

**SUNSHINE HIGH SCHOOL - ORLANDO CAMPUS, INC.  
d/b/a  
Chancery High School**

**A Charter School and Component Unit of the  
District School Board of Orange County, Florida**

**Financial Statements  
with Independent Auditor's Reports Thereon**

**June 30, 2019**



**McCRADY & ASSOCIATES**  
CERTIFIED PUBLIC ACCOUNTANTS

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**SUNSHINE HIGH SCHOOL - ORLANDO CAMPUS, INC.**  
**d/b/a**  
**Chancery High School**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

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Management of Sunshine High School – Orlando Campus, Inc. d/b/a Chancery High School (the “School”) offers the following narrative overview and analysis of the financial activities of the School for the fiscal year ended June 30, 2019.

Management’s discussion and analysis is included at the beginning of the School’s basic financial statements to provide the past and current position of the School’s financial condition. This summary should not be taken as a replacement for the audit, which consists of the basic financial statements and other supplemental information.

**FINANCIAL HIGHLIGHTS**

- ❖ The School is managed by Accelerated Learning Solutions, Inc. through a management agreement.
- ❖ The School’s net position was approximately \$560,000 at June 30, 2019. This is approximately a \$100,000 decrease from prior year.
- ❖ For the fiscal year ended June 30, 2019, the School’s expenses exceeded revenues by approximately \$99,000 on its Statement of Activities.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to School’s basic financial statements. The School’s basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. The basic financial statements present two different views of the School through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the understanding of the financial condition of School. This document also includes the Independent Auditor’s Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements in Accordance With *Government Auditing Standards*, as well as the management letter required by the Rules of the Auditor General, Chapter 10.850, *Audits of Charter Schools and Similar Entities*.

**Government-wide Financial Statements**

The government-wide financial statements are designed to provide a broad overview of the School’s finances, similar in format to a financial statement of a private-sector business. The government-wide statements provide short and long-term information about the School’s financial status as a whole.

The two government-wide statements report the School’s net position and the current year changes. The net position is the difference between the School’s total assets and total liabilities. Measuring the net position is one way to evaluate the School’s financial condition.

The government-wide statements are divided into three categories: 1) governmental activities, 2) business-type activities, and 3) component units. The governmental activities include the School's basic services. The business-type activities are those services that the School charges for that are not directly related to the School's mission. For the year ended June 30, 2019, the School had no business-type activities or component units.

### **Fund Financial Statements**

The fund financial statements provide a more detailed look at the School's most significant activities. A fund is a grouping of related accounts used to maintain control over resources segregated for specific activities or objectives. All of the operations of the School are presented in governmental funds only.

Governmental funds are used to account for those functions reported as governmental activities in the government-wide financial statements. The School's basic services are accounted for in governmental funds. These funds focus on how assets that can readily be converted into cash flow in and out, and what monies are left at year-end will be available for spending in the next year. Governmental funds are reported using an accounting method called *modified accrual accounting*. This method also has a current financial resources focus. As a result, the governmental fund financial statements provide a detailed short-term view of the financial resources available to finance the School's programs. The relationship between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is described in reconciliations that is a part of the fund financial statements.

The School adopts an annual budget for its general fund, as required by the Florida Statutes. The budget is legally adopted by management of the School and its Board. A budgetary comparison schedule has been included as part of the required supplementary information. The budgetary comparison schedules show four columns: 1) the original budget as adopted by the Board, 2) the final budget as amended by the Board, 3) the actual resources, charges and ending balances in the general fund, and 4) the variance between the final budget and the actual resources and charges.

### **Notes to Financial Statements**

The notes to financial statements provide additional information essential to the full understanding of the information reported in the government-wide and fund financial statements. The notes to the financial statements start on page 15 of this report.

This report also includes the Independent Auditor's Report on Internal Control Over Financial Reporting and On Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*, as well as the management letter required by the Rules of the Auditor General, Chapter 10.850, *Audits of Charter Schools and Similar Entities*.

## GOVERNMENT-WIDE ANALYSIS OF THE SCHOOL

The School's combined net position as of June 30, 2019 and 2018, respectively is summarized as follows:

### Governmental Activities

	<u>2019</u>		<u>2018</u>		<u>Variance</u>
Current and other assets	\$ 435,598	\$	332,088	\$	103,510
Capital assets, net	445,184		503,423		(58,239)
Total Assets	<u>880,782</u>		<u>835,511</u>		<u>45,271</u>
Current and other liabilities	317,052		172,485		144,567
Total Liabilities	<u>317,052</u>		<u>172,485</u>		<u>144,567</u>
Net position:					
Invested in capital assets, net of related debt	445,184		503,423		(58,239)
Restricted	-		32,914		(32,914)
Unrestricted	118,546		126,689		(8,143)
Total Net Position	<u>\$ 563,730</u>	\$	<u>663,026</u>	\$	<u>(99,296)</u>

The increase in current and other assets is due to an increase in cash as a result of current year operations. The decrease in capital assets is a result of the current year depreciation expense exceeding current year capital additions. The current liabilities increased as a result of increased School operations and increased management fee. The decrease in total net position is due to the current year operations.

## Change in Net Position

The School's total expenses exceeded total revenues by approximately \$99,000 in fiscal year 2019—see table below.

	<u>Governmental Activities</u>		
	<u>2019</u>	<u>2018</u>	<u>Variance</u>
Revenue:			
State and local sources	\$ 2,945,068	\$ 2,794,870	\$ 150,198
Federal sources	10,428	7,265	3,163
Contributions and other revenue	30,258	26,583	3,675
Total revenues	<u>2,985,754</u>	<u>2,828,718</u>	<u>157,036</u>
Expenses:			
Instruction	545,534	598,732	(53,198)
Pupil personnel services	165,209	167,600	(2,391)
Board	23,560	19,763	3,797
School administration	652,993	496,524	156,469
General administration	86,617	84,860	1,757
Fiscal services	9,910	7,755	2,155
Transportation	30,362	29,924	438
Management fee	1,141,995	1,015,408	126,587
Operation of plant	428,870	410,919	17,951
Total expenses	<u>3,085,050</u>	<u>2,831,485</u>	<u>253,565</u>
Change in net position	<u>\$ (99,296)</u>	<u>\$ (2,767)</u>	<u>\$ (96,529)</u>

The increase in state and local sources is due to the increase in student enrollment from the prior year. The increase in school administration and management fee was a result of increased state funding and student enrollment.

Certain 2018 expenses have been reclassified to correspond to the 2019 presentation.

## FINANCIAL ANALYSIS OF THE SCHOOL'S FUNDS

As the School completed the year, its governmental funds reported a combined fund balance of \$119,000.

### CAPITAL ASSET AND DEBT ADMINISTRATION

#### Capital Assets

As of the end of fiscal 2019, the School had invested approximately \$445,000 in capital assets, net of accumulated depreciation of approximately \$396,500.

As of June 30, 2019 and 2018, comparative information regarding the School's capital assets is as follows:

	<b>Governmental Activities</b>		<b>Variance</b>
	<b>2019</b>	<b>2018</b>	
Leasehold improvements	\$ 481,592	\$ 481,592	\$ -
Furniture, fixtures and equipment	359,968	358,248	1,720
	<u>841,560</u>	<u>839,840</u>	<u>1,720</u>
Less-accumulated depreciation	396,376	336,417	(59,959)
Total capital assets	<u>\$ 445,184</u>	<u>\$ 503,423</u>	<u>\$ (58,239)</u>

More detailed information about the School's capital assets is presented in Note 4 to the financial statements.

## **GENERAL FUND BUDGETARY HIGHLIGHTS**

During the fiscal year, the School did not amend its budget. Generally, budget amendments fall into one of the following three categories: 1) amendments made to adjust the estimates that are used to prepare the original budget once exact information is available; 2) amendments made to recognize the changes in funding amounts and 3) changes in appropriations that become necessary to maintain services.

In the general fund, actual revenues exceeded budgeted amounts by approximately \$266,000, primarily due to budgeted student enrollment being less than the actual student enrollment. Actual expenditures were approximately \$315,000 more than budgeted amounts, exclusive of other financing sources (uses).

## **ECONOMIC FACTORS AND NEXT YEAR'S BUDGET**

### **Budget Highlights for the Fiscal Year Ending June 30, 2020**

Amounts available for appropriation in the general fund are approximately \$3,050,000, a \$310,000 increase from the actual 2019. The change is attributed to an increase in budgeted student population over fiscal year 2019.

Budgeted expenditures in the general fund are expected to increase to approximately \$3,030,000, which is a \$280,000 increase from the actual 2019. If these estimates are realized, the School's general fund balance is expected to increase approximately \$20,000 at the conclusion of fiscal 2020.

## **CONTACTING THE SCHOOL'S FINANCIAL MANAGEMENT**

This financial report is designed to provide interested parties with a general overview of the School's finances and to demonstrate the School's accountability for the money it receives. Should additional information be required, please contact Accelerated Learning Solutions, Inc., 2636 Elm Hill Pike, Suite 201 Nashville, TN 37214.





## **Independent Auditor's Report**

To the Board of Directors of Sunshine High School – Orlando Campus Inc. d/b/a Chancery High School, a Charter School and Component Unit of the District School Board of Orange County, Florida

We have audited the accompanying financial statements of the governmental activities and each major fund and aggregate remaining fund information of Sunshine High School – Orlando Campus Inc. d/b/a Chancery High School, a Charter School and Component Unit of the District School Board of Orange County, Florida, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the School, as of June 30, 2019, and the respective changes in financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 1-6 and 28-29 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 15, 2019, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

*McCrary & Associates, PLLC*

Altamonte Springs, Florida  
September 15, 2019

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**SUNSHINE HIGH SCHOOL - ORLANDO CAMPUS, INC.  
d/b/a CHANCERY HIGH SCHOOL**

**A Charter School and Component Unit of the  
District School Board of Orange County, Florida  
Statement of Net Position**

**June 30, 2019**

	<u><b>Governmental Activities</b></u>
<b>ASSETS</b>	
Cash and cash equivalents	\$ 418,859
Due from other governmental agencies	16,739
Capital assets:	
Leasehold improvements	481,592
Furniture, fixtures, and equipment	359,968
Less accumulated depreciation	<u>(396,376)</u>
Total capital assets, net	<u>445,184</u>
Total assets	<u><u>\$ 880,782</u></u>
<b>LIABILITIES</b>	
Due to management company	<u>\$ 317,052</u>
Total liabilities	<u>317,052</u>
<b>NET POSITION</b>	
Invested in capital assets, net of related debt	445,184
Unrestricted	<u>118,546</u>
Total net position	<u>563,730</u>
Total liabilities and net position	<u><u>\$ 880,782</u></u>

The accompanying notes to financial statements are an integral part of this statement.

**SUNSHINE HIGH SCHOOL - ORLANDO CAMPUS, INC.  
d/b/a CHANCERY HIGH SCHOOL**

**A Charter School and Component Unit of the  
District School Board of Orange County, Florida**

**Statement of Activities  
For the Year Ended June 30, 2019**

	<b>Program Specific Revenues</b>			<b>Net (Expenses) Revenues and Changes in Net Position</b>
<b>Expenses</b>	<b>Charges for Services</b>	<b>Operating Grants and Contributions</b>	<b>Capital Grants and Contributions</b>	<b>Governmental Activities</b>
Governmental Activities:				
Instruction	\$ 545,534	\$ -	\$ 10,428	\$ (535,106)
Pupil personnel support	165,209	-	-	(165,209)
Board	23,560	-	-	(23,560)
General administration	86,617	-	-	(86,617)
School administration	1,794,988	-	-	(1,794,988)
Fiscal services	9,910	-	-	(9,910)
Transportation	30,362	-	-	(30,362)
Operation of plant	395,517	-	265,625	(129,892)
Maintenance of plant	33,353	-	-	(33,353)
<b>Total primary government</b>	<b>\$ 3,085,050</b>	<b>\$ -</b>	<b>\$ 10,428</b>	<b>\$ 265,625</b>
General revenues:				
State and local sources				2,683,479
Other revenue sources				26,222
Total general revenues				2,709,701
Changes in net position				(99,296)
Net position at beginning of year				663,026
Net position at end of year				<b>\$ 563,730</b>

The accompanying notes to financial statements are an integral part of this statement.

**SUNSHINE HIGH SCHOOL - ORLANDO CAMPUS, INC.  
d/b/a CHANCERY HIGH SCHOOL**

**A Charter School and Component Unit of the  
District School Board of Orange County, Florida**

**Balance Sheet - Governmental Funds**

**June 30, 2019**

	<b>General Fund</b>	<b>Capital Projects Fund</b>	<b>Total Governmental Funds</b>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 418,859	\$ -	\$ 418,859
Due from other governmental agencies	-	16,739	16,739
Due from capital project fund	16,739	-	16,739
Total assets	\$ 435,598	\$ 16,739	\$ 452,337
<b>LIABILITIES</b>			
Due to management company	\$ 317,052	\$ -	\$ 317,052
Due to general fund	-	16,739	16,739
Total liabilities	317,052	16,739	333,791
<b>FUND BALANCE</b>			
Spendable:			
Unassigned	118,546	-	118,546
Total fund balances	118,546	-	118,546
Total liabilities and fund balances	\$ 435,598	\$ 16,739	\$ 452,337

The accompanying notes to financial statements are an integral part of this statement.

**SUNSHINE HIGH SCHOOL - ORLANDO CAMPUS, INC.  
d/b/a CHANCERY HIGH SCHOOL**

**A Charter School and Component Unit of the  
District School Board of Orange County, Florida**

**Reconciliation of the Governmental Funds Balance Sheet  
to the Statement of Net Position**

**June 30, 2019**

<b>Total fund balances - governmental funds</b>	<b>\$ 118,546</b>
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Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds. The cost of the assets is \$841,560 and the accumulated depreciation is \$396,376.

445,184
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<b>Total net position - governmental activities</b>	<b>\$ 563,730</b>
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The accompanying notes to financial statements are an integral part of this statement.

**SUNSHINE HIGH SCHOOL - ORLANDO CAMPUS, INC.  
d/b/a CHANCERY HIGH SCHOOL**

**A Charter School and Component Unit of the  
District School Board of Orange County, Florida**

**Statement of Revenues, Expenditures and  
Changes in Fund Balances of Governmental Funds**

**For the Year Ended June 30, 2019**

	<b>General Fund</b>	<b>Capital Projects Fund</b>	<b>Other Governmental Funds</b>	<b>Total Governmental Funds</b>
<b>REVENUES</b>				
Federal sources passed through local school district	\$ -	\$ -	\$ 10,428	\$ 10,428
State and local sources	2,716,393	232,711	-	2,949,104
Contributions and other revenues	26,222	-	-	26,222
Total revenues	<u>2,742,615</u>	<u>232,711</u>	<u>10,428</u>	<u>2,985,754</u>
<b>EXPENDITURES</b>				
Current:				
Instruction	517,089	-	10,428	527,517
Pupil personnel support	165,209	-	-	165,209
Board	23,560	-	-	23,560
General administration	86,617	-	-	86,617
School administration	1,786,319	-	-	1,786,319
Fiscal services	9,910	-	-	9,910
Transportation	30,362	-	-	30,362
Operation of plant	96,619	265,625	-	362,244
Maintenance of plant	33,353	-	-	33,353
Capital outlay	1,720	-	-	1,720
Total expenditures	<u>2,750,758</u>	<u>265,625</u>	<u>10,428</u>	<u>3,026,811</u>
Net changes in fund balances	(8,143)	(32,914)	-	(41,057)
Fund balance at beginning of year	<u>126,689</u>	<u>32,914</u>	<u>-</u>	<u>159,603</u>
Fund balance at end of year	<u>\$ 118,546</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 118,546</u>

The accompanying notes to financial statements are an integral part of this statement.

**SUNSHINE HIGH SCHOOL - ORLANDO CAMPUS  
d/b/a CHANCERY HIGH SCHOOL**

**A Charter School and Component Unit of the  
District School Board of Orange County, Florida**

**Reconciliation of the Statement of Revenues, Expenditures and  
Changes in Fund Balances of Governmental Funds  
to the Statement of Activities**

**For the Year Ended June 30, 2019**

<b>Net changes in fund balances - total governmental funds</b>	<b>\$ (41,057)</b>
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Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation expense (\$59,959) exceed capital outlays (\$1,720) in the current period.

<u>(58,239)</u>
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<b>Change in net position of governmental activities</b>	<b><u><u>\$ (99,296)</u></u></b>
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The accompanying notes to financial statements are an integral part of this statement.



**SUNSHINE HIGH SCHOOL – ORLANDO CAMPUS INC.  
d/b/a CHANCERY HIGH SCHOOL**

**A Charter School and Component Unit of the  
District School Board of Orange County, Florida**

**Notes to Financial Statements**

**For the Year Ended June 30, 2019**

**1 ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Organization**

Sunshine High School – Orlando Campus Inc. d/b/a Chancery High School, a Charter School and Component Unit of the District School Board of Orange County, Florida (the “School”) is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes and the Florida Not-for-Profit Corporation Act. The governing body of the School is the not-for-profit corporation Board of Directors the (“Board”), which is composed of four members. The School has retained a management company to operate the School (see Note 6).

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, the District School Board of Orange County Florida, (the “School Board”). The School is considered a component unit of the School Board and meets the definition of a governmental entity under the Governmental Accounting Standards Board (“GASB”).

The School developed a philosophy of recognizing and rewarding each student as an individual. Therefore the education program, goals and objectives, and methods of accountability toward the objectives, must be set according to the situation of each individual student.

The School has selected a self-paced, mastery based, accelerated learning program as the model to implement this philosophy. The goal of the School is to provide, for students that might not be best suited for traditional schools, a school program and educational opportunities. These students include, but are not limited to, drop-outs or those in danger of dropping out, students needing more remedial support or individual instruction than can be obtained in a traditional high school, and students with family or other situations that prevent attending a regular scheduled program at traditional high schools.

**Charter Contract**

The School operates under a charter granted by the Orange County School Board (the “School Board”). The current charter expires on June 30, 2028 and may be renewed for another fifteen years, unless a longer term is required by law or by mutual written agreement between the School and the School Board. Upon the expiration of the charter, the School Board may elect not to renew the charter under grounds specified in the charter. However, the School Board may terminate the current charter at any time if good cause is shown. In the event of termination of the charter, any property purchased by the School with public funds and any unencumbered public funds revert to the School Board.

**SUNSHINE HIGH SCHOOL – ORLANDO CAMPUS, INC.  
d/b/a CHANCERY HIGH SCHOOL**

**A Charter School and Component Unit of the  
District School Board of Orange County, Florida**

**Notes to Financial Statements  
(continued)**

**Basis of Presentation**

Based on the guidance provided in the American Institute of Certified Public Accountants Audit and Accounting Guide – *Audits for States and Local Governments* and provisions in the Florida Statutes, the School is considered as a governmental organization for financial statement reporting purposes. The School is required by its agreement with the School Board to use the governmental reporting model and follow the fund and accounting structure provided in the “Financial and Program Cost Accounting and Reporting for Florida Schools – The Red Book” issued by the Florida Department of Education (“FDOE”).

**Government-Wide Financial Statements**

The government-wide financial statements provide both short-term and long-term information about the School in a manner similar to a private-sector business. The statement of net position and statement of activities are designed to provide financial information about the School as a whole on an accrual basis of accounting. The statement of net position provides information about the School’s financial position, its assets and its liabilities, using an economic resources measurement focus.

The statement of activities presents a comparison between direct expenses and program revenue for each function or program of the School’s governmental activities. Direct expenses are those specifically associated with a program or function, therefore, are clearly identifiable to a particular function.

Program revenues include charges paid by the recipient of goods and services offered by the program, grants and contributions that are restricted for meeting the operational or capital requirements of a particular program. Revenues not classified as program revenues are presented as general revenues.

**Fund Financial Statements**

The governmental fund financial statements report detailed information about the School’s most significant funds, not the School as a whole. A fund is a group of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. The School uses fund accounting to ensure and demonstrate compliance with finance related requirements. Certain funds are established by law while others are created by grant agreements. The following are major individual governmental funds reported in the fund financial statements:

- General Fund – the School’s primary operating fund that accounts for all financial resources of the school, except those that are required to be accounted for in another fund.
- Capital Projects Fund – to account for all resources for the acquisition of capital items by the School purchased with capital outlay funds.
- Special Revenue Fund – to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for a specific purpose.

**SUNSHINE HIGH SCHOOL – ORLANDO CAMPUS, INC.  
d/b/a CHANCERY HIGH SCHOOL**

**A Charter School and Component Unit of the  
District School Board of Orange County, Florida**

**Notes to Financial Statements  
(continued)**

For the purpose of these statements, the general and capital projects funds are considered major funds.

**Basis of Accounting**

Basis of accounting refers to when revenues and expenses/expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are reported using the accrual basis of accounting. Revenues are recognized when earned and expenses/expenditures are recognized when a liability is incurred, regardless of the timing the related cash flows take place.

The governmental funds basic financial statements are reported using the modified accrual basis of accounting. Under this method, revenues are recognized when they become measurable and available. Revenues are considered to be available when they are collectable within a current period. The School considers revenues to be available if they are collected within 60 days after the end of the current fiscal year. When grant terms provide that the expenditure of resources is the prime factor for determining eligibility for Federal, State, and other grant resources, revenues is recognized at the time the expenditure is made.

Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized when due. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds from the acquisition of long-term debt are reported as other financing sources.

**Budgetary Basis Accounting**

Budgets are prepared using the modified accrual basis of accounting and the governing board must approve all budgets and amendments. During the fiscal year, expenditures were controlled at the object level. Budgets may be amended by resolution of the Board prior to the date of the annual report.

**Cash and Cash Equivalents**

The School's cash and cash equivalents consist primarily of demand deposits with financial institutions.

As Florida Statutes and the School's policy require, all deposits must be made into and held by financial institutions designated by the treasurer of the State of Florida as qualified public depositories as defined by Chapter 280 of the Florida Statutes. This statute requires that every qualified public depository institution maintain eligible collateral to secure the public entity's funds. The minimum collateral to be pledged by the institution, the collateral eligible for pledge, and reporting requirements of the qualified public depositor to the treasurer is defined by the ability of the institution to guarantee deposits made by members of the pool should the need arise. The

**SUNSHINE HIGH SCHOOL – ORLANDO CAMPUS, INC.  
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**A Charter School and Component Unit of the  
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**Notes to Financial Statements  
(continued)**

School's deposits are held in a qualified public depository. They are covered by the collateral pool as the School has identified itself as a public entity at June 30, 2019.

**Interfund receivables and payables**

Activities between the funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as due to/from other funds. The general fund has recorded a total receivable of approximately \$17,000 which is related to the capital projects fund, for amounts paid by the general fund on behalf the capital projects fund.

**Interfund transfers**

The School Board receives a 5% administrative fee from the School, which is withheld from the respective FEFP payments up to and including 250 students. For the student population of 251 or more, the difference between the total administrative fee calculation and the amount of the administrative fee withheld is required to be transferred from the general fund to the capital outlay fund and restricted for capital outlay expenditures.

**Capital Assets and Depreciation**

The School's capital assets with useful lives of more than one year are stated at historical cost and reported in the statement of net position in the government-wide financial statements. Donated capital assets are recorded at their estimated fair value on the date donated. The School capitalizes assets with a cost of \$1,000 or more. Expenditures of normal maintenance and repair that do not add to the asset value or extend the useful life are not capitalized. Depreciation is computed using the straight-line method. Estimated useful lives of the assets are as follows:

	<u>Years</u>
Leasehold improvements	5 - 16
Furniture, fixtures, and equipment	3 – 7

Information related to the change in capital assets is described in Note 4.

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**Notes to Financial Statements  
(continued)**

**Net Position and Fund Balance Classifications**

*Government-wide financial statements*

The net position is classified and reported in three components:

- Investment in capital assets, net of related debt – consists of capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any borrowings that are specifically attributed to the acquisition or improvement of those assets.
- Restricted – consists of amounts with constraints placed on their use either by external groups such as creditors, grantors, contributors, laws or regulations of other governments. As of June 30, 2019, the School did not have any restricted amounts.
- Unrestricted – all other amounts that do not meet the definition of “restricted” or “invested in capital assets, net of related debt.”

*Fund financial statements*

GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be reported within one of the following fund balance categories:

- Nonspendable – fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed or assigned). All nonspendable fund balances at year end relate to assets that are in nonspendable form.
- Restricted – fund balance that can be spent only for the specific purposes stipulated by the constitution, external resource providers, or through enabling legislation.
- Committed – fund balance that can be used only for the specific purposes determined by a formal action of the School’s Board of Governance.
- Assigned – fund balance that is intended to be used by the School’s management for specific purposes but does not meet the criteria to be classified as restricted or committed.
- Unassigned – fund balance that is the residual amount for the School’s general fund and includes all spendable amounts not contained in the other classifications.

This statement also clarifies the definition of the special revenue fund to denote it may be used to account for the proceeds of specific revenue sources (other than trusts for individual, private organizations or other governmental agencies or for major capital projects) legally restricted to expenditures for specified purposes.

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**A Charter School and Component Unit of the  
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**Notes to Financial Statements  
(continued)**

**Order of Fund Balance Spending Policy**

The School's policy is to apply expenditures against nonspendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year. First, nonspendable fund balances are determined. Then restricted fund balances for specific purposes are determined (not including nonspendable amounts). Any remaining fund balance amounts for the non-general funds are to be classified as restricted fund balance. It is possible for the non-general funds to be classified as restricted fund balance. It is possible for the non-general funds to have negative unassigned fund balance when nonspendable amounts plus the amount of restricted fund balances for specific purposes exceed the positive fund balance for the non-general fund.

**Revenue Sources**

Revenues for operations are received primarily from the School Board, pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33, Florida Statutes, the School reports the number of full-time equivalent (FTE) students and related data to the School Board. The School Board receives a 5% administrative fee from the School, which is withheld from the respective Florida Education Finance Program (FEFP) payments. The administrative expense is reflected as a general administration expense/expenditure in the accompanying statement of activities and statement of revenues, expenditures and changes in fund balances – governmental funds. The administrative fee is calculated on the FEFP revenue up to 250 students.

Under provisions of Section 1011.62, Florida Statutes, the School Board reports the number of students and related data to the FDOE for funding through the FEFP. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey period. The FDOE may also adjust subsequent fiscal period allocations based on an audit of the School's compliance in determining and reporting FTE and related data. Generally, such adjustments are treated as reductions or additions of revenues in the year when the adjustments are made.

The basic amount of funding through the FEFP under Section 1011.62 is calculated based on (1) unweighted FTE, multiplied by (2) the cost factor for each program multiplied by (3) the base student allocation established by the Florida legislature. Additional funds for exceptional students who do not have a matrix of services are provided through the guaranteed allocation designated in Section 1011.62(1)(e)2., Florida Statutes. For the year ended June 30, 2019, the School reported 383.26 unweighted FTE.

The School received additional funding under other federal and state grants. This assistance is generally received based on applications submitted to various granting agencies. For federal and state grants in which funding is awarded based on incurring eligible expenditures, revenue is recognized as the amount of eligible expenditures have been incurred.

**SUNSHINE HIGH SCHOOL – ORLANDO CAMPUS, INC.  
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**Notes to Financial Statements  
(continued)**

The School is also eligible for charter school capital outlay funding. The amounts received under this program are based on the School's actual and projected student enrollment during the fiscal year. Funds received under this program may only be used for lawful capital outlay expenditures.

**Use of Estimates**

In preparing the financial statements in conformity with accounting principles generally accepted in the United States, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities as of the date of the balance sheet and revenues and expenses/expenditures for the period presented. Actual results could differ significantly from those estimates.

**2 FAIR VALUE MEASUREMENTS**

Accounting principles generally accepted in the United States (GAAP) define fair value for an investment generally as the price an organization would receive upon selling the investment in an orderly transaction to an independent buyer in the principal or most advantageous market for the investment. The information available to measure fair value varies depending on the nature of each investment and its market or markets. Accordingly, GAAP recognizes a hierarchy of "inputs" an organization may use in determining or estimating fair value. The inputs are categorized into "levels" that relate to the extent to which an input is objectively observable and the extent to which markets exist for identical or comparable investments. In determining or estimating fair value, an organization is required to maximize the use of observable market data (to the extent available) and minimize the use of unobservable inputs. The hierarchy assigns the highest priority to unadjusted quoted prices in active markets for identical items (Level 1 inputs) and the lowest priority to unobservable inputs (Level 3 inputs).

The fair value hierarchy distinguishes between independent observable inputs and unobservable inputs used to measure fair value as follows:

*Level 1:* Quoted prices (unadjusted) in active markets for identical assets or liabilities that the reporting entity has the ability to access at the measurement date.

*Level 2:* Inputs other than quoted market prices included within Level 1 that are observable for an asset or liability, either directly or indirectly.

*Level 3:* Unobservable inputs for an asset or liability. Level 3 inputs should be used to measure fair value to the extent that observable level 1 or 2 inputs are not available.

This statement requires disclosures to be made about fair value measurements, the level of fair value hierarchy, and valuation techniques. The School's significant financial instruments are cash, accounts receivable, accounts payable, short term borrowings, and other short term assets and liabilities. For these financial instruments (level 1), carrying values approximate fair value because of the short maturity of these instruments.

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**Notes to Financial Statements  
(continued)**

**3 DUE FROM OTHER GOVERNMENTAL AGENCIES**

Due from other governmental agencies included in the accompanying financial statements includes approximately \$17,000 in local sources due from the School Board. Based on the sources of funds, management has evaluated the collectability and an allowance for doubtful accounts is not considered necessary.

**4 CAPITAL ASSETS**

Capital asset activity during the year ended June 30, 2019 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>Capital assets:</b>				
Leasehold improvements	\$ 481,592	\$ -	-	\$ 481,592
Furniture, fixtures, and equipment	<u>358,248</u>	<u>1,720</u>	<u>-</u>	<u>359,968</u>
Total capital assets	<u>839,840</u>	<u>1,720</u>	<u>-</u>	<u>841,560</u>
<b>Accumulated depreciation:</b>				
Leasehold improvements	42,335	32,566	-	74,901
Furniture, fixture, and equipment	<u>294,082</u>	<u>27,393</u>	<u>-</u>	<u>321,475</u>
Total accumulated depreciation	<u>336,417</u>	<u>59,959</u>	<u>-</u>	<u>396,376</u>
Capital assets, net	<u>\$ 503,423</u>	<u>\$ (58,239)</u>	<u>-</u>	<u>445,184</u>
<b>Depreciation expense:</b>				
Instruction			\$ 18,017	
Administration			8,669	
Facilities			<u>33,273</u>	
Total governmental activities depreciation expense			<u>\$ 59,959</u>	

Depreciation expense is allocated to the above expenditures in the accompanying statement of activities.



**SUNSHINE HIGH SCHOOL – ORLANDO CAMPUS, INC.  
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**A Charter School and Component Unit of the  
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**Notes to Financial Statements  
(continued)**

**5 SCHEDULE OF STATE AND LOCAL REVENUE SOURCES**

The following is a schedule of state and local revenue sources:

**District School Board of Orange County, Florida:**

Florida Education Finance Program (FEFP)	\$ 1,647,498
Class size reduction	354,035
Special millage	253,438
Capital outlay funding	186,541
Discretionary millage funds	173,486
Supplemental academic instruction	90,486
Transportation	67,852
ESE guaranteed allocation	43,735
School recognition	32,826
Instructional materials	30,007
E-rating funding	24,755
Safe school	21,075
Compression adjustment	16,497
Miscellaneous	15,932
Reading allocation	15,572
Mental health assistance	8,671
Lead teacher	2,100
Discretionary lottery funds	1,248
	<hr/>
Total	<u>\$ 2,985,754</u>

The administrative fee paid to the School Board during the year ended June 30, 2019 totaled approximately \$87,000, which is reflected as a general administration expense/expenditure in the accompanying statement of activities and statement of revenues, expenditures and changes in fund balances – governmental funds.

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**Notes to Financial Statements  
(continued)**

**6 MANAGEMENT AND EDUCATION CONTRACTS**

**Management Contract**

The School has entered into a contractual agreement with Accelerated Learning Solutions, Inc., a Tennessee Corporation (“ALS” or the “Company”), to provide management and consulting services to the School. The original management agreement commenced October 3, 2008 with Community Education Partners, Inc. ALS assumed the management agreement effective January 1, 2015. The term of the agreement shall continue until June 30, 2028 and will automatically renew to coincide with the term of the charter (see note 1). Under the terms of the agreement, the School shall pay a monthly continuing fee to the Company of ninety seven percent (97%) of the School’s qualified gross revenues as defined by the agreement. Qualified gross revenues include various state, federal and local source revenues with certain exceptions. Qualified gross revenues exclude student fees, PTA/PTO income and any state or federal funding that is meant to be a reimbursement of expenditures on a dollar for dollar basis. The School will pay the Company 100% of all contributions and grants not specifically referenced above received by the School as a result of the Company’s efforts, which are to assist in the implementation of the educational program, model and /or the day-to-day operations of the School.

In return for the fees ALS shall be responsible for providing the educational model, salaries for all personnel, costs for curriculum materials, textbooks, library books, facilities, computers and other equipment, software, supplies, maintenance and capital improvements of the School.

The contract may be terminated by the School for non-renewal of the charter with the School Board and for breaches of contract terms which have not been cured within ninety days of written notice at the time of the contract breach. The contract may be terminated by the Company for fiscal year operating deficits (excluding the first year of operations), failure to pay fees due to the Company, material changes in federal or state funding, damages to the school facility that make School operations unfeasible, uneconomical or impractical, as long as such notification comes within sixty (60) days after the occurrence that caused such situation. If the contract is terminated by the Company after the beginning of the school year, the termination will not be effective until the end of that school year.

Upon termination of the agreement, the School has the right to have all real and personal property leases related to the School assigned to and assumed by the School, as long as the lease permits assignment. The School also has the right to purchase all personal property and leasehold improvements owned by the Company and used exclusively or primarily in connection with School operations at the asset’s “net book value”, which shall be calculated based on the straight line method of depreciation. The useful lives assigned for this calculation are three (3) years for computers and software; five (5) years for furniture, fixtures and textbooks; and ten (10) years for buildings and leasehold improvements. There are no terms specified in the agreement for this purchase option.

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**Notes to Financial Statements  
(continued)**

For the year ended June 30, 2019, the Company provided to the School its resources and management services as outlined in the Management Agreement. The School incurred approximately \$1,140,000 of management fees that are reflected as a school administration expense/expenditure in the accompanying statements of activities and statement of revenues, expenditures and changes in fund balances-governmental funds.

**Due to Management Company**

Due to management company of approximately \$317,000 is included in the accompanying financial statements. The amount due includes June management fees

**7 RISK MANAGEMENT PROGRAM**

Workers' compensation coverage, health and hospitalization, general liability, professional liability and property coverage are being provided through purchased commercial insurance with minimum deductibles for each line of coverage. Settled claims resulting from these risks have not historically exceeded commercial coverage.

**8 COMMITMENTS AND CONTINGENT LIABILITIES**

**Lease commitment**

The School entered into a lease agreement for the facilities of the School, which expires June 2028. The lease requires monthly payments of approximately \$16,000 plus common area maintenance charges through the term of the lease. Total expense in connection with the facility lease amounted to approximately \$225,000 for the year ended June 30, 2019. The facility lease agreement is guaranteed by the School's management company.

<u>Year ended June 30,</u>	
2020	\$ 191,000
2021	191,000
2022	191,000
2023	191,000
Thereafter	<u>955,000</u>
	<u>\$ 1,719,000</u>

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**A Charter School and Component Unit of the  
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**Notes to Financial Statements  
(continued)**

**Retirement benefits**

The School does not provide post-retirement benefits to retired employees. All employees are employees of the management company and benefits are the management company's sole responsibility.

**Grants**

The School participates in state and federal grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the School has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivable at year end may be impaired.

Management believes there are no significant contingent liabilities related to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

**Legal Matters**

In the normal course of conducting its operations, the School occasionally becomes party to various legal actions and proceedings. In the opinion of management, the ultimate resolution of such legal matters will not have a significant adverse effect on the accompanying financial statements.

**9 RELATED PARTIES**

The School is related to Florida High School for Accelerated Learning – Sunshine High School Orange County Campus, Inc., Central Orange County Campus Inc. and Greater Orlando Campus, Inc. d/b/a Econ River High School, Aloma High School, Sheeler High School, and Sunshine High School by common Board of Directors. The Schools share certain board costs throughout the year.

**10 INCOME TAXES**

The School qualifies as a tax-exempt organization under Internal Revenue Code Section 501(c)(3), and is therefore, exempt from income taxes. Accordingly, no tax provision has been made in the accompanying financial statements. Additionally, no uncertain tax positions have been made requiring disclosure in the related notes to the financial statements. Tax years 2017, 2016 and 2015 are open for examination by tax authorities.

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**A Charter School and Component Unit of the  
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**Notes to Financial Statements  
(continued)**

**11 SUBSEQUENT EVENTS**

In accordance with GASB Codification Section 2250.106, the School has evaluated subsequent events and transactions for potential recognition or disclosure through September 15, 2019, which is the date the financial statements were available to be issued.

**SUNSHINE HIGH SCHOOL - ORLANDO CAMPUS, INC.  
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**A Charter School and Component Unit of the  
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**Required Supplementary Information**

**Budgetary Comparison Schedule - General Fund**

**For the Year Ended June 30, 2019**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Positive (Negative) Variance</u>
	<u>Original</u>	<u>Final</u>		
<b>REVENUES</b>				
State and local sources	\$ 2,451,757	\$ 2,451,757	\$ 2,716,393	\$ 264,636
Contributions and other revenues	24,761	24,761	26,222	1,461
Total revenues	<u>2,476,518</u>	<u>2,476,518</u>	<u>2,742,615</u>	<u>266,097</u>
<b>EXPENDITURES</b>				
Current:				
Instruction	632,538	632,538	517,089	115,449
Pupil personnel support	181,694	181,694	165,209	16,485
Board	22,000	22,000	23,560	(1,560)
General administration	73,553	73,553	86,617	(13,064)
School administration	1,164,124	1,164,124	1,786,319	(622,195)
Fiscal services	12,000	12,000	9,910	2,090
Food services	1,708	1,708	-	1,708
Transportation	34,374	34,374	30,362	4,012
Operation of plant	293,755	293,755	96,619	197,136
Maintenance of plant	20,000	20,000	33,353	(13,353)
Capital outlay	-	-	1,720	(1,720)
Total expenditures	<u>2,435,746</u>	<u>2,435,746</u>	<u>2,750,758</u>	<u>(315,012)</u>
Net changes in fund balance	40,772	40,772	(8,143)	(48,915)
Fund balances at beginning of year	<u>126,689</u>	<u>126,689</u>	<u>126,689</u>	<u>-</u>
Fund balances (deficit) at end of year	<u>\$ 167,461</u>	<u>\$ 167,461</u>	<u>\$ 118,546</u>	<u>\$ (48,915)</u>

**SUNSHINE HIGH SCHOOL - ORLANDO CAMPUS , INC.  
d/b/a CHANCERY HIGH SCHOOL**

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District School Board of Orange County, Florida**

**Notes to Required Supplementary Informaiton**

**1. BUDGETARY BASIS OF ACCOUNTING**

Budgets are presented on the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g., salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g., instruction, pupil personnel services and school administration). Budgets may be amended by resolution at any Board meeting prior to the date for the annual report.



**Independent Auditor's Report on Internal Control Over  
Financial Reporting and on Compliance and Other Matters Based  
On an Audit of Financial Statements Performed in Accordance  
With Government Auditing Standards**

To the Board of Directors of Sunshine High School – Orlando Campus, Inc. d/b/a Chancery High School, a Charter School and Component Unit of the District School Board of Orange County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund and aggregate fund information of Sunshine High School – Orlando Campus, Inc. d/b/a Chancery High School, a Charter School and Component Unit of the District School Board of Orange County, Florida, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated September 15, 2019.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*McCrady & Associates, PLLC*

Altamonte Springs, Florida  
September 15, 2019

**107 Water Oak Lane | Altamonte Springs, FL 32714**  
**Office 407-960-4429 ■ [admin@mccradyandassociates.com](mailto:admin@mccradyandassociates.com)**  
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Members of American Institute of Certified Public Accountants and Florida Institute of Certified Public Accountants

**Additional Information Required by  
Rules of the Auditor General,  
Chapter 10.850, *Audits of Charter Schools  
and Similar Entities***



**Management Letter as Required by Rules of the Florida Auditor General,  
Chapter 10.850, Florida Statutes, *Charter School Audits***

To the Board of Directors of Sunshine High School – Orlando Campus, Inc. d/b/a Chancery High School, a Charter School and Component Unit of the District School Board of Orange County, Florida

We have audited the financial statements of Sunshine High School – Orlando Campus, Inc. d/b/a Chancery High School (the “School”) as of and for the fiscal year ended June 30, 2019, and have issued our report thereon dated September 15, 2019.

**Auditor’s Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

**Other Reporting Requirements**

We have issued our Independent Auditor’s Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with Government Auditing Standards. Disclosures in that report, if applicable, which is dated, September 15, 2019, should be considered in conjunction with this management letter.

**Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings or recommendations made in the preceding annual financial audit report.

**Official Title**

Section 10.854(1)(e)5. Rules of the Auditor General, requires the name or official title of the entity be disclosed in this management letter. The official title of the entity is Sunshine High School – Orlando Campus, Inc. d/b/a Chancery High School. The School code is 85.0

**Financial Condition and Management**

Sections 10.854(1)(e)2., and 10.855(11). Rules of the Auditor General, require us to apply appropriate procedures and communicate whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management’s responsibility to monitor the School’s financial condition, and our financial condition assessment was based in part

on representations made by management and the review of financial information provided by same.

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

### **Transparency**

Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether the School maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

### **Additional Matters**

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

### **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Directors, applicable management, and Orange County School Board and is not intended to be and should not be used by anyone other than these specified parties.

*McCrary & Associates, PLLC*

Altamonte Springs, Florida  
September 15, 2019

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