

**CITY OF PALMS CHARTER HIGH SCHOOL, INC.**

*dba*

**CITY OF PALMS CHARTER HIGH SCHOOL**

**A CHARTER SCHOOL AND COMPONENT UNIT OF  
THE DISTRICT SCHOOL BOARD OF LEE COUNTY, FLORIDA**

**FINANCIAL STATEMENTS WITH INDEPENDENT  
AUDITOR'S REPORTS THEREON**

**AS OF AND FOR THE YEAR ENDED  
JUNE 30, 2022**



**McCRADY & ASSOCIATES**  
CERTIFIED PUBLIC ACCOUNTANTS

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The discussion and analysis of City of Palms Charter High School, Inc. *dba* City of Palms Charter High School's (the "School") financial performance provides an overall review of the School's financial activities for the year ended June 30, 2022. The intent of this discussion and analysis is to look at the School's financial performance as a whole; readers should also review the basic financial statements and the notes to the basic financial statements to enhance their understanding of the School's financial performance.

The year ended June 30, 2022 represents the fifteenth year of operations for the School. For the first five years of operation, the School was operated by a national educational management provider. Upon termination of that agreement, the Corporation and the School were required to change names. "Life Skills Center – Lee County, Inc." officially became "City of Palms Charter High School, Inc." operating City of Palms Charter High School as of July 2011. In June 2016, the School District of Lee County approved renewal of the School's contract for 10 years, through June 30, 2026. The governing board has hired a Principal to oversee educational aspects of the School and contracted a local educational service provider, Consulting + Professional Assistance, Inc., to manage all business operations related to the School. The School is related to Palm Acres Charter HS and Northern Palms Charter HS through a common board of governance (see Note 1).

#### Governmental Accounting Standards Board Statement (GASB) No. 87 - Leases

GASB 87 requires recognition of intangible right-to-use lease assets and their related long-term lease liabilities. Previous to issuance of GASB 87, such leases were classified as operating leases and payments related to the contract were recognized as expenditures. Financial statements have been restated to reflect implementation of GASB 87.

#### Financial Highlights

On March 27, 2020, the President signed the Coronavirus Aid, Relief and Economic Security Act (the CARES Act). The CARES Act offers, in part, stimulus funds in the form of forgivable loans and modifications of tax provisions previously passed in the Tax Cuts and Jobs Act. The uncertainty of the pandemic required the School to move to distance learning options through the end of the FY21 school year. During FY22, students were required to return to campus.

During FY20, the School applied for and received proceeds from a loan originated from Synovus Bank and the Small Business Administration (SBA) for \$99,725. During FY22, the loan was totally forgiven. Proceeds are recorded as revenue after income from operations. No such funds were received during FY22.

At the close of the fiscal year, assets of the School exceeded liabilities by \$297,504 (net position). This is an increase of \$17,425 from the prior year when assets exceeded liabilities by \$280,079. Average enrollment increased from 99 to 109.

#### Using this Financial Report

This report consists of six parts:

- 1) Management's discussion and analysis;
- 2) Independent auditor's report;
- 3) The basic financial statements;
- 4) Notes to the financial statements;
- 5) Required supplementary information and
- 6) Management letter.

Basic financial statements include two kinds of statements presenting different views of the School:

- 1) The "Statement of Net Position" and the "Statement of Activities" are government-wide financial statements that provide information about the School's overall financial status.
- 2) The "Balance Sheet" and the "Statement of Revenues, Expenditures and Changes in Fund Balance", are fund financial statements that focus on individual parts of the School.

#### Government-Wide Financial Statements

These statements report information about the School as a whole using accounting methods similar to those used by the private sector. The "Statement of Net Position" presented on the following page includes all of the School's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities, regardless of when cash is received or paid. Changes in net position provide an indicator of improving or deteriorating financial position.

CITY OF PALMS CHARTER HIGH SCHOOL, INC. *dba* CITY OF PALMS CHARTER HIGH SCHOOL  
MANAGEMENT’S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED JUNE 30, 2022  
*(continued)*

Government-Wide Financial Statements – (continued)

	<u>Net Position</u>		
	<u>2022</u>	<u>Restated 2021</u>	<u>Increase (Decrease)</u>
<b>Assets</b>			
Current assets	\$ 902,837	\$ 833,495	\$ 69,342
Capital assets, net	42,912	71,850	(28,938)
Right-to-use asset, net	-	43,487	(43,487)
Total assets	<u>\$ 945,749</u>	<u>\$ 948,832</u>	<u>\$ (3,083)</u>
<b>Liabilities</b>			
Current liabilities	\$ 648,245	\$ 517,462	\$ 130,783
SBA PPP note payable	-	101,475	(101,475)
Lease note payable	-	49,816	(49,816)
Total liabilities	<u>\$ 648,245</u>	<u>\$ 668,753</u>	<u>\$ (20,508)</u>
<b>Net Assets</b>			
Invested in capital assets	\$ 42,912	\$ 71,850	\$ (28,938)
Invested in right-to-use asset	-	43,487	(43,487)
Unrestricted	254,592	164,742	89,850
Total net position	<u>\$ 297,504</u>	<u>\$ 280,079</u>	<u>\$ 17,425</u>

The increase in current assets is related primarily to an increase in cash balances at year end. Accounts receivable include \$50,000 and \$237,000 related party contributions in FY22 and FY21, respectively. Net capital assets are represented primarily by computer servers, workstations, software, desks, tables and chairs. During FY21, the School was awarded a “COVID-19 Charter School Grant” that was used to make capital improvements to the online curriculum delivery system so students could better work remotely in distance learning situations. During FY22, over \$80,000 of fully depreciated obsolete assets were disposed of and removed from the accounting records. Implementation of GASB 87 is responsible for the addition of Right-to-use lease asset and the corresponding Lease note payable. A new lease was signed effective July 1, 2022, therefore, there is neither a Right-to-use asset nor a Lease note payable at June 30, 2022.

At June 30, 2022, current liabilities are comprised of \$47,385 (8%) accrued payroll expenses, \$590,124 (91%) related party transactions (Note 3) and \$10,736 (1%) general operating accounts payable.

Change in Net Position – Statement of Activities

The table on the following page provides a comparative summary of School’s changes in net position, revenues and expenses for FY22 and FY21.

During FY22, federal sources provided revenues in the form of special reimbursements and grants, primarily related to the COVID-19 pandemic. These revenues were reduced by \$116,640 (82%) from FY21. Revenues from the Florida Education Finance Program (FEFP) increased by \$98,101 (14%) in proportion to the increase in enrollment. In accordance with funding provisions of the charter and Section 1002.33(18), Florida Statutes, the School reports the number of full-time equivalent students and related data to the District. For FY22 and FY21, the School was paid for 109 and 99 students, respectively. In FY22, contributions were \$187,000 less than in FY21.

CITY OF PALMS CHARTER HIGH SCHOOL, INC. dba CITY OF PALMS CHARTER HIGH SCHOOL  
MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED JUNE 30, 2022

(continued)

Government-Wide Financial Statements – Change in Net Position – Statement of Activities (continued)

Total expenses decreased by \$41,215 due primarily to unforeseen staffing issues resulting in lower than anticipated payroll costs.

<u>Statement of Activities</u>			
	2022	Restated 2021	Increase (Decrease)
<b>Revenues</b>			
Federal sources	\$ 25,122	\$ 141,762	\$ (116,640)
State and local sources	777,771	679,670	98,101
Capital outlay	71,893	56,453	15,440
Contribution	50,000	237,000	(187,000)
Other revenues	88	39,452	(39,364)
Total revenues	924,874	1,154,337	(229,463)
<b>Expenses</b>			
Instruction	280,328	365,904	(85,576)
Instructional support services	88,432	76,086	12,346
Board	18,179	15,822	2,357
School administration	374,357	345,543	17,714
Central services	38,829	33,981	4,848
Pupil transportation services	1,760	1,079	681
Operation of plant	195,504	195,294	210
Maintenance of plant	3,453	388	3,065
Total expenses	1,000,842	1,045,197	(44,355)
Change in net position - operations	(75,968)	109,140	(185,108)
Right-to-use lease interest	(6,332)	(7,838)	1,506
SBA PPP loan forgiveness	99,725	-	99,725
Change in net position	\$ 17,425	\$ 101,302	\$ (83,877)

Financial Analysis of the School's Funds

The fund financial statements provide more detailed information about the School's most significant funds, not the School as a whole. A fund is a self-balancing set of accounts which the School uses to keep track of sources of funding and spending.

The School's basic services are included in governmental funds which focus:

- 1) on how financial assets can be converted to cash flows and
- 2) on the year-end balances available for spending.

In particular, unassigned fund balance is a useful measure of the School's net resources available for spending at the end of the fiscal year. At the end of the current fiscal year, the School's governmental fund reports a combined ending unassigned fund balance of \$222,179 – a \$38,283 (21%) increase from the prior year. The change is the result of cutting expenses to compensate for the decrease in enrollment and grant revenues.

CITY OF PALMS CHARTER HIGH SCHOOL, INC. *dba* CITY OF PALMS CHARTER HIGH SCHOOL  
MANAGEMENT’S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED JUNE 30, 2022

*(continued)*

General Fund Budgetary Highlights

The School prepares an annual budget based on the expected funded enrollment for the year. The budget anticipated enrollment of 130 students. Actual enrollment was 109 students. The original budget did not include a contribution from Palm Acres Charter High School that was approved by the School’s common board of directors.

During FY21, the School had the opportunity to participate in federal grant programs and the School was awarded a Charter School Program (CSP) COVID-19 Grant of approximately \$114,000. Monies were spent purchasing computer hardware enabling students to work remotely during distance-learning scenarios. Nearly another \$20,000 was received in grants related to COVID-19 under the CARES Act. Funds from federal grants were reduced by \$116,640 (82%) in FY22.

Capital Assets

The School had \$42,912 and \$71,850 invested in capital assets at June 30, 2022 and 2021 respectively. The capitalization threshold for classification of long-term assets is \$1,000.

*Capital Assets (net of depreciation)*

	2022	2021	(Decrease)
Furniture, fixtures and equipment	\$ 6,907	\$ 11,485	\$ (4,938)
Computer hardware	32,563	54,271	(21,708)
Computer software	3,442	5,734	(2,292)
Total	\$ 42,912	\$ 71,850	\$ (28,938)

During FY22, obsolete furniture and equipment and computer software and related accumulated depreciation valued over \$84,000 were written off. These changes, combined with annual depreciation expense, created a net decrease in capital assets of nearly \$29,000. See Note 7 to the financial statements for additional details.

Current Financial Statements

This fiscal year was the sixth year of the School’s 10-year renewal contract. After the initial contract period, when the School operated as *Life Skills Center – Lee County*, the School was granted a 5-year renewal contract opening in FY12 with a new name, a new location and a new educational service provider. Long-term sustainability has been demonstrated by consistent enrollment, staff retention and a cooperative relationship with the School District of Lee County. The School’s contract was renewed in 2016 for ten years beginning July 1, 2016 and ending June 30, 2026.

City of Palms Charter High School received initial accreditation from AdvancEd/SACS in 2010. In June 2015, the School was once again accredited by The Southern Association of Colleges and Schools Council on Accreditation and School Improvement – currently known as COGNIA. Issues related to the COVID-19 pandemic resulted in postponement of the School’s review by COGNIA until FY23 when the School, along with the other schools operated by the same Board will be evaluated as a “system”..

The Board of Directors of City of Palms Charter High School, Inc. has contracted with Consulting and Professional Assistance, Inc. (“CPA’s”) to provide day-to-day business services including maintenance of facilities, equipment, technology, support services, financial reporting, and personnel management. CPA’s provides services for a percentage share of the revenues received by the School.

Contacting the School’s Financial Management

This financial report is designed to provide interested parties with a general overview of the School’s finances and to demonstrate the School’s accountability for the money it receives. If you have questions about this report or need additional information, please contact Amy Rohner, Vice President for School Services, Consulting and Professional Assistance, Inc. at City of Palms Charter High School, 2830 Winkler Avenue, Suite 201, Fort Myers, FL 33916; (239) 561-6611.

CITY OF PALMS CHARTER HIGH SCHOOL, INC. *dba* CITY OF PALMS CHARTER HIGH SCHOOL  
MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED JUNE 30, 2022  
*(continued)*

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Next Year's Budget

Amounts available for appropriation are approximately \$1,070,000, an increase of 22% over FY22 actual amounts, excluding any contributions. The increase is due to anticipated increases in enrollment. COVID-19 pandemic distance-learning has resulted in many students falling behind graduation pace. It is anticipated that more students will require our type of program to obtain a high school diploma during FY23 and forward. Budgeted expenditures are \$1,045,000, an increase of 14% from FY22 actual amounts. If the above estimates are realized, the general fund is expected to earn approximately \$25,000 by the end of FY23.

In response to the order by the Governor of Florida and in response to the coronavirus (COVID-19) pandemic, in March 2020, most schools and local businesses were required to close operations temporarily or indefinitely in order to attempt to slow the spread of the virus. At this time, the School still does not know the overall financial effects on operations from the COVID-19 pandemic.



## Independent Auditor's Report

To the Board of Directors of City of Palms Charter High School, Inc. *dba* City of Palms Charter High School, a Charter School and Component Unit of the District School Board of Lee County, Florida

### Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of City of Palms Charter High School, Inc. *dba* City of Palms Charter High School, a Charter School and Component Unit of the District School Board of Lee County, Florida, (the "School") as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of City of Palms Charter High School, Inc. *dba* City of Palms Charter High School, a Charter School and Component Unit of the District School Board of Lee County, Florida as of and for the year ended June 30, 2022, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair representation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.



- Obtain and understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions of events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide an assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### **Other Reporting Required by *Government Auditing Standards***

In accordance with Government Auditing Standards, we have also issued our report dated October 22, 2022, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the School's internal control over financial reporting and compliance.

*McCrary and Associates, PLLC*

Altamonte Springs, Florida  
October 22, 2022

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Members of American Institute of Certified Public Accountants and Florida Institute of Certified Public Accountants

CITY OF PALMS CHARTER HIGH SCHOOL, INC.  
*dba*  
 CITY OF PALMS CHARTER HIGH SCHOOL  
 A Charter School and Component Unit of the  
 District School Board of Lee County, Florida

Statement of Net Position

June 30, 2022

	Governmental Activities
Assets	
Cash and cash equivalents	\$ 652,108
Accounts receivable	218,316
Other assets	32,413
Capital assets:	
Furniture, fixtures and equipment	17,366
Computer hardware	65,125
Computer software	6,880
Leasehold improvements	3,760
Less accumulated depreciation	(50,219)
Total capital assets, net	42,912
Total assets	\$ 945,749
Liabilities	
Accounts payable and accrued expenses	\$ 648,245
Total liabilities	\$ 648,245
Net Position	
Invested in capital assets, net of related debt	\$ 42,912
Unrestricted	254,592
Total net position	\$ 297,504

The accompanying notes to financial statements are an integral part of this statement.

CITY OF PALMS CHARTER HIGH SCHOOL, INC.

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CITY OF PALMS CHARTER HIGH SCHOOL

A Charter School and Component Unit of the  
District School Board of Lee County, Florida

Statement of Activities

For the Year Ended June 30, 2022

	<u>Expenses</u>	<u>Operating Grants</u>	<u>Capital Grants</u>	<u>Net (Expenses) Revenues and Changes in Net Position</u>
				<u>Total Governmental Activities</u>
Governmental activities:				
Instruction	\$ 280,328	\$ -	\$ -	\$ (280,328)
Instructional support services	88,432	-	-	(88,432)
Board	18,179	-	-	(18,179)
School administration	374,357	4,041	-	(370,316)
Central services	38,829	-	-	(38,829)
Transportation	1,760	-	-	(1,760)
Operation of plant	195,504	2,165	71,893	(121,446)
Maintenance of plant	3,453	-	-	(3,453)
Total primary government	<u>\$ 1,000,842</u>	<u>\$ 6,206</u>	<u>\$ 71,893</u>	<u>(922,743)</u>
			Federal sources	18,916
			State and local sources	777,771
			Contribution	50,000
			Other revenues	88
			Total general revenues	<u>846,775</u>
			Changes in net position from operations	(75,968)
			Lease note payable - interest	(6,332)
			SBA PPP loan forgiveness	99,725
			Net position at beginning of year, restated	<u>280,079</u>
			Net position at end of year	<u>\$ 297,504</u>

The accompanying notes to financial statements are an integral part of this statement.

CITY OF PALMS CHARTER HIGH SCHOOL, INC.

*dba*

CITY OF PALMS CHARTER HIGH SCHOOL

A Charter School and Component Unit of the  
District School Board of Lee County, Florida

Balance Sheet – Governmental Fund

June 30, 2022

	Total Governmental Funds - General Fund
Assets	
Cash	\$ 652,108
Accounts receivable	218,316
Other assets	<u>32,413</u>
Total assets	<u><u>\$ 902,837</u></u>
Liabilities	
Accounts payable and accrued expenses	<u>\$ 648,245</u>
Total liabilities	<u>648,245</u>
Fund Balance	
Nonspendable:	
Restricted	32,413
Spendable:	
Unassigned	<u>222,179</u>
Total fund balance	<u>254,592</u>
Total liabilities and fund balance	<u><u>\$ 902,837</u></u>

The accompanying notes to financial statements are an integral part of this statement.

CITY OF PALMS CHARTER HIGH SCHOOL, INC.

*dba*

CITY OF PALMS CHARTER HIGH SCHOOL

A Charter School and Component Unit of the  
District School Board of Lee County, Florida

Reconciliation of Governmental Fund Balance Sheet  
to the Statement of Net Position

June 30, 2022

Total fund balance - governmental fund \$ 254,592

Amounts reported for governmental activities in the statement  
of net assets are different because:

Capital assets used in governmental activities are not financial  
resources and, therefore, are not reported as assets in the  
governmental funds. Net capital assets of \$42,912 are  
represented by:

Capital assets	93,131
Accumulated depreciation	<u>(50,219)</u>

Total net position - governmental activities \$ 297,504

The accompanying notes to financial statements are an integral part of this statement.

CITY OF PALMS CHARTER HIGH SCHOOL, INC.

*dba*

CITY OF PALMS CHARTER HIGH SCHOOL

A Charter School and Component Unit of the  
District School Board of Lee County, Florida

Statement of Revenues, Expenditures and  
Changes in Fund Balances of Governmental Funds

For the Year Ended June 30, 2022

	General Fund	Special Revenue Fund	Capital Projects Fund	Total Governmental Funds
<b>Revenues</b>				
Federal sources	\$ -	\$ 25,122	\$ -	\$ 25,122
State and local sources	777,771	-	-	777,771
Capital outlay funds	-	-	71,893	71,893
Contribution	50,000	-	-	50,000
Other revenues	88	-	-	88
Total revenues	<u>827,859</u>	<u>25,122</u>	<u>71,893</u>	<u>924,874</u>
<b>Expenditures</b>				
Instruction	280,328	-	-	280,328
Instructional support services	64,741	-	-	64,741
Board	18,179	-	-	18,179
School administration	365,463	4,041	-	369,504
Central services	38,829	-	-	38,829
Transportation	1,760	-	-	1,760
Operation of plant	130,968	2,165	71,893	205,026
Maintenance of plant	3,453	-	-	3,453
Capital outlays	2,745	-	-	2,745
Total expenditures	<u>906,466</u>	<u>6,206</u>	<u>71,893</u>	<u>984,565</u>
Change in fund balance from operations	(78,607)	18,916	-	(59,691)
Transfers	18,916	(18,916)	-	-
SBA PPP loan forgiveness	99,725	-	-	99,725
Total change in fund balance	40,034	-	-	40,034
Fund balance at beginning of year	<u>214,558</u>	<u>-</u>	<u>-</u>	<u>214,558</u>
Fund balance at end of year	<u>\$ 254,592</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 254,592</u>

The accompanying notes to financial statements are an integral part of this statement.

CITY OF PALMS CHARTER HIGH SCHOOL, INC.

*dba*

CITY OF PALMS CHARTER HIGH SCHOOL

A Charter School and Component Unit of the  
District School Board of Lee County, Florida

Reconciliation of the Statement of Revenues, Expenditures and  
Changes in Fund Balances of Governmental Funds to the  
Statement of Activities

For the Year Ended June 30, 2022

Net changes in fund balance - total governmental funds \$ 40,034

Amounts reported for governmental activities in the statement  
of activities are different because:

Governmental funds report capital outlays as expenditures. However,  
in the statement of activities, the cost of those assets is allocated  
over their estimated useful lives and reported as depreciation expense.

Capital outlay additions	2,745
Capital outlay disposals	(2,839)
Depreciation expense	(28,844)

Principal payments on long-term debt are expenditures in the  
governmental funds. However, the payments reduce long-term  
lease note payable liability in the statement of net position.

Principal payments in the current period are: 49,816

Amortization of right-to-use lease asset is reported as an expense on  
the statement of activities. However, no amounts are reported in the  
governmental funds. The amount incurred in the current period is:

(43,487)

Change in net position of governmental activities \$ 17,425

The accompanying notes to financial statements are an integral part of this statement.

CITY OF PALMS CHARTER HIGH SCHOOL, INC.

*dba*

CITY OF PALMS CHARTER HIGH SCHOOL

A Charter School and Component Unit of the  
District School Board of Lee County, Florida

Notes to Financial Statements

For the Year Ended June 30, 2022

1. Description of School and Reporting Entity

City of Palms Charter High School, Inc. *dba* City of Palms Charter High School (the "School") is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not For Profit Corporation Act and Section 1002.33, Florida Statutes. The Not-For-Profit Corporation currently operates two other charter high schools in Lee County in addition to this school. All three schools have the same Board of Governance. As such, they are related entities.

The School contracts with Consulting + Professional Assistance, Inc. ("CPA's") as educational service providers to manage day-to-day business operations (See Note 10). The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, the District School Board of Lee County, Florida (the "District"). The current contract was renewed after fifteen years for an additional ten years beginning July 1, 2016 ending June 30, 2026. This contract may also be renewed by mutual written agreement between the School and the District.

At the end of the 10-year renewal term of the charter contract, the District may choose not to renew the agreement under grounds specified in the charter contract. In this case, the District is required to notify the School in writing at least 90 days prior to the charter contract's expiration. During the term of the charter, the District may also terminate the charter contract if good cause is shown. In the event of termination of the charter contract, any property purchased by the School with public funds and any unencumbered public funds, except capital outlay funds, revert back to the District. Any unencumbered capital outlay funds revert back to the Florida Department of Education to be redistributed among eligible charter schools.

The School is considered a component unit of the District and meets the definition of a governmental entity under the Governmental Accounting Standards Board ("GASB") accounting guidance; therefore, for financial reporting purposes, the School is required to follow generally accepted accounting principles applicable to state and local governmental units.

Criteria for determining if other entities are potential component units of the School which should be reported with the School's basic financial statements are identified and described in the *GASB Codification of Governmental Accounting and Financial Reporting Standards*. The application of these criteria provides for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the School's basic financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

Recently Issued Accounting Pronouncements

In January 2017, the GASB issued Statement No. 84, Fiduciary Activities, which provides additional clarity and improves guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. Fiduciary activities include the cumulative effect of any changes adopted to conform to the provisions of this guidance would be reported as a restatement of beginning net position and fund balance. The School did not identify fiduciary activities that would materially affect financial statements for this reporting period. The effective implementation date is June 30, 2020.



CITY OF PALMS CHARTER HIGH SCHOOL, INC.

*dba*

CITY OF PALMS CHARTER HIGH SCHOOL

A Charter School and Component Unit of the  
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Notes to Financial Statements  
(continued)

Recently Issued Accounting Pronouncements - continued

In June 2017, the GASB issued Statement No. 87, Leases. This pronouncement establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this pronouncement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, thereby enhancing the relevance and consistency of information about a school's leasing activities. The cumulative effect of any changes implemented to conform to this pronouncement would be reported as a restatement of beginning net position and fund balance. The original effective implementation date was June 30, 2021. However, GASB Statement No. 95 postponed the implementation of this statement to be effective for reporting periods beginning after June 15, 2021. Management's adoption of this Statement resulted in a restatement of the prior year's financial statements

In June 2018, GASB issued Statement No. 89, *Accounting for Interest Cost Incurred Before the End of A Construction Period*. This Statement would now require interest costs incurred before the end of the construction period to be recognized as an expense in the period in which the cost is incurred under the economic resource measurement focus. The effective implementation date is June 30, 2021. Currently, the School is not engaged in any construction projects but is aware of the effect of the adoption of this Statement for future projects.

2. Summary of Significant Accounting Policies

The School has adopted guidance issued by the GASB that established fund balance classifications that comprise of a hierarchy based primarily on the extent to which an entity is bound to observe constraints imposed upon the use of the resources reported in governmental funds. This guidance improves the usefulness of fund balance information by clarifying the definitions of existing governmental fund types and providing additional classifications of fund balance.

Basis of Presentation

The basic financial statements of the School have been prepared in conformity with generally accepted accounting principles as applied to governmental nonprofit organizations. The GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The government-wide financial statements report about the School as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of the School's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid.

The government-wide financial statements of the School consist of governmental activities. The School's basic services are included here, such as instruction and school administration. Funds received through the Florida Education Finance Program ("FEFP") and state and federal grants finance most of these activities.

The fund financial statements provide more detailed information about the School's most significant funds, not the School as a whole. A fund is an accounting entity having a self-balancing set of accounts for recording assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to and accounted for in individual funds based on the purpose for which they are spent and the means by which spending activities are controlled.

The funds in the financial statements of this report are the General Fund, Special Revenue Fund and Capital Projects Fund. The General Fund is the School's primary operating fund and accounts for all financial resources not required to be accounted for in another fund. For purposes of these statements, the General Fund, Special Revenue Fund and Capital Projects Fund constitute major funds.

CITY OF PALMS CHARTER HIGH SCHOOL, INC.

*dba*

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Notes to Financial Statements  
(continued)

Basis of Accounting

Basis of accounting refers to when revenues and expenses/expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are reported using the accrual basis of accounting. Revenues are recognized when earned and expenses/expenditures are recognized when a liability is incurred, regardless of the timing the related cash flows take place.

The governmental funds basic financial statements are reported using the modified accrual basis of accounting. Under this method, revenues are recognized when they become measurable and available. Revenues are considered to be available when they are collectable within a current period. The School considers revenues to be available if they are collected within 60 days after the end of the current fiscal year. When grant terms provide that the expenditure of resources is the prime factor for determining eligibility for Federal, State, and other grant resources, revenue is recognized at the time the expenditure is made.

Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized when due. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds from the acquisition of long-term debt are reported as other financing sources. PPP funds were recognized using the debt method.

Budgetary Basis of Accounting

Budgets are presented on the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level.

Cash and Cash Equivalents

All cash received by the School is maintained in demand deposit accounts. Under current regulations, deposit accounts are insured by the FDIC up to \$250,000 per insured institution. The School currently holds its deposit accounts at two institutions. At June 30, 2022, these accounts total \$652,108. Amounts deposited above the FDIC insured amount total \$201,627. The School does not anticipate any losses associated with these accounts.

Capital Assets and Depreciation

The School's capitalization threshold is \$1,000. Capital assets are recorded on the accompanying Statement of Net Position at cost, net of accumulated depreciation or amortization. Depreciation is computed using the straight-line method over three years, with a half-year convention, for furniture, fixtures and equipment, computer hardware and software. Amortization of leasehold improvements will be charged over the remaining life of the lease.

Net Position and Fund Balance Classifications - Government-Wide Financial Statements

Net Position is classified and reported in three components.

- Investment in capital assets, net of related debt – consists of capital asset net of accumulated depreciation and reduced by the outstanding balances of any borrowings that are attributed to the acquisition or improvement of those assets.
- Restricted – consists of amounts with constraints placed on their use either by external groups such as creditors, grantors, contributors or laws or regulations of other governments.
- Unrestricted – all other amounts that do not meet the definition of “invested in capital assets, net of related debt” or “restricted”.

CITY OF PALMS CHARTER HIGH SCHOOL, INC.

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CITY OF PALMS CHARTER HIGH SCHOOL

A Charter School and Component Unit of the  
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Notes to Financial Statements  
(continued)

2. Summary of Significant Accounting Policies (continued)

Net Position and Fund Balance Classifications - Fund Financial Statements

GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be reported within one of the following fund balance categories:

- Nonspendable – fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed or assigned). All nonspendable fund balances at year end relate to assets that are in not spendable form.
- Restricted – fund balance classification includes amounts that can be spent only for the specific purposes stipulated by the constitution, external resource providers, or through enabling legislation.
- Committed – fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the School’s Board of Governance.
- Assigned – fund balance classification includes amounts that are intended to be used by the School’s management for specific purposes but do not meet the criteria to be classified as restricted or committed.
- Unassigned – fund balance that is the residual amount for the School’s general fund and includes all spendable amounts not contained in the other classifications.

This statement also clarifies the definition of the special revenue fund to denote that the special revenue may be used to account for the proceeds of specific revenue sources (other than trust for individual, private organizations or other governmental or for major capital projects) legally restricted to expenditures for specified purposes.

Order of Fund Balance Spending Policy

The School’s policy is to apply expenditures against non-spendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year. First non-spendable fund balances are determined. Then restricted fund balances for specific purposes are determined (not including non-spendable amounts). Any remaining fund balance amounts for the non-general funds are classified as restricted fund balance. It is possible for non-general funds to be classified as restricted fund balance. It is also possible for the non-general funds to have negative unassigned fund balance when non-spendable amounts plus the restricted fund balances for specific purposes amounts exceed the positive fund balance for the non-general fund.

Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School’s charter. In accordance with the charter and Section 1002.33(18), Florida Statutes, the School reports the number of full-time equivalent students and related data to the District.

Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of full-time equivalent students and related data to the Florida Department of Education (“FDOE”) for funding through the Florida Education Finance Program (FEFP). During the year, funding is adjusted to reflect the revised calculations by FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. The District receives, from the School, a 5% administrative fee for the first 250 students, which is included as central services in the accompanying Statement of Activities and Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds.

CITY OF PALMS CHARTER HIGH SCHOOL, INC.

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Notes to Financial Statements  
(continued)

2. Summary of Significant Accounting Policies (continued)

Revenue Sources (continued)

The School is eligible for charter school capital outlay funding. The amounts received under this program are based on the School's actual and projected student enrollment during the fiscal year. Funds received under this program may only be used for lawful capital outlay expenditures and, as such, any unexpended amounts are reflected as restricted net assets and restricted fund balance in the accompanying Statement of Net Position and Balance Sheet – Governmental Fund, respectively. All capital outlay funds received were used for lawful capital outlay expenditures during FY22.

The Board of Directors has authorized contributions from Palm Acres Charter High School to City of Palms Charter High School. Both schools are operated by a common board and are located within the same Florida county school district.

Income Taxes

The School is an organization exempt from income taxation under Section 501(a) as an entity described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended. Accordingly, no provision for federal income taxes is included in the accompanying financial statements.

The School has adopted guidance related to accounting for uncertainty in income taxes, which prescribes a recognition threshold and measurement attribute for financial statement recognition and measurement of a tax position that an entity takes or expects to take in a tax return. This guidance is applicable to not-for-profit organizations that may be conducting unrelated business activities, which are potentially subject to federal and/or state income taxes.

The School regularly assesses its income tax positions, including its continuing tax status as a not-for-profit entity, and recognizes tax benefits only to the extent that the School believes it is "more likely than not" that its tax positions will be sustained upon an examination by the Internal Revenue Service ("IRS") or the applicable state taxing authority. Accordingly, there is no provision for federal or for state income taxes in the financial statements, as the School believes all tax positions, including its continuing status as a not-for-profit entity, have a greater than 50% chance of realization in the event of an IRS audit. The School's income tax returns for the tax years 2020, 2019 and 2018 are subject to examination by tax authorities, and may change upon examination.

Use of Estimates

In preparing the financial statements, management is sometimes required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses/expenditures during the reporting period. Actual results could differ from those estimates.

Subsequent Events

The School has adopted guidance that requires the disclosure of the date through which an entity has evaluated subsequent events and the basis for that date (that is, whether that date represents the date the financial statements were issued or were available to be issued). The School has evaluated subsequent events through October 22, 2022, which is the date the financial statements were available to be issued.

CITY OF PALMS CHARTER HIGH SCHOOL, INC.

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CITY OF PALMS CHARTER HIGH SCHOOL

A Charter School and Component Unit of the  
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Notes to Financial Statements  
(continued)

3. Related Party Transactions

In March 2014, the Board of Directors of City of Palms Charter High School, Inc. received approval from the School District of Lee County to open Palm Acres Charter High School in August 2014 in Lehigh Acres. In April 2015, the Board received approval from the School District to open and operate Northern Palms Charter High School in North Fort Myers in August 2015. During the routine course of business, invoices and payroll which apply to all schools may be paid by a single entity. Also, the school with surplus funds may pay expenses on behalf of other related schools. The school tracks these amounts due to or from each related entity or school separately.

Total amounts receivable of \$218,316 at June 30, 2022 include the \$50,000 contribution receivable from Palm Acres Charter High School and \$162,260 routine accounts receivable from Northern Palms Charter High School. General accounts payable of \$590,124 to Palm Acres Charter High School are included as current liabilities. These amounts are included in the accompanying statements of net position and balance sheet – governmental funds. The Board of Directors of City of Palms Charter High School, Inc. passed resolutions during the past two years authorizing contributions in the amounts of \$50,000 and \$237,000, respectively, to City of Palms Charter High School from Palm Acres Charter High School.

4. Fair Value Measurements

Accounting principles generally accepted in the United States (GAAP) define fair value for an investment generally as the price an organization would receive upon selling the investment in an orderly transaction to an independent buyer in the principal or most advantageous market for the investment. The information available to measure fair value varies depending on the nature of each investment and its market or markets. Accordingly, GAAP recognizes a hierarchy of “inputs” an organization may use in determining or estimating fair value. The inputs are categorized into “levels” that relate to the extent to which an input is objectively observable and the extent to which markets exist for identical or comparable investments. In determining or estimating fair value, an organization is required to maximize the use of observable market data (to the extent available) and minimize the use of unobservable inputs. The hierarchy assigns the highest priority to unadjusted quoted prices in active markets for identical items (Level 1 inputs) and the lowest priority to unobservable inputs (Level 3 inputs).

The fair value hierarchy distinguishes between independent observable inputs and unobservable inputs used to measure fair value as follows:

- Level 1:* Quoted prices (unadjusted) in active markets for identical assets or liabilities that the reporting entity has the ability to access at the measurement date.
- Level 2:* Inputs other than quoted market prices included within Level 1 that are observable for an assets or liability, either directly or indirectly.
- Level 3:* Unobservable inputs for an asset or liability. Level 3 inputs should be used to measure fair value to the extent that observable Level 1 or 2 inputs are not available.

This statement requires disclosures to be made about fair value measurements, the level of fair value hierarchy, and valuation techniques. The School’s significant financial instruments are cash, accounts receivable, accounts payable, short term borrowings, and other short term assets and liabilities. For these financial instruments (Level 1), carrying values approximate fair value because of the short maturity of these instruments.

CITY OF PALMS CHARTER HIGH SCHOOL, INC.

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Notes to Financial Statements  
(continued)

5. Accounts Receivable

At June 30, 2022, \$212,260 (97%) of total accounts receivable of \$218,316 is represented by amounts owed by related parties (See Note 3). The other 3% (\$6,056) is represented by miscellaneous receivables. Based on the sources of these funds, management has evaluated the collectability and an allowance for doubtful accounts is not considered necessary.

6. Other Current Assets

Other current assets total \$32,413 and are comprised of prepaid expenses of \$854 (3%), prepaid insurance of \$11,890 (37%), prepaid rent of \$7,927 (24%), security deposit of \$3,763 (12%), prepaid software of \$2,814 (9%), student reward inventory of \$4,340 (13%) and miscellaneous other prepaid expenses of \$825 (3%).

7. Capital Assets and Depreciation

For the year ended June 30, 2022, the School's capital assets consisted of the following:

	Beginning Balance	Additions	(Disposals)	Ending Balance
Capital assets being depreciated:				
Furniture, fixtures and equipment	\$ 76,710	\$ 2,745	\$ (62,089)	\$ 17,366
Computer hardware	66,125	-	-	65,125
Computer software	31,880	-	(25,000)	6,880
Leasehold Improvements	3,760	-	-	3,760
Total	<u>\$ 177,475</u>	<u>\$ 2,745</u>	<u>\$ (87,089)</u>	<u>\$ 93,131</u>
Less accumulated depreciation:				
Furniture, fixtures + equipment	\$ 64,865	\$ 4,844	\$ (59,250)	\$ 10,459
Computer hardware	10,854	21,708	-	32,562
Computer software	26,146	2,292	(25,000)	3,438
Leasehold improvements	3,760	-	-	3,760
Total	<u>\$ 105,625</u>	<u>\$ 28,844</u>	<u>\$ (84,250)</u>	<u>\$ 50,219</u>
Net capital assets	<u>\$ 71,850</u>	<u>\$ (26,099)</u>	<u>\$ (2,839)</u>	<u>\$ 42,912</u>

Depreciation expense of \$28,844 was charged to the following functions in the accompanying Statement of Activities:

Instruction-Related Technology	\$ 24,696
Administrative	1,011
Operation - Safety	3,137
Total depreciation expense	<u>\$ 28,844</u>

8. Accounts Payable

Total current accounts payable of \$648,245 are represented by accrued salaries of \$47,385 (7%), other operating accounts payable of \$10,736 (2%) and intercompany accounts payable of \$590,124 (91%). There is no lease note payable at June 30, 2022.

CITY OF PALMS CHARTER HIGH SCHOOL, INC.  
*dba*  
 CITY OF PALMS CHARTER HIGH SCHOOL  
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Notes to Financial Statements  
 (continued)

**9. Right-to-use lease asset and Lease note payable**

The School entered into a lease agreement with WBCMT 2007-C31 Winkler Avenue, LLC (Landlord) for the use of building facilities through June 30, 2022. Adhering to the requirements of GASB 87, the School recorded the following right-to-use lease asset, related amortization expense and lease note payable liability by restating prior year financial statements. Balances related to the right-to-use lease asset and lease note payable at June 30, 2022 are as follows:

Right-to-use asset:	
Right-to-use lease asset	\$ 235,555
<u>Accumulated amortization</u>	<u>(235,555)</u>
<u>Right-to-use asset, net</u>	<u>\$ -</u>

Information regarding the School’s lease note payable during the year ended June 30, 2022 is as follows:

Long-term Liability:	
Lease note payable - beginning of year	\$ 49,816
<u>Principal payments</u>	<u>(49,816)</u>
<u>Lease note payable - end of year</u>	<u>\$ -</u>

Interest expense related to the amortization of the lease note payable is \$6,332 for FY22 and is included as debt service after income from operations. Amortization of the right-to-use asset was calculated on a straight-line basis, charged to governmental activities and included within the operation of plant.

Gross rental expense of \$56,150 under the lease for the current year is reflected as an expense within plant operations in the accompanying governmental financial statements.

On July 8, 2022, the School entered into a lease agreement with Metro Gardens Office Partners, LLC (Landlord) for continued use of building facilities through July 30, 2025. Future minimum lease payments under this agreement, as well as future minimum payments under the lease agreements for Palm Acres Charter High School and Northern Palms Charter High School are as follows:

	City of Palms Charter HS			Palm Acres Charter HS			Northern Palms Charter HS		
	Principal	Interest	TOTAL	Principal	Interest	TOTAL	Principal	Interest	TOTAL
FY23	\$ 78,718	\$ 7,412	\$ 86,130	\$ 77,460	\$ 12,540	\$ 90,000	\$ 54,750	\$ 8,843	\$ 63,593
FY24	78,066	7,634	85,700	77,084	12,916	90,000	55,758	9,108	64,866
FY25	86,407	7,863	94,270	12,328	2,672	15,000	55,616	9,382	64,998
FY26	214	7,641	7,855	-	-	-	5,376	41	5,417
<b>TOTAL</b>	<b>\$ 243,405</b>	<b>\$ 30,550</b>	<b>\$ 273,955</b>	<b>\$ 166,872</b>	<b>\$ 28,128</b>	<b>\$ 195,000</b>	<b>\$ 171,500</b>	<b>\$ 27,374</b>	<b>\$ 198,874</b>
				<b>TOTAL</b>					
				Principal	Interest	TOTAL			
			FY23	\$ 210,928	\$ 28,795	\$ 239,723			
			FY24	210,908	29,658	240,566			
			FY25	154,351	19,917	174,268			
			FY26	5,590	7,682	13,272			
			<b>TOTAL</b>	<b>\$ 581,777</b>	<b>\$ 86,052</b>	<b>\$ 667,829</b>			

CITY OF PALMS CHARTER HIGH SCHOOL, INC.

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Notes to Financial Statements  
(continued)

10. SBA PPP Note Payable

During FY20, the School applied for and received proceeds from a loan originated from Synovus Bank and the Small Business Administration (SBA) for \$99,725 that could be forgiven if the proceeds are spent on eligible expenses. This loan was created through the CARES Act. . At June 30, 2021, the entire principal and interest balance was considered to be a short-term liability. During FY22, the note and related interest was forgiven in its entirety.

11. Educational Management Providers

Beginning fiscal year 2012, the Board of Directors entered into a contract with Consulting and Professional Assistance, Inc. (CPA's) to provide business services to the School. The Board of Directors operates the School independently. CPA's works with the Principal to manage the School on a day-to-day basis. The Principal primarily oversees academics and CPA's oversees business operations. CPA's continuing fee is based upon 15% of gross revenues. The fee is reflected as school administration in the accompanying Statement of Activities and Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds.

12. Schedule of State and Local Revenue Sources

For the year ended June 30, 2022, state and local revenues were received as follows:

Florida Education Finance Program	\$	500,486
Class size reduction		105,916
Discretionary millage		78,403
Capital Outlay		71,893
Supplemental academic instruction		25,543
ESE guaranteed allocation		18,937
Teacher salary increase allocation		17,156
Instructional materials		8,601
Safe schools		5,316
Student transportation		4,490
K-12 reading allocation		4,437
Mental health assistance allocation		4,296
Additional student reserve allocation		2,865
Digital classrooms allocation		138
Prior year revenue adjustment		1,187
		<hr/>
Total	\$	849,664
		<hr/> <hr/>

The administration fee paid to the District during the year ended June 30, 2022 totaled \$38,829. The fee is reflected as central services in the accompanying Statement of Activities and Statement of Revenues, Expenditures and Change in Fund Balance – Governmental Fund.



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Notes to Financial Statements  
(continued)

13. Risk Management

The School is exposed to various risks of loss related to torts; theft or damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The School is in compliance with coverage parameters dictated by the charter contract with the District.

14. Contingencies

Grants

The School participates in state and federal grant programs which are governed by various rules and regulation of the grantor agencies. Cost charged to the respective grant programs are subject to audit and adjustment by the grantor agencies. Therefore, to the extent that the School has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivable at year end may be impaired.

Management believes there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants. Therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

Legal matters

In the normal course of conducting its operations, the School may become party to various legal actions and proceedings. In the opinion of management, the ultimate resolution of such legal matters will not have a significant adverse effect on the accompanying financial statements.

CITY OF PALMS CHARTER HIGH SCHOOL, INC.

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CITY OF PALMS CHARTER HIGH SCHOOL

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Required Supplementary Information  
Budgetary Comparison Schedule – General Fund

For the Year Ended June 30, 2022

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
<i>Enrollment</i>	<i>130</i>	<i>109</i>	<i>(21)</i>
<b>Revenues</b>			
Federal revenues	\$ -	\$ 18,916	\$ 18,916
Florida Educational Finance Program – FEFP	900,000	777,771	(122,229)
Contribution	-	50,000	50,000
Other revenues	<u>2,000</u>	<u>88</u>	<u>(1,912)</u>
Total revenues	<u>902,000</u>	<u>846,775</u>	<u>(55,225)</u>
<b>Expenditures</b>			
Instruction	325,000	280,328	(44,672)
Instructional support services	50,000	64,741	14,741
Board	15,000	18,179	3,179
School administration	335,000	365,463	30,463
Central services	45,000	38,829	(6,171)
Pupil transportation services	2,000	1,760	(240)
Operation of plant	123,000	130,968	7,968
Maintenance of plant	2,000	3,453	1,453
Capital outlay	<u>-</u>	<u>2,745</u>	<u>2,745</u>
Total expenditures	<u>897,000</u>	<u>906,466</u>	<u>9,466</u>
Change in fund balance from operations	5,000	(59,691)	(64,691)
SBA PPP loan forgiveness	-	99,725	99,725
Fund balances at beginning of year	<u>214,558</u>	<u>214,558</u>	<u>-</u>
Fund balances at end of year	<u>\$ 219,558</u>	<u>\$ 254,592</u>	<u>\$ 35,034</u>



**Independent Auditor's Report on Internal Control Over  
Financial Reporting and on Compliance and Other Matters Based  
On an Audit of Financial Statements Performed in Accordance  
With *Government Auditing Standards***

To the Board of Directors of City of Palms Charter High School, Inc. *dba* City of Palms Charter High School, a Charter School and Component Unit of the District School Board of Lee County, Florida,

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund for the City of Palms Charter High School, Inc. *dba* City of Palms Charter High School, a Charter School and Component Unit of the District School Board of Lee County, Florida (the "School"), as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated October 22, 2022.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of School's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of management of the School, the District School Board of Lee County, Florida, the Florida Department of Education and the Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

*McCrary and Associates, PLLC*

Altamonte Springs, Florida  
October 22, 2022

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ADDITIONAL INFORMATION REQUIRED BY RULES OF  
THE AUDITOR GENERAL, CHAPTER 10.850  
*AUDITS of CHARTER SCHOOLS and SIMILAR ENTITIES*



**Management Letter as Required by Rules of the Florida Auditor General,  
Chapter 10.850, Florida Statutes, *Charter School Audits***

To the Board of Directors of City of Palms Charter High School, Inc. *dba* City of Palms Charter High School, a Charter School and Component Unit of the District School Board of Lee County, Florida,

**Report on the Financial Statements**

We have audited the financial statements of City of Palms Charter High School, Inc. *dba* City of Palms Charter High School (the "School") as of and for the fiscal year ended June 30, 2022, and have issued our report thereon dated October 22, 2022.

**Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

**Other Reporting Requirements**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in that report, if applicable, which is dated October 22, 2022, should be considered in conjunction with this management letter.

**Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There are no prior audit findings to report upon.

**Official Title**

Section 10.854(1)(e)5., Rules of the Auditor General, requires the name or official title of the entity be disclosed in this management letter. The official title of the entity is City of Palms Charter High School, Inc. *dba* City of Palms Charter High School.

**Financial Condition and Management**

Sections 10.854(1)(e)2. and 10.855(11), Rules of the Auditor General, require that we apply appropriate procedures to determine whether or not the school has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

## **Financial Condition and Management (continued)**

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

## **Transparency**

Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether the School maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

## **Additional Matters**

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

## **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, the Lee County School Board, Federal and other granting agencies, the Board of Directors, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

*McCrady and Associates, PLLC*

Altamonte Springs, Florida  
October 22, 2022

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