

**Alachua Learning Academy Middle School**

A middle school program of  
**Alachua Learning Center, Inc.**

*A Component Unit of the Alachua County District School Board*

Financial Statements  
And  
Independent Auditors' Reports

**June 30, 2023**

**KATTELL AND COMPANY, P.L.**

*Certified Public Accountants Serving the Nonprofit Community.*

**808-B NW 16<sup>th</sup> Avenue  
Gainesville, Florida 32601**

**(352) 395-6565**

**Financial Statements and Independent Auditors' Reports**  
**June 30, 2023**  
**Achua Learning Academy Middle School**  
*A Component Unit of the Achua County District School Board*

**Contents**

INDEPENDENT AUDITORS' REPORT .....	1
REQUIRED SUPPLEMENTARY INFORMATION:	
Management's Discussion and Analysis (MD&A) .....	3
SPECIAL PURPOSE FINANCIAL STATEMENTS:	
Government-wide Financial Statements:	
Statement of Net Position.....	6
Statement of Activities .....	7
Governmental Fund Financial Statements:	
Balance Sheet.....	8
Reconciliation of the Balance Sheet to the Statement of Net Position .....	9
Statement of Revenues, Expenditures and Changes in Fund Balances.....	10
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances to the Statement of Activities .....	11
Notes to the Financial Statements.....	12
REQUIRED SUPPLEMENTARY INFORMATION:	
Budgetary Comparison Schedule – General Fund.....	19
ADDITIONAL ELEMENTS:	
Communication with Those Charged with Governance .....	20
Management Letter .....	21
Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by <i>Government Auditing Standards</i> .....	22
Schedule of Findings.....	23
School's Response .....	24

# Kattell and Company, P.L.

*Certified Public Accountants Serving the Nonprofit Community*

---

808-B NW 16<sup>th</sup> Avenue Gainesville, Florida 32601 352-395-6565 kattell.com

---

## INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
The Alachua Learning Center, Inc.

October 5, 2023

### Report on the Audit of the Financial Statements

---

#### Opinions

We have audited the special purpose financial statements of the governmental activities and each major fund of Alachua Learning Academy Middle School (the School), a middle school program of Alachua Learning Academy, Inc., a component unit of the Alachua County District School Board, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the School, as of June 30, 2023, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards (Government Auditing Standards)*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Emphasis of Matter

*Special Purpose Statements.* As discussed in Note 1, the financial statements of the School are intended to present the financial position and changes in financial position of the governmental activities and each major fund of the School. They do not purport to, and do not, present fairly the financial position of the Alachua Learning Center, Inc., as of June 30, 2023, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

---

## Report on the Audit of the Financial Statements (concluded)

---

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

---

### Other Reporting Required by Government Auditing Standards

---

In accordance with *Government Auditing Standards*, we have also issued our report dated October 5, 2023, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the School's internal control over financial reporting and compliance.

*Kattell and Company, P.L.*

*"Not everything that counts can be counted, and not everything that can be counted counts."*

-Albert Einstein

# **Management's Discussion and Analysis**

**June 30, 2023**

## **Alachua Learning Academy Middle School**

*A Component Unit of the Alachua County District School Board*

This discussion and analysis of the School's financial performance provides an overview of the School's financial activities for the fiscal year ended June 30, 2023. Please read it in conjunction with the School's financial statements, which follow this section.

Alachua Learning Center, Inc. operates as two different schools, a middle school and an elementary school. Although this discussion and analysis is for the middle school alone, it should be noted that Alachua Learning Center, Inc. has elected to report all capital assets, and long-term debt, if any, in the financial statements of the middle school.

The following are various financial highlights for fiscal year 2023:

- The School's overall net position increased by \$65,812, which is a 5% increase.
- Total ending unrestricted net position was \$1,122,489.
- The School had total expenses for the year of \$652,052 compared to revenues of \$706,630 and a transfer in of \$11,234.
- The School serves grades 6-8, educating 59 students and 47 students, in the years ending June 30, 2023 and 2022, respectively.

### **OVERVIEW OF THE SPECIAL PURPOSE FINANCIAL STATEMENTS**

This annual report contains government-wide financial statements that report on the School's activities as a whole and fund financial statements that report on the School's individual funds.

#### **Government-wide Financial Statements**

The first financial statement is the Statement of Net Position. This statement includes all of the School's assets and liabilities using the accrual basis of accounting. Accrual accounting is similar to the accounting used by most private-sector companies. All of the current year revenues and expenses are recorded, regardless of when cash is received or paid. Net position – the difference between assets and liabilities – can be used to measure the School's financial position.

The second financial statement is the Statement of Activities. This statement is also shown using the accrual basis of accounting. It shows the increases and decreases in net position during the fiscal year. Over time, the increases or decreases in net position are useful indicators of whether the School's financial health is improving or deteriorating. However, other non-financial factors, such as enrollment levels or changes in state funding, must also be considered when assessing the overall health of the School.

In these statements, all of the School's activities are considered to be governmental activities. The School has no business-type activities, which are generally financed in whole or in part by fees charged to external parties for goods or services.

#### **Fund Financial Statements**

Following the government-wide financial statements are the fund financial statements. They provide more detailed information about the School's funds.

The School maintains two individual governmental funds, the General Fund and Capital Projects Fund. Both are considered to be major funds and, accordingly, they are separately displayed.

Governmental funds are accounted for using modified accrual accounting. Modified accrual accounting focuses on available cash and other financial assets that can readily be converted to cash. This provides a shorter-term view of the fund's financial position. A reconciliation is provided with these statements, which helps to explain the differences between the fund financial statements and the government-wide financial statements.

# Management's Discussion and Analysis

June 30, 2023

## Alachua Learning Academy Middle School

*A Component Unit of the Alachua County District School Board*

### CONDENSED FINANCIAL INFORMATION

The following table presents condensed, government-wide current year and prior year data about net position and changes in net position.

	2023 Governmental Activities	2022 Governmental Activities
<b>Net Position</b>		
Assets:		
Non-capital Assets	\$ 1,267,810	\$ 1,157,988
Capital Assets, Net	511,742	544,893
Total Assets	1,779,552	1,702,881
Liabilities:		
Current Liabilities	80,022	64,475
Lease Liability	260,018	264,706
Total Liabilities	340,040	329,181
Net position:		
Net investment in Capital Assets	251,724	280,187
Restricted for Capital Outlay	65,299	47,993
Unrestricted	1,122,489	1,045,520
Total Net Position	\$ 1,439,512	\$ 1,373,700
<b>Change in Net Position</b>		
Program Revenues:		
Charges for Services	\$ 111,377	\$ 78,725
Operating Grants & Contributions	92,995	61,035
Capital Grants & Contributions	31,896	24,891
General Revenues:		
Federal through State	330	362,574
State	419,964	316,396
Local Revenue	50,068	40,163
Total Revenues	706,630	883,784
Program Expenses:		
Instruction	226,033	150,109
Instructional Support Services	12,610	6,366
General Support	316,211	220,461
Community Services	84,726	52,686
Interest	12,472	12,689
Total Expenses	652,052	442,311
Change in Net Position Before Transfer	54,578	441,473
Transfer from Elementary School	11,234	11,772
Change in Net Position	65,812	453,245
Beginning Net Position	1,373,700	920,455
Ending Net Position	\$ 1,439,512	\$ 1,373,700

# Management's Discussion and Analysis

June 30, 2023

## Alachua Learning Academy Middle School

*A Component Unit of the Alachua County District School Board*

### OVERALL FINANCIAL POSITION AND RESULTS OF OPERATIONS

**Governmental Activities.** The governmental activities generated \$236,268 in program revenues and \$470,362 of general revenues, and incurred \$652,052 of program expenses. There was also a transfer in of \$11,234 from the Elementary School for its share of the costs of the land lease. This resulted in an increase in net position of \$65,812.

### THE SCHOOL'S INDIVIDUAL FUNDS

**General Fund.** The fund balance of the General Fund increased by \$76,969, from \$1,045,520 to \$1,122,489.

**Capital Projects Fund.** The fund balance of the Capital Projects Fund increased by \$17,306 from 47,993 to \$65,299. Capital Outlay funding exceeded eligible expenditures for the year.

### BUDGETARY HIGHLIGHTS

**General Fund.** The School amended its original budget to reflect an increase in revenues for the lunch program. There were no differences between the final budget and actual amounts.

### CAPITAL ASSETS AND DEBT ADMINISTRATION

**Capital Assets.** The School had no significant capital asset activity. Please refer to a note to the accompanying financial statements entitled *Capital Assets and Depreciation* for more detailed information about the School's capital asset activity.

**Debt Administration.** The School issued no new debt during the year and made scheduled payments on its lease liability. Please refer to the paragraph entitled *Long-Term Liabilities* in the notes to the accompanying financial statements for more detailed information about the School's long-term debt policy.

### ECONOMIC FACTORS

The School currently is not aware of any conditions that are expected to have a significant effect on the School's financial position or results of operations.

### CONTACTING THE SCHOOL'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the School's finances and to show the School's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Krishna Rivera, Director; PO Box 1389, Alachua, Florida 32616.

**Statement of Net Position**  
**June 30, 2023**  
**Alachua Learning Academy Middle School**  
*A Component Unit of the Alachua County District School Board*

	Governmental Activities
<b>Assets</b>	
Cash	\$ 424,942
Investments	216,000
Due from Elementary School	591,024
Receivables	3,232
Prepays	32,612
Capital Assets:	
Land Improvements	103,703
Depreciable Capital Assets, Net	<u>408,039</u>
 Total Assets	 <u>1,779,552</u>
<b>Liabilities</b>	
Accounts Payable	7,644
Salaries Payable	72,378
Lease Liability	<u>260,018</u>
 Total Liabilities	 <u>340,040</u>
<b>Net Position</b>	
Net Investment in Capital Assets	251,724
Restricted for Capital Outlay	65,299
Unrestricted	<u>1,122,489</u>
 Total Net Position	 <u>\$ 1,439,512</u>

See accompanying notes.

**Statement of Activities**  
**For the Year Ended June 30, 2023**  
**Alachua Learning Academy Middle School**  
*A Component Unit of the Alachua County District School Board*

Functions/Programs:	Program Revenues			Net (Expense) Revenue and Change in Net Position	
	Expenses	Charges for Services	Operating Grants and Contributions		Capital Grants and Contributions
Governmental Activities:					
Instruction	\$ (226,033)	\$ 2,456	\$ --	\$ --	\$ (223,577)
Instructional Support Services	(12,610)	--	--	--	(12,610)
General Support	(316,211)	31,797	92,995	31,896	(159,523)
Community Services	(84,726)	77,124	--	--	(7,602)
Interest on Long-Term Debt	(12,472)	--	--	--	(12,472)
<b>Total</b>	<u>\$ (652,052)</u>	<u>\$ 111,377</u>	<u>\$ 92,995</u>	<u>\$ 31,896</u>	<u>(415,784)</u>

**General Revenues:**

Federal through State:	
ESSER Grant	330
State Revenue:	
Florida Education Finance Program	409,322
Other State Revenues	10,642
Local Revenue:	
Local Tax Revenue	24,669
Investment Income	16,000
Other Local Revenue	<u>9,399</u>
<b>Total General Revenues</b>	<u><b>470,362</b></u>
<b>Change in Net Position Before Transfer</b>	<b>54,578</b>
<b>Transfer from Elementary School</b>	<u><b>11,234</b></u>
<b>Change in Net Position After Transfer</b>	<b>65,812</b>
<b>Net Position – Beginning of Year</b>	<u><b>1,373,700</b></u>
<b>Net Position – End of Year</b>	<u><u><b>\$ 1,439,512</b></u></u>

See accompanying notes.

**Balance Sheet – Governmental Funds**  
**June 30, 2023**  
**Alachua Learning Academy Middle School**  
*A Component Unit of the Alachua County District School Board*

	General Fund	Capital Projects Fund	Total Governmental Funds
<b>Assets</b>			
Cash	\$ 362,875	\$ 62,067	\$ 424,942
Investments	216,000	--	216,000
Due from Elementary School	591,024	--	591,024
Receivables	--	3,232	3,232
Prepays	32,612	--	32,612
<b>Total Assets</b>	<b>\$ 1,202,511</b>	<b>\$ 65,299</b>	<b>\$ 1,267,810</b>
<b>Liabilities and Fund Balances</b>			
<b>Liabilities:</b>			
Accounts Payable	\$ 7,644	\$ --	\$ 7,644
Salaries Payable	72,378	--	72,378
<b>Total Liabilities</b>	80,022	--	80,022
<b>Fund Balances:</b>			
Non-spendable - Prepays	32,612	--	32,612
Restricted	--	65,299	65,299
Unassigned	1,089,877	--	1,089,877
<b>Total Fund Balances</b>	1,122,489	65,299	1,187,788
<b>Total Liabilities and Fund Balances</b>	<b>\$ 1,202,511</b>	<b>\$ 65,299</b>	<b>\$ 1,267,810</b>

See accompanying notes.

**Reconciliation of the Balance Sheet to the Statement of Net Position –  
Governmental Funds**

**June 30, 2023**

**Alachua Learning Academy Middle School**  
*A Component Unit of the Alachua County District School Board*

<b>Fund Balances – Total Governmental Funds</b>	\$ 1,187,788
---	--------------

Amounts reported for Governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not reported in the governmental funds:

Capital Assets – Net of Accumulated Depreciation/Amortization	511,742
---	---------

Long-term liabilities are not reported in the governmental funds:

Principal portion of payments on lease liability	<u>(260,018)</u>
--	------------------

<b>Net Position of Governmental Activities</b>	<u><u>\$ 1,439,512</u></u>
--	----------------------------

See accompanying notes.

**Statement of Revenues, Expenditures and Changes in Fund Balances -  
Governmental Funds**  
For the Year Ended June 30, 2023  
**Alachua Learning Academy Middle School**  
*A Component Unit of the Alachua County District School Board*

	General Fund	Capital Projects Fund	Total Governmental Funds
<b>Revenues</b>			
Federal:			
USAC E-Rate Grant	\$ 2,489	\$ --	\$ 2,489
Federal through State:			
National School Lunch Program	90,506	--	90,506
ESSER Grant	330	--	330
State Revenue:			
Florida Education Finance Program	409,322	--	409,322
Public Education Capital Outlay	--	31,896	31,896
Other State Revenue	10,642	--	10,642
Local Revenue:			
Local Tax Revenue	24,669	--	24,669
Investment Income	16,000	--	16,000
Meal Service Revenue	24,697	--	24,697
After School Program	77,124	--	77,124
Other Local Revenues	18,955	--	18,955
<b>Total Revenues</b>	<b>674,734</b>	<b>31,896</b>	<b>706,630</b>
<b>Expenditures and Changes in Fund Balances</b>			
<b>Expenditures:</b>			
Current:			
Instruction	223,917	--	223,917
Instructional Support Services	12,610	--	12,610
General Support	270,586	--	270,586
Community Services	84,726	--	84,726
Capital Outlay	--	14,590	14,590
Principal	4,688	--	4,688
Interest	12,472	--	12,472
<b>Total Expenditures</b>	<b>608,999</b>	<b>14,590</b>	<b>623,589</b>
<b>Excess of Revenues over Expenditures</b>	<b>65,735</b>	<b>17,306</b>	<b>83,041</b>
<b>Other Financing Sources:</b>			
Transfer from Elementary School	11,234	--	11,234
<b>Change in Fund Balances</b>	<b>76,969</b>	<b>17,306</b>	<b>94,275</b>
<b>Fund Balances, July 1, 2022</b>	<b>1,045,520</b>	<b>47,993</b>	<b>1,093,513</b>
<b>Fund Balances, June 30, 2023</b>	<b>\$ 1,122,489</b>	<b>\$ 65,299</b>	<b>\$ 1,187,788</b>

See accompanying notes.

**Reconciliation of the Statement of Revenues, Expenditures and Changes in  
Fund Balances to the Statement of Activities - Governmental Funds**  
**For the Year Ended June 30, 2023**  
**Alachua Learning Academy Middle School**  
*A Component Unit of the Alachua County District School Board*

**Excess of Revenues over Expenditures – Total Governmental Funds** \$ 94,275

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is depreciated over their estimated useful lives.

Current year expenditures for capital assets:	--
Current year depreciation/amortization expense:	(33,151)

Issuance of long term debt provides current financial resources to governmental funds, but has no effect on net position. Repayment of principal is an expenditure in governmental funds, but reduces long-term liabilities in the Statement of Net Position.

Principal portion of lease payments:	4,688
--------------------------------------	-------

<b>Change in Net Position of Governmental Activities</b>	<b>\$ 65,812</b>
--	------------------

See accompanying notes.

# Notes to the Financial Statements

June 30, 2023

## Alachua Learning Academy Middle School

*A Component Unit of the Alachua County District School Board*

### **NOTE 1 – REPORTING ENTITY**

Alachua Learning Center, Inc. (the Corporation) is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not For Profit Corporation Act, and Section 1002.33, Florida Statutes. The Corporation operates an elementary school under the name “Alachua Learning Academy Elementary School” (Elementary School) and a middle school under the name “Alachua Learning Academy Middle School”. These special purpose financial statements are those of the Alachua Learning Academy Middle School (the School) only. The governing body of the School is the Corporation’s Board of Directors. The School is a program of the Corporation; the Corporation is considered a component unit of the Alachua County District School Board (the District).

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district. The current charter is effective until June 30, 2031, and may be renewed provided that a program review demonstrates that certain criteria addressed in Section 1002.33(7), Florida Statutes, have been successfully accomplished. At the end of the term of the charter, the District may choose not to renew the charter under grounds specified in the charter, in which case the District is required to notify the School in writing at least 90 days prior to the charter’s expiration. Pursuant to Section 1002.33(8)(e), Florida Statutes, the charter school contract provides that in the event the School is dissolved or terminated, any unencumbered funds and all School property purchased with public funds automatically revert to the District. During the term of the charter, the District may also terminate the charter if good cause is shown.

Criteria for determining if other entities are potential component units of the School which should be reported with the School’s basic financial statements are identified and described in the Governmental Accounting Standards Board’s (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. The application of these criteria provide for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the School’s basic financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

### **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the School conform to generally accepted accounting principles as applicable to governments. The more significant accounting policies are described below to enhance the usefulness of the financial statements to the reader.

#### Government-wide Financial Statements

The government-wide financial statements (the Statement of Net Position and the Statement of Activities) report information on all of the activities of the School. Governmental activities are reported separately from business-type activities, which rely on fees charged to external parties as their primary revenues. The School has no business-type activities.

Any internal inter-fund activity has been eliminated from the government-wide financial statements.

# Notes to the Financial Statements

June 30, 2023

## Alachua Learning Academy Middle School

*A Component Unit of the Alachua County District School Board*

### NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Government-wide Financial Statements (concluded)

The Statement of Net Position reports the School's financial position as of the end of the fiscal year. In this statement, the School's net position is reported in three categories: net investment in capital assets; restricted net position; and unrestricted net position.

The Statement of Activities is displayed using a net-cost format and reports the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges for services that are directly related to a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Other items not properly included among program revenues are reported instead as general revenues.

#### Fund Financial Statements

The financial transactions of the School are reported in individual funds in the fund financial statements. The governmental fund statements include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for the governmental funds.

The following funds are used by the School:

#### GOVERNMENTAL FUNDS

General Fund – The General Fund is the general operating fund of the School. It is used to account for all financial resources, except those associated with grants that are restricted to specified uses.

Capital Projects Fund – The Capital Projects Fund is used to account for financial resources associated with grants that are restricted to capital uses.

In the accompanying fund financial statements, the General Fund and Capital Projects Fund are both considered to be major funds and, therefore, are separately displayed. The School has no non-major funds.

#### Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the School considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when the related fund liability is incurred. However, debt service expenditures are recorded only when payment is due.

Most revenues are considered to be susceptible to accrual and have been measured in the current fiscal period. Certain other items are considered to be measurable and available only when cash is received.

# Notes to the Financial Statements

June 30, 2023

## Alachua Learning Academy Middle School

A Component Unit of the Alachua County District School Board

### NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Cash

Cash consists of deposits in financial institutions. Such deposits qualify as public deposits and are insured by Florida’s Public Deposits Program as defined in Section 280.02, Florida Statutes. The School has no policy regarding deposit custodial credit risk.

#### Investments

Investments are reported at fair value.

#### Prepays

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. Prepaid assets are reported as “non-spendable” in the funds financial statements to indicate that prepaids do not represent available expendable resources.

#### Capital Assets and Depreciation/Amortization

Capital assets are defined by the School as assets with an initial, individual cost of \$3,000 or more and an estimated useful life of more than one year. These assets are recorded at historical cost if purchased, at the net present value of future cash flows for leased assets, and at estimated fair value if acquired through a donation. All assets are depreciated or amortized using a straight-line basis. Land improvements are not depreciated. Leased assets are amortized over the shorter of the expected useful life of the leased asset or the lease term. Depreciable capital assets are depreciated using over their estimated useful lives.

<u>Assets</u>	<u>Years</u>
Lease Asset – Land	30
Buildings	25-30
Improvements	15
Furniture, Fixtures and Equipment	5-15
Computers and Software	3-4

#### Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School’s charter. In accordance with the funding provisions of the charter and Florida Statutes, the School reports the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Florida Statutes the District reports the number of FTE students and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the Florida Educational Finance Program and the actual weighted FTE students reported by the School during the designated FTE student survey periods. The School also receives other financial assistance. This assistance is generally based on applications submitted to and approved by the granting agency.

#### Compensated Absences

The School’s employees had no unused sick and vacation time at the end of the school year. Therefore, no liability for compensated absences is recorded.

# Notes to the Financial Statements

June 30, 2023

## Achua Learning Academy Middle School

A Component Unit of the Achua County District School Board

### NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Long-term Liabilities

Long-term debt, lease liabilities and other long-term obligations are reported in the government-wide financial statements. Long-term liabilities are not reported in the governmental funds because governmental funds use the current financial resources measurement focus.

#### Net Position

Net position represents the difference between assets and liabilities and, if applicable, is reported in three categories as hereafter described. *Net investment in capital assets* represents capital assets, net of accumulated depreciation and any outstanding debt related to those assets. Net position is reported as *restricted* when there are legal limitations imposed on their use by legislation, or external restrictions imposed by other governments, creditors, or grantors. The balance of the net position is reported as *unrestricted*.

When both restricted and unrestricted resources are available for use, it is the School's policy to use restricted resources first, and then unrestricted resources as they are needed.

#### Fund Balance Classifications

Governmental funds report separate classifications of fund balance.

**Non-Spendable.** The non-spendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

**Restricted.** The restricted fund balance is defined as having restrictions (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

**Committed.** Committed fund balance is defined as amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the School's Board of Directors.

**Assigned.** Assigned fund balance is defined as amounts that are constrained by the intent of the School's Board of Directors to be used for specific purposes, but are neither restricted nor committed. The School has given the authority to assign fund balance to the School's Director. Assigned fund balance includes spendable fund balance amounts established by the Director that are intended to be used for specific purposes that are neither considered restricted or committed. Assignment of fund balance may be (a) made for a specific purpose that is narrower than the general purposes of the government itself; and/or (b) used to reflect the appropriation of a portion of existing unassigned fund balance to eliminate a projected deficit in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures over expected revenues. Assigned fund balance shall reflect management's intended use of resources as set forth each year by the Director. Assigned fund balance may or may not be appropriated for expenditure in the subsequent year depending on the timing of the project/reserve for which it was assigned.

**Unassigned.** Unassigned fund balance is the residual classification for the general fund.

It is the policy of the School that they will use restricted resources to the extent which they are available, then committed resources, followed by assigned resources. Once these are consumed the School will then use unassigned resources. The School does not have a formal policy requiring a minimum fund balance.

## Notes to the Financial Statements

June 30, 2023

### Alachua Learning Academy Middle School

*A Component Unit of the Alachua County District School Board*

#### **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (concluded)**

##### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

#### **NOTE 3 – INVESTMENTS**

The School's investments consist of the following:

	<u>2023</u>
Annuity Contract Value at Purchase	\$ 200,000
Accumulated Interest Credits	16,000
<b>Contract Value at June 30, 2023</b>	<b>\$ 216,000</b>

In July 2022, the School invested \$200,000 in a five-year, fixed index annuity agreement with Global Atlantic Financial Group, which has earned an A Rating from A.M. Best. The annuity includes a guaranteed principal provision and a guaranteed annual interest rate which was surpassed in its first year. Up to 10% can be withdrawn each year without a penalty. The School's proportionate share of surrender value at June 30, 2023 is \$197,145. Annuities are valued at contract value which approximates fair value. Fair value is measured using Level 3 inputs.

#### **NOTE 4 – CAPITAL ASSETS AND DEPRECIATION**

Capital asset activity for the year ended June 30, 2023, was as follows:

	<u>Balance July 1, 2022</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2023</u>
Capital Assets not Being Depreciated/Amortized:				
Land Improvements	\$ 103,703	\$ --	\$ --	\$ 103,703
Construction in Progress	9,000	--	--	9,000
Capital Assets Being Depreciated/Amortized:				
Land Lease	275,217	--	--	275,217
Buildings	447,836	--	--	447,836
Improvements other than Buildings	234,652	--	--	234,652
Furniture, Fixtures & Equipment	346,809	--	--	346,809
Total Capital Assets	<u>1,417,217</u>	<u>--</u>	<u>--</u>	<u>1,417,217</u>
Accumulated Depreciation/Amortization:				
Land Lease	19,877	9,174	--	29,051
Buildings	285,186	17,819	--	303,897
Improvements other than Buildings	232,269	1,629	--	233,898
Furniture, Fixtures & Equipment	334,992	4,529	--	339,521
Total Accumulated Depreciation	<u>872,324</u>	<u>33,151</u>	<u>--</u>	<u>905,475</u>
Net Capital Assets	<u>\$ 544,893</u>	<u>\$ (33,151)</u>	<u>\$ --</u>	<u>\$ 511,742</u>

Depreciation and amortization were charged to functions/programs as follows:

Instruction	\$ 2,116
General Support	31,035
Total Depreciation Expense	<u>\$ 33,151</u>

## Notes to the Financial Statements

June 30, 2023

### Alachua Learning Academy Middle School

*A Component Unit of the Alachua County District School Board*

#### **NOTE 5 – LAND LEASE**

The Corporation entered into a lease for the land used by the School and the Elementary School. The lease began May 1, 2020, specifies an end date of April 30, 2045, and includes an option for renew for an additional five years that the Corporation is reasonably certain to exercise. The School calculated a lease asset and lease liability of \$275,217 for the present value of lease payments for the lease term. The School used an estimated incremental borrowing rate of 4.75% to compute the lease liability. The lease asset will be amortized on a straight-line basis for the lease term of 30 years.

Changes in the lease liability follow:

	Balance June 30, 2022	Additions	Deductions	Balance June 30, 2023	Amount Due In 1 Year
Lease Liability	\$ 264,706	\$ --	\$ 4,688	\$ 260,018	\$ 4,915

Principal and interest requirements on the lease liability are as follows:

Fiscal Years Ending June 30,	Principal	Interest	Total
2024	\$ 4,915	\$ 12,245	\$ 17,160
2025	5,154	12,006	17,160
2026	5,404	11,756	17,160
2027	5,666	11,494	17,160
2028	5,941	11,219	17,160
2029-2033	34,325	51,475	85,800
2034-2038	43,509	42,291	85,800
2039-2043	55,142	30,658	85,800
2044-2048	69,891	15,909	85,800
2049-2050	30,071	1,387	31,458
Total	\$ 260,018	\$ 200,440	\$ 460,458

The Elementary School will make annual transfers to the School for its proportionate share of the lease payments as determined by student attendance. The Elementary School transferred \$11,234 for the year ended June 30, 2023, which amounted to 65% of the lease payments.

#### **NOTE 6 – RISK MANAGEMENT**

The School is exposed to various risks of loss, including general liability, personal injury, workers compensation, and errors and omissions. To manage its risks, the School has purchased commercial insurance. Settled claims resulting from these risks have not exceeded commercial coverage in any of the past three years.

#### **NOTE 7 – RETIREMENT BENEFIT**

The School made payments on behalf of its employees to a 457(b) Deferred Compensation Plan. The School matches employee contributions up to five percent of each eligible employee's salary. The Board of Directors has the authority to amend or terminate this benefit. The Corporation paid \$19,053, \$17,273 and \$13,156 in retirement benefits for the years ended June 30, 2023, 2022 and 2021, respectively.

#### **NOTE 8 – RELATED PARTY TRANSACTIONS**

The School paid a business owned by a relative of a board member approximately \$2,000, during the year ended June 30, 2023.

# Notes to the Financial Statements

June 30, 2023

## Achua Learning Academy Middle School

*A Component Unit of the Achua County District School Board*

### **NOTE 9 – CONTINGENCIES**

The School is subject to occasional lawsuits and claims arising in the normal conduct of business. In the opinion of management, the ultimate disposition of these matters, if any, will not have a significant impact on the financial position of the School.

### **NOTE 10 – INTER-COMPANY TRANSACTIONS**

The School pays all of the expenses for the Elementary School, which in turn reimburses the School. The amounts received offset the corresponding expenses of the School. Below is a breakdown of the associated costs:

Salaries and Payroll Taxes - Teachers and Administration	\$ 688,697
Supplies and Curriculum	23,289
Accounting Services	22,599
Professional Fees	13,000
Operation of Plant	11,234
Maintenance of Plant	94,092
Other	16,729
<b>Total</b>	<u><u>\$ 869,640</u></u>

**Budgetary Comparison Schedule – General Fund**  
**For the Year Ended June 30, 2023**  
**Alachua Learning Academy Middle School**  
*A Component Unit of the Alachua County District School Board*

	BUDGETED AMOUNTS		Actual Amounts
	Original	Final	
<b>Revenues</b>			
Federal:			
USAC E-Rate Grant	\$ 4,000	\$ 2,489	\$ 2,489
Federal through State:			
National School Lunch Program	30,000	90,506	90,506
ESSER/CARES Grant	--	330	330
State Revenue:			
Florida Education Finance Program	402,296	409,322	409,322
Other State Revenue	6,220	10,642	10,642
County Revenue:			
Local Tax Revenue	28,900	24,669	24,669
Local Revenue:			
Meal Service Revenue	500	24,697	24,697
After School Program	70,000	77,124	77,124
Other Local Revenue	14,500	34,955	34,955
<b>Total Revenues</b>	<b>556,416</b>	<b>674,734</b>	<b>674,734</b>
<b>Expenditures and Changes in Fund Balance</b>			
<b>Expenditures:</b>			
Current:			
Instruction	193,245	223,917	223,917
Instructional Support Services	10,815	12,610	12,610
General Support	294,012	270,586	270,586
Community Service	46,320	84,726	84,726
Debt Service:			
Principal	--	4,688	4,688
Interest	--	12,472	12,472
<b>Total Expenditures</b>	<b>544,392</b>	<b>608,999</b>	<b>608,999</b>
<b>Excess of Revenues over (under)</b>			
<b>Expenditures</b>	<b>12,024</b>	<b>65,735</b>	<b>65,735</b>
<b>Other Financing Sources</b>			
Transfer in from Elementary School	--	11,234	11,234
<b>Change in Fund Balance</b>	<b>12,024</b>	<b>76,969</b>	<b>76,969</b>
<b>Fund Balances, July 1, 2022</b>	<b>--</b>	<b>1,045,520</b>	<b>1,045,520</b>
<b>Fund Balances, June 30, 2023</b>	<b>\$ 21,024</b>	<b>\$ 1,122,489</b>	<b>\$ 1,122,489</b>

Note to Schedule:

An annual Budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors. A final budget amendment is made so that final budgeted amounts agree to actual amounts. The fund is the legal level of control.

# Kattell and Company, P.L.

*Certified Public Accountants Serving the Nonprofit Community*

808-B NW 16<sup>th</sup> Avenue Gainesville, Florida 32601 352-395-6565 kattell.com

## COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

October 5, 2023

To the Board of Directors  
Alachua Learning Center, Inc.

We have audited the special purpose financial statements of Alachua Learning Academy Middle School (the School), a program of Alachua Learning Center, Inc., for the year ended June 30, 2023, and have issued our report thereon dated October 5, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated July 3, 2023. Professional standards also require that we communicate to you the following information related to our audit.

### Qualitative Aspects of Accounting Practices

*Accounting Policies.* Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the School are described in the notes to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the School during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

*Accounting Estimates.* Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

*Disclosures.* There are no disclosures that are particularly sensitive.

*Corrected and Uncorrected Misstatements.* Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We have communicated all known and likely adjustments to management. There are no uncorrected misstatements.

### Our Working Relationship with Management

*Difficulties Encountered in Performing the Audit.* We encountered no difficulties in dealing with management in performing and completing our audit.

*Disagreements with Management.* For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations.* We have requested certain representations from management that are included in the management representation letter.

*Management Consultations with Other Independent Accountants.* In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the School's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Consultations Prior to Engagement.* We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the School's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

\* \* \* \* \*

This letter is intended solely for the information and use of management and the Board of Directors of the School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

*Kattell and Company, P.L.*

# Kattell and Company, P.L.

*Certified Public Accountants Serving the Nonprofit Community*

808-B NW 16<sup>th</sup> Avenue Gainesville, Florida 32601 352-395-6565 kattell.com

## MANAGEMENT LETTER

To the Board of Directors,  
Alachua Learning Center, Inc.

October 5, 2023

**Report on the Financial Statements.** We have audited the financial statements of Alachua Learning Academy Middle School (the School), as of and for the fiscal year ended June 30, 2023, and have issued our report thereon dated October 5, 2023.

**Auditors' Responsibility.** We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

**Other Reports and Schedules.** We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards* and Schedule of Findings.. Disclosures in that report and schedule, which are dated October 5, 2023, should be considered in conjunction with this management letter.

**Prior Audit Findings.** Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. In that regard, there are no uncorrected prior audit findings to report.

**Official Title.** Section 10.854(1)(e)5, Rules of the Auditor General, requires the name or official title of the entity. The official title of the entity is Alachua Learning Academy Middle School, and the school code assigned by the Florida Department of Education is 01-1011.

**Financial Condition.** Sections 10.854(1)(e)2. and 10.855(11), Rules of the Auditor General, require that we apply appropriate procedures to determine whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

**Transparency.** Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require that we apply appropriate procedures to determine whether the School maintains on its website the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School maintained on its website all of the information specified in Section 1002.33(9)(p), Florida Statutes on September 5, 2023, the date of our procedures.

**Additional Matters.** Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

**Purpose of this Letter.** Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, the local district school board, and the Board of Directors and management of the School and is not intended to be and should not be used by anyone other than these specified parties.

\* \* \* \* \*

Thank you for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or any other matters.

*Kattell and Company, P.L.*

# Kattell and Company, P.L.

*Certified Public Accountants Serving the Nonprofit Community*

808-B NW 16<sup>th</sup> Avenue Gainesville, Florida 32601 352-395-6565 kattell.com

## **INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Board of Directors of  
Alachua Learning Center, Inc.

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Alachua Learning Academy Middle School (the School), as of and for the year ended June 30, 2023, and the related notes to financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated October 5, 2023.

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We identified a deficiency in internal control, described in the attached schedule of findings as item 2023-001, that we consider to be a significant deficiency

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### School's Response to Finding

The School's response to the finding identified in the Schedule of Findings is described in the accompanying letter from the School. The School's response was not subjected to auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

General of the State of Florida, we noted certain matters that we reported to management of the School in the management letter dated October 5, 2023.

*Kattell and Company, P.L.*

**Schedule of Findings**  
**June 30, 2023**  
**Alachua Learning Academy Middle School**  
*A Component Unit of the Alachua County District School Board*

**2023-001**

**Significant Deficiency**

*Criteria:*

The School should institute internal controls to provide reasonable assurance that all revenues are collected and deposited.

*Background:*

The School utilizes web-based software to track paying participants in its lunch program. Participants access their account in the software using an application.

*Condition:*

One individual collects payments, enters those payments into the program, writes a receipt, and prepares the deposit. Another individual verifies the amounts deposited by adding up the related receipts. It was reasonable to assume a written receipt provided evidence of all collection of funds; however, with the implementation of the program, participants are less likely to request a receipt.

*Effect:*

Any skimming by the individual collecting payments is less likely to be identified now that participants are less likely to request a written receipt.

*Recommendation:*

The School should consider a procedure where someone, other than the person who collects lunch money, obtains monthly reports from the lunch software program and reconciles to amounts deposited.



**ALACHUA LEARNING ACADEMY**  
Elementary & Middle School  
*Established 1999*

**Alachua Learning Academy Middle School Audit 6/2023**

10/5/2023

Kattel and Company, P.L.  
808-B NW 16th Ave  
Gainesville, FL 32601

We have received the results of the June 30, 2023 audit report of our school conducted by your firm.

We will make the following adjustments:

- 2023-001 - The School will implement a procedure where someone, other than the person who collects lunch money, obtains monthly reports from the lunch software program and reconciles to amounts deposited.

We appreciate your professionalism and look forward to working with you again.

Sincerely,

Krishna Rivera  
Administrative Director

**2023 National Blue Ribbon School**  
**Exemplary High Performing**  
Educating students to become exemplary  
citizens of the world with H.E.A.R.T.



PO Box 1389 - 1100 SR 235 Alachua FL 32616  
Ph: (386) 418-2080 Fax: (386) 418- 4116

[www.AlachuaLearningAcademy.org](http://www.AlachuaLearningAcademy.org)