 2019, the County's investment in the Florida PRIME investment pool is rated AAAM by Standard & Poors.

Investment Objective

The primary investment objectives for Florida PRIME, in priority order, are safety, liquidity, and competitive returns with minimization of risks. Investment performance of Florida PRIME will be evaluated on a monthly basis against the Standard & Poors U.S. AAA & AA Rated GIP All 30 Day Net Yield Index. While there is no assurance that Florida PRIME will achieve its investment objectives, it endeavors to do so by following the investment strategies described in this Policy.

Interest Rate Risk

The dollar weighted average days to maturity (WAM) of Florida PRIME at September 30, 2019, is 37 days. Next interest rate reset dates for floating rate securities are used in the calculation of the WAM. The weighted average life (WAL) of Florida PRIME at September 30, 2019, is 85 days.

Foreign Currency Risk

Florida PRIME was not exposed to any foreign currency risk during the period from October 1, 2018 through September 30, 2019.

Securities Lending

Florida PRIME did not participate in a securities lending program in the period October 1, 2018 through September 30, 2019.

Fair Value Hierarchy

Florida PRIME currently meets all of the necessary criteria to elect to measure all of the investments in Florida PRIME at amortized cost; therefore, participant account balances should be also reported at amortized cost.

NOTE 5. PROPERTY TAX REVENUES

Taxable values for all property are established as of January 1, which is the date of lien, for the fiscal year starting October 1. Property tax revenues recognized for the 2018-2019 fiscal year were levied in October 2018. All taxes are due and payable on November 1 or as soon as the assessment roll is certified and delivered to the Tax Collector. Discounts are allowed for early payment at the rate of 4% in November, 3% in December, 2% in January, and 1% in February. Taxes paid in March are without discount. All unpaid taxes become delinquent as of April 1. Virtually all unpaid taxes are collected via the sale of tax certificates on or prior to June 1; therefore, there were no material taxes receivable at fiscal year end.

NOTE 6. CAPITAL ASSETS

Capital asset activity for the year ended September 30, 2019 was as follows:

	Beginning Balance	Other Additions	Additions/ Capital outlay	Reclassifications/ Deletions	Ending Balance
Governmental activities					
Capital assets					
Land and improvements	\$ 8,938,865	\$ -	\$ -	\$ (84,760)	8,854,105
Construction in progress:					
Infrastructure	273,564	84,760	2,027,186	(1,706,923)	678,587
Buildings	261,694		724,453	(179,424)	806,723
Road paving	4,162,006	-	3,153,276	(4,162,006)	3,153,276
Infrastructure	594,881	1,852,573	240,624	-	2,688,078
Roads	77,888,717	4,162,006	668,872	-	82,719,595
Buildings and improvements	29,207,287	179,425	-	-	29,386,712
Equipment	14,628,268		2,529,174	(230,478)	16,926,964
Sheriff equipment	3,929,297		596,759	(230,261)	4,295,795
Total capital assets	139,884,579	6,278,764	9,940,344	(6,593,852)	149,509,835
Less accumulated depreciation	(58,352,809)	-	(5,863,501)	(2,049,348)	(66,265,658)
Governmental activities capital assets, net	\$ 81,531,770	\$ 6,278,764	\$ 4,076,843	\$ (8,643,200)	\$ 83,244,177
Business-type activities					
Land	\$ 337,967	\$ -	\$ -	\$ (51,177)	\$ 286,790
Construction in progress	-	-	550,626	-	550,626
Equipment	2,478,191	-	478,725	-	2,956,916
Collection sites	1,491,673	-	54,321	51,177	1,597,171
Landfill	3,664,145	-	-	-	3,664,145
Total capital assets	7,971,976	-	1,083,672	51,177	9,055,648
Less accumulated depreciation	(6,297,294)	-	(204,639)	-	(6,501,933)
Business-type activities capital assets, net	\$ 1,674,680	\$ -	\$ 879,033	\$ 51,177	\$ 2,553,715

Depreciation expense was charged to functions/programs of the County as follows:

Governmental activities	
General Government	\$ 478,908
Public Safety	772,948
Physical environment	135,761
Transportation	4,218,564
Economic environment	6,934
Culture/Recreation	250,386
Total depreciation expense - governmental activities	<u>\$ 5,863,501</u>
Business-type activities:	
Solid waste collection	\$ 156,813
Solid waste disposal	47,826
Total depreciation expense - business-type activities	<u>\$ 204,639</u>

NOTE 7. INTERFUND RECEIVABLES/PAYABLES

Balances at September 30, 2019, were:

	Receivable	Payable
General Fund	\$ 436,035	\$ 13,502
Special Revenue Funds:		
Clerk of the Circuit Court Court Related	23,412	40,469
Clerk of the Circuit Court Noncourt Related	24,217	126,115
Fine and Forfeiture	191,920	55,362
Fire Protection	856	126,705
Inmate Welfare	7,266	-
Library	532	35
Municipal Services	-	88
Property Appraiser Operating	-	10,448
Public Records Modernization Trust	14	8
Recreation	-	517
Renovation Construction	55,362	-
Road and Bridge	29,801	-
Sheriff Operating	-	101,330
Supervisor of Elections Operating	-	24,788
Tax Collector Operating	27,200	119,532
Teen Court	-	3
Tourist Development Trust	19,620	6,540
Voting Equipment	24,788	-
Agency Funds:		
Ad Valorem Tax	1,373	165,805
Civil Depositors	-	3,063
Domestic Relations	8	64
Inmate Welfare	-	7,266
Registry of the Court	43	-
Tag Agency	3,891	-
Tax Deed Agency	8	32,164
Proprietary Funds:		
Solid Waste Collection	185	11,296
Solid Waste Disposal	437,980	1,729
Water Plant	-	437,682
	<u>\$ 1,284,511</u>	<u>\$ 1,284,511</u>

NOTE 8. INTERFUND TRANSFERS

Interfund transfers for the year ended September 30, 2019, consisted of the following: Transfers are used to 1) move revenues from the fund that state law requires to collect them to the fund that state law requires to expend them, 2) provide matching funds for grants, and 3) use unrestricted general fund revenues to finance transportation activities which must be accounted for in another fund.

Transfer from General Fund to:		
Special Revenue Funds	\$	6,539,013
Enterprise Fund		56,800
Transfer from Tourist Development Fund to:		
Recreation Fund		10,000
General Fund		92,774
Transfer from Fine and Forfeiture Fund to:		
Sheriff Operating Fund		9,822,884
Clerk of Circuit Court Noncourt Related Fund		250,695
Capital Projects Fund		200,000
Transfer from Clerk of Circuit Court, Court Related Fund to:		
Clerk of Circuit Court Noncourt Related Fund		213,640
Transfer from Clerk of Circuit Court, Noncourt Related Fund to:		
Clerk of Circuit Court Court Related		84,468
Transfer from Emergency Management to:		
Sheriff Operating Fund		36,140
Transfer from Fire Protection Fund to:		
General Fund		1,341,295
Transfer from Property Appraiser Operating to:		
General Fund		10,447
Transfer from Sheriff Operating to :		
General Fund		101,330
Transfer from Solid Waste Collection to :		
Solid Waste Disposal		330,295
Transfer from Supervisor of Elections Operating to:		24,788
General Fund		
	<u>\$</u>	<u>19,114,569</u>

NOTE 9. RECEIVABLE AND PAYABLE BALANCES

Receivables at September 30, 2019, were as follows:

	Accounts	Due from Other Governments	Total Receivables
Governmental Activities:			
General	\$ 73,972	\$ 1,440,003	\$ 1,513,975
Road and Bridge	100	4,143,184	4,143,284
Fine and forfeiture	-	298,505	298,505
Library	42	-	42
Fire Protection	-	1,203	1,203
Clerk of Circuit Court Court Related	139	45,892	46,031
Sheriff Operating	3,089	275,288	278,377
Other governmental	347	203,162	203,509
Total governmental activities	<u>\$ 77,689</u>	<u>\$ 6,407,237</u>	<u>\$ 6,484,926</u>
Business-type activities:			
Solid Waste Collection	\$ 5,026	\$ 2,748	\$ 7,774
Solid Waste Disposal	72,078	-	72,078
Water Plant	-	550,679	550,679
Total business-type activities	<u>\$ 77,104</u>	<u>\$ 553,427</u>	<u>\$ 630,531</u>

Payables at September 30, 2019, were as follows:

	Vendors	Salaries and Benefits	Deposits and Accrued Current Liabilities	Total Payables
Governmental Activities:				
General	\$ 184,280	\$ 529,672	\$ 12,860	\$ 726,812
Road and Bridge	1,030,332	66,531	-	1,096,863
Fine and Forfeiture	38,068	-	-	38,068
Library	13,163	37,318	-	50,481
Fire Protection	103,861	-	-	103,861
Clerk Court Related	3,644	20,466	9,570	33,680
Sheriff Operating	487,849	87,463	-	575,312
Other governmental	86,725	57,133	13,301	157,159
Total governmental activities	<u>\$ 1,947,922</u>	<u>\$ 798,583</u>	<u>\$ 35,731</u>	<u>\$ 2,782,236</u>
Business-type activities:				
Solid Waste Collection	\$ 5,148	\$ 25,265	\$ 37,683	\$ 68,096
Solid Waste Disposal	47,422	2,700	74,044	124,166
Water Plant	49,697	-	-	49,697
Total business-type activities	<u>\$ 102,267</u>	<u>\$ 27,965</u>	<u>\$ 111,727</u>	<u>\$ 241,959</u>

NOTE 10. LONG-TERM LIABILITIES

A. Governmental Activities

Notes Payable

1. Bonds Payable – Series 2014

In February, 2014 the County entered into a loan with Capital City Bank in the amount of \$4,500,000. The loan is comprised of a tax exempt amount of \$1,850,000 and a taxable amount of \$2,650,000. The loan is repayable over the first five years in quarterly payments of \$129,430 including interest of 2.15% on the tax exempt portion and 3.25% on the taxable part. At the end of five years, interest on the remaining balance will be calculated at 70% of the Capital City Bank prime rate, adjusted annually with a floor of 3.25%. This loan is secured by a pledge of the County's Half Cent Sales Tax revenues. Proceeds of the loan are being used to finance the County's Catalyst Site economic development project. The payments due on the taxable amount of the issue at the current interest rate is as follows:

<u>CAL YEAR END</u>	<u>INTEREST</u>	<u>PRINCIPAL</u>	<u>TOTAL</u>
2020	\$ 39,635	\$ 272,583	\$ 312,218
2021	30,435	281,782	312,217
2022	21,035	291,183	312,218
2023	11,320	300,897	312,217
2024	1,924	153,678	155,602
	<u>\$ 104,349</u>	<u>\$ 1,300,123</u>	<u>\$ 1,404,472</u>

The payments due on the tax free portion of the issue at the current interest rate is as follows based upon an average interest rate of 3.0%:

<u>FISCAL YEAR END</u>	<u>INTEREST</u>	<u>PRINCIPAL</u>	<u>TOTAL</u>
2020	\$ 17,840	\$ 189,574	\$ 207,414
2021	13,626	193,788	207,414
2022	9,367	198,047	207,414
2023	5,015	202,399	207,414
2024	849	102,616	103,465
	<u>\$ 46,697</u>	<u>\$ 886,424</u>	<u>\$ 933,121</u>

2. Revenue Bond Payable Series 2015

On July 28, 2015, the County entered into a loan with First Federal Bank of Florida in the amount of \$2,000,000. The tax-exempt bond issue is repayable in twenty-eight semi-annual payments, including interest of 2.47%. This loan is secured by a pledge of the County's Half Cent Sales Tax revenues. Proceeds of the loan were used to finance the construction of a County-owned office building. Interest on the bond issue is payable monthly, beginning September 1, 2015 through September 1, 2016. Principal and interest is due on this bond beginning each October 1, and April 1, commencing October 1, 2016. A schedule of principal and interest payments at September 30, 2019 follows:

<u>CAL YEAR END</u>	<u>INTEREST</u>	<u>PRINCIPAL</u>	<u>TOTAL</u>
2020	\$ 39,097	\$ 129,033	\$ 168,130
2021	35,786	132,344	168,130
2022	32,497	135,633	168,130
2023	29,126	139,004	168,130
2024	25,739	142,391	168,130
2025	22,133	145,997	168,130
2026	18,504	149,626	168,130
2027	14,786	153,344	168,130
2028	11,002	157,128	168,130
2029	7,070	161,060	168,130
2030	3,067	165,061	168,128
	<u>\$ 238,807</u>	<u>\$ 1,610,621</u>	<u>\$ 1,849,428</u>

3. Capital Leases Payable

The Board has several capital leases for equipment with varying terms as follows:

Pump trucks – The Board has a lease purchase with Leasing 2 for 3 pumper trucks used by the fire department. The terms of the agreement call for 10 annual payments of \$161,429 including interest at 3.41%, beginning December 20, 2018.

Freightliner tanker trucks - The Board has a lease purchase with Leasing 2 for 2 pumper trucks used by the fire department. The terms of the agreement call for 10 annual payments of \$79,855 including interest at 3.96%, beginning October 15, 2019.

Ambulance - The Board has a lease purchase with Leasing 2 for an ambulance used by the County EMS department. The terms of the agreement call for 4 annual payments of \$147,303 including interest at 2.79%, beginning October 25, 2018.

Ambulances - The Board has a lease purchase with Leasing 2 for 2 ambulances used by the County EMS department. The terms of the agreement call for 4 annual payments of \$157,335 including interest at 3.93%, beginning October 15, 2019.

The following is a schedule of interest and principal payments under these leases:

<u>FISCAL YEAR END</u>	<u>INTEREST</u>	<u>PRINCIPAL</u>	<u>TOTAL</u>
2020	\$ 105,939	\$ 439,983	\$ 545,922
2021	86,634	459,288	545,922
2022	70,792	475,130	545,922
2023	54,394	344,225	398,619
2024	41,528	199,757	241,285
2025	34,365	206,919	241,284
2026	26,945	214,340	241,284
2027	19,257	222,028	241,284
2028	11,292	229,993	241,284
2029	3,039	76,816	79,855
	<u>\$ 454,185</u>	<u>\$ 2,868,478</u>	<u>\$ 3,322,664</u>

Grapple Trucks - The Board has a lease purchase with Leasing 2 for 2 grapple trucks used at the landfill. The terms of the agreement call for 4 annual payments of \$112,941 including interest at 3.98%, beginning November 15, 2018.

<u>FISCAL YEAR END</u>	<u>INTEREST</u>	<u>PRINCIPAL</u>	<u>TOTAL</u>
2020	\$ 12,468	\$ 100,473	\$ 112,941
2021	8,473	104,468	112,941
2022	4,319	108,621	112,940
	<u>\$ 25,260</u>	<u>\$ 313,562</u>	<u>\$ 338,822</u>

C. Changes in Long-term Liabilities

Long-term liability activity for the year ended September 30, 2019, was as follows:

	<u>Balance at 09/30/18</u>	<u>Additions</u>	<u>Adjustments/ Deletions</u>	<u>Balance at 09/30/19</u>	<u>Due Within One Year</u>
Governmental activities:					
Revenue bonds payable	\$ 1,071,968	\$ -	\$ (185,544)	\$ 886,424	\$ 186,574
Revenue bonds payable	1,564,008	-	(263,885)	1,300,123	275,583
Revenue bond payable	1,736,627	-	(126,006)	1,610,621	129,033
Capital leases	3,115,828	-	(247,350)	2,868,478	439,983
	<u>7,488,431</u>	<u>-</u>	<u>(822,785)</u>	<u>6,665,646</u>	<u>844,599</u>
Other liabilities -					
Compensated absences payable	2,801,814	11,347	-	2,813,161	421,974
Other post-employment benefits	6,844,415	510,653	-	7,355,068	476,895
FRS retirement liability	26,269,241	3,551,654	-	29,820,895	5,122,090
	<u>\$ 32,603,363</u>	<u>\$ 4,073,654</u>	<u>\$ (822,785)</u>	<u>\$ 39,989,124</u>	<u>\$ 6,865,558</u>
Business Activities:					
Capital lease payable	\$ -	\$ 418,098	\$ (104,536)	\$ 313,562	\$ 100,473
Other liabilities -					
Compensated absences payable	94,284	11,347	-	105,631	15,845
Pension liability	752,671	176,227	-	928,898	143,766
Estimated liability for landfill closure	2,179,769	-	(670,182)	1,509,587	83,866
	<u>\$ 3,026,724</u>	<u>\$ 605,672</u>	<u>\$ (774,718)</u>	<u>\$ 2,857,678</u>	<u>\$ 343,950</u>

NOTE 11. LANDFILL CLOSURE AND POSTCLOSURE COST

State and federal laws and regulations require the County to place a final cover on its landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure.

Although closure and postclosure care costs will be paid only near or after the date that the landfill stops accepting waste, the County reports a portion of these closure and postclosure care costs as an operating expense in each period based on landfill capacity used as of each balance sheet date.

The \$1,509,587 reported as landfill closure and postclosure care liability at September 30, 2019, represents the cumulative amount reported to date based on the two closed landfills for eighteen years remaining for postclosure care of the landfill. This amount is based on what it would cost to perform all annual postclosure care for the required years. Actual cost may be higher because of inflation, changes in technology, or changes in regulations.

The County is required by state and federal laws and regulations to make annual contributions to an escrow account to finance closure and postclosure. The County is in compliance with these requirements, and at September 30, 2019, restricted cash of \$1,633,336 was held for its purpose. The County expects future inflation costs to be paid from interest earnings on these annual contributions. However, if interest earnings are inadequate or additional postclosure care requirements are determined (because of changes in technology or applicable laws and regulations, for example), these costs may need to be covered by charges to future landfill users or from other future revenues of the County.

NOTE 12. COST-SHARING MULTIPLE EMPLOYER DEFINED BENEFIT PENSION PLAN

Florida Retirement System

General Information - All of the County's employees participate in the Florida Retirement System (FRS). As provided by Chapters 121 and 112, Florida Statutes, the FRS provides two cost sharing, multiple employer defined benefit plans administered by the Florida Department of Management Services, Division of Retirement, including the FRS Pension Plan ("Pension Plan") and the Retiree Health Insurance Subsidy ("HIS Plan"). Under Section 121.4501, Florida Statutes, the FRS also provides a defined contribution plan ("Investment Plan") alternative to the FRS Pension Plan, which is administered by the State Board of Administration ("SBA"). As a general rule, membership in the FRS is compulsory for all employees working in a regularly established position for a state agency, county government, district school board, state university, community college, or a participating city or special district within the State of Florida. The FRS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefits are established by Chapter 121, Florida Statutes, and Chapter 60S, Florida Administrative Code. Amendments to the law can be made only by an act of the Florida State Legislature.

The State of Florida annually issues a publicly available financial report that includes financial statements and required supplementary information for the FRS. The latest available report may be obtained by writing to the State of Florida Division of Retirement, Department of Management Services, P.O. Box 9000, Tallahassee, Florida 32315-9000, or from the Web site:

www.dms.myflorida.com/workforce_operations/retirement/publications.

Pension Plan

Plan Description – The Pension Plan is a cost-sharing multiple-employer defined benefit pension plan, with a Deferred Retirement Option Program (“DROP”) for eligible employees.

Benefits Provided - Benefits under the Pension Plan are computed on the basis of age, average final compensation, and service credit. For Pension Plan members enrolled before July 1, 2011, Regular class members who retire at or after age 62 with at least six years of credited service or 30 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 1.6% of their final average compensation based on the five highest years of salary, for each year of credited service. Vested members with less than 30 years of service may retire before age 62 and receive reduced retirement benefits. Special Risk Administrative Support class members who retire at or after age 55 with at least six years of credited service or 25 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 1.6% of their final average compensation based on the five highest years of salary, for each year of credited service. Special Risk class members (sworn law enforcement officers, firefighters, and correctional officers) who retire at or after age 55 with at least six years of credited service, or with 25 years of service regardless of age, are entitled to a retirement benefit payable monthly for life, equal to 3.0% of their final average compensation based on the five highest years of salary for each year of credited service. Senior Management Service class members who retire at or after age 62 with at least six years of credited service or 30 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 2.0% of their final average compensation based on the five highest years of salary for each year of credited service. Elected Officers’ class members who retire at or after age 62 with at least six years of credited service or 30 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 3.0% (3.33% for judges and justices) of their final average compensation based on the five highest years of salary for each year of credited service.

For Plan members enrolled on or after July 1, 2011, the vesting requirement is extended to eight years of credited service for all these members and increasing normal retirement to age 65 or 33 years of service regardless of age for Regular, Senior Management Service, and Elected Officers’ class members, and to age 60 or 30 years of service regardless of age for Special Risk and Special Risk Administrative Support class members. Also, the final average compensation for all these members will be based on the eight highest years of salary.

As provided in Section 121.101, Florida Statutes, if the member is initially enrolled in the Pension Plan before July 1, 2011, and all service credit was accrued before July 1, 2011, the annual cost-of-living adjustment is three percent per year. If the member is initially enrolled before July 1, 2011, and has service credit on or after July 1, 2011, there is an individually calculated cost-of-living adjustment. The annual cost-of-living adjustment is a proportion of three percent determined by dividing the sum of the pre-July 2011 service credit by the total service credit at retirement multiplied by three percent. Plan members initially enrolled on or after July 1, 2011, will not have a cost-of-living adjustment after retirement.

In addition to the above benefits, the DROP program allows eligible members to defer receipt of monthly retirement benefit payments while continuing employment with a FRS employer for a period not to exceed 60 months after electing to participate. Deferred monthly benefits are held in the FRS Trust Fund and accrue interest. There are no required contributions by DROP participants

Contributions – Effective July 1, 2011, all enrolled members of the FRS, other than DROP participants, are required to contribute three percent of their salary to the FRS. In addition to member contributions, governmental employers are required to make contributions to the FRS based on state-wide contribution rates established by the Florida Legislature. These rates are updated as of July 1 of each year. The employer contribution rates by job class for the periods from October 1, 2018 through June 30, 2019 and from July 1, 2019 through September 30, 2019, respectively, were as follows: Regular—8.26% and 8.47%; Special Risk Administrative Support—

34.98% and 38.59%; Special Risk—24.50% and 25.48%; Senior Management Service—24.06% and 25.41%; Elected Officers’—48.70% and 48.82%; and DROP participants—14.03% and 14.60%. These employer contribution rates include 1.66% and 1.66% HIS Plan subsidy for the periods October 1, 2018 through June 30, 2019 and from July 1, 2019 through September 30, 2019, respectively. Also included in the contribution rate are plan administrative and educational expenses of .06%.

The County’s contributions to the Pension Plan totaled \$2,594,234 for the fiscal year ended September 30, 2019.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions – At September 30, 2019, the County reported a liability of \$24,841,497 for its proportionate share of the Pension Plan’s net pension liability. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2019. The County’s proportionate share of the net pension liability was based on the County’s 2018-19 fiscal year contributions relative to the 2017-18 fiscal year contributions of all participating members. At June 30, 2019, the County’s proportionate share was .072 percent, which was an increase of .00053 percent from its proportionate share measured as of June 30, 2018.

For the fiscal year ended September 30, 2019, the County recognized pension expense of \$6,408,521. In addition the County reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Description</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 1,473,420	\$ (15,416)
Changes in assumptions	6,380,365	-
Net difference between projected and actual earnings on Pension Plan investments	-	(1,374,361)
Changes in proportion and differences between County Pension Plan contributions and proportionate share of contributions	1,182,572	(439,235)
County Pension Plan contributions subsequent to the measurement date	633,089	-
Total	\$ 9,669,446	\$ (1,829,012)

The deferred outflows of resources related to the Pension Plan, totaling \$633,089 resulting from County contributions to the Plan subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the fiscal year ended September 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the Pension Plan will be recognized in pension expense as follows:

Fiscal Year Ending	
September 30	
2020	\$ 2,613,812
2021	788,507
2022	1,905,106
2023	1,437,142
2024	370,633
Thereafter	92,145
	<u>\$ 7,207,345</u>

Actuarial Assumptions – The total pension liability in the July 1, 2019 actuarial valuation was determined using the following actuarial assumption, applied to all periods included in the measurement:

Inflation	2.60 %
Salary increases	3.25%, average, including inflation
Investment rate of return	6.90%, net of pension plan investment expense, including inflation

Mortality rates were based on the Generational RP-2000 with Projection Scale BB tables.

The actuarial assumptions used in the July 1, 2019, valuation were based on the results of an actuarial experience study for the period July 1, 2008 through June 30, 2013.

The long-term expected rate of return on Pension Plan investments was not based on historical returns, but instead is based on a forward-looking capital market economic model. The allocation policy's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions and includes an adjustment for the inflation assumption. The target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Annual Arithmetic Return</u>	<u>Compound Annual (Geometric) Return</u>	<u>Standard Deviation</u>
Cash	1.00%	3.30%	3.30%	1.20%
Fixed income	18.00%	4.10%	4.10%	3.50%
Global equity	54.00%	8.00%	6.80%	16.50%
Real estate	10.00%	6.70%	6.10%	11.70%
Private equity	11.00%	11.20%	8.40%	25.80%
Strategic investments	6.00%	5.90%	5.70%	6.70%
Total	<u>100.00%</u>			
Assumed Inflation - mean			2.60%	1.70%

(1) As outlined in the Pension Plan's investment policy

Discount Rate - The discount rate used to measure the total pension liability was 6.90%. The Pension Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculation the total pension liability is equal to the long-term expected rate of return.

Sensitivity of the County's Proportionate Share of the Net Position Liability to Changes in the Discount Rate - The following represents the County's proportionate share of the net pension liability calculated using the discount rate of 6.90%, as well as what the County's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (5.90%) or one percentage point higher (7.90%) than the current rate:

	1% Decrease (5.90%)	Current Discount Rate (6.90%)	1% Increase (7.90%)
County's proportionate share of the net pension liability	\$ 45,336,774	\$ 24,841,497	\$ 7,818,958

Pension Plan Fiduciary Net Position - Detailed information regarding the Pension Plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State-Administered Systems Comprehensive Annual Financial Report.

Payables to the Pension Plan - At September 30, 2019, the County reported a payable in the amount of \$245,607 for outstanding contributions to the Pension Plan required for the fiscal year ended September 30, 2019.

HIS Plan

Plan Description - The HIS Plan is a cost-sharing multiple-employer defined benefit pension plan established under Section 112.363, Florida Statutes, and may be amended by the Florida legislature at any time. The benefit is a monthly payment to assist retirees of State-administered retirement systems in paying their health insurance costs and is administered by the Florida Department of Management Services, Division of Retirement.

Benefits Provided - For the fiscal year ended September 30, 2019, eligible retirees and beneficiaries received a monthly HIS payment of \$5 for each year of creditable service completed at the time of retirement, with a minimum HIS payment of \$30 and a maximum HIS payment of \$150 per month. To be eligible to receive these benefits, a retiree under a State-administered retirement system must provide proof of health insurance coverage, which may include Medicare.

Contributions - The HIS Plan is funded by required contributions from FRS participating employers as set by the Florida Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. For the fiscal year ended September 30, 2019, the HIS contribution for the period October 1, 2018 through June 30, 2019 and from July 1, 2019 through September 30, 2019 was 1.66% and 1.66%, respectively. The County contributed 100% of its statutorily required contributions for the current and preceding three years. HIS Plan contribution are deposited in a separate trust fund from which payments are authorized. HIS Plan benefits are not guaranteed and are subject to annual legislative appropriation. In the event legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or cancelled.

The County's contributions to the HIS Plan totaled \$340,099 for the fiscal year ended September 30, 2019.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions - At September 30, 2019, the County reported a liability of \$5,908,296 for its proportionate share of the HIS Plan's net pension liability. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018 as the actuarial valuation is bi-annual for the HIS plan. The County's proportionate share of the net pension liability was based on the County's 2018-19 fiscal year contributions relative to the 2017-18 fiscal year contributions of all participating members. At June 30, 2019, the County's proportionate share was .053 percent, which was an increase of .0013 percent from its proportionate share measured as of June 30, 2018.

For the fiscal year ended September 30, 2019, the County recognized pension expense of \$522,437. In addition the County reported deferred outflows of resources and deferred in flows of resources related to pensions from the following sources:

Description	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 71,763	\$ (7,235)
Changes in assumptions	684,125	(482,896)
Net difference between projected and actual earnings on HIS Plan investments	3,813	-
Changes in proportion and differences between County HIS Plan contributions and proportionate share of contributions	398,428	(42,631)
Town HIS Plan contributions subsequent to the measurement date	81,607	-
Total	<u><u>\$ 1,239,736</u></u>	<u><u>\$ (532,762)</u></u>

The deferred outflows of resources related to the HIS Plan, totaling \$81,607 resulting from County contributions to the HIS Plan subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the fiscal year ended September 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the HIS Plan will be recognized in pension expense as follows:

Fiscal Year Ending	
September 30	
2020	\$ 266,506
2021	213,294
2022	116,756
2023	(84,784)
2024	15,400
Thereafter	98,195
	<u>\$ 625,367</u>

Actuarial Assumptions – The total pension liability in the July 1, 2018, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.60 %
Salary increases	3.25%, average, including inflation
Municipal bond rate	3.50 %

Mortality rates were based on the Generational RP-2000 with Projection Scale BB tables.

The actuarial assumptions used in the July 1, 2018, valuation were based on the results of an actuarial experience study for the period July 1, 2008 through June 30, 2013. The actuarial valuation was prepared as of July 1, 2018 and updated procedures were performed to determine the liability as of June 30, 2019.

Discount Rate - The discount rate used to measure the total pension liability was 3.50%. In general, the discount rate for calculating the total pension liability is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the single equivalent discount rate is equal to the municipal bond rate selected by the HIS Plan sponsor. The Bond Buyer General Obligation 20-Bond Municipal Bond Index was adopted as the applicable municipal bond index.

Sensitivity of the County's Proportionate Share of the Net Position Liability to Changes in the Discount Rate - The following represents the County's proportionate share of the net pension liability calculated using the discount rate of 3.50%, as well as what the County's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (2.50%) or one percentage point higher (4.50%) than the current rate:

	1% Decrease (2.50%)	Current Discount Rate (3.50%)	1% Increase (4.50%)
County's proportionate share of the net pension liability	\$ 6,729,203	\$ 5,908,296	\$ 5,224,023

Pension Plan Fiduciary Net Position - Detailed information regarding the HIS Plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State-Administered Systems Comprehensive Annual Financial Report.

Payables to the Pension Plan - At September 30, 2019, the County reported a payable in the amount of \$58,415 for outstanding contributions to the HIS Plan required for the fiscal year ended September 30, 2019.

Investment Plan

The SBA administers the defined contribution plan officially titled the FRS Investment Plan. The investment Plan is reported in the SBA's annual financial statements and in the State of Florida Comprehensive Annual Financial Report.

As provided in Section 121.4501, Florida Statutes, eligible FRS members may elect to participate in the Investment Plan in lieu of the FRS defined benefit plan. County employees participating in DROP are not eligible to participate in the Investment Plan. Employer and employee contributions, including amounts contributed to individual member's accounts, are defined by law, but the ultimate benefit depends in part on the performance of investment funds. Benefit terms, including contribution requirements, for the Investment Plan are established and may be amended by the Florida Legislature. The Investment Plan is funded with the same employer and employee contribution rates that are based on salary and membership class (Regular Class, Elected County Officers, etc.), as the Pension Plan. Contributions are directed to individual member accounts, and the individual members allocate contributions and account balances among various approved investment choices. Costs of administering the Investment Plan, including the FRS Financial Guidance Program, are funded through an employer contribution of 0.04 percent of payroll and by forfeited benefits of plan members. Allocations to the investment member's accounts during the 2018-19 fiscal year, as established by Section 121.72, Florida Statutes, are based on a percentage of gross compensation, by class, as follows: Regular class 3.30%, Special Risk Administrative Support class 4.95%, Special Risk class 11.00%, Senior Management Service class 4.67% and County Elected Officers class 8.34%.

For all membership classes, employees are immediately vested in their own contributions and are vested after one year of service for employer contributions and investment earnings. If an accumulated benefit obligation for service credit originally earned under the Pension Plan is transferred to the Investment Plan, the member must have the years of service required for Pension Plan vesting (including the service credit represented by the transferred funds) to be vested for these funds and the earnings on the funds. Nonvested employer contributions are placed in a suspense account for up to five years. If the employee returns to FRS-covered employment within the five-year period, the employee will regain control over their account. If the employee does not return within the five-year period, the employee will forfeit the accumulated account balance. For the fiscal year ended September 30, 2019, the information for the amount of forfeitures was unavailable from the FRS; however, management believes that these amounts, if any, would be immaterial to the County.

After termination and applying to receive benefits, the member may rollover vested funds to another qualified plan, structure a periodic payment under the Investment Plan, receive a lump-sum distribution, leave the funds invested for future distribution, or any combination of these options. Disability coverage is provided; the member may either transfer the account balance to the Pension Plan when approved for disability retirement to receive guaranteed lifetime monthly benefits under the Pension Plan, or remain in the Investment Plan and rely upon that account balance for retirement income.

NOTE 13. OPERATING LEASES

The Board has several operating lease agreements for equipment, buildings and office space with noncancellable terms. These leases are considered, for accounting purposes, to be operating leases. Lease expenditures for the fiscal year totaled \$1,134,465. The future minimum lease payments at September 30, 2019, are as follows:

<u>Year Ending September 30</u>	<u>Minimum Lease Payment</u>
2020	\$ 1,382,032
2021	981,128
2022	759,120
2023	416,443
2024	68,825
	<u>\$ 3,607,548</u>

The Board also has an operating lease agreement with Hatch Enterprises, Inc. for lime rock for the Road Department. The lease calls for monthly payments based upon tons of lime rock mined, subject to price adjustments. Lease expense for the fiscal year totaled \$92,000. Future minimum lease payments based upon the current annual payments at September 30, 2019 are as follows:

<u>Year Ending September 30</u>	<u>Minimum Lease Payments</u>
2020	\$ 92,000
2021	92,000
2022	92,000
2023	92,000
2024	92,000
2025-2029	1,380,000
Total	<u>\$ 1,840,000</u>

The Clerk of the Circuit Court has various leases for equipment, building and office space. These leases are considered, for accounting purposes, to be operating leases. Lease expenditures for the fiscal year totaled \$9,445. The future minimum lease payments for these leases are as follows:

<u>Year Ending September 30</u>	<u>Minimum Lease Payment</u>
2020	\$ 9,445
2021	3,194
2022	2,662
	<u>\$ 15,301</u>

The Property Appraiser has an operating lease agreement for equipment with noncancellable terms. This lease is considered for accounting purposes to be an operating lease. Lease expenditures for the fiscal year totaled \$2,176. The future minimum payments under these leases at September 30, 2019, are as follows:

<u>Year Ending September 30</u>	<u>Minimum Lease Payment</u>
2020	\$ 1,955
2021	1,955
2022	1,955
2023	326
	<u>\$ 5,865</u>

The Sheriff has several operating lease agreements for equipment with noncancellable terms. These leases are considered for accounting purposes to be operating leases. Lease expenditures for the fiscal year totaled \$9,167. The future minimum payments under these leases at September 30, 2019, are as follows:

<u>Year Ending September 30</u>	<u>Minimum Lease Payment</u>
2020	\$ 6,694
2021	4,806
2022	3,076
2023	256
	<u>\$14,576</u>

The Supervisor of Elections has operating lease agreements for equipment with noncancellable terms. Lease expenditures for the fiscal year totaled \$1,634. At September 30, 2019, under the terms of these leases, the Supervisor is obligated to make future minimum lease payments as follows:

<u>Year Ending September 30</u>	<u>Minimum Lease Payment</u>
2020	\$ 1,634
2021	942
	<u>\$ 2,576</u>

The County has entered into various other leases that are properly classified as operating leases. These leases are dependent upon future funding and require annual re-approval. Therefore, the future minimum rental payments required under these leases is \$0.

NOTE 14. FUND EQUITY

GOVERNMENTAL FUNDS

As of September 30, 2019, fund balances of the governmental funds are classified as follows:

Nonspendable – amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

Restricted – amounts that can be spent only for specific purposes because of constitutional provisions, charter requirements or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Committed – amounts that can be used only for specific purposes determined by a formal action of the Board of County Commissioners (BCC). The BCC is the highest level of decision making authority for the County. Commitments may be established, modified, or rescinded only through resolutions approved by the BCC.

Assigned – amounts that do not meet the criteria to be classified as restricted or committed, but that are intended to be used for specific purposes. Under current practices, the assignment of amounts for specific purposes is approved by the Board of County Commissioners.

Unassigned – all other spendable amounts.

Fund balances at September 30, 2019 with restrictions, consist of the following:

	Restricted	Committed	Assigned
General Fund			
Equipment replacement	\$ -	\$ -	\$ 557,974
Capital improvements	-	2,428,448	-
Florida boating revenue	73,880	-	-
Compensated absences	-	-	1,162,797
Fine and Forfeiture Fund			
Law enforcement	-	-	3,473,575
Library Fund			
Library services	2,260,623	-	-
Renovation Construction Fund			
Building improvements	-	2,603,879	-
Recreation Fund			
First Federal Sportsplex and recreation services	-	-	184,571
Municipal Services	-	-	168,579
Juror/Witness Fund			
Juror and witness management	-	-	-
Public Records Modernization Trust Fund			
Public records maintenance	139,918	-	-
Road and Bridge Fund			
Road projects	-	-	4,491,768
Road and Bridge Construction Fund			
Road projects	1,923,760	-	-
Teen Court Fund			
Teen Court services	-	-	530
911 Addressing Fund			
911 Addressing services	995,815	-	-
Reserve Capital Infrastructure Fund			
Capital projects	-	4,388,815	-
Tourist Development Fund			
Tourist Development	233,537	-	-
Law Education Fund			
Law education	7,863	-	-
Law Enforcement Trust Fund			
Law enforcement	315,671	-	-
Local Housing Assistance Fund			
State Program for Local Housing Assistance	151,487	-	-
Emergency Management Fund			
Emergency management services	79,357	-	-
EMS State Grant Fund			
EMS projects	304	-	-
Voting Equipment Fund			
Voting Equipment	-	212,901	-
Drug Task Force			
Sheriff Drug Task Force	19,472	-	-
Federal Seizure			
Law Enforcement	83,903	-	-
Inmate Welfare Fund			
Inmate Services	-	-	253,708
Animal Control Expense Fund			
Animal Control Services	-	-	50,076
	<u>\$ 6,285,590</u>	<u>\$ 9,634,043</u>	<u>\$ 10,343,578</u>

PROPRIETARY FUNDS

The County had not established any reserves within the fund equity section of the Proprietary Funds at September 30, 2019.

NOTE 15. CONTINGENT LIABILITIES

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the state and federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Board expects such amounts, if any, to be immaterial.

Litigation - The County is defendant in various pending or threatened litigation. Although the outcome of these lawsuits is not presently determinable, in the opinion of the County Attorney, the resolution of these matters will not have a material adverse effect on the financial condition of the County.

NOTE 16. RISK MANAGEMENT

The County participates in various public entity risk pools for certain of its insurance coverages. Under these insurance risk pools, the Board's entity risk pool pays annual premiums to the pools for its insurance coverages. The agreements for formation of the pools provide that the pools will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of specific amounts.

The County continues to carry commercial insurance for other risks of loss. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

The pooling agreements allow for the pools to make additional assessments to make the pools self-sustaining. It is not possible to estimate the amount of such additional assessments, which might have to be paid by the County.

The pooling agreements require the pool to be self-sustaining. It is not possible to estimate the amount of losses, which might have to be borne by the County.

NOTE 17. CONSTRUCTION COMMITMENTS

During the year, the County had in progress several construction projects including road improvements and economic development related infrastructure. At year end, the projects were ongoing and the existing funds had been earmarked for completion of the projects.

NOTE 19. OTHER POST-EMPLOYMENT BENEFITS (OPEB)

Pursuant to Section 112.0801, *Florida Statutes*, The County is required to permit participation in the single-employer health insurance program (the "Plan") by retirees and their eligible dependents at a cost to the retiree that is no greater than the cost at which coverage is available for active employees.

Based on Governmental Accounting Standards Board (GASB) approval of Statement Number 75 which set for the guidelines for reporting and disclosure of Other Post-Employment Benefits (OPEB), the County had an actuary calculate future funding requirements using an appropriate actuarial cost method. The valuation was performed as of October 1, 2017 and covers the subsidies for medical benefits.

The following is a description of the plan, the plan, the contributions requirement, and a description of the benefits.

OPEB PLAN DESCRIPTION

Plan sponsor and administrator:	Suwannee County, Florida
Plan type:	Single-employer OPEB plan (unfunded)
Number of covered individuals:	359 (eight inactive employees and beneficiaries currently receiving benefits; no inactive employees entitled to but not yet receiving benefits; 351 active employees)
Contribution requirement:	With respect to Sheriff's Office retirees who have earned at least 10 years of service and who are not eligible for Medicare, retirees must contribute \$150.00 per month for

single coverage plus the 100% of the additional health insurance premium for dependent coverage; with respect to all other retirees, retirees must contribute 100% of the applicable health insurance premium charged by the insurance carrier; there are no minimum required employer contributions other than the explicit subsidy that is described above.

Description of the benefit terms

Employees covered:	Regular, full-time employees of Suwannee County
Types of benefits offered:	Post-retirement healthcare benefits
 Medical coverage:	 Post-retirement health insurance coverage is provided to eligible individuals under the same fully-insured plan that covers active employees: no explicit subsidy is provided to retirees other than the explicit subsidy that is described above for retirees from the Sheriff's Office who have earned at least 10 years of service; the explicit subsidy is only provided until the retiree becomes eligible for Medicare; retirees may choose from an HMO plan, an HSA plan, or a PPO plan.
Legal Authority:	Under Florida State law, the County is required to offer retirees health insurance on the same basis as employees provided that the retiree pays the full premium for the relevant coverage; the explicit subsidy may be eliminated or changed at any time.
Changes:	The benefit terms did not change from the prior measurement date.

The following is a schedule of Changes in the Net OPEB Liability:

	Total OPEB Liability	Fiduciary Net Position	Net OPEB Liability
Balance as of September 30, 2018	\$ 6,844,415	\$ -	\$ 6,844,415
Change due to:			
Service cost	519,858	-	519,858
Expected interest growth	258,135	-	258,135
Unexpected investment income	-	-	-
Demographic experience	-	-	-
Employer contributions	-	-	-
Employee contributions	-	-	-
Benefit payments & refunds	(310,308)	-	(310,308)
Administrative expenses	-	-	-
Changes in benefit terms	-	-	-
Assumption changes	42,968	-	42,968
Balance as of September 30, 2019	\$ 7,355,068	\$ -	\$ 7,355,068

Sensitivity of the County's Proportionate Share of the OPEB Liability to Changes in the Discount Rate - The following represents the County's OPEB liability calculated using alternative discount rates and alternative healthcare cost trend rates. The first table shows the discount rate of 3.58%, as well as what the County's OPEB liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate. The second table shows the current healthcare rate as well as what the County's OPEB liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate.

	Discount Rate Minus 1%	3.58% Discount Rate	Discount Rate Plus 1%
Total OPEB Liability	\$ 8,114,887	\$ 7,355,068	\$ 6,688,465
Less fiduciary net position	-	-	-
Net OPEB Liability	\$ 8,114,887	\$ 7,355,068	\$ 6,688,465
	Trend Rates Minus 1%	8% graded down to 5.00%	Trend Rates Plus 1.00%
Total OPEB Liability	\$ 6,433,911	\$ 7,355,068	\$ 8,457,274
Less fiduciary net position	-	-	-
Net OPEB Liability	\$ 6,433,911	\$ 7,355,068	\$ 8,457,274

The following are schedules of the Net OPEB Liability, the fiscal year OPEB expense, deferred inflows and outflows of resources and the expense as related to the beginning and ending net OPEB liability and historical trend information.

NET OPEB LIABILITY AS OF SEPTEMBER 30, 2019

Total OPEB liability	\$ 7,355,068 *
Less fiduciary net position	-
Net OPEB liability	\$ 7,355,068 **

* This amount has been rolled forward from October 1, 2017.

** This amount is recognized on the employer's balance sheet.

OPEB EXPENSE FOR THE 2018/19 FISCAL YEAR

Service cost	\$ 519,858
Other recognized changes in net pension liability	
Expected interest growth	258,135
Investment gain/loss	-
Demographic gain/loss	-
Employee contributions	-
Benefit payments & refunds	(310,308)
Administrative expenses	-
Changes in benefit terms	-
Assumption changes	4,605
OPEB expense	\$ 472,290 *

* This amount is recognized on the County's Statement of Activities.

BALANCE EQUATION

Net OPEB liability as of September 30, 2018	\$ 6,844,415
Plus OPEB expense for the 2018/19 fiscal year	472,290
Minus employer contribution for the 2018/19 fiscal year	-
Plus change in balance of deferred outflows of resources	38,363
Minus change in balance of deferred inflows of resources	-
Net OPEB liability as of September 30, 2019	\$ 7,355,068

Deferred Inflows and Outflows of Resources

Amortization schedule for deferred outflows and inflows of resources:

	Deferred Outflows of Resources	Deferred Outflows of Resources
Balance as of September 30, 2019	\$ 38,363	\$ -
Assumption changes:		
Fiscal year ending		
2020	(4,605)	-
2021	(4,605)	-
2022	(4,605)	-
2023	(4,605)	-
2024	(4,605)	-
Balance as of September 30, 2019	<u>\$ 15,338</u>	<u>\$ -</u>

Historical Trend Information

Measurement Date	Total OPEB Liability	Fiduciary Net Position	Net OPEB Liability	Funded Percentage	Covered Payroll	Net OPEB Liability as a % of Covered Payroll
September 30, 2017	\$ 6,373,014	\$ -	\$ 6,373,014	0.00%	\$ 13,359,624	47.70%
September 30, 2018	\$ 6,844,415	\$ -	\$ 6,844,415	0.00%	\$ 13,359,624	51.23%
September 30, 2019	\$ 7,355,068	\$ -	\$ 7,355,068	0.00%	\$ 13,359,624	55.05%

Changes in the net OPEB liability by source

Fiscal Year	Service Cost	Expected Interest Growth	Unexpected Investment Income	Demographic Experience	Employer Contributions	Employee Contributions	Benefit Payments & Refunds	Administrative Expenses	Changes in Benefit Terms	Assumption Changes
2017/18	\$ 514,067	\$ 245,492	\$ -	\$ -	\$ -	\$ -	\$ (288,158)	\$ -	\$ -	\$ -
2018/19	\$ 519,858	\$ 258,135	\$ -	\$ -	\$ -	\$ -	\$ (310,308)	\$ -	\$ -	\$ 42,968

The following is information on the information and assumptions used to determine the OPEB liability:

INFORMATION USED TO DETERMINE THE NET OPEB LIABILITY

Employer's reporting date: September 30, 2019

Measurement date: September 30, 2019

Actuarial valuation date: October 1, 2017

Actuarial assumptions

Discount rate: 3.58% per annum; this rate was used to discount all future benefit payments and is based on the return of the S&P Municipal Bond 20-year High Grade Index as of the measurement date.

Salary increases: 3.00% per annum

Cost-of-living increases: Retiree contributions, health insurance premiums, and the implied subsidy have been assumed to increase in accordance with the healthcare cost trend rates.

Healthcare cost trend rates: Increases in healthcare costs are assumed to be 8.00% for the 2017/18 fiscal year graded down by 0.50% per year to 5.00% for the 2023/24 and later

Age-related morbidity:	fiscal years. Healthcare costs are assumed to increase at the rate of 3.50% for each year of age.
Implied subsidy:	Because the insurance carrier charges the same monthly rate for health insurance regardless of age, an implied monthly subsidy has been assumed; for the 2017/18 fiscal year at age 62, the implied subsidy is \$450.00 for the retiree and \$475.00 for the retiree's spouse under the HMO plan, \$675 for the retiree and \$450.00 for the retiree's spouse under the HSA plan, and \$475 for the retiree and \$500.00 for the retiree's spouse under the PPO plan; at other ages, the implied subsidy was developed based on the age-related morbidity assumption and, for other fiscal years, the implied subsidy was increased in accordance with the healthcare cost trend rates; the implied subsidy is assumed to disappear at age 65.
Mortality basis:	Sex-distinct rates set forth in the RP-2000 Combined Mortality Table (for general employees) or the RP-2000 Blue Collar Mortality Table (for police officers), both with full generational improvements in mortality using Scale BB
Retirement:	For general employees hired prior to July, 2011, retirement is assumed to occur at age 62 with six years of service or at any age with 30 years of service; for general employees hired after June, 2011, retirement is assumed to occur at age 65 with six years of service or at any age with 33 years of service; For police officers hired prior to July, 2011, retirement is assumed to occur at age 55 with six years of service or at any age with 25 years of service; for police officers hired after June, 2011, retirement is assumed to occur at age 60 with eight years of service or at any age with 30 years of service.
Other decrements:	Assumed employment termination is based on the Scale 155 table; assumed disability is based on the Wyatt 1985 Disability Study (Class 1 for general employees and Class 4 for police officers).
Coverage election:	A percentage of eligible employees are assumed to elect medical coverage until age 65 upon retirement or disability; this percentage is 100% with respect to employees of the Sheriff's Office who have earned at least 10 years of service, 25% with respect to all other police officers, and 10% with respect to all other general employees; coverage for spouses has been assumed in accordance with the employees' current election
Spousal age:	Husbands are assumed to be three years older than wives.

COBRA: Future healthcare coverage provided solely pursuant to COBRA was not included in the OPEB valuation; because the COBRA premium is determined periodically based on plan experience, the COBRA premium to be paid by the participant is assumed to fully cover the cost of providing healthcare coverage during the relevant period.

Changes: Since the prior measurement date, the discount rate was decreased from 3.64% per annum to 3.58%.

NOTE 20. PRIOR PERIOD ADJUSTMENT

In the current year a prior period adjustments were made to fixed assets to record an increase in balances, based upon an inventory and an extensive reconciliation to the accounting records. The following is a schedule of the adjustments:

	Governmental Capital Assets
Beginning net assets of governmental activities	\$ 81,531,770
Adjustment to accumulated depreciation	(807,045)
Beginning net assets of governmental activities as restated	<u>\$ 80,724,725</u>

NOTE 21. SUBSEQUENT EVENT

In March 2020, the World Health Organization made the assessment that the outbreak of a novel coronavirus (COVID-19) was characterized as a pandemic. As a result, uncertainties have arisen that may have a significant negative impact on the operating activities and results of the County. The occurrence and extent of such an impact will depend on future developments, including (i) the duration and spread of the virus, (ii) government quarantine measures, (iii) voluntary and precautionary restrictions on travel and meeting, (iv) the effects on the financial markets, and (v) the effects on the economy overall, all of which are uncertain.

REQUIRED SUPPLEMENTARY INFORMATION

SUWANNEE COUNTY, FLORIDA

**GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Fiscal Year Ended September 30, 2019**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Taxes	\$ 9,677,567	\$ 9,677,567	\$ 10,127,585	\$ 450,018
Licenses and permits	21,125	21,125	38,078	16,953
Intergovernmental	7,660,317	7,660,317	8,294,842	634,525
Charges for services	3,018,600	3,018,600	2,641,585	(377,015)
Fines and forfeitures	14,700	14,700	14,877	177
Miscellaneous	1,208,806	1,208,806	1,410,434	201,628
Interest	13,451	13,451	79,737	66,286
Total revenues	21,614,566	21,614,566	22,607,138	992,572
EXPENDITURES				
Current expenditures				
General government	6,798,857	7,336,679	4,077,290	3,259,389
Public safety	6,328,575	6,295,636	6,157,371	138,265
Physical environment	858,178	797,411	797,408	3
Transportation	376,588	305,588	304,832	756
Economic environment	780,472	820,150	820,150	-
Human services	1,363,929	1,231,672	1,231,671	1
Culture / recreation	175,064	175,064	175,064	-
Court related	20,238	19,402	19,401	1
Capital outlay				
General government	1,808,315	1,742,499	845,209	897,290
Public safety	11,606	33,802	33,802	-
Physical environment	25,350	58,529	58,529	-
Transportation	572,783	561,722	127,538	434,184
Economic environment	370,665	373,747	1,216,741	(842,994)
Human services	1,000,000	1,000,000	474,906	525,094
Debt service				
Principal	575,430	575,430	707,385	(131,955)
Interest	112,327	118,577	133,921	(15,344)
Total expenditures	21,178,377	21,445,908	17,181,218	4,264,690
Excess of revenues over (under) expenditures	436,189	168,658	5,425,920	5,257,262
OTHER FINANCING SOURCES (USES)				
Interfund transfers in	1,424,629	1,424,629	1,444,516	19,887
Interfund transfers out	(6,738,547)	(6,595,813)	(6,595,813)	-
Total other financing sources (uses)	(5,313,918)	(5,171,184)	(5,151,297)	19,887
Net change in fund balance	(4,877,729)	(5,002,526)	274,623	5,277,149
Fund balance at beginning of year	13,917,478	13,917,478	13,917,478	-
Fund balance at end of year	\$ 9,039,749	\$ 8,914,952	\$ 14,192,101	\$ 5,277,149

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA

**ROAD AND BRIDGE FUND
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
For the Fiscal Year Ended September 30, 2019**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Taxes	\$ 3,039,257	\$ 3,039,257	\$ 3,236,375	\$ 197,118
Licenses and permits	4,500	4,500	18,085	13,585
Intergovernmental	7,330,917	7,330,917	5,480,777	(1,850,140)
Charges for services	442,659	442,559	344,470	(98,089)
Miscellaneous	5,100	5,100	7,156	2,056
Interest	-	-	70,792	70,792
Total revenues	10,822,433	10,822,333	9,157,655	(1,664,678)
EXPENDITURES				
Current expenditures				
Transportation	7,186,556	6,508,153	6,508,153	-
Capital outlay				
Transportation	8,420,898	9,122,663	3,851,493	5,271,170
Total expenditures	15,607,454	15,630,816	10,359,646	5,271,170
Excess of revenues over (under) expenditures	(4,785,021)	(4,808,483)	(1,201,991)	3,606,492
OTHER FINANCING SOURCES				
Sale of equipment	330,000	-	95,776	95,776
Interfund transfers in	389,874	889,031	1,703,077	814,046
Total other financing sources	719,874	889,031	1,798,853	909,822
Net change in fund balance	(4,065,147)	(3,919,452)	596,862	4,516,314
Fund balance at beginning of year	3,894,906	3,894,906	3,894,906	-
Fund balance at end of year	\$ (170,241)	\$ (24,546)	\$ 4,491,768	\$ 4,516,314

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA

**FINE AND FORFEITURE FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
For the Fiscal Year Ended September 30, 2019**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Taxes	\$ 10,132,786	\$ 10,132,786	\$ 10,702,345	\$ 569,559
Intergovernmental	693,250	693,250	693,250	-
Charges for services	110,410	110,410	119,987	9,577
Fines and forfeitures	95,812	95,812	117,597	21,785
Miscellaneous	46,400	46,400	46,402	2
Total revenues	11,078,658	11,078,658	11,679,581	600,923
EXPENDITURES				
Current expenditures				
General government	7,526	4,239	5,959	(1,720)
Public safety	474,300	579,957	529,737	50,220
Court related	582,443	509,312	360,334	148,978
Capital outlay				
General government	-	33,138	33,138	-
Court related	299,827	338,780	45,485	293,295
Total expenditures	1,064,269	1,465,426	974,653	490,773
Excess of revenues over expenditures	10,014,389	9,613,232	10,704,928	1,091,696
OTHER FINANCING USES				
Interfund transfers out	(10,174,909)	(10,073,579)	(10,273,579)	(200,000)
Net change in fund balance	(160,520)	(460,347)	431,349	891,696
Fund balance at beginning of year	3,042,227	3,042,227	3,042,227	-
Fund balance at end of year	\$ 2,881,707	\$ 2,581,880	\$ 3,473,576	\$ 891,696

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA

**LIBRARY FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
For the Fiscal Year Ended September 30, 2019**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		Positive (Negative)
REVENUES				
Intergovernmental revenue				
State grants				
Culture/recreation				
Aid to libraries	\$ 500,000	\$ 500,000	\$ 549,494	\$ 49,494
Regional state aid to libraries	350,000	350,000	350,000	-
Other governmental grants	-	-	9,870	9,870
Grants from other local units				
Culture/recreation				
Hamilton County	679,712	679,712	606,481	(73,231)
Madison County	645,000	645,000	577,371	(67,629)
Total intergovernmental revenue	<u>2,174,712</u>	<u>2,174,712</u>	<u>2,093,216</u>	<u>(81,496)</u>
Charges for Services	<u>113,000</u>	<u>113,000</u>	<u>113,012</u>	<u>12</u>
Fines and forfeitures				
Library fines				
Library fines	23,000	23,000	18,035	(4,965)
Library fees	11,350	11,350	7,548	(3,802)
Total fines and forfeitures	<u>34,350</u>	<u>34,350</u>	<u>25,583</u>	<u>(8,767)</u>
Other miscellaneous				
Other contributions	2,500	2,500	4,972	2,472
Other miscellaneous	34,025	34,025	81,462	47,437
Total miscellaneous	<u>36,525</u>	<u>36,525</u>	<u>86,434</u>	<u>49,909</u>
Total revenues	<u>2,358,587</u>	<u>2,358,587</u>	<u>2,318,245</u>	<u>(40,342)</u>
EXPENDITURES				
Culture/recreation				
Library Suwannee				
Personnel services	731,512	751,522	751,522	-
Operating expenses	932,917	982,896	982,896	-
Books and capital outlay	263,000	173,243	173,242	1
Total library	<u>1,927,429</u>	<u>1,907,661</u>	<u>1,907,660</u>	<u>1</u>

(Continued)

SUWANNEE COUNTY, FLORIDA

**LIBRARY FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL(Continued)
For the Fiscal Year Ended September 30, 2019**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Library Madison				
Personnel services	\$ 320,170	\$ 287,374	\$ 287,374	\$ -
Operating expenses	280,633	270,322	270,323	(1)
Books and capital outlay	77,000	107,339	53,742	53,597
Total Madison County library	677,803	665,035	611,439	53,596
Regional State Aid				
Personnel services	424,484	457,020	457,020	-
Total regional state aid	424,484	457,020	457,020	-
Library Hamilton				
Personnel services	424,854	358,186	358,185	(1)
Operating expenses	219,205	244,243	244,243	-
Books and capital outlay	45,270	86,900	38,690	48,212
Total Hamilton County library	689,329	689,329	641,118	48,211
Total expenditures	3,719,045	3,719,045	3,617,238	101,806
Excess of revenues over (under) expenditures	(1,360,458)	(1,360,458)	(1,298,993)	51,808
OTHER FINANCING SOURCES				
Interfund transfer in				
Transfers from general fund	1,143,809	1,143,809	1,143,809	-
Transfers from Fine and Forfeiture	62,500	62,500	56,219	(6,281)
Total Interfund Transfer	1,206,309	1,206,309	1,200,028	(6,281)
Net change in fund balance	(154,149)	(154,149)	(98,965)	45,527
Fund balance at beginning of year	2,282,345	2,282,345	2,359,588	-
Fund balance at end of year	\$ 2,128,196	\$ 2,128,196	\$ 2,260,623	\$ 45,527

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA

**FIRE PROTECTION FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
For the Fiscal Year Ended September 30, 2019**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Special assessments	\$ 2,134,564	\$ 2,134,564	\$ 2,142,161	\$ 7,597
Intergovernmental	10,000	10,000	5,343	(4,657)
Charges for services	-	-	13,879	13,879
Miscellaneous	(1,896)	(1,896)	3,389	5,285
Interest	1,896	1,896	2,329	433
Total revenues	2,144,564	2,144,564	2,167,101	22,537
EXPENDITURES				
Current expenditures				
Public safety	743,833	1,039,371	867,942	171,429
Capital outlay				
Public safety	1,523,124	1,227,586	49,877	1,177,709
Debt service				
Principal	115,400	115,400	115,400	
Interest	46,171	46,171	46,171	-
Total expenditures	2,428,528	2,428,528	1,079,390	1,349,138
Excess of revenues over (under) expenditures	(283,964)	(283,964)	1,087,711	1,371,675
OTHER FINANCING SOURCES (USES)				
Interfund transfers in	-	22,578	22,578	-
Interfund transfers out	(1,341,295)	(1,341,295)	(1,341,295)	-
Total other financing sources (uses)	(1,341,295)	(1,318,717)	(1,318,717)	-
Net change in fund balance	(1,625,259)	(1,602,681)	(231,006)	1,371,675
Fund balance at beginning of year	1,625,568	1,625,568	1,625,568	-
Fund balance at end of year	\$ 309	\$ 22,887	\$ 1,394,562	\$ 1,371,675

See notes to financial statements.

**SUWANNEE COUNTY, FLORIDA
CLERK OF CIRCUIT COURT
COURT RELATED FUND
COMBINED STATEMENT OF REVENUES ,EXPENDITURES
BUDGET AND ACTUAL
For the Fiscal Year Ended September 30, 2019**

	Budgeted Amounts		Actual Amounts	Variance Positive (Negative)
	Original	Final		
REVENUES				
Intergovernmental	\$ 290,868	\$ 290,868	\$ 128,055	\$ (162,813)
Charges for services	499,200	499,200	703,114	203,914
Fines and forfeitures	347,800	347,800	359,787	11,987
Miscellaneous	12,875	12,875	18,241	5,366
Interest	-	-	4,282	4,282
Total revenues	<u>1,150,743</u>	<u>1,150,743</u>	<u>1,213,479</u>	<u>62,736</u>
EXPENDITURES				
Current expenditures				
Court related	1,160,097	1,160,097	1,143,011	17,086
Total expenditures	<u>1,160,097</u>	<u>1,160,097</u>	<u>1,143,011</u>	<u>17,086</u>
Excess of revenues over (under) expenditures	<u>(9,354)</u>	<u>(9,354)</u>	<u>70,468</u>	<u>79,822</u>
OTHER FINANCING SOURCES (USES)				
Interfund transfers in	143,172	143,172	143,172	-
Interfund transfers out	(133,818)	(133,818)	(213,640)	(79,822)
Total other financing sources (uses)	<u>9,354</u>	<u>9,354</u>	<u>(70,468)</u>	<u>(79,822)</u>
Net change in fund balance	-	-	-	-
Fund balance at beginning of year	-	-	-	-
Fund balance at end of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

See notes to financial statements.

**SUWANNEE COUNTY, FLORIDA
SHERIFF
OPERATING FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
For the Fiscal Year Ended September 30, 2019**

	Budgeted Amounts		Actual Amounts	Variance Positive (Negative)
	Original	Final		
REVENUES				
Intergovernmental	\$ -	\$ -	\$ 493,723	\$ 493,723
Charges for services	-	-	11,935	11,935
Miscellaneous	-	-	27,545	27,545
Interest	-	-	2,029	2,029
Total revenues	-	-	535,232	535,232
EXPENDITURES				
Current expenditures				
Public safety	9,628,709	9,628,709	9,824,230	(195,521)
Capital outlay				
Public safety	295,505	295,505	570,027	(274,522)
Total expenditures	9,924,214	9,924,214	10,394,257	(470,043)
Excess of revenues over (under) expenditures	(9,924,214)	(9,924,214)	(9,859,025)	65,189
OTHER FINANCING SOURCES				
Transfers from Board of County Commissioners	9,924,214	9,924,214	9,960,355	36,141
Transfers to Board of County Commissioners	-	-	(101,330)	(101,330)
Total other financing sources	9,924,214	9,924,214	9,859,025	(65,189)
Net change in fund balances	-	-	-	-
Fund balance at beginning of year	-	-	-	-
Fund balance at end of year	\$ -	\$ -	\$ -	\$ -

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA

**RESERVE CAPITAL INFRASTRUCTURE FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
For the Fiscal Year Ended September 30, 2019**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Interest	\$ 14,200	\$ 14,200	\$ 34,757	\$ 20,557
Total revenues	<u>14,200</u>	<u>14,200</u>	<u>34,757</u>	<u>20,557</u>
EXPENDITURES				
Current expenditures				
General government	60	60	62	(2)
Total expenditures	<u>60</u>	<u>60</u>	<u>62</u>	<u>(2)</u>
Excess of revenues over expenditures	<u>14,140</u>	<u>14,140</u>	<u>34,695</u>	<u>20,555</u>
Net change in fund balance	14,140	14,140	34,695	20,555
Fund balance at beginning of year	<u>4,354,120</u>	<u>4,354,120</u>	<u>4,354,120</u>	<u>-</u>
Fund balance at end of year	<u>\$ 4,368,260</u>	<u>\$ 4,368,260</u>	<u>\$ 4,388,815</u>	<u>\$ 20,555</u>

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA

**ROAD AND BRIDGE CONSTRUCTION FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
For the Fiscal Year Ended September 30, 2019**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Taxes	\$ -	\$ -	\$ 5,533	\$ 5,533
Interest	-	-	1,961	1,961
Total revenues	-	-	7,494	7,494
EXPENDITURES				
Capital outlay				
Transportation	75,000	145,318	80,220	65,098
Total expenditures	75,000	145,318	80,220	65,098
Net change in fund balance	(75,000)	(145,318)	(72,726)	72,592
Fund balance at beginning of year	1,996,486	1,996,486	1,996,486	-
Fund balance at end of year	\$ 1,921,486	\$ 1,851,168	\$ 1,923,760	\$ 72,592

See notes to financial statements.

**SUWANNEE COUNTY, FLORIDA
SCHEDULE OF THE COUNTY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
FLORIDA RETIREMENT SYSTEM
LAST SIX FISCAL YEARS**

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Contractually required contributions						
Pension plan	\$ 2,594,234	\$ 2,799,602	\$ 2,492,219	\$ 2,405,289	\$ 1,712,712	\$ 960,232
Health insurance subsidy	340,099	383,377	358,211	359,411	211,846	118,771
	<u>\$ 2,934,333</u>	<u>\$ 3,182,979</u>	<u>\$ 2,850,430</u>	<u>\$ 2,764,700</u>	<u>\$ 1,924,558</u>	<u>\$ 1,079,003</u>
Contributions in relation to the contractually required contributions	\$ 2,934,333	\$ 3,182,979	\$ 2,850,430	\$ 2,764,700	\$ 1,924,558	\$ 1,768,532
Contribution deficiency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
County's covered employee payroll	\$ 18,802,179	\$ 17,552,740	\$ 16,080,215	\$ 15,782,452	\$ 15,447,533	\$ 14,919,721
Contributions as a percentage of covered employee payroll						
FRS	13.80%	15.95%	15.50%	15.24%	11.09%	6.44%
HIS	1.81%	2.18%	2.23%	2.28%	1.37%	0.80%
Total	15.61%	18.13%	17.73%	17.52%	12.46%	7.23%

GASB 68 requires information for 10 years. Until a full 10 year trend has been compiled, only those years for which information is available has been presented.

See notes to the required supplementary information.

**SUWANNEE COUNTY, FLORIDA
SCHEDULE OF THE COUNTY'S CONTRIBUTIONS
FLORIDA RETIREMENT SYSTEM
LAST SIX FISCAL YEARS**

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
County's proportion of the net pension liability						
Retirement	0.0721%	0.0761%	0.0692%	0.0694%	0.0647%	0.0613%
Health insurance subsidy	0.0528%	0.0515%	0.0489%	0.0487%	0.0479%	0.0475%
County's proportionate share of the net pension liability						
Retirement	\$ 24,841,497	\$ 21,567,859	\$ 20,467,306	\$ 17,529,170	\$ 8,357,337	\$ 3,740,280
Health insurance subsidy	5,908,296	5,454,053	5,230,883	5,680,113	4,886,732	4,442,614
Total	<u>\$ 30,749,793</u>	<u>\$ 27,021,912</u>	<u>\$ 25,698,189</u>	<u>\$ 23,209,283</u>	<u>\$ 13,244,069</u>	<u>\$ 8,182,894</u>
County's covered payroll	\$ 18,802,179	\$ 17,552,740	\$ 16,080,215	\$ 15,782,452	\$ 15,447,533	\$14,919,721
County's proportionate share of the net pension liability as a percentage of its covered employee payroll						
FRS	132.12%	122.87%	127.28%	111.07%	54.10%	25.07%
HIS	31.42%	31.07%	32.53%	35.99%	31.63%	29.78%
Total	163.54%	153.95%	159.81%	147.06%	85.74%	54.85%
Plan fiduciary net position as a percentage of the total pension liability	84.26%	84.26%	83.89%	79.00%	92.00%	96.09%

GASB 68 requires information for 10 years. Until a full 10 year trend has been compiled, only those years for which information is available has been presented.

See notes to the required supplementary information.

SUWANNEE COUNTY, FLORIDA
SCHEDULE OF CHANGES IN THE NET OPEB LIABILITY, THE PLAN'S FIDUCIARY NET POSITION,
THE NET OPEB LIABILITY AS A PERCENTAGE OF COVERED PAYROLL AND CHANGES IN THE OPEB
LIABILITY BY SOURCE

For the Fiscal Year Ended September 30, 2019

	<u>Total OPEB Liability</u>	<u>Fiduciary Net Position</u>	<u>Net OPEB Liability</u>
Balance as of September 30, 2018	\$ 6,844,415	\$ -	\$ 6,844,415
Change due to:			
Service cost	519,858	-	519,858
Expected interest growth	258,135	-	258,135
Unexpected investment income	-	-	-
Demographic experience	-	-	-
Employer contributions	-	-	-
Employee contributions	-	-	-
Benefit payments & refunds	(310,308)	-	(310,308)
Administrative expenses	-	-	-
Changes in benefit terms	-	-	-
Assumption changes	42,968	-	42,968
Balance as of September 30, 2019	<u>\$ 7,355,068</u>	<u>\$ -</u>	<u>\$ 7,355,068</u>

Measurement Date	Total OPEB Liability	Fiduciary		Funded Percentage	Covered Payroll	Net OPEB Liability as a % of Covered Payroll
		Net Position	Net OPEB Liability			
September 30, 2017	\$ 6,373,014	\$ -	\$ 6,373,014	0.00%	\$ 13,359,624	47.70%
September 30, 2018	\$ 6,844,415	\$ -	\$ 6,844,415	0.00%	\$ 13,359,624	51.23%
September 30, 2019	\$ 7,355,068	\$ -	\$ 7,355,068	0.00%	\$ 13,359,624	55.05%

Changes in the net OPEB liability by source

Fiscal Year	Service Cost	Expected Interest Growth	Unexpected Investment Income	Demographic Experience	Employer Contributions	Employee Contributions	Benefit Payments & Refunds	Administrative Expenses	Changes in Benefit Terms	Assumption Changes
2017/18	\$ 514,067	\$ 245,492	\$ -	\$ -	\$ -	\$ -	\$ (288,158)	\$ -	\$ -	\$ -
2018/19	\$ 519,858	\$ 258,135	\$ -	\$ -	\$ -	\$ -	\$ (310,308)	\$ -	\$ -	\$ 42,968

GASB requires 10 year information for these tables. Only one year information is available at September 30, 2019.

SUWANNEE COUNTY, FLORIDA
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
For the Fiscal Year Ended September 30, 2019

NOTE 1. BUDGETARY INFORMATION

An annual budget is adopted on a basis consistent with accounting principles generally accepted in the United States of America for the governmental and enterprise funds. All annual appropriations lapse at fiscal year end.

The County generally follows these procedures in establishing the budgetary data for the governmental and enterprise funds as reflected in the financial statements:

1. Prior to September 30, the County Administrator, serving as Budget Officer, submits to the Board of County Commissioners (BOCC) a tentative budget for the fiscal year commencing the following October 1. The operating budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted by the BOCC to obtain taxpayer comments.
3. Prior to September 30, the budget is legally enacted through passage of a resolution by the BOCC.
4. The Constitutional Officers submit, at various times prior to September 30, to the BOCC and to certain divisions within the Department of Revenue, State of Florida, a proposed operating budget for the fiscal year commencing the following October 1. The operating budget includes proposed expenditures and the means of financing them, as set forth in Chapter 129 of the *Florida Statutes*.
5. The Department of Revenue, State of Florida, has the final authority on the operating budgets for the Tax Collector and Property Appraiser, which are classified as separate special revenue funds.
6. The BOCC is authorized to amend fixed appropriations by motion to the extent that appropriations do not exceed the total approved budget of the fund, or appropriate for special purpose intended, reserves or unanticipated receipts. Appropriations lapse at year end. No supplemental appropriations were necessary during the year. Various such amendments were made during the year.
7. Formal budgetary integration is employed as a management control device in all governmental and enterprise funds.
8. Governmental fund budgets are initially adopted on the modified accrual basis. The legally amended budgetary data presented in the accompanying financial statements for the fiscal year ending September 30, 2019 are shown on this basis of accounting. Therefore, the actual and budgetary data are on a comparable basis.
9. Enterprise fund budgets are adopted on the accrual basis except that depreciation is not budgeted.
10. Legal control of the budget is exercised pursuant to applicable provisions of the *Florida Statutes*.
11. Appropriations for the County lapse at the close of the fiscal year.

NOTE 2. Pension Plan:

Net Pension Liability

The components of the collective net pension liability of the participating employers for each defined benefit plan for the measurement date of September 30, 2019, are shown below:

	<u>FRS</u>	<u>HIS</u>
Total Pension Liability	\$ 198,012,334	\$ 11,491,044
Plan fiduciary net position	(163,573,726)	(302,045)
Net Pension Liability	<u>\$ 34,438,608</u>	<u>\$ 11,188,999</u>

Plan Fiduciary Net Position as a Percentage

of the Total Pension Liability

82.61%

2.63%

The total pension liability for each plan was determined by the plans' actuary and reported in the plans' valuations dated July 1, 2019. The fiduciary net position used by the actuary to determine the net pension liability (as shown above) was determined on the same basis used by the plan. The fiduciary net position is reported in the financial statements and the net pension liability is disclosed in the notes to the financial statements. Update procedures were not used.

The HIS actuarial valuation was prepared as of July 1, 2018. Liabilities originally calculated as of the actuarial valuation date are recalculated as of the measurement date using a standard actuarial roll-forward technique. The 2019 actuarial liability is calculated using this roll-forward method. The fiduciary net position used by the actuary to determine the net pension liability (as shown above) was determined on the same basis used by the Plan. The fiduciary net position is reported in the financial statements and the net pension liability is disclosed in the notes to the financial statements.

Basis for Allocation

The employer's proportionate share reported in the pension allocation schedules was calculated using accrued retirement contributions related to the reporting periods included in the System's fiscal years ending June 30, 2015 through 2019, for employers that were members of the FRS and HIS during those fiscal years. For fiscal years 2015 through 2019, in addition to contributions from employers the required accrued contributions for the Division (paid on behalf of the Division's employees who administer the Plans) were allocated to each employer on a proportionate basis. The Division administers the Plans, and therefore, cannot allocate a portion of the liability to itself. Although GASB 68 encourages the use of the employers' projected long-term contribution effort to the retirement plan, allocating on the basis of historical employer contributions is acceptable. The aggregate employer contribution amounts for each fiscal year agree to the employer contribution amounts reported in the system's CAFR for that fiscal year.

The proportion calculated based on contributions for each of the fiscal years presented in the pension allocation schedules was applied to the net pension liability and other pension amounts

applicable for that fiscal year to determine each employer's proportionate share of the liability, deferred outflows of resources, deferred inflow of resources and associated pension expense.

For the purposes of the pension allocation schedules, pension amounts are allocated to reporting employers. The pension amounts of participating employers whose payrolls are reported and contributions are remitted by another entity are included in the reporting employer's amounts and will be allocated to the participating employer by the reporting employer.

Actuarial Methods and Assumptions

Actuarial assumptions for both cost-sharing defined benefit plans are reviewed annually by the Florida Retirement System Actuarial Assumptions Conference. The FRS Pension Plan has a valuation performed annually. The HIS Program has a valuation performed biennially that is updated for GASB reporting in the year a valuation is not performed. The most recent experience study for the FRS Pension Plan was completed in 2019 for the period July 1, 2013 through June 30, 2018. Because the HIS Program is funded on a pay-as-you-go basis, no experience study has been completed for that program. The actuarial assumptions that determined the total pension liability for the HIS Program were based on certain results of the most recent experience study for the FRS Pension Plan.

The total pension liability for each cost-sharing defined benefit plan was determined using the individual entry age actuarial cost method. Inflation increases for both Plans is assumed at 2.60%. Payroll growth, including inflation, for both Plans is assumed at 3.25%. Both the discount rate and the long-term expected rate of return used for FRS Pension Plan investments is 6.90%. The Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return of 6.90%.

Because the HIS Program uses a pay-as-you-go funding structure, a municipal bond rate of 3.50% was used to determine the total pension liability for the program (Bond Buyer General Obligation 20-Bond Municipal Bond Index). Mortality assumptions for both Plans were based on the Generational RP-2000 with Projection Scale BB tables (refer to the valuation reports for more information – See Additional Financial and Actuarial Information).

The following changes in actuarial assumptions occurred in 2019:

- **FRS:** The long-term expected rate of return decreased from 7.00% in 2018 to 6.90% for 2019. The mortality assumption was changed from the Generational RP-2000 with the Projection Scale BB tables to the PUB-2010 base table , projected generationally with the Scale MP-2018.
- **HIS:** The municipal bonds rate used to determine total pension liability was increased from 3.87% to 3.50%.

INFORMATION USED TO DETERMINE THE NET OPEB LIABILITY

Employer's reporting date:	September 30, 2019
Measurement date:	September 30, 2019
Actuarial valuation date:	October 1, 2017
<u>Actuarial assumptions</u>	
Discount rate:	3.58% per annum; this rate was used to discount all future benefit payments and is based on the return of the S&P Municipal Bond 20-year High Grade Index as of the measurement date.
Salary increases:	3.00% per annum
Cost-of-living increases:	Retiree contributions, health insurance premiums, and the implied subsidy have been assumed to increase in accordance with the healthcare cost trend rates.
Healthcare cost trend rates:	Increases in healthcare costs are assumed to be 8.00% for the 2017/18 fiscal year graded down by 0.50% per year to 5.00% for the 2023/24 and later fiscal years.
Age-related morbidity:	Healthcare costs are assumed to increase at the rate of 3.50% for each year of age.
Implied subsidy:	Because the insurance carrier charges the same monthly rate for health insurance regardless of age, an implied monthly subsidy has been assumed; for the 2017/18 fiscal year at age 62, the implied subsidy is \$450.00 for the retiree and \$475.00 for the retiree's spouse under the HMO plan, \$675 for the retiree and \$450.00 for the retiree's spouse under the HSA plan, and \$475 for the retiree and \$500.00 for the retiree's spouse under the PPO plan; at other ages, the implied subsidy was developed based on the age-related morbidity assumption and, for other fiscal years, the implied subsidy was increased in accordance with the healthcare cost trend rates; the implied subsidy is assumed to disappear at age 65.
Mortality basis:	Sex-distinct rates set forth in the RP-2000 Combined Mortality Table (for general employees) or the RP-2000 Blue Collar Mortality Table (for police officers), both with full generational improvements in mortality using Scale BB
Retirement:	For general employees hired prior to July, 2011, retirement is assumed to occur at age 62 with six years of service or at any age with 30 years of service; for general employees hired after June, 2011, retirement is assumed to occur at age 65 with six years of service or at any age with 33 years of service; For police officers hired prior to July, 2011, retirement is assumed to occur at age 55 with six years of service or at any age with 25 years of service; for police officers hired after June, 2011, retirement is assumed to occur at age 60 with eight years of service or at any age with 30 years of service;
Other decrements:	Assumed employment termination is based on the

Coverage election:	<p>Scale 155 table; assumed disability is based on the Wyatt 1985 Disability Study (Class 1 for general employees and Class 4 for police officers).</p> <p>A percentage of eligible employees are assumed to elect medical coverage until age 65 upon retirement or disability; this percentage is 100% with respect to employees of the Sheriff's Office who have earned at least 10 years of service, 25% with respect to all other police officers, and 10% with respect to all other general employees; coverage for spouses has been assumed in accordance with the employees' current election</p>
Spousal age:	Husbands are assumed to be three years older than wives.
COBRA:	<p>Future healthcare coverage provided solely pursuant to COBRA was not included in the OPEB valuation; because the COBRA premium is determined periodically based on plan experience, the COBRA premium to be paid by the participant is assumed to fully cover the cost of providing healthcare coverage during the relevant period.</p>
Changes:	<p>Since the prior measurement date, the discount rate was decreased from 3.64% per annum to 3.58%.</p>

COMBINING STATEMENTS

**SUWANNEE COUNTY, FLORIDA
NONMAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET**

September 30, 2019

	Special Revenue Funds										
	Clerk of the Circuit Court				Property Appraiser	Sheriff				Supervisor of Elections	Tax Collector
	Noncourt Related Operating		Public Records Moderniza- tion Trust	Teen Court	Operating	Drug Task Force	Federal Seizure	Inmate Welfare	Animal Control Expense	Operating	Operating
	Juror/Witness	Operating	tion Trust	Court		Operating	Task Force	Seizure	Welfare	Expense	Operating
ASSETS											
Current Assets											
Cash	\$ 1,285	\$ 127,689	\$ 155,792	\$ 533	\$ 12,232	\$ 19,472	\$ 83,903	\$ 246,442	\$ 50,076	\$ 36,751	\$ 108,693
Accounts receivable	-	-	-	-	-	-	-	-	-	-	347
Due from other funds	-	24,217	14	-	-	-	-	7,266	-	-	27,200
Due from other governmental units	-	-	-	-	-	-	-	-	-	-	-
Prepaid expenses	-	12,380	-	-	-	-	-	-	-	-	4,501
Total assets	\$ 1,285	\$ 164,286	\$ 155,806	\$ 533	\$ 12,232	\$ 19,472	\$ 83,903	\$ 253,708	\$ 50,076	\$ 36,751	\$ 140,741
LIABILITIES AND FUND BALANCES											
LIABILITIES											
Current Liabilities											
Accounts payable	\$ 89	\$ 10,376	\$ 5,326	\$ -	\$ -	-	-	-	-	-	-
Accrued liabilities	-	4,055	1,034	-	1,784	-	-	-	-	-	574
Accrued wages	-	14,163	5,855	-	-	-	-	-	-	-	12,404
Due to other funds	-	126,115	8	3	10,448	-	-	-	-	24,788	119,532
Due to other governmental units	1,196	6,570	175	-	-	-	-	-	-	-	1,427
Unearned revenues	-	-	-	-	-	-	-	-	11,963	-	-
Other current liabilities	-	3,007	3,490	-	-	-	-	-	-	-	6,804
Total liabilities	1,285	164,286	15,888	3	12,232	-	-	-	-	36,751	140,741
FUND BALANCES											
Prepaid expenses	-	-	-	-	-	-	-	-	-	-	-
Restricted	-	-	139,918	-	-	19,472	83,903	-	-	-	-
Assigned	-	-	-	530	-	-	-	253,708	50,076	-	-
Committed	-	-	-	-	-	-	-	-	-	-	-
Total fund balances	-	-	139,918	530	-	19,472	83,903	253,708	50,076	-	-
Total liabilities and fund balances	\$ 1,285	\$ 164,286	\$ 155,806	\$ 533	\$ 12,232	\$ 19,472	\$ 83,903	\$ 253,708	\$ 50,076	\$ 36,751	\$ 140,741

See notes to financial statements.

**SUWANNEE COUNTY, FLORIDA
NONMAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
September 30, 2019**

	Special Revenue Funds								Capital Projects Fund			
	Board of County Commissioners											
	911	Emergency	EMS	Law	Law	Local	Municipal		Tourist		Total	
	Addressing	Management	State Grant	Education	Enforcement	Housing Assistance	Services	Recreation	Development Trust	Voting Equipment	Renovation Construction	Nonmajor Funds
ASSETS												
Current Assets												
Cash	\$ 946,049	\$ 79,357	\$ 304	\$ 7,331	\$ 315,671	\$ 186,352	\$ 173,359	\$ 127,858	\$ 235,868	\$ 188,113	\$ 2,486,703	\$ 5,589,833
Accounts receivable	-	-	-	-	-	-	-	-	-	-	-	347
Due from other funds	-	-	-	532	-	-	-	-	19,620	24,788	55,362	158,999
Due from other governmental units	51,492	-	-	-	-	-	562	89,294	-	-	61,814	203,162
Prepaid expenses	-	-	-	-	-	-	-	-	-	-	-	16,881
Total assets	\$ 997,541	\$ 79,357	\$ 304	\$ 7,863	\$ 315,671	\$ 186,352	\$ 173,921	\$ 217,152	\$ 255,488	\$ 212,901	\$ 2,603,879	\$ 5,969,222
LIABILITIES AND FUND BALANCES												
LIABILITIES												
Current Liabilities												
Accounts payable	\$ 517	\$ -	\$ -	\$ -	\$ -	\$ 34,865	\$ 415	\$ 19,726	\$ 15,411	\$ -	\$ -	\$ 86,725
Accrued liabilities	168	-	-	-	-	-	516	1,963	-	-	-	10,094
Accrued wages	1,041	-	-	-	-	-	3,201	10,375	-	-	-	47,039
Due to other funds	-	-	-	-	-	-	88	517	6,540	-	-	288,039
Due to other governmental units	-	-	-	-	-	-	1,122	-	-	-	-	10,490
Unearned revenues	-	-	-	-	-	-	-	-	-	-	-	11,963
Other current liabilities	-	-	-	-	-	-	-	-	-	-	-	13,301
Total liabilities	1,726	-	-	-	-	34,865	5,342	32,581	21,951	-	-	467,651
FUND BALANCES												
Prepaid expenses	-	-	-	-	-	-	-	-	-	-	-	-
Restricted	995,815	79,357	304	7,863	315,671	151,487	-	-	233,537	-	-	2,027,327
Assigned	-	-	-	-	-	-	168,579	184,571	-	-	-	657,464
Committed	-	-	-	-	-	-	-	-	-	212,901	2,603,879	2,816,780
Total fund balances	995,815	79,357	304	7,863	315,671	151,487	168,579	184,571	233,537	212,901	2,603,879	5,501,571
Total liabilities and fund balances	\$ 997,541	\$ 79,357	\$ 304	\$ 7,863	\$ 315,671	\$ 186,352	\$ 173,921	\$ 217,152	\$ 255,488	\$ 212,901	\$ 2,603,879	\$ 5,969,222
See notes to financial statements.												

**SUWANNEE COUNTY, FLORIDA
NONMAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
For the Fiscal Year Ended September 30, 2019**

	Special Revenue Funds										
	Clerk of the Circuit Court				Property Appraiser	Sheriff				Supervisor of Elections	Tax Collector
	Public		Records		Teen	Drug	Federal	Inmate	Animal Control	Operating	Operating
	Noncourt Related	Modernization	Trust	Court							
Juror/Witness	Operating	Trust	Court	Operating	Task Force	Seizure	Welfare	Expense	Operating	Operating	
REVENUES											
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and permits	-	-	-	-	-	-	-	-	-	-	-
Intergovernmental	-	24,217	76,935	-	-	-	-	-	-	38,781	-
Charges for services	-	167,679	61,531	10,716	31,817	-	-	-	-	-	1,136,439
Fines and forfeitures	-	-	-	-	-	8,126	-	-	-	-	-
Miscellaneous	-	5,157	11,002	-	1,067	-	-	141,217	15,051	1,479	4,195
Interest	-	207	-	-	26	34	126	-	-	-	1
Total revenues	-	197,260	149,468	10,716	32,910	8,160	126	141,217	15,051	40,260	1,140,635
EXPENDITURES											
Current Expenditures											
General government	-	1,181,619	-	-	1,346,528	-	-	-	-	512,332	1,140,635
Public safety	-	-	-	-	-	253	-	74,997	1,123	-	-
Economic environment	-	-	-	-	-	-	-	-	-	-	-
Human services	-	-	-	-	-	-	-	-	-	-	-
Culture/recreation	-	-	-	-	-	-	-	-	-	-	-
Court related	-	-	398,286	10,566	-	-	-	-	-	-	-
Capital outlay											
General government	-	-	-	-	1,572	-	-	-	-	9,623	-
Public safety	-	-	-	-	-	10,557	-	16,175	-	-	-
Economic environment	-	-	-	-	-	-	-	-	-	-	-
Culture/recreation	-	-	-	-	-	-	-	-	-	-	-
Court related	-	-	8,027	-	-	-	-	-	-	-	-
Total expenditures	-	1,181,619	406,313	10,566	1,348,100	10,810	-	91,172	1,123	521,955	1,140,635
Excess of revenues over (under) expenditures	-	(984,359)	(256,845)	150	(1,315,190)	(2,650)	126	50,045	13,928	(481,695)	-
OTHER FINANCING SOURCES (USES)											
Interfund transfers in	-	1,068,827	250,695	-	1,325,638	-	-	-	-	506,483	-
Interfund transfers out	-	(84,468)	-	-	(10,448)	-	-	-	-	(24,788)	-
Total other financing sources (uses)	-	984,359	250,695	-	1,315,190	-	-	-	-	481,695	-
Net changes in fund balances	-	-	(6,150)	150	-	(2,650)	126	50,045	13,928	-	-
Fund balances at beginning of year	-	-	146,068	380	-	22,122	83,777	203,663	36,148	-	-
Fund balances at end of year	\$ -	\$ -	\$ 139,918	\$ 530	\$ -	\$ 19,472	\$ 83,903	\$ 253,708	\$ 50,076	\$ -	\$ -
See notes to financial statements.											

**SUWANNEE COUNTY, FLORIDA
NONMAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
For the Fiscal Year Ended September 30, 2019**

	Special Revenue Funds									Capital Projects Fund	Total Nonmajor Funds	
	911 Addressing	Emergency Management	EMS State Grant	Law Education	Law Enforcement	Local Housing Assistance	Municipal Services	Recreation	Tourist Development Trust	Voting Equipment		Renovation Construction
REVENUES												
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 278,319	\$ -	\$ -	\$ 278,319
Licenses and permits	-	-	-	-	-	-	241,784	-	-	-	-	241,784
Intergovernmental	59,026	-	16,802	-	-	350,000	-	995,902	-	23,577	349,477	1,934,717
Charges for services	224,330	-	-	5,667	-	-	-	218,939	-	-	-	1,857,118
Fines and forfeitures	-	-	-	-	-	-	-	-	-	-	-	8,126
Miscellaneous	6,810	-	-	-	46,355	31	515	22,184	-	929	-	255,992
Interest	1,005	86	12	-	297	57,533	-	-	210	122	2,236	61,895
Total revenues	291,171	86	16,814	5,667	46,652	407,564	242,299	1,237,025	278,529	24,628	351,713	4,637,951
EXPENDITURES												
Current Expenditures												
General government	-	-	-	-	-	-	-	-	-	168	-	4,181,282
Public safety	196,078	-	16,802	63	12,249	-	219,309	-	-	-	-	520,874
Economic environment	-	-	-	-	-	424,280	-	-	115,363	-	-	539,643
Human services	-	-	-	-	-	-	-	-	-	-	-	-
Culture/recreation	-	-	-	-	-	-	-	1,240,130	-	-	-	1,240,130
Court related	-	-	-	-	-	-	-	-	-	-	-	408,852
Capital outlay												
General government	-	-	-	-	-	-	-	-	-	6,856	-	18,051
Public safety	148,210	-	-	-	-	-	-	-	-	-	-	174,942
Economic environment	-	-	-	-	-	-	-	-	374	-	-	374
Culture/recreation	-	-	-	-	-	-	-	1,148,812	-	-	-	1,148,812
Court related	-	-	-	-	-	-	-	-	-	-	-	8,027
Total expenditures	344,288	-	16,802	63	12,249	424,280	219,309	2,388,942	115,737	7,024	-	8,240,987
Excess of revenues over (under) expenditures	(53,117)	86	12	5,604	34,403	(16,716)	22,990	(1,151,917)	162,792	17,604	351,713	(3,603,036)
OTHER FINANCING SOURCES (USES)												
Interfund transfers in	-	-	-	-	-	-	-	877,317	-	24,788	200,000	4,253,748
Interfund transfers out	-	(36,140)	-	-	-	-	-	-	(102,773)	-	-	(258,617)
Total other financing sources (uses)	-	(36,140)	-	-	-	-	-	877,317	(102,773)	24,788	200,000	3,995,131
Net changes in fund balances	(53,117)	(36,054)	12	5,604	34,403	(16,716)	22,990	(274,600)	60,019	42,392	551,713	392,095
Fund balances at beginning of year	1,048,932	115,411	292	2,259	281,268	168,203	145,589	459,171	173,518	170,509	2,052,166	5,109,476
Fund balances at end of year	<u>\$ 995,815</u>	<u>\$ 79,357</u>	<u>\$ 304</u>	<u>\$ 7,863</u>	<u>\$ 315,671</u>	<u>\$ 151,487</u>	<u>\$ 168,579</u>	<u>\$ 184,571</u>	<u>\$ 233,537</u>	<u>\$ 212,901</u>	<u>\$ 2,603,879</u>	<u>\$ 5,501,571</u>
See notes to financial statements.												

SINGLE AUDIT AND COMPLIANCE SECTION

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of County Commissioners
and Constitutional Officers
Suwannee County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Suwannee County, Florida, as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise Suwannee County, Florida's basic financial statements, and have issued our report thereon dated June 30, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Suwannee County, Florida's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Suwannee County, Florida's internal control. Accordingly, we do not express an opinion on the effectiveness of Suwannee County, Florida's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

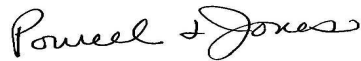
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Suwannee County, Florida's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



POWELL & JONES
Certified Public Accountants
June 30, 2020

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE OMB UNIFORM GUIDANCE

To the Board of County Commissioners
and Constitutional Officers
Suwannee County, Florida

Report on Compliance for Each Major Federal Program

We have audited the Suwannee County, Florida's compliance with the types of compliance requirements described in the *OMB Uniform Guidance* that could have a direct and material effect on each of the Suwannee County, Florida's major federal programs for the year ended September 30, 2019. Suwannee County, Florida's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal and state programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Suwannee County, Florida's major federal and state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (OMB Uniform Guidance)*. Those standards, and the *OMB Uniform Guidance* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Suwannee County, Florida's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Suwannee County, Florida's compliance.

Opinion on Each Major Federal Program

In our opinion, Suwannee County, Florida, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2019.

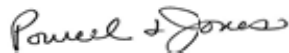
Report on Internal Control Over Compliance

Management of the Suwannee County, Florida, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Suwannee County, Florida's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with *OMB Uniform Guidance*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Suwannee County, Florida's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of *OMB Uniform Guidance*. Accordingly, this report is not suitable for any other purpose.



POWELL & JONES
Certified Public Accountants
June 30, 2020

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR STATE PROJECT AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH CHAPTER 10.550, RULES OF THE AUDITOR GENERAL, OFFICE OF THE AUDITOR GENERAL

**To the Board of County Commissioners
and Constitutional Officers
Suwannee County, Florida**

Report on Compliance for Each Major State Project

We have audited the compliance of Suwannee County, Florida with the types of compliance requirements described in the State of Florida, Department of Financial Services State Projects Compliance Supplement, that could have a direct and material effect on its major State projects for the year ended September 30, 2019. Suwannee County, Florida's major State projects are identified in the summary of auditors' results section of the accompanying Schedule of Findings.

Management's Responsibility

Suwannee County, Florida's management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its major State projects.

Auditor's Responsibility

Our responsibility is to express an opinion on Suwannee County, Florida's compliance for each major State Project based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, Rules of the State of Florida, Office of the Auditor General. Those standards and Chapter 10.550, Rules of the State of Florida, Office of the Auditor General, require that we plan and perform the audit to obtain reasonable assurance about whether non-compliance with the types of compliance requirements referred to above that could have a direct and material effect on a major State project occurred. An audit includes examining, on a test basis, evidence about Suwannee County, Florida's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major State Project. However, our audit does not provide a legal determination of Suwannee County, Florida's compliance.

Opinion on Each Major State Project

In our opinion, Suwannee County, Florida complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major State projects for the fiscal year ended September 30, 2019.

Other Matters

The results of our auditing procedures disclosed no instances of noncompliance, which are required to be reported in accordance with Chapter 10.550, Rules of the State of Florida, Office of the Auditor General.

Internal Control Over Compliance

Management of Suwannee County, Florida is responsible for establishing and maintaining effective internal control over the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Suwannee County, Florida's internal control over compliance with the types of requirements that could have a direct and material effect on a major State project to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major State Project and to test and report on internal control over compliance in accordance with Chapter 10.550, Rules of the State of Florida, Office of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Suwannee County, Florida's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a State project on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a State project will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a State Project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Pursuant to Chapter 119, *Florida Statutes*, this report is a public record and its distribution is not limited. Auditing standards generally accepted in the United States of America require us to indicate that this report is intended solely for the information and use of Suwannee County, Florida's management, State awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.



POWELL & JONES, CPAs
June 30, 2020

SUWANNEE COUNTY FLORIDA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE
For The Fiscal Year Ended September 30, 2019

Federal and State Grantor/Pass Through Grantor Program Title	CFDA#	GRANT #	PROGRAM OR AWARD AMOUNT	REPORTED IN PRIOR YEARS	UNEARNED IN PRIOR YEARS	REVENUES RECOGNIZED	EXPENDITURES	UNEARNED REVENUES
FEDERAL AWARDS								
US Department of Agriculture								
passed through the Florida Forest Service								
Division of Forestry Grant								
Volunteer Fire Assistance Grant	10.664	N/A	\$ 5,343	\$ -	\$ -	\$ 5,343	\$ 5,343	\$ -
US Department of Housing and Urban Development								
passed through Florida Department of Economic Opportunity								
Community Development Block Grant								
Community Development Block Grant	14.228	17DB-OK-03-71-01-E	1,819,948	267,788	-	474,906	474,906	-
Community Development Block Grant	14.228	16DB-OK-03-71-01-H	750,000	268,357	-	133,657	133,657	-
			<u>2,569,948</u>	<u>536,145</u>	<u>-</u>	<u>608,563</u>	<u>608,563</u>	<u>-</u>
Institute of Museum and Library Services								
passed through Florida Department of State								
Library Services and Technology Act Grant: Mobile								
Museum on Main Street Smithsonian	45.310	18-LSTA-B-13	11,100	10,360	-	740	740	-
Innovation Grant	45.310	18-LSTA-D-38	2,875	-	-	1,255	1,255	-
			<u>2,875</u>	<u>-</u>	<u>-</u>	<u>2,875</u>	<u>2,875</u>	<u>-</u>
			<u>15,230</u>	<u>10,360</u>	<u>-</u>	<u>4,870</u>	<u>4,870</u>	<u>-</u>
US Department of Justice								
passed through the State of Florida Attorney General								
Victim of Crime Act								
Victim of Crime Act	16.575	VOCA-2018-Suwannee County Sheriff's -00578	49,396	-	-	39,067	39,067	-
State Criminal Alien Assistance Program (SCAAP)	16.606	2019-AP-BX-0579	9,892	-	-	9,892	9,892	-
			<u>59,288</u>	<u>-</u>	<u>-</u>	<u>48,959</u>	<u>48,959</u>	<u>-</u>
Total U.S. Department of Justice								
US Department of Transportation								
passed through the Florida Department of Transportation								
Highway Planning and Construction								
National Highway Safety Administration Grants:	20.205	G0V77	726,425	-	-	723,809	723,809	-
Operation Sober	20.616	G1162	20,000	-	-	6,076	6,076	-
Safety Belt	20.616	G1144	10,000	-	-	7,370	7,370	-
Speed/Aggressive Driving	20.600	G1129	20,000	-	-	13,497	13,497	-
			<u>776,425</u>	<u>-</u>	<u>-</u>	<u>750,752</u>	<u>750,752</u>	<u>-</u>
US Elections Assistance Commission								
Passed through the Florida Department of State Division of Elections								
Federal Elections Security Grant								
Help America Vote Act	90.401	MOA#2018-2019	30,576	-	-	30,576	30,576	-
Help America Vote Act	90.401	2015-2016-0006-SUW	23,577	-	-	23,577	23,577	-
Help America Vote Act	90.401	2017-2018-001- SUW	8,205	-	-	8,205	8,205	-
			<u>23,577</u>	<u>-</u>	<u>-</u>	<u>62,358</u>	<u>62,358</u>	<u>-</u>
US Department of Health and Human Services								
Passes through the Florida Department of Revenue								
Title IV-D Funds								
Title IV-D Funds	93.563		203,597	-	-	203,597	203,597	-
			<u>203,597</u>	<u>-</u>	<u>-</u>	<u>203,597</u>	<u>203,597</u>	<u>-</u>
Total U.S. Department of Health and Human Services								
U.S. Department of Homeland Security								
passed through the Florida Division of Emergency Management								
Hurricane Disaster Relief								
Hurricane Disaster Relief	97.036	Z0598	659,845	-	-	177,561	177,561	-
Hurricane Disaster Relief	97.036	Z0872	31,145	-	-	31,145	31,145	-
Hurricane Disaster Relief	97.036	DEM-17-PA-W1-03-71-02-045	118,208	-	-	238,553	238,553	-
FY19-20 Emergency Management Performance Grant	97.042	G0054	48,714	-	-	9,317	9,317	-
FY18-19 Emergency Management Performance Grant	97.042	19-FG-AF-03-71-01-083	48,649	8,068	-	40,327	40,327	-
			<u>906,561</u>	<u>-</u>	<u>-</u>	<u>496,903</u>	<u>496,903</u>	<u>-</u>
			<u>4,539,396</u>	<u>536,145</u>	<u>-</u>	<u>2,181,345</u>	<u>2,181,345</u>	<u>-</u>
Total Federal Awards								

SUWANNEE COUNTY FLORIDA
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
For The Fiscal Year Ended September 30, 2019

State Grantor/Pass Through Grantor Program Title	CSFA#	GRANT #	PROGRAM OR AWARD AMOUNT	REPORTED IN PRIOR YEARS	UNEARNED IN PRIOR YEARS	REVENUES RECOGNIZED	EXPENDITURES	UNEARNED REVENUES
STATE OF FLORIDA FINANCIAL ASSISTANCE								
Division of Emergency Management								
Emergency Management Program	31.063	G0054	\$ 48,714	\$ -	\$ -	\$ 23,701	\$ 23,701	\$ -
Emergency Management Program	31.063	19-BG-21-03-71-01-029	105,806	23,263	-	82,543	82,543	-
Total Division of Emergency Management			<u>105,806</u>	<u>23,263</u>	<u>-</u>	<u>106,244</u>	<u>106,244</u>	<u>-</u>
Department of Environmental Protection								
Florida Recreation Development Assistance Program	37.017	A17062	50,000	-	-	50,000	50,000	-
Small County Solid Waste Grant Agreement	37.012	SC928	90,909	-	-	90,909	90,909	-
Suwannee I-75/CR 136 Sewage Treatment Facility	37.039	LP61040	2,780,000	58,180	-	291,219	291,219	-
			<u>2,920,909</u>	<u>-</u>	<u>-</u>	<u>432,128</u>	<u>432,128</u>	<u>-</u>
Department of State								
Division of Library Information Services								
State Aid to Libraries Operating/Equalization Grant-County	45.030	19-ST-82	549,494	-	-	549,494	549,494	-
State Aid to Libraries	45.030	19-ST-79	350,000	-	-	350,000	350,000	-
Total Department of State			<u>15,549,171</u>	<u>669,639</u>	<u>-</u>	<u>899,494</u>	<u>899,494</u>	<u>-</u>
Florida Housing Finance Corporation State Housing Initiatives Program								
SHIP Funds 2019	52.901	2018/2019	350,000	-	-	350,000	350,000	-
Total State Housing Initiatives Program			<u>350,000</u>	<u>-</u>	<u>-</u>	<u>350,000</u>	<u>350,000</u>	<u>-</u>
Florida Department of Health								
EMS County Grant	64.005	C7061	16,802	-	-	16,802	16,802	-
Florida Department of Economic Opportunity								
Rural Infrastructure Fund	40.042	D0096	1,363,039	386,275	-	976,764	976,764	-
Florida Job Growth Infrastructure	40.043	G0028	3,125,000	26,580	-	259,407	259,407	-
Growth Management Implementation	40.024	P0322	40,000	-	-	40,000	40,000	-
			<u>4,528,039</u>	<u>412,855</u>	<u>-</u>	<u>1,276,171</u>	<u>1,276,171</u>	<u>-</u>
Florida Department of Education								
Guardian Program State Appropriation	48.140	90210	110,984	-	-	245,941	245,941	-
Florida Department of Transportation								
Public Transportation Joint Participation Agreements								
Economic Development Transportation Projects								
Aviation Grant Program: Design & Construct Fuel Farm (JET-A)	55.004	AR095	250,000	32,940	-	10,260	10,260	-
Aviation Grant Program	55.004	G1622	40,000	-	-	36,000	36,000	-
Aviation Grant Program: Design and Construct Drainage Retention System	55.004	AR096	76,505	48,037	-	14,629	14,629	-
Aviation Grant Program	55.004	G0W03	550,169	-	-	28,040	28,040	-
Aviation Grant Program: Purchase Apron Tug and Upgrade/Replace AWOS	55.004	G0D70	82,700	49,982	-	29,170	29,170	-
			<u>999,374</u>	<u>130,959</u>	<u>-</u>	<u>118,099</u>	<u>118,099</u>	<u>-</u>

(Continued)

SUWANNEE COUNTY FLORIDA
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
For The Fiscal Year Ended September 30, 2017

State Grantor/Pass Through Grantor Program Title	CSFA#	GRANT #	PROGRAM OR AWARD AMOUNT	REPORTED IN PRIOR YEARS	UNEARNED IN PRIOR YEARS	REVENUES RECOGNIZED	EXPENDITURES	UNEARNED REVENUES
Florida Department of Transportation (Continued)								
Public Transportation Joint Participation Agreements								
County Incentive Grant Program	55.008	G0672	\$ 1,028,602	\$ 65,945	\$ -	\$ 250,641	\$ 250,641	\$ -
			<u>1,028,602</u>	<u>65,945</u>	<u>-</u>	<u>250,641</u>	<u>250,641</u>	<u>-</u>
Small County Outreach Program Grant (SCOP)	55.009	G0952	3,895,246	296,020	-	1,274,805	1,274,805	-
Small County Outreach Program Grant (SCOP)	55.009	G1258	950,000	-	-	800,278	800,278	-
			<u>4,845,246</u>	<u>296,020</u>	<u>-</u>	<u>2,075,083</u>	<u>2,075,083</u>	<u>-</u>
Small County Road Assistance Program (SCRAP)	55.016	G0188	1,047,500	923,043	-	112,791	112,791	-
Small County Road Assistance Program (SCRAP)	55.016	G1257	2,190,802	-	-	1,179,262	1,179,262	-
			<u>3,238,302</u>	<u>923,043</u>	<u>-</u>	<u>1,292,053</u>	<u>1,292,053</u>	<u>-</u>
Economic Development Transportation: 169th Road Improvement	55.032	AQY06	3,000,000	2,929,690	-	61,010	61,010	-
Total Florida Department of Transportation			<u>13,111,524</u>	<u>4,345,657</u>	<u>-</u>	<u>3,796,886</u>	<u>3,796,886</u>	<u>-</u>
Department of Management Services/Wireless 911 Board								
E-911 Maintenance Mapping Grant	72.001	19-04-28	59,026	-	-	59,026	59,026	-
			<u>59,026</u>	<u>-</u>	<u>-</u>	<u>59,026</u>	<u>59,026</u>	<u>-</u>
Total State Financial Assistance			<u>\$ 32,096,436</u>	<u>\$ 5,038,559</u>	<u>\$ -</u>	<u>\$ 7,182,692</u>	<u>\$ 7,182,692</u>	<u>\$ -</u>

See notes to schedule of expenditures of federal awards and state financial assistance.

SUWANNEE COUNTY, FLORIDA

Notes to Schedule of Expenditures of Federal Awards and State Financial Assistance

For the Fiscal Year Ended September 30, 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies and presentation of the Single Audit Report of Suwannee County, Florida, (the "County") have been designed to conform to generally accepted accounting principles as applicable to governmental units, including the reporting and compliance requirements applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards and Chapter 10.550, Rules of the State of Florida, Office of the Auditor General.

A. Reporting Entity

The reporting entity consists of Suwannee County, the primary government, and each of its component units. The County includes a Schedule of Federal Awards and State Financial Assistance in the Compliance Section.

B. Basis of Accounting

The accompanying Schedule of Expenditures of Federal Awards and State Financial Assistance includes the federal and state award activity of Suwannee County, Florida, and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and Chapter 10.550, Rules of the State of Florida, Office of the Auditor General. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus.

The modified accrual basis of accounting is followed in the Schedule of Federal Awards and State Financial Assistance. Under the modified accrual basis, revenues are recognized when they become measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County considers revenues to be available if they are collected within 60 days after the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

The County did not elect to use the 10% de minimis indirect cost rate.

**SUWANNEE COUNTY, FLORIDA
SCHEDULE OF FINDINGS
For the Fiscal Year Ended September 30, 2019**

Summary of Auditor's Results

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weakness identified? No
- Reportable condition identified not considered to be material weaknesses? None reported

Noncompliance material to financial statements noted? No

Federal Awards

Internal control over major programs:

- Material weaknesses identified? No
- Reportable condition identified not considered to be material weaknesses? None reported

Type of auditor's report issued on compliance for major programs Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2CFR200.516(a) No

Identification of major programs:

<u>CFDA Number</u>	<u>Name of Federal Programs</u>
20.205	<u>U.S. Department of Transportation</u> Highway Planning and Construction
97.036	<u>U. S. Department of Homeland Security</u> Federal Emergency Management Agency (FEMA) Hurricane Disaster Relief

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee? No

Financial Statement Findings

None

Federal Award Findings and Questioned Costs

None

(Continued)

**SUWANNEE COUNTY, FLORIDA
SCHEDULE OF FINDINGS (Continued)
For the Fiscal Year Ended September 30, 2019**

Summary of Auditor's Results

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weakness identified? No
- Reportable condition identified not considered to be material weaknesses? None reported

Noncompliance material to financial statements noted? No

State Financial Assistance

Internal control over major projects:

- * Material weaknesses identified? No
- * Reportable conditions identified that are not considered to be material weaknesses? None reported

Type of auditor's report issued on compliance for major projects: Unqualified

Any audit findings disclosed that are required to be reported in accordance with Rule 10.656, *Rules of the Auditor General*? No

Identification of Major Programs:

<u>CSFA/Number</u>	<u>Name of State Programs</u>
37.039	Department of Environmental Protection Suwannee 1-75/CR 136 Sewage Treatment Facility
52.901	Florida Housing Finance Corporation State Housing Initiatives Program
40.012	Department of Economic Opportunity Rural Infrastructure Fund
40.043	Florida Job Growth Infrastructure
48.140	Department of Education Guardian Program
55.008	Department of Transportation Small County Incentive Grant Program
55.016	Small County Road Assistance Program

Dollar threshold used to distinguish between type A and type B programs \$750,000

Financial Statement Findings

None

State Financial Assistance Findings and Questioned Costs

None

MANAGEMENT LETTER

Honorable Board of
County Commissioners
and Constitutional Officers
Suwannee County, Florida

We have audited the financial statements of the Suwannee County, Florida, as of and for the year ended September 30, 2019, and have issued our report thereon dated June 30, 2020.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*, Independent Auditor's Report on Compliance and Internal Control over Compliance Applicable to each Major State Financial Assistance Project, and Schedule of Findings. Disclosures in those reports and schedule, which are dated June 30, 2020, should be considered in conjunction with this management letter. Additionally, our audit was conducted in accordance with Chapter 10.550, *Rules of the Auditor General*, which govern the conduct of local governmental entity audits performed in the State of Florida and require that the following items be addressed in this letter.

BOARD OF COUNTY COMMISSIONERS

PRIOR YEAR FINDINGS

There were no reportable findings in the prior year.

CURRENT YEAR FINDINGS

There were no reportable findings in the current year.

CLERK OF THE CIRCUIT COURT

PRIOR YEAR FINDINGS

There were no reportable findings in the prior year.

CURRENT YEAR FINDINGS

There were no reportable findings in the current year.

PROPERTY APPRAISER

PRIOR YEAR FINDINGS

There were no reportable findings in the prior year.

CURRENT YEAR FINDINGS

There were no reportable findings in the current year.

SHERIFF

PRIOR YEAR FINDINGS

There were no reportable findings in the prior year.

CURRENT YEAR FINDINGS

There were no reportable findings in the current year.

SUPERVISOR OF ELECTIONS

PRIOR YEAR FINDINGS

There were no reportable findings in the prior year.

CURRENT YEAR FINDINGS

There were no reportable findings in the current year.

TAX COLLECTOR

PRIOR YEAR FINDINGS

There were no reportable findings in the prior year.

CURRENT YEAR FINDINGS

There were no reportable findings in the current year.

AUDITOR GENERAL COMPLIANCE MATTERS

Annual Local Government Financial Report - The Financial Report filed with the Department of Financial Services pursuant to Section 218.32(1)(a), *Florida Statutes*, is in agreement with the accompanying financial statements of Suwannee County, Florida, for the year ended September 30, 2019.

Financial Emergency Status – We have determined that Suwannee County, Florida did not meet any of the conditions described in Section 218.503(1), *Florida Statutes*, that might result in a financial emergency.

Financial Condition Assessment Procedures – As required by the *Rules of the Auditor General*, Sections 10.554(1)(i)5.c and 10.556(7), we applied financial condition assessment procedures to the County's financial statements. It is management's responsibility to monitor the entity's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information they provided.

Deteriorating Financial Conditions as defined by Rule 10.554(2)(f):

We noted no deteriorating financial condition within the County during the year.

CONCLUSION - We have reviewed information regarding our audit with appropriate County officials and management and have provided them with appropriate documentation as requested. We very much enjoyed the challenges and experiences associated with this audit of the County. We look forward to a long and mutually beneficial relationship with the Board of County Commissioners and other County Officials and employees. We also appreciate the helpful assistance and courtesy afforded us by all County employees.



POWELL & JONES
Certified Public Accountants
June 30, 2020

INDEPENDENT ACCOUNTANT'S REPORT

To the Board of County Commissioners
Suwannee County, Florida

We have examined the Suwannee County, Florida's (the County) compliance with Section 218.415, *Florida Statutes*, regarding the investment of public funds during the year ended September 30, 2019. We have also examined the Clerk of the Circuit Court's (Clerk's) compliance with Section 61.181 *Florida Statutes*, regarding alimony and child support payments and Section 28.35 and 28.36 *Florida Statutes* as to the following during the fiscal year ended September 30, 2019:

- a. The budget and performance standards developed and certified by the Florida Clerk of Courts Operations Corporation and Sections 28.35, 28.36 and 61.181 *Florida Statutes*.

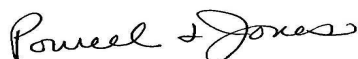
We also examined the County's compliance with Sections 365.172(10) and 365.173(2)(d) *Florida Statutes* and requirements specified by the E911 Board grant and special disbursement programs. These laws require that E911 fee revenues, interest, and E911 grant funding to be used to pay for authorized expenditures as specified in the *Statutes*.

Management is responsible for the County's and Clerk's respective compliance with those requirements. Our responsibility is to express an opinion on the County's and the Clerk's compliance based on our examinations.

Our examinations were conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the County's and the Clerk's compliance with those respective requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examinations provide a reasonable basis for our opinion. Our examinations do not provide a legal determination on the County's and the Clerk's compliance with specified requirements.

In our opinion, Suwannee County, Florida and the Suwannee County Clerk of the Circuit Court complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2019.

This report is intended solely for the information and use of Suwannee County, Florida, the Clerk, and the Auditor General, State of Florida, and is not intended to be and should not be used by anyone other than these specified parties.



POWELL & JONES
Certified Public Accountants
June 30, 2020

CLERK OF THE CIRCUIT COURT

**SUWANNEE COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT**

SPECIAL PURPOSE FINANCIAL STATEMENTS

For the Fiscal Year Ended September 30, 2019

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**SUWANNEE COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT**

SPECIAL PURPOSE FINANCIAL STATEMENTS

For the Fiscal Year Ended September 30, 2019

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Powell & Jones
Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

Honorable Clerk of the Circuit Court
Suwannee County, Florida

Report on the Financial Statements

We have audited the accompanying special purpose fund financial statements of the Suwannee County Clerk of the Circuit Court (the Clerk of the Circuit Court), as of and for the year ended September 30, 2019, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these special purpose financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. The standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness or significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

The accompanying special purpose fund financial statements were prepared for the purpose of complying with Section 218.39(8), *Florida Statutes*, and Rule 10.557(5), of Chapter 10.550, *Rules of the Auditor General - Local Governmental Entity Audits*. As described in Note 1 to the financial statements, the Clerk of the Circuit Court is part of the reporting entity, Suwannee County, Florida. Accordingly, these special purpose fund financial statements are not a complete presentation of the reporting entity's basic financial statements.

Opinion

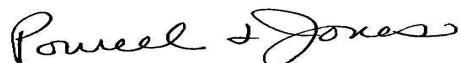
In our opinion, the special purpose fund financial statements referred to above present fairly, in all material respects, the financial position of the Suwannee County Clerk of the Circuit Court, as of September 30, 2019, and the results of its operations and budgetary comparisons for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated June 24, 2020 on our consideration of the Clerk of the Circuit Courts' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Clerk of the Circuit Courts' internal control over financial reporting and on compliance.

Other Information

Our audit was made for the purpose of forming an opinion on the special purpose fund financial statements taken as a whole. The combining and individual fund financial statement listed in the table of contents are presented for purposes of additional analysis and are not a required part of the special purpose fund financial statements of the Clerk of the Circuit Court. Such information has been subjected to the auditing procedures applied in the audit of the special purpose fund financial statements and, in our opinion, is fairly presented, in all material respects, in relation to the special purpose fund financial statements taken as a whole.



POWELL & JONES
Certified Public Accountants
June 24, 2020

COMBINED FINANCIAL STATEMENTS

SUWANNEE COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
COMBINED BALANCE SHEET – ALL FUND TYPES
September 30, 2019

	Governmental Funds		Fiduciary Funds	Totals
	General Fund	Special Revenue Funds	Agency Funds	
ASSETS				
Current assets				
Cash	\$ 109,089	\$ 285,299	\$ 671,205	\$ 1,065,593
Accounts receivable	138	-		138
Due from other funds	23,413	24,217	59	47,689
Due from state	45,892			45,892
Due from other governmental units	-	14	-	14
Prepaid expenses	-	12,380	-	12,380
Total assets	\$ 178,532	\$ 321,910	\$ 671,264	\$ 1,171,706
LIABILITIES AND FUND BALANCES				
LIABILITIES				
Current liabilities				
Accounts payable	\$ 3,645	\$ 15,748	\$ -	\$ 19,393
Due to individuals	153	-	433,313	433,466
Accrued liabilities	29,882	28,111	-	57,993
Due to other funds	24,276	23,349	64	47,689
Due to Board of County Commissioners	733	-	-	733
Due to other governmental units	119,843	114,254	-	234,097
Deposits	-	-	237,887	237,887
Total liabilities	178,532	181,462	671,264	1,031,258
FUND BALANCES				
Restricted	-	139,918	-	139,918
Assigned	-	530	-	530
Total fund balances	-	140,448	-	140,448
Total liabilities and fund balance	\$ 178,532	\$ 321,910	\$ 671,264	\$ 1,171,706

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA

**CLERK OF THE CIRCUIT COURT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES
For the Fiscal Year Ended September 30, 2019**

	General Fund	Special Revenue Funds	Totals
REVENUES			
Intergovernmental	\$ 199,654	\$ 112,152	\$ 311,806
Charges for services	703,114	240,475	943,589
Fines	359,787	-	359,787
Miscellaneous	22,522	4,817	27,339
Total revenues	1,285,077	357,444	1,642,521
EXPENDITURES			
Current expenditures			
General government	-	1,330,337	1,330,337
Court related	1,143,012	268,160	1,411,172
Total expenditures	1,143,012	1,598,497	2,741,509
Excess of revenues over (under) expenditures	142,066	(1,241,054)	(1,098,988)
OTHER FINANCING SOURCES (USES)			
Transfer from Board of County Commissioners			
Commissioners	58,705	1,105,882	1,164,587
Interfund transfers in	84,468	213,640	298,108
Interfund transfers out	(213,640)	(84,468)	(298,108)
Transfer to State	(71,599)	-	(71,599)
Total other financing sources (uses)	(142,066)	1,235,054	1,092,988
Net change in fund balances	-	(6,000)	(6,000)
Fund balances at beginning of year	-	146,448	146,448
Fund balances at end of year	\$ -	\$ 140,448	\$ 140,448

See notes to financial statements.

**SUWANNEE COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES –
BUDGET AND ACTUAL – GENERAL AND SPECIAL REVENUE FUNDS
For the Fiscal Year Ended September 30, 2019**

	General Fund			Special Revenue Funds		
	Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)
REVENUES						
Intergovernmental	\$ 290,868	\$ 199,654	\$ (91,214)	\$ 93,140	\$ 112,152	\$ 19,012
Charges for services	499,200	703,114	203,914	212,574	240,475	27,901
Fines	347,800	359,787	11,987	-	-	-
Miscellaneous	12,875	22,522	9,647	-	4,817	4,817
Total revenues	1,150,743	1,285,077	134,334	305,714	357,444	51,730
EXPENDITURES						
Current expenditures						
General government	-	-	-	961,452	1,181,619	(220,167)
Court related	1,160,097	1,143,012	17,085	674,478	416,879	257,599
Total expenditures	1,160,097	1,143,012	17,085	1,635,930	1,598,498	37,432
Excess of revenues over (under) expenditures	(9,354)	142,066	151,420	(1,330,216)	(1,241,054)	89,162
OTHER FINANCING SOURCES (USES)						
Transfers in from Board of County Commissioners						
Commissioners	58,705	58,705	-	1,105,882	1,105,882	-
Interfund transfers in	-	84,468	-	213,640	213,640	-
Interfund transfers out	(49,351)	(213,640)	-	(84,468)	(84,468)	-
Transfers out to State	-	(71,599)	-	-	-	-
Total after financing sources (uses)	9,354	(142,066)	-	1,235,054	1,235,054	-
Net change in fund balances	-	-	-	(95,162)	(6,000)	89,162
Fund balance at beginning of year	-	-	-	146,448	146,448	-
Fund balance at end of year	\$ -	\$ -	\$ -	\$ 51,286	\$ 140,448	\$ 89,162

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA

CLERK OF THE CIRCUIT COURT

NOTES TO FINANCIAL STATEMENTS

September 30, 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the more significant accounting policies of the Suwannee County Clerk of the Circuit Court (Clerk).

A. Reporting Entity - The Governmental Accounting Standards Board (GASB) in its Statement No. 14, "The Financial Reporting Entity," establishes standards for defining the financial reporting entity. In developing these standards, the GASB assumed that all governmental organizations are responsible to elected officials at the federal, state, or local level. Financial reporting by a state or local government should report the elected officials' accountability for those organizations.

The Clerk of the Circuit Court, as established by Article VIII of the Constitution of the State of Florida, is an elected official of the County. Although the Clerk's Office is operationally autonomous from the Board of County Commissioners, it does not hold sufficient corporate powers of its own to be considered a legally separate entity for financial reporting purposes. Therefore, the Clerk is reported as a part of the primary government of Suwannee County, Florida. The Clerk's financial statements do not purport to reflect the financial position or the results of operations of Suwannee County, Florida, taken as a whole.

These special purpose financial statements of the Clerk are issued separately to comply with Section 10.557(4), *Rules of the Auditor General for Local Governmental Entity Audits*, pursuant to Section 11.45(3), *Florida Statutes*.

B. Fund Accounting - Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund entity, revenues, and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds utilized by the Clerk are as follows:

(i) **Governmental Funds**

General Fund - The General Fund of the Clerk of the Circuit Court is used to account for all financial resources, which are generated from operations of the office or any other resources not required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources which are legally restricted to expenditures for specified purposes. As of September 30, 2019, the Clerk maintained the following Special Revenue Funds:

Jury and Witness Fund
Public Records Modernization Trust Fund
Teen Court Fund
Non-Court Related Operating Fund

(ii) **Fiduciary Funds**

Agency Funds - Agency Funds are used to account for assets held by the Clerk of the Circuit Court as an agent for individuals, private organizations, other governments, and/or other funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The following Agency Funds are maintained by the Clerk of the Circuit Court.

Domestic Relations Fund
Tax Deed Fund
Registry of Court Fund

C. Basis of Accounting - The "Basis of Accounting" refers to when revenues and expenditures and the related assets and liabilities are recognized in the accounting records and reported in the financial statements. The Clerk of the Circuit Court currently maintains the accounting records for all funds on the cash basis. However, for financial statement purposes appropriate adjustments are made to report governmental and fiduciary fund types using the modified accrual basis of accounting. Under the modified accrual basis, revenues are generally recognized when they become measurable and available as net current assets. Expenditures are reported when incurred with the exception of prepaid expenses and principal and interest on general long-term obligations.

D. Budget - Chapter 129, *Florida Statutes*, requires that budgets be adopted for all funds as may be required by law, sound financial practices, and generally accepted accounting principles and that budgets be adopted on a basis consistent with generally accepted accounting principles (GAAP). Pursuant to this requirement, the County adopts an annual comprehensive appropriated budget, which includes appropriations to the General Fund of the Clerk of the Circuit Court.

In the budget comparisons included in these financial statements, both the amounts budgeted and the actual amounts reported are presented on the GAAP basis. Budgetary comparisons present the appropriated budget of the Clerk of the Circuit Court.

E. Cash and Investments - Deposits are carried at cost which approximates market value. The carrying amount of deposits is separately displayed on the balance sheet as "Cash." At September 30, 2019, the book balance of the Clerk's deposits was \$1,065,592 and the bank balances were \$1,136,769. This bank balance was covered by federal depository insurance and pledged collateral from various qualified public depositories. Chapter 280, *Florida Statutes*, defines the eligible collateral for these qualified public depositories.

The collateral for the Clerk's deposits is categorized to give an indication of the level of risk assumed by the Clerk at year end. Category 1 includes deposits that are insured or registered or for which the securities are held by the Clerk or his agent in the Clerk's name. Category 2 includes uninsured and unregistered deposits for which the securities are held by the counterparty's trust department or agent in the Clerk's name. Category 3 includes uninsured or unregistered deposits for which the securities are held by the counterparty's trust department or agent, but not in the Clerk's name. All of the collateral covering the Clerk's deposits was Category 1.

F. Inventories - It is the policy of the Clerk of the Circuit Court to record the acquisition of supplies as expenditures at the time of purchase. The amount of supplies on hand at any one time would be a nominal amount and considered to be immaterial.

G. Fixed Assets - Fixed assets used in governmental fund type operations are accounted for in the County's capital assets records, except for any infrastructure fixed assets which the County has

elected not to report. All fixed assets acquired by purchase are recorded at historical cost. Donated assets are recorded at estimated fair market value at the date donated. No depreciation has been provided on the County's capital assets in the governmental funds. Assets purchased by the Clerk of the Circuit Court are reported in the County's capital assets.

H. Compensated Absences - Compensated absences are absences for which employees will be paid, such as vacation and sick leave. A liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the government and its employees is accrued as employees earn the rights to the benefits. Compensated absences that relate to future services or that are contingent on a specific event that is outside the control of the government and its employees are accounted for in the period in which such services are rendered or such events take place.

In the governmental funds, compensated absences that are expected to be liquidated with expendable available financial resources are reported as an expenditure and fund liability in the fund of the Board of County Commissioners that will pay for them. The remainder of the compensated absences liability totaling \$180,218 is reported in governmental long-term liabilities of Suwannee County, Florida.

I. Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

J. Risk Management - The Clerk is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; injuries to employees and the public; or damage to property of others. The Clerk directly purchases insurance and participates in the risk management program through the Suwannee County Board of County Commissioners which uses commercial insurance and a public entity risk pool to cover certain risks from loss.

NOTE 2. PENSION PLAN

Plan Description - The Clerk contributes to the Florida Retirement System (System), a cost-sharing multiple-employer defined benefit plan administered by the State of Florida, Department of Administration, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, *Florida Statutes*, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Florida Retirement System, 2639 North Monroe Street, Tallahassee, Florida, or by calling (850) 488-5706.

Funding Policy - The System is employee non-contributory through June 30, 2011. Effective July 2011, employees are required to contribute 3% of their gross wages. The Clerk is required to contribute at an actuarially determined rate. The rates at September 30, 2019 were as follows: Regular Employees 8.47%; Senior Management 25.41%; Elected Officials 48.82%, and employees electing the DROP Program 14.60%. The contribution requirements of plan members and the Clerk are established and may be amended by the Florida Legislature. The Clerk's contributions to the System for the years ending September 30, 2017, 2018 and 2019 were \$210,835, \$218,454,

and \$240,492 respectively, equal to the required contributions for each year. Full information on the System is contained in the Suwannee County County-wide Financial Report.

NOTE 3. INTERFUND RECEIVABLES AND PAYABLES

Balances at September 30, 2019, were:

	Interfund Receivables	Interfund Payables
General Fund	\$ 23,413	\$ 24,276
Teen Court	-	3
Trust Fund	-	-
Domestic Relations Fund	8	64
Tax Deed Fund	8	-
Registry of Court Fund	43	-
Non-Court Related Operating Fund	24,217	23,346
Jury and witness	-	-
	<u>\$ 47,689</u>	<u>\$ 47,689</u>

NOTE 4. LEASE COMMITMENTS

The Clerk has various leases for equipment. These leases are considered for accounting purposes to be operating leases. Lease expenditures for the fiscal year totaled \$9,445. Future minimum lease payments for these leases are as follows:

Year Ending September 30	Minimum Lease Payment
2020	\$ 9,445
2021	3,194
2022	2,662
	<u>\$ 15,301</u>

NOTE 5. FUND BALANCES – GOVERNMENTAL FUNDS

As of September 30, 2019, fund balances of the governmental funds are classified as follows:

Nonspendable – amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

Restricted – amounts that can be spent only for specific purposes because of constitutional provisions, charter requirements or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations other governments.

Committed – amounts that can be used only for specific purposes determined by a formal action of the governing body. Commitments may be established, modified, or rescinded only through resolutions approved by the governing body.

Assigned – amounts that do not meet the criteria to be classified as restricted or committed, but that are intended to be used for specific purposes. Under current practices, the assignment of

amounts for specific purposes is approved by the Clerk.

Unassigned - all other spendable amounts.

Fund balances with restrictions are as follows at September 30, 2019:

	<u>Assigned</u>	<u>Restricted</u>
Public Records		
Modernization Trust	\$ -	\$ 139,918
Teen Court	530	-
	<u>\$ 530</u>	<u>\$ 139,918</u>

COMBINING AND INDIVIDUAL FUND STATEMENTS

GENERAL FUND

SUWANNEE COUNTY, FLORIDA

**CLERK OF THE CIRCUIT COURT
GENERAL FUND
BALANCE SHEET
September 30, 2019**

ASSETS

Current assets

Cash	\$ 109,089
Accounts receivable	139
Due from other funds	23,412
Due from State	45,892

Total assets \$ 178,532

LIABILITIES AND FUND BALANCE

LIABILITIES

Current liabilities

Accounts payable	\$ 3,644
Accrued liabilities	29,882
Due to individuals	153
Due to Board of County Commissioners	733
Due to other governmental units	119,843
Due to other funds	24,276

Total liabilities 178,532

Fund balance -

Total liabilities and fund balance \$ 178,532

See notes to financial statements.

**SUWANNEE COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Fiscal Year Ended September 30, 2019**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive
	Original	Final		
REVENUES				
Intergovernmental				
Federal grants				
Title IV-D	\$ 238,093	\$ 238,093	\$ 179,380	\$ (58,713)
State revenue				
Jury reimbursement	52,775	52,775	20,274	(32,501)
Total intergovernmental	<u>290,868</u>	<u>290,868</u>	<u>199,654</u>	<u>(91,214)</u>
Charges for services				
County criminal	200,000	200,000	136,615	(63,385)
Circuit criminal	48,000	48,000	195,119	147,119
Circuit civil	73,000	73,000	79,777	6,777
Probate	34,100	34,100	28,629	(5,471)
County civil	144,100	144,100	209,146	65,046
Juvenile	-	-	92	92
Court service reimbursements	47,700	47,700	53,736	6,036
Total charges for services	<u>499,200</u>	<u>499,200</u>	<u>703,114</u>	<u>203,914</u>
Fines				
Traffic court	312,800	312,800	321,901	9,101
Public records modernization trust	35,000	35,000	37,886	2,886
Total fines	<u>347,800</u>	<u>347,800</u>	<u>359,787</u>	<u>11,987</u>
Miscellaneous				
Bond estreatures	6,000	6,000	6,000	-
Child support clerk fee	3,400	3,400	4,596	1,196
Interest	3,475	3,475	4,282	807
Miscellaneous revenue	-	-	7,644	7,644
	<u>12,875</u>	<u>12,875</u>	<u>22,522</u>	<u>9,647</u>
Total revenues	<u>1,150,743</u>	<u>1,150,743</u>	<u>1,285,077</u>	<u>134,334</u>
EXPENDITURES				
Court related				
Personnel services	809,972	809,972	805,225	4,747
Operating expenses	350,125	350,125	337,787	12,338
Total expenditures	<u>1,160,097</u>	<u>1,160,097</u>	<u>1,143,012</u>	<u>17,085</u>
Excess of revenues over (under) expenditures	<u>(9,354)</u>	<u>(9,354)</u>	<u>142,066</u>	<u>151,420</u>
OTHER FINANCING SOURCES (USES)				
Transfer in from Board of County Commissioners				
Commissioners	58,705	58,705	58,705	-
Operating transfers in				
Operating transfers in	84,468	84,468	84,468	-
Operating transfers out				
Operating transfers out	(133,819)	(133,819)	(213,640)	-
Transfer to the State				
Transfer to the State	-	-	(71,599)	-
Total other financing sources (uses)	<u>9,354</u>	<u>9,354</u>	<u>(142,066)</u>	<u>-</u>
Net change in fund balance	-	-	-	-
Fund balance at beginning of year	-	-	-	-
Fund balance at end of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

See notes to financial statements.

SPECIAL REVENUE FUNDS

SUWANNEE COUNTY, FLORIDA

**CLERK OF THE CIRCUIT COURT
SPECIAL REVENUE FUNDS
COMBINING BALANCE SHEET
September 30, 2019**

	Noncourt Related Operating	Public Records Modernization Trust	Jury and Witness	Teen Court	Totals
ASSETS					
Current assets					
Cash	\$ 127,689	\$ 155,792	\$ 1,285	\$ 533	\$ 285,299
Accounts receivable	-	-	-	-	-
Due from other funds	24,217	-	-	-	24,217
Due from other governmental units	-	14	-	-	14
Prepaid expenses	12,380	-	-	-	12,380
Total assets	\$ 164,286	\$ 155,806	\$ 1,285	\$ 533	\$ 321,910
LIABILITIES AND FUND BALANCE					
LIABILITIES					
Current liabilities					
Accounts payable	\$ 10,333	\$ 5,326	\$ 89	\$ -	\$ 15,748
Accrued liabilities	21,223	6,888	-	-	28,111
Due to other funds	23,346	-	-	3	23,349
Due to other governmental units	109,384	3,674	1,196	-	114,254
Total liabilities	164,286	15,888	1,285	3	181,462
FUND BALANCES					
Restricted	-	139,918	-	-	139,918
Assigned	-	-	-	530	530
Total fund balances	-	139,918	-	530	140,448
Total liabilities and fund balances	\$ 164,286	\$ 155,806	\$ 1,285	\$ 533	\$ 321,910

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA

**CLERK OF THE CIRCUIT COURT
SPECIAL REVENUE FUNDS**

**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
For the Fiscal Year Ended September 30, 2019**

	Noncourt Related Operating	Public Records Modernization Trust	Jury and Witness	Teen Court	Totals
REVENUES					
Charges for services					
Fees	\$ -	\$ -	\$ -	\$ 10,716	\$ 10,716
Recording	1,062	61,533	-	-	62,595
Certified copies	117,952	-	-	-	117,952
Passport	17,185	-	-	-	17,185
Documentary stamps	7,161	-	-	-	7,161
Intangible tax	1,170	-	-	-	1,170
Marriage licenses	6,624	-	-	-	6,624
Tax deed sales	15,143	-	-	-	15,143
Microfilming	300	-	-	-	300
Other	1,629	-	-	-	1,629
Total charges for services	168,226	61,533	-	10,716	240,475
Intergovernmental					
IV-D grant	24,217	-	-	-	24,217
Local government reimbursements	-	87,935	-	-	87,935
Total grants	24,217	87,935	-	-	112,152
Miscellaneous					
Miscellaneous revenue	4,610	-	-	-	4,610
Interest	207	-	-	-	207
Total miscellaneous	4,817	-	-	-	4,817
Total revenues	197,260	149,468	-	10,716	357,444
EXPENDITURES					
General government					
Clerk to board					
Personnel services	399,345	-	-	-	399,345
Operating expenses	211,556	-	-	-	211,556
Total Clerk to Board	610,901	-	-	-	610,901

(Continued)

SUWANNEE COUNTY, FLORIDA

**CLERK OF THE CIRCUIT COURT
SPECIAL REVENUE FUNDS**

**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
For the Fiscal Year Ended September 30, 2019**

	Noncourt Related Operating	Public Records Modernization Trust	Jury and Witness	Teen Court	Totals
Official records					
Personnel services	\$ 246,018	\$ -	\$ -	\$ -	\$ 246,018
Operating expenses	11,575	-	-	-	11,575
Total official records	<u>257,593</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>257,593</u>
Court related					
Operating expenses	-	-	-	10,566	10,566
Total teen court	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,566</u>	<u>10,566</u>
technology					
Personnel services	-	243,958	-	-	243,958
Operating expenses	-	162,355	-	-	162,355
Total noncourt related information technology	<u>-</u>	<u>406,313</u>	<u>-</u>	<u>-</u>	<u>406,313</u>
Noncourt administration					
Personnel services	305,222	-	-	-	305,222
Operating expenses	7,901	-	-	-	7,901
Total noncourt administration	<u>313,123</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>313,123</u>
Total expenditures	<u>1,181,618</u>	<u>406,313</u>	<u>-</u>	<u>10,566</u>	<u>1,598,497</u>
Excess of revenues over (under) expenditures	<u>(984,359)</u>	<u>(256,845)</u>	<u>-</u>	<u>150</u>	<u>(1,241,054)</u>
OTHER FINANCING SOURCES (USES)					
Transfers from Board of County Commissioners	855,187	250,695	-	-	1,105,882
Operating transfers in	213,640	-	-	-	213,640
Operating transfers out	(84,468)	-	-	-	(84,468)
Total other financing sources (uses)	<u>984,359</u>	<u>250,695</u>	<u>-</u>	<u>-</u>	<u>1,235,054</u>
Net change in fund balances	-	(6,150)	-	150	(6,000)
Fund balances at beginning of year	-	146,068	-	380	146,448
Fund balances at end of year	<u>\$ -</u>	<u>\$ 139,918</u>	<u>\$ -</u>	<u>\$ 530</u>	<u>\$ 140,448</u>

See notes to financial statements.

AGENCY FUNDS

SUWANNEE COUNTY, FLORIDA
CLERK OF THE CIRCUIT COURT
AGENCY FUNDS
COMBINING BALANCE SHEET
September 30, 2019

	Domestic Relations	Tax Deed	Registry	Total
ASSETS				
Cash	\$ 56	\$ 237,879	\$ 433,270	\$ 671,205
Due from other funds	8	8	43	59
Total assets	\$ 64	\$ 237,887	\$ 433,313	\$ 671,264
LIABILITIES				
Due to individuals	\$ -	\$ -	\$ 433,313	\$ 433,313
Due to other funds	64	-	-	64
Deposits	-	237,887	-	237,887
Total liabilities	\$ 64	\$ 237,887	\$ 433,313	\$ 671,264

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA

**CLERK OF THE CIRCUIT COURT
AGENCY FUNDS
COMBINING BALANCE SHEET
September 30, 2019**

	Balance October 1, 2018	Additions	Deductions	Balance September 30, 2019
DOMESTIC RELATIONS				
ASSETS				
Cash	\$ 20	\$ 302,427	\$ 302,391	\$ 56
Due from other funds	8	206	206	8
Total assets	\$ 28	\$ 302,633	\$ 302,597	\$ 64
Liabilities				
Due to other funds	\$ 28	\$ 5,946	\$ 5,910	\$ 64
Total liabilities	\$ 28	\$ 5,946	\$ 5,910	\$ 64
TAX DEED				
ASSETS				
Cash	\$ 223,293	\$ 816,617	\$ 802,031	\$ 237,879
Due from other funds	8	144	144	8
Total assets	\$ 223,301	\$ 816,761	\$ 802,175	\$ 237,887
Liabilities				
Deposits	\$ 223,301	\$ 417,895	\$ 403,309	\$ 237,887
Total liabilities	\$ 223,301	\$ 417,895	\$ 403,309	\$ 237,887
REGISTRY OF COURT				
ASSETS				
Cash	\$ 436,566	\$ 761,467	\$ 764,763	\$ 433,270
Due from other funds	77	529	563	43
Total assets	\$ 436,643	\$ 761,996	\$ 765,326	\$ 433,313
Liabilities				
Due to individuals	\$ 436,643	\$ 389,936	\$ 393,266	\$ 433,313
Total liabilities	\$ 436,643	\$ 389,936	\$ 393,266	\$ 433,313

(Continued)

SUWANNEE COUNTY, FLORIDA

**CLERK OF THE CIRCUIT COURT
AGENCY FUNDS
COMBINING BALANCE SHEET
September 30, 2019**

	Balance October 1, 2018	Additions	Deductions	Balance September 30, 2019
TOTALS - ALL FUNDS				
Assets				
Cash	\$ 659,879	\$ 1,880,511	\$ 1,869,185	\$ 671,205
Due from other funds	93	879	913	59
Total assets	<u>\$ 659,972</u>	<u>\$ 1,881,390</u>	<u>\$ 1,870,098</u>	<u>\$ 671,264</u>
Liabilities				
Due to individuals	\$ 436,643	\$ 393,266	\$ 396,596	\$ 433,313
Due to other funds	28	5,910	5,874	64
Deposits	223,301	417,895	403,309	237,887
Total liabilities	<u>\$ 659,972</u>	<u>\$ 817,071</u>	<u>\$ 805,779</u>	<u>\$ 671,264</u>

See notes to financial statements.

COMPLIANCE SECTION

INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Clerk of the Circuit Court
Suwannee County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the special purpose financial statements of the Suwannee County Clerk of the Circuit Court as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the Suwannee County Clerk of the Circuit Court’s basic financial statements, and have issued our report thereon dated June 24, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Suwannee County Clerk of Courts’ internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Suwannee County Clerk of Courts’ internal control. Accordingly, we do not express an opinion on the effectiveness of the Suwannee County Clerk of Courts’ internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.


Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Suwannee County Clerk of the Circuit Courts’ financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests

disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Powell & Jones".

POWELL & JONES
Certified Public Accountants
June 24, 2020

**MANAGEMENT LETTER REQUIRED BY CHAPTER 10.550,
RULES OF THE AUDITOR GENERAL**

Honorable Clerk of the Circuit Court
Suwannee County, Florida

We have audited the financial statements of the Suwannee County Clerk of the Circuit Court (the Clerk), as of and for the year ended September 30, 2019, and have issued our report thereon dated June 24, 2020. We have also issued our report on compliance and on internal control over financial reporting. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, *Rules of the Auditor General*, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

PRIOR YEAR FINDINGS

There were no reportable findings in the prior year.

CURRENT YEAR FINDINGS

There were no reportable findings in the current year.

AUDITOR GENERAL COMPLIANCE MATTERS

Annual Local Government Financial Report – The Financial Report filed with the Department of Financial Services pursuant to Section 218.32(1)(a), *Florida Statutes*, is in agreement with the accompanying financial statements of Suwannee County, Florida, for the year ended September 30, 2019. The financial statements of the Clerk of the Circuit Court are combined with other County agencies in this report.

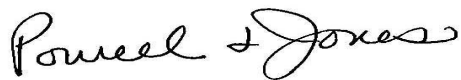
Financial Emergency Status – We have determined that the Clerk did not meet any of the conditions described in Section 218.503(1), *Florida Statutes*, that might result in a financial emergency.

Financial Condition Assessment – As required by the *Rules of the Auditor General* (Sections 10.554(6)(c)(1) and 10.556(7)), we applied financial condition assessment procedures. It is management's responsibility to monitor the entity's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information they provided.

Our audit did not disclose any further items that would be required to be reported under the *Rules of the Auditor General*, Chapter 10.550.

CONCLUSION

We have reviewed information regarding our audit with the Clerk of the Circuit Court and have provided him with appropriate documentation as requested. We very much enjoyed the challenges and experiences associated with this audit of the Office. We appreciate the overall high quality of the financial records and personnel in the Clerk of the Circuit Court's Office. We also appreciate the helpful assistance and courtesy afforded us by these employees.

A handwritten signature in cursive script that reads "Powell & Jones".

POWELL & JONES
Certified Public Accountants
June 24, 2020

INDEPENDENT ACCOUNTANT'S REPORT

Honorable Clerk of the Circuit Court
Suwannee County, Florida

We have examined the Suwannee County, Florida's Clerk of the Circuit Court's (Clerk's) compliance with Section 218.415, *Florida Statutes*, regarding the investment of public funds during the year ended September 30, 2019. We have also examined the Clerk's compliance with Section 28.35, *Florida Statutes* as to the following during the fiscal year ended September 30, 2019:

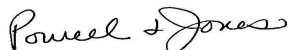
- a. The budget certified by the Florida Clerk of Courts Operations Corporation.
- b. The performance standards developed and certified to Section 28.35 *Florida Statutes*.

Management is responsible for the Clerk's respective compliance with those requirements. Our responsibility is to express an opinion on the Clerk's compliance based on our examinations.

Our examinations were conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Clerk's compliance with those respective requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examinations provide a reasonable basis for our opinion. Our examinations do not provide a legal determination on the Clerk's compliance with specified requirements.

In our opinion, the Suwannee County Clerk of the Circuit Court complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2019.

This report is intended solely for the information and use of Suwannee County, Florida, the Clerk, and the Auditor General, State of Florida, and is not intended to be and should not be used by anyone other than these specified parties.



POWELL & JONES
Certified Public Accountants
June 24, 2020

PROPERTY APPRAISER

**SUWANNEE COUNTY, FLORIDA
PROPERTY APPRAISER**

SPECIAL PURPOSE FINANCIAL STATEMENTS

For the Fiscal Year Ended September 30, 2019

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Powell & Jones
Certified Public Accountants

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admin@powellandjonescpa.com

INDEPENDENT AUDITOR'S REPORT

Honorable Property Appraiser
Suwannee County, Florida

Report on the Financial Statements

We have audited the accompanying special purpose fund financial statements of the Suwannee County Property Appraiser (the Property Appraiser), as of and for the year ended September 30, 2019, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these special purpose financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. The standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness or significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

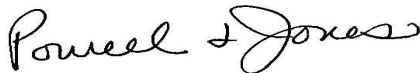
The accompanying special purpose fund financial statements were prepared for the purpose of complying with Section 218.39(8), *Florida Statutes*, and Rule 10.557(5), of Chapter 10.550, *Rules of the Auditor General - Local Governmental Entity Audits*. As described in Note 1 to the financial statements, the Property Appraiser is part of the reporting entity, Suwannee County, Florida. Accordingly, these special purpose fund financial statements are not a complete presentation of the reporting entity's basic financial statements.

Opinion

In our opinion, the special purpose fund financial statements referred to above present fairly, in all material respects, the financial position of the Suwannee County Property Appraiser, as of September 30, 2019, and the results of its operations and budgetary comparisons for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued a report dated April 8, 2020, on our consideration of the Property Appraiser's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Property Appraiser's internal control over financial reporting and on compliance.



POWELL & JONES
Certified Public Accountants
April 8, 2020

GENERAL FUND

SUWANNEE COUNTY, FLORIDA

PROPERTY APPRAISER

**GENERAL FUND
BALANCE SHEET
September 30, 2019**

ASSETS	
Cash	\$ 12,232
Total assets	<u>\$ 12,232</u>
 LIABILITIES AND FUND BALANCE	
LIABILITIES	
Current liabilities	
Accrued liabilities	1,784
Due to other governmental units	10,448
Total current liabilities	<u>12,232</u>
FUND BALANCE	-
Total liabilities and fund balance	<u>\$ 12,232</u>

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA
PROPERTY APPRAISER
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Fiscal Year Ended September 30, 2019

	<u>Budget</u>	<u>Actual</u>	Variance Positive (Negative)
REVENUES			
Intergovernmental revenue			
Charges for services			
General government			
Sale of maps	\$ -	\$ 1,251	\$ 1,251
Suwannee River Water Management District	30,566	30,566	-
Total charges for services	<u>30,566</u>	<u>31,817</u>	<u>1,251</u>
Miscellaneous			
Interest	-	26	26
Miscellaneous	4,669	1,067	(3,602)
Total miscellaneous	<u>4,669</u>	<u>1,093</u>	<u>(3,576)</u>
Total revenues	<u>35,235</u>	<u>32,910</u>	<u>(2,325)</u>
EXPENDITURES			
General government			
Financial and administrative			
Personnel services			
Executive salaries	112,840	112,840	-
Regular salaries	442,577	417,286	25,291
FICA	42,353	37,827	4,526
Retirement	103,990	103,619	371
Life and health insurance	100,382	84,212	16,170
Total personnel services	<u>802,142</u>	<u>755,784</u>	<u>46,358</u>
Operating expenses			
Aerial photography	38,331	67,078	(28,747)
Books, publications and subscriptions	2,500	5,228	(2,728)
Communications	8,172	13,652	(5,480)
Contractual services	59,725	61,565	(1,840)
Dues and memberships	5,800	4,099	1,701
Education	3,270	1,197	2,073
Legal advertisements	1,200	600	600
Office supplies	8,000	16,903	(8,903)
Operating supplies	6,800	6,968	(168)
Other current charges	-	1,475	(1,475)
Postage	11,557	9,147	2,410
Printing and binding	-	1,267	(1,267)
Professional services	366,300	374,686	(8,386)
Rentals and leases	2,500	2,176	324
Repairs and maintenance	30,918	14,734	16,184
Travel and per diem	13,658	9,969	3,689
Total operating expenses	<u>558,731</u>	<u>590,744</u>	<u>(32,013)</u>
(Continued)			

SUWANNEE COUNTY, FLORIDA
PROPERTY APPRAISER
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Fiscal Year Ended September 30, 2019

	<u>Budget</u>	<u>Actual</u>	<u>Positive (Negative)</u>
Capital outlay			
Machinery and equipment	\$ -	\$ 1,572	\$ (1,572)
Total expenditures	<u>1,360,873</u>	<u>1,348,100</u>	<u>12,773</u>
Excess of revenues over (under) expenditures	(1,325,638)	(1,315,190)	10,448
OTHER FINANCING SOURCES			
Transfers to the Board of County Commissioners	-	(10,448)	-
Transfers from Board of County Commissioners	1,325,638	1,325,638	-
	<u>1,325,638</u>	<u>1,315,190</u>	
Net changes in fund balance	-	-	10,448
Fund balance at beginning of year	-	-	-
Fund balance at end of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,448</u>

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA
PROPERTY APPRAISER
NOTES TO FINANCIAL STATEMENTS
September 30, 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the more significant accounting policies of the Suwannee County Property Appraiser (Property Appraiser).

A. Reporting Entity - The Governmental Accounting Standards Board (GASB) in its Statement No. 14, "The Financial Reporting Entity," establishes standards for defining the financial reporting entity. In developing these standards, the GASB assumed that all governmental organizations are responsible to elected officials at the federal, state, or local level. Financial reporting by a state or local government should report the elected officials' accountability for those organizations.

The Property Appraiser, as established by Article VIII of the Constitution of the State of Florida, is an elected official of the County. Although the Property Appraiser's Office is operationally autonomous from the Board of County Commissioners, it does not hold sufficient corporate powers of its own to be considered a legally separate entity for financial reporting purposes. Therefore, the Property Appraiser is reported as a part of the primary government of Suwannee County, Florida. The Property Appraiser's financial statements do not purport to reflect the financial position or the results of operations of Suwannee County, Florida, taken as a whole.

These special purpose financial statements of the Property Appraiser are issued separately to comply with Section 10.557(4), *Rules of the Auditor General for Local Governmental Entity Audits*, pursuant to Section 11.45(3), *Florida Statutes*.

B. Fund Accounting - Accounts are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds utilized by the Property Appraiser are as follows:

(i) **Governmental Fund**

General Fund - The General Fund of the Property Appraiser is used to account for all financial resources, which are generated from operations of the Office or any other resources not required to be accounted for in another fund.

C. Basis of Accounting - The "Basis of Accounting" refers to when revenues and expenditures and the related assets and liabilities are recognized in the accounting records and reported in the financial statements. The Property Appraiser currently maintains his accounting records on the cash basis. However, for financial statement purposes appropriate adjustments are made to report the governmental fund type using the modified accrual basis of accounting. Under the modified accrual basis, revenues are generally recognized when they become measurable and available as net current assets. Expenditures are reported when incurred with the exception of prepaid expenses and principal and interest on general long-term obligations.

D. Budget - Chapter 129, *Florida Statutes*, requires that budgets be adopted for all funds as may be required by law, sound financial practices, and generally accepted accounting principles and that budgets be adopted on a basis consistent with generally accepted accounting principles (GAAP). Pursuant to this requirement, the County adopts an annual comprehensive appropriated budget, which includes the operating budget of the Property Appraiser. The Property Appraiser's budget is also subject to approval by the Florida Department of Revenue.

In the budget comparisons included in these financial statements, both the amounts budgeted and the actual amounts reported are presented on the GAAP basis. Budgetary comparisons present the appropriated budget of the Property Appraiser.

E. Cash and Investments - Deposits are carried at cost which approximates market value. The carrying amount of deposits is separately displayed on the balance sheet as "Cash." At September 30, 2019, the book balance of the Property Appraiser's deposits was \$12,232. The total bank balance was covered by federal depository insurance.

F. Inventories - It is the policy of the Property Appraiser to record the acquisition of supplies as expenditures at the time of purchase. The amount of supplies on hand at any one time would be a nominal amount and considered to be immaterial.

G. Fixed Assets - Fixed assets used in governmental fund type operations are accounted for in the General Fixed Asset Group of Accounts, except for its infrastructure fixed assets which the County has elected not to report. All fixed assets acquired by purchase are recorded at historical cost. Donated assets are recorded at estimated fair market value at the date donated. No depreciation has been provided on the County's general fixed assets. Assets purchased by the Property Appraiser are reported in the Board of County Commissioners' General Fixed Assets Accounts.

H. Compensated Absences - Compensated absences are absences for which employees will be paid, such as vacation and sick leave. A liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the government and its employees is accrued as employees earn the rights to the benefits. Compensated absences that relate to future services or that are contingent on a specific event that is outside the control of the government and its employees are accounted for in the period in which such services are rendered or such events take place.

In the governmental funds, compensated absences that are expected to be liquidated with expendable available financial resources are reported as an expenditure and fund liability in the fund of the Board of County Commissioners that will pay for them. The remainder of the compensated absences liability is reported in the General Long-Term Debt Accounts of the Board of County Commissioners. At September 30, 2019 the Property Appraiser had a liability for compensated absences in the amount of \$23,524.

I. Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

J. Risk Management - The Property Appraiser is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; injuries to employees and the public; or damage to property of others. The Property Appraiser directly purchases insurance and participates in the risk management program through the Suwannee County Board of County Commissioners which uses commercial insurance and a public entity risk pool to cover certain risks from loss.

NOTE 2. PENSION PLAN

Plan Description - The Property Appraiser contributes to the Florida Retirement System ("System"), a cost-sharing multiple-employer defined benefit plan administered by the State of Florida, Department of Administration, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, *Florida Statutes*, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Florida Retirement System, 2639 North Monroe Street, Tallahassee, Florida, or by calling (850) 488-5706. Full information on the System is included in the Suwannee County, Florida Financial Report.

Funding Policy - The System is employee non-contributory through June 30, 2011. As of July, 2011, the System requires employee contributions at 3% of gross pay. The Property Appraiser is required to contribute at an actuarially determined rate. The rates at September 30, 2019 were as follows: Regular Employees 8.47%; Senior Management 25.41%; Elected Officials 48.82% and employees electing the DROP Program 14.60%. The contribution requirements of plan members and the Property Appraiser are established and may be amended by the Florida Legislature. The Property Appraiser's contributions to the System for the years ending September 30, 2019, 2018 and 2017 were \$98,915, \$98,915 and \$86,266, respectively, equal to the required contributions for each year.

NOTE 3. LEASE COMMITMENTS

The Property Appraiser has an operating lease agreement for postage equipment with Mail Finance Postage Equipment for 60 months beginning October 3, 2015. Under the terms of this lease, the Property Appraiser is obligated to pay 60 monthly payments of \$140. The Property Appraiser also has a copier lease for 48 months beginning November 19, 2018 with monthly payments of \$92. Lease expense for the year ended September 30, 2019 was \$2,176. The future minimum lease payments at September 30, 2019, are as follows:

<u>Year Ending September 30</u>	<u>Minimum Lease Payment</u>
2020	\$ 1,955
2021	1,955
2022	1,955
2023	326
	<u>\$ 5,865</u>

COMPLIANCE SECTION

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Property Appraiser
Suwannee County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the special purpose financial statements of the Suwannee County Property Appraiser as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the Suwannee County Property Appraiser's special purpose fund financial statements, and have issued our report thereon dated April 8, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Suwannee County Property Appraiser's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Suwannee County Property Appraiser's internal control. Accordingly, we do not express an opinion on the effectiveness of the Suwannee County Property Appraiser's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

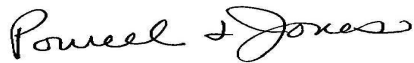
Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Suwannee County Property Appraiser's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests

disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Powell & Jones".

POWELL & JONES
Certified Public Accountants
April 8, 2020

MANAGEMENT LETTER

Honorable Property Appraiser
Suwannee County, Florida

We have audited the financial statements of the Suwannee County Property Appraiser, as of and for the year ended September 30, 2019, and have issued our report thereon dated April 8, 2020. We have also issued our report on compliance and on internal control over financial reporting. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally our audit was conducted in accordance with Chapter 10.550, *Rules of the Auditor General*, which govern the conduct of local governmental entity audits performed in the State of Florida and require that the following items be addressed in this letter.

PRIOR YEAR FINDINGS

There were no reportable findings in the prior year.

CURRENT YEAR FINDINGS

There were no reportable findings in the current year.

AUDITOR GENERAL COMPLIANCE MATTERS

Annual Local Government Financial Report - The Financial Report filed with the Department of Financial Services pursuant to Section 218.32(1)(a), *Florida Statutes*, is in agreement with the accompanying financial statements of Suwannee County, Florida, for the year ended September 30, 2019. The financial statements of the Property Appraiser are combined with other County agencies in that report.

Financial Emergency Status - We determined that the Property Appraiser did not meet any of the conditions described in Section 218.503(1), *Florida Statutes*, that might result in a financial emergency.

Financial Condition Assessment - As required by the *Rules of the Auditor General* (Sections 10.544(1)(i)5.a and 10.556(7)), we applied financial condition assessment procedures. It is management's responsibility to monitor the entity's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information they provided.

Our audit did not disclose any further items that would be required to be reported under the *Rules of the Auditor General*, Chapter 10.550.

CONCLUSION - We have reviewed information regarding our audit with the Property Appraiser and have provided him with appropriate documentation as requested. We very much enjoyed the challenges and experiences associated with this audit of the Office. We appreciate the overall high quality of the financial records and personnel in the Property Appraiser's Office. We also appreciate the helpful assistance and courtesy afforded us by these employees.

Powell & Jones

POWELL & JONES
Certified Public Accountants
April 8, 2020

INDEPENDENT ACCOUNTANT'S REPORT

To The Property Appraiser
Suwannee County, Florida

We have examined the Suwannee County, Florida Property Appraiser's (the Property Appraiser) compliance with Section 218.415, *Florida Statutes*, regarding the investment of public funds during the year ended September 30, 2019. Management is responsible for the Property Appraiser's compliance with those requirements. Our responsibility is to express an opinion on the Property Appraiser's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Property Appraiser's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Property Appraiser's compliance with specified requirements.

In our opinion, the Property Appraiser complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2019.

This report is intended solely for the information and use of the Suwannee County, Florida Property Appraiser, and the Auditor General, State of Florida, and is not intended to be and should not be used by anyone other than these specified parties.



POWELL & JONES
Certified Public Accountants
April 8, 2020

SHERIFF

**SUWANNEE COUNTY, FLORIDA
SHERIFF**

SPECIAL PURPOSE FINANCIAL STATEMENTS

For the Fiscal Year Ended September 30, 2019

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**SUWANNEE COUNTY, FLORIDA
SHERIFF**

SPECIAL PURPOSE FINANCIAL STATEMENTS

For the Fiscal Year Ended September 30, 2019

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Powell & Jones
Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

Honorable Sheriff
Suwannee County, Florida

Report on the Financial Statements

We have audited the accompanying special purpose fund financial statements of the Suwannee County Sheriff (the Sheriff), as of and for the year ended September 30, 2019, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these special purpose financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. The standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness or significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

The accompanying special purpose fund financial statements were prepared for the purpose of complying with Section 218.39(8), *Florida Statutes*, and Rule 10.557(5), of Chapter 10.550, *Rules of the Auditor General - Local Governmental Entity Audits*. As described in Note 1 to the financial statements, the Sheriff is part of the reporting entity, Suwannee County, Florida. Accordingly, these special purpose fund financial statements are not a complete presentation of the reporting entity's basic financial statements.

Opinion

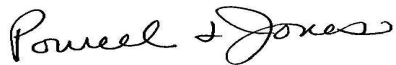
In our opinion, the special purpose fund financial statements referred to above present fairly, in all material respects, the financial position of the Suwannee County Sheriff, as of September 30, 2019, and the results of its operations and budgetary comparisons for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated March 19, 2020, on our consideration of the Sheriff' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Sheriff's internal control over financial reporting and on compliance.

Other Information

Our audit was made for the purpose of forming an opinion on the special purpose fund financial statements taken as a whole. The combining and individual fund financial statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the special purpose fund financial statements of the Sheriff. Such information has been subjected to the auditing procedures applied in the audit of the special purpose fund financial statements and, in our opinion, is fairly presented, in all material respects, in relation to the special purpose fund financial statements taken as a whole.



POWELL & JONES
Certified Public Accountants
March 19, 2020

COMBINED FINANCIAL STATEMENTS

**SUWANNEE COUNTY, FLORIDA
SHERIFF
COMBINED BALANCE SHEET – ALL FUND TYPES
September 30, 2019**

	Governmental Fund Types		Fiduciary	Totals
	Special		Fund Types	
	General Fund	Revenue Funds	Agency Funds	
ASSETS				
Current assets				
Cash	\$ 422,798	\$ 399,894	\$ 191,670	\$ 1,014,362
Accounts receivable	3,089	-	257,201	260,290
Due from other funds	-	7,266	-	7,266
Due from other governmental units	275,288	-	-	275,288
Total assets	\$ 701,175	\$ 407,160	\$ 448,871	\$ 1,557,206
LIABILITIES AND FUND BALANCES				
LIABILITIES				
Accounts payable	\$ 487,849	\$ -	\$ -	\$ 487,849
Due to other funds	-	-	7,266	7,266
Due to Board of County Commissioners	101,330	-	3,063	104,393
Deposits	-	-	402,259	402,259
Revenues collected in advance	24,533	-	-	24,533
Other current liabilities	87,463	-	36,283	123,746
Total liabilities	701,175	-	448,871	1,150,046
Fund balance				
Restricted	-	407,160	-	407,160
Total fund balances	-	407,160	-	407,160
Total liabilities and fund balances	\$ 701,175	\$ 407,160	\$ 448,871	\$ 1,557,206

See notes to financial statements.

**SUWANNEE COUNTY, FLORIDA
SHERIFF
COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES
For the Fiscal Year Ended September 30, 2019**

	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Totals</u>
REVENUES			
Intergovernmental	\$ 493,725	\$ -	\$ 493,725
Charges for services	11,935	-	11,935
Fines and forfeitures	-	8,126	8,126
Miscellaneous	29,572	156,428	186,000
Total revenues	<u>535,232</u>	<u>164,554</u>	<u>699,786</u>
EXPENDITURES			
Current expenditures			
Public Safety	9,824,230	76,372	9,900,602
Capital outlay			
Public Safety	570,027	26,732	596,759
Total expenditures	<u>10,394,257</u>	<u>103,104</u>	<u>10,497,361</u>
Excess of revenues over (under) expenditures	<u>(9,859,025)</u>	<u>61,450</u>	<u>(9,797,575)</u>
OTHER FINANCING SOURCES (USES)			
Transfers from Board of County Commissioners	9,960,355	-	9,960,355
Transfers to Board of County Commissioners	(101,330)	-	(101,330)
Total other financing sources (uses)	<u>9,859,025</u>	<u>-</u>	<u>9,859,025</u>
Net change in fund balances	-	61,450	61,450
Fund balances at beginning of year	-	345,710	345,710
Fund balances at end of year	<u>\$ -</u>	<u>\$ 407,160</u>	<u>\$ 407,160</u>

See notes to financial statements.

**SUWANNEE COUNTY, FLORIDA
SHERIFF
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
GENERAL AND SPECIAL REVENUE FUNDS
For the Fiscal Year Ended September 30, 2019**

	General Fund			Special Revenue Funds		
	Final Budgeted Amounts	Actual Amounts	Variance Positive (Negative)	Final Budgeted Amounts	Actual Amounts	Variance Positive (Negative)
REVENUES						
Intergovernmental	\$ -	\$ 493,725	\$ 493,725	\$ -	\$ -	\$ -
Charges for services	-	11,935	11,935	-	-	-
Fines and forfeitures	-	-	-	8,126	8,126	-
Miscellaneous	-	29,572	29,572	156,428	156,428	-
Total revenues	-	535,232	535,232	164,554	164,554	-
EXPENDITURES						
Current expenditures						
Public safety	9,628,709	9,824,230	(195,521)	76,372	76,372	-
Capital outlay						
Public safety	295,505	570,027	(274,522)	26,732	26,732	-
Total expenditures	9,924,214	10,394,257	(470,043)	103,104	103,104	-
Excess of revenues over (under) expenditures	(9,924,214)	(9,859,025)	65,189	61,450	61,450	-
OTHER FINANCING SOURCES						
Transfers from Board of County Commissioners	9,924,214	9,960,355	36,141	-	-	-
Transfers to Board of County Commissioners	-	(101,330)	-	-	-	-
Total other financing sources	9,924,214	9,859,025	36,141	-	-	-
Net change in fund balances	-	-	-	61,450	61,450	-
Fund balances at beginning of year	-	-	-	345,710	345,710	-
Fund balances at end of year	\$ -	\$ -	\$ -	\$ 407,160	\$ 407,160	\$ -

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA

**SHERIFF
NOTES TO FINANCIAL STATEMENTS**

September 30, 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the more significant accounting policies of the Suwannee County Sheriff (Sheriff).

A. Reporting Entity - The Governmental Accounting Standards Board (GASB) in its Statement No. 14, "The Financial Reporting Entity," establishes standards for defining the financial reporting entity. In developing these standards, the GASB assumed that all governmental organizations are responsible to elected officials at the federal, state, or local level. Financial reporting by a state or local government should report the elected officials' accountability for those organizations.

The Sheriff, as established by Article VIII of the Constitution of the State of Florida, is an elected official of the County. Although the Sheriff's Office is operationally autonomous from the Board of County Commissioners, it does not hold sufficient corporate powers of its own to be considered a legally separate entity for financial reporting purposes. Therefore, the Sheriff is reported as a part of the primary government of Suwannee County, Florida. The Sheriff's financial statements do not purport to reflect the financial position or the results of operations of Suwannee County, Florida, taken as a whole.

These special purpose financial statements of the Sheriff are issued separately to comply with Section 10.557(4), *Rules of the Auditor General for Local Governmental Entity Audits*, pursuant to Section 11.45(3), *Florida Statutes*.

B. Fund Accounting - Accounts are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund entity, revenues, and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds utilized by the Sheriff are as follows:

(i) **Governmental Funds**

General Fund - The General Fund of the Sheriff is used to account for all financial resources, which are generated from operations of the office or any other resources not required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources which are legally restricted to expenditures for specified purposes. The following special revenue funds are maintained by the Sheriff:

Drug Task Force Fund
Federal Seizure Fund
Inmate Welfare Fund
Animal Control

(ii) **Fiduciary Funds**

Agency Funds - Agency Funds are used to account for assets held by the Sheriff as an agent for individuals, private organizations, other governments, and/or other funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The following Agency Funds are maintained by the Sheriff.

Bond Fund
Civil Depositors Fund
Inmate Trust Fund
Evidence Trust Fund

C. Basis of Accounting - The "Basis of Accounting" refers to when revenues and expenditures, and the related assets and liabilities, are recognized in the accounting records and reported in the financial statements. The Sheriff currently maintains his accounting records for all funds on the cash basis. However, for financial statement purposes appropriate adjustments are made to report governmental and fiduciary fund types using the modified accrual basis of accounting. Under the modified accrual basis, revenues are generally recognized when they become measurable and available as net current assets. Expenditures are reported when incurred with the exception of prepaid expenses and principal and interest on general long-term obligations. Encumbrance accounting is not utilized by the Sheriff.

D. Budget - Chapter 129, *Florida Statutes*, requires that budgets be adopted for all funds as may be required by law, sound financial practices, and generally accepted accounting principles and that budgets be adopted on a basis consistent with generally accepted accounting principles (GAAP). Pursuant to this requirement, the County adopts an annual comprehensive appropriations budget, which includes the operating budget of the Sheriff.

In the budget comparisons included in these financial statements, both the amounts budgeted and the actual amounts reported are presented on the GAAP basis. Budgetary comparisons present the appropriations budget of the Sheriff.

E. Cash and Investments - Deposits are carried at cost which approximates market value. The carrying amount of deposits is separately displayed on the balance sheet as "Cash."

At September 30, 2019, the book balance of the Sheriff's deposits was \$1,014,362 and the bank balances were \$1,486,488. These balances were covered by federal depository insurance and collateral held at various qualified public depositories. Chapter 280, *Florida Statutes*, defines the eligible collateral for these qualified public depositories.

The collateral for the Sheriff's deposits is categorized to give an indication of the level of risk assumed by the Sheriff at year end. Category 1 includes deposits that are insured or registered or for which the securities are held by the Sheriff or his agent in the Sheriff's name. Category 2 includes uninsured and unregistered deposits for which the securities are held by the counterparty's trust department or agent in the Sheriff's name. Category 3 includes uninsured or unregistered deposits for which the securities are held by the counterparty's trust department or agent, but not in the Sheriff's name.

Bank Deposit Covered By	Category			Bank Balance
	1	2	3	
Eligible Collateral	\$ -	\$ 1,236,488	\$ -	\$ 1,236,488
FDIC Insurance	250,000	-	-	250,000
Total Deposits	<u>\$ 250,000</u>	<u>\$ 1,236,488</u>	<u>\$ -</u>	<u>\$ 1,486,488</u>

F. Inventories - It is the policy of the Sheriff to record the acquisition of supplies as expenditures at the time of purchase. The amount of supplies on hand at any one time would be a nominal amount and considered to be immaterial.

G. Fixed Assets - Fixed assets used in governmental fund type operations are accounted for in the Sheriff's financial accounts which the County has elected not to report. All fixed assets acquired by purchase are recorded at historical cost. Donated assets are recorded at estimated fair market value at the date donated. No depreciation has been provided on the Sheriff's general fixed assets.

H. Compensated Absences - Compensated absences are absences for which employees will be paid, such as vacation and sick leave. A liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the government and its employees is accrued as employees earn the rights to the benefits. Compensated absences that relate to future services or that are contingent on a specific event that is outside the control of the government and its employees are accounted for in the period in which such services are rendered or such events take place.

In the governmental funds, compensated absences that are expected to be liquidated with expendable available financial resources are reported as an expenditure and fund liability in the fund of the Board of County Commissioners that will pay for them. The remainder of the compensated absences liability, \$1,489,663 is reported in the General Long-Term Debt Accounts of the Board of County Commissioners.

I. Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 2. CHANGES IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets follows:

	Balance 10/01/2018	Capital Outlay	Deletions	Balance 09/30/2019
Equipment	<u>\$ 3,929,297</u>	<u>\$ 596,759</u>	<u>\$ (230,261)</u>	<u>\$ 4,295,795</u>

NOTE 3. PENSION PLAN

Plan Description - The Sheriff contributes to the Florida Retirement System ("System"), a cost-sharing multiple-employer defined benefit plan administered by the State of Florida, Department of Administration, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, *Florida Statutes*, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained

by writing to the Florida Retirement System, 2639 North Monroe Street, Tallahassee, Florida, or by calling (850) 488-5706.

Funding Policy - The System is employee non-contributory through June 30, 2011. Effective July 2011, employees are required to contribute 3% of their gross wages. The Sheriff is required to contribute at an actuarially determined rate. The rates at September 30, 2019, were as follows: Regular Employees 8.47%; Special Risk Employees 25.48%; Senior Management 25.41%; Elected Officials 48.82%, and employees electing the DROP Program 14.60%. The contribution requirements of plan members and the Sheriff are established and may be amended by the Florida Legislature. The Sheriff's contributions to the System for the years ending September 30, 2019, 2018 and 2017, were \$972,835, \$898,818, and \$820,550, respectively, equal to the required contributions for each year. Full information on the System is contained in Note 12 of the Suwannee County, Florida Financial Report.

NOTE 4. RISK MANAGEMENT

The Sheriff participates in various public entity risk pools for certain of its insurance coverages. Under these insurance risk pools, the Sheriff's entity risk pool pays annual premiums to the pools for its insurance coverages. The agreements for formation of the pools provide that the pools will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of specific amounts.

The Sheriff continues to carry commercial insurance for other risks of loss. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

The pooling agreements allow for the pools to make additional assessments to make the pools self-sustaining. It is not possible to estimate the amount of such additional assessments, which might have to be paid by the Sheriff.

The pooling agreements require the pool to be self-sustaining. It is not possible to estimate the amount of losses, which might have to be borne by the Sheriff.

NOTE 5. CONTINGENT LIABILITIES

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the State and Federal governments. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Sheriff and Board of County Commissioners expect such amounts, if any, to be immaterial.

The Sheriff is defendant in various pending or threatened litigation. Although the outcome of these lawsuits is not presently determinable, in the opinion of the Sheriff's counsel, the resolution of these matters will not have a material adverse effect on the financial condition of the Sheriff.

NOTE 6. OPERATING LEASES

The Sheriff has several operating lease agreements for equipment with noncancellable terms. These leases are considered for accounting purposes, to be operating leases. Lease expenditures for the fiscal year totaled \$9,167. The future minimum payments under these leases at September 30, 2019, are as follows:

<u>Year Ending September 30</u>	<u>Minimum Lease Payment</u>
2020	\$ 6,694
2021	4,806
2022	3,076
2023	256
	<u>\$14,576</u>

NOTE 7. FUND BALANCES – GOVERNMENTAL FUNDS

As of September 30, 2019, fund balances of the governmental funds are classified as follows:

Nonspendable – amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

Restricted – amounts that can be spent only for specific purposes because of constitutional provisions, charter requirements or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Committed – amounts that can be used only for specific purposes determined by a formal action of the governing body. Commitments may be established, modified, or rescinded only through resolutions approved by the governing body.

Assigned – amounts that do not meet the criteria to be classified as restricted or committed, but that are intended to be used for specific purposes. Under current practices, the assignment of amounts for specific purposes is approved by the Sheriff.

Unassigned - all other spendable amounts.

Fund balances with restrictions are as follows at September 30, 2019:

<u>Fund</u>	<u>Classification</u>		<u>Total</u>
	<u>Restricted</u>	<u>Assigned</u>	
Special Revenue Funds			
Drug Task Force	\$ 19,472	\$ -	\$ 19,472
Federal Seizure	83,903	-	83,903
Inmate Welfare	253,709	-	253,709
Animal Control Expense	50,076	-	50,076
Total fund balances	<u>\$ 407,160</u>	<u>\$ -</u>	<u>\$ 407,160</u>

NOTE 8. RESTITUTION

In April, 2016, a former employee of the Sheriff's Office was arrested and charged with stealing approximately \$61,000 in cash funds being held as evidence over an approximate twenty year period ending in 2011. The Sheriff has subsequently received \$25,000 in insurance proceeds for this theft. Additionally, the individual has been ordered to pay restitution in the amount of \$19.23 per month until the Sheriff's Office is fully repaid. Thirteen payments were made in the fiscal year.

COMBINING AND INDIVIDUAL FUND STATEMENTS

GENERAL FUND

**SUWANNEE COUNTY, FLORIDA
SHERIFF
GENERAL FUND
BALANCE SHEET
September 30, 2019**

ASSETS

Current assets	
Cash	\$ 422,798
Accounts receivable	3,089
Due from other governmental units	275,288
Total assets	\$ 701,175

LIABILITIES AND FUND BALANCE

LIABILITIES

Current liabilities	
Accounts payable	\$ 487,849
Accrued payroll liabilities	87,463
Due to Board of County Commissioners	101,330
Unearned revenue	24,533
Total liabilities and fund balance	\$ 701,175

See notes to financial statements.

**SUWANNEE COUNTY, FLORIDA
SHERIFF
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
For the Fiscal Year Ended September 30, 2019**

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Intergovernmental				
Federal and State grants				
VOCA	\$ -	\$ -	\$ 39,067	\$ 39,067
DUI Operation	-	-	6,076	6,076
Teen Safety	-	-	-	-
Safety Belt	-	-	7,370	7,370
Drug Task Force	-	-	-	-
Speed/Aggressive Driving	-	-	13,497	13,497
Emergency Management	-	-	155,888	155,888
Guardian Program	-	-	271,827	271,827
Total federal and state grants	-	-	493,725	493,725
Charges for services				
Public safety				
Police services	-	-	11,935	11,935
Miscellaneous				
Interest	-	-	2,029	2,029
Other	-	-	27,543	27,543
Total miscellaneous	-	-	29,572	29,572
Total revenues	-	-	535,232	535,232
EXPENDITURES				
Public safety				
Law enforcement				
Personnel services	4,602,713	4,602,713	4,570,904	31,809
Operating expenses	972,388	972,388	1,564,309	(591,921)
Capital outlay	286,001	286,001	504,326	(218,325)
Total law enforcement	5,861,102	5,861,102	6,639,539	(778,437)
Court services				
Personnel services	226,043	226,043	190,705	35,338
Operating expenses	19,200	19,200	18,878	322
Capital outlay	1,001	1,001	-	1,001
Total court services	246,244	246,244	209,583	36,661
Corrections				
Personnel services	2,228,328	2,228,328	2,056,847	171,481
Operating expenses	673,050	673,050	704,708	(31,658)
Capital outlay	6,001	6,001	1,857	4,144
Total corrections	2,907,379	2,907,379	2,763,412	143,967

(Continued)

**SUWANNEE COUNTY, FLORIDA
SHERIFF
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
For the Fiscal Year Ended September 30, 2019**

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
Animal control				
Personnel services	\$ 130,730	\$ 130,730	\$ 91,576	\$ 39,154
Operating expenses	39,170	39,170	53,324	(14,154)
Capital outlay	1,501	1,501	54,267	(52,766)
Total animal control	<u>171,401</u>	<u>171,401</u>	<u>199,167</u>	<u>(27,766)</u>
Dispatch				
Personnel services	685,537	685,537	530,900	154,637
Operating expenses	51,550	51,550	42,079	9,471
Capital outlay	1,001	1,001	9,577	(8,576)
Total dispatch	<u>738,088</u>	<u>738,088</u>	<u>582,556</u>	<u>155,532</u>
Total expenditures	<u>9,924,214</u>	<u>9,924,214</u>	<u>10,394,257</u>	<u>(470,043)</u>
Excess of revenues over (under)				
expenditures	<u>(9,924,214)</u>	<u>(9,924,214)</u>	<u>(9,859,025)</u>	<u>65,189</u>
OTHER FINANCING SOURCES				
Transfers from Board of County Commissioners	9,924,214	9,924,214	9,960,355	36,141
Transfers to Board of County Commissioners	-	-	(101,330)	(101,330)
Total other financing sources	<u>9,924,214</u>	<u>9,924,214</u>	<u>9,859,025</u>	<u>(65,189)</u>
Net change in fund balance	-	-	-	-
Fund balance at beginning of year	-	-	-	-
Fund balance at end of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

See notes to financial statements.

SPECIAL REVENUE FUNDS

**SPECIAL REVENUE FUNDS
SUWANNEE COUNTY, FLORIDA
SHERIFF
SPECIAL REVENUE FUNDS
COMBINING BALANCE SHEET
September 30, 2019**

	<u>Drug Task Force</u>	<u>Federal Seizure</u>	<u>Inmate Welfare</u>	<u>Animal Control Expense</u>	<u>Totals</u>
ASSETS					
Cash	\$ 19,472	\$ 83,903	\$ 246,443	\$ 50,076	\$ 399,894
Due from other funds	-	-	7,266	-	7,266
Total assets	<u>\$ 19,472</u>	<u>\$ 83,903</u>	<u>\$ 253,709</u>	<u>\$ 50,076</u>	<u>\$ 407,160</u>
LIABILITIES AND FUND BALANCES					
LIABILITIES					
Current liabilities	\$ -	\$ -	\$ -	\$ -	\$ -
Total liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES					
Restricted	19,472	83,903	253,709	50,076	407,160
Total liabilities and fund balances	<u>\$ 19,472</u>	<u>\$ 83,903</u>	<u>\$ 253,709</u>	<u>\$ 50,076</u>	<u>\$ 407,160</u>

See notes to financial statements.

**SUWANNEE COUNTY, FLORIDA
SHERIFF
SPECIAL REVENUE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
For the Fiscal Year Ended September 30, 2019**

	<u>Drug Task Force</u>	<u>Federal Seizure</u>	<u>Inmate Welfare</u>	<u>Animal Control Expense</u>	<u>Totals</u>
REVENUES					
Fines and forfeitures					
Other fines and forfeitures					
Confiscated property	\$ 8,126	\$ -	\$ -	\$ -	\$ 8,126
Miscellaneous					
Interest	34	126	-	-	160
Commissions	-	-	141,217	-	141,217
Donations	-	-	-	15,051	-
Total miscellaneous	<u>34</u>	<u>126</u>	<u>141,217</u>	<u>15,051</u>	<u>156,428</u>
Total revenues	<u>8,160</u>	<u>126</u>	<u>141,217</u>	<u>15,051</u>	<u>164,554</u>
EXPENDITURES					
Public safety					
Law enforcement					
Operating expenses	253	-	74,996	1,123	76,372
Capital outlay	10,557	-	16,175	-	26,732
Total expenditures	<u>10,810</u>	<u>-</u>	<u>91,171</u>	<u>1,123</u>	<u>103,104</u>
Excess of revenues over expenditures	(2,650)	126	50,046	13,928	61,450
Fund balances at beginning of year	22,122	83,777	203,663	36,148	345,710
Fund balances at end of year	<u>\$ 19,472</u>	<u>\$ 83,903</u>	<u>\$ 253,709</u>	<u>\$ 50,076</u>	<u>\$ 407,160</u>

See notes to financial statements.

AGENCY FUNDS

**SUWANNEE COUNTY, FLORIDA
SHERIFF
AGENCY FUNDS
COMBINING BALANCE SHEET
September 30, 2019**

	<u>Bond</u>	<u>Civil Depositors</u>	<u>Inmate Trust</u>	<u>Evidence Trust</u>	<u>Totals</u>
ASSETS					
Cash	\$ 123,850	\$ 4,718	\$ 41,062	\$ 22,040	\$ 191,670
Accounts receivable	-	-	257,201	-	257,201
Total assets	<u>\$ 123,850</u>	<u>\$ 4,718</u>	<u>\$ 298,263</u>	<u>\$ 22,040</u>	<u>\$ 448,871</u>
LIABILITIES					
Due to other funds	\$ -	\$ -	\$ 7,266	\$ -	\$ 7,266
Due to Board of County Commissioners	-	3,063	-	-	3,063
Deposits payable	123,850	-	256,369	22,040	402,259
Other current liabilities	-	1,655	34,628	-	36,283
Total liabilities	<u>\$ 123,850</u>	<u>\$ 4,718</u>	<u>\$ 298,263</u>	<u>\$ 22,040</u>	<u>\$ 448,871</u>

See notes to financial statements.

**SUWANNEE COUNTY, FLORIDA
SHERIFF
AGENCY FUNDS
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
For the Fiscal Year Ended September 30, 2019**

	Balance October 1, 2018	Additions	Deletions	Balance September 30, 2019
BOND FUND				
ASSETS				
Cash	\$ 93,019	\$ 137,225	\$ 106,394	\$ 123,850
Total assets	\$ 93,019	\$ 137,225	\$ 106,394	\$ 123,850
LIABILITIES				
Deposits	\$ 93,019	\$ 137,225	\$ 106,394	\$ 123,850
Total liabilities	\$ 93,019	\$ 137,225	\$ 106,394	\$ 123,850
CIVIL DEPOSITORS FUND				
ASSETS				
Cash	\$ 4,076	\$ 102,257	\$ 101,615	\$ 4,718
Total assets	\$ 4,076	\$ 102,257	\$ 101,615	\$ 4,718
LIABILITIES				
Due to Board of County Commissioners	\$ 3,719	\$ 31,425	\$ 32,081	\$ 3,063
Other current liabilities	357	57,812	56,514	1,655
Total liabilities	\$ 4,076	\$ 89,237	\$ 88,595	\$ 4,718
INMATE TRUST FUND				
ASSETS				
Cash	\$ 45,943	\$ 459,190	\$ 464,071	\$ 41,062
Accounts receivable	238,028	19,173	-	257,201
Total assets	\$ 283,971	\$ 478,363	\$ 464,071	\$ 298,263
LIABILITIES				
Due to other funds	\$ 5,721	\$ 44,065	\$ 42,520	\$ 7,266
Deposits	265,219	393,528	402,378	256,369
Other current liabilities	13,031	21,597	-	34,628
Total liabilities	\$ 283,971	\$ 459,190	\$ 444,898	\$ 298,263
EVIDENCE TRUST FUND				
ASSETS				
Cash	\$ 47,682	\$ 31,861	\$ 57,503	\$ 22,040
Total assets	\$ 47,682	\$ 31,861	\$ 57,503	\$ 22,040
LIABILITIES				
Deposits	\$ 47,682	\$ 31,861	\$ 57,503	\$ 22,040
Total liabilities	\$ 47,682	\$ 31,861	\$ 57,503	\$ 22,040
TOTALS-ALL AGENCY FUNDS				
ASSETS				
Cash	\$ 190,720	\$ 730,533	\$ 729,583	\$ 191,670
Due from individuals	238,028	19,173	-	257,201
Total assets	\$ 428,748	\$ 749,706	\$ 729,583	\$ 448,871
LIABILITIES				
Due to other funds	\$ 5,721	\$ 44,065	\$ 42,520	\$ 7,266
Due to Board of County Commissioners	3,719	31,425	32,081	3,063
Deposits	405,920	562,614	566,275	402,259
Other current liabilities	13,388	79,409	56,514	36,283
Total liabilities	\$ 428,748	\$ 717,513	\$ 697,390	\$ 448,871

See notes to financial statements.

COMPLIANCE SECTION

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Sheriff
Suwannee County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the special purpose financial statements of the Suwannee County Sheriff as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the Suwannee County Sheriff's special purpose financial statements, and have issued our report thereon dated March 19, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Suwannee County Sheriff's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Suwannee County Sheriff's internal control. Accordingly, we do not express an opinion on the effectiveness of the Suwannee County Sheriff's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Suwannee County Sheriff's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of

noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Powell & Jones".

POWELL & JONES
Certified Public Accountants
March 19, 2020

**MANAGEMENT LETTER REQUIRED BY CHAPTER 10.550,
RULES OF THE AUDITOR GENERAL**

Honorable Sheriff
Suwannee County, Florida

We have audited the special purpose fund financial statements of the Suwannee County Sheriff, as of and for the year ended September 30, 2019, and have issued our report thereon dated March 19, 2020.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and Chapter 10.550, *Rules of the Florida Auditor General*.

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with Government Auditing Standards. Disclosures in this report which is dated March 19, 2020, should be considered in conjunction with this management letter.

Additionally, our audit was conducted in accordance with the Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida. The Letter includes the following information, which is not included in the aforementioned auditor's reports or schedule:

Section 10.554(l)(i)l., Rules of the Auditor General, require that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no prior findings or recommendations.

PRIOR YEAR FINDINGS

There were no reportable findings in the prior year.

CURRENT YEAR FINDINGS

There were no reportable findings in the current year.

AUDITOR GENERAL COMPLIANCE MATTERS

Annual Report of Units of Local Government - The financial report filed with the Department of Financial Services pursuant to Section 218.32(1)(a), *Florida Statutes*, is an agreement with the audited special purpose fund financial statements of Suwannee County, Florida, for the year ended September 30, 2019. The special purpose fund financial statements of the Sheriff are combined with other County agencies in that report.

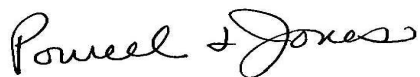
Financial Emergency Status - We determined that the Sheriff had not met any of the conditions described in Section 218.503(1), *Florida Statutes*, that might result in a financial emergency.

Financial Condition Assessment - As required by the *Rules of the Auditor General* (Sections 10.544(1)(i)5.a and 10.556(7)), we applied financial condition assessment procedures. It is management's responsibility to monitor the entity's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information they provided.

Our audit did not disclose any further items that would be required to be reported under the *Rules of the Auditor General*, Chapter 10.550.

CONCLUSION

We have reviewed information regarding our audit with the Sheriff and have provided him with appropriate documentation as requested. We very much enjoyed the challenges and experiences associated with this audit of the Sheriff's Office. We appreciate the overall high quality of the financial records and personnel in the Sheriff's Office. We also appreciate the helpful assistance, professionalism and courtesy afforded us by these employees.

A handwritten signature in cursive script that reads "Powell & Jones".

POWELL & JONES
Certified Public Accountants
March 19, 2020

INDEPENDENT ACCOUNTANT'S REPORT

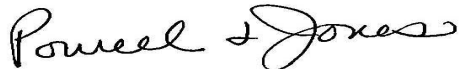
To The Sheriff
Suwannee County, Florida

We have examined the Suwannee County, Florida Sheriff's (the Sheriff) compliance with Section 218.415, *Florida Statutes*, regarding the investment of public funds during the year ended September 30, 2019. Management is responsible for the Sheriff's compliance with those requirements. Our responsibility is to express an opinion on the Sheriff's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Sheriff's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Sheriff's compliance with specified requirements.

In our opinion, the Sheriff complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2019.

This report is intended solely for the information and use of the Suwannee County, Florida Sheriff, and the Auditor General, State of Florida, and is not intended to be and should not be used by anyone other than these specified parties.



POWELL & JONES
Certified Public Accountants
March 19, 2020

SUPERVISOR OF ELECTIONS

**SUWANNEE COUNTY, FLORIDA
SUPERVISOR OF ELECTIONS**

SPECIAL PURPOSE FINANCIAL STATEMENTS

For the Fiscal Year Ended September 30, 2019

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Powell & Jones
Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

Honorable Supervisor of Elections
Suwannee County, Florida

Report on the Financial Statements

We have audited the accompanying special purpose fund financial statements of the Suwannee County Supervisor of Elections (the Supervisor of Elections), as of and for the year ended September 30, 2019, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these special purpose financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. The standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness or significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

The accompanying special purpose fund financial statements were prepared for the purpose of complying with Section 218.39(8), *Florida Statutes*, and Rule 10.557(5), of Chapter 10.550, *Rules of the Auditor General - Local Governmental Entity Audits*. As described in Note 1 to the financial statements, the Supervisor of Elections is part of the reporting entity, Suwannee County, Florida. Accordingly, these special purpose fund financial statements are not a complete presentation of the reporting entity's basic financial statements.

Opinion

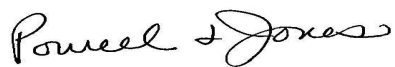
In our opinion, the special purpose fund financial statements referred to above present fairly, in all material respects, the financial position of the Suwannee County Supervisor of Elections, as of September 30, 2019, and the results of its operations and budgetary comparisons for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated June 30, 2020, on our consideration of the Supervisor of Elections' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Supervisor of Elections' internal control over financial reporting and on compliance.

Other Information

Our audit was made for the purpose of forming an opinion on the special purpose fund financial statements taken as a whole. The individual fund financial statement listed in the table of contents are presented for purposes of additional analysis and are not a required part of the special purpose fund financial statements of the Supervisor of Elections. Such information has been subjected to the auditing procedures applied in the audit of the special purpose fund financial statements and, in our opinion, is fairly presented, in all material respects, in relation to the special purpose fund financial statements taken as a whole.



POWELL & JONES
Certified Public Accountants
June 30, 2020

COMBINED FINANCIAL STATEMENTS

SUWANNEE COUNTY, FLORIDA

**SUPERVISOR OF ELECTIONS
COMBINED BALANCE SHEET
ALL FUND TYPES
September 30, 2019**

	Governmental Fund	Fiduciary Fund	
	<u>General Fund</u>	<u>Agency Fund</u>	<u>Totals</u>
ASSETS			
Current assets			
Cash	\$ 50,447	\$ 491	\$ 50,938
Other receivables	5	-	-
Total assets	<u>\$ 50,452</u>	<u>\$ 491</u>	<u>\$ 50,938</u>
LIABILITIES AND FUND BALANCE			
LIABILITIES			
Current liabilities			
Due to other governmental units	\$ 24,788	\$ -	\$ 24,788
Accounts payable	13,696	-	13,696
Unearned revenue	11,968	-	11,968
Other current liabilities	-	491	491
Total current liabilities	<u>50,452</u>	<u>491</u>	<u>50,943</u>
FUND BALANCE			
Total liabilities and fund balance	<u>\$ 50,452</u>	<u>\$ 491</u>	<u>\$ 50,943</u>

See notes to financial statements.

GENERAL FUND

SUWANNEE COUNTY, FLORIDA
SUPERVISOR OF ELECTIONS
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Fiscal Year Ended September 30, 2019

	<u>Budget</u>	<u>Actual</u>	Variance Positive (Negative)
REVENUES			
Intergovernmental			
Federal grants	\$ -	\$ 38,781	\$ 38,781
Total intergovernmental	<u>-</u>	<u>38,781</u>	<u>38,781</u>
Miscellaneous			
Other miscellaneous	-	1,467	1,479
Total miscellaneous	<u>-</u>	<u>1,467</u>	<u>1,479</u>
Total revenues	<u>-</u>	<u>40,248</u>	<u>40,260</u>
EXPENDITURES			
General government			
Personnel services			
Executive salaries	115,323	112,840	2,483
Regular salaries	93,048	99,468	(6,420)
Other salaries and wages	45,000	12,432	32,568
FICA	15,940	16,130	(190)
Retirement	26,806	27,769	(963)
Life and health insurance	31,574	19,279	12,295
Total personnel services	<u>327,691</u>	<u>287,918</u>	<u>39,773</u>
Operating expenses			
Advertising	2,500	340	2,160
Books, dues, publications and subscriptions	2,665	935	1,730
Communications	6,400	8,908	(2,508)
Election supplies and expenses	50,000	44,653	5,347
Licenses, software and support, computer	58,308	31,270	27,038
HAVA	979	33,465	(32,486)
Office supplies	9,000	37,338	(28,338)
Other current charges	9,735	29,864	(20,129)
Postage	15,000	5,418	9,582
Precinct rental	2,000	500	1,500
Professional services	15,000	27,550	(12,550)
Rentals and leases - equipment	-	1,278	(1,278)
Travel and per diem	2,900	2,883	17
Total operating expenses	<u>174,487</u>	<u>224,402</u>	<u>(49,915)</u>

(Continued)

See notes to financial statements.

**SUWANNEE COUNTY, FLORIDA
SUPERVISOR OF ELECTIONS
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Fiscal Year Ended September 30, 2019**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
Capital outlay			
Machinery and equipment	\$ 4,305	\$ 9,623	\$ (5,318)
Total expenditures	<u>506,483</u>	<u>521,943</u>	<u>(15,460)</u>
Excess of revenues over (under) expenditures	(506,483)	(481,695)	55,720
OTHER FINANCING SOURCES			
Transfers to Board of County Commissioners	-	(24,788)	
Transfers from Board of County Commissioners	<u>506,483</u>	<u>506,483</u>	<u>(149,158)</u>
	-	-	(93,438)
Fund balance at beginning of year	-	-	-
Fund balance at end of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (93,438)</u>

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA

SUPERVISOR OF ELECTIONS

NOTES TO FINANCIAL STATEMENTS

September 30, 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the more significant accounting policies of the Suwannee County Supervisor of Elections (Supervisor of Elections).

A. Reporting Entity - The Governmental Accounting Standards Board (GASB) in its Statement No. 14, "The Financial Reporting Entity," establishes standards for defining the financial reporting entity. In developing these standards, the GASB assumed that all governmental organizations are responsible to elected officials at the federal, state, or local level. Financial reporting by a state or local government should report the elected officials' accountability for those organizations.

The Supervisor of Elections, as established by Article VIII of the Constitution of the State of Florida, is an elected official of the County. Although the Supervisor of Elections' Office is operationally autonomous from the Board of County Commissioners, it does not hold sufficient corporate powers of its own to be considered a legally separate entity for financial reporting purposes. Therefore, the Supervisor of Elections is reported as a part of the primary government of Suwannee County, Florida. The Supervisor of Elections' financial statements do not purport to reflect the financial position or the results of operations of Suwannee County, Florida, taken as a whole.

These special purpose financial statements of the Supervisor of Elections are issued separately to comply with Section 10.557(4), *Rules of the Auditor General for Local Governmental Entity Audits*, pursuant to Section 11.45(3), *Florida Statutes*.

B. Fund Accounting - Accounts are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds utilized by the Supervisor of Elections are as follows:

- (i) **Governmental Fund**
General Fund - The General Fund of the Supervisor of Elections is used to account for all financial resources, which are generated from operations of the Office or any other resources not required to be accounted for in another fund.

- (ii) **Fiduciary Fund**
Agency Fund - An Agency Fund is required and used by the Supervisor of Elections to account for resources received from and disbursed to other governmental units or other funds of Suwannee County and individuals. The Supervisor of Elections functions purely as an agent for others in the maintenance of the Fee Fund.

C. Basis of Accounting - The "Basis of Accounting" refers to when revenues and expenditures and the related assets and liabilities are recognized in the accounting records and reported in the financial statements. The Supervisor of Elections currently maintains accounting records for all funds on the cash basis. However, for financial statement purposes appropriate adjustments are made to report governmental and fiduciary fund types using the modified accrual basis of

accounting. Under the modified accrual basis, revenues are generally recognized when they become measurable and available as net current assets. Expenditures are reported when incurred with the exception of prepaid expenses and principal and interest on general long-term obligations. Encumbrance accounting is not utilized by the Supervisor of Elections.

D. Budget - Chapter 129, *Florida Statutes*, requires that budgets be adopted for all funds as may be required by law, sound financial practices, and generally accepted accounting principles and that budgets be adopted on a basis consistent with generally accepted accounting principles (GAAP). Pursuant to this requirement, the County adopts an annual comprehensive appropriated budget, which includes the operating budget of the Supervisor of Elections.

In the budget comparisons included in these financial statements, both the amounts budgeted and the actual amounts reported are presented on the GAAP basis. Budgetary comparisons present the appropriated budget of the Supervisor of Elections, as amended by the Supervisor of Elections.

E. Cash and Investments - Deposits are carried at cost which approximates market value. The carrying amount of deposits is separately displayed on the balance sheet as "Cash." At September 30, 2019, the book balance of the Supervisor of Elections' deposits was \$50,938. The total balance was covered by federal depository insurance.

F. Inventories - It is the policy of the Supervisor of Elections to record the acquisition of supplies as expenditures at the time of purchase. The amount of supplies on hand at any one time would be a nominal amount and considered to be immaterial.

G. Fixed Assets - Fixed assets used in governmental fund type operations are accounted for in the County Capital Assets Accounts, except for its infrastructure fixed assets which the County has elected not to report. All fixed assets acquired by purchase are recorded at historical cost. Donated assets are recorded at estimated fair market value at the date donated. No depreciation has been provided on the County's general fixed assets. Assets purchased by the Supervisor of Elections are reported in the Board of County Commissioners' Capital Assets Accounts.

H. Compensated Absences - Compensated absences are absences for which employees will be paid, such as vacation and sick leave. A liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the government and its employees is accrued as employees earn the rights to the benefits. Compensated absences that relate to future services or that are contingent on a specific event that is outside the control of the government and its employees are accounted for in the period in which such services are rendered or such events take place.

In the governmental funds, compensated absences of \$42,674 that are expected to be liquidated with expendable available financial resources are reported as an expenditure and fund liability in the fund of the Board of County Commissioners that will pay for them. The remainder of the compensated absences liability is reported in the General Long-Term Debt Accounts of the Board of County Commissioners.

I. Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

J. Risk Management - The Supervisor of Elections is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; injuries to employees and the public; or damage to property of others. The Supervisor of Elections directly purchases insurance and participates in the risk management program through the Suwannee County Board of County Commissioners which uses commercial insurance and a public entity risk pool to cover certain risks from loss.

NOTE 2. PENSION PLAN

Plan Description - The Supervisor of Elections contributes to the Florida Retirement System ("System"), a cost-sharing multiple-employer defined benefit plan administered by the State of Florida, Department of Administration, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, *Florida Statutes*, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Florida Retirement System, 2639 North Monroe Street, Tallahassee, Florida, or by calling (850) 488-5706.

Funding Policy - The System is employee noncontributory through June 30, 2011. Effective July 1, 2011, employees must contribute 3% of their gross wages. The Supervisor of Elections is required to contribute at an actuarially determined rate. The rates at September 30, 2019 were as follows: Regular Employees 8.47%; Senior Management 25.41%; Elected Officials 48.82% and employees electing the DROP Program 14.60%. The contribution requirements of plan members and the Supervisor of Elections are established and may be amended by the Florida Legislature. The Supervisor of Elections' contributions to the System for the years ending September 30, 2019, 2018 and 2017 were \$27,769, \$25,351, and \$22,176, respectively, equal to the required contributions for each year. Full information on the System is contained in the Suwannee County County-wide Financial Report.

NOTE 3. LEASE COMMITMENTS

The Supervisor has an operating lease agreement for a digital copier with Great American Leasing Corporation. Under the terms of this lease, the Supervisor is obligated to pay 48 monthly payments of \$105.

The Supervisor has an operating lease agreement for a mailing system with Pitney Bowes. Under the terms of this lease, the Supervisor is obligated to pay 48 monthly payments of \$95. The future minimum lease payments under these leases at September 30, 2019, are as follows:

<u>Year Ending</u> <u>September 30</u>	<u>Minimum Lease Payment</u>
2020	\$ 1,634
2021	942
	<u>\$ 2,576</u>

Lease expense was \$1,634 under these lease agreements for the fiscal year ended September 30, 2019.

AGENCY FUND

**SUWANNEE COUNTY, FLORIDA
SUPERVISOR OF ELECTIONS
AGENCY FUND
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
For the Fiscal Year Ended September 30, 2019**

	<u>Balance</u> <u>October 1, 2018</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>September 30, 2019</u>
FEE FUND				
Assets				
Cash	\$ 1,479	\$ 491	\$ (1,479)	\$ 491
Liabilities				
Fees payable	\$ 1,479	\$ 491	\$ (1,479)	\$ 491

COMPLIANCE SECTION

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Supervisor of Elections
Suwannee County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the special purpose financial statements of the Suwannee County Supervisor of Elections as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the Suwannee County Supervisor of Elections' special purpose fund financial statements, and have issued our report thereon dated June 30, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Suwannee County Supervisor of Elections' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Suwannee County Supervisor of Elections' internal control. Accordingly, we do not express an opinion on the effectiveness of the Suwannee County Supervisor of Elections' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

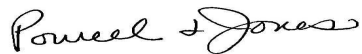
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Suwannee County Supervisor of Elections' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Powell & Jones".

POWELL & JONES
Certified Public Accountants
June 30, 2020

MANAGEMENT LETTER

Honorable Supervisor of Elections
Suwannee County, Florida

We have audited the financial statements of the Suwannee County Supervisor of Elections, as of and for the year ended September 30, 2019, and have issued our report thereon dated June 30, 2020. We have also issued our report on compliance and on internal control over financial reporting. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally our audit was conducted in accordance with Chapter 10.550, *Rules of the Auditor General*, which govern the conduct of local governmental entity audits performed in the State of Florida and require that the following items be addressed in this letter.

PRIOR YEAR FINDINGS

There were no reportable findings in the prior year.

CURRENT YEAR FINDINGS

There were no reportable findings in the current year.

AUDITOR GENERAL COMPLIANCE MATTERS

Annual Local Government Financial Report - The Financial Report filed with the Department of Financial Services pursuant to Section 218.32(1)(a), *Florida Statutes*, is in agreement with the accompanying financial statements of Suwannee County, Florida, for the year ended September 30, 2019. The financial statements of the Supervisor of Elections are combined with other County agencies in that report.

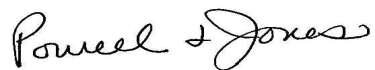
Financial Emergency Status - We determined that the Supervisor of Elections did not meet any of the conditions described in Section 218.503(1), *Florida Statutes*, that might result in a financial emergency.

Financial Condition Assessment - As required by the *Rules of the Auditor General* (Sections 10.554(1)(i)5.a and 10.556(7)), we applied financial condition assessment procedures. It is management's responsibility to monitor the entity's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information they provided.

Our audit did not disclose any further items that would be required to be reported under the *Rules of the Auditor General*, Chapter 10.550.

CONCLUSION

We have reviewed information regarding our audit with the Supervisor of Elections and have provided her with appropriate documentation as requested. We very much enjoyed the challenges and experiences associated with this audit of the Office. We appreciate the overall high quality of the financial records and personnel in the Supervisor of Election's office. We also appreciate the helpful assistance and courtesy afforded us by these employees.

A handwritten signature in cursive script that reads "Powell & Jones".

POWELL & JONES
Certified Public Accountants
June 30, 2020

INDEPENDENT ACCOUNTANT'S REPORT

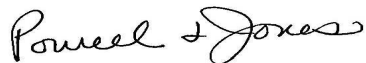
Honorable Supervisor of Elections
Suwannee County, Florida

We have examined the Suwannee County, Florida Supervisor of Elections' (the Supervisor) compliance with Section 218.415, *Florida Statutes*, regarding the investment of public funds during the year ended September 30, 2019. Management is responsible for the Supervisor's compliance with those requirements. Our responsibility is to express an opinion on the Supervisor's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Supervisor's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Supervisor's compliance with specified requirements.

In our opinion, the Supervisor complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2019.

This report is intended solely for the information and use of the Suwannee County, Florida Supervisor, and the Auditor General, State of Florida, and is not intended to be and should not be used by anyone other than these specified parties.



POWELL & JONES
Certified Public Accountants
June 30, 2020

TAX COLLECTOR

**SUWANNEE COUNTY, FLORIDA
TAX COLLECTOR**

SPECIAL PURPOSE FINANCIAL STATEMENTS

For the Fiscal Year Ended September 30, 2019

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Powell & Jones
Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

Honorable Tax Collector
Suwannee County, Florida

Report on the Financial Statements

We have audited the accompanying special purpose fund financial statements of the Suwannee County Tax Collector (the Tax Collector), as of and for the year ended September 30, 2019, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these special purpose financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. The standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness or significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

The accompanying special purpose fund financial statements were prepared for the purpose of complying with Section 218.39(8), *Florida Statutes*, and Rule 10.557(5), of Chapter 10.550, *Rules of the Auditor General - Local Governmental Entity Audits*. As described in Note 1 to the financial statements, the Tax Collector is part of the reporting entity, Suwannee County, Florida. Accordingly, these special purpose fund financial statements are not a complete presentation of the reporting entity's basic financial statements.

Opinion

In our opinion, the special purpose fund financial statements referred to above present fairly, in all material respects, the financial position of the Suwannee County Tax Collector, as of September 30, 2019, and the results of its operations and budgetary comparisons for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated June 30, 2020, on our consideration of the Tax Collector's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Tax Collector's internal control over financial reporting and on compliance.

Other Information

Our audit was made for the purpose of forming an opinion on the special purpose fund financial statements taken as a whole. The combining fund financial statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the special purpose fund financial statements of the Tax Collector. Such information has been subjected to the auditing procedures applied in the audit of the special purpose fund financial statements and, in our opinion, is fairly presented, in all material respects, in relation to the special purpose fund financial statements taken as a whole.



POWELL & JONES
Certified Public Accountants
June 30, 2020

COMBINED FINANCIAL STATEMENTS

SUWANNEE COUNTY, FLORIDA

**TAX COLLECTOR
COMBINED BALANCE SHEET
ALL FUND TYPES
September 30, 2019**

	<u>Governmental Fund Type</u>	<u>Fiduciary Fund Type</u>	
	<u>General Fund</u>	<u>Agency Funds</u>	<u>Totals</u>
ASSETS			
Current assets			
Cash	\$ 108,695	\$ 1,029,010	\$ 1,137,705
Accounts receivable	644	2,911	3,555
Due from other funds	27,200	5,101	32,301
Due from other governmental units	-	7,446	7,446
Prepaid expenses	4,501	-	4,501
Total assets	\$ 141,040	\$ 1,044,468	\$ 1,185,508
LIABILITIES			
Current liabilities			
Accounts payable	\$ 4,483	\$ 104,486	\$ 108,969
Due to other funds	772	31,529	32,301
Due to other governmental units	120,024	401,233	521,257
Accrued payroll deductions and matching	3,355	-	3,355
Accrued salaries	12,406	-	12,406
Other current liabilities	-	507,220	507,220
Total liabilities	\$ 141,040	\$ 1,044,468	\$ 1,185,508

See notes to financial statements.

GENERAL FUND

**SUWANNEE COUNTY, FLORIDA
TAX COLLECTOR
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Fiscal Year Ended September 30, 2019**

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
REVENUES				
Charges for services				
County Officer commissions and fees				
Hunting and fishing license fees	\$ 2,000	\$ 2,000	\$ 1,919	\$ (81)
Concealed weapon license fees	15,000	15,000	15,886	886
Birth certificates	1,000	1,000	825	(175)
Motor vehicle fees	230,000	230,000	237,379	7,379
Drivers licenses	100,000	100,000	105,994	5,994
Florida Tourist Development	8,000	8,000	8,604	604
Department of Revenue sales tax	1,500	1,500	1,560	60
Ad valorem tax commissions	375,000	375,000	378,129	3,129
Special assessment commissions	120,000	120,000	120,198	198
Special assessment preparation	33,000	33,000	33,000	-
Suwannee River Water Management				
District tax commissions	10,000	10,000	10,870	870
Delinquent tax 5% commissions fees	86,000	86,000	86,395	395
Individual delinquent tax fees	25,000	25,000	25,344	344
Delinquent tax commissions	105,000	105,000	107,491	2,491
Delinquent Suwannee River Water Management District commissions	3,527	3,527	2,728	(799)
Total charges for services	1,115,027	1,115,027	1,136,322	21,295
Miscellaneous				
Other miscellaneous	4,000	66,105	4,313	(61,792)
Total miscellaneous	4,000	66,105	4,313	(61,792)
Total revenues	1,119,027	1,181,132	1,140,635	(40,497)
EXPENDITURES				
General government				
Financial and administrative				
Personnel services				
Executive salaries	112,840	112,840	112,840	-
Regular salaries	546,250	560,810	530,093	30,717
Overtime	12,500	12,500	5,830	6,670
Special pay	2,250	2,250	2,250	-
FICA	51,549	52,663	48,451	4,212
Retirement	62,665	63,896	61,359	2,537
Unemployment	-	-	-	-
Life and health insurance	125,346	125,346	123,192	2,154
Total personnel services	913,400	930,305	884,015	46,290

(Continued)

See notes to financial statements.

**SUWANNEE COUNTY, FLORIDA
TAX COLLECTOR
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL (Continued)61
For the Fiscal Year Ended September 30, 2019**

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Operating expenses:				
Education	\$ -	\$ -	\$ 1,853	\$ (1,853)
Professional services	62,211	62,211	66,226	(4,015)
Travel and per diem	7,280	7,280	5,009	2,271
Communications services	6,001	6,001	10,415	(4,414)
Transportation	29,458	29,458	26,208	3,250
Rentals and leases	63,011	63,011	74,706	(11,695)
Insurance	236	236	190	46
Repairs and maintenance	2,900	2,900	3,611	(711)
Repairs EDP	-	-	360	(360)
Other current charges and obligations	400	400	1,361	(961)
Office supplies	10,000	10,000	16,077	(6,077)
Operating supplies	3,900	3,900	1,833	2,067
Books, publications subscriptions and dues	5,550	5,550	3,839	1,711
Capital outlay vehicles	14,680	59,880	44,932	14,948
Total operating expenditures	205,627	250,827	256,620	(5,793)
Total expenditures	1,119,027	1,181,132	1,140,635	40,497
Excess of revenues over (under) expenditures	-	-	-	-
Fund balance at beginning of year	-	-	-	-
Fund balance at end of year	\$ -	\$ -	\$ -	\$ -

See notes to financial statements.

SUWANNEE COUNTY, FLORIDA

TAX COLLECTOR

NOTES TO FINANCIAL STATEMENTS

September 30, 2019

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the more significant accounting policies of the Suwannee County Tax Collector (Tax Collector).

A. Reporting Entity - The Governmental Accounting Standards Board (GASB) in its Statement No. 14, "The Financial Reporting Entity," establishes standards for defining the financial reporting entity. In developing these standards, the GASB assumed that all governmental organizations are responsible to elected officials at the federal, state, or local level. Financial reporting by a state or local government should report the elected officials' accountability for those organizations.

The Tax Collector, as established by Article VIII of the Constitution of the State of Florida, is an elected official of the County. Although the Tax Collector's Office is operationally autonomous from the Board of County Commissioners, it does not hold sufficient corporate powers of its own to be considered a legally separate entity for financial reporting purposes. Therefore, the Tax Collector is reported as a part of the primary government of Suwannee County, Florida. The Tax Collector's financial statements do not purport to reflect the financial position or the results of operations of Suwannee County, Florida, taken as a whole.

These special purpose financial statements of the Tax Collector are issued separately to comply with Section 10.557(4), *Rules of the Auditor General for Local Governmental Entity Audits*, pursuant to Section 11.45(3), *Florida Statutes*.

B. Fund Accounting - Accounts are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund entity, revenues, and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The funds and account group utilized by the Tax Collector are as follows:

- (i) **Governmental Fund**
General Fund - The General Fund of the Tax Collector is used to account for all financial resources, which are generated from operations of the office or any other resources not required to be accounted for in another fund.

- (ii) **Fiduciary Funds**
Agency Funds - Agency Funds are used to account for assets held by the Tax Collector as an agent for individuals, private organizations, other governments, and/or other funds. Agency Funds are custodial in nature (assets equal liabilities)

and do not involve measurement of results of operations. The following Agency Funds are maintained by the Tax Collector.

Tag Fund
Tax Fund

C. Basis of Accounting - The "Basis of Accounting" refers to when revenues and expenditures and the related assets and liabilities are recognized in the accounting records and reported in the financial statements. The Tax Collector currently maintains her accounting records for all funds on the cash basis. However, for financial statement purposes appropriate adjustments are made to report governmental and fiduciary fund types using the modified accrual basis of accounting. Under the modified accrual basis, revenues are generally recognized when they become measurable and available as net current assets. Expenditures are reported when incurred with the exception of prepaid expenses and principal and interest on general long-term obligations. Encumbrance accounting is not utilized by the Tax Collector.

D. Budget - Chapter 129, *Florida Statutes*, requires that budgets be adopted for all funds as may be required by law, sound financial practices, and generally accepted accounting principles and that budgets be adopted on a basis consistent with generally accepted accounting principles (GAAP). Pursuant to this requirement, the County adopts an annual comprehensive appropriated budget, which includes its funding of the operations of the Tax Collector. The operating budget of the Tax Collector is approved by the Florida Department of Revenue.

In the budget comparisons included in these financial statements, both the amounts budgeted and the actual amounts reported are presented on the GAAP basis. Budgetary comparisons present the appropriated budget of the Tax Collector, as amended during the year.

E. Cash and Investments - Deposits are carried at cost which approximates market value. The carrying amount of deposits is separately displayed on the balance sheet as "Cash." At September 30, 2019, the book balance of the Tax Collector's deposits was \$1,137,705 and the total amounts of deposits was \$1,127,260. Of this balance, \$250,000 was covered by federal depository insurance and \$386,034 was covered by collateral held at various qualified public depositories. Chapter 280, *Florida Statutes*, defines the eligible collateral for these qualified public depositories.

The collateral for the Tax Collector's deposits is categorized to give an indication of the level of risk assumed by the Tax Collector at year end. Category 1 includes deposits that are insured or registered or for which the securities are held by the Tax Collector or her agent in the Tax Collector's name. Category 2 includes uninsured and unregistered deposits for which the securities are held by the counterparty's trust department or agent in the Tax Collector's name. Category 3 includes uninsured or unregistered deposits for which the securities are held by the counterparty's trust department or agent, but not in the Tax Collector's name.

Bank Deposit Covered by	Category			Bank Balance
	1	2	3	
Eligible Collateral	\$ 877,260	\$ -	\$ -	\$ 877,260
FDIC Insurance	250,000	-	-	250,000
Total deposits	\$1,127,260	\$ -	\$ -	\$1,127,260

The Tax Collector's Office has \$2,625 petty cash.

F. Inventories - It is the policy of the Tax Collector to record the acquisition of supplies as expenditures at the time of purchase. The amount of supplies on hand at any one time would be a nominal amount and considered to be immaterial.

G. Fixed Assets - Fixed assets used in governmental fund type operations are accounted for in the General Fixed Assets Accounts. All fixed assets acquired by purchase are recorded at historical cost. Donated assets are recorded at estimated fair market value at the date donated. No depreciation has been provided on the County's general fixed assets. Assets purchased by the Tax Collector are reported in the Board of County Commissioners' General Fixed Assets Accounts.

H. Compensated Absences - Compensated absences are absences for which employees will be paid, such as vacation and sick leave. A liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the government and its employees is accrued as employees earn the rights to the benefits. Compensated absences that relate to future services or that are contingent on a specific event that is outside the control of the government and its employees are accounted for in the period in which such services are rendered or such events take place.

In the governmental funds, compensated absences that are expected to be liquidated with expendable available financial resources are reported as an expenditure and fund liability in the fund of the Board of County Commissioners that will pay for them. The remainder of the compensated absences liability is reported in the General Long-Term Debt Accounts of the Board of County Commissioners.

I. Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

J. Risk Management - The Tax Collector is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; injuries to employees and the public; or damage to property of others. The Tax Collector directly purchases insurance and participates in the risk management program through the Suwannee County Board of County Commissioners which uses commercial insurance and a public entity risk pool to cover certain risks from loss.

NOTE 2. PENSION PLAN

Plan Description - The Tax Collector contributes to the Florida Retirement System ("System"), a cost-sharing multiple-employer defined benefit plan administered by the State of Florida, Department of Administration, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, *Florida Statutes*, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Florida Retirement System, 2639 North Monroe Street, Tallahassee, Florida, or by calling (850) 488-5706.

Funding Policy - The System is employee noncontributory through June 30, 2011. Effective July 1,

2011, employees are required to contribute 3% of their gross wages. The Tax Collector is required to contribute at an actuarially determined rate. These rates are updated as of July 1 of each year. The employer contribution rates by job class for the periods from October 1, 2018 through June 30, 2019 and from July 1, 2019 through September 30, 2019, respectively, were as follows: Regular—8.26% and 8.47%; Special Risk Administrative Support—34.98% and 38.59%; Special Risk—24.50% and 25.48% Senior Management Service—24.06% and 25.41%; Elected Officers—48.70% and 48.82%; and DROP participants—14.03% and 14.60. The Tax Collector's contributions to the System for the years ending September 30, 2019, 2018, and 2017, were \$61,359 , \$73,803, and \$87,393, respectively, equal to the required contributions for each year. Full information on the System is included in the Suwannee County County-wide Financial Report.

NOTE 3. INTERFUND RECEIVABLES AND PAYABLES

Balances at September 30, 2019, were:

	Interfund Receivable	Interfund Payable
General Fund	\$ 27,200	\$ 772
Tax Fund	1,210	19,525
Tag Fund	3,891	12,004
	<u>\$ 32,301</u>	<u>\$ 32,301</u>

COMBINING STATEMENT

AGENCY FUNDS

**SUWANNEE COUNTY, FLORIDA
TAX COLLECTOR
AGENCY FUNDS
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
For the Fiscal Year Ended September 30, 2019**

	Balance October 1, 2018	Additions	Deductions	Balance September 30, 2019
TAG FUND				
Assets				
Cash	\$ 155,731	\$ 5,652,574	\$ 5,653,584	\$ 154,721
Accounts receivable	1,695	36,593	35,720	2,568
Due from other governmental units	2,678	687	747	2,618
Due from other funds	76	5,064	1,249	3,891
Total assets	\$ 160,180	\$ 5,694,918	\$ 5,691,300	\$ 163,798
Liabilities				
Accounts payable	\$ 6,125	\$ 43,413	\$ 42,882	\$ 6,656
Due to other funds	71,556	475,806	535,358	12,004
Due to other governmental units	82,499	5,142,550	5,079,911	145,138
Total liabilities	\$ 160,180	\$ 5,661,769	\$ 5,658,151	\$ 163,798
TAX FUND				
Assets				
Cash	\$ 450,384	\$ 39,383,904	\$ 38,959,999	\$ 874,289
Accounts receivable	236	12,263	12,156	343
Due from other funds	57,651	103,147	159,588	1,210
Due from other governmental units	-	4,828	-	4,828
Total assets	\$ 508,271	\$ 39,504,142	\$ 39,131,743	\$ 880,670
Liabilities				
Accounts payable	\$ 47,853	\$ 2,750,709	\$ 2,700,732	\$ 97,830
Due to other funds	1,929	828,213	810,617	19,525
Due to other governmental units	1,936	70,657,170	70,403,011	256,095
Installment payable and other	456,553	7,782,347	7,731,680	507,220
Total liabilities	\$ 508,271	\$ 82,018,439	\$ 81,646,040	\$ 880,670
TOTALS - ALL AGENCY FUNDS				
Assets				
Cash	\$ 606,115	\$ 45,036,524	\$ 44,613,629	\$ 1,029,010
Accounts receivable	1,931	48,810	47,830	2,911
Due from other funds	57,727	108,211	160,837	5,101
Due from other governmental units	2,678	5,515	747	7,446
Total assets	\$ 668,451	\$ 45,199,060	\$ 44,823,043	\$ 1,044,468
Liabilities				
Accounts payable	\$ 53,978	\$ 2,794,122	\$ 2,743,614	\$ 104,486
Due to other funds	73,485	1,304,019	1,345,975	31,529
Due to other governmental units	84,435	75,799,720	75,482,922	401,233
Installments payable and other	456,553	7,782,347	7,731,680	507,220
Total liabilities	\$ 668,451	\$ 87,680,208	\$ 87,304,191	\$ 1,044,468

See notes to financial statements.

COMPLIANCE SECTION

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Tax Collector
Suwannee County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the special purpose financial statements of the Suwannee County Tax Collector as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the Suwannee County Tax Collector's special purpose financial statements, and have issued our report thereon dated June 30, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Suwannee County Tax Collector's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Suwannee County Tax Collector's internal control. Accordingly, we do not express an opinion on the effectiveness of the Suwannee County Tax Collector's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Suwannee County Tax Collector's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed

no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Powell & Jones".

POWELL & JONES
Certified Public Accountants
June 30, 2020

**MANAGEMENT LETTER REQUIRED BY CHAPTER 10.550,
RULES OF THE AUDITOR GENERAL**

Honorable Tax Collector
Suwannee County, Florida

We have audited the financial statements of the Suwannee County Tax Collector, as of and for the year ended September 30, 2019, and have issued our report thereon dated June 30, 2020.

We have issued our Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* dated June 30, 2020. Disclosures in that report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally our audit was conducted in accordance with the provisions of Chapter 10.550, *Rules of the Auditor General*, which govern the conduct of local governmental entity audits performed in the State of Florida and require that the following be addressed in this letter.

PRIOR YEAR FINDINGS

There were no reportable findings in the prior year.

CURRENT YEAR FINDINGS

There were no reportable findings in the current year.

FINANCIAL COMPLIANCE MATTERS

Financial Emergency Status – We have determined that the Tax Collector did not meet any of the conditions described in Section 218.503(1), *Florida Statutes*, that might result in a financial emergency.

Financial Condition Assessment Procedures - As required by the Rules of the Auditor General (Sections 10.554(1)(i)5.a. and 10.556(7)), we applied financial condition assessment procedures. It is management's responsibility to monitor the entity's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information they provided.

Our audit did not disclose any further items that would be required to be reported under the Rules of the Auditor General, Chapter 10.554(1)(f).

CONCLUSION

We have reviewed information regarding our audit with the Tax Collector and have provided her with appropriate documentation as requested. We very much enjoyed the challenges and experiences associated with our audit of the Tax Collector. We appreciate the helpful assistance of Tax Collector staff in completing our audit and also the generally high quality of the Tax Collector's financial records and internal control. We also appreciate the helpful assistance and courtesy afforded us by these employees.

A handwritten signature in cursive script that reads "Powell & Jones".

POWELL & JONES
Certified Public Accountants
June 30, 2020

INDEPENDENT ACCOUNTANT'S REPORT

Honorable Tax Collector
Suwannee County, Florida

We have examined the Suwannee County, Florida Tax Collector's (the Tax Collector) compliance with Section 218.415, *Florida Statutes*, regarding the investment of public funds during the year ended September 30, 2019. Management is responsible for the Tax Collector's compliance with those requirements. Our responsibility is to express an opinion on the Tax Collector's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the Tax Collector's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Tax Collector's compliance with specified requirements.

In our opinion, the Tax Collector complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2019.

This report is intended solely for the information and use of the Suwannee County, Florida Tax Collector, and the Auditor General, State of Florida, and is not intended to be and should not be used by anyone other than these specified parties.



POWELL & JONES
Certified Public Accountants
June 30, 2020