



**University Preparatory Academy Palm Beach**  
W/L# 4080  
(A charter school under  
University Preparatory Academy Palm Beach, Inc.)

Financial Statements and  
Independent Auditors' Report  
June 30, 2024

## TABLE OF CONTENTS

General Information . . . . .	1
Independent Auditors' Report. . . . .	2-4
Management's Discussion and Analysis (Required Supplementary Information) . . . . .	5-9
<b>Basic Financial Statements:</b>	
<i>Government-wide Financial Statements:</i>	
Statement of Net Position. . . . .	10
Statement of Activities. . . . .	11
<i>Fund Financial Statements:</i>	
Balance Sheet - Governmental Funds. . . . .	12
Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Position. . . . .	13
Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds. . . . .	14
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance of Governmental Funds to the Statement of Activities. . . . .	15
Notes to the Basic Financial Statements . . . . .	16-27
<b>Required Supplementary Information:</b>	
Budgetary Comparison Schedules. . . . .	28-29
.	
<b>Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> . . . . .</b>	
	30-31
<b>Management Letter . . . . .</b>	32-33

University Preparatory Academy Palm Beach  
(A charter school under University Preparatory Academy Palm Beach, Inc.)  
W/L# 4080

2101 N Australian Avenue  
West Palm Beach, FL 33407

**2023-2024**

Board of Directors

George Groezinger, Board Chair  
Anthony Polazzi, Director  
Daryll Cobb, Director  
Casey Moye, Director  
Dr. Jennifer Porter-Smith, Director

School Administration

Dr. Michael Hill, Jr., Principal



## INDEPENDENT AUDITORS' REPORT

To the Board of Directors of  
University Preparatory Academy Palm Beach  
West Palm Beach, Florida

### ***Opinions***

We have audited the accompanying financial statements of the governmental activities and each major fund of University Preparatory Academy Palm Beach (the “School”), a charter school under University Preparatory Academy Palm Beach, Inc., as of, and for the year ended June 30, 2024, and the related notes to the financial statements which collectively comprise the School’s basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of University Preparatory Academy Palm Beach as of June 30, 2024, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors’ Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of University Preparatory Academy Palm Beach, Inc., and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School’s ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### *Auditors' Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and Government Auditing Standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and Government Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management’s discussion and analysis and budgetary comparison information on pages 5 through 9 and 28 to 29 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Other Reporting Required by Government Auditing Standards***

In accordance with Government Auditing Standards, we have also issued our report dated September 30, 2024 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the School’s internal control over financial reporting and compliance.



Coral Gables, Florida  
September 30, 2024

CERTIFIED PUBLIC ACCOUNTANTS

**Management’s Discussion and Analysis**  
University Preparatory Academy Palm Beach  
(A Charter School Under University Preparatory Academy Palm Beach, Inc.)  
June 30, 2024

The corporate officers of University Preparatory Academy Palm Beach, Inc. have prepared this narrative overview and analysis of the school’s financial activities for the fiscal year ended June 30, 2024.

**Financial Highlights**

1. The net position of the School at June 30, 2024 was \$728,033.
2. At year-end, the School had current assets on hand of \$1,570,796.
3. The School had an increase in its net position of \$919,581.
4. The unassigned fund balance at year end was \$864,957.

**Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the School’s basic financial statements. The School’s financial statements for the year ended June 30, 2024 are presented in accordance with GASB Codification Section 2200. The financial statements have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

*Government-Wide Financial Statements*

The *Government-wide Financial Statements* are designed to provide readers with a broad overview of the School’s finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the School’s assets, deferred outflows of resources, liabilities and deferred inflows of resources. The difference between the four is reported as *net position*. Over time increases or decreases in net position may serve as an indicator of whether the financial position of the School is improving or deteriorating.

The *Statement of Activities* presents information on how the School’s net position changed during the fiscal year. All changes in net position are reported when the underlying event occurs without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 10 – 11 of this report.

*Fund Financial Statements*

A “fund” is a collection of related accounts grouped to maintain control over resources that have been segregated for specific activities, projects, or objectives. The School like other state and local governments uses fund accounting to ensure and report compliance with finance-related legal requirements. All of the funds of the School are governmental funds.

*Governmental Funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Governmental Fund financial statements, however, focus on *near-term* inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government's requirements for near-term financing.

The Board of the School adopts an annual appropriated budget for its major governmental funds. A budgetary comparison statement has been provided for the major governmental funds to demonstrate compliance with the School's budget.

The basic governmental fund financial statements can be found on pages 12 - 15 of this report.

Notes to Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 16 – 27 of this report.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net position may serve over time as a useful indicator of a charter school's financial position. In the case of the School, the net position was \$728,033 at the close of the fiscal year. A summary of the School's net position as of June 30, 2024 and 2023 is as follows:

	2024	2023
Cash	\$ 264,658	275,942
Investments	884,000	42,000
Prepaid expenses and other current assets	19,152	7,083
Due from other agencies	402,986	102,711
Deposits receivable	60,000	60,000
Capital assets and right-of-use capital asset, net	4,310,892	4,739,823
<b>Total Assets</b>	<b>5,941,688</b>	<b>5,227,559</b>
<b>Deferred outflows of resources</b>	-	-
Salaries and wages payable	74,667	109,466
Notes payable	300,000	300,000
Accounts payable	182,937	115,350
Lease liability	4,656,051	4,894,291
<b>Total Liabilities</b>	<b>5,213,655</b>	<b>5,419,107</b>
<b>Deferred inflows of resources</b>	-	-
<b>Net Position:</b>		
Net investment in capital assets	(345,159)	(154,468)
Restricted	125,299	-
Unrestricted	947,893	(37,080)
<b>Total Net Position</b>	<b>\$ 728,033</b>	<b>\$ (191,548)</b>

The School was able to report a positive net position at fiscal year end 2024.



A summary and analysis of the School’s revenues and expenses for the years ended June 30, 2024 and 2023 is as follows:

	2024	2023
<b>REVENUES</b>		
Program Revenues		
Operating Grants and Contributions	\$ 732,715	\$ 591,165
Capital Outlay Funding	238,898	203,325
Charges for Services	33,646	29,580
General Revenues		
State and local sources	3,516,187	2,659,472
Other Revenues	178,850	23,299
<b>Total Revenues</b>	\$ 4,700,296	\$ 3,506,841
<b>EXPENSES</b>		
Governmental Activities:		
Instruction	\$ 1,866,202	\$ 2,212,009
Instructional staff training	38,827	21,087
Board	25,000	5,400
General administration	101,326	-
School administration	357,234	444,526
Fiscal services	41,700	42,450
Food services	39	-
Central services	63,437	77,442
Student transportation services	75,200	57,977
Operation of plant	745,770	691,725
Maintenance of plant	185,477	213,069
Debt service	239,304	250,650
Community services	41,199	7,213
<b>Total Expenses</b>	3,780,715	4,023,548
Change in Net Position	919,581	(516,707)
Net Position at Beginning of Year	(191,548)	325,159
Net Position at End of Year	\$ 728,033	\$ (191,548)

The School’s revenues increased by \$1,193,455 and expenses decreased by \$242,833. The School had an increase in its net position of \$919,581 for the year.

### **School Location**

The School continued to operate from its facilities located at 2101 N Australian Avenue, West Palm Beach, Florida, 33407.

### **Capital Improvements Requirements**

The School maintains a continuous improvements program to enhance facilities and update fixtures and equipment as required.

## **FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUND**

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### **Governmental Funds**

The focus of the School's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School's financing requirements. In particular, the *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

Most of the School's operations are funded in the General Fund. The majority of the General Fund revenues are distributed to the School by the District through the Florida Education Finance Program (FEFP), which uses formulas to distribute state funds and an amount of local property taxes (i.e., required local effort) established each year by the Florida Legislature.

At the end of the fiscal year, the School's governmental general fund reported ending fund balance of \$1,009,408. The fund balance unassigned and available for spending at the School's discretion is \$864,957. These funds will be available for the School's future ongoing operations.

### **Capital Assets**

The School's investment in capital assets (including right of use lease assets) as of June 30, 2024 amounts to \$4,310,892 (net of accumulated depreciation and amortization). This investment in capital assets includes right of use lease asset (building), building and improvements, and furniture, and equipment. As of June 30, 2024, the School had long-term liabilities of \$4,656,051 associated to its capital assets.

The lease asset is amortized using the straight-line method over the term of the lease and the lease liability amortizes based on the effective interest method resulting in a higher liability and expense during the early years of the lease.

## Governmental Fund Budget Analysis and Highlights

Prior to the start of the School’s fiscal year, the Board of the Charter School adopted an annual budget. A budgetary comparison statement has been provided for the governmental fund to demonstrate compliance with the School’s budget.

	Governmental Funds		
	Original Budget	Final Budget	Actual
<b>REVENUES</b>			
Program Revenues			
Capital grants and contributions	\$ 232,409	\$ 233,580	\$ 238,898
Federal sources	618,632	674,821	732,715
Charges for services	5,500	5,500	6,846
General Revenues			
State and local sources	2,954,924	3,338,483	3,516,187
Charges for services and other revenues	185,116	200,650	205,650
Total Revenues	\$ 3,996,581	\$ 4,453,034	\$ 4,700,296
<b>CURRENT EXPENDITURES</b>			
Governmental Activities			
Instruction	\$ 1,896,486	\$ 1,919,365	\$ 1,831,989
Instructional staff training	43,910	41,000	38,827
Board	30,638	26,250	25,000
General administration	101,500	101,500	101,326
School administration	375,726	387,099	357,234
Fiscal services	43,225	44,096	41,700
Food services	500	500	39
Central services	83,225	84,096	63,437
Pupil transportation	83,000	83,000	75,200
Operation of plant	382,233	364,402	351,907
Maintenance of plant	204,000	227,300	184,622
Community services	50,000	45,000	41,199
Total Current Expenditures	\$ 3,294,443	\$ 3,323,608	\$ 3,112,480

Most variances occurred as a result of the Budget adopted being more conservative than actual results for the year.

### Requests for Information

This financial report is intended to provide a general overview of the finances of the Charter School. Requests for additional information may be addressed to Ms. Ana Martinez at Academica Broward, LLC, 6340 Sunset Drive, Miami, Florida 33143.

University Preparatory Academy Palm Beach  
(A charter school under University Preparatory Academy Palm Beach, Inc.)  
Statement of Net Position  
June 30, 2024

	<u>Primary Government</u> <u>Governmental Activities</u>
<b><u>Assets</u></b>	
Current assets:	
Cash	\$ 264,658
Investments	884,000
Prepaid expenses and other current assets	19,152
Due from other agencies	402,986
Total Current Assets	<u>1,570,796</u>
Deposits receivable	60,000
Capital assets, net:	
Capital assets, depreciable	426,716
Less: accumulated depreciation	(287,831)
Right-of-use lease asset	5,309,825
Less: accumulated amortization	(1,137,818)
Total Capital Assets, net	<u>4,310,892</u>
Total Assets	<u>5,941,688</u>
<b><u>Deferred Outflows of Resources</u></b>	
	<u>-</u>
<b><u>Liabilities</u></b>	
Current liabilities:	
Accounts payable	182,937
Salaries and wages payable	74,667
Note payable, current	300,000
Lease liability, current	260,201
Total Current Liabilities	<u>817,805</u>
Lease liability	4,395,850
Total Liabilities	<u>5,213,655</u>
<b><u>Deferred Inflows of Resources</u></b>	
	<u>-</u>
<b><u>Net Position</u></b>	
Net investment in capital assets	(345,159)
Restricted	125,299
Unrestricted	947,893
Total Net Position	<u>\$ 728,033</u>

The accompanying notes are an integral part of this financial statement.

University Preparatory Academy Palm Beach  
(A charter school under University Preparatory Academy Palm Beach, Inc.)  
Statement of Activities  
For the year ended June 30, 2024

	Program Revenues				Net (Expense) Revenue and Changes in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
<b>Primary Government</b>					
<b>Governmental activities:</b>					
Instruction	\$ 1,866,202	\$ -	\$ 709,067	\$ -	\$ (1,157,135)
Instructional staff training	38,827	-	20,830	-	(17,997)
Board	25,000	-	-	-	(25,000)
General administration	101,326	-	-	-	(101,326)
School administration	357,234	-	2,818	-	(354,416)
Fiscal services	41,700	-	-	-	(41,700)
Food services	39	-	-	-	(39)
Central services	63,437	-	-	-	(63,437)
Student transportation services	75,200	-	-	-	(75,200)
Operation of plant	745,770	5,000	-	238,898	(501,872)
Maintenance of plant	185,477	-	-	-	(185,477)
Community services	41,199	28,646	-	-	(12,553)
Debt service	239,304	-	-	-	(239,304)
<b>Total governmental activities</b>	<b>3,780,715</b>	<b>33,646</b>	<b>732,715</b>	<b>238,898</b>	<b>(2,775,456)</b>
General revenues:					
State and local sources					3,516,187
Investment earnings and other revenue					178,850
Change in net position					919,581
Net position, beginning					(191,548)
Net position, ending					\$ 728,033

The accompanying notes are an integral part of this financial statement.

University Preparatory Academy Palm Beach  
(A charter school under University Preparatory Academy Palm Beach, Inc.)  
Balance Sheet - Governmental Funds  
June 30, 2024

	General Fund	Special Revenue Fund	Capital Project Funds	Total Governmental Funds
<b><u>Assets</u></b>				
Cash	\$ 260,874	\$ 3,784	\$ -	\$ 264,658
Investments	884,000	-	-	884,000
Due from other agencies	-	388,412	14,574	402,986
Due from fund	402,986	-	-	402,986
Prepaid expenses and current other assets	19,152	-	-	19,152
Total Assets	<u>1,567,012</u>	<u>392,196</u>	<u>14,574</u>	<u>1,973,782</u>
<b><u>Deferred Outflows of Resources</u></b>				
	-	-	-	-
<b><u>Liabilities</u></b>				
Salaries and wages payable	74,667	-	-	74,667
Accounts payable	182,937	-	-	182,937
Note payable, current	300,000	-	-	300,000
Due to fund	-	388,412	14,574	402,986
Total Liabilities	<u>557,604</u>	<u>388,412</u>	<u>14,574</u>	<u>960,590</u>
<b><u>Deferred Inflows of Resources</u></b>				
	-	-	-	-
<b><u>Fund balance</u></b>				
Nonspendable, not in spendable form	19,152	-	-	19,152
Assigned	-	3,784	-	3,784
Restricted	125,299	-	-	125,299
Unassigned	864,957	-	-	864,957
	<u>1,009,408</u>	<u>3,784</u>	<u>-</u>	<u>1,013,192</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 1,567,012</u>	<u>\$ 392,196</u>	<u>14,574</u>	<u>\$ 1,973,782</u>

The accompanying notes are an integral part of this financial statement.

University Preparatory Academy Palm Beach  
(A charter school under University Preparatory Academy Palm Beach, Inc.)  
Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Position  
June 30, 2024

---

Total Fund Balance - Governmental Funds \$ 1,013,192

Amounts reported for governmental activities in the statement of net position are different because:

Depreciable and non-depreciable capital assets net of accumulated depreciation and amortization used in governmental activities are not financial resources and therefore are not reported in the fund.

Capital assets, depreciable	426,716	
Less: accumulated depreciation	(287,831)	
Right-of-use lease asset	5,309,825	
Less: accumulated amortization	<u>(1,137,818)</u>	4,310,892

Long term deposits receivable in governmental activities are not financial resources and therefore are not reported in the governmental funds. 60,000

Long term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds. (4,656,051)

Total Net Position - Governmental Activities \$ 728,033

The accompanying notes are an integral part of this financial statement.

University Preparatory Academy Palm Beach  
(A charter school under University Preparatory Academy Palm Beach, Inc.)  
Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds  
For the year ended June 30, 2024

	General Fund	Special Revenue Fund	Capital Project Funds	Total Governmental Funds
<b>Revenues:</b>				
State capital outlay funding	\$ -	\$ -	\$ 165,280	\$ 165,280
State passed through local	2,353,062	-	5,122	2,358,184
Federal sources	-	732,715	-	732,715
Local sources	1,163,125	-	68,496	1,231,621
Charges for services and other revenues	205,650	6,846	-	212,496
<b>Total Revenues</b>	<b>3,721,837</b>	<b>739,561</b>	<b>238,898</b>	<b>4,700,296</b>
<b>Expenditures:</b>				
<b>Current</b>				
Instruction	1,311,778	520,211	-	1,831,989
Instructional staff training	17,997	20,830	-	38,827
Board	25,000	-	-	25,000
General administration	101,326	-	-	101,326
School administration	354,416	2,818	-	357,234
Fiscal services	41,700	-	-	41,700
Food services	39	-	-	39
Central services	63,437	-	-	63,437
Pupil transportation	75,200	-	-	75,200
Operation of plant	351,907	-	-	351,907
Maintenance of plant	184,622	-	-	184,622
Administrative technology services	-	-	-	-
Community Services	36,969	4,230	-	41,199
<b>Debt Service:</b>				
Repayment of principal	-	-	238,240	238,240
Interest	-	-	239,304	239,304
<b>Total Expenditures</b>	<b>2,564,391</b>	<b>548,089</b>	<b>477,544</b>	<b>3,590,024</b>
Excess (deficit) of revenues over expenditures	1,157,446	191,472	(238,646)	1,110,272
<b>Other financing sources (uses):</b>				
Changes in current maturity of notes payable	(300,000)	-	-	(300,000)
Transfers in (out)	(49,790)	(188,856)	238,646	-
Net change in fund balance	807,656	2,616	-	810,272
Fund Balance at beginning of year	201,752	1,168	-	202,920
Fund Balance at end of year	\$ 1,009,408	\$ 3,784	\$ -	\$ 1,013,192

The accompanying notes are an integral part of this financial statement.



University Preparatory Academy Palm Beach  
 (A charter school under University Preparatory Academy Palm Beach, Inc.)  
 Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance  
 of Governmental Funds to the Statement of Activities  
 For the year ended June 30, 2024

---

Net Change in Fund Balance - Governmental Funds \$ 810,272

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation and amortization expense. In the current period, these amounts are:

Capital outlay	-	
Depreciation and amortization expense	<u>(428,931)</u>	(428,931)

Additions in long term liabilities provide current financial resources to governmental funds, but increases long term liabilities in the statement of net position. Reductions in long term liabilities is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. In the current period, these amounts are:

Decreases in long term liabilities	238,240	
Changes in current maturities of long-term liabilities	<u>300,000</u>	<u>538,240</u>

Change in Net Position of Governmental Activities \$ 919,581

The accompanying notes are an integral part of this financial statement.

## **Note 1 – Summary of Significant Accounting Policies**

### Reporting Entity

University Preparatory Academy Palm Beach (the "School"), is a charter school sponsored by the School Board of Palm Beach County, Florida (the "District"). The School's charter is held by University Preparatory Academy Palm Beach, Inc., a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act. The governing body of the School is the board of directors of University Preparatory Academy Palm Beach, Inc., which is composed of five members. The board of directors has determined that no component unit exists that would require inclusion in the School's financial statements.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter granted by the sponsoring district, the School Board of Palm Beach County, Florida. The current charter was renewed and expires on June 30, 2029 and it can be renewed in accordance with the law. A charter can also be terminated before its date of expiration for reasons set forth in the charter and Section 1002.33 of the Florida Statutes.

The School is located in West Palm Beach, Florida for students from kindergarten through eighth grade. These financial statements are for the year ended June 30, 2024, when on average 278 students were enrolled for the school year.

### Basis of Presentation

The School's accounting policies conform to accounting principles generally accepted in the United States applicable to state and local governments. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles. Accordingly, the basic financial statements include both the government-wide and fund financial statements.

### Government-wide and Fund Financial Statements

#### *Government-wide Financial Statements*

The government-wide financial statements include the statement of net position and the statement of activities. These statements report information about the School as a whole. Any internal interfund activity has been eliminated from these financial statements. Both statements report only governmental activities as the School does not engage in any business type activities. These statements also do not include fiduciary funds.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services, such as student activity fees; (2) operating grants, Federal grants, and other state allocations; and (3) capital grants specific to capital outlay. In addition, revenues not classified as program revenues are shown as general revenues, which include Florida Education Finance Program (FEFP) revenues and other state and local sources.

**Note 1 – Summary of Significant Accounting Policies (continued)**

*Fund Financial Statements*

Fund financial statements are provided for governmental funds. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflow of resources, liabilities, deferred inflows of resources, equity, revenues and expenditures. The School reports the following major governmental funds:

*General Fund* - is the School's primary operating fund. It accounts for all financial resources of the school, except those required to be accounted for in another fund.

*Special Revenue Fund* - accounts for specific revenues, such as federal funding, federal lunch program, and COVID-19 emergency relief funding that are legally restricted to expenditures for particular purposes. Also, accounts for resources of the School's Internal Fund, which is used to administer monies collected in connection with school, student athletics, class, and club activities.

*Capital Projects Fund* – is used to account for the resources restricted for the acquisition or construction of specific capital assets and for state capital outlay funding that are legally restricted to expenditures for particular purposes.

Measurement Focus and Basis of Accounting

The financial statements of the School are prepared in accordance with Generally Accepted Accounting Principles (GAAP). The School's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) *Codification of Accounting and Financial Reporting Guidance*.

The government-wide statements report using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

The School recognizes assets of non-exchange transactions in the period when the underlying transaction occurs, when an enforceable legal claim has arisen, or when all eligibility requirements are met. Revenues are recognized, on the modified accrual basis, when they are measurable and available.

Non-exchange transactions occur when the school provides (or receives) value to (from) another party without receiving (or giving) equal or nearly equal value in return. Most donations are examples of non-exchange transactions. Revenues from grants and donations are recognized on the accrual basis, in the fiscal year in which all eligibility requirements have been satisfied.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. "Measurable" means the amount of the transaction can be determined. "Available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Florida Education Finance Program (FEFP) revenues are recognized when received. A one-year availability period is used for revenue recognition for all other governmental fund revenues. Charges for services and fees are recognized when cash is collected as amounts are not measurable.

When grant terms provide that the expenditure of funds is the prime factor for determining eligibility for federal, state, and other grant funds, revenue is recognized at the time the expenditure is made. Expenditures are recorded when the related fund liability is incurred, except for long-term debt principal and interest which are reported as expenditures in the year due.

Budgets and Budgetary Accounting

In compliance with Florida Statutes, the Board of Directors adopts an annual budget using the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g. salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g. instruction, pupil personnel services and school administration). Revisions to the annual budget are approved by the Board.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The School does not have any items that qualify for reporting in this category.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The school does not have any items that qualify for reporting in this category.

Cash, Cash Equivalents and Investments

Cash and cash equivalents are considered to be cash on hand, demand deposits, non-marketable time deposits with maturities of three months or less when purchased, and money market/savings accounts.

The School has not adopted a formal deposit and investment policy that limits the School's allowable deposits or investments and address specific types of risk; however the School invests excess deposit funds in a government money market mutual fund. The School follows the provisions of GASB Statement No. 31, Accounting and Financial Reporting for Certain Investments and External Investment Pools, GASB Statement No. 72, *Fair Value Measurement and Application*, and other related standards which establish accounting and financial reporting standards for all investments (see Note 2). Money market investment that have maturities of one year or less from the date of acquisition are reported at amortized cost rather than fair value. Amortized cost closely approximates fair value.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Inter-fund Transfers

Inter-fund receivables/payables (“due from/to”) are short-term balances that represent reimbursements between funds for payments made by one fund on behalf of another fund

Due from Other Governments or Agencies

Amounts due to the School by other governments or agencies relate to grants or programs for which the services have been provided by the School.

Capital Assets

The School’s property, plant and equipment with useful lives of more than one year are stated at historical cost and comprehensively reported in the statement of net position in the government-wide financial statements. Donated capital assets are recorded at their estimated fair market value on the date donated. The School generally capitalizes assets with a cost of \$1,000 or more. Building improvements, additions and other capital outlays that significantly extend the useful life of an asset are capitalized. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are sold or disposed of, the related cost and accumulated depreciation are removed from the accounts, and the resulting gain or loss is recorded in the governmentwide statements. Proceeds received from the sale or disposal of capital assets are recorded as Other Financing Sources in the governmental funds.

The right of use assets are initially measure at an amount equal to the initial measurement of the related lease liability plus any lease payments made prior to the lease term, less lease incentives, and plus ancillary charges necessary to place the lease into service. The right of use assets are amortized on a straight-line basis over the life of the related lease.

Estimated useful lives, in years, for capital assets are as follows:

Right-of-use assets (building)	13 Years
Building and improvements	15 Years
Furniture and equipment	5 Years
Software	3 Years

Compensated Absences

The School grants a specific number of personal time off. Full time instructional employees are eligible to receive one day per month up to ten days of active work during the ten-month period (a “benefit year”). In the event that available time is not used by the end of the benefit year, employees may “rollover” all unused days for use in future benefit years. Employees may “cash out” unused days for personal time off, however, employees may only cash out if they have used three days or less in that benefit year. Employees may not cash out more than ten days per school year and are required to maintain a minimum of twenty-one unused days in order to cash out. The cash out value is eighty percent of their current daily rate. There is no termination payment for accumulated unused days. Non-exempt and office salaried employees are not eligible to “cash out” unused personal time off days.

**Note 1 – Summary of Significant Accounting Policies (continued)**

GASB Codification Section C60, *Accounting for Compensated Absences*, provides that compensated absences that are contingent on a specific event that is outside the control of the employer and employee should be accounted for in the period those events take place. Accordingly, these financial statements do not include an accrual for compensated absences available to be used in future benefits years.

Long-Term Debt and Liabilities

In the government-wide financial statements, long-term debt and other long-term liabilities are reported as liabilities in the applicable governmental activities statement of net position. In the fund financial statements, governmental fund types report the face amount of debt issued as other financing sources.

Revenue Sources

Revenues for current operations are received primarily from State through the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33, Florida Statutes, the School will report the number of full-time equivalent (FTE) students and related data to the District.

Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of the full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the FEFP.

Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. After review and verification of FTE reports and supporting documentation, the FDOE may adjust subsequent fiscal period allocations of FEFP funding for prior year errors disclosed by its review as well as to prevent statewide allocations from exceeding the amount authorized by the Legislature. Normally, such adjustments are treated as reductions of revenue in the year the adjustment is made. In addition, the School receives a portion of the local operating millage revenues levied by the District (Referendum).

The School may also receive state funds through the District under charter school capital outlay funding pursuant to Section 1013.62, Florida Statutes. Funds are based on a capital outlay plan submitted to the District and are to be used for lease of school facilities. In addition, the School may also receive a portion of the local capital improvement tax revenues levied by the District.

Finally, the School also receives Federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to and approved by various granting agencies. For Federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred. Any excess amounts are recorded as deferred revenues until expended. Additionally, other revenues may be derived from various fundraising activities and certain other programs.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Net Position and Fund Balance Classification

*Government-wide financial statements*

Equity is classified as net position and displayed in three components:

- a) Net investment in capital assets - consists of capital assets net of accumulated depreciation and reduced by the outstanding balances of any borrowings that are attributable to the acquisition or improvement of those assets.
- b) Restricted net position - consists of net position with constraints placed on their use either by external groups such as creditors, grantors, contributors or laws or regulations of other governments.
- c) Unrestricted net position - all other net position that does not meet the definition of "restricted" or "net investment in capital assets."

When both restricted and unrestricted resources are available for a specific purpose, it is the School's policy to use restricted resources first, until exhausted, before using unrestricted resources.

*Fund financial statements*

GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be properly reported within one of the fund balance categories listed below:

- a) Nonspendable – includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Consists of fund balance associated with inventories and prepaid expenses.
- b) Restricted – this classification includes fund balance category amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. Restricted fund balances at year end pertain to the unspent referendum funds.
- c) Committed - fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the School's Board of Directors. There are no committed fund balances at year end.
- d) Assigned - fund balance classification that is intended to be used by the School's management for specific purposes but do not meet the criteria to be classified as restricted or committed. Assigned fund balances at year end pertain to School's student activities account.
- e) Unassigned – portion of the fund balance that has not been restricted, committed or assigned for a specific purpose. This is the residual classification for the School's general fund.

Committed amounts would be reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

## **Note 1 – Summary of Significant Accounting Policies (continued)**

### Prepaid Expenses and Other Assets

Other assets consist mainly of prepaid expenses which are payments for goods or services that have not been consumed or used at year end. The expenditure will be recorded when the asset is used. Accordingly, prepaid expenses are equally offset by a nonspendable fund balance classification.

### Income Taxes

University Preparatory Academy Palm Beach, Inc. qualifies as a tax-exempt organization under Internal Revenue Code Section 501(c)(3), and is, therefore, exempt from income tax. Accordingly, no tax provision has been made in the accompanying financial statements.

### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

### New Accounting Standard Adopted

In fiscal year 2024, the School adopted a new statement of financial accounting standard issued by Governmental Accounting Standards Board: GASB Statement No. 100, *Accounting Changes and Error Corrections*. This adoption had no material effect on the School's financial statements as of June 30, 2024.

### Pronouncements Issued But Not Yet Effective

GASB has issued GASB Statement No. 101, *Compensating Absences*. This Statement provides guidance on the accounting and financial reporting for certain types of compensated absences including parental leave, military leave, and injury duty leave. The School is currently evaluating the effect that implementation of the new standard will have on its financial statements. The requirements of this Statement are effective for reporting periods beginning after December 15, 2023.

### Subsequent Events

In accordance with GASB Codification Section 2250.106, the School has evaluated subsequent events and transactions for potential recognition or disclosure through September 30, 2024, which is the date the financial statements were available to be issued.

## **Note 2 – Cash and Investments**

### Deposits

The School maintains its cash in one financial institution. Deposits at FDIC-insured institutions are insured up to \$250,000 per depositor, per financial institution. All bank accounts are opened under the account ownership of University Preparatory Academy Palm Beach, Inc., therefore, bank balances at times may potentially be in excess of FDIC coverage. As of June 30, 2024, bank balance in potential excess of FDIC coverage was \$19,436.



**Note 2 – Cash and Investments (continued)**

Investments

The School follows the Governmental Accounting Standards Board (GASB) Statement No. 72, *Fair Value Measurement and Application*. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in markets for identical assets; Level 2 inputs are significant other observable inputs (including quoted prices for similar investments, interest rates, credit risk, etc.); Level 3 inputs are significant unobservable inputs.

At June 30, 2024, the School had \$1,060,000 invested in a governmental money market mutual fund that is exempt from GASB 72 fair value hierarchy disclosures. The governmental money market mutual fund values its portfolio securities at amortized cost which approximates fair value. The government money market mutual fund primarily invests in cash, high quality, short-term U.S. government securities and/or repurchase agreements that are collateralized fully by government securities that have been valued by the fund as Level 2. As of June 30, 2024, maturities of the fund’s portfolio holdings are approximately 86% within 30 days.

Credit Risk

*Concentration of credit risk* is the risk of loss attributed to the magnitude of investments in a single issuer. The School manages its exposure to credit risk by limiting investments to highly rated government money market mutual funds. The fund is rated Aaa-mf by Moody’s.

*Custodial credit risk* is the risk that in the event of a failure of a depository financial institution or counterparty that is in possession of investment or collateral securities, the School will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. For an investment, custodial credit risk is the risk that in the event of the failure of the counterparty to a transaction, the School will not be able to recover the value of investments or collateral securities that are in the possession of an outside party. At June 30, 2024, all of the School’s investments in government money market mutual funds were held in a separate account and designated as assets of the School.

*Interest rate risk* is the risk that changes in interest rate will adversely affect the fair value of an investment. The School manages its exposure to declines in fair values by limiting all investments to government money market mutual funds that can be redeemed daily.

**Note 3 –Due from Other Agencies**

The following is due from other agencies as of June 30, 2024:

Funding Source	Governmental Fund	Balance
Capital Outlay	Capital Projects Fund	\$ 14,574
ESSER III	Special Revenue Fund	207,603
UNISIG	Special Revenue Fund	74,887
Title I	Special Revenue Fund	105,922
Total Due from Other Agencies		\$ 402,986

University Preparatory Academy Palm Beach  
(A Charter School under University Preparatory Academy Palm Beach, Inc.)  
Notes to Financial Statements  
June 30, 2024

**Note 4 – Capital Assets**

The following schedule provides a summary of changes in capital assets, acquired substantially with public funds, for the year ended June 30, 2024:

	Balance 07/01/23	Additions	Retirements / Reclassification	Balance 06/30/24
<b>Capital Assets:</b>				
Buildings and Improvements	\$ 200,023	\$ -	\$ -	\$ 200,023
Computer equipment and software	184,388	-	(46,751)	137,637
Furniture and equipment	107,853	-	(18,797)	89,056
Total Capital Assets	<u>492,264</u>	<u>-</u>	<u>(65,548)</u>	<u>426,716</u>
<b>Less Accumulated Depreciation:</b>				
Buildings and Improvements	(101,910)	(12,646)	-	(114,556)
Computer equipment and software	(135,664)	(20,735)	46,751	(109,648)
Furniture and equipment	(66,147)	(16,277)	18,797	(63,627)
Total Accumulated Depreciation	<u>(303,721)</u>	<u>(49,658)</u>	<u>65,548</u>	<u>(287,831)</u>
Total Capital Assets, being depreciated, net	<u>\$ 188,543</u>	<u>\$ (49,658)</u>	<u>\$ -</u>	<u>\$ 138,885</u>
<b>Lease Assets:</b>				
Right of use lease asset (buidling)	\$ 5,309,825	\$ -	\$ -	\$ 5,309,825
Less: accumulated amortization	<u>(758,545)</u>	<u>(379,273)</u>	<u>-</u>	<u>(1,137,818)</u>
Total Lease Assets being amortized, net	<u>4,551,280</u>	<u>(379,273)</u>	<u>-</u>	<u>4,172,007</u>
Governmental Activities Capital Assets, net	<u>\$ 4,739,823</u>	<u>\$ (428,931)</u>	<u>\$ -</u>	<u>\$ 4,310,892</u>

For the fiscal year ended June 30, 2024, depreciation and amortization expense is allocated in the Statement of Activities by function as follows:

	Depreciation	Amortization
Instruction	\$ 34,213	\$ -
Operation of plant	14,590	379,273
Maintenance of plant	855	-
Total Expense	<u>\$ 49,658</u>	<u>\$ 379,273</u>

**Note 5 – Education Service and Support Provider**

Academica Broward, LLC, an educational service and support provider, provides administrative services to the School including, but not limited to, facility design, staffing recommendations, human resource coordination, regulatory compliance, legal and corporate upkeep, maintenance of the books and records, bookkeeping, budgeting, financial reporting, and virtual education services. The agreement calls for a fee on a per student basis.

The agreement is through June 30, 2028, and unless terminated by the board, will have the option to renew for an additional five year period. During the year ended June 30, 2024, the School incurred \$125,100 in fees related to this agreement, of which approximately \$180,000 of current and prior year's outstanding balance is included in Accounts Payable.

**Note 6 – Funding and Support From Related Parties**

On May 17, 2017, the School entered into a note payable for working capital purposes with Sun Capital Partners Inc., an entity affiliated with a board member, for \$300,000. This note bears no interest and on June 29, 2023, the note was amended and extended to have all principal due on August 31, 2024. The balance outstanding on the note payable as of June 30, 2024 was \$300,000.

The following schedule provides a summary of changes in debt for the year ended June 30, 2024:

	Balance 07/01/23	Increases	Decreases	Balance 06/30/24
Sun Capital Partners Inc.	\$ 300,000	\$ -	\$ -	\$ 300,000
	<u>\$ 300,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 300,000</u>

**Note 7 – Long-Term Liabilities**

The School entered into a lease agreement with Building Hope Australian, LLC, as amended, for its charter school facilities. Initial fixed annual payments under this agreement are approximately \$459,000, adjusted annually by 2%. The agreement continues through June 30, 2035, with the option to renew for two additional five-year terms.

At the time of the initial measurement, the School recorded a lease right of use asset and liability. The School used an average effective interest for several borrowings during fiscal year end 2021 and 2022. The average borrowing rate was 5% which was used to discount the annual lease payments to recognize the intangible right to use this asset and the lease liability.

For the year ended June 30, 2024, interest expense totaled \$239,304, as it relates to its lease agreement. For 2024, there were no variable payments related to the lease agreement.

Annual requirements to amortize the lease liability and related interest are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	
2025	\$ 260,201	\$ 226,893	
2026	283,481	213,355	
2027	330,933	198,103	
2028	358,235	180,936	
2029	387,141	162,368	
2030-2034	2,434,610	478,099	(Total for a five year period)
2035	601,450	16,413	
	<u>\$ 4,656,051</u>	<u>\$ 1,476,167</u>	

**Note 7 – Long-Term Liabilities (continued)**

Changes in long term lease liabilities during the year are as follows:

	Balance 07/01/23	Increases	Decreases	Balance 06/30/24
Lease Liability	\$ 4,894,291	\$ -	\$(238,240)	\$ 4,656,051
	<u>\$ 4,894,291</u>	<u>\$ -</u>	<u>\$(238,240)</u>	<u>\$ 4,656,051</u>

**Note 8 –Contingencies and Concentrations**

The School receives substantially all of its funding from the District under the Florida Education Finance Program (FEFP), which is based in part on a computation of the number of full-time equivalent (FTE) students attending different instructional programs. The accuracy of FTE student data submitted by individual schools and used in the FEFP computations is subject to audit by the state and, if found to be in error, could result in refunds to the state or in decreases to future funding allocations. Additionally, the School receives various forms of federal, state and local funding which are subject to financial and compliance audits. It is the opinion of management that the amount of funding, if any, which may be remitted back to the state due to errors in the FTE student data or the amount of grant expenditures which may be disallowed by grantor agencies would not be material to the financial position of the School. Pursuant to the Charter School contract with the School District, the District withholds an administrative fee of 5% of the qualifying revenues of the School. For the year ended June 30, 2024, administrative fees withheld by the School District totaled \$101,326.

The School entered into a food services agreement with the School District of Palm Beach County (“Sponsor”) to provide a lunch program for its students. Revenues and expenses related to this program are recorded in the Sponsor’s books and are not reflected in the School’s financial statements.

**Note 9 – Risk Management**

The School is exposed to various risks of loss related to torts; thefts of, damage to and destruction of assets; administrative errors and omissions; personal injury; workers compensation and natural disasters for which the School carries commercial insurance. Settlement amounts have not exceeded insurance coverage in any of the past three fiscal years. In addition, there were no reductions in insurance coverage from those in the prior year.

The School has entered into a strategic relationship with ADP TotalSource Group, Inc., a human resource management firm, typically known as “Professional Employer Organization” (PEO). Under a co-employment agreement, the PEO is the employer of record and is responsible for administering payroll, payroll taxes, provide employee benefits and assist with human resources and risk management. Accordingly, certain human resource related risks are transferred to the PEO. Nevertheless, the School may be subject to risks, including loss, penalties and fines related to employment practices, administrative error and omissions.

**Note 10– Interfund Transfers**

Interfund transfers in governmental funds as of June 30, 2024 consist of the following:

	General Fund	Special Revenue Fund	Capital Projects Fund
To fund lease payments in the Capital Projects Fund	\$ (238,646)	\$ -	\$ 238,646
To reimburse the General Fund for prior period's federal expenditures	188,856	(188,856)	-
Total Transfers, net	<u>\$ (49,790)</u>	<u>\$ (188,856)</u>	<u>\$ 238,646</u>
Due from/(due to) balances:			
Due to General Fund from Capital Projects Fund for capital outlay	\$ 14,574	\$ -	\$ (14,574)
Due to General Fund from Special Revenue Fund for federal funds	388,412	(388,412)	-
Total Due from/(Due to)	<u>\$ 402,986</u>	<u>\$ (388,412)</u>	<u>\$ (14,574)</u>

**Note 11 – Defined Contribution Retirement Plan**

The School’s personnel, which are leased through ADP TotalSource Group, Inc., are eligible to participate in a defined contribution 401(k) plan sponsored by the leasing company, covering employees who meet certain age and tenure requirements. Under the ADP TotalSource Retirement Savings Plan (the “Plan”), the School provides a match of 100% of the employee’s contribution up to 4% of the employee’s compensation. The School contributed to the Plan \$10,713 for the year ended June 30, 2024. The School does not exercise any control or fiduciary responsibility over the Plan’s assets, which are administered by Voya Financial.

**Note 12 – Referendum**

On November 6, 2018 the voters of Palm Beach County approved a 1.00 mills of ad valorem millage for District Schools to improve school safety and security, hire additional mental health professionals, fund arts, music, physical education and to raise/maintain teacher compensation. Palm Beach County School District shares a portion with charter schools. The District entered into a settlement agreement with the School for the 2018 Referendum funds not received for the 2019-2020 and 2020-2021 school years. The settlement amount for the 2019-2020 and 2020-2021 school years totaled \$841,388 (including interest) which was recognized in the 2023- 2024 revenues of the School.

REQUIRED SUPPLEMENTARY INFORMATION

University Preparatory Academy Palm Beach  
(A charter school under University Preparatory Academy Palm Beach, Inc.)  
Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the year ended June 30, 2024

REVENUES	General Fund		
	Original Budget	Final Budget	Actual
State passed through local	\$ 2,287,421	\$ 2,252,208	\$ 2,353,062
Local sources	667,503	1,086,275	1,163,125
Charges for services and other revenues	185,116	200,650	205,650
Total Revenues	<u>3,140,040</u>	<u>3,539,133</u>	<u>3,721,837</u>
EXPENDITURES			
Current:			
Instruction	1,360,854	1,344,544	1,311,778
Instructional Staff Training	18,500	18,500	17,997
Board	30,638	26,250	25,000
General Administration	101,500	101,500	101,326
School Administration	372,226	383,599	354,416
Fiscal Services	43,225	44,096	41,700
Food Services	500	500	39
Central Services	83,225	84,096	63,437
Pupil transportation	83,000	83,000	75,200
Operation of Plant	382,233	364,402	351,907
Maintenance of Plant	204,000	227,300	184,622
Community Services	45,000	40,000	36,969
Total Current Expenditures	<u>2,724,901</u>	<u>2,717,787</u>	<u>2,564,391</u>
Excess of Revenues Over Current Expenditures	<u>415,139</u>	<u>821,346</u>	<u>1,157,446</u>
Capital Outlay			
Other Capital Outlay	-	-	-
Total Capital Outlay and Debt Service Expenditures	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>2,724,901</u>	<u>2,717,787</u>	<u>2,564,391</u>
Excess (Deficit) of Revenues Over Expenditures	<u>415,139</u>	<u>821,346</u>	<u>1,157,446</u>
Other financing sources (uses):			
Changes in current maturity of notes payable	-	(300,000)	(300,000)
Transfers in (out)	(212,236)	(191,155)	(49,790)
Net change in fund balance	202,903	330,191	807,656
Fund Balance at beginning of year	<u>201,752</u>	<u>201,752</u>	<u>201,752</u>
Fund Balance at end of year	<u>\$ 404,655</u>	<u>\$ 531,943</u>	<u>\$ 1,009,408</u>

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.

University Preparatory Academy Palm Beach  
(A charter school under University Preparatory Academy Palm Beach, Inc.)  
Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the year ended June 30, 2024

	Special Revenue Fund		
	Original Budget	Final Budget	Actual
<b>REVENUES</b>			
State capital outlay funding			
Federal sources	\$ 618,632	\$ 674,821	\$ 732,715
Charges for services and other revenues	5,500	5,500	6,846
Total Revenues	<u>624,132</u>	<u>680,321</u>	<u>739,561</u>
<b>EXPENDITURES</b>			
Current:			
Instruction	535,632	574,821	520,211
Instructional staff training	25,410	22,500	20,830
School administration	3,500	3,500	2,818
Community Services	5,000	5,000	4,230
Total Current Expenditures	<u>569,542</u>	<u>605,821</u>	<u>548,089</u>
Excess of Revenues Over Current Expenditures	<u>54,590</u>	<u>74,500</u>	<u>191,472</u>
Capital Outlay			
Total Capital Outlay and Debt Service Expenditures	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>569,542</u>	<u>605,821</u>	<u>548,089</u>
Excess (deficit) of Revenues Over Expenditures	54,590	74,500	191,472
Other financing sources (uses)			
Transfers in (out)	<u>(54,590)</u>	<u>(74,500)</u>	<u>(188,856)</u>
Net change in fund balance	-	-	2,616
Fund Balance at beginning of year	<u>1,168</u>	<u>1,168</u>	<u>1,168</u>
Fund Balance at end of year	<u>\$ 1,168</u>	<u>\$ 1,168</u>	<u>\$ 3,784</u>

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.





INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

---

Board of Directors of  
University Preparatory Academy Palm Beach  
West Palm Beach, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States., the financial statements of the governmental activities and each major fund of University Preparatory Academy Palm Beach (the "School"), as of, and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the School's basic financial statements and have issued our report thereon dated September 30, 2024.

### **Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

## **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported in a separate management letter dated September 30, 2024 of pursuant to Chapter 10.850, Rules of the Auditor General.

## **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
September 30, 2024



## MANAGEMENT LETTER

Board of Directors of  
University Preparatory Academy Palm Beach  
West Palm Beach, Florida

### **Report on the Financial Statements**

We have audited the financial statements of University Preparatory Academy Palm Beach, West Palm Beach, Florida as of and for the fiscal year ended June 30, 2024 and have issued our report thereon dated September 30, 2024.

### **Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

### **Other Reporting Requirements**

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in those reports and schedule, which are dated September 30, 2024, should be considered in conjunction with this management letter.

### **Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

There were no findings or recommendations made in the preceding annual financial audit report.

### **Official Title**

Section 10.854(1)(e)5., Rules of the Auditor General, requires the name or official title of the entity and the school code assigned by the Florida Department of Education be disclosed in this management letter. The official title and the school code assigned by the Florida Department of Education of the entity are: University Preparatory Academy Palm Beach (W/L# 4080)

### **Financial Condition and Management**

Section 10.854(1)(e)2 and 10.855(11), Rules of the Auditor General, require us to apply appropriate procedures and communicate whether or not University Preparatory Academy Palm Beach has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that University Preparatory Academy Palm Beach did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

4000 Ponce de Leon Blvd., Suite 610, Coral Gables, FL 33146 • Tel: 305.446.3022 • Fax: 305.446.6319  
[www.hlbgravier.com](http://www.hlbgravier.com)

HLB Gravier, LLP is a member of  International. A world-wide organization of accounting firms and business advisers.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for University Preparatory Academy Palm Beach. It is management's responsibility to monitor University Preparatory Academy Palm Beach' financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendation to improve financial management. In connection with our audit, we did not have any such recommendations.

**Transparency**

Sections 10.854(1)(e)7 and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether University Preparatory Academy Palm Beach maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that University Preparatory Academy Palm Beach maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

**Additional Matters**

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or fraud, waste, or abuse, that has occurred, or is likely to have occurred, that has an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have such findings.

**Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representatives, the Florida Auditor General, School Board of Palm Beach County, Federal and other granting agencies, the board of directors of University Preparatory Academy Palm Beach, Inc., and applicable management and is not intended to be and should not be used by anyone other than these specified parties.



CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
September 30, 2024