

**EXCELSIOR PREP CHARTER SCHOOL INC.**

**A CHARTER SCHOOL AND COMPONENT UNIT  
OF THE HILLSBOROUGH COUNTY PUBLIC SCHOOLS, FLORIDA**

**FINANCIAL STATEMENTS AND  
INDEPENDENT AUDITOR'S REPORT  
FOR THE YEAR ENDED JUNE 30, 2024**



**EXCELSIOR PREP CHARTER SCHOOL INC.  
A CHARTER SCHOOL AND COMPONENT UNIT OF THE  
HILLSBOROUGH COUNTY PUBLIC SCHOOLS  
JUNE 30, 2024**

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**EXCELSIOR PREP CHARTER SCHOOL INC.  
A CHARTER SCHOOL AND COMPONENT UNIT OF THE  
HILLSBOROUGH COUNTY PUBLIC SCHOOLS**

**Board of Directors**

**Board Chair**

Dr. Matthew Schabath

**Secretary/ Treasurer**

Sean Franklin

**Board Member**

Patricia Douglas

**School Administration**

**Principal**

Stephanie Mullings

**Assistant Principal**

Ms. Montoya



## INDEPENDENT AUDITORS' REPORT

To the Board of Directors of  
Excelsior Prep Charter School Inc.  
Tampa, Florida

### **Report on the Audit of the Financial Statements**

#### *Opinions*

We have audited the accompanying financial statements of the governmental activities and each major fund of Excelsior Prep Charter School Inc. (the Charter School), which is a component unit of the Hillsborough County District School Board, Tampa, Florida as of, and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprises the Charter School's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Excelsior Prep Charter School Inc. as of June 30, 2024, and the respective changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinion*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Excelsior Prep Charter School Inc. to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### *Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Excelsior Prep Charter School Inc.'s ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Excelsior Prep Charter School Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Excelsior Prep Charter School Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 7-15 and 34-36 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

***Required Supplementary Information (Continued)***

We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 10, 2024, on our consideration of the Charter School's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Excelsior Prep Charter School Inc's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Excelsior Prep Charter School Inc's internal control over financial reporting and compliance.

*Thomas S Conroy CPA PA*

Thomas & Company CPA PA  
Cooper City, Florida  
September 10, 2024

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**MANAGEMENT’S DISCUSSION AND ANALYSIS (UNAUDITED)**  
**YEAR ENDED JUNE 30, 2024**

As management of the Excelsior Prep Charter School Inc. (the “Charter School”), we offer readers of the Charter School’s financial statements this narrative overview and analysis of the financial activities of the Charter School for the fiscal year ended June 30, 2024. We encourage readers to consider the information presented here through page 15 of this report.

**FINANCIAL HIGHLIGHTS**

The following are among the major financial highlights:

- At June 30, 2024, the Charter School’s total net position is negative \$568,975.
- At June 30, 2024, the Charter School had current assets of \$380,483.
- For the year ended June 30, 2024, the Charter School's expenses exceeded revenue by \$670,059.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This annual report consists of three parts – Management's Discussion and Analysis (this section), the basic financial statements and the notes thereto, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the Charter School:

- The first two statements are government-wide financial statements that provide both long-term and short-term information about the Charter School's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the Charter School, reporting the Charter School's operations in more detail than the government-wide statements.
- The governmental funds financial statements tell how general school services were financed in the short term, as well as what remains for future spending.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements.

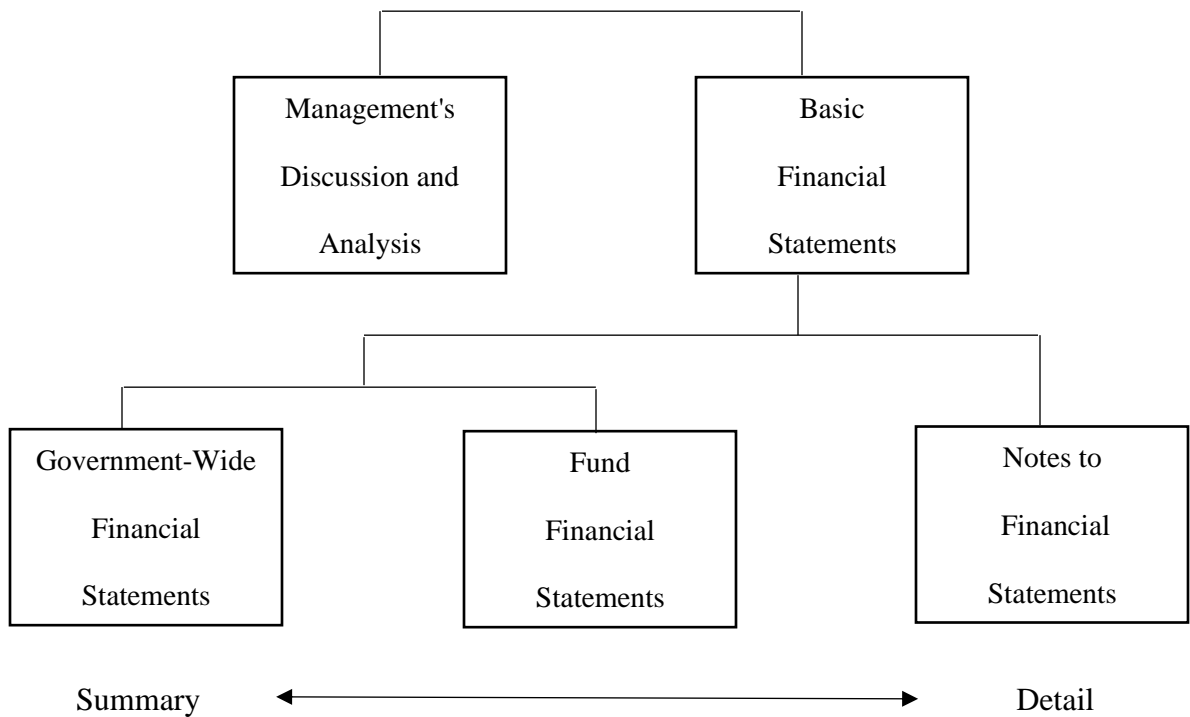
This document also includes the independent auditors’ report on compliance and internal control required by *Government Auditing Standards*, as well as the management letter required by the Rules of the Florida Auditor General, Chapter 10.850, *Audits of Charter Schools and Similar Entities, The Florida Virtual School, and Virtual Instruction Program Providers*.

**EXCELSIOR PREP CHARTER SCHOOL INC.  
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)  
YEAR ENDED JUNE 30, 2024**

**OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

Figure A-1 shows how the various parts of this annual report are arranged and related to one another.

**Figure A-1  
Annual Report Format**



**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**MANAGEMENT’S DISCUSSION AND ANALYSIS (UNAUDITED)**  
**YEAR ENDED JUNE 30, 2024**

**OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

The following table summarizes the major features of the Charter School's financial statements, including the portion of the Charter School they cover and the types of information they contain. The remainder of this overview section of management's discussion and analysis explains the structure and contents of each of the statements.

<b>Basic Financial Statements</b>		
	<b>Government-Wide Statements</b>	<b>Governmental Funds</b>
Scope	Entire School not including fiduciary	The activities of the Charter School that are not proprietary or fiduciary
Required financial statements	* Statement of Net Position * Statement of Activities	* Balance Sheet * Statement of Revenues, Expenditures, and Changes in Fund Balances
Accounting basis and measurement focus	Accrual accounting and economic resources focus.	Modified accrual accounting and current financial focus.
Type of assets/liability information	All assets, deferred outflows of resources, liabilities, and deferred inflows of resources, both financial and capital, and short-term and long-term	Only assets/deferred outflows of resources expected to be used up and liabilities/deferred inflows of resources that come due during the year or soon thereafter; no capital assets included
Type of inflow/outflow information	All revenues and expenses during the year, regardless of when cash is received or paid.	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter.

**Government-wide Financial Statements**

The government-wide financial statements report information about the Charter School as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the Charter School’s assets, deferred outflows of resources, liabilities and deferred inflows of resources. All of the current year’s revenues and expenses are accounted for in the statement of activities, regardless of when cash is received or paid.

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**MANAGEMENT’S DISCUSSION AND ANALYSIS (UNAUDITED)**  
**YEAR ENDED JUNE 30, 2024**

**OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

**Government-wide Financial Statements (Continued)**

The two government-wide statements report the school’s *net position* and how they have changed. Net position—the difference between the school’s assets, deferred outflows of resources, liabilities, and deferred inflows of resources—is one way to measure the school’s financial health or *position*.

- Over time, increases or decreases in the school’s net position are indicators of whether its financial position is improving or deteriorating, respectively.
- To assess the overall health of the school you need to consider additional non-financial factors such as changes in the School’s student base, safety at the School and quality of education.

In the government-wide financial statements the school are shown in one category:

- *Governmental Activities* – The Charter School’s basic services are included here, such as regular and special education and administration. State aids finance most of these activities.

**Fund Financial Statements**

The fund financial statements provide more detailed information about the Charter School’s funds – focusing on its most significant or “major” funds – not the Charter School as a whole. Funds are accounting devices the Charter School uses to keep track of specific sources of funding and spending on particular programs:

- Some funds are required by State law.
- The Charter School can establish other funds to control and manage money for particular purposes (e.g., federal grants).

The Charter School has one fund type:

*Governmental Funds* – The Charter School’s basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps to determine whether there are more or fewer financial resources that can be spent soon to finance the school’s programs. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide separate reconciliations to explain the relationship (or differences) between them.

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**MANAGEMENT’S DISCUSSION AND ANALYSIS (UNAUDITED)**  
**YEAR ENDED JUNE 30, 2024**

**OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

**Fund Financial Statements (Continued)**

The Charter School uses or may use the following types of Governmental Funds:

- General Fund - is the Charter School’s primary operating fund. It accounts for all financial resources of the Charter School, except those required to be accounted for in another fund.
- Special Revenue Funds – account for specific revenue, such as federal grants, that is legally restricted to expenditures for particular purposes.
- Capital Projects Fund – accounts for the financial resources accumulated that are restricted for capital outlays.

**FINANCIAL ANALYSIS OF THE CHARTER SCHOOL AS A WHOLE**

**Net Position**

As noted earlier, Net Position may serve over time as a useful indicator of financial position. The following table provides the Charter School's net position as of June 30, 2024 and 2023:

**Condensed Statement of Net Position**

	<b>Governmental Activities as of June 30,</b>		<b>Variance</b>
	<b>2024</b>	<b>2023</b>	
<b>Assets</b>			
Current Assets	\$ 380,483	\$ 483,834	\$ (103,351)
Non-Current Assets	256,081	544,799	(288,718)
<b>Total Assets</b>	<b>636,564</b>	<b>1,028,633</b>	<b>(392,069)</b>
<b>Liabilities and Net Position</b>			
<b>Liabilities</b>			
Current Liabilities	230,086	112,378	117,708
Non-Current Liabilities	975,453	815,171	160,282
<b>Total Liabilities</b>	<b>1,205,539</b>	<b>927,549</b>	<b>277,990</b>
<b>Net Position</b>			
Net Investment in Capital Assets	(719,372)	(270,372)	(449,000)
Unrestricted	150,397	371,456	(221,059)
<b>Total Net Position</b>	<b>(568,975)</b>	<b>101,084</b>	<b>(670,059)</b>
<b>Total Liabilities and Net Position</b>	<b>\$ 636,564</b>	<b>\$ 1,028,633</b>	<b>\$ (392,069)</b>

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)**  
**YEAR ENDED JUNE 30, 2024**

**FINANCIAL ANALYSIS OF THE SCHOOL AS A WHOLE (CONTINUED)**

**Net Position (Continued)**

At the end of the fiscal year June 30, 2024, the Charter School reports a negative balance in net position of \$568,975, with a net decrease of \$670,059. The Charter School's net position reflects its investment in Capital assets (e.g. buildings, building improvements, furniture, fixtures and equipment), net of related debt. The Charter School uses its capital assets to provide services to students. Consequently, these assets are not available for future spending.

Resources that are subject to external restrictions on how they may be used are classified as restricted assets. As of June 30, 2024, the Charter school had no restricted assets. The remaining unrestricted balance may be used in any of the Charter School's ongoing operations.

Current assets of the Charter School, primarily consisting of accounts receivable and cash and cash equivalents have decreased in the current year. The increase in current liabilities is because there were more accounts payable outstanding as well as due to other agency as of June 30, 2024. There were increase in noncurrent liabilities due to the increase in line of credit from \$597,714 to \$975,453 during the year ending June 30, 2024. The change in total net position was due to the current year decrease in net position.

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)**  
**YEAR ENDED JUNE 30, 2024**

**FINANCIAL ANALYSIS OF THE SCHOOL AS A WHOLE (CONTINUED)**

**Changes in Net Position**

The following table compares the changes in the Charter School's net position from its activities for the fiscal years ended June 30, 2024 and 2023:

**Condensed Statement of Changes in Net Position**

	<b>Governmental Activities as of June 30,</b>		<b>Variance</b>
	<b>2024</b>	<b>2023</b>	
<b>Revenue:</b>			
General Revenues	\$ 1,838,647	\$ 2,488,978	\$ (650,331)
Program Revenues:			
Operating Grants and Contributions	371,358	256,495	114,863
Capital Grants and Contributions	128,423	160,438	(32,015)
<b>Total Revenue</b>	<b>2,338,428</b>	<b>2,905,911</b>	<b>(567,483)</b>
<b>Expenses:</b>			
Instruction	1,265,145	1,672,812	(404,167)
Student Support Services	-	20,480	(20,480)
Instruction and Curriculum Development	24,097	-	24,097
School Board	9,500	10,000	(500)
General Administration	286,806	218,101	68,705
School Administration	357,484	369,289	(11,805)
Fiscal Services	10,178	9,000	1,178
Food Services	222,118	167,128	54,990
Student Transportation Services	107,040	60,900	46,140
Operation of Plant	362,637	337,662	24,975
Maintenance of Plant	14,689	26,671	(11,982)
Interest on Long-Term Debt	56,575	30,079	26,496
Unallocated Depreciation/Amortization Expense	292,218	199,382	92,836
<b>Total Expenses</b>	<b>3,008,487</b>	<b>3,121,504</b>	<b>(113,017)</b>
<b>Change in Net Position</b>	<b>(670,059)</b>	<b>(215,593)</b>	<b>(454,466)</b>
Net Position - Beginning of the year	101,084	316,677	(215,593)
<b>Net Position - Ending of the year</b>	<b>\$ (568,975)</b>	<b>\$ 101,084</b>	<b>\$ (670,059)</b>

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)**  
**YEAR ENDED JUNE 30, 2024**

**FINANCIAL ANALYSIS OF THE SCHOOL AS A WHOLE (CONTINUED)**

Revenues decreased primarily as a result of receiving lesser federal grants and additional state source revenue for the fiscal year ended June 30, 2024. Expenditures decreased primarily as a result of downfall in payroll and other expenditures incurred related to instruction, student support services, school administration, and operation of plant.

- At year-end there are 216 students in grades kindergarten to 5<sup>th</sup> grade. Revenues are based on the amount received per student from the State through the School Board of Hillsborough County.
- Expenses for instruction are the result of teachers' salaries and related benefits, and also materials and supplies that directly impact student learning.
- School administration is due primarily to administrators and other administrative personnel and related benefits as well as administrative costs.
- Plant operations expenses consist of utilities, communications, insurance cost, support personnel and related benefits.

**FINANCIAL ANALYSIS OF THE SCHOOL'S FUNDS**

As noted earlier, the Charter School uses fund accounting to maintain control over resources that have been segregated for specific activities or objectives. The focus of the Charter School's governmental funds is to provide information on near-term inflows, outflows and spendable resources. Such information is useful in assessing the Charter School's financing requirements. In particular, unreserved fund balance may serve as a useful measure of the Charter School's net resources available for spending at the end of the fiscal year.

At the end of fiscal year 2024 the Charter School's governmental fund reported a positive ending fund balance of \$150,397. Both revenues and expenditures decreased overall for the same reasons described above for the governmental activities.

**BUDGETARY HIGHLIGHTS**

Prior to the start of the Charter School's fiscal year, the Board of the Charter School adopted an annual budget. A budgetary comparison statement has been provided as part of required supplementary information for the governmental funds to demonstrate compliance with the Charter School's budget.

For the General Fund, the actual revenues were \$749,202 (29%) lower than expected. Actual expenditures were \$7,787 higher than the budgeted for a 0.3% variance. While the budget had reflected an increase of \$116,642 for the year, the actual results reflected a net \$(262,608) decrease in ending fund balance for a net variance of \$(379,250). The revenue decreased as a result of the current year decrease in FTE revenue caused by reduction in the student enrolment. The increase in expenditure is mainly due to the current year's decrease in debt service and school administration.

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)**  
**YEAR ENDED JUNE 30, 2024**

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

As of June 30, 2024, the Charter School's investment in capital assets for its governmental activities amounts to \$256,081. This amount is net of accumulated depreciation amounting \$315,354. There were no capital assets additions and disposals in the current year. A more detailed analysis is provided in Note 5.

The Charter School's outstanding debt consisted of note payable amounting to \$975,453 as of June 30, 2024. A more detailed analysis is provided in Note 8.

**ECONOMIC FACTORS & BUDGET HIGHLIGHTS**

The following economic indicators were taken into account when adopting the general fund budget for fiscal year 2024-25:

1. Student membership and FEFP funding per pupil
2. Cost of goods and services
3. Competitive employee compensation

Amounts available for appropriation in the general revenue fund are \$2,583,561 an approximate 10% increase from the actual 2024 amount of \$2,338,428. A predominate factor affecting the budget is the school's funded student membership. The school is allocating resources to enhance academic achievement at all student-learning levels and for anticipated student membership.

Budgeted governmental fund expenditures are expected to decrease to \$2,417,879 or 18%, from the fiscal 2024 actual amount of \$2,958,435. The school is allocating resources to enhance academic achievement at all student-learning levels and for anticipated student membership. The 2024-25 budget expenditure base includes salary increases, the rising cost of health care and increases in other fixed recurring costs for School operations.

If these estimates are realized, the school's general fund balance is expected to increase by the close of fiscal 2025.

**SCHOOL ENROLLMENT**

During the fiscal year June 30, 2024, the grade levels at the Charter School ranged from Grade K through Grade 5, with a total enrollment of 216 students.

**REQUESTS FOR INFORMATION**

The financial report is designed to provide a general overview of the Charter School's finances for all those with an interest in the school's finances. Questions concerning any of the information should be addressed to Dr. Matthew Schabath, Chairman, at 2156 University Square Mall, Unit 260-262, Tampa, FL 33612.

## **BASIC FINANCIAL STATEMENTS**

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**STATEMENT OF NET POSITION**  
**AS OF JUNE 30, 2024**

	<b>Governmental Activities</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
Cash	\$ 151,151
Accounts Receivable	207,999
Deposit Receivable	21,333
<b>Total Current Assets</b>	<b>380,483</b>
<b>Non-Current Assets</b>	
Capital Assets, Net	256,081
<b>Total Non-Current Assets</b>	<b>256,081</b>
<b>TOTAL ASSETS</b>	<b>636,564</b>
<b>LIABILITIES AND NET POSITION</b>	
<b>LIABILITIES</b>	
<b>Current Liabilities</b>	
Accounts Payable	96,194
Salaries and Wages Payable	52,801
Due to Other Agency	81,091
<b>Total Current Liabilities</b>	<b>230,086</b>
<b>Non-Current Liabilities</b>	
Note Payable	975,453
<b>Total Non-Current Liabilities</b>	<b>975,453</b>
<b>TOTAL LIABILITIES</b>	<b>1,205,539</b>
<b>NET POSITION</b>	
Net Investment in Capital Assets	(719,372)
Unrestricted	150,397
<b>TOTAL NET POSITION</b>	<b>(568,975)</b>
<b>TOTAL LIABILITIES AND NET POSITION</b>	<b>\$ 636,564</b>

“The accompanying notes are an integral part of these statements.”

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2024**

	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net Revenues (Expenses) and Change in Net Position</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>Total Governmental Activities</u>
<b>Governmental Activities</b>					
Instruction	\$ 1,265,145	\$ -	\$ 163,571	\$ -	\$ (1,101,574)
Instruction and Curriculum Development	24,097	-	-	-	(24,097)
School Board	9,500	-	-	-	(9,500)
General Administration	286,806	-	-	-	(286,806)
School Administration	357,484	-	-	-	(357,484)
Fiscal Services	10,178	-	-	-	(10,178)
Food Services	222,118	-	207,787	-	(14,331)
Student Transportation Services	107,040	-	-	-	(107,040)
Operation of Plant	362,637	-	-	128,423	(234,214)
Maintenance of Plant	14,689	-	-	-	(14,689)
Interest on Long-term Debt	56,575	-	-	-	(56,575)
Unallocated Depreciation/Amortization Expense	292,218	-	-	-	(292,218)
<b>Total Governmental Activities</b>	<b><u>\$ 3,008,487</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 371,358</u></b>	<b><u>\$ 128,423</u></b>	<b><u>\$ (2,508,706)</u></b>
<b>General Revenues:</b>					
					\$ 1,764,366
					74,281
					<b><u>1,838,647</u></b>
<b>Change in Net Position</b>					<b>(670,059)</b>
					101,084
					<b><u>\$ (568,975)</u></b>

*“The accompanying notes are an integral part of these statements.”*

## **FUND FINANCIAL STATEMENTS**

**EXCELSIOR PREP CHARTER SCHOOL INC.  
BALANCE SHEET – GOVERNMENTAL FUND  
AS OF JUNE 30, 2024**

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Capital Projects Fund</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>				
Cash	\$ 151,151	\$ -	\$ -	\$ 151,151
Accounts Receivable, net	190,650	-	17,349	207,999
Due from Other Fund	-	331,807	-	331,807
Deposits Receivable	21,333	-	-	21,333
<b>TOTAL ASSETS</b>	<b><u>363,134</u></b>	<b><u>331,807</u></b>	<b><u>17,349</u></b>	<b><u>712,290</u></b>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>LIABILITIES</b>				
Accounts Payable	96,194	-	-	96,194
Due to Other Agency	81,091	-	-	81,091
Due to Other Fund	314,458	-	17,349	331,807
Salaries and Wages Payable	52,801	-	-	52,801
<b>TOTAL LIABILITIES</b>	<b><u>544,544</u></b>	<b><u>-</u></b>	<b><u>17,349</u></b>	<b><u>561,893</u></b>
<b>FUND BALANCES</b>				
Non spendable				
Deposits receivable	21,333	-	-	21,333
Unassigned	(202,743)	331,807	-	129,064
<b>TOTAL FUND BALANCES</b>	<b><u>(181,410)</u></b>	<b><u>331,807</u></b>	<b><u>-</u></b>	<b><u>150,397</u></b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b><u>\$ 363,134</u></b>	<b><u>\$ 331,807</u></b>	<b><u>\$ 17,349</u></b>	<b><u>\$ 712,290</u></b>

*The accompanying notes are an integral part of these statements*

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET TO THE**  
**STATEMENT OF NET POSITION**  
**AS OF JUNE 30, 2024**

**Total Fund Balances- Governmental Funds** **\$ 150,397**

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.

Cost of Capital Assets	\$ 571,435	
Provision for Depreciation	(315,354)	256,081

Long-term liabilities are not due and payable in the current period and therefore are not reported in the governmental funds

Note Payable		(975,453)
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**Total Net Position - Governmental Activities** **\$ (568,975)**

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND**  
**BALANCE – GOVERNMENTAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2024**

	General Fund	Special Revenue Fund	Capital Projects Fund	Total Governmental Funds
<b>Revenue</b>				
Hillsborough County Public Schools - FEFP	\$ 1,764,366	\$ -	\$ -	\$ 1,764,366
Operating Grants and Contributions	-	371,358	-	371,358
Capital Grant and Other Contributions	-	-	128,423	128,423
Miscellaneous Revenues	74,281	-	-	74,281
<b>Total Revenue</b>	<b>1,838,647</b>	<b>371,358</b>	<b>128,423</b>	<b>2,338,428</b>
<b>Expenditure</b>				
Current:				
Instruction	1,141,862	123,283	-	1,265,145
Instruction and Curriculum Development	24,097	-	-	24,097
School Board	9,500	-	-	9,500
General Administration	286,806	-	-	286,806
School Administration	357,484	-	-	357,484
Fiscal Services	10,178	-	-	10,178
Food Services	-	222,118	-	222,118
Student Transportation Services	107,040	-	-	107,040
Operation of Plant	228,597	5,617	128,423	362,637
Maintenance of Plant	14,689	-	-	14,689
Debt Service:				
Principal	238,666	-	-	238,666
Interest and Other Charges	56,575	-	-	56,575
Capital Outlay:				
Furniture, Fixtures and Equipment	3,500	-	-	3,500
<b>Total Current Expenditure</b>	<b>2,478,994</b>	<b>351,018</b>	<b>128,423</b>	<b>2,958,435</b>
<b>Excess / (Deficit) of Revenue over (under) Expenditure</b>	<b>(640,347)</b>	<b>20,340</b>	<b>-</b>	<b>(620,007)</b>
<b>Other Financing Sources (Uses)</b>				
Proceeds from Notes Payable	377,739	-	-	377,739
<b>Total Other Financing Sources (Uses)</b>	<b>377,739</b>	<b>-</b>	<b>-</b>	<b>377,739</b>
<b>Net Changes in Fund Balances (Deficit)</b>	<b>(262,608)</b>	<b>20,340</b>	<b>-</b>	<b>(242,268)</b>
Fund Balance (Deficit) - Beginning of the year	81,198	311,467	-	392,665
<b>Fund Balance (Deficit) - End of the year</b>	<b>\$ (181,410)</b>	<b>\$ 331,807</b>	<b>\$ -</b>	<b>\$ 150,397</b>

*The accompanying notes are an integral part of these statements*

**EXCELSIOR PREP CHARTER SCHOOL INC.  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2024**

**Total Net Changes in Fund Balance - Governmental Funds** **\$ (242,268)**

Amounts reported for governmental activities in the statement of net position are different because:

In the statement of activities, amortization of the right-to-use asset is reported as an expense over the estimated life of the lease, however, in the governmental funds report it is not included as an expense.

Cost of Capital Assets Purchased	3,500
Depreciation & Amortization Expense	(292,218)

The proceeds from loans and capital leases provide current financial resources to governmental funds, but increases non-current liabilities in the statement of net assets. Repayment of advance principal is an expenditure in the governmental funds, but the repayment reduces non-current liabilities in the statement of net assets.

Principal Repayment of Lease Liability	238,666
Proceeds from Notes Payable	(377,739)

<b>Change in Net Position of Governmental Activities</b>	<b><u><u>\$ (670,059)</u></u></b>
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**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2024**

**Note 1 – Organization and Operations**

**Nature of Operations**

Excelsior Prep Charter School Inc. (the “Charter School”) is a not-for-profit corporation, organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act, and Section 228.056, Florida Statutes. The Charter School operates under a Charter approved by its sponsor, the Hillsborough County Public Schools, Florida. The governing body of the Charter School is the not-for-profit corporation’s Board of Directors which is composed of three (3) members.

The Charter School provides educational services to students in grades K-5. The core philosophy and purpose of the Charter School is to demonstrate that the Charter School’s students can learn at high levels through an academically rigorous and innovative curriculum that incorporates the development of good character.

**Note 2 - Summary of Significant Accounting Policies**

**Reporting Entity:**

The Charter School operates under a charter of the sponsoring school district, the Hillsborough County Public Schools Public Schools (the “District”). The current charter is effective until June 30, 2027, and may be renewed in increments of 5 to 15 years by mutual agreement between the Charter School and the District. At the end of the term of the charter, the District may choose not to renew the charter under the grounds specified in the charter in which case the District is required to notify the Charter School in writing at least 90 days prior to the Charter’s expiration. During the term of the charter, the District may also terminate the charter if good cause is shown. Excelsior Prep Charter School Inc. is considered a component unit of the Hillsborough County Public Schools.

Criteria of determining if other entities are potential component units which should be reported within the Charter School’s financial statements are identified and described in the Governmental Accounting Standards Board (GASB) Codification of Governmental Accounting and Financial Reporting Standards, Sections 2100 and 2600. The application of these criteria provides for identification of any entities for which the Charter School is financially accountable and other organizations for which the nature and significance of their relationship with the Charter School are such that exclusion would cause the Charter School’s financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the Charter School.

**Basis of Presentation:**

Based on the guidance provided in the American Institute of Certified Public Accountants Audit and Accounting Guide – Audit for States and Local Governments and provisions of Florida Statutes, the Charter School is presented as a governmental organization for financial statement reporting purposes.

**Government-wide Financial Statement:**

The government-wide financial statements (i.e., the statement of Net Position and the statement of changes in Net Position) report information on all activities of the Charter School. The effect of interfund activity, generally, has been removed from these statements.

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2024**

**Note 2 - Summary of Significant Accounting Policies – (Continued)**

**Basis of Presentation (Continued)**

Government-wide Financial Statement: (Continued)

The statement of activities demonstrates the degree to which the direct expenses of a given function or program is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges to recipients for goods and services associated with programs 2) operating grants and contributions that are used to meet the operational requirements of a particular function or program, and 3) capital grants and contributions that are restricted to meeting the capital requirements of a particular function or program.

Fund financial statements:

The Charter School accounts are organized on the basis of funds. The fund financial statements provide more detailed information about the School's most significant funds, not the School as a whole. The operations of the fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues and expenditures. The funds in the financial statements of this report are as follows:

*General Fund* – is the School's primary operating fund. It accounts for all financial resources of the school, except those required to be accounted for in another fund.

*Special Revenue Fund* – accounts for specific revenue, such as federal grants and capital outlay grants that are legally restricted to expenditures for particular purposes.

*Capital Projects Fund* – used to account for financial resources used for the acquisition or construction of major capital facilities and for the proceeds and related expenditures of charter school capital outlay funding.

**Measurement Focus, Basis of Accounting:**

The financial statements of the Charter School are prepared in accordance with generally accepted accounting principles (GAAP). The Charter School's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) *Codification of Accounting and Financial Reporting Guidance*.

The accounting and financial reporting treatment applied is determined by its measurement focus and basis of accounting. The government-wide statements report using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized when all eligibility requirements imposed by the provider have been met.

Revenues from non-exchange transactions are reported according to GASB Codification Section 1600.111 and Section N50 Accounting and Financial Reporting for Non-Exchange Transactions. On the accrual basis, revenues from grants and donations are recognized in the fiscal year in which all eligibility requirements have satisfied.

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2024**

**Note 2 - Summary of Significant Accounting Policies – (Continued)**

**Measurement Focus, Basis of Accounting: (Continued)**

The governmental fund financial statements are presented on the modified accrual basis of accounting under which revenues is recognized in the accounting period in which it becomes susceptible to accrual (i.e., when it becomes both measurable and available). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the Charter School considers revenues to be available if they are collected within 60 days of the end of the current fiscal year.

**Capital Assets**

Capital assets, which include land, buildings, building improvements, furniture and fixtures, equipment and library books are reported in the applicable governmental activities in the government-wide financial statements. Capital assets are defined by the Charter School as assets with an initial, individual cost of more than \$500 and a life of more than one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Estimated useful lives, in years, for depreciable assets are as follows:

Building and improvements	39 years
Furniture, equipment and computers	5-7 years

Donated capital assets, if any, are recorded at estimated fair value at the date of donation. Within governmental funds, amounts incurred for the acquisition of capital assets are reported as fund expenditures. Depreciation expense is not reported within the governmental fund financial statements.

**Due from Other Governments or Agencies**

Amounts due to the Charter School by other governments or agencies are for grants or programs under which the services have been provided by the Charter School.

**Revenue Sources**

Revenues for operations will be received primarily from the District pursuant to the funding provisions included in the Charter School’s charter. In accordance with the funding provisions of the charter and section 1002.33, Florida Statutes, the Charter School will report the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of the full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the FEFP. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported by the Charter School during the designated full-time equivalent student survey periods. The Charter School also receives Federal funding for the school food program. Federal awards are generally received based on applications submitted to and approved by various granting agencies. For Federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenues are recognized to the extent that eligible expenditures have been incurred. Also, other revenues may be derived from various fundraising activities and certain other programs.

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2024**

**Note 2 - Summary of Significant Accounting Policies – (Continued)**

**Income Taxes**

The Charter School qualifies as a tax-exempt organization under the Internal Revenue Code Section 501(c)(3), and is, therefore, exempt from income tax. Accordingly, no tax provision has been made in the accompanying financial statements.

**Compensated Absences**

The Charter School grants a specific number of sick days. Full time instructional employees are eligible to one day per month to up to ten days of active work.

GASB Codification Section C60, Accounting for Compensated Absences, provides that compensated absences that are contingent on a specific event that is outside the control of the employer and employee should be accounted for in the period those events take place.

Accordingly, these financial statements do not include an accrual for sick days available to be used in future benefit years.

**Deferred Outflows/Inflows of Resources:**

The statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/ expenditure) until then. The School has no items that meet this criterion.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The School has no items that meet this criterion.

**Equity Classifications:**

***Government-wide Financial Statement***

Equity is classified as Net Position and displayed in three components:

- a. Net Investment in Capital Assets – consists of capital assets net of accumulated depreciation and reduced by the outstanding balances of any bonds or other borrowing that are attributable to the acquisition, construction or improvement of those assets.
- b. Restricted Net Position– consists of Net Position with constraints placed on their use either by: 1) external groups such as creditors, grantors, contributors or laws or regulations of other governments, or 2) law through constitutional provisions or enabling legislation. There is no restricted Net Position.
- c. Unrestricted Net Position– all other Net Position that do not meet the definition of “restricted” or “invested in capital assets, net of related debt”

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2024**

**Note 2 - Summary of Significant Accounting Policies – (Continued)**

***Fund Financial Statements***

GASB Codification Section 1800.142. Fund Balance Reporting and Governmental Fund Type Definitions, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be properly reported within one of the fund balance categories list below:

- a) Non-spendable – fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed, or assigned). All non-spendable fund balances at year end related to not in spendable asset form. The non-spendable fund balance as of June 30, 2024, is \$ 21,333 relating to deposits.
- b) Restricted –fund balance includes amounts that can be spent only for the specific purposes stipulated by external resource providers, constitutionally, or through enabling legislation. Effectively, restrictions may be changed or lifted only with the consent of resource providers. There are no restricted fund balances at year end.
- c) Committed – fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the Charter School’s Board of Director. There are no committed fund balances at year end.
- d) Assigned – fund balance classification is intended to be used by the Charter School’s management for specific purposes but do not meet the criteria to be classified as restricted or committed. There are no assigned fund balances at year end.
- e) Unassigned – fund balance is the residual classification for the Charter school’s general fund and includes all spendable amounts not contained in the other classification.

**Encumbrances**

Encumbrances represent commitments relating to unperformed contracts for goods or services. At June 30, 2024, there were no encumbrances outstanding.

**Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates.

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2024**

**Note 3 - Cash and Cash Equivalents**

As of June 30, 2024, the bank balance was \$ 151,151. The bank balance was within the FDIC insured limit as of June 30, 2024.

The Charter School is operated under a Charter sponsored by the Hillsborough County Public Schools as described in Note 1. Accordingly, its bank deposits are governed by Chapter 280 of the Florida Statutes. All time and demand deposits are held in banking institutions approved by the State Treasurer of the State of Florida to hold public funds. Under Florida Statutes, Chapter 280, “Florida Security for Public Deposits Act”, the State Treasurer requires all qualified public depositories to deposit with the Treasurer or another banking institution eligible collateral having a market value equal to an amount from 50% to 125% of the average daily balance for each month of all public deposits in excess of any applicable deposit insurance held.

The percentage of eligible collateral (generally, U.S. Government and agency securities, state or local government debt, or corporate bonds) to public deposits is dependent upon the depository’s financial history and its financial condition.

Any losses to public depositors are covered by applicable deposit insurance, sale of securities pledged as collateral and, if necessary, assessments against other qualified public depositories of the same type as the depository in default. Therefore, all cash deposits in an approved Florida banking institution are both collateralized and insured and not subject to a concentration of credit risk or a custodial credit risk as defined in Government Accounting Standards Board (“GASB”) Statement No. 40. The Charter School has no monetary assets other than cash in an approved depository.

**Note 4 – Accounts Receivable**

Accounts receivable represent outstanding reimbursements from the following programs below. As of June 30, 2024, the receivable balance is \$ 207,999.

<b>Description</b>	<b>Amount</b>
Title 1- Receivables	\$ 27,902
AR Capital Outlay	17,349
ESSER III	17,876
Safety and Security	5,104
Title III	4,000
Title IV	5,547
Employee Retention Credit	125,221
Due from other Funds	5,000
<b>Total</b>	<b>\$ 207,999</b>

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2024**

**Note 5 – Capital Assets and Right-to-use Assets**

Capital assets activity for the year ended June 30, 2024, was as follows:

	<u>Beginnin g Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
<b>Capital Assets</b>				
Building and Improvements	\$ 241,034	\$ -	\$ -	\$ 241,034
Furniture, Fixtures and Equipment	326,901	3,500	-	330,401
<b>Total Capital Assets</b>	<b>567,935</b>	<b>3,500</b>	<b>-</b>	<b>571,435</b>
Accumulated Depreciation	(262,348)	(53,006)	-	(315,354)
<b>Capital Assets, Net</b>	<b>305,587</b>	<b>(49,506)</b>	<b>-</b>	<b>256,081</b>
<b>Right-to-use (ROU) Assets</b>				
Lease (ROU) asset	260,959	-	-	260,959
Accumulated amortization	(21,747)	(239,212)	-	(260,959)
<b>Right-to-Use assets, Net</b>	<b>239,212</b>	<b>(239,212)</b>	<b>-</b>	<b>-</b>
<b>Total Capital and Right-to-Use Assets, Net</b>				
	<b>\$ 544,799</b>	<b>\$(288,718)</b>	<b>\$ -</b>	<b>\$ 256,081</b>

The provision for depreciation for the year ended June 30, 2024, amounted to \$292,218. The Charter School allocated depreciation to instruction services.

**Note 6 – Management Contract**

The Charter school has contracted with the School Development Service for administrative and educational management services for the operation of the school. The contract expires in June 2027 and provides for a fee based on a percentage of certain revenues of the school which is 10%. The fees paid to the management company for the year ended June 30, 2024, amounted to \$ 202,916.

**Note 7 – Leases**

The Charter School extended the lease agreement for facilities located at 2156 University Square Mall, Unit 260-262 and 266, Tampa, Florida under short term lease arrangements, for an additional one year, commencing on June 1, 2024 and expires May 31, 2025. Total lease payments for the lease arrangement ended May 2024 were \$245,219. Lease payments for short term leases are recognized as expenses for the lease arrangement entered on June 2024 which amounts to \$17,864. No lease liabilities and lease assets are recognized for short-term leases.

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2024**

**Note 8 – Long-Term Liabilities**

On March 23, 2020, the school has entered into an agreement with a financial institution to borrow \$1,000,000 at an interest rate of 2.4 percentage points over the index rate. The maturity date of the note is April 28, 2025, which is renewed annually. The balance outstanding as of June 30, 2024, is \$975,453.

The changes in liabilities are presented below:

<b>Description</b>	<b>Beginning Balance</b>	<b>Additions</b>	<b>Deductions</b>	<b>Ending Balance</b>
Note Payable	\$ 597,714	\$ 519,663	\$ 141,924	\$ 975,453
Lease Liability	238,666	-	238,666	-
<b>Total</b>	<b>\$ 836,380</b>	<b>\$ 519,663</b>	<b>\$ 380,590</b>	<b>\$ 975,453</b>

**Note 9 – Risk Management**

The Charter School is exposed to various risks of loss related to torts, thefts of damage to and destruction of assets, errors and omissions and natural disasters for which the school carries commercial insurance. Settlement amounts have not exceeded insurance coverage for the past three (3) years. In addition, there were no reductions in insurance coverage from those in the prior year.

**Note 10- Related Party**

In accordance with the Charter Agreement, the School Board retains 5% as an administrative fee. This funding is received on a pro rata basis over the twelve-month period and is adjusted for changes in full-time equivalent student population. After review and verification of Full-Time Equivalent (“FTE”) reports and supporting documentation, the Florida Department of Education may adjust subsequent fiscal period allocations of FTE funding for prior year’s errors disclosed by its review as well as to prevent the statewide allocation from exceeding the amount authorized by the State Legislature.

During the year ended June 30, 2024, Excelsior Prep Charter School of Hialeah and Excelsior Prep Charter School of Miami Gardens transferred \$40,000 and \$41,091 respectively to the Charter School. These amounts are outstanding as of June 30, 2024.

**Note 11 – Funding and Credit Risk Concentration**

The School receives substantially all of its support and revenue from federal, state and local funding sources, passed through the School Board District, in the form of performance and budget based contracts. Continuing operation of the School is greatly dependent upon the continued support of these governmental agencies.

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2024**

**Note 12– Employee Retention Credit**

The Employee Retention Credit (ERC) is a federal tax credit introduced under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, and subsequently extended by the Consolidated Appropriations Act, 2021 and the American Rescue Plan Act. The credit is designed to provide financial assistance to eligible employers that have been adversely affected by the COVID-19 pandemic and have retained their employees.

The Charter School has maintained appropriate documentation, including payroll records, employment tax returns, and other relevant documents as required by the IRS. The school claimed a total Employee Retention Credit for \$ 125,221. This amount is reported as receivable as of June 30, 2024. Management believes this amount reflects the allowable credit for qualified wages and health plan expenses incurred during the eligible period as defined by the IRS.

**Note 13 - Defined Contribution Retirement Plan**

The Charter School’s personnel are eligible to participate in a defined contribution 401(k) plan covering employees who meet certain age and tenure requirements. Under the Plan, the Charter School provides a match of the employee’s contribution up to 3% of the employee’s compensation. The Charter School contributed to the Plan \$54,788 for the year ended June 30, 2024. The Charter School does not exercise any control or fiduciary responsibility over the plan’s assets.

**Note 14 - Subsequent Events**

In accordance with GASB Codification Section 2250.106, the School has evaluated subsequent events and transactions for potential recognition of disclosure through September 10, 2024, which is the date the financial statements were available to be issued.

**REQUIRED SUPPLEMENTARY INFORMATION**

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**BUDGETARY COMPARISON SCHEDULE**  
**YEAR ENDED JUNE 30, 2024**

**GENERAL FUND**

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual Amounts</b>	<b>Variances Positive (Negative)</b>
<b>Revenue</b>				
Hillsborough County Public Schools - FEFP	\$ 2,018,552	\$ 2,018,552	\$ 1,764,366	\$ (254,186)
Miscellaneous Revenues	569,297	569,297	74,281	(495,016)
<b>Total Revenue</b>	<b>2,587,849</b>	<b>2,587,849</b>	<b>1,838,647</b>	<b>(749,202)</b>
<b>Expenditure</b>				
Current:				
Instruction	1,523,573	1,523,573	1,141,862	381,711
Student Support Services	34,201	34,201	-	34,201
Instruction and Curriculum				
Development Service	10,000	10,000	24,097	(14,097)
Instructional Staff Training Services	2,500	2,500	-	2,500
School Board	11,500	11,500	9,500	2,000
General Administration	277,753	277,753	286,806	(9,053)
School Administration	285,724	285,724	357,484	(71,760)
Fiscal Services	15,000	15,000	10,178	4,822
Central services	11,784	11,784	-	11,784
Student Transportation Services	50,000	50,000	107,040	(57,040)
Operation of Plant	206,672	206,672	228,597	(21,925)
Maintenance of Plant	17,500	17,500	14,689	2,811
Debt Service	25,000	25,000	295,241	(270,241)
Capital Outlay	-	-	3,500	(3,500)
<b>Total Expenditure</b>	<b>2,471,207</b>	<b>2,471,207</b>	<b>2,478,994</b>	<b>7,787</b>
<b>Excess (Deficit) of Revenues Over (under) Expenditures</b>	<b>116,642</b>	<b>116,642</b>	<b>(640,347)</b>	<b>(756,989)</b>
<b>Other Financing Sources (Uses)</b>				
Proceeds from Notes Payable	-	-	377,739	377,739
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>377,739</b>	<b>377,739</b>
<b>Net Changes in Fund Balances (Deficit)</b>	<b>\$ 116,642</b>	<b>\$ 116,642</b>	<b>\$(262,608)</b>	<b>\$(379,250)</b>

*The accompanying notes are an integral part of this required supplementary information*

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**BUDGETARY COMPARISON SCHEDULE**  
**YEAR ENDED JUNE 30, 2024**

**SPECIAL REVENUE FUND**

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual Amounts</b>	<b>Variances Positive (Negative)</b>
<b>Revenue:</b>				
Operating Grants and Contributions	\$ 190,546	\$ 190,546	\$ 371,358	\$ 180,812
<b>Total Revenue</b>	<b>190,546</b>	<b>190,546</b>	<b>371,358</b>	<b>180,812</b>
<b>Expenditure</b>				
Current:				
Instruction	-	-	123,283	(123,283)
Food Services	22,118	22,118	222,118	(200,000)
Operation of Plant	-	-	5,617	(5,617)
<b>Total Expenditure</b>	<b>22,118</b>	<b>22,118</b>	<b>351,018</b>	<b>(328,900)</b>
<b>Net Changes in Fund Balance (Deficit)</b>	<b>\$ 168,428</b>	<b>\$ 168,428</b>	<b>\$ 20,340</b>	<b>\$ (148,088)</b>

*The accompanying notes are an integral part of this required supplementary information*

**EXCELSIOR PREP CHARTER SCHOOL INC.**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**  
**FOR THE YEAR ENDED JUNE 30, 2024**

**Budgetary Basis Accounting**

An annual budget is adopted on the Budgets modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors. During the fiscal year, expenditures were controlled at the object level (e.g., salaries, purchased services, and capital outlay)

**NOTE A**

The Charter School formally adopted a budget for the year ended June 30, 2024. Budgeted amounts may be amended by resolution or ordinance by the Board. A comparison of the actual results of operations to the budgeted amounts for the General Fund is presented as supplementary information.

**NOTE B**

The budget is adopted using the same basis of accounting on which the financial statements are prepared except for a 5% administrative charge up to 250 students that is retained by the Hillsborough County Public Schools, Florida.



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Directors  
Excelsior Prep Charter School Inc.  
Tampa, Florida

We have audited, in accordance with the standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Excelsior Prep Charter School Inc. (the "Charter School"), a component unit of the Hillsborough County Public Schools, Florida, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise Excelsior Prep Charter School Inc.'s basic financial statements, and have issued our report thereon dated September 10, 2024.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Charter School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of the Charter School's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

## **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Charter School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of the Board of Directors, management, the Hillsborough County Public Schools, Florida, and the Auditor General of the State of Florida and is not intended to be and should not be used by anyone other than these specified parties.

*Thomas S. Conroy CPA PA*

Thomas & Company CPA PA  
Cooper City, Florida  
September 10, 2024



**MANAGEMENT LETTER  
IN ACCORDANCE WITH THE RULES OF THE AUDITOR GENERAL OF  
THE STATE OF FLORIDA**

To the Board of Directors  
Excelsior Prep Charter School Inc.  
Tampa, Florida

**Report on the Financial Statements**

We have audited the financial statements of the governmental activities and each major fund of Excelsior Prep Charter School Inc. as of and for the fiscal year ended June 30, 2024, and have issued our report thereon dated September 10, 2024

**Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, *Audits of States, Local Governments, and Non-Profit Organizations*; and Chapter 10.850, Rules of the Auditor General.

**Other Reports and Schedules**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in that report and schedule, which is dated September 10, 2024, should be considered in conjunction with this management letter.

**Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings or recommendations in the preceding annual financial audit report.

**Official Title and Legal Authority**

Section 10.854(1)(e)5., Rules of the Auditor General, requires that the name or official title of the entity and the school code assigned by the Florida Department of Education be disclosed in this management letter. The official title and the school code assigned by the Florida Department of Education of the entity are of Excelsior Prep Charter School Inc. – 7791.

## **Financial Condition and Management**

Sections 10.854(1)(e)2. and 10.855(11), Rules of the Auditor General, require us to apply appropriate procedures and communicate whether the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the school did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Section 10.854(1)(e)6. a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.854(1)(e)(3), Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

## **Transparency**

Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether the School maintains on its website information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

## **Additional Matters**

Section 10.854(1)(e)4., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

## **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal, and other granting agencies, School Board of Directors, School's management, and the Hillsborough County Public Schools, Florida and is not intended to be and should not be used by anyone other than these specified parties.

*Thomas S. Conroy CPA PA*

Thomas & Company CPA PA  
Cooper City, Florida  
September 10, 2024